

# AGENDA



**HOST:** *Utah Division of Outdoor Recreation*  
Virtual

***Google Meet Info***

<https://meet.google.com/ips-puuy-hfk>

Or dial: (US) +1 575-567-3162

PIN: 494 060 223#

**ATTENDEES:** *Division of Outdoor Recreation Employees:*  
Jason Curry, Patrick Morrison, Rachel Toker

*Attorney General's Office Representative:*  
Nicole Hanna

***OHV Advisory Council Members:***

Jason Blankenagel (Chair), Eric Nelson (Vice-Chair), Cheryl Butler, Kirk Chester, Mike Cook, Sheriff Curtis, Brett Davis, Dave Jacobson, Brody Johnson, Bonnie McCallister, Nicole Nielson, Scott Wheeler

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## WEDNESDAY, AUGUST 6, 2025

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11:00 a.m. <b>INFORMATION</b>	<b>1. WELCOME</b>	Virtual
	<b>1.1. Call to Order</b>	Jason Blankenagel, Chair
	<b>1.2. Attendance and Introductions</b>	
11:15 a.m. <b>INFORMATION</b>	<b>2. COUNCIL &amp; APPLICANT SURVEY RESULTS</b>	Rachel Toker, OHVR Grant Administrator
11:40 a.m. <b>INFORMATION</b>	<b>3. REVIEW OF FY25 PROJECTS</b>	OHVR Grant Administrator
12:00 p.m. <b>INFORMATION</b>	<b>4. REVIEW OF NEW GRANT POLICIES</b>	OHVR Grant Administrator
12:15 p.m. <b>INFORMATION</b>	<b>5. FY26 Q1 OHVR CYCLE REQUESTS &amp; FUNDING</b>	OHVR Grant Administrator
	<b>5.1. Overview</b>	

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**5.2. Review of Assigned Evaluators**

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**5.3. Salesforce Evaluator Refresh**

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**5.4. Grant Review Timeline**

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**5.5. Council Requests for Scoring Meeting**

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12:45 p.m.	<b>6. PUBLIC COMMENT</b>	Chair
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1:00 p.m. <b>ACTION</b>	<b>7. ADJOURNMENT</b>	Chair
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## Council Review Process

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### ★ Key Takeaways





Here’s a snapshot of the current council review experience:

- **Overall Satisfaction: 3.8 / 5**
  - Members feel valued but are frustrated by inconsistencies.
- **Evaluation Fairness: Needs Work**
  - Only **44%** feel the method is fair and comprehensive.
  - Concerns about favoritism and rushed discussions.
- **Application Quality: Slight Improvement**
  - Applications are getting better, but still have issues with vague narratives and poor documentation.
- **Meeting Structure: A Point of Frustration**
- Meetings often run off schedule, and some members feel their expertise is undervalued.

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### ✓ Recommendations for a Better Process

Here are some actionable steps to improve the review process:

-  **Improve Review Structure & Consistency**
  - **Standardize Motions:** Create a template for decisions (approve, table, deny).
  - **Develop a Rubric:** Create a scoring matrix tied to application requirements.
  - **Pre-Screen Applications:** Add a legal or staff pre-screening step.
-  **Introduce a Project Dashboard**
  - **Visual Summaries:** For each application, show a map/photo, score summary, budget, and purpose.
-  **Better Time Management**
  - **Designate a Moderator:** Keep discussions on track and ensure equal time.
  - **Extend Meeting Time:** Consider longer meetings or spreading reviews over two days.
-  **Foster a Culture of Respect**
  - **Set Guidelines:** Provide rules for feedback tone and encourage a focus on the application's merits.

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### By the Numbers: Detailed Data

A closer look at the feedback:

Overall Experience	3.8 / 5 (Generally positive)
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<b>Evaluation Fairness</b>	<b>44%</b> said it was fair
<b>Organization of Materials</b>	<b>67%</b> found them well-organized
<b>Time for Review</b>	<b>38%</b> said there was enough time
<b>Application Quality</b>	<b>71%</b> saw slight improvement
<b>Voice &amp; Expertise Valued</b>	<b>4.13 / 5</b> (Most felt heard)
<b>Digital vs. Printed</b>	<b>71%</b> prefer digital

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## **Action Plan: Next Steps**

Here are the immediate actions to take:

1. **Implement a Standardized Scoring Rubric**
  - *Patrick to assist with creation.*
  - In the meantime, score categories against each other.
2. **Introduce a Simple Motion Template**
  - Ensure all decisions have a clear rationale linked to the rubric.
3. **Hold a Pre-Scoring Meeting**
  - Set goals and clarify expectations before the official review.
4. **Clarify the Council's Role**
  - Define how the council's authority relates to staff input and policies.

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## Applicant Grant Feedback

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### ★ Key Takeaways

A snapshot of the applicant experience:

- **Participation & Awareness: A Knowledge Gap**
  - **91%** of respondents had applied before, but newcomers cited a lack of awareness and unclear instructions.
- **Common Barriers: The Budgeting Bottleneck**
  - Top challenges were **budget creation (34%)** and **gathering documents (34%)**.
  - Limited staff capacity and time constraints were also major issues.
- **Support & Communication: Staff Are a Lifeline**
  - Staff assistance was the highest-rated resource (**3.34 / 4**).
  - Despite this, **34%** still felt unclear due to conflicting guidance.
- **Fairness & Transparency: A Trust Deficit**
  - Only **55%** felt the Council's review process was fair and transparent.
  - Applicants noted a disconnect between the program guide and Council expectations.

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### ✓ Recommendations for a Better Process

Actionable steps to improve the applicant experience:

- 🗺️ **Make Guidance Clearer**
  - **Align All Materials:** Ensure the application, program guide, and Council expectations are consistent.
  - **Define Terms:** Clarify confusing concepts like "in-kind" vs. "cash match."
  - **Provide Examples:** Share samples of successful applications.
- 🧩 **Simplify the Budgeting Process**
  - **Redesign the Template:** Make the budget form more user-friendly.
  - **Offer Walkthroughs:** Create videos or live webinars to guide applicants.
- 📣 **Improve Outreach & Accessibility**
  - **Promote the Grant:** Reach out to organizations that have never applied.
  - **Host Info Sessions:** Hold quarterly webinars to answer questions live.
- 🏆 **Increase Council Transparency**
  - **Publish Rubrics:** Share the Council's scoring rubrics or decision rationale.
  - **Improve Access:** Consider livestreaming review meetings.

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### 📊 By the Numbers: Detailed Data

A closer look at the feedback:

<b>Total Respondents</b>	<b>34</b>
<b>Top Application Hurdle</b>	<b>Budgeting &amp; Documents (34% each)</b>
<b>Most Helpful Resource</b>	<b>Staff Assistance (3.34 / 4 rating)</b>
<b>Admin Communication</b>	<b>4.59 / 5 (Highly rated)</b>
<b>Council Fairness Perception</b>	<b>55% felt it was fair &amp; transparent</b>
<b>Interest in More Help</b>	<b>61% are willing to follow up</b>

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## **Action Plan: Next Steps**

Immediate actions to implement:

1. **Schedule Quarterly Webinars & "Office Hours"**
  - Walk applicants through budgeting, eligibility, and writing strong proposals.
2. **Update the Budget Template**
  - Make it more user-friendly with clear examples and guidance notes.
3. **Revise the Program Guide**
  - Ensure it aligns with Council expectations and clears up eligibility questions.
4. **Create "Strong Application" Example Packets**
  - Provide real, redacted examples to serve as a reference for new applicants.
5. **Develop a Grantee Onboarding Packet**
  - Clearly explain post-award requirements, timelines, and closeout steps.



# OHVR Grant Report

Requested

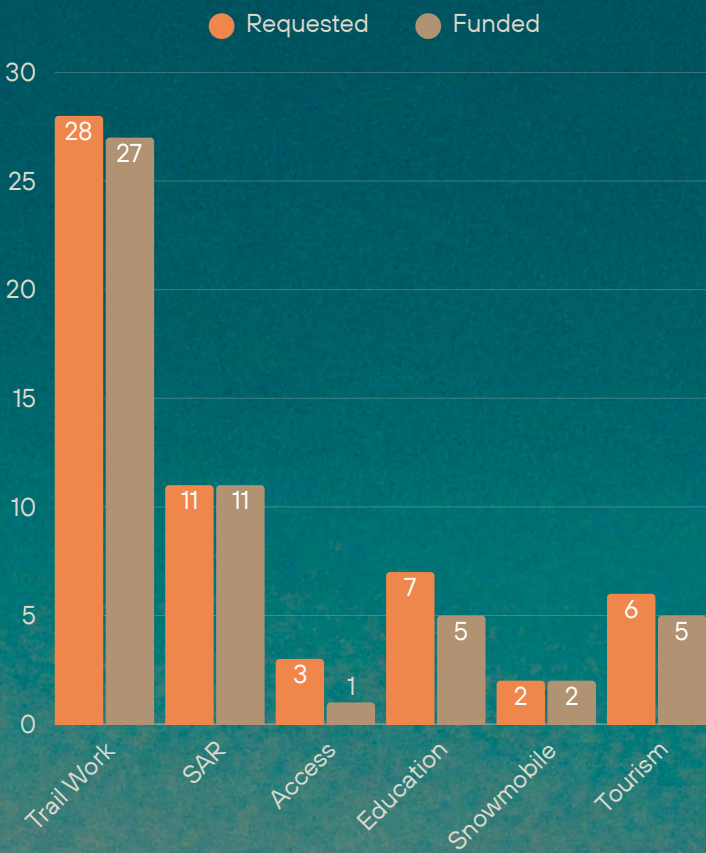
\$5,156,211

Awarded

\$4,479,672

Total

\$6,056,884

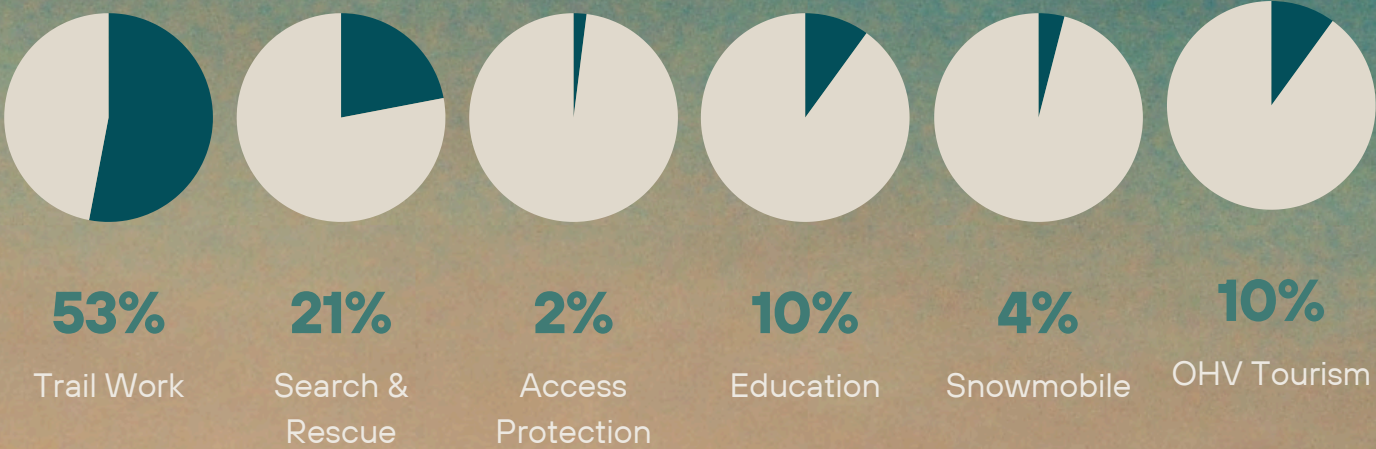


% of projects funded

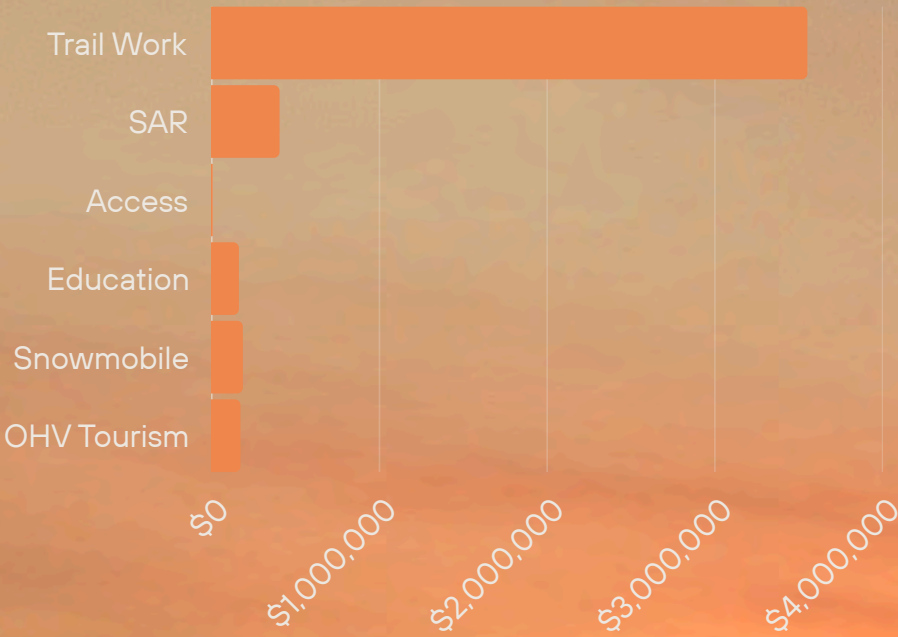


8% increase compared to the average of previous fiscal years

## Projects Awarded by Category (%)



## Amount Awarded by Category

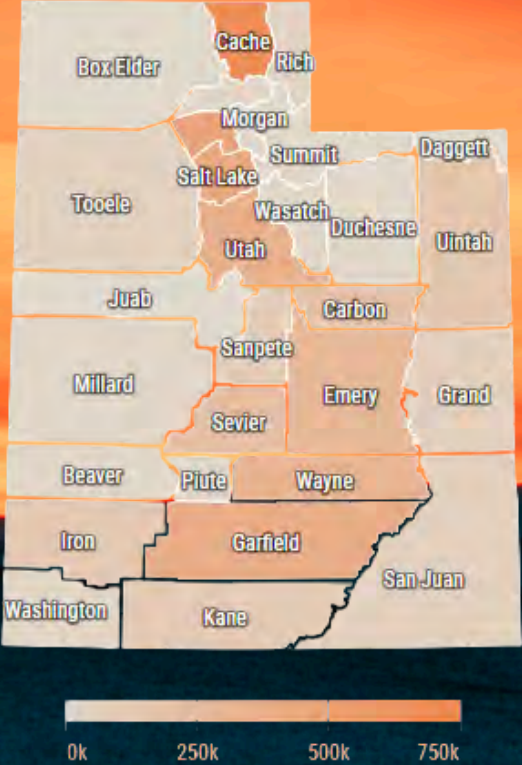
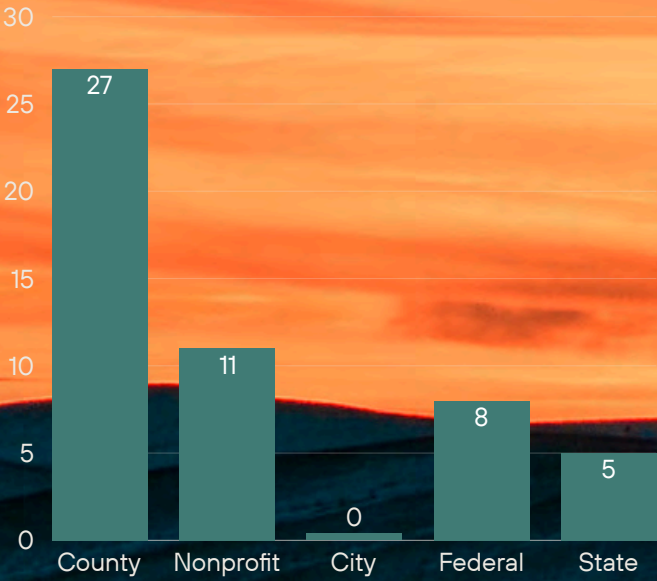


All 29 Counties Funded

Cache County received the most funding with \$672,345

\$1,577,211 in Matching Funds

## Applicant Type & Funding by County







# OHVR OVER THE YEARS

Fiscal Year	Submitted	Approved	Requested	Funded
2025	57	51	\$5,156,211.66	\$4,479,672.39
2024	78	66	\$12,860,723.47	\$6,264,210.48
2023	74	66	\$7,246,776.19	\$5,917,530.19
2022	102	69	\$4,731,095.00	\$3,181,916.00
2021	110	94	\$2,103,501.00	\$1,876,501.00
2020	54	43	\$1,294,182.00	\$1,164,397.00
Total	476	398	\$33,392,489.32	\$22,884,537.06



183  
Trail Work



66  
Search & Rescue



50  
Tourism



34  
Other Uses



32  
Education



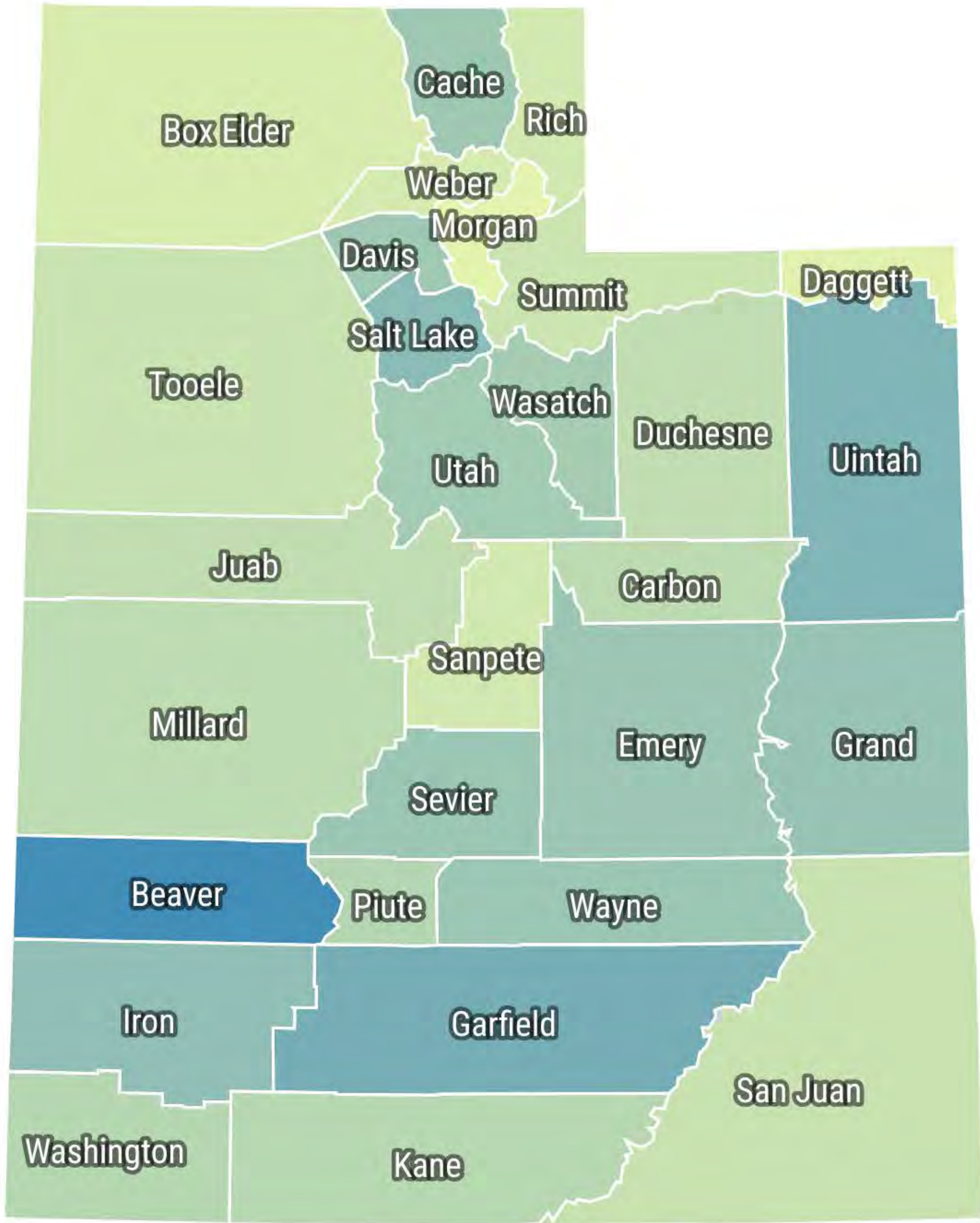
13  
Access Protection



10  
Snowmobile



1  
Land Acquisition



TOTAL PROJECT VALUE:

\$36,074,127.54



OFF-HIGHWAY VEHICLE RECREATION (OHVR) GRANT — FY26 Q1 - SUMMER - JULY 2025										EVALUATOR SCORES	Project Abstract
Category	#	APP-00####	Project Name	Organization	County	Project Total	Requested	Match	%	Evaluators	
Trail Work	1	APP-004614	Badlands, Robbers Roost & Poison Springs Trail Support Initiative	Utah OHV Advocates	Duchesne, Emery, Garfield, San Juan, Uintah, Wayne	\$45,000.00	\$30,000.00	\$15,000.00	33%	Cheryl Butler Dave Jacobson Scott Wheeler	<b>Badlands, Robbers Roost &amp; Poison Springs Trail Support Initiative:</b> This project will help get trails ready by working with agencies to get the needed approvals before putting up signs or starting any major work. It will support travel and fuel costs for volunteers and the project lead, mainly for the Badlands, Robber's Roost, and Poison Springs Trail Systems. Some funding will also go toward buying signs, stickers, and other materials to keep things moving forward.
Trail Work	2	APP-004623	Trail Beautification and Improvements at FISP	Fremont Indian State Park & Museum	Sevier	\$153,596.35	\$99,539.50	\$54,056.85	35%	Sheriff Curtis Cheryl Butler Brody Johnson	<b>Trail Beautification and Improvements at FISP:</b> Fremont Indian State Park is a park that offers it all. From cultural heritage, hiking trails, outdoor education, to OHV trails and camping. The existing trails and trailheads within our park have seen increased visitation and are in need of updating and improvements. This project will focus on updating trail equipment for staff, hiring seasonal trail workers, updating trailhead facilities, grooming current trails, updating trail signage, and improving the overall visitor experience.
Trail Work	3	APP-004632	Robbers Roost Trail System Phase 2	Wayne County	Wayne	\$538,050.00	\$401,050.00	\$137,000.00	25%	Mike Cook Scott Wheeler Brody Johnson	<b>Robbers Roost Trail System Phase 2:</b> This phase of the buildout of Robbers Roost trail focuses on establishing trailheads and Kiosks and our 50" trails. The Robbers Roost Trail System consists of Nearly 800 miles of existing Roads and Trails in Wayne County, making connections to Green River in Emery CO, Ticaboo, Bryce Canyon and Antimony in Garfield CO, Koosharem in Sevier County and all of the Cities in Wayne County. Using existing RS2477 routes the Robbers Roost trail will adjoin the Parker Trails and Paiute Trails.
Trail Work	4	APP-004646	Steinaker Draw Trail/Road Cattle Guards	Uintah County	Uintah	\$21,282.72	\$15,000.00	\$6,282.72	30%	Jason Blankenagel Nicole Nielson Dave Jacobson	<b>Steinaker Draw Trail/Road Cattle Guards:</b> Uintah County is proposing the installation of two cattle guards on Steinaker Draw Road, a historic county trail/road and key access point for the Moonshine Arch and Red Mountain Trail system. This project will replace restrictive gates that have blocked public access in recent years, resolving long-standing conflicts and ensuring continued use by OHV users. This solution will enhance trail connectivity, improve user experience, and provide a practical solution.
Trail Work	5	APP-004649	Duck Creek Village Trail One Enhancement	Duck Creek Village Legacy Project	Kane	\$365,000.00	\$100,000.00	\$265,000.00	73%	Cheryl Butler Dave Jacobson Bonnie McCallister	<b>Duck Creek Village Trail One Enhancement:</b> This project focuses on enhancing structural integrity and safety along OHV Trail 1 near Movie Ranch Road in Duck Creek Village by constructing retaining walls, improving parking, and upgrading erosion controls. Through collaboration with local volunteers, private stakeholders, and public agencies, the initiative aims to support safe access for visitors and residents, promote tourism, and sustain the environmental character of the area.
Trail Work	6	APP-004650	Fishlake National-IIC - OHV Paiute & Gooseberry OHV Trail Systems	Southern Utah University	Beaver, Millard, Piute, Sevier, Wayne	\$100,789.22	\$71,541.20	\$29,248.02	29%	Cheryl Butler Brody Johnson Eric Nelson	<b>Fishlake National-IIC - OHV Paiute &amp; Gooseberry OHV Trail Systems:</b> This project would provide four interns to complete 200 miles of motorized trail maintenance, including logging out, brushing, tread work, and signing. This maintenance will take place on the Paiute, Gooseberry, and Great Western Trail Systems on the Fishlake National Forest.
Trail Work	7	APP-004651	Fishlake Motorize Trail Infrastructure	Fishlake National Forest	Beaver, Garfield, Millard, Piute, Sanpete, Sevier, Wayne	\$13,730.90	\$10,092.50	\$3,638.40	26%	Cheryl Butler Bonnie McCallister Dave Jacobson	<b>Fishlake Motorize Trail Infrastructure:</b> This project will include the purchase of materials to fabricate, paint and stock steel barriers concrete and rebar for installation. These barriers have been designed to be vandal and tamper resistant to minimize future maintenance. We will also purchase materials to fabricate OHV cattle guards for range fence permit boundaries. Newley designed cattle guards have been designed to be safer for ATV/UTV use, as well as more effective cattle discouragement. These are for OHV motorized trails only.
Trail Work	8	APP-004660	Canyon Country Super Loop	San Juan Public Entry and Access Rights	San Juan	\$134,303.80	\$100,460.80	\$33,843.00	25%	Cheryl Butler Bonnie McCallister Dave Jacobson	<b>Canyon Country Super Loop:</b> Our mission is to transform the Canyon Country Super Loop into a breathtaking destination that captures the hearts of outdoor enthusiasts! We're excited to take the thousands of peaceful roads and trails and turn them into a safe, user-friendly, and marketable trail system that everyone can enjoy. This initiative will include updating and expanding our trail mapping, revitalizing trail kiosks and markers, and ensuring that key locations receive essential repairs and maintenance from our dedicate
Trail Work	9	APP-004665	Color Country OHV Trail Maintenance - Fall 2025	Iron County	Iron	\$44,699.00	\$33,550.00	\$11,149.00	25%	Dave Jacobson Brody Johnson Nicole Nielson	<b>Color Country OHV Trail Maintenance - Fall 2025:</b> The project is mainly to support trail maintenance through equipment operations, equipment maintenance, and purchase of a 6-way blade for the skid steer. Trails needing attentions are those identified by BLM and Forest Service during out annual coordination meeting each spring.



OFF-HIGHWAY VEHICLE RECREATION (OHVR) GRANT — FY26 Q1 - SUMMER - JULY 2025										EVALUATOR SCORES	Project Abstract
Category	#	APP-00####	Project Name	Organization	County	Project Total	Requested	Match	%	Evaluators	
Trail Work	10	APP-004676	Fivemile Pass Recreation Area Restroom Maintenance and Kiosk Installation	Bureau of Land Management - Salt Lake Field Office	Tooele, Utah	\$76,198.96	\$53,300.96	\$22,898.00	30%	Dave Jacobson Eric Nelson Brett Davis	<b>Fivemile Pass Recreation Area Restroom Maintenance and Kiosk Installation:</b> To address the toll 12-plus years of heavy use and vandalism has had on staging area amenities at Fivemile Pass Recreation Area, The BLM Salt Lake Field Office is seeking funds to improve existing restrooms and install new kiosks at 7 locations that directly support off-highway vehicle recreation in northern Utah. By improving existing amenities, SLFO hopes to enhance public health and sanitation at Fivemile Pass and better disseminate critical user safety and resource protection guidelines.
Trail Work	11	APP-004678	Gunnison City - G Hill Trail Improvement	Gunnison City	Sanpete	\$120,450.00	\$40,000.00	\$80,450.00	67%	Bonnie McCallister Jason Blankenagel Scott Wheeler	<b>Gunnison City - G Hill Trail Improvement:</b> Improving an existing access road and natural surface parking area on State Trust Lands for the 700-acre G Hill recreation area located in Sanpete County, northeast of Gunnison City. The parking area will become a trailhead to over 6 miles of ATV/motorbike playground trails and more than 11 miles of non-motorized trails.
Trail Work	12	APP-004679	Seasonal Trails Crew 26-27	Uintah County	Uintah	\$90,020.00	\$75,120.00	\$14,900.00	17%	Jason Blankenagel Eric Nelson Brett Davis	<b>Seasonal Trails Crew 26-27:</b> Uintah County is requesting continued funding to support its seasonal two-person trail crew for the 2026 and 2027 seasons. Since 2024, the crew has maintained and improved OHV trails in Uintah County by repairing damage, clearing debris, installing signage, and assisting with trail projects and events. Their ongoing work ensures trail safety, accessibility, and sustainability, with plans to expand signage efforts, stabilize and repair trails, and enhance the OHV trail network in Uintah County.
Trail Work	13	APP-004683	Millard County Trail Maintenance	Millard County Tourism	Millard	\$170,975.50	\$123,682.00	\$47,293.50	28%	Cheryl Butler Bonnie McCallister Dave Jacobson	<b>Millard County Trail Maintenance:</b> Millard County Tourism seeks funding to acquire a Trail Dozer to support trail maintenance and upkeep on over 1,000 miles of multi-use trails. The project will utilize both mechanized and hand tools, support worker compensation, and assist in trail assessments. It will aid the Forest Service, BLM, and County Road Dept. in preserving access and sustainability.
Trail Work	14	APP-004712	SE UT Singletrack Maintenance	Ride with Respect	Emery, Grand	\$51,060.00	\$35,764.00	\$15,296.00	30%	Scott Wheeler Jason Blankenagel Nicole Nielson	<b>SE UT Singletrack Maintenance:</b> This project will do major maintenance of motorized singletrack at Sovereign Trail, Dubinky, Temple Mountain, Chimney Rock, and the Ferron Ranger District. Ride with Respect will coordinate with other local motorcycle groups and land managers to compliment their own work on these trails. An experienced crew on motorcycles will ensure that the work is efficient and effective to improve the longevity of trails and enjoyment of singletrack riders.
Trail Work	15	APP-004713	Dixie N.F. - IIC - OHV Pine Valley and Cedar City District OHV Trail System	Southern Utah University	Iron, Kane, Washington	\$243,847.83	\$176,619.98	\$67,227.85	28%	Cheryl Butler Brody Johnson Eric Nelson	<b>Dixie N.F. - IIC - OHV Pine Valley and Cedar City District OHV Trail System:</b> This project would provide four interns for two summer seasons to complete 50+ miles of motorized trail maintenance, including logging out, brushing, tread work, and signing. This maintenance will take place on the trail systems of the Dixie National Forest.
Search and Rescue	16	APP-004616	Enhancing Search and Rescue Efforts Through Unmanned Aerial Systems	Salt Lake County Sheriff's Office	Salt Lake	\$30,200.00	\$19,000.00	\$11,200.00	37%	Sheriff Curtis Kirk Chester Brett Davis	<b>Enhancing Search and Rescue Efforts Through Unmanned Aerial Systems:</b> Acquisition of Two (2) DJI M30 Drones with Thermal Sensors to Support All-Weather Search and Rescue Operations in Salt Lake County with Occasional Assistance Provided to Surrounding Regions.
Search and Rescue	17	APP-004625	GCSAR OHV Update and Refresh	Grand County Search and Rescue	Grand	\$82,231.80	\$61,673.85	\$20,557.95	25%	Sheriff Curtis Kirk Chester Brett Davis	<b>GCSAR OHV Update and Refresh:</b> Grand County Search and Rescue responds to a large number of calls in remote areas, and many of these areas are accessible by UTVs, the backbone of GCSAR. It is not uncommon to have 3 simultaneous calls. Our professional responders need updated response vehicles to access these patients in need of help. GCSAR is looking to replace 2 aging UTVs with 2 new units to ensure a dependable backup fleet for when vehicles have mechanical failure or for responding to multiple simultaneous operations.
Search and Rescue	18	APP-004643	NTFD Emergency Medical & Rescue Response to Recreation Request Part 2	North Tooele Fire Protection Service District	Tooele	\$36,750.00	\$27,500.00	\$9,250.00	25%	Sheriff Curtis Eric Nelson Brett Davis	<b>NTFD Emergency Medical &amp; Rescue Response to Recreation Request Part 2:</b> The North Tooele Fire District (NTFD) is requesting supplemental funding through the OHVR Program to further expand its emergency medical and rescue response capacity for OHV-related incidents along the I-80 corridor and on surrounding Bureau of Land Management (BLM) lands. Following the successful acquisition of core off-road response vehicles and equipment in 2025, this Part 2 request builds on that momentum by introducing new response tools and investing in advanced OHV safety training.



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Category	#	APP-00####	Project Name	Organization	County	Project Total	Requested	Match	%	Evaluators	
Search and Rescue	19	APP-004652	Summit County SAR	Summit County Search and Rescue	Summit	\$149,431.52	\$104,602.06	\$44,829.46	30%	Sheriff Curtis Jason Blankenagel Kirk Chester	<b>Summit County SAR:</b> This project will provide Motorola APX8000 radios to Summit County Search and Rescue to improve communication, coordination, and safety during OHV-related emergency responses. These multi-band radios ensure interoperability with other agencies and reliable coverage in remote terrain, supporting safe and effective OHV recreation throughout Summit County.
Search and Rescue	20	APP-004655	Juab Search and Rescue Snowmobiles	Juab County Sheriff's Office	Juab	\$37,500.00	\$28,125.00	\$9,375.00	25%	Sheriff Curtis Kirk Chester Nicole Nielson	<b>Juab Search and Rescue Snowmobiles:</b> In order to better serve the citizens in Juab County with winter rescue efforts Juab Search and Rescue is wanting to purchase two snowmobiles. These will be used to access the remote areas of Juab County during winter months when the snow makes all other forms of travel impossible.
Search and Rescue	21	APP-004667	SAR Electric Dirt Bikes	Washington County Sheriff's Office	Washington	\$24,000.00	\$18,000.00	\$6,000.00	25%	Sheriff Curtis Scott Wheeler Bonnie McCallister	<b>SAR Electric Dirt Bikes:</b> We would like to purchase 2 electric motorcycles. This will have a small footprint and provide quick access to areas of the county that would otherwise be inaccessible, or too much of a time constraint to provide the best rescue efforts with other means as traditional hiking.
Search and Rescue	22	APP-004691	Cache County Search and Rescue - e Bikes	Cache County	Cache	\$19,599.98	\$13,599.98	\$6,000.00	31%	Sheriff Curtis Scott Wheeler Nicole Nielson	<b>Cache County Search and Rescue - e Bikes:</b> The Cache County Sheriff's Office Search and Rescue team is seeking to purchase quality e-bikes that can withstand the strenuous demands of search and rescue call-outs. Our past experience with lesser quality e-bikes has shown us the importance importance of investing in durable equipment.
Access Protection	23	APP-004635	Professionalizing the Leadership of UPLA	Utah Public Lands Alliance	All	\$242,789.40	\$181,280.00	\$61,509.40	25%	Nicole Nielson Eric Nelson Jason Blankenagel	<b>Professionalizing the Leadership of UPLA:</b> This grant will enable the Utah Public Lands Alliance (UPLA) to hire an Executive Director (ED) for the purpose of protecting and enhancing OHV recreation opportunities. The ED will be UPLA's principal public representative to conduct outreach and education across Utah, developing relations with local clubs, communities, and land managers to cultivate understanding and achieve common goals. The ED will also cooperate with our natural resource consultant to participate in public lands planning.
Education	24	APP-004621	SLC Built Jeeps Education	SLC Built Jeeps	Salt Lake, Summit, Tooele, Uintah, Utah	\$22,349.90	\$15,849.90	\$6,500.00	29%	Brett Davis Mike Cook Kirk Chester	<b>SLC Built Jeeps Education:</b> This project is all about building a community of skilled and responsible off-road drivers here in Utah. Through our partnership with SLC Built Jeeps, we'll offer practical, hands-on training that covers the core skills every driver needs: trail etiquette, safe recovery methods, basic trail maintenance, vehicle upkeep, and clear communication on the trail. By teaching essential skills, we can prevent trail damage and keep our public lands healthy and accessible for everyone, for years to come.
Education	25	APP-004630	Moab Motorized Trail Ambassador Program: Phase 2	Grand County Economic Development	Grand	\$317,292.30	\$196,314.30	\$120,978.00	38%	Mike Cook Brody Johnson Scott Wheeler	<b>Moab Motorized Trail Ambassador Program: Phase 2:</b> Since 2023, Grand County's OHV Trail Ambassador Program has provided educational resources and promoted safe and responsible recreation to over 10,000 motorized users in the Moab area. This application seeks funding to continue this essential program and, in response to local needs, expand the scope of the Ambassador program to support stewardship efforts on motorized trails.
Education	26	APP-004663	Washington County 4-H Youth OHV Safety Program	Utah State University Extension - Washington County	Washington	\$168,272.39	\$106,455.80	\$61,816.59	37%	Mike Cook Eric Nelson Nicole Nielson	<b>Washington County 4-H Youth OHV Safety Program:</b> The Washington County 4-H Youth OHV Safety Program provides hands-on training and experiential learning activities for youth ages 10–18 who ride ATVs, UTVs, and 4WD vehicles at Sand Mountain in Hurricane, Utah. Using 4-H curriculum, helmet-fit clinics, and guided trail sessions, the program teaches safe riding practices and land stewardship to reduce accidents and protect access to public trails.
Education	27	APP-004685	Tread Lightly! Utah 2025 - 2027	Tread Lightly	Box Elder, Cache, Carbon, Davis, Duchesne, Garfield, Grand, Juab, Kane, Morgan, Piute, Rich, Salt Lake, Sanpete, Summit, Tooele, Uintah, Utah, Wasatch, Washington, Wayne, Weber	\$296,440.00	\$150,000.00	\$146,440.00	49%	Mike Cook Bonnie McCallister Brett Davis	<b>Tread Lightly! Utah 2025 - 2027:</b> Tread Lightly! is requesting funding to support a Utah-specific program manager who will operate a state-wide outdoor recreation ethics and stewardship/conservation program. The program manager will implement all aspects of the program, including public outreach, development and dissemination of educational materials, event attendance, and execution of stewardship projects.



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Category	#	APP-00####	Project Name	Organization	County	Project Total	Requested	Match	%	Evaluators	
Education	28	APP-004708	Emery County Trails Maps	Emery County Travel Bureau	Emery	\$12,000.00	\$6,000.00	\$6,000.00	50%	Mike Cook Scott Wheeler Nicole Nielson	Emery County Trails Maps: Emery County will use the funds to design, produce, and distribute trail maps for local and visiting outdoor enthusiasts. These maps will support public education, promote responsible recreation, protect natural resources, and reduce the frequency of search and rescue efforts.
Snowmobile	29	APP-004613	Motorized Avalanche Forecasting	Utah Avalanche Center	Cache, Davis, Duchesne, Emery, Grand, Morgan, Salt Lake, San Juan, Sanpete, Sevier, Summit, Utah, Wasatch, Weber	\$135,107.04	\$94,543.04	\$40,564.00	30%	Kirk Chester Jason Blankenagel Cheryl Butler	Motorized Avalanche Forecasting: This project supports avalanche forecasting and education for motorized users in Utah. Additional funding addressing a 56% increase in our Cost Share Agreement with the U.S. Forest Service. OHVR funds will help maintain daily forecasts, field ops, and motorized outreach in key zones—preserving vital resources for motorized education and directly improving safety for Utah's winter motorized recreation community.
Snowmobile	30	APP-004681	Logan Canyon Grooming Program	The Bear Lake Trails Foundation	Cache	\$107,340.00	\$80,875.00	\$26,465.00	25%	Kirk Chester Mike Cook Cheryl Butler	Logan Canyon Grooming Program: The foundation will supplement winter trail grooming for snowmobilers performed by Utah State Parks through the lease of a snowcat in the upper Logan canyon area. We successfully completed year one (1) this past winter season. Usage in that area has continued to increase year on year. We would be doing the major trail heads leaving from Beaver Creek and the Swan Flats area being connected by the Amazon trail. End goal is a consistent, safe, enjoyable experience for all levels of riders.
OHV Tourism	31	APP-004662	Dinoland Trails Promotion	Uintah County Travel and Tourism	Daggett, Uintah	\$50,000.00	\$37,500.00	\$12,500.00	25%	Jason Blankenagel Brett Davis Brody Johnson	Dinoland Trails Promotion: Uintah County seeks \$37,500 in state funding to supplement its \$12,500 investment for a \$50,000 OHV marketing initiative. This campaign, running September 2025 - May 2026, will target OHV enthusiasts across the Wasatch Front and surrounding states via digital ads (social, banner, radio, YouTube) to promote our diverse trails and the Outlaw ATV Jamboree.
OHV Tourism	32	APP-004686	Cache Valley Winter Snowmobile Promotion	Cache Valley Visitors Bureau/Explore Logan	Cache	\$50,000.00	\$37,500.00	\$12,500.00	25%	Kirk Chester Eric Nelson Brody Johnson	Cache Valley Winter Snowmobile Promotion: Cache Valley Visitors Bureau seeks \$37,500 in state funding to launch a four-month winter marketing campaign (November 2025-March 2026) showcasing its pristine landscapes, groomed trails and fewer crowds to snowmobile enthusiasts in the Wasatch Front, Front, Southeast Idaho, Boise, Southwest Wyoming, Grand Junction and Denver. This campaign, supported by a \$12,500 county investment, will utilize social media, Google Performance Max and digital radio/podcast ads to drive winter tourism.
OHV Tourism	33	APP-004687	Richfield, Utah OHV Grant 2025-2026	Sevier County Tourism	Sevier	\$50,000.00	\$37,500.00	\$12,500.00	25%	Sheriff Curtis Bonnie McCallister Mike Cook	Richfield, Utah OHV Grant 2025-2026: Sevier County would like to use this funding to promote the wide range of Snowmobiling and OHV trails throughout the county for year-round exposure. We will create campaigns targeting snowmobile and OHV enthusiasts across the Wasatch Front Front but also regional out-of-state drive markets in CA, CO, AZ, NV, WY, and ID. We'll target this audience with digital channels such as social media ads, digital radio, digital billboards and youtube ads.
Land Acquisition	34	APP-003684	OHV Staging Area - Land Purchase	Sand Rock Ridge Riders ATV Club	Millard	\$91,045.00	\$82,045.00	\$9,000.00	10%	Brody Johnson Jason Blankenagel Nicole Nielson	OHV Staging Area - Land Purchase: This grant will support the purchase of 3 acres of land for the development of a new OHV staging area.
						\$4,091,353.61	\$2,664,084.87	\$1,427,268.74			
				AVAILABLE FUNDS	LEFTOVER						
				#DIV/0!							
	Category	Total		County	Reviewers	Reviewed	Rep.				
	Trail Work	15		Salt Lake	Bonnie McCallister	8	SITLA				
	SAR	7		Salt Lake	Brett Davis	8	4WD				
	Access	1		Iron	Brody Johnson	9	ATV				
	Education	5		Salt Lake	Cheryl Butler	10	USFS				
	Snowmobile	2		Iron	Dave Jacobson	8	BLM				
	OHV Tourism	3		Utah	Eric Nelson	8	DEALERSHIP				



OFF-HIGHWAY VEHICLE RECREATION (OHVR) GRANT — FY26 Q1 - SUMMER - JULY 2025									EVALUATOR SCORES	Project Abstract
Category	#	APP-00####	Project Name	Organization	County	Project Total	Requested	Match	%	
			Land Acquisition		1					
					34					
					Uintah	Jason Blankenagel	9	AT LARGE - CHAIR		
					Salt Lake	Kirk Chester	8	SNOWMOBILE		
					Carbon	Nicole Nielson	9	PLPCO & AP		
					Uintah	Mike Cook	8	EDU & SAFETY		
					Carbon	Scott Wheeler	8	MOTORCYCLE		
					Sevier	Sheriff Curtis	9	SAR		



## Item 5.3

**Step 1:** After logging into the portal (<https://utdnror.my.site.com/portal/>), the evaluator should click on the “Review” bubble on the portal home screen, or click on the top tab labeled “Panel Review.”



**Step 2:** Evaluators will then see the list of their assigned applications to review and score. Applications can be opened for scoring by selecting the green pencil icon under “Actions.” Please note, you will not be able to access the full applications for any projects that are not assigned to you specifically.

Utah Governor's Office of Economic Development  
OFFICE OF OUTDOOR RECREATION

Portal Home Funding Opportunities My Applications Reimbursements Panel Review Settings Logout

### Evaluator Home

My Evaluations All Unassigned Applications (64)

EDIT: Click the pencil icon beside the selected Evaluation under Actions to start/continue editing.

VIEW Evaluation: Click the document icon beside the selected Evaluation under Actions to view the completed evaluation.

VIEW Comments: Click the comments icon beside the selected record under Actions.

PRINT: Click the printer icon beside the selected record under Actions.

Status: All

page 1 of 1 (2 records total)

Page Size 20

Evaluation ID	Funding Opportunity Name	Account Name	Panel Meeting Date	Status	Application	Submitted	Actions
EVAL-19-04085	FY2019 Outdoor Recreation Grant Infrastructure Application	Lehi City	3/13/2019	In Progress	APP-015094		
EVAL-19-04086	FY2019 Outdoor Recreation Grant Infrastructure Application	Brian Head Town	3/13/2019	Not Started	APP-015095		



**Step 3:** Review each scoring section of the application by assigning it a score from 1-5. The OHVR system functions off of a 5-point scale for the following scoring sections: Application Overview, Project Summary, Project Budget and Summary, and Project Partnership. Individual categories are not scored because applicants can apply for one or more category per application.

Scoring values are as follows:	
1=Low	⬇️
2=Adequate	✓
3=Shows Promise	⬆️
4=Good	★
5=Exemplary	✨ ✨

**Step 4:** In the Evaluation Comments section, evaluators should make comments that are tactful and constructive. For weaker applications, evaluators should avoid a harsh tone or overly broad language in the comments. Make sure the selected score is supported by comments, giving more comments in the strengths section for high-scoring projects.

Panel Review: FY2019 Outdoor Recreation Grant Infrastructure Application

Evaluator: OOR APP #1

Information: To continue with the evaluation click the "Save Draft". Your comments will be saved.

Organization: Lehi City

Save Draft

Save & Exit

Record Evaluation

Application Overview

Basic Project and Contact Information

Funding Request

Project Summary

Project Readiness & Scheduling

Economic Impact

Recreational Access & Value

Supportive Materials and Attachments

If Applicable Supportive Materials and Attachments

Evaluation Comments

Evaluation Review

Evaluation Comments Responses

Please provide comments and feedback for the following subjects.

Project Strengths:

add comments

Project Weaknesses:

add comments

Other Comments:

add comments

Funding Decision:

FUND

DO NOT FUND

Funding Amount:

1st choice funding

2nd choice funding

DO NOT FUND

Decision Rationale:

add comments

**Step 5:** Review all scores and comments before submitting the final overall score of application. Evaluate all assigned applications by **EOD Monday, August 18, 2025**.

**Composite Scores:**

A minimum of three evaluators will review each grant. The three scores from the assigned evaluators will be averaged for a composite score for the project's ranking.



- **1. Agreeing on This Year's Goals:**

- We'll quickly review the main focus for this grant cycle. Are we prioritizing safety projects? Trying to fund new types of applicants? This ensures we're all working toward the same big-picture outcome.

- **2. A Deep Dive into the Scoring Rubric:**

- This is the most important part. We'll walk through the scoring rubric together to define what a "1" vs. a "5" actually looks like. For example, what's the real difference between a "good" budget and an "excellent" one? This helps prevent one person's "3" from being another person's "5".

- **3. Handling Tricky Situations:**

- We'll decide how to handle common issues before they come up. What's our plan for applications with missing info? How do we approach first-time applicants? Agreeing on this now saves a ton of time later.

- **4. Final Q&A on the Process:**

- This is the open floor for any questions you have about *how* the review will work, so you feel confident and ready to start scoring.

Things to keep in mind while reviewing an application:

1. Remember to score based **only** on what's in the application. Let's try to keep personal feelings or past experiences out of the scoring part.
2. What's our end goal? To pick a group of projects we feel great about, that we can easily explain our reasoning for, and that truly helps our community.

# TIMELINE

## OHVR GRANT REVIEW



8/15

### DRAFT AGENDA SENT

A draft agenda will be shared with the council for review. Please submit any additional items you'd like included by the 13th.



8/18

### REVIEWS DUE

The turnaround time is brief, but all reviewers have been assigned 8–10 applications each.



8/19

### MEETING PACKET SENT

Meeting minutes, application reviews, score overviews, evaluator comments, and other agenda items will be sent for your review.



8/20

### OHV ADVISORY COUNCIL MEETING

Held from 10:00 a.m. to 5:00 p.m. at Utah Lake State Park. Lunch and materials provided.



8/21

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9/5

### RECOMMENDATIONS & CONTRACTS SENT

Recommendations will be forwarded to Division and Department Directors. Contracts will follow 1–2 weeks after approval.