

City of Washington Terrace

Minutes of a Regular City Council meeting

Held on August 5, 2025

City Hall, 5249 South 400 East, Washington Terrace City, Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Jill Christiansen
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
Parks and Recreation Director Carlos Grava
Fire Chief Clay Peterson
City Recorder Amy Rodriguez
City Manager Tom Hanson
Lt. Sean Endsley, Weber County Sheriff Office

OTHERS PRESENT:

Mike Lawrence, Stacy Nixon, Robyn Christensen, Parker Mecham

1. ROLL CALL

6:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. WELCOME

4. CONSENT ITEMS

4.1 APPROVAL OF AGENDA AND JULY 1, 2025, COUNCIL MEETING

Item 4.1 was approved by general consent.

5. CITIZEN COMMENTS

Robyn Christensen asked when the construction on 5350 South will be completed. She stated that she has heard several time frames. She stated that she has had to replace a water heater, and other items in her house due to the shaking from the asphalt. She also stated that her mail has not been delivered due to the construction. She stated that there are piles of dirt and material in front of her home left by the contractor. She stated that it is very frustrating and would like to know how much longer the construction is expected to last.

Parker Mecham wanted to express his love and appreciation to everyone on staff and Council. He stated that he is a developer that is doing his best on a project to develop affordable housing in the city. He stated

that his goal is to do what is best for the community. He stated that he wants to collaborate with the city. He asked for collaboration and clarity from the city so that he can work with the city to pursue his goal. He stated that his goal is to provide for the community and families. He stated that he believes in this calling.

6. NEW BUSINESS

6.1 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT

Animal Control Officer Stacy Nixon presented to Council. She introduced a new officer, Brett Reece, who will be providing services to the city. Nixon stated that it has been quiet in the city. Nixon stated that if they are unable to respond, the sheriff officers would take the call and do the general report. She stated that reasons for these types of calls are generally for uncontained animals, or dangerous animals.

6.2 PRESENTATION/MOTION: APPROVAL OF ADDITIONAL ITEMS TO THE SCOPE OF THE ROHMER PARK PICKLEBALL PLAZA PHASE 3 PROJECT

Grava stated that the Parks Committee had a discussion last week in maximizing the funds that we are receiving from the RAMP grant. He stated that the scope of the project has been expanded. If the Council approves the additional items, he will have the final numbers of the project from the contractor and will bring those numbers and a change order to Council for final approval. Grava explained that the bids came in lower than expected and if we do not expand the scope to use the funding, we may have to return some of the grant monies. Grava stated that the trees are the priority for landscaping, noting that some of the plants that were planted did not take. Grava explained that the change order will not change our budget for the project, noting that the bids came in lower than originally expected. He stated that the budget will be the same amount. Council Member Christiansen thanked Grava and the whole team for using the funds responsibly by moving into phase four at this time. She stated that she appreciates the care and thoughtfulness of Grava in facilitating this grant. Council Member West stated that he appreciates the insight of Grava on the process to use the money wisely so that we can still qualify for grant funding for Phase 4.

**Motion by Council Member Parkinson
Seconded by Council Member Christiansen
To approve the expansion of the items to the scope of the
Rohmer Park Pickleball Plaza Phase 3 Project
Approved unanimously (5-0)**

6.3 PRESENTATION/INFORMATION: GET HEALTHY UTAH PROJECT

Grava stated that the City is planning to apply this fall for the "Healthy Utah Community Project" designation, which, if awarded, will be presented in the spring at the Utah League of Cities and Towns conference. Grava stated that this item will come before Council for final approval. He stated that this is a three-year commitment. He stated that we need to complete at least three requirements of the application. He stated that we offer community sports, we are creating to update the transportation plan, we have an ordinance to allow backyard poultry (food requirement). He also stated that the Senior Center also checks some of the required boxes. Grava stated that this designation will help us apply for grants through the state. Mayor Allen stated that Council Member Thomas brought this to the attention of Grava, and a committee

will be formed. Grava stated that the committee will be comprised of Council Member Thomas, Mayor Allen, Grava, and several business owners in the community.

6.4 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT

Chief Peterson present the report to Council, stating that there were 339 calls for service for the last quarter. He stated that there were 54 fire calls. Peterson stated that nursing home calls are still coming in at 27 percent of calls. Peterson stated that there were a few events on the fourth of July, however they were already gone by the time the department showed up on site. Chief Peterson stated that there was a little brush fire in South Ogden, in which the department helped respond.

Chief Peterson stated that there was a house fire which was started by an electric scooter battery malfunction in the garage, causing severe garage damage.

Chief Peterson stated that there was a two-acre grass fire, noting that they do not have a true suspect at this time. He stated that they have witness statements. He stated that multiple units from surrounding areas assisted in the response. Peterson stated that he cannot say if it was started intentionally. He stated that there was not any lightning within the trees, or anything else that could have started the fire besides human interaction. Hanson stated that he has been working with the owners on recommitting themselves to keep the grass and weeds contained in an appropriate way. Council Member Christiansen stated that this is a testament for having the Automatic Aid agreements with the neighboring communities and thanked Peterson for working on getting the Automatic Aid set up.

Chief Peterson stated that they received a grant last week for \$2600, which they will use for medical supplies. Chief Peterson stated that the City will have an Emergency Preparedness Fair on October 16th and welcomes any suggestions from the Council on what they would like to see at the Fair. Council Member West stated that he feels that the Public Works Facility is remote for some residents and suggests holding the Fair at the Fire Department.

6.5 MOTION/RESOLUTION 25-16: RESOLUTION ADOPTING THE WEBER COUNTY PRE-DISASTER MITIGATION PLAN 2024

Chief Peterson stated that this project has been about nine months in the making. He stated that it has been approved by the state and federal level. He stated that it has to be approved by the Council so that we can be approved for federal grant monies if we apply for funding for any of the infrastructure needed for our city mitigation plan. Hanson stated that Peterson did a wonderful job bundling the plan together. Hanson stated that everyone in the county must participate in the plan in order for the approval from the state and federal government. Council Member Parkinson asked why some of our items are marked unknown. Peterson stated that the state asked for that terminology for certain classifications within the document.

Motion by Council Member Christiansen

Seconded by Council Member Thomas

To approve Resolution 25-16

Adopting the Weber County Pre-Disaster Mitigation Plan

Approved unanimously (5-0)

Roll Call Vote

135 **6.6 PRESENTATION: SHERIFF OFFICE QUARTERLY REPORT**

136 Lt Endsley stated that the Roosevelt Elementary construction site was vandalized. He stated that there was a
137 grainy trail camera image. He stated that it was put out to the media and all five suspects have been charged.
138 He stated that he is the investigations commander. He stated that the department has been short staffed but
139 stated that almost all the slots have been filled. He stated that they are working on the backlogged cases.
140 Lt. Endsley reported on several cases within the city that were of note. Lt. Endsley stated that there no major
141 incidents that occurred at Terrace Days this year. He stated that he may make some changes for next year
142 concerning his officers and traffic control.

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145 **6.7 PRESENTATION: CENTRAL WEBER SEWER IMPORVEMENT DISTRICT TRUTH**
146 **IN TAXATION NOTICE FOR FISCAL YEAR 2026**

147 Mayor Allen stated that it is a requirement that the City present on the Central Weber Sewer Improvement
148 District Truth-In-Taxation Public Notice for Fiscal Year 2026. Mayor Allen stated that the Central Weber
149 Sewer District proposal for the tax increase would increase its property tax budgeted revenue by 9.14% above
150 last year's property tax budgeted revenue excluding eligible new growth. Mayor Allen stated that the Public
151 Hearing is to be held on August 18, 2025, at 6:00 p.m. at the CWSID Administration Building at 2618 W.
152 Pioneer Road in Marriott-Slaterville. The notice will be published by Central Weber Sewer Improvement
153 District, and the city will also post on our website for anyone interested.

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156 **7. COUNCIL COMMUNICATION WITH STAFF**

157 Council Member Parkinson stated that it has been an interesting month since the Council last met. She stated
158 that she has heard from residents concerning the instruction issues. She stated that she has heard that the
159 construction workers have been very respectful to the residents and their concerns.

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161 Council Member West stated that he noticed that the auto shop has been able to clean up their area. He stated
162 that he appreciates the efforts of Nish, stating that the change has been noticeable. Council Member West
163 noted that the Emergency Preparedness Fair (October 16th) will fall during fall break. Chief Peterson will
164 provide Hanson and Council with a new date.

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166 Council Member Thomas acknowledged Grava for his diligence in his work and projects.

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169 **8. ADMINISTRATION REPORTS**

170 Hanson stated that there have been complexities during the construction project which has been causing the
171 delays. He stated that he understands that there have been some issues and challenges during the project.
172 Hanson stated that staff has pre-construction meetings and had worked out the route with the post office
173 concerning the mail delivery route. He stated that we will follow up with the post office. Hanson stated that
174 he has Mrs. Christiansen's information and will have the Public Works Director follow up with her.

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176 Hanson stated that staff will follow up with Mr. Mecham, noting that staff has been very clear with him as
177 to what is expected for his project. Hanson stated that he has been given the information needed to be as
178 successful as he can with his infill property, given the amount of property that he has. Hanson stated that it
179 is very clear what can happen on the property and what the challenges are for him.

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9. **UPCOMING EVENTS**

August 18th : Roosevelt Elementary school opening.
August 19th: City Council Work Session (5:00 p.m.) and Council Meeting (6:00p.m.)
August 28th: Planning Commission Meeting (tentative)
September 1st: City Offices Closed for Labor Day
September 2nd: City Council Meeting 6:00 p.m.
September 16th: City Council Meeting 6:00 p.m.
September 25th Planning Commission meeting (tentative)

10. **ADJOURN MEETING**

**Motion by Council Member Thomas
Seconded by Council Member Christiansen
To adjourn the meeting
Approved unanimously (5-0)
Time: 7:06 p.m.**

Date Approved

City Recorder