

# Granite School District

## Board of Education Meeting November 18, 2014

A board meeting for Granite School District was held in the board room at the Granite School District offices, 2500 South State Street, Salt Lake City, Utah. President Gayleen Gandy called the meeting to order at 5:02 p.m., those in attendance:

Gayleen Gandy	President
Terry Bawden	Vice President
Connie Anderson	Board Member
Connie Burgess	Board Member
Julene Jolley	Board Member
Dan Lofgren	Board Member
Sarah Meier	Board Member

The following members of the administration were present:

Martin W. Bates	Superintendent
David F. Garrett	Business Administrator/Treasurer
Don Adams	Assistant Superintendent
Mike Fraser	Assistant Superintendent
Linda Mariotti	Assistant Superintendent
John Welburn	Assistant Superintendent

Ben Horsley, Director, Communications Department, and Merilynn Boekweg, Board Recorder, were in attendance.

### **ADMINISTRATIVE REPORTS**

#### 1. Enrollment Report

Kieth Bradshaw, Director, Student Accounting, presented the annual report on first of year enrollment. He provided the following district wide enrollment numbers for October 1 of both 2013 and 2014. Also reported was the variance/difference between the years.

	<u>October 1, 2013</u>	<u>October 1, 2014</u>	<u>Variance 2014</u>
Elementary	37,816	37,586	-230
Junior High	14,128	13,320	-808
Senior High	<u>14,208</u>	<u>14,987</u>	<u>779</u>
Sub-Total	66,152	65,893	-259
Sp. Programs	<u>1,955</u>	<u>1,738</u>	<u>-217</u>
<b>Total</b>	<b>68,107</b>	<b>67,631</b>	<b>-476</b>

The enrollment for this school year (2014) shows a percentage decrease of 0.70%. Mr. Bradshaw reviewed enrollments by schools. Some schools show a marked variance and he explained that new building of homes and apartments affect the counts. Also, students transferring to charter schools and all day kindergartens impact enrollment. (Exhibit # 1509)

The Board discussed the decreased enrollments due to students switching to charter schools. Many families are interested in putting their children in schools with a Science, Technology, Engineering, and Math (STEM) emphasis and it is offered by some charter schools. Dr. Bates commented that the curriculum at a STEM could be taught at all schools. When school administration and staff agree to go that direction it could open up many opportunities to students.

## 2. Leadership Development Program

Bill Kenley, Director, Talent Development, reported on selecting, developing, supporting, and evaluating school leaders. Granite has developed a succession management plan to help meet the need for new principals and administrators. Focus is on identifying potential leaders early in their career from various sources. Job embedded professional development opportunities will support their growth. Looking ahead at preparing for their next possible position is also part of the focus.

Emerging Leaders Academy (ELA) recruits, screens, and provides a preparation course. It includes support for entering university leadership programs and provides a Granite full-time paid internship.

The next step, New Leaders Induction Academy (NLIA), organizes three year cadres for both principals and assistant principals. They include summer training with district administrators and monthly training meetings with district specialists specific to their group. Individual time with the district specialists and building level mentors is helpful.

The final step is Practicing Leaders Academy (PLA). This portion focuses on the skills needed to become a principal. They attend monthly instructional cadres. Quarterly visits with principals and district level specialists provide job-embedded learning opportunities are an important part of the program. University partnerships provide resources and training in response to issues identified by Professional Learning Communities (PLC). Points are also available for relicensure. (Exhibit #15-10)

Mrs. Meier asked how long the funding for this program will be available. Mr. Kenley said three more years were left on the grant and they are already looking for additional funding. She asked if there was more than one university that works with this program. Yes, there are various ones within the state. There is tuition help for qualifying candidates.

The Board took a dinner break at 5:50 p.m.

### **GENERAL BOARD MEETING**

The Granite School District Board of Education reconvened at 7:00 p.m. in the board room. President Gayleen Gandy welcomed all in attendance for this session and a roll call of board members was taken. Superintendent Bates introduced others representing organizations, they were:

Dawn Warner	PTA
Linda Zenger	
Arlene Bryce	
Susen Zobel	GEA
Crista Holt	
Kathleen Riebe	
Elaine Wright	GAEOP
Cindy McCleve	
Tracy Atkin	GESPA
Elese Salmond	
David Shell	
Julie Lorentzon	GASA
Terri Roylance	

Gail Howe, Director, School Accountability Services, introduced administrators attending by assignment:

Terri Roylance	Principal, Churchill Junior
Mark Ellermeier	Principal, Eisenhower Junior

Tina West	Principal, Rosecrest Elementary
Christine Christensen	Principal, Truman Elementary
Nykola Patton	Principal, Silver Hills Elementary
Ernie Broderick	Principal, Stansbury Elementary
Vicki Ricketts	Principal, Spring Lane Elementary
Julie Lorentzon	Principal, South Kearns Elementary
Matthew Graham	Principal, Plymouth Elementary
Waisea Lesuma	Assistant Principal, Taylorsville High
Josh LeRoy	Assistant Principal, Olympus High
Jason Wild	Assistant Principal, Kennedy Junior
Christopher Griffiths	Intern Assistant Principal, Matheson Junior
Rebecca Ibarra	Intern Assistant Principal, West Lake Junior
Shauna Jensen	Intern Assistant Principal, Redwood Elementary

President Gandy introduced Karyn Winder a newly elected board member that would be joining the Board in January. Terry Bawden, Connie Burgess and President Gandy were acknowledged for their re-election to the Board.

Pledge of Allegiance: Josh LeRoy, Assistant Principal, Olympus High

Reverence: Rosecrest Elementary Choir favored the Board with three numbers. Mariann Lucy conducted and accompaniment was provided by Jody Cundick.

**RECOGNITIONS**

1. Olympus High Tennis Team

Stephen Perschon, Principal, Olympus High, introduced the Olympus High girls tennis team who won the Region 7 title and then went on to take the 4A State Championship. The team representatives were McKenna Lloyd, Sabrina Longson, Elly Lloyd, Mia Nebeker, Zaylie Collins, Katie Warren and Nicole Durham. Special thanks were given to the coaches and assistant coaches, Kevin Watts, Courtney Lloyd, Kristen Longson and John Collins.

Sabrina Longson and her parents were presented with Granite District lapel pins for her accomplishment of 2<sup>nd</sup> Singles State Champion.

The Board recognized the team and thanked them for the honor they brought to Granite District.

2. American Education Week

Mr. Horsley presented a video spotlighting Lisa Price, 6<sup>th</sup> grade teacher, Monroe Elementary, which served as an example of quality teaching in Granite. He explained that the week of November 17-21 had been proclaimed American Education Week. Mr. Bawden read a proclamation stating the importance of education in our communities. (Exhibit #15-11)

3. Educational Support Professionals Day

Mr. Horsley proposed November 19, 2014 as the National Education Support Professions Day. The proclamation, read by Julene Jolley, acknowledged the classified school employees who worked at the schools in varied capacities.

4. Granite Education Foundation Outstanding Classified Employees

Brent Severe, Director, Granite Education Foundation, presented the outstanding classified employees of the year. The recipients were:

Aaron Cameron - Warehouse Manager

Martha Howard – Bus Driver, Transportation

Bart Rose – Paint and Interiors Department

Val Westover – Custodial, Cottonwood High

The Board congratulated the honorees and thanked them for keeping our schools clean and running smoothly, transporting students safely, and keeping teachers/students supplied with the items needed for learning.

**MAYORS PARTICIPATION** - None

**CITIZEN PARTICIPATION**

Helene Cuomo, 3627 E. Hermes Drive, SLC, is a Certified Occupational Therapy Assistant in Health Related Services. She requested help with stopping the unhealthy air pollution that students are subject to when being dropped off or picked up at school. Cars waiting for students are idling and the fumes are toxic to the students when concentrated in a small area. These areas are called pollution hot spots. While visiting individual schools she found as many as thirty cars idling while waiting for students to be released. She approached the drivers and asked that they turn off their cars while waiting. She was met with varied responses, some cooperative and some not. She asked the District to take a stand to stop idling by posting signs and speaking out against the practice.

President Gandy suggested this be taken to the District Community Council (DCC) for ideas on approaching the parents.

## **CONSENT ITEMS**

Minutes: October 7, 2014

### Purchases:

1. Cab & Chassis Truck for Electric Shop, Rush International Truck Center - \$63,281.42
2. Aerial Lift for Electric Shop Cab & Chassis Truck, Legacy Equipment Company - \$95,898.00
3. Crack Seal Work at 25 District Locations (awarded as per location), M & M Asphalt (\$143,100.00), Morgan Pavement (\$30,610.00), Top Job Asphalt (\$11,819.00) - \$185,529.00

### Award of Contracts

1. Copy Machines for Secondary Schools with Service Agreements, Pacific Office Automation - \$658,268.69
2. Employee Benefit and Insurance Consulting Services, GBS Benefits, Inc. - \$60,000.00
3. Computer Lab Remodel at Kearns High, JC Construction - \$153,795.00

### Personnel:

1. Leave of Absence
2. Employee Hires and Separations

### Financial Reports

1. Purchase Order Summary - \$4,007,262.94
2. Accounts Payable Pay Vouchers - \$42,370,986.96
3. Principals Cash Report – September 2014
4. Monthly Budget Reports – September & October 2014

Sale of Condominiums: 3964, 3954, and 3948 Summerspring Lane

LAND Trust Revision

Utah Consolidated Application

**Motion:**                    **I move that we accept the Consent Agenda.**

Made by:                    Connie Burgess

Seconded by:            Sarah Meier

Called for vote: President Gandy  
Results: Carried Unanimously

## **INFORMATION ITEMS**

### 1. High School Start Time Research

Vice-President Bawden had requested a presentation researching high school start times and the affect it had on students. Mr. Fraser and Mark Manning, High School Director, School Accountability, researched the subject and reported the results.

The interest in the subject has been generated by medical research stating teenagers require between 8.5 and 9.25 hours of sleep a night. The problem seems to be that Melatonin, a biologically secreted substance before a person falls asleep, happens later for teenagers, around 11:00 p.m. Teens perform better later in the day.

Granite high schools start at 7:30 a.m. and junior highs at 7:50 a.m. Nationally the average start time for secondary students is 7:52 a.m. Some research showed students seemed more alert and had improvements in behavior with later start times, but not in all cases. Negative consequences of starting later include conflicts with after school employment, caring for younger siblings on different schedules, transportation limitations, and reduction in participation of extracurricular activities. Mr. Manning explained the process to be taken if proposing the change. Parameters for changes such as costs, gather input from other participating districts, input from teachers, families, school staffs and local employers need to be considered. Location of environmental factors (i.e. traffic patterns regarding commutes) are pertinent to the research. (Exhibit #15-13)

The Board discussed the research and requested that the DCC and School Community Councils (SCC) have a chance to comment on the subject.

### 2. 2016-17 School Calendar Options

Mrs. Howe and Mr. Manning reviewed those who serve on the Calendar Committee. Two calendar options for 2016-17 were discussed.

Option A  
Later Start: August 22  
Fall Recess: October 20-21

Option B  
Earlier Start: August 17  
Fall Recess: October 20-21

Thanksgiving Recess: November 23-25  
Winter Recess: December 19 – January 1  
Spring Recess: April 13 – 18  
End of School: June 2

Thanksgiving Recess: November 23-25  
Winter Recess: December 22 – January 1  
Spring Recess: March 23 – 31  
End of School: May 26

The Calendar Committee strongly prefers Option B. It is better for high stake testing that occurs in April. It also aligns the calendar to the comments received last year through the online survey of parents, students and educators. The next step is to obtain permission from the Board to post the options for input.

The Board discussed what to post. Traditionally both options have been posted in order to give choice to those taking the survey. Board members suggested posting just Option B and leave an open comment area for input. Board discussed giving more time for input. Mr. Manning reminded the Board that printing for secondary registration needed to be done prior to February when the registration process begins in junior high schools. Graduation venues must be reserved by the first of the year and a set calendar is needed to do that. (Exhibit #15-14)

The approval was given to post Option B only. If comments are largely contrary, changes could be made to the Option early enough to repost and still meet the secondary deadlines.

### **ACTION ITEM**

#### 2015-16 School Calendar Revisions

Mrs. Howe explained the adjustments to 2015-16 calendar in respect of the Jewish Holiday Yom Kippur. It was proposed that fall Parent/Teacher (SEP) conferences be scheduled one week later on September 28, 29, 30, and October 1, with the compensatory day on October 2.

**Motion:**            **I move we approve the proposed changes to the 2015-16 calendars.**

Made by:            Sarah Meier  
Seconded by:     Connie Anderson

Called for vote:    President Gandy  
Results:            Motion Passed Unanimously

## **FIRST READINGS**

### 1. 2015-16 Secondary Fee Schedule

Mr. Manning stated there had not been changes in the 2015-16 Secondary Fee Schedule from the 2014-15 school year. The fees will remain the same.

**Motion: I move we approve the 2015-16 Secondary Fee Schedule as a First Reading.**

Made by: Dan Lofgren

Seconded by: Connie Anderson

Called for vote: President Gandy

Results: Motion Passed Unanimously

### 2. Search & Seizure Policy - Article IX.A.1.m.

Doug Larson, Policy and Legal Services, reviewed the updated policy. This reading is to update the Search & Seizure Policy to bring it current with case law. It is intended to provide practical direction to administrators, student resource officers, and police in circumstances where searches and seizures may be needed while balancing student privacy.

Mrs. Burgess asked for a correction of wording in General Search and Seizure Principles, C.1. Mr. Lofgren asked for more specific wording in Definitions, B.1., "Appropriate Official". Corrections needed in Search and Seizure Procedures, C.1, "whenever possible", C.4 explanation of "student as appropriate", and Parent Notification, H., what are "best practices". It was also decided that in Searches of District Property, D., policy should have different sections for students and employees. A correction in section numbering was requested.

**Motion: I move we approve this as a First Reading subjected to changes.**

Made by: Dan Lofgren

Seconded by: Sarah Meier

Called for vote: President Gandy

Results: Motion Passed Unanimously

### 3. Population Analysis Committee (PAC) Recommendation Solutions

Steve Hogan, Director, Planning and Boundaries, reviewed the procedure followed to research proposed boundary changes in Granite. He reminded the Board that the Bennion Junior request was made by a community member to consider making the adjusting boundaries so they feed only into Taylorsville High School, making it a clean feeder. At the present time the Westbrook Elementary students attend Bennion Junior but a portion of those then are bussed to Cottonwood High.

Taylorsville High would realize a net gain of approximately 190 students over a 2-3 year period. Cottonwood High would realize a corresponding net loss of 190 students over the same period.

The Taylorsville High's SCC has expressed their support of this proposal. Cottonwood High's SCC did not actively oppose it, but were concerned about consequences. Presently 40% of the students living in the Cottonwood boundaries who attended Bennion Junior already permit to Taylorsville High. An open house was held at Bennion Junior with only 20 patrons attending. A survey by email and phone was made available to 2000 households and 185 responses were received. An overwhelming 82% were in favor of the boundary change and 18% against it. Comments rendered included travel time, student safety, opportunities to participate in extracurricular activities. (Exhibit #15-15)

#### **CITIZEN PARTICIPATION**

Mr. John Haglund, 1391 E Stillwood Drive, SLC, addressed the Board as a patron of Cottonwood High. He has had students in Cottonwood High for ten years. He is concerned that with the changing of boundaries and the loss of students Cottonwood High would lose programs and teachers. He asked that the Board consider waiting a year before voting to change the boundaries. There has been speculation that Cottonwood would move to a 9-12 configuration school and it would be beneficial to make the changes at one time. It would cause less confusion for the students, teachers, and community.

The Board discussed many aspects of this proposal. There was concern that the Cottonwood community had not had the opportunity for input. Mr. Hogan confirmed that he had attended multiple SCC meetings at Cottonwood High and Bonneville Junior to discuss the affect this change would have on Cottonwood. The open house was held at Bennion Junior and those who lived within the Bennion boundaries were invited.

Mr. Lofgren asked what the timeline was on passing this proposal. District policy (Annual

Student Population Review, VII.G.1) would have it approved as a Second Reading in December. Ms. Jolley emphasized the importance of cleaning up the boundaries. This particular one has been an ongoing concern for 10 years. After much discussion President Gandy called for a motion.

**Motion:**           **I move we agree to move the Bennion Jr. High boundaries to Taylorsville High school as a First Reading.**

Made by:           Terry Bawden

Seconded by:     Sarah Meier

Called for vote:   President Gandy

Results:           Motion Passed Unanimously

### **ACTION ITEM**

Class Size Policy – Article VIII.A4.

“The class size policy was presented last month for a first reading. This policy was updated to keep in line with current expectations for creating class assignments and managing class loads for teachers. No revisions were made since the first reading.”

Mr. Larson reported there were no questions or changes made regarding this policy.

**Motion:**           **I move we approve the Class Size Policy as an Action Item.**

Made by:           Dan Lofgren

Seconded by:     Julene Jolley

Called for vote:   President Gandy

Results:           Motion Passed Unanimously

### **REPORTS**

Superintendent Bates shared with the Board a summary of tests mandated by the Utah State Office of Education and those that Granite has added. Only the Quarterly Benchmark testing has been added. (Exhibit #15-16)

Mrs. Anderson reported on two musicals she had attended and was impressed by each.

Mr. Bawden informed the Board he will not be attendance at the December 2<sup>nd</sup> board meeting.

Mrs. Meier reported her experience at Kearns High College Application Week. She was impressed with how well the counselor had prepared. They had assisted the students in filling out applications for schools. The Granite Education Foundation had provided scholarships for qualifying students who needed the service. She also reminded the Board of the Utah State Board Association's Conference scheduled for January 8-10, 2015. She shared an article with the Board from Time Magazine, "Leading by Example" (November 2, 2014). (Exhibit #15-17)

President Gandy was glad to report she too had attended several musicals in the secondary schools. She was glad to see so many students involved.

**Motion:**            **I move we adjourn.**

Made by:            Dan Lofgren

Seconded by:      Julene Jolley

Called for vote:    President Gandy

Results:            Motion Passed Unanimously

The meeting adjourned at 9:35 p.m.