

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR SESSION

June 5, 2025

District Office 1010 East 200 North, Roosevelt, Utah

**OFFICERS:** President Brandon Bench presided with Board Members Emilee Wells, Mark Thacker, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

**VISITORS:**

Gwen Prescott	Cliff Murray	Amber Thacker	Sara Simpson	Donna Trane
Phillip Bertoch	Jaime Dean	Max Sorensen	Jana Adamson	Troy Rohrer
Mike Ross	Sharon Smith	Lynn Sorensen	Jacqueline Linares	
Janalee Goodrich	Julie Seeley	Glena Sorensen	Christian Hatch	
Kendra Embleton	Darin Jenkins	Ann Marie Powell	Shalina Hatch	
Shelby Thayne	Jenn Tuckett	Tyler Powell	Kyana Trane	

**WORK SESSION:** The Board discussed the ABC's Vital Competencies implementation progress, future rollout, and administrative items. Superintendent Young will be following up on each student who did not meet the vital competencies.

**REGULAR SESSION:** President Bench called the regular session to order at 7:00 p.m. Ms. Wells offered prayer. Mr. Smith led the Pledge of Allegiance to the Flag of the United States of America.

**MINUTES:** Mr. Busenbark moved and Ms. Wells seconded to approve the minutes of the regular board meeting held May 1, 2025 and special board meeting held May 23, 2025; voting was unanimous in the affirmative. Audio recording is available at: <https://secure.utah.gov/pmn-admin/files/1282369.mp3>

**RECOGNITION:** The community partner award was presented to Troy Rohrer and the Extra Degree award to Janalee Goodrich and Lynn Sorensen for their exceptional contributions to student and District success.

**ADMINISTRATIVE REPORTS:** Kendra Embleton reviewed District End-of-Year Data. Scores are now exceeding pre-COVID scores. Growth in many scores, new practices, and a lot of hard work created impressive growth.

**OPEN TIME:** At 7:30 p.m. President Bench opened the meeting for those who signed up for public comment. Cliff Murray noted TSSA plans should show improved performance each year or change plans. Sharon Smith read a four day week report and requested the Board reconsider the four day week for Altamont. President Bench closed open time at 7:37 p.m.

**ACTION ITEMS:**

1. Travel Requests
  - a. AHS Wyoming wrestling
  - b. DHS FFA summer trips

Mr. Busenbark expressed concern for the means of travel. Busses are now used much more for summer travel. Mr. Busenbark moved to approve with administration reviewing travel arrangements. Mr. Smith seconded; passed unanimously.
2. Buildings – Altamont shops are now occupied and they are working on finishing touches. The old shops will come down on the 16<sup>th</sup>. Altamont Elementary footers are complete and floor slabs will begin. Duchesne High is also still getting final repairs completed and the Jr. Prom was held in the new auxiliary building (old bowling alley).

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
05 JUNE 2025

3. Teacher Student Success Act (TSSA) Plans – After review, Mr. Busenbark moved to send the plans back for clarification and correction. Ms. Wells seconded, passed unanimously.
4. Preschool Expansion – A grant was approved and a preschool could be added to Tabiona for three years (or longer based on future funding opportunities). Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
5. Budget Hearing – Mr. Miles reviewed the significant changes in budget items for the 2025 and 2026 budgets. Enrollments are entering a declining trend, the Legislature moved professional staff funding below the line to flexible funding, most of the Forest Service funding was not re-authorized, the Legislature added \$1,400 per teacher to the educator salary adjustment, and tax revenues could increase if the tax base grows. Mr. Busenbark moved to approve the budgets. Ms. Wells seconded; passed unanimously.
6. School Meal Prices – A proposal to increase breakfast and lunch prices was reviewed to cover the cost of the child nutrition program. Breakfast would be \$1.25 elementary, \$1.50 secondary. Lunch would be \$2.25 elementary, \$2.75 secondary. Mr. Smith moved to approve. Ms. Wells seconded; passed unanimously.
7. Policy: 3.0411.02 Postpartum and Parental Leave – The new policy has been updated to meet new Legislative guidelines. Mr. Smith moved to approve. Mr. Thacker seconded; passed unanimously.
8. School Guidance Counseling Annual Report – Amber Thacker reviewed the counseling program and its development to align with State guidelines. Secondary counselors tracked goals and found areas of success that will now be expanded, and uncovered areas to set new and different goals to meet student social needs.

**DISCUSSION ITEMS:**

1. Policy 1st Reading: 5.0411 Health Requirements and Services: Immunizations – Superintendent Young, and Jaime Dean, School Nurse, reviewed the changes to meet State requirements and proper care. The guidelines now focus more on age appropriateness instead of grade in school. An exemption is a safety plan that explains parent responsibility in case of potential exposure.

**EXECUTIVE SESSION:** Ms. Wells moved and Mr. Smith seconded that the Board go into executive session to discuss personnel at 8:45 p.m., and that since there is no further business, the Board would stand adjourned afterward; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Busenbark moved and Mr. Thacker seconded that the Board go out of executive session at 10:17 p.m.; passed unanimously.

**ADJOURNMENT / FUTURE PLANNING:** The meeting stood adjourned. The next Regular Meeting will be held Thursday, July 31, 2025, at the District Office, 1010 East 200 North, Roosevelt, Utah.