

1     **R277. Education, Administration.**

2     **R277-921. Strengthening College and Career Readiness Program.**

3     **R277-921-1. Authority[ and], Purpose, and Oversight Category.**

4             (1) This rule is authorized by:

5                 (a) Utah Constitution [Article X, Section 3](#), which vests the general control and  
6                 supervision of the public education system in the Board;

7                 (b) Subsection [53E-3-401](#)(4), which authorizes the Board to adopt rules in  
8                 accordance with its responsibilities; and

9                 (c) Section [53F-5-204](#), which requires the Board to make rules regarding the  
10                 program.

11                 (2) The purpose of this rule is to establish:

12                 (a) procedures and criteria for applying for and awarding a grant; and  
13                 (b) reporting requirements for a grantee.

14                 (3) This Rule R277-921 is categorized as Category 2 as described in Rule [R277-](#)  
15                 [111.](#)

16

17     **R277-921-2. Definitions.**

18                 (1) "Certificate" means the certificate described in Subsection [53F-5-204](#)(3)(a)  
19                 that a school counselor may receive through participation in the program.

20                 (2) "Grant" means payment of a course fee for a course required to earn the  
21                 certificate.

22                 (3) "Program" means the Strengthening College and Career Readiness Program  
23                 created in Section [53F-5-204](#).

24                 (4) "School counselor" means a person who:

25                 (a) holds or is applying for a Utah School Counselor License as described in  
26                 Subsection [R277-306](#)-6;

27                 (b) is an employee of an LEA who provides counseling and information to a  
28                 student about an educational or career choice;

29 (c) has received an evaluation as effective or higher through the LEA's  
30 evaluation system; and

31 (d) is recommended to participate in the program by a supervisor.

32

**33 R277-921-3. Incorporation of College and Career Readiness Certificate Program  
34 Standards Document.**

35 (1)(a) This rule incorporates by reference the College and Career Readiness  
36 Certificate Program Standards Document, ~~September 3, 2020~~August 2025, which lists  
37 approved standards of each component of the College and Career Readiness  
38 Certificate.

43 (2) A copy of the College and Career Readiness Certificate Program Standards  
44 Document is located at:

45 (a) <https://schools.utah.gov/administrative/rules/documentsincorporated>; and  
46 (b) the Utah State Board of Education - 250 East 500 South, Salt Lake City,  
47 Utah 84111.

48

49 R277-921-4. Grant Application.

50 (1) Subject to legislative appropriations, an LEA may apply for a grant on behalf  
51 of a school counselor by submitting an application:

52 (a) provided on USBE's website;

53 (b) to the Superintendent; and

54 (c) except as provided in Subsection (2), on or before June 30.

55 (2) If the annual appropriation for the program exceeds the grant requests, the  
56 Superintendent may extend the deadline specified in Subsection (1)(c) by posting a new  
57 deadline on USBE's website.

58

59 **R277-921-5. Procedure and Criteria for Awarding Grant.**

60       (1) If the grant applications exceed the annual appropriation for the program, the  
61 Superintendent shall give preference in awarding a grant to an applicant if:

62           (a) the school where the school counselor works has a state approved School  
63 Counseling Program;

64           (b) the school where the school counselor works meets the school counselor-to-  
65 student ratio of 1:350, according to Rule [R277-462](#); and

66           (c) the school counselor is licensed as a school counselor according to  
67 Subsection [R277-306](#)-6.

68       (2) A school counselor who fails to complete a course that is paid for by a grant  
69 shall repay the course fee to the Superintendent.

70

71 **R277-921-6. Reporting Requirements for Grantee.**

72       After completing the course work necessary to receive the certificate, the school  
73 counselor shall submit to the Superintendent:

74           (1) an action plan to implement the skills developed through earning the  
75 certificate to improve students' college and career readiness; and

76           (2) an application that is provided on USBE's website to add the certificate to the  
77 school counselor's license.

78

79 **KEY: counseling, grant programs, college and career readiness**

80 **Date of Last Change: March 15, 2024**

81 **Notice of Continuation: September 4, 2020**

82 **Authorizing, and Implemented or Interpreted Law: [Art X, Sec 3](#); [53E-3-401](#)(4); [53F-5-204](#)**

84

85