

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 June 9th, 2025
4 at 5:30 p.m.

6 Board Members present:

7 Councilmember Kate Bradshaw, Bountiful City

8 Councilmember Dell Butterfield, West Bountiful City

9 John Norman, Board Appointed Representative **joined through Zoom*

0 Brett Steadman, Board Appointed Representative *arrived at 5:33 p.m.

11 Councilmember Spencer Summerhays, Centerville City

2 Mayor Ryan Westergard, Woods Cross City

4 Staff In Attendance:

15 Tif Miller, Executive Director

Todd Godfrey, District Attorney

6 Scott McDonald, Aquatics & Fitness Director

Mary Gadd, Office Manager

17 Tyson Beck, District Clerk

9 Others in Attendance:

Jason Burningham (LRB Public Finance), Katherine Doucette (Centerville), Ron Mortensen
(Bountiful)

23 **WELCOME**

25 Chairman Summerhays opened the meeting at 5:32 p.m. and excused Councilmember
26 Jackson.

28 **CITIZEN MATTERS**

30 Ron Mortensen asked the Board, as they consider raising property taxes again, to recall that
31 the voter information pamphlet stated that the operation and maintenance subsidy would only be used
32 for the Center facilities. He asked that the general operation budget line be broken out by expenses so
33 the public can know that the subsidy money is being used properly. He asked that with the growing
34 interest in hockey, and the forthcoming winter Olympics, to consider what much of the public wants
35 to fulfill their needs.

37 *Board Member Brett Steadman arrived at 5:33 p.m.*

Chairman Summerhays thanked all Board Members for serving on the board.

41 RECOGNITION OF EMPLOYEE OF THE MONTH

43 Mr. Miller recognized Matthew Vawdrey as the employee of the month

APPROVAL OF MAY 12TH 2025 BOARD MEETING MINUTES

Minutes of the Administrative Control Board Meeting held on May 12th, 2025, was approved

on a motion made by Mayor Westergard, and was seconded by Councilmember Bradshaw. Board Members Bradshaw, Butterfield, Norman, Steadman, Summerhays, and Westergard voted “aye.”

REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR MAY 2025

Mr. Miller highlighted the following expenditures:

- Infinity Pool Construction (#31) - \$29,655.38 for outdoor pool replaster
- Hogan & Associates Construction (#40) - \$44,397.83 for rooftop work from 2023
- Welmar Recreational Products (#50) - \$32,584.20 for rink dasher boards
- Sherwin Williams (#73) - \$1,040.04 to repaint the ice rink floor
- Forbush Welding and Fabrication (#81) - \$2,275.00 for rink wall repair

Total expenditures of \$502,051.42 for the period of May 1, 2025, to May 31, 2025, was approved on a motion made by Mayor Westergard, and seconded by Councilmember Bradshaw. Board Members Bradshaw, Butterfield, Norman, Steadman, Summerhays, and Westergard voted “aye.”

Mr. Miller reported that the cash and investments did decrease from last month, but he contributed that to the projects that were being completed last month. Mr. Miller briefly reviewed certain budget lines and said the net loss is encouraging when compared to the same time frame from 2024.

DISTRICT’S FUTURE FINANCE OPTIONS DISCUSSION

Tyson Beck presented the members with information on the current tax levies, two potential tax increase scenarios and various potential future funding options. Having met with Jason Burningham, Mr. Miller asked the board for feedback on any of the scenarios and options.

Board Members discussed both the lease-revenue option and the GO bond option with Jason Burningham. Board Members were hesitant about any option until it is known what the school district will commit in writing to. Chairman Summerhays asked that staff update the estimated costs for the projected updates and improvements. Afterwards the consensus was that now is not the time to ask for an increase to property taxes for facility improvements.

The Board then discussed the operation and maintenance subsidy tax levy. Chairman Summerhays reiterated to members that the previous strategy was to increase the subsidy every other year by 5% and that he was still supportive of this strategy.

DISCUSSION AND ACTION ON RESOLUTION 2025-03 ADOPTING 2025 TAX RATES

Mr. Beck asked the board to adopt the tax rates for 2025, where the final debt payment for the bond will be collected. He reminded the board that over the life of the bond that more money has been collected than paid for the debt, and the tax rate, out of the last five years, had been adjusted for four years. Even with those reductions there is still an overcollection. Mr. Beck calculated and recommended that the District’s final debt service property tax levy be reduced by \$197,114 for the final 2026 payment.

95 Mayor Westergard made a motion to approve Resolution 2025-03 adopting a tax rate for the
96 purpose of levying taxes for the year 2025. Councilmember Butterfield seconded the motion.
97 Chairman Summerhays called for a roll call vote. Board Members Norman, Westergard,
98 Summerhays, Butterfield, Bradshaw, and Steadman voted “aye.” There were no “nays.”
99

100 **FOLLOW-UP DISCUSSION ON STRATEGIC PRIORITIES**

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102 Mr. Miller reviewed possible priorities like pool expansion, locker rooms, team locker room
103 additions, converting a racquetball court into fitness space, adding restrooms on the second floor,
104 changing the exit doors, and replacing rooftop units. Board Members discussed how they prioritized
105 each project.
106

107 **DISCUSSION AND ACTION ON RESOLUTION 2025-01 ADOPTING ICE ARENA** 108 **STREAMING SERVICES**

109

110 Mr. Miller reported that final details were received from Live Barn and Black Bear TV. He
111 reported that Live Barn was offering a 4-year option and Black Bear offered a 3-year option. He
112 recommended accepting Black Bear TV’s plan where the revenue is guaranteed and not based on
113 subscriptions and the quality and resolution was better.
114

115 Councilmember Butterfield made a motion to approve Resolution 2025-01 authorizing Mr.
116 Miller to enter into an agreement for online broadcast services with Black Bear. Councilmember
117 Bradshaw seconded the motion. Chairman Summerhays called for a roll call vote. Board Members
118 Steadman, Bradshaw, Butterfield, Summerhays, Westergard, and Norman voted “aye.” There were
119 no “nays.”
120

121 **STAFF REPORT – SCOTT MCDONALD**

122

123 Scott McDonald reported on various aquatic and fitness programs. Both group swim lessons
124 and private swim lessons have increased over 2024. The facility will host URPA Aquatic Supervisor
125 Training, and a “home” long course swim meet at Kearns outdoor pool. Mr. McDonald shared some
126 feedback from a post-season survey that water polo participants received, where overall participants
127 support the continuation and growth of the program. Class attendance for both water aerobics and
128 fitness classes has increased from 2024. Mr. McDonald mentioned the filter installation upcoming in
129 the fall, mainly treadmills are due to be replaced before the end of the year and recommended a
130 replacement to the boiler.
131

132 **EXECUTIVE DIRECTOR REPORT**

133

134 Mr. Miller highlighted the following items:

- 135 • Ice Rink has reopened but still has rubber flooring being delivered and installed
- 136 • Recognized front desk staff and the work they do
- 137 • Receiving community award from Imber Services
- 138 • Movie Nights – June/July/August
- 139 • Summer Baseball is going great
- 140 • Spring Sports have ended, and Fall Sports registrations have started
- 141 • Summer Pass sales are \$6,400 more than the previous year

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143 **MEMBERSHIP REPORT**
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145 Mr. Miller reported good sales for annual and charter memberships, summer memberships,
146 and eft memberships fluctuate month to month but remain mostly steady.
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148 **CLOSED SESSION AND ADJOURNMENT**
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150 At 8:24 p.m. Mayor Westergard made a motion to move to a closed session to discuss the
151 acquisition or sale of real property, pending litigation and/or to discuss the character and/or
152 competency of an individual(s) and immediately adjourn the regular meeting following the close
153 session. Mr. Steadman seconded the motion. Chairman Summerhays asked for a roll call vote. Board
154 Members Westergard, Summerhays, Butterfield, Bradshaw, Steadman and Norman voted “aye.”
155 There were no “nays.”
156

157 Attending the closed session was:
158 Councilmember Kate Bradshaw, Bountiful City
159 Councilmember Dell Butterfield, West Bountiful City
160 John Norman, Board Appointed Representative
161 Brett Steadman, Board Appointed Representative
162 Councilmember Spencer Summerhays, Centerville City
163 Mayor Ryan Westergard, Woods Cross City
164 Tif Miller, Executive Director
165 Todd Godfrey, District Attorney