

PRICE RIVER WATER IMPROVEMENT DISTRICT

July 15, 2025

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, July 15, 2025 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

Present

Keith Cox	Jeff Richens
Rick Davis	Micha Marrelli
Ed Chavez	Kiera Luke
Scott Jensen	Doug Rasmussen
Barney Zauss	Darin Lancaster

The meeting was called to order by Chairman Cox. He welcomed all in attendance, noting that all board members were in attendance.

PLEDGE OF ALLEGIANCE

Davis led the Pledge of Allegiance

PUBLIC COMMENT PERIOD

There were no public comments.

POSSIBLE CONFLICTS WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

The minutes of the July 1, 2025 meeting were reviewed by the Board. Upon a motion by Jensen and second by Chavez, the minutes were approved unanimously. AYE: Chavez, Davis, Cox, Jensen, and Zauss.

DEPARTMENT REPORTS BY BOARD MEMBERS

Chavez reported that the Fleet Maintenance Crew has been performing preventative maintenance and state inspections have been completed on all vehicles. Unit 9 remains out of service due to an ongoing issue with the air conditioning system, which is currently being diagnosed. The Hydro Unit's water tank, previously used for storage, was drained, cleaned, and is now being refilled. Furniture has been moved into the new offices. The lease for the Case Backhoes was discussed with Century Equipment. Pricing for next year's lease remains the same, and they plan to move forward with a trade-in scheduled for November. Groundskeeping activities included weekly mowing and fertilizing of lawns. The RV dump site was cleaned and a dumpster was set out for weekend campers. Chavez also reported that the exhaust reels are being relocated to Bay #1 of the East Building. New mounting baskets will be fabricated. The mezzanine gate fabrication in the East Building is now complete. Lastly, a telescoping forklift will need to be rented in preparation for installing evaporative coolers and will assist in the installation of the point-to-point communication with John Singleton.

Davis shared that in speaking with Jacob, all personnel have taken and passed the required flagger certification course. The Millcreek water line project has been coordinated with the property owner and rock will be stockpiled in preparation for installation. An attempt to install a hot tap on the 20-inch main line was initially successful but began leaking shortly after installation. A flange located about ten feet upstream was found and alternatively an effort to attach a new valve there also resulted in leakage. The contractor re-welded the line and plans to cut off the faulty flange and install a new one with an additional valve the following day with hopes that this will resolve the issue. The sewer crew completed the 3-month sewer cleaning schedule and used the camera truck on 700 North to aid in the removal of a large root ball from the line. They have also been assisting with concrete at the East Building.

Jensen reported that the Wastewater Treatment Plant continues to sample for COVID-19. They are still receiving funding from the state to do so, so they will continue to do this until it is no longer requested. Staff also completed the cleaning of the alum dosage system and serviced the chain and flight in the south primary clarifier. In addition, repairs are underway on the sludge basin dikes. Routine ground maintenance and weed spraying were also conducted. During this reporting period, 275 laboratory tests were performed.

Zauss reported that the Water Treatment Plant is currently running four million gallons a day each week, and still providing Price City about 300 gallons per minute. He shared that on July 3rd, it was discovered that there was about two feet of water in the pump pit in the sludge building. They found that one of the decant pump seals was leaking. An electrician was called to fix the problem as the pump shorted out. The crew pulled the pump and made efforts to repair it, but due to its age and wear and tear, it cannot be repaired and a new pump will need to be purchased. They are searching for options and reducing the amount of sludge drawn in the meantime to help the other pump carry the load. One other area of concern is that the 4-mile tank has not been filling due to high demand, while the Helper tank has no problems filling. As time permits, they have also been completing yard work.

MANAGER'S REPORT

Richens updated the board on several ongoing projects. First, Price City's Watershed project. He explained that the east side of Wood Hill is experiencing heavy erosion. Price City would like to use PRWID's rock pit. The district is currently pulling rock, but the city requires a different size, which will involve removing overburden and blasting. The project is scheduled to run from approximately July 28 to October 26, 2025.

Richens then shared that the Drop Wash Project is set to begin in November. Rock hauling is already underway in preparation for that, but coordination with Price City should not hinder that in any way.

PRWID is working with Carbon County officials to share identified areas with insufficient fire hydrant service also noting areas where coverage is sufficient.

An update was then shared in regards to the GLS/Everest company with whom PRWID has a Non-Disclosure Agreement. Forms need to be submitted to the state in relation to effluent reuse from the wastewater plant. Richens shared that the state sent forms to fill out as if they were a new wastewater treatment facility. Some required information is still pending, and a future meeting is scheduled to resolve some of these questions and issues.

Richens received information from Commissioner Jensen about a grant opportunity that qualifies under economic development criteria. The district may be eligible for engineering funds to assist in completing the effluent reuse project, but this would require at least a 50% match of

funds and he isn't sure the district should expend funds to assist this private venture. Richens is seeking clarification on the application process and requirements. The application deadline is in August.

2024 AUDIT REPORT - SMUIN, RICH, MARSING, & RASMUSSEN

Doug Rasmussen presented the 2024 audit and acknowledged Darrin Lancaster's assistance and support during the process. Essentially, in the report, the first page shares the firm's official opinion. Page four is the management review of PRWID's performance in 2024. Page 13 is the discussion focused on governmental funds versus proprietary funds. Government funds rely largely on property taxes, whereas proprietary funds are tied to user fees. A \$985,000 "Due to Other Funds" entry appeared due to property taxes arriving in February 2025 rather than in December of 2024. To prevent shortfalls, it was recommended to set up a PTIF (Public Treasurer's Investment Fund) account to isolate those funds. Rasmussen emphasized the need to review fund transfers and consider moving money from the enterprise funds to the general fund as the East Building costs came from the general fund through the PTIF accounts creating liabilities in water and sewer fund accounts. All in all, PRWID overspent its 2024 budget by approximately \$157,000. This is the first year an overage occurred. Rasmussen recommended building a cushion in future budgets. Overall, internal controls remain sound. Darrin noted that while proprietary funds are complex, this process has been a valuable learning experience.

APPROVE THE 2024 AUDIT REPORT

Chavez moved to approve the 2024 Audit Report. Zauss seconded and the motion passed unanimously. AYE: Chavez, Davis, Cox, Jensen, Zauss.

ENTRYWAY FLOORING REPLACEMENT

Richens reported that continued issues to the entryway flooring have gotten excessively worse since last fall. The current low bid would cover both the exterior carpet and interior entryway. Two bids were received from local suppliers with Kevin's Abby Carpets as the low bid. Chavez moved to approve the flooring replacement in the amount of \$1,615.61. Jensen seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen, Zauss.

PURCHASE OF DECANT PUMP FOR WATER TREATMENT PLANT

Davis moved to table this agenda item until the next meeting. Jensen seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen, Zauss

APPROVE PURCHASE OF REPLACEMENT WATER METER DATA COLLECTOR

It has become necessary to purchase a new meter data collector to improve the water meter reading efficiency. The purchase will be made using funds from the line maintenance account. Zauss moved to approve the purchase of the replacement meter data collector in the amount of \$8,800.00. Jensen seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen, Zauss.

CLOSED SESSION

There was no closed session held.

UNFINISHED BUSINESS

Chavez inquired about the feasibility of upgrading the water system in Spring Glen by creating a looped line from Kenilworth Road. Discussion included whether easements could be obtained through property owners, including route options through the Sacommano, Allen, or BLM properties. Various options and potential challenges were considered and it was agreed that an estimate would be brought forward for board consideration.

Zauss had an inquiry next. He questioned whether PRWID could assist Wellington City in the event of a staffing emergency. Richens confirmed that PRWID would be willing and able to offer that support if needed.

With no further business, Chavez moved to adjourn the meeting. Jensen seconded the non-debatable motion at 8:28 p.m.



Kim Wood, Clerk

Keith Cox, Chairman