

**MINUTES UTAH**  
**COUNTRY RECORDER STANDARDS BOARD**  
June 9, 2025 1:00 P.M.

CONVENED: 1:06 P.M.

ADJOURNED: 2:00 P.M

**DOPL STAFF PRESENT:**

Division Director: Mark Steinagel  
Licensing Administrator: Larry Marx

Legal Analyst: Kirsten Shumway  
Board Secretary: Allison Pulsipher

**BOARD MEMBERS PRESENT:**

Shelley Brennan  
Ben Stanley  
Kreg Wagner

Chad Montgomery  
Ryan Allred

**BOARD MEMBERS ABSENT:**

Gage Zobell  
Robert Hartshorn  
Rashelle Hobbs

Rachael Ortiz

**GUESTS:**

**Note:** Other guests may have been in attendance electronically but were not identified.

**ADMINISTRATIVE BUSINESS:**

**Call Meeting to Order**

Mr. Montgomery called the meeting to order at 1:06 p.m.

**Read and Approve April 14, 2025 Minutes (0:03:05)**

Ms. Brennan motioned to approve the minutes as written.

Mr. Allred seconded the motion.

The Board passed the motion unanimously.

**Board Chair/Co-Chair Vote (0:04:00)**

Ms. Brennan motioned to maintain the current Chair and Co-Chair.

Mr. Stanley seconded the motion.

The Board motion passed unanimously.

**Open and Public Meeting Act (0:05:55)**

Ms. Pulsipher reviewed the Open and Public Meeting act with the Board.

**Discussion Items:****Utah Rules (0:10:45)**

Ms. Shumway presented the most recent draft of the Utah County Recorder Standards Rule. Mr. Montgomery asked Ms. Shumway about the definition of “Completion Date” and “Indexing Date” and recommended an adjustment to the definitions to clarify the two terms. Mr. Stanley stated he would like to signify where the definitions come from and not redefine terms that have already been defined in case law or other statutes.

**Filing a Plat (0:37:40)**

Ms. Pulsipher informed the Board the different options for moving forward with the agenda item.

Mr. Allred motioned to remove the discussion item until the Board had been given guidance on how to move forward from the Property Rights Coalition.

Mr. Stanley seconded the motion.

The Board motion passed unanimously.

**Oil & Gas Concerns (0:40:13)**

Ms. Brennan stated she had not spoken with Ms. Zobell regarding this discussion item and nothing to discuss at this time.

**SB 104 – Boundary Line Amendments (0:41:20)**

Ms. Pulsipher reminded the Board why the Board requested to look at Senate Bill 104.

Mr. Montgomery recommended the Board start working towards a standard for the recorders office to help with the new bill regarding boundary line adjustments.

**Upcoming Meeting:**

**August 4th**

**ADJOURN:**

**Meeting adjourned at 2:00 P.M.**

**Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.**

08/04/2025 (ss) *Rashelle Hobbs*  
**Date Approved** **Chairperson, County Recorder Standards Board**

8/04/2025 (ss) *Larry Marx*  
**Date Approved** **Licensing Administrator, DOPL**