

City of Woodland Hills, UT

City Council Meeting

Tuesday, July 29, 2025 at 6:00 pm

Notice is Hereby Given that the City of Woodland Hills City Council will hold a Public Hearing, followed by a Work Session and City Council Meeting on July 29, 2025, beginning at 6:00 p.m. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

Public Hearing

1. Compensation Schedule for Municipal Appointed, Statutory, and Elected Officials

Comments and questions concerning compensation may be submitted to the City Finance Director at chris@woodlandhills-ut.gov

Attachments:

- **Public Hearing Notice** (Public_Hearing_Notice-_Compensation.docx)

Work Session

2. Proposed Ordinance 2025-27 Compensation Schedule for Municipal Employees

Attachments:

- **Ordinance 2025-27** (Ordinance_2025-27_Compensation_for_Employees.docx)

3. Request for a change in the zoning from R1-2 to R1-19 for a 9.1-acre parcel of land located at 410 South Woodland Hills Drive

Attachments:

- **Request for a change in zoning** (Request_for_a_change_in_Zoning_for_410_S_Woodland_Hills_Drive.pdf)

4. Three Bridges Update- Larry Mylar

5. Planning Commission Update

a. Summit Creek Conditional Use Application

Attachments:

- **Conditional Use Application-Summit Creek** (Summit_Creek_Sales_Conditional-use-application_041625.pdf)

b. Proposed Ordinance 2025-28 Amending City Code 10.13.2 City Sign Ordinance

c. Proposed Ordinance Creating the Position of a Community Development Director and Amending Portions of City Code Titles 9, 10, and 11.

Attachments:

- **Creation of Community Development Director Position Code Changes** (Proposed_

Code_Changes_to_allow_for_the_creation_of_a_Community_Development_Director_position.pdf)

d. Bellview Phase 2 Engineering Estimate and Bonding Information

Attachments:

- **Bellview Phase 2 Engineering Estimate and Bonding Information** (Bellview_Phase_2_Engineering_Estimates_and_Bonding_Information.pdf)

6. May 2025 Financials

Attachments:

- **May 2025 Financials** (May_2025_Financials.pdf)

7. May 2025 Check Approval and Fund Disbursements

Attachments:

- **Resolution 2025-17 May 2025 Fund Disbursements** (Resolution_2025-17_May_2025_Fund_Disbursements.pdf)

8. June 2025 Financials

Attachments:

- **June 2025 Financials** (June_2025_Financials.pdf)

9. June 2025 Check Approval and Fund Disbursements

Attachments:

- **Resolution 2025-18 June 2025 Fund Disbursements** (Resolution_2025-18_June_2025_Fund_Disbursements.pdf)

10. Discussion on a seven-year budget, including the potential to secure a loan to finance road improvements

Attachments:

- **Capital Road Project Fiscal Year Phasing Plan** (Capital_Road_Projects_Fiscal_Year_Phasing_Overview_Plan.pdf)

11. Request for funds to upgrade SCADA software for Broadhollow Well

Attachments:

- **Broadhollow Well** (Broadhollow_Well_Presentation.pdf)
- **WETCO Bid** (WETCO_SCADA_Bid.pdf)

12. Department Updates

- Public Works Report- Ted Mickelsen**
- Fire Department-Chief Mickelsen**
- Code/Zoning Enforcement**

13. Mayor and City Council Reports

- Mayor Winder- Personnel**
- Council Member Hillyard: Emergency Management Department**

- c. Council Member Hutchings- Planning Commission, Public Works Committee, and Parks, Trails, and Recreation
- d. Council Member Kynaston- Public Safety
- e. Council Member Lunt- Finance Committee, Communications Team, and City Events
- f. Council Member Malkovich- Community Development Committee and Public Works Committee Liaison

14. Upcoming Agenda Items

City Council Agenda

- 15. Call to Order- Mayor Brent Winder
- 16. Invocation- Council Member Lunt
- 17. Pledge of Allegiance- Council Member Kynaston
- 18. Public Comment

Consent Agenda

19. June 10,2025 City Council Meeting Minutes

Attachments:

- **Draft City Council Meeting Minutes June 10, 2025** (Draft_City_Council_Meeting_Minutes_June_10_2025.docx)

Business and Discussion

- 20. Ordinance 2025-27 Approval of Compensation Schedule
- 21. Referral of Request for a Change in Zoning for a 9.1 acre parcel of land located at 410 South Woodland Hills Drive to Planning Commission
- 22. Approval of the updated SCADA software for the Broadhollow Well
- 23. Approval of the Summit Creek conditional Use Application
- 24. Approval of the Bellview Phase 2 Engineering Estimate and Bonding Information
- 25. Ordinance 2025-28 Amending City Code 10.13.2 City Sign Ordinance
- 26. Resolution 2025-17 Approval of May 2025 Check Approvals and Fund Disbursements
- 27. Resolution 2025-18 Approval of the June 2025 Check Approval and Fund Disbursements

Adjourn

Posting Information

Posted July 28, 2025 Jody Stones, City Recorder

- The order of agenda items may change to accommodate the needs of the City Council, staff, and/or public.
- A Closed Session may be called to order pursuant to Utah State Code 54-4-204 and 54-4-205.

Posting Information

/s/ Jody Stones

Jody Stones, City Recorder

Posted July 14, 2024

| Agenda published on 07/14/2025 at 11:29 AM

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Woodland Hills City Council will hold a public hearing during the regularly scheduled City Council Meeting on Tuesday, July 29, 2025, at 6:00 p.m. or shortly thereafter, at the Woodland Hills City Center, Council Chambers, 690 South Woodland Hills, Utah, and virtually through a link with Zoom Video Communications. Please check the Woodland Hills City Calendar for the link to participate/view the meeting. The purpose of this hearing is to receive public input regarding the following:

- Compensation Schedule for Municipal Appointed, Statutory, and Elected Officials

Comments and questions concerning compensation may be submitted to the City Finance Director at chris@woodlandhills-ut.gov

/s/ Jody Stones

Jody Stones, City Recorder

Posted July 14, 2024

ROLL CALL VOTING:		
	YES	NO
Mayor Brent Winder (tie only)	[]	[]
Council Member Ben Hillyard	[]	[]
Council Member Brian Hutchings	[]	[]
Council Member Dorel Kynaston	[]	[]
Council Member Janet Lunt	[]	[]
Council Member Kari Malkovich	[]	[]

I move that this Ordinance be adopted.

Council Member

I second the foregoing motion.

Council Member

Ordinance 2025-27

AN ORDINANCE OF THE CITY COUNCIL OF WOODLAND HILLS, UTAH ENACTING COMPENSATION INCREASES FOR SPECIFIC CITY OFFICERS

WHEREAS, the Utah State Legislature during the 2024 General Session passed S.B. 91;
and

WHEREAS, S.B. 91 amended Utah Code Section 10-3-818 regarding City employees
salaries; and

WHEREAS, the Woodland Hills City must now publish public notice and hold a separate public hearing
on proposed compensation increases for executive municipal officers before adopting those increases;
and

WHEREAS, the Woodland Hills City Council finds that enacting the proposed compensation
increases as set forth in this Ordinance will comply with Utah Code requirements and will promote
the public health, safety, and welfare of the residents of Woodland Hills, Utah.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE Woodland Hills
City, UTAH, THAT:**

SECTION I – ENACTMENT

The attached Exhibit A contains compensation increases for executive municipal officers proposed for
inclusion in the City’s Fiscal Year 2026 budget.

SECTION II – AMENDMENT OF CONFLICTING ORDINANCES

If any ordinances, resolutions, policies, or zoning maps of Woodland Hills City heretofore
adopted are inconsistent herewith they are hereby amended to comply with the provisions
hereof. If they cannot be amended to comply with the provisions hereof, they are hereby
repealed.

SECTION III – EFFECTIVE DATE

This ordinance shall take effect upon its passage by a majority vote of the Woodland Hills City Council
and following notice and publication as required by the Utah Code.

SECTION IV – SEVERABILITY

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION V – PUBLIC NOTICE

The Woodland Hills City Recorder is hereby ordered, in accordance with the requirements of Utah Code § 10-3-710–711, to do as follows:

- a. deposit a copy of this ordinance in the office of the City Recorder; and
- b. publish notice as follows:
 - i. publish a summary of this ordinance on the Utah Public Notice Website created in Utah Code § 63F-1-701 and on the City’s official website; and
 - ii. publish a summary of this ordinance in a public location within the City that is reasonably likely to be seen by residents of the City.

ADOPTED AND PASSED by the City Council of Woodland Hills, Utah, this 29th of July 2025.

Signed:

Brent T. Winder, Mayor

Attest:

Jody Stones, City Recorder

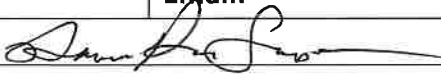
Exhibit A


Job Title	Cost of Living Adjustment (COLA) <i>Effective July 1, 2025</i>	Merit Based Increase <i>Effective July 1, 2025</i>	Total Increase Up To
Finance Director	3%	1%	4%
Recorder	3%	1%	4%
Treasurer	3%	1%	4%
Public Works Director	3%	1%	4%

City of Woodland Hills
200 South Woodland Hills Dr.
Woodland Hills, UT 84653
801-423-3900, FAX 801-423-3501

www.woodlandhills-ut.gov

APPLICATION FOR ZONE CHANGE

SPONSOR CONTACT INFORMATION			
Name of Applicant of Authorized Agent (s): <u>DAVID SIMPSON</u>			
Address: <u>407 N MAIN ST</u>			
City: <u>SPRINGVILLE</u>	State: <u>UT</u>	Zip: <u>84663</u>	Phone: <u>801-376-1966</u>
Fax:	Email:		
Signature of Applicant: 			
Date: <u>7/21/25</u>			

APPLICANT INFORMATION			
Name of Applicant of Authorized Agent (s): <u>NIK SIMPSON</u>			
Address: <u>407 N MAIN ST</u>			
City: <u>SPRINGVILLE</u>	State: <u>UT</u>	Zip: <u>84663</u>	Phone: <u>801-376-2035</u>
Fax:	Email:		
Signature of Applicant: 			
Date: <u>7/21/25</u>			

REZONE INFORMATION	
Current zone of the Property: <u>R1-2</u>	
Zone Requested: <u>R1-19</u>	
Project Location: <u>TAX ID: 55:052:0124</u>	
Acreage of Property: <u>9.107</u>	

*Attach to this application all necessary documentation as per the following Zone Change Review Process Checklist

\$ 309.00 pel

FOR OFFICE USE ONLY

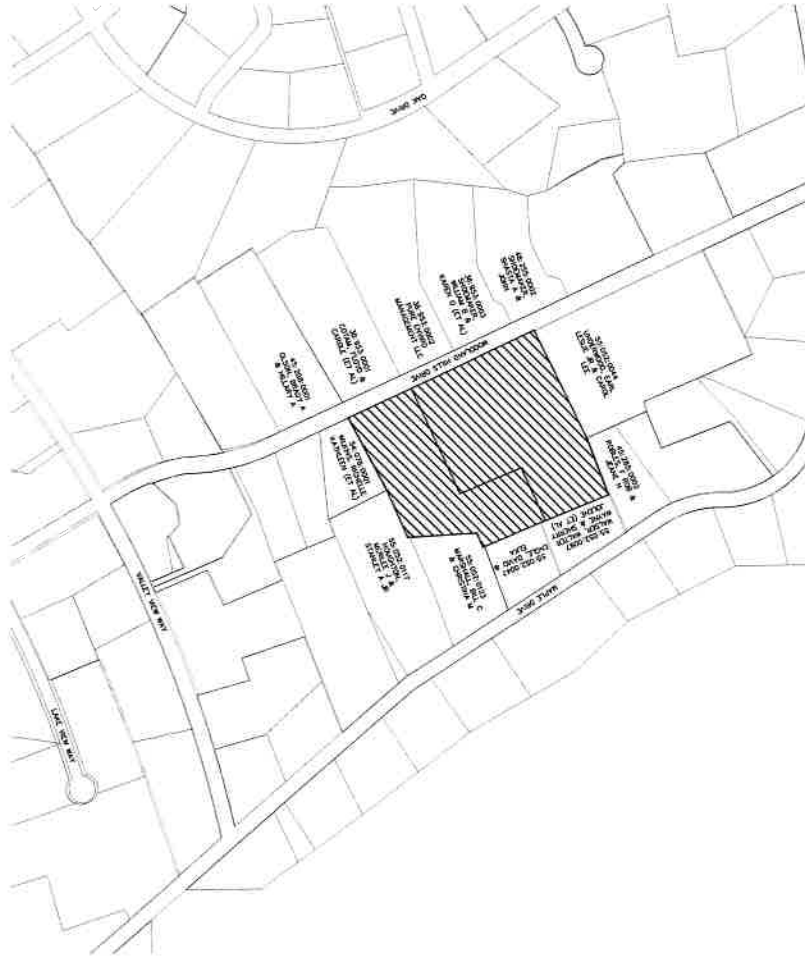
Application Date:
Development Review Date:
Planning and Zoning Meeting Date:
City Council Meeting Date:
Rezone Request Fee Paid:

ZONE CHANGE REVIEW PROCESS CHECKLIST

The following items, at a minimum, shall be included with the application for any zone change

1		A description by metes and bounds of the property to be rezoned, approved by the Town Engineer.	✓
2		A certificate of a reputable, practicing attorney or a registered surveyor or registered engineer, in Utah County, certifying that the description of the property to be rezoned is a complete, proper and legal description thereof	✓
3		A copy of the page or pages of the County Auditor's plats showing the general location of the area under consideration with reference to the neighboring territory. The plat shall show at least two hundred (200) feet in each direction beyond the area proposed for rezoning;	✓
4		A list of the owners of all property in the area including contiguous properties and property across the street proposed for rezoning, together with their residence addresses; and	✓
5		Payment of Fees	

*Note: Submittals will not be considered complete until all required items are submitted.



PROPERTY DESCRIPTION

A PARCEL OF LAND COMPRISING ALL OF LOT 45 AND PORTIONS OF LOT 86 OF WOODLAND HILLS PLANNED DWELLING GROUP, PLAT A, AND BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 45, WOODLAND HILLS PLANNED DWELLING GROUP, PLAT A, WHICH POINT LIES SOUTH 2580.74 FEET AND EAST 526.18 FEET FROM THE NORTHWEST CORNER OF SAID LOT 86, AND PROCEEDING SOUTH 2580.74 FEET TO THE NORTHWEST CORNER OF BEARING 15 08'39" E BETWEEN THE NORTHWEST CORNER AND THE WEST 1/4 CORNER OF SECTION 18, T 5 S, R 2 E, S 1/4 (S 1/4) AND RUNNING THENCE SOUTH 2572.07' EAST 700.09 FEET ALONG THE WESTERN LINE OF SAID LOT 45 AND 86, THENCE NORTH 62'31"96" EAST 178.40 FEET CONTINUING ALONG THE SOUTH LINE OF LOT 86, THENCE NORTH 3'02'29" WEST 235.34 FEET, THENCE NORTH 6'30'27" EAST 53.64 FEET TO THE SOUTHWEST CORNER OF LOT 45 OF SAID SUBDIVISION, THENCE NORTH 22'54'09" WEST 232.68 FEET ALONG THE WEST LINE OF SAID LOT 45, THENCE NORTH 21'42'09" WEST 232.68 FEET CONTINUING ALONG THE WEST LINE OF SAID LOT 45, THENCE SOUTH 43'54'43" WEST 411.49 FEET CONTINUING ALONG THE NORTH LINE OF LOT 45 TO THE POINT OF BEGINNING CONTAINING 9.11 ACRES.



(GRAPH)
SCALE 1" = 200'
(TEXT)
SCALE 1" = 400'

SHEET NO.
1 OF 1

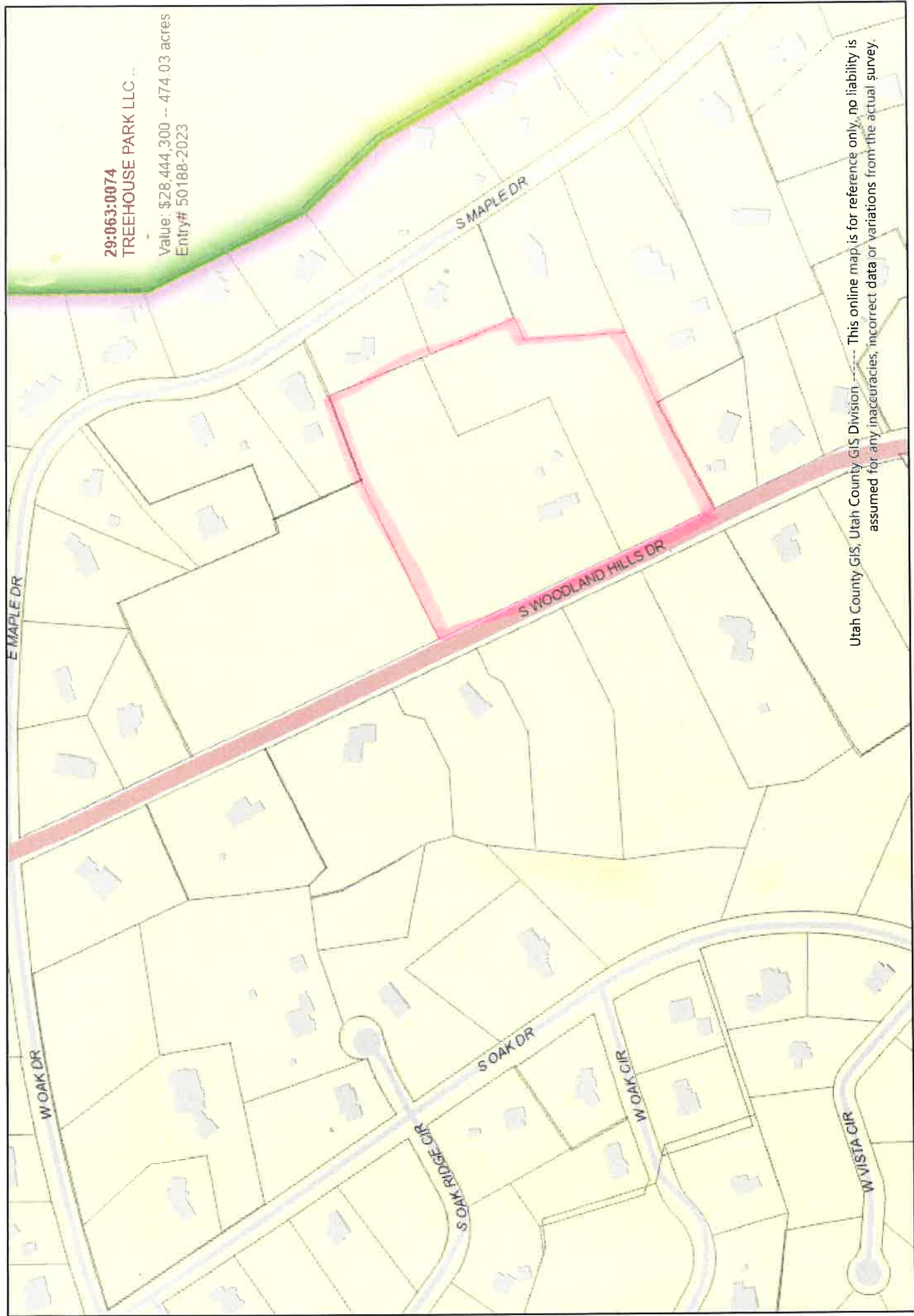
EXHIBIT A

WOODLAND HILLS, UTAH



GARRICK
ATLAS ENGINEERING
CIVIL · STRUCTURAL · SURVEY

PHONE 801-555-0566
FAX 801-555-0566
WWW.ATLAS-ENGINEERING.COM



29:063:0074
TREEHOUSE PARK LLC
Value: \$28,444,300 -- 474.03 acres
Entry# 50188-2023

Utah County GIS, Utah County GIS Division ----- This online map is for reference only, no liability is assumed for any inaccuracies, incorrect data or variations from the actual survey.

List of property owners contiguous and across the street proposed for rezoning, including addresses:

Owner	Physical Address	Mailing Address
Earl Underwood	350 S Woodland Hills Drive	690 Oakhaven Brea, CA 92823
Rob and Jean Robles	325 S Maple, WH, UT	325 S Maple, Woodland Hills, UT 84653
Wayne& Sherry Walser	365 S Maple Dr., WH, UT	365 S Maple Drive, Woodland Hills, UT 84653
David and Elka Engle	385 S Maple Dr., WH, UT	385 S maple Drive, Woodland Hills, UT 84653
Bill &Christine Marshall	405 S. Maple Dr., WH, UT	405 S Maple Drive, Woodland Hills, UT 84653
Merilee & Stan Houghton	421 S. Maple Dr., WH, UT	421 S Maple Drive, Woodland Hills, UT 84653
Richelle Wilkins	470 S. WH Drive, WH, UT	470 S. Woodland Hills Dr., Woodland Hills, UT 84653
Hillary and Brady Olsen	471 S. WH Drive, WH, UT	471 S. Woodland Hills Dr., Woodland Hills, UT 84653
Floyd and Carole Cottam	425 S. WH Drive, WH, UT	425 S. Woodland Hills Dr., Woodland Hills, UT 84653
Pure Enviro	Lot 2 Plat A C. Anderson Subdv.	1594 S 1300 E Spanish Fork, UT 84660
William & Karen Shoemaker	Lot 1 Plat A C. Anderson Subdv.	365 S. Woodland Hills Dr., Woodland Hills, UT 84653
Shasta and John Shoemaker	375 S. Woodland Hills Dr., WH, UT	375 S. Woodland Hills Dr., Woodland Hills, UT 84653
William & Karen Shoemaker	365 S. Woodland Hills Dr., WH, UT	365 S. Woodland Hills Dr., Woodland Hills, UT 84653

XBP Confirmation Number: 237906635

Receipt for Payment to:
Woodland Hills City

Date/Time: 07/22/2025 1:22 PM
Transaction #: 248005102
Payment Method: American Express
Transaction Status: Successful

Items

ZONING AMP 300.00
SUBDIVISION FEES
10.3413

Total: 300.00

Kaden Cole
407 North Main
Springville 84663

Receipt for Payment to:
Woodland Hills City

Date/Time: 07/22/2025
1:22 PM
Transaction #: 248005106
Payment Method: American
Express
Transaction Status: Successful

Items

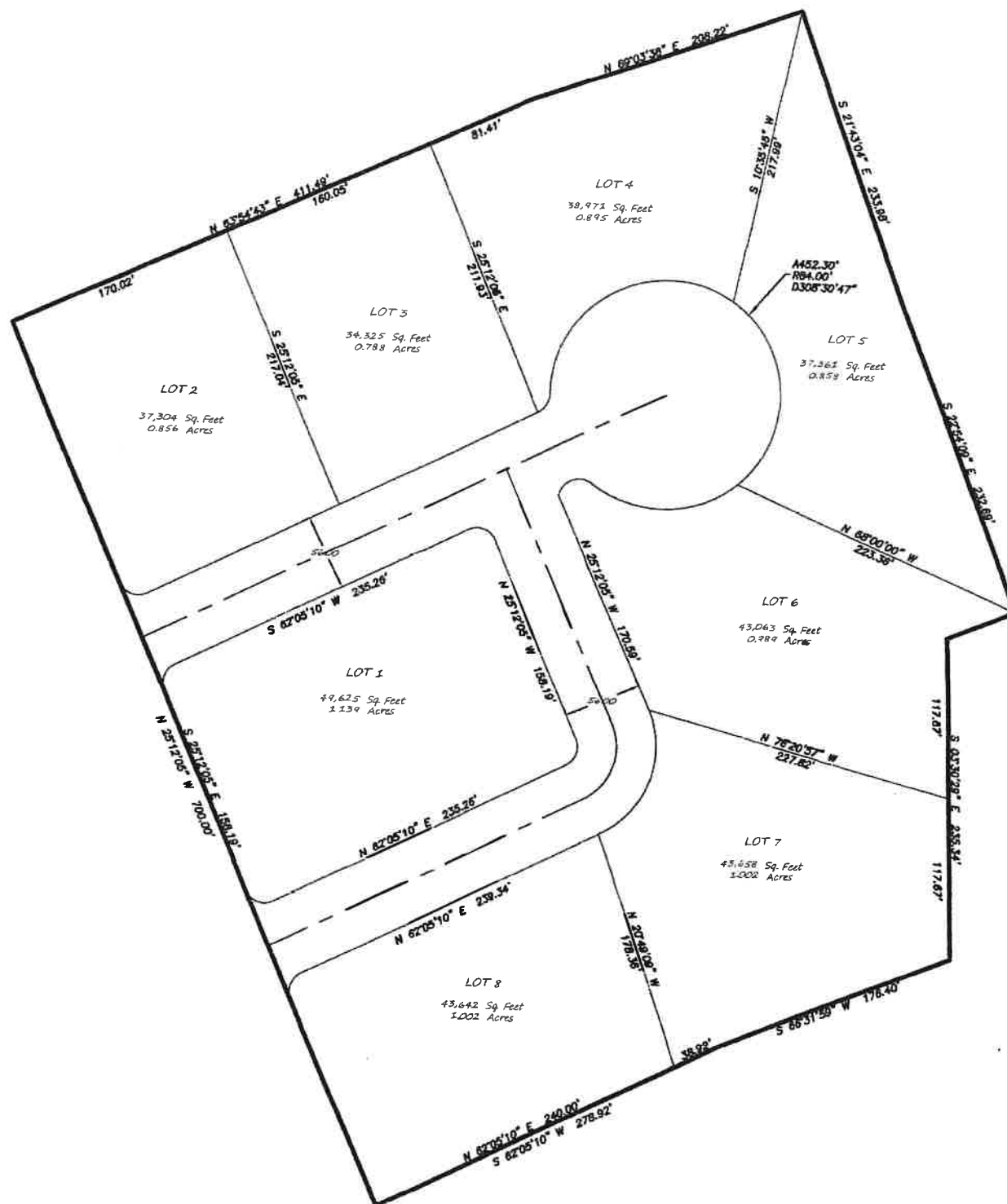
WOODLAND HILLS SERVICE FEE 9.00

Total: 9.00

Kaden Cole
407 North Main
Springville 84663

Payment Service Provided By
www.xpressbillpay.com

The property is currently zoned R-2. The adjacent property to the east is zoned R-1. The property is under contract, and the prospective buyer is seeking a rezone to R-1-9, with a proposed maximum of 8 residential lots.



City of Woodland Hills
200 S. Woodland Hills Drive
Woodland Hills, UT 84653
(801) 423-1962 Fax (801) 423-3501

Please circle which license you are applying for:

Home Business License

Conditional Use Application

Business Name: Panthera Development
Business Location: Woodland Hills UT
Business Telephone: 801-517-7170

Owner's Name: Panthera Development
Owner's Address: 5742 W. Harold Gatty Dr.
City, State, Zip: Salt Lake City, UT 84116
Owner's Telephone: 801-517-7170

Emergency Names and Telephone Numbers:

1. Benn Brindley 801-214-4830
2. Bucky Gay 801-231-4362

DBA # n/a

Exp. Date: _____

Sales Tax # n/a

Social Security # n/a

Corporation # _____

Federal Tax I.D.# 46-1813594

Number of Employees: 1 *

Full time: 1

Part time: _____

*only state non-family members

Will customers visit your ~~home~~ Temporary sales trailer

Yes or No

If Yes, how many at one time? 2 to 4

How often? No set schedule

Is your business Internet based?

Yes or No

Briefly describe the nature of your
business Residential real estate sales.

Office Use Only	Comments	Date	Approved
Planning & Zoning			
Building Inspector			
Fire Inspection			
City Recorder			

Home Occupation Business License/Renewal \$25.00
Conditional Use Permit Application Fee \$150.00

City of Woodland Hills

Please circle the correct answers pertaining to your proposed home occupation.

1. Do you propose to have the following at your home:
- a) retail sales? **Yes or No**
If yes, what type of products? Developed lots and homes
Describe the size and quantity of product _____
 - b) personal services? **Yes or No**
If yes, briefly describe the services _____
- Yes **No**
2. Will the appearance of your home be changed by any of the following (please circle which ones):
- a) exterior display?
 - b) exterior building alteration?
 - c) added parking?
 - d) exterior storage?
 - e) parking of commercial vehicles?
 - f) any other external indication of a home business?
- Yes **No**
3. Will you have any persons employed at this residence:
- a) are employees family members living in the home? **Yes or No** If yes, how many? _____
 - b) will non-resident employees utilize this residence in their work? **Yes or No** If **yes**, how many? 2
- Yes **No**
4. Will your proposed business occupy more than (30%) of the total floor area of the home or (30%) of the floor area of the detached building? 100% of temporary sales trailer
- Yes **No**
5. Is your business a daycare or preschool?
If yes, how many children will be there at once including your own children? _____
- Yes **No**
6. Is your business an instructional studio?
If yes, how many students will there be at once? _____
- Yes **No**
8. Will your business:
- a) involve the use of commercial vehicles, other than those owned by yourself? **Yes or No** If yes, what type of vehicles? _____
Where will the vehicles be stored? _____
 - b) involve delivery of products or materials to and from the premises? **Yes or No**
- Yes **No**
9. Will your business have merchandise or raw material stored within the dwelling or appurtenant premises?
If Yes, where _____
- Yes **No**
10. Will your business produce any offensive noise, vibration, smoke, dust, or odors beyond the boundaries of the Property?
- Yes **No**
11. Will any type of materials that would be considered hazardous in nature be used for your home occupation business?
If yes, please describe the type and amount of the materials _____
- Yes **No**
12. Will you utilize your garage or an accessory building for your home occupation?

City of Woodland Hills
Conditional Use Permit Application
Home Occupation Business License

CITY OF WOODLAND HILLS HOME OCCUPATIONS ORDINANCE 2004-05

None of the following business types are permitted:

- Sexually oriented enterprise of any kind or nature.
- Commercial recycling collection or storing of recycled or recyclable material.
- Hotel, motel, or other transient housing.
- Riding stables or other animal boarding facilities or activities.
- Animal slaughtering or animal products processing.

- Use or storage of hazardous materials, including without limitation explosives, chemicals and flammables, in quantities greater than used for normal residential activities associated with use of the specific residence.
- Commercial repair of large or small engines.
- Commercial motor vehicle rental, sales, or repair.
- Foodservice business or establishments.
- Club houses, including fraternity or sorority houses.
- Mechanical amusements, such as carnival rides.
- Sale or distribution of fuel such as gasoline, heating oil, propane, or coal.
- Excavation or mining of earth, sand, or gravel.

The following businesses do not require a conditional use permit only a business license.

- Receiving and sending mail and electronic communications.
- Consultation by physician, dentist, lawyer, engineer, or other professional person, but not general practice of such profession.
- The occupation of dressmaker, milliner, seamstress, or tailor, provided not more than (3) customers are on the premises at any time.
- The occupation of a musician who teaches voice, piano or other individual musical instrument, provided not more than (3) students are at the premises at any time.
- The use of an office for bookkeeping.

The following do not require a license.

- **Hobbies and occupations having gross receipts of less than \$5000.00 in any calendar year.**
- **Child vendors such as lemonade stands, pet sitting, newspaper delivery, lawn care or balloon sales.**

I have read the Home Business regulations listed from Ordinance 2004-04, and I understand and will comply with the Home Occupation Ordinance. Any violation(s) of this ordinance can result in the revoking of my Home Occupation License. Further, I understand this permit must be renewed annually and registered with the City Recorder. I also understand this business license shall not be construed to be a permit for, or and approval of, any violation of any part of the provisions or regulation of the International Building Code or City of Woodland Hills Code. I agree to allow a representative from the City of Woodland Hills to inspect my premises for compliance at least semi-annually; or when code violations are reported or suspected.

Owner's Signature

Excerpt from Ordinance 2004-05

123.02. Conditional Use Approval Procedures

An application for a conditional use permit shall be submitted, processed, and granted or denied under the following procedures:

A. **An application shall be submitted to the City Recorder** or other person appointed by the Mayor on a form for that purpose. Each application shall be accompanied by the **payment of a fee** as established by the City Council. Each **application shall be accompanied by such maps, drawings, statements, including a complete site plan** as specified in Section 121.04 for any structural change or other documents as the Zoning Enforcement Officer or his designee and Planning Commission shall deem necessary to fully evaluate the application.

B. The Zoning Enforcement Officer or his designee shall review and evaluate the application. The City Recorder shall transmit the application to the Planning Commission for action, together with the recommendation of the Zoning Enforcement Officer or his designee as to approval, disapproval, or recommended conditions of approval of the conditional use permit.

C. The Planning Commission shall consider the application at a public hearing held for that purpose. Notice of the public hearing shall be given in the manner required by law and by this Ordinance. Written notice of the public hearing shall also be mailed by the Planning Commission at least fourteen (14) days before the hearing to the owners of real property located within three hundred (300) feet of the property for which a conditional use permit is sought. The Planning Commission may, following the public hearing recommend that the City Council deny, approve, or approve with conditions the application. The Planning Commission shall transmit its recommendation to the City Council within seven (7) days after the meeting at which the recommendation is made. The City Council will consider the application and the recommendation of the Planning Commission within thirty (30) days of the date the recommendation of the Planning Commission is transmitted to the City Council. The City Council shall deny, approve or approve with conditions the application. If the City Council does not take action on the application before expiration of the 30-day period, the recommendation of the Planning Commission shall become final and be considered as the action of the City Council. Any approval or approval with conditions shall be given only as follows:

1. The City Council may permit a conditional use to be located within any zone in which the particular conditional use is allowed by the provisions of the Zoning Ordinance governing that zone.

2. In authorizing any conditional use, the City Council shall impose such requirements and conditions as it deems necessary for the protection of adjacent properties and the public welfare. A conditional use permit shall not be granted unless the evidence presented by the applicant shows all of the following:

- (a) That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity.

- (b) That the proposed use will comply with the regulations and conditions specified in this Ordinance for such use.

3. Upon the granting of any conditional use permit, the City Council shall itemize, describe and justify the conditions imposed on the use, including the conditions specified in Section 123.04. Such conditions shall be attached to the permit when it is issued.

D. Approval of a conditional use permit granted pursuant to this Chapter shall be valid for a period of one (1) year from the date of approval. If the use conditional use has not commenced by the end of this one (1) year period, the Zoning Enforcement Officer or his designee shall notify the applicant in writing of the expiration of approval for the conditional use.

E. The Planning Commission shall have the authority, upon petition of the City or any interested party, to revoke any conditional use permit after the applicant has failed to comply with any of the applicable requirements of this Chapter, or any other applicable provision of this Ordinance.

F. Except as specifically provided herein, no conditional use permit granted pursuant to this Chapter may be transferred by the holder thereof:

1. Transfer of a temporary conditional use permit shall require prior approval of the Planning Commission.

2. A conditional use permit which is expressly by its terms or by the terms of the provision under which it is issued made non-transferable shall not by reason of this subsection become transferable.

G. The provisions of Section 123.02.F to the contrary notwithstanding, conditional use permits for home occupation shall be subject to the following:

1. All conditional use permits for a home occupation shall be non-transferable.

2. All conditional use permits for a home occupation shall expire one year after final approval or one year after the last renewal. They shall be renewed by the Zoning Enforcement Officer unless the Zoning Enforcement Officer determines to (a) refuse renewal due to violation of the conditions of the permit or (b) refer the question of renewal to the Planning Commission.

3. A conditional use permit issued for a home occupation may be revoked by the Zoning Enforcement Officer for failure of the holder of the permit to comply with any of the conditions of subsection A. The Zoning Enforcement Officer may likewise refuse to allow renewal of a conditional use permit for failure of the holder to comply with any of the conditions of subsection 123.04.A.

4. Before the Zoning Enforcement Officer determines to refuse renewal or refer the question of renewal to the Planning Commission or revokes a conditional use permit pursuant to paragraph 3, he shall give written notice of the violation to the permit holder. The notice shall describe the violation, state what the permit holder must do to comply with the permit and zoning ordinance, and inform the permit holder that the permit may be revoked or not renewed if noncompliance continues for longer than one month after the notice. Notice shall be sufficient if delivered to the permit holder or mailed by certified or registered mail to the permit holder at the address on the permit.

5. The Zoning Enforcement Officer or his designee may, at all reasonable times, enter the premises for which conditional use permit for a home occupation has been issued to ascertain compliance with subsection 123.04.A. Refusal of the owner or occupant of the premises to allow such inspection shall be grounds for denial or revocation of the conditional use permit.

H. Any applicant for or holder of a conditional use permit shall have the right to appeal the decision of the Zoning Enforcement Officer or Planning Commission regarding issuance, conditions, renewal, extension or revocation of the permit to the City Council.

Design and Use Standards

A conditional use allowed in any zoning district shall be subject to the requirements of the district in which such use is located and shall conform to the specific conditions contained in this section for a particular use, as well as any additional condition of approval made by the City Council pursuant to Section 123.02. In addition to all other conditions of approval made by the City Council, the specific conditions for a conditional use specified by this section shall be attached to a conditional use permit and shall be stated on the permit.

A. All home occupations, including those for which no conditional use permit is required as provided in subsection 123.04.B, shall be allowed only subject to and shall at all times comply with the following conditions:

1. The home occupation shall be conducted entirely within a building and the space used for the home occupation shall not occupy more than thirty (30) percent of the total floor area of the dwelling nor more than thirty (30) percent of the floor area of a detached building.

2. No goods or merchandise having a size greater than ten (10) cubic feet when measured at its outside dimensions shall be sold from or delivered from the premises except that which is produced or processed on the premises. No more than one (1) person other than members of the family occupying the dwelling on the lot shall be employed or participate in the home occupation at the residence;

3. The home occupation shall not be associated with nor produce odor, fumes, dust, light, glare, color, design, materials, effluent, lighting, sounds, noises, vibrations, electrical disturbances including interference with radio or television reception, that may be discernable beyond the premises or which disturb the peace and quiet of the neighborhood; nor shall the home occupation produce wastewater other than that normally associated with residential use of the property where the home occupation is located;

4. The home occupation shall be clearly incidental and secondary to the use of the lot for residential purposes and the residential character of the dwelling or accessory building shall not be changed;

5. Trucks with a rated capacity of greater than 9,000 pounds gross vehicle weight shall not be used and trucks or other mobile equipment shall not be parked overnight in driveways or open yards; no vehicles or trailers shall be used, with the exception of one delivery truck which does not exceed one ton rated capacity; and the home occupation shall not attract any greater number of automobiles to the premises than normal residential traffic associated with the residential use of the lot where the home occupation is located;

6. The home occupation shall be registered with and licensed by all applicable county and state agencies;

7. Entrance from the outside to the area of the dwelling or other structure used for the home occupation shall be the same entrance normally used by the residing family, except when otherwise required by the Utah Department of Health or other regulating agency;

8. The home occupation and the structure in which it is conducted shall comply with all fire, building, plumbing, electrical and health codes;

9. A home occupation shall not involve furnishing child care for more than eight (8) children other than children who reside in the dwelling, and child care may not be provided for more than four (4) children under the age of two;

10. The home occupation shall not require the use of any hazardous substance in excess of the amount usually used or stored for residential use of the parcel where the home occupation is located.

11. No sign or other visible indication shall be used to show that a business is located on the premises.

B. Notwithstanding any provision of this Ordinance, a conditional use permit shall not be required but rather a business license should be obtained from the City Recorder, when such use is limited to:

(i) receiving and sending mail and electronic communications,

(ii) consultation by a physician, dentist, lawyer, engineer or other professional person, but not general practice of such profession,

(iii) the occupation of a dressmaker, milliner, seamstress, or tailor, provided not more than three (3) customers are at the premises at any time,

(iv) the occupation of a musician who teaches voice, piano or other individual musical instrument, provided not more than three (3) students are at the premises at any time,

(v) use of an office for bookkeeping.

C. Notwithstanding any provision of this Ordinance, neither a conditional use permit nor a business license shall be required for the following:

(i) hobbies and occupations having gross receipts of less than \$5,000 in any calendar year, or

(ii) child vendors such as lemonade stands, pet sitting, newspaper delivery, lawn care or balloon sales.

Although a business license may not be required the above must still comply with the Design and Use Standards referred to in Section 123.04.

D. Parking and garage facilities in residential districts shall be in compliance with the general standards as set forth in Chapter 115.

E. Freestanding Private TV Antennae and Satellite Dish Antennae in All Districts:

1. Residential Districts:

a. Only satellite dishes shall be allowed.

b. Setbacks shall be at least ten (10) feet from any property line.

c. Permanent landscaping shall visually screen the structure from adjacent residences during all seasons of the year.

d. The receiving unit shall be permanently anchored to a foundation.

e. The maximum height shall be twenty-five (25) feet.

f. A site plan shall be submitted to the Zoning Enforcement Officer for approval prior to the issuance of a building permit. The site plan shall include the proposed location and an elevation showing the proposed height and foundation details.

F. Temporary Buildings and Enclosures in Residential Districts:

1. Buildings and enclosures must be deemed necessary for construction operations of the dwellings and accessory buildings of the area for which a building permit has been issued.

2. Such structures shall be limited to offices, yards and buildings for the storage of lumber, equipment and other building material, workshops for prefabricating building components.

3. The operations and activities carried on within such structures shall not adversely affect the use of nearby dwellings by reason of noise, smoke, dust, odor, fumes, vibration, electrical disturbance or glare to a greater extent than normal is a residential district that is being developed.

4. The hours of operation shall be restricted to the hours between 7:00 AM to 8:00 PM, Monday through Saturday and the concentration of vehicles attracted to the premises in connection with such use shall not be more hazardous than normal traffic in a residential district that is being developed.

5. All temporary structures shall be located at least one hundred (100) feet from the nearest occupied residential dwelling.

6. All temporary structures and yard storage areas are enclosed by a fence that meets the City Fencing Ordinance.

7. The conditional use permit for all temporary structures shall be for a period of six (6) months and may be renewed by the Planning Commission only while construction operations related to the temporary structure are diligently pursued.

G. Private Recreation Uses in Residential Districts (RR and R-2 only), including golf courses, cross-country skiing, snowmobiling and private or commercial equestrian facilities and accessory commercial uses.

1. Minimum lot size shall be forty (40) acres.

2. The principal and accessory buildings, including maintenance sheds, shall be set back at least seventy-five (75) feet from all property and street lines.

3. Accessory buildings, structures and storage areas shall be screened on all sides from adjacent residential areas and public street rights-of-way.

4. Operational hours for maintenance vehicles, course maintenance and/or irrigation may be restricted to protect nearby residential districts.

5. The use can be easily accessed from the collector road system in the City to eliminate excessive traffic in residential districts that would otherwise negatively impact those districts.


6. The use shall be provided with public utilities including water supply and wastewater treatment and collection approved by Utah County.

7. The use shall not jeopardize the existing topographic character in the City which would create an unstable soil condition and unnatural grades on the proposed development site.

8. *The negative impact to environmentally sensitive areas (flora and fauna) in the City shall be minimal within reason.*

9. *The proposed use shall not negatively impact the rest of the community in terms of light, air quality and general safety of its residents.*

I have read the Home Business regulations listed from Ordinance 2011-02, and I understand and will comply with the Home Occupation Ordinance. Any violation(s) of this ordinance can result in the revoking of my Home Occupation License. Further, I understand this permit must be renewed annually and registered with the City Recorder. I also understand this business license shall not be construed to be a permit for, or and approval of, any violation of any part of the provisions or regulation of the International Building Code or City of Woodland Hills Code. I agree to allow a representative from the City of Woodland Hills to inspect my premises for compliance at least semi-annually; or when code violations are reported or suspected.

A handwritten signature in blue ink, appearing to read "Bern Biechy", is written above a horizontal line.

Owner's Signature

WHERE IT IS APPROPRIATE, CHANGES ARE BEING MADE TO ADOPT THE TITLE COMMUNITY DEVELOPMENT DIRECTOR IN OUR ORDINANCES IN PLACE OF THE TITLE BUILDING OFFICIAL. THE TITLE BUILDING OFFICIAL WILL STILL BE USED WHERE IT IS APPROPRIATE TO DO SO. THIS IS OCCASIONED BY A CHANGE MADE IN THE 2025 STATE CODE.

Included herein are the Woodland Hills City codes that are affected by the title change from Building Official to Community Development Director. Some of the detail below are verbatim changes that need to be made and are identified in the various sentences throughout our ordinances. Other changes identified herein include reference to the code where “building official” is used and where it should be changed to “community development director” in the sentence or paragraph. The black print is how the ordinance reads now, and the red print is the change that is needed. Due to the numerous instances of changes, in the later part of this document I merely stated the paragraphs that needed to be changed from building official to community development director. At the end of this document, there is a suggestion to explain these changes to include a general statement in two places in our code, one at the beginning of our code and the second at the beginning of Title 9 where titles 9, 10 and 11 are primarily concerned with building matters. I think doing this will add some clarity for the public as they read through our ordinances. Also, there are several places where the title “building official” is appropriate to use. TED HAS DONE A REVIEW OF THE ORIGINAL DRAFT AND I HAVE INCORPORATED HIS CHANGES INTO THIS SECOND DRAFT.

1.7.7. Community Development Director:

The mayor may appoint or hire a Community Development Director, with the advise and consent of the city council, to enforce and carry out the provisions and purposes of the city code related to, but not limited to, current and long range planning efforts, engineering, building and development, compliance with local, state and Federal regulations, code enforcement, overseeing the building permit process including reviewing related documents, issuing building permits, enforcing building codes and zoning regulations, managing departmental budgets, managing department employees, and other duties as determined by the mayor. The Community Development Director may authorize such other persons as may be necessary and as approved by the mayor to serve as representatives in carrying out the duties of the Director, City Engineer, Fire Chief, Zoning Enforcement Officer, and Health and Safety Officers, and such others as may be necessary. Such other authorized persons shall have the powers and duties of the

Community Development Director as may be necessary in carrying out their respective duties.

1.7.8 Indemnification of City Employees And Elected And Appointed Officials (Note this title and explanation is currently under 1.7.7. and is being changed to 1.7.8. without any change in the verbiage.

4.1.9 Inspection and Enforcement

A. The mayor shall appoint one or more qualified persons to enforce and carry out the purposes of this chapter. The person(s) appointed shall ~~may~~ include the ~~building official,~~ **community development director**, zoning enforcement officer, fire chief, **health and safety officer** or other qualified individuals. The persons appointed ~~shall be the health and safety officer and~~ may authorize such other persons as may be necessary to serve as ~~his~~ **their** representative ~~s~~ in carrying out the inspection and enforcement functions under **city code** ~~this chapter~~, including but not limited to the building official, **community development director**, **zoning enforcement officer**, fire chief, and health and safety officers.

Note, change this reference number to 9.1.1.B.1 Community Development Director

The mayor, with the advice and consent of the city council, shall appoint a qualified person to serve as the Woodland Hills community development director. This person shall have the duties and responsibilities as outlined in city code 1.7.7.

9.1.1.B.2 Building Official

The mayor, with the advice and consent of the city council shall appoint a qualified person to serve as the city of Woodland Hills Building Official to perform the duties of the Qualified Building Official as set forth in **State Code**, **to include the issuance of Certificates of Occupancy, Temporary Certificates of Occupancy, and Certificates of Completion, once all required inspections required by the International Building Code, the Residential Building Code and other adopted construction codes have been completed, passed and approved.** The qualified building official may delegate other qualified building officials to act in their **place as the need arises.** ~~International Building Code, Residential Building Code, and other adopted construction codes. The Building Official may in writing delegate the duties of the Building Official to building inspectors, plan examiners, and other assistants upon approval of the mayor.~~

9.1.1.B.2 Community Development Director. The mayor, with the advice and consent of the city council, shall appoint a qualified person to serve as the Woodland Hills City Community Development Director to perform the duties as outlined in city code to include but are not limited to, current and long range planning efforts, engineering, building and development, compliance with local, state and Federal regulations, code enforcement, overseeing the building permit process including reviewing related documents, issuing building permit, enforcing building codes and zoning regulations, managing departmental budgets, managing department employees, and other duties as determined by the mayor. The Community Development Director may authorize such other persons as may be necessary and as approved by the mayor to serve as representatives in carrying out the duties of the Director, City Engineer, Fire Chief, Zoning Enforcement Officer, and Health and Safety Officers, and such others as may be necessary. Such other authorized persons shall have the powers and duties of the Community Development Director as may be necessary in carrying out their respective duties.

9.1.1.E Enforcement and Penalty

9.1.1.E.2. It shall be a class C misdemeanor subject to penalty as provided in section 1-4-1 of this code for any person to remove a stop work order posted upon a building within the project by the ~~building official~~, **zoning enforcement officer, or community development director**.

9.1.1.E.3. It shall be a class C misdemeanor, subject to penalty as provided in section 1.4.1 of this code, for any person to continue working on any building or project or building within a project when a stop work order has been posted by the ~~building official~~, **zoning enforcement officer, or community development director**.

9.1.1.E.4. The ~~building official~~, **zoning enforcement officer or community development director** may issue citations for any violation of the building code adopted by subsection A of this section or other violation of city code as enumerated ~~herein~~ **therein**.

10,2,1 Definitions

BUILDING OFFICIAL: The person authorized by the city to issue certificates of occupancy, temporary certificates of occupancy and certificates of completion and to perform all inspections may perform inspections on building code compliance for all structures – newly constructed or renovated. The building official and zoning enforcement officer may be the same person. The building official may in writing delegate the duties of the building official to building inspectors, plan examiners, and other assistants upon approval of the mayor to other qualified building officials as needed.

COMMUNITY DEVELOPMENT DIRECTOR: Community Development Director: The person authorized to oversee city development, including subdivision development and improvements, building permits and building throughout the city. The person works closely with the planning commission, plan reviewers, city engineers, inspectors, the qualified building official and other city and contract staff to ensure plans and buildings conform to International, Residential and city building codes, and AWP Standards and are followed.

CERTIFICATES OF COMPLETION: A certificate issued for a remodel, ADU, or accessory building once all the modifications have been completed and all required code inspections have been performed and passed.

10.3.1 Enforcement Authority

In any case where any building or structure is erected, constructed, reconstructed altered, repaired, converted, or maintained, or where any building, structure or land is used in violation of this title, the zoning enforcement officer and/or building official community development director or city council, in addition to other remedies, may institute any appropriate action or proceedings to prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance or use, to restrain, correct or abate such violation, to prevent occupancy of such building, structure or land, or to prevent any illegal act, conduct of business or use in or about such premises.

10.3.2 Penalty

It shall be the duty of the zoning enforcement officer and/or building inspector community development director or city council strictly to enforce all provisions of this title.

10.3.3 Zoning Enforcement Officer

The zoning enforcement officer may authorize such other persons as may be necessary to serve as his representative in carrying out the zoning enforcement functions under this city

~~code chapter~~ including, but not limited to the ~~building official~~ **community development director**, fire chief, and health officers.

10.4.2 General Procedures

~~A.5. Building Inspector~~ **Designated Building Official**

A.7. Community Development Director

A.8. Mayor

10.4.3 Zoning Requirements For Building Permits

Excavations for buildings or site improvements shall not be started, nor buildings or structures, or parts thereof, shall not be erected, altered, or moved, until a building permit has been applied for and issued by the ~~building~~ **designated** official. If the building permit is for new-home construction, a permit will not be issued unless the required water shares have been deeded to the city **and building permit fees have been paid.**

10.4.3.A. Approval of Site Plans: Whenever a site plan has been submitted by the developer/builder as required by this title, the ~~preliminary plan and final plan for recording of the project shall have been approved by the planning commission and city council~~ before a building permit may be issued by the ~~building official~~ **community development director.**

10.4.3.B Compliance with Zoning Regulations: **Replace word "Building Official" with Community Development Director, in the first and third sentences of the paragraph.**

10.4.2.D Certificates of Non Compliance: **In first sentence change building official to community development director.**

10.4.5 Required Drawings and Information: **Under part A. change building official to community development director.**

10.4.7 Certificate of Occupancy:

A.2 Replace building official with community development director in last sentence.

C. In paragraph C replace "Certificate of Occupancy" wording with "Certificate of Completion".

10.4.8 Enforcement

The duty of administering and enforcing the provisions of this title is hereby conferred upon the zoning enforcement officer, except for those provisions specifically within the purview of the ~~building official~~ **community development director**.

10.4.8.B Inspections: Inspections shall be made by the zoning enforcement officer or the ~~building official~~ **community development director** or their designees.

10.4.9.A.1 **Change building officials to community development director**

10.4.9.A.3 The ~~building official~~ **community development director** will review the site plan for completeness, accuracy, and to ensure it complies with all city building codes.

10.4.9.A.4.

If there is compliance with number 3 above the building permit will be issued by the ~~building official~~ **community development director**.

10.6.5 Appeals

F. ~~Only~~ Zoning decisions applying the ordinance and conditional use decisions by the city council or planning commission may be appealed to the land use hearing officer, **and other appeals as outlined in city ordinances**.

10.12.1.A Change Building Official to Community Development Director

10.12.2 change Building Official to Community Development Director

10.3.3

10.4.3 part 8

10.4.9 part A.3 and A.4

10.12.3, parts B and C

10.12.2

10.12.3, part B and C

10.12.4.A.

10.12.4.B (three times)

10.12.4.C

10.12.5.A.

10.12.6 (add Community Development Director)

10.18.1.L.1

10.18.1.L.4

11.2.1.C.5

12.9.2.A.2

11.2.1 Definitions

11.2.1.C.5. ~~BUILDING OFFICIAL~~ **COMMUNITY DEVELOPMENT DIRECTOR**: The person identified and authorized in City Code ~~9.1.1.B~~ **9.1.1.B.2** charged with the enforcement of this Title.

The words Building Official should be changed to Community Development Director in the following paragraphs of our city ordinances.

8.2.3.C (2 places)

10.3.1

10.3.3

10.4.3, part B

10.4.9, part A.3 and A.4

Note: It is suggested that the below statement/paragraph be included at the bottom of page two titled MUNICIPAL CODE for information purposes as well as in Title 9 (Building

Regulations) at the bottom of the Index Page of the Title, as Titles 9,10, and 11, are all building related codes.

Note to the Woodland Hills City code, primarily to Titles 9, 10 and 11 and other Titles wherein the term Building Official is used. Due to recent changes in the 2025 Utah State Code relative to specific responsibilities and qualifications of a “Qualified Building Official”, as identified in State Code, the city is no longer using that title for any of its city appointed or hired employees or staff members. Instead, the title of Community Development Director is being used for this individual. The new title of Community Development Director is the person who will assume the previous duties of the city Building Official, except they will not issue Occupancy Permits, Temporary Occupancy Permits and Certificates of Completion for remodels, ADUs or accessory structures, where applicable. The issuance of these permits and certificates will now be the responsibility of a city contracted individual, titled “building official” who will coordinate through and with city staff in the issuance of these documents. There is no lessening of the standards relating to the issuance of these documents.

Re: Bell Subdivision

From Jody Stones <recorder@woodlandhills-ut.gov>

Date Wed 6/4/2025 3:42 PM

To Kami Campbell <kami.campbell@cbutah.com>

Cc Wayne Frandsen - Planning Commission Chair <waynef@woodlandhills-ut.gov>

 2 attachments (205 KB)

Bell Subdivision Bond Agreement 06.04.2025.docx; Bell View - Bid Bond Sheet.pdf;

The surety bond or irrevocable line of credit needs to total \$578,856.87. This amount includes Rhino's bid estimate of \$499,014.55, a 10% durability bond to be held for two years, totaling \$49,901.45, and 6% inspection fees amounting to \$29,940.87.

Before the funds are released, we would like to remind the developer that the city must sign off and authorize the release of funds for each draw.

Jody Stones, City Recorder

Office: 801.423.3900

Cell: 801.376.3339

690 S Woodland Hills Dr.

Woodland Hills, Utah 84653

recorder@woodlandhills-ut.gov



From: Kami Campbell <kami.campbell@cbutah.com>

Sent: Wednesday, June 4, 2025 2:37 PM

To: Jody Stones <recorder@woodlandhills-ut.gov>

Subject: RE: Bell Subdivision

Jody,

I am ok to go to committee for a bond of \$702,942.20 if that's what the city prefers and requires?

Thanks,

Kami

Kami Campbell
Assistant Manager



July 22, 2025

To Whom It May Concern,

This letter is to inform you that Narwhal Homes has established a letter of credit for a construction project in Woodland Hills, UT. The amount we are holding is \$578,856.87. Please feel free to reach out with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Kami Campbell".

Kami Campbell

Assistant Manager

American Fork Office

Kami.campbell@cbutah.com





Cole Carter/McKade Carter
801-717-6393/385-505-8492
2/27/2025

Bell View

DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
SWPPP	LS	1	\$ 3,000.00	\$ 3,000.00
Traffic Control	LS	1	\$ 1,500.00	\$ 1,500.00
				\$ 4,500.00
Earth Work				
Clear and Grub (Leave Onsite)	SF	43,646	\$ 0.25	\$ 10,911.50
Cut to Fills Native Material	CY	7,070	\$ 8.05	\$ 56,913.50
Rock Lined Ditch	LS	1	\$ 45,000.00	\$ 45,000.00
				\$ 112,825.00
Storm Drain				
SD - 15" Main	LF	170	\$ 92.00	\$ 15,640.00
SD - Sump	EA	8	\$ 10,275.00	\$ 82,200.00
SD - Box	EA	4	\$ 5,950.00	\$ 23,800.00
SD - 15" FES	EA	1	\$ 925.00	\$ 925.00
				\$ 122,565.00
Culinary Water				
CW - Connect to Ex	EA	1	\$ 1,600.00	\$ 1,600.00
CW - 10" Main	LF	507	\$ 61.00	\$ 30,927.00
CW - 10" Valve	EA	1	\$ 4,875.00	\$ 4,875.00
CW - 10x6" Tee	EA	1	\$ 1,775.00	\$ 1,775.00
CW - 10" Bend	EA	3	\$ 1,250.00	\$ 3,750.00
CW - 1.5" Single Service	EA	4	\$ 3,900.00	\$ 15,600.00
CW - 1.5" Single Service off Ex 6"	EA	2	\$ 4,275.00	\$ 8,550.00
CW - Fire Hydrant	EA	2	\$ 11,275.00	\$ 22,550.00
				\$ 89,627.00
Road Work				
RW - 18" Containment Curb	LF	1,617	\$ 32.00	\$ 51,744.00
RW - 10" Subbase	SF	23,923	\$ 1.60	\$ 38,276.80
RW - 8" Roadbase	SF	19,880	\$ 1.60	\$ 31,808.00
RW - 3" Asphalt	SF	17,375	\$ 2.45	\$ 42,568.75
				\$ 164,397.55
Trench Import	Tons	240	\$ 21.25	\$ 5,100.00

Total

\$ 499,014.55

SECURITY AGREEMENT ON DURABILITY AND INSPECTIONS

THIS AGREEMENT is made and executed this ____ day of June, 2025, by and between Narwhal Homes, hereinafter called the "Developer," Central Bank, a State chartered bank duly registered to do business in the State of Utah, hereinafter called the "Bank," and the **City of Woodland Hills**, hereinafter called the "City."

WHEREAS, the Developer desires to provide the adequate security of performance for the durability and inspections in a subdivision of land to be known as Bell View Subdivision, Phase B, located at approximately 150 W Valley View Way Woodland Hills, Utah, with the cost of said durability and inspections being reasonably valued at \$578,856.87, placed in escrow in lieu of assurance bonding for public improvements.

WHEREAS, the City's rules and regulations require that the Developer provide adequate security of performance for the proper and complete durability and inspections in accordance with the City's specifications, rules, and regulations.

WHEREAS, the Developer desires to provide the required security of performance through an escrow account established with the Bank at a percentage of the value of said specifications and standards.

NOW THEREFORE, in consideration of all the premises, the parties hereby mutually agree as follows:

1. The Developer agrees to complete said durability warranty and inspections under the direction and supervision of the City and in accordance with the standards, specifications, rules, and regulations of the City within one year from the date that the final plat of said development is approved by Utah County or the City whichever has jurisdiction over the development. This agreement does not contemplate bonding for public improvements.
2. The Developer agrees to delay recordation of the plat until the date of expiration of the durability warranty, date of approved inspections, and the date of approval of the final plat of Bell View Subdivision by Utah County or the City, whichever has jurisdiction over the development.
3. The Developer hereby assigns and transfers to the City all of its right and title to that certain escrow account which has been established by the City with the Bank in the amount of \$79,842.32, with said funds being allocated and segregated as follows:

Durability:	
10% Two-Year Warranty	\$49,901.45

Inspections:	
6%	\$29,940.87

TOTAL ESCROW FUNDS

\$79,842.32

4. In the event that the City is satisfied with said conditions for durability and approved inspections and the Developer records the plat as set forth in paragraph two above, the City agrees to release said escrow funds as provided in paragraphs five and six below.
5. The City has the sole power to authorize the release of any or all of said escrow funds. Each release of such funds shall be upon written request by the Developer which identifies the specific durability and inspections of the work completed and certifies that no material or mechanic liens have been filed with respect to the particular durability and inspections and that any funds so released shall be applied first to payment of all subcontractors, suppliers, and service providers for services and materials associated with that portion of the work City shall authorize each such release in writing. No more than 80% of the escrow funds for the durability and inspections may be released prior to the final acceptance thereof by the City.
6. After final acceptance of the durability and inspections by the City, 100% of the amount pertaining thereto shall be released to the Developer upon written request as specified in paragraph five above.
7. The 10% warranty on durability and 6% warranty on inspections shall be retained in the escrow account until two years after all the of the subject improvements have been accepted by the City and shall thereafter be refunded upon written request to the Bank by the Developer countersigned by the City.
8. Upon certification by the City to the Bank that the Developer has failed to comply with its obligations related to durability and inspections as agreed herein between the Developer and the City, the Bank shall pay to the City all amounts remaining in the escrow account. The City shall be the sole judge of determining whether the Developer is in default. All such funds paid to the City shall be placed in a special account. The City may thereafter cause the improvements to be made, completed, repaired, or replaced and may pay for the same with the funds in the special account. The City may also be paid up to 15% of the costs of completing said improvements for the City's overhead and administrative expenses associated therewith from the funds in the special account. Any funds remaining in the special account thereafter shall be returned to the escrow account if the two-year warranty period has not expired or to the Developer if the two-year warranty period has expired. Amounts returned to the escrow account shall be allocated as directed by the City.
9. The Developer agrees to inform all of its subcontractors and suppliers of the release provisions of this Durability and Inspections Agreement in writing prior to their provision of any materials or services.
10. The Bank agrees to provide to the City, upon request, certification of the total amount remaining in the escrow account and a complete statement of the releases associated with the durability and inspections, including the date, amount, and payee of each such release as well as the amount remaining for each.

11. It is agreed that violation of any state or federal law, statute, or regulation with respect to said development project may be considered grounds for declaration of default of the Developer's obligations hereunder.
12. This Agreement shall be governed in all respects by the laws of the State of Utah and shall inure to the benefit of and bind the heirs, personal representatives, successors, and assigns of the respective parties.
13. This Agreement may not be amended or modified except by a subsequent written agreement executed by the parties hereto.
14. If any provisions herein shall be held to be invalid or unenforceable, such provision shall not affect the validity of the remainder of the Agreement, the parties hereto stipulating that all of the provisions hereof shall be deemed severable and independent.
15. Waiver of any particular duty or condition under this Agreement shall not constitute a waiver for any other duty or condition, regardless of whether it is a like, related, or subsequent duty or condition.

IN WITNESS WHEREOF, the following parties have executed this Agreement.

[Rest of Page Left Intentionally Blank, Signature Page(s) to Follow]

BANK

Central Bank

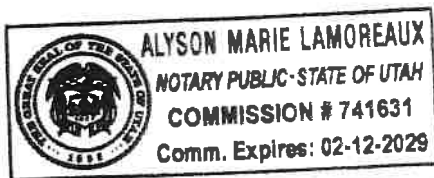
By: Kami Campbell

Title: Assistant Manager

BANK ACKNOWLEDGMENT

State of Utah }
County of Utah } : ss.

On the 3 day of July, 2025, Kami Campbell personally appeared before me and duly acknowledged to me that he or she executed the foregoing instrument, and if executing it on behalf of a corporation or other entity, also acknowledged and certified to me that he or she was and is duly authorized by said corporation or entity to execute the foregoing instrument on behalf of said corporation or entity and to thereby bind the corporation or entity to its terms.



Alyson Lamoreaux
Notary Public

DEVELOPER

Patterson Development

By: Israel Patterson 

Title: Manager

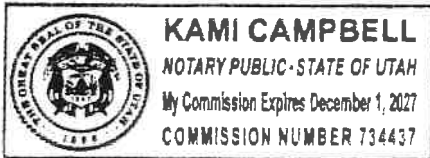
DEVELOPER ACKNOWLEDGMENT

State of Utah }

SS.

County of Utah }

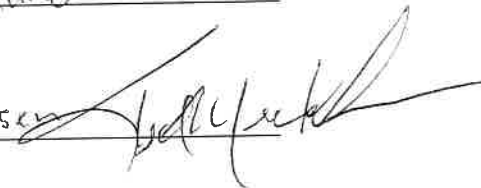
On the 3 day of July, 2025, Israel Patterson personally appeared before me and duly acknowledged to me that he or she executed the foregoing instrument, and if executing it on behalf of a corporation or other entity, also acknowledged and certified to me that he or she was and is duly authorized by said corporation or entity to execute the foregoing instrument on behalf of said corporation or entity and to thereby bind the corporation or entity to its terms.



Lani Campbell
Notary Public

CITY OF WOODLAND HILLS

City of Woodland Hills

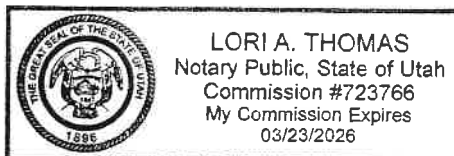
By: Ted Mickelsen 

Title: Public Works Director

CITY OF WOODLAND HILLS ACKNOWLEDGEMENT

State of Utah }
County of Utah } : ss.

On the 8th day of July, 2025, Ted Mickelsen personally appeared before me and duly acknowledged to me that he or she executed the foregoing instrument, and if executing it on behalf of a corporation or other entity, also acknowledged and certified to me that he or she was and is duly authorized by said corporation or entity to execute the foregoing instrument on behalf of said corporation or entity and to thereby bind the corporation or entity to its terms.



Lori A Thomas
Notary Public

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 Property tax - current	1,800.30	2,081.94	968,468.18	983,940.00	98.43%
3120 Unpaid Prior Year's Property tax	2,821.74	6,308.50	73,476.52	55,000.00	133.59%
3125 Motor vehicle fees	3,511.89	2,915.44	35,342.04	40,000.00	88.36%
3130 Sales and use taxes	21,938.92	28,354.19	267,230.09	280,000.00	95.44%
3131 Transportation tax	2,851.18	3,735.27	35,648.05	25,000.00	142.59%
3140 Franchise tax (Electric/Gas)	17,640.20	4,381.41	111,722.59	130,000.00	85.94%
3150 Telecom tax (Cell & Landline)	531.58	448.53	4,555.29	4,000.00	113.88%
Total Taxes	51,095.81	48,225.28	1,496,442.76	1,517,940.00	98.58%
Licenses and permits					
3210 Business licenses	50.00	50.00	400.00	500.00	80.00%
3221 Building permits	5,845.44	5,604.19	102,580.04	80,000.00	128.23%
3225 Animal Licenses	0.00	0.00	0.00	500.00	0.00%
3226 Appeal/Variance	0.00	100.00	100.00	500.00	20.00%
Total Licenses and permits	5,895.44	5,754.19	103,080.04	81,500.00	126.48%
Intergovernmental revenue					
3332 Fire department grants	0.00	0.00	25,000.00	0.00	0.00%
3356 Class C road allocation	19,672.39	23,943.91	127,860.11	105,000.00	121.77%
3358 Liquor fund allotment	0.00	0.00	0.00	1,000.00	0.00%
3359 Parks Grants - PASS THRU	0.00	4,500.31	6,891.65	1,000.00	689.17%
Total Intergovernmental revenue	19,672.39	28,444.22	159,751.76	107,000.00	149.30%
Charges for services					
3413 Zoning and subdivision fees	0.00	1,000.00	10,916.50	5,000.00	218.33%
3418 SWPPP	0.00	0.00	0.00	20,000.00	0.00%
3421 Fire department services	150.00	50.00	(2,767.00)	15,000.00	-18.45%
3422 Fuel Reduction	0.00	26,801.97	148,638.57	150,000.00	99.09%
3440 Sanitation - garbage fees	14,655.61	17,250.12	184,733.92	160,000.00	115.46%
3470 Summit Creek Trail Improvement Fees	0.00	0.00	2,000.00	2,000.00	100.00%
3480 Fiber Revenue	718.70	1,500.00	20,000.00	20,000.00	100.00%
3490 Miscellaneous services	0.00	0.00	2,500.00	100.00	2,500.00%
3491 City Center Rental	125.00	120.00	2,650.00	1,000.00	265.00%
3492 Park Rental	50.00	260.00	400.00	200.00	200.00%
Total Charges for services	15,699.31	46,982.09	369,071.99	373,300.00	98.87%
Interest					
3610 Interest earnings	16,908.46	14,282.34	171,232.48	150,000.00	114.15%
3611 Interest - Fiber	4.22	0.00	0.00	1,500.00	0.00%
Total Interest	16,912.68	14,282.34	171,232.48	151,500.00	113.02%
Miscellaneous revenue					
3640 Proceeds of sale of capital assets	78,985.00	0.00	31,819.80	0.00	0.00%
3685 CC Fee	0.00	80.67	919.26	0.00	0.00%
3690 Miscellaneous revenue	560.00	0.00	61,500.40	2,000.00	3,075.02%
3691 City Celebration Revenues - PASS THRU	0.00	0.00	2,871.00	4,000.00	71.78%
Total Miscellaneous revenue	79,545.00	80.67	97,110.46	6,000.00	1,618.51%
Contributions and transfers					
3840 Transfer from capital projects	0.00	0.00	0.00	458,537.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	458,537.00	0.00%
Total Revenue:	188,820.63	143,768.79	2,396,689.49	2,695,777.00	88.91%
Expenditures:					
General government					
Council					
4111.100 Mayor/Council Wages	1,374.54	2,061.81	16,620.41	18,000.00	92.34%
4111.220 Mayor/Council FICA	105.12	157.68	1,268.57	1,400.00	90.61%
4111.580 Council Travel	1,682.52	919.40	3,844.40	5,000.00	76.89%
4111.600 Mayor Expenses	0.00	0.00	42.00	500.00	8.40%
4111.601 Council Expenses	0.00	0.00	326.85	1,000.00	32.69%
4111.602 Council Discretionary	0.00	0.00	0.00	300.00	0.00%
Total Council	3,162.18	3,138.89	22,102.23	26,200.00	84.36%
Administrative					
4141.100 Admin salaries and wages	11,781.77	17,378.31	142,575.29	182,000.00	78.34%
4141.220 Admin employee FICA	901.31	1,066.89	12,416.02	14,000.00	88.69%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
4141.230 Retirement	4,663.76	2,729.16	30,022.72	38,000.00	79.01%
4141.240 Admin Health Insurance	0.00	1,319.93	2,639.86	0.00	0.00%
4141.348 Admin audit	0.00	0.00	12,600.00	13,000.00	96.92%
4141.349 Admin attorney	0.00	4,520.00	37,335.50	75,000.00	49.78%
4141.350 Admin Prof. Services	3,750.00	11,019.40	65,418.32	30,000.00	218.06%
4141.352 Elections	0.00	22.43	22.43	2,500.00	0.90%
4141.353 Appeal/Variance	0.00	0.00	0.00	500.00	0.00%
4141.400 Admin utilities	1,747.74	1,345.95	17,602.21	40,000.00	44.01%
4141.521 Admin insurance and surety bonds	418.13	279.03	19,654.88	60,000.00	32.76%
4141.580 Admin travel, conferences	334.64	518.56	1,660.46	3,000.00	55.35%
4141.600 Admin books, subscriptions, memberships	180.85	21.46	6,930.32	5,000.00	138.61%
4141.601 Admin office supplies & expense	628.51	701.53	8,113.09	10,500.00	77.27%
4141.649 Repairs/maintenance to city facilities	3,012.63	1,747.38	30,701.53	20,000.00	153.51%
4141.650 Admin computer software support	1,983.60	2,688.60	16,860.89	9,000.00	187.34%
4141.651 Admin web site	0.00	0.00	0.00	4,500.00	0.00%
4141.699 Admin miscellaneous expenditures	0.00	0.00	66.76	1,000.00	6.68%
4141.700 2019 Bond Principal	0.00	0.00	86,748.59	85,000.00	102.06%
4141.701 2019 Bond Interest	0.00	0.00	21,068.10	23,200.00	90.81%
4141.740 Admin capital outlay equipment	0.00	0.00	0.00	2,000.00	0.00%
Total Administrative	29,402.94	45,358.63	512,436.97	618,200.00	82.89%
Planning and zoning					
4180.220 Planning commission FICA	132.04	0.00	0.00	0.00	0.00%
4180.600 Planning commission expenses	42.65	0.00	0.00	1,500.00	0.00%
Total Planning and zoning	174.69	0.00	0.00	1,500.00	0.00%
Building					
4190.100 Inspections Wages	733.84	1,444.45	12,909.08	25,250.00	51.13%
4190.101 Site Plan Review	733.82	1,257.21	9,638.61	11,200.00	86.06%
4190.102 SWPPP	1,800.00	0.00	0.00	20,000.00	0.00%
4190.220 Building FICA	69.86	184.44	2,149.49	3,000.00	71.65%
4190.230 Building Retirement	89.70	268.14	1,877.08	7,500.00	25.03%
4190.240 Building Health Insurance	0.00	0.00	187.24	5,000.00	3.74%
4190.300 Plan Review	1,716.00	0.00	12,753.00	27,500.00	46.37%
4190.600 Building Tools, Books, Dues, Subscriptions	0.00	26.46	1,150.98	2,000.00	57.55%
Total Building	5,143.22	3,180.70	40,665.48	101,450.00	40.08%
Total General government	37,883.03	51,678.22	575,204.68	747,350.00	76.97%
Public safety					
Police					
4210.100 Ordinance Enforcement Officer	401.58	733.98	5,995.53	10,000.00	59.96%
4210.220 Ordinance Enforcement Officer FICA	30.74	54.57	513.22	800.00	64.15%
4210.230 Retirement	35.86	53.64	429.13	0.00	0.00%
4210.240 Enforcement Health Insurance	0.00	37.44	74.88	0.00	0.00%
4210.300 Police services	8,910.19	9,351.34	102,864.74	115,000.00	89.45%
4210.301 Dispatch fees	0.00	0.00	12,645.73	5,876.00	215.21%
4210.349 Enforcement attorney fees	0.00	0.00	0.00	10,000.00	0.00%
Total Police	9,378.37	10,230.97	122,523.23	141,676.00	86.48%
Fire					
4220.100 Fire wages	692.36	1,073.16	16,079.33	35,000.00	45.94%
4220.220 Fire FICA	52.96	78.78	1,343.88	2,700.00	49.77%
4220.230 Retirement	74.74	111.75	856.75	4,000.00	21.42%
4220.300 Fire Telephone Notification System	0.00	0.00	280.05	600.00	46.68%
4220.600 Fire equipment supplies	14,614.04	13,679.87	94,666.95	45,000.00	210.37%
4220.601 Fire training	0.00	65.92	7,801.71	10,000.00	78.02%
4220.602 Fire Discretionary Fund	361.00	23.79	631.15	1,000.00	63.12%
4220.604 Fire Fighter Appreciation	0.00	0.00	2,012.11	1,800.00	111.78%
4220.605 Emergency Management	39.00	0.00	0.00	0.00	0.00%
4220.648 Fire equipment fuel	374.98	362.01	3,497.63	5,000.00	69.95%
4220.649 Fire equipment repairs/maintenance	(2,396.35)	886.18	5,350.73	5,000.00	107.01%
4220.700 Fire Truck Lease principal	50,176.14	0.00	0.00	0.00	0.00%
4220.701 Fire Truck Lease interest	23,994.78	0.00	0.00	0.00	0.00%
4220.702 Chief's Truck Lease principal	0.00	0.00	0.00	0.00	0.00%
4220.703 Chief's Truck Lease interest	0.00	0.00	0.00	0.00	0.00%
4220.740 Fire capital outlay	21,500.00	0.00	9,245.00	66,500.00	13.90%
Total Fire	109,483.65	16,281.46	141,765.29	176,600.00	80.27%
Fire Fuel Reduction					

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
4222.100 Fire Fuel Reduction wages	6,419.84	12,634.46	154,526.53	80,000.00	193.16%
4222.200 Fire Fuel Reduction benefits	491.12	966.53	11,845.08	6,120.00	193.55%
4222.230 Fire Fuel Reduction Retirement	0.00	0.00	16.03	500.00	3.21%
4222.600 Fire Fuel Reduction equipment supplies	218.36	4,373.19	15,135.38	10,600.00	142.79%
4222.601 Fire Fuel Reduction training	50.00	0.00	17.77	1,000.00	1.78%
4222.602 Fire Fuel Reduction Discretionary Fund	0.00	0.00	8,777.71	200.00	4,388.86%
4222.648 Fire Fuel Reduction equipment fuel	129.49	1,682.17	8,899.91	6,000.00	148.33%
4222.649 Fire Fuel Reduction equipment repairs/mainten	6.75	5,701.30	12,658.04	12,000.00	105.48%
Total Fire Fuel Reduction	7,315.56	25,357.65	211,876.45	116,420.00	181.99%
EMS					
4225.100 EMS Wages	461.54	1,038.48	12,976.34	12,500.00	103.81%
4225.220 EMS FICA	35.32	79.44	992.67	1,000.00	99.27%
4225.600 EMS Equipment Supplies	3,085.24	148.97	3,704.77	7,500.00	49.40%
4225.601 EMS Training	95.61	0.00	6,087.37	6,100.00	99.79%
4225.602 EMS Appreciation	0.00	0.00	552.26	300.00	184.09%
4225.648 EMS Equipment Fuel	0.00	0.00	126.54	1,000.00	12.65%
4225.649 EMS Equipment Repairs/Maintenance	0.00	0.00	10.99	1,000.00	1.10%
Total EMS	3,677.71	1,266.89	24,450.94	29,400.00	83.17%
Animal control					
4253.300 Animal control and regulation	0.00	0.00	2,428.10	3,000.00	80.94%
Total Animal control	0.00	0.00	2,428.10	3,000.00	80.94%
Emergency Management					
4227.100 EM Wages	0.00	0.00	0.00	500.00	0.00%
4227.220 EM FICA	0.00	0.00	0.00	40.00	0.00%
4227.600 EM Equipment Supplies	0.00	0.00	0.00	2,000.00	0.00%
Total Emergency Management	0.00	0.00	0.00	2,540.00	0.00%
Total Public safety	129,855.29	53,136.97	503,044.01	469,636.00	107.11%
Roads and public improvements					
Roads					
4410.100 Streets wages	6,002.78	6,333.48	63,094.94	85,000.00	74.23%
4410.220 Streets FICA	459.22	(7,697.37)	(4,965.73)	6,500.00	-76.40%
4410.230 Retirement	591.80	972.42	7,197.86	13,000.00	55.37%
4410.240 Health Insurance	958.72	1,554.13	20,915.82	9,000.00	232.40%
4410.300 Streets Professional & technical	9,419.20	0.00	38,641.00	30,000.00	128.80%
4410.452 Streets Storm drainage	0.00	0.00	7,004.61	0.00	0.00%
4410.600 Streets Road supplies	24.95	476.80	1,611.52	4,000.00	40.29%
4410.602 Roads Discretionary	0.00	0.00	500.00	1,500.00	33.33%
4410.603 Tools and equipment	188.46	0.00	1,403.71	2,500.00	56.15%
4410.606 Streets General Maintenance (including PMP)	0.00	0.00	7,283.50	697,741.00	1.04%
4410.607 Fiber Installs	0.00	0.00	12,728.10	20,000.00	63.64%
4410.648 Streets Road fuel	9.84	0.00	358.91	4,000.00	8.97%
4410.649 Streets Road Vehicle repairs/maintenance	0.00	198.57	1,037.75	4,000.00	25.94%
4410.702 \$580,000 Principal	0.00	58,000.00	58,000.00	57,000.00	101.75%
4410.703 \$580,000 Interest	0.00	5,342.50	10,685.00	13,000.00	82.19%
4410.740 Streets capital outlay equipment	0.00	0.00	0.00	3,500.00	0.00%
4410.741 Streets Debt service - principal	0.00	0.00	7,978.02	10,000.00	79.78%
4410.742 Streets Debt service - interest	0.00	0.00	960.41	3,500.00	27.44%
4415.608 Class C Road maintenance	0.00	0.00	0.00	105,000.00	0.00%
Total Roads	17,654.97	65,180.53	234,435.42	1,069,241.00	21.93%
Sanitation					
4420.300 Sanitation - garbage removal	12,612.60	13,518.10	144,590.69	145,000.00	99.72%
Total Sanitation	12,612.60	13,518.10	144,590.69	145,000.00	99.72%
Snowplow					
4418.100 Snowplowing wages	287.00	78.75	39,307.59	40,000.00	98.27%
4418.220 Snowplowing FICA	21.97	6.02	3,499.16	2,300.00	152.14%
4418.230 Snowplowing Retirement	0.00	0.00	97.18	3,900.00	2.49%
4418.600 Snowplowing supplies	0.00	121.00	1,409.53	1,500.00	93.97%
4418.601 Snowplowing road salt	0.00	0.00	30,109.81	50,000.00	60.22%
4418.602 Snow Plowing tools and equipment	0.00	2,230.00	10,643.09	16,000.00	66.52%
4418.648 Snowplowing fuel	0.00	0.00	4,312.79	5,000.00	86.26%
4418.649 Snow Plowing repairs/maintenance	0.00	0.00	2,923.82	10,000.00	29.24%
4418.740 Snowplowing capital outlay equipment	0.00	0.00	37,367.77	35,750.00	104.53%
4418.800 Snowplowing Debt service - principal	0.00	0.00	7,978.02	10,000.00	79.78%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
4418.801 Snowplowing Debt service - interest	0.00	0.00	136.80	3,500.00	3.91%
Total Snowplow	308.97	2,435.77	137,785.56	177,950.00	77.43%
Total Roads and public improvements	30,576.54	81,134.40	516,811.67	1,392,191.00	37.12%
Parks, recreation, and public property					
Parks					
4510.100 Parks Salaries & Wages	553.84	872.25	9,481.50	10,000.00	94.82%
4510.220 Parks FICA	42.38	62.79	706.82	800.00	88.35%
4510.230 Parks Retirement	89.66	134.04	1,072.36	800.00	134.05%
4510.240 Parks Health Insurance	0.00	93.62	187.24	0.00	0.00%
4510.300 Chipper Days	0.00	0.00	0.00	10,000.00	0.00%
4510.600 PTR	703.00	0.00	0.00	1,500.00	0.00%
4510.601 City Celebrations	0.00	0.00	11,757.84	12,000.00	97.98%
4510.648 Parks fuel	0.00	0.00	19.18	0.00	0.00%
4510.649 Parks repairs/maintenance	0.00	0.00	3,818.10	14,500.00	26.33%
4510.740 Parks Capital Outlay	7,475.28	0.00	0.00	1,000.00	0.00%
Total Parks	8,864.16	1,162.70	27,043.04	50,600.00	53.44%
Total Parks, recreation, and public property	8,864.16	1,162.70	27,043.04	50,600.00	53.44%
Transfers					
4850 Transfer to FIRE capital projects fund	0.00	0.00	0.00	10,000.00	0.00%
4855 Transfer to EMS capital projects fund	0.00	0.00	0.00	10,000.00	0.00%
4860 Transfer to PUBLIC WORKS capital projects fund	0.00	0.00	0.00	10,000.00	0.00%
4870 Transfer to ROADS capital projects fund	0.00	0.00	0.00	5,000.00	0.00%
4880 Transfer to PTR capital projects fund	0.00	0.00	0.00	1,000.00	0.00%
Total Transfers	0.00	0.00	0.00	36,000.00	0.00%
Total Expenditures:	207,179.02	187,112.29	1,622,103.40	2,695,777.00	60.17%
Total Change In Net Position	(18,358.39)	(43,343.50)	774,586.09	0.00	0.00%

City of Woodland Hills
Operational Budget Report
41 41 Capital Projects - Fire - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Original Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Contributions and transfers					
3810 Transfer from general fund	0.00	0.00	0.00	10,000.00	0.00%
Total Contributions and transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
Total Revenue:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
42 42 Capital Projects - EMS - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Original Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Intergovernmental revenue					
3810 Transfer from general fund	0.00	0.00	0.00	10,000.00	0.00%
Total Intergovernmental revenue	0.00	0.00	0.00	10,000.00	0.00%
Total Revenue:	0.00	0.00	0.00	10,000.00	0.00%
Total Change In Net Position	0.00	0.00	0.00	10,000.00	0.00%

City of Woodland Hills
Operational Budget Report
43 43 Capital Projects - Snowplowing - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Original Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Miscellaneous revenue					
3670 Lease Proceeds	182,658.78	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	<u>182,658.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Contributions and transfers					
3810 Transfer from general fund	0.00	0.00	0.00	10,000.00	0.00%
Total Contributions and transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
Total Revenue:	<u>182,658.78</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
Expenditures:					
Roads and public improvements					
Snowplow					
4220.73 Savings for future truck purchase(s)	182,658.78	0.00	0.00	0.00	0.00%
Total Snowplow	<u>182,658.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Roads and public improvements	<u>182,658.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures:	<u>182,658.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
44 44 Capital Projects - Public Works - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Original Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Intergovernmental revenue					
3611 W. Loafer Project	0.00	0.00	110,000.00	0.00	0.00%
Total Intergovernmental revenue	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Contributions and transfers					
3810 Transfer from general fund	0.00	0.00	0.00	5,000.00	0.00%
3990 Appropriated fund balance	0.00	0.00	0.00	900,074.00	0.00%
Total Contributions and transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>905,074.00</u>	<u>0.00%</u>
Total Revenue:	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>905,074.00</u>	<u>12.15%</u>
Expenditures:					
Roads and public improvements					
Roads					
4220.75 W. Loafer	0.00	0.00	303,477.10	330,000.00	91.96%
4220.78 UDOT Community Dev. Grant	0.00	7,466.97	43,066.50	116,537.00	36.96%
Total Roads	<u>0.00</u>	<u>7,466.97</u>	<u>346,543.60</u>	<u>446,537.00</u>	<u>77.61%</u>
Total Roads and public improvements	<u>0.00</u>	<u>7,466.97</u>	<u>346,543.60</u>	<u>446,537.00</u>	<u>77.61%</u>
Miscellaneous					
4810 Transfer to general fund	0.00	0.00	0.00	458,537.00	0.00%
Total Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>458,537.00</u>	<u>0.00%</u>
Total Expenditures:	<u>0.00</u>	<u>7,466.97</u>	<u>346,543.60</u>	<u>905,074.00</u>	<u>38.29%</u>
Total Change In Net Position	<u>0.00</u>	<u>(7,466.97)</u>	<u>(236,543.60)</u>	<u>0.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
45 45 Capital Projects - PTR - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Original Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Contributions and transfers					
3810 Transfer from general fund	0.00	0.00	0.00	1,000.00	0.00%
Total Contributions and transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
Total Revenue:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
51 51 Enterprise - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water service revenues	57,790.60	60,524.69	769,387.90	770,000.00	99.92%
5241 Miscellaneous service revenues	1,252.70	23,433.76	37,187.70	15,000.00	247.92%
5311 Connection fee income	450.00	900.00	5,850.00	7,000.00	83.57%
Total Operating income	59,493.30	84,858.45	812,425.60	792,000.00	102.58%
Operating expense					
6110 Salaries and wages	11,231.99	21,980.56	163,635.30	115,000.00	142.29%
6112 Water Repairs	0.00	0.00	1,567.00	0.00	0.00%
6130 Employee FICA	1,175.89	9,685.20	29,140.11	9,000.00	323.78%
6140 Health Insurance	958.73	2,434.18	22,675.97	13,000.00	174.43%
6150 Retirement	1,208.70	2,655.51	16,350.55	17,000.00	96.18%
6210 Books, dues and subscriptions	910.00	136.92	2,839.91	8,000.00	35.50%
6230 Travel and conferences	9.50	10.22	828.43	1,500.00	55.23%
6240 Office supplies and expense	439.86	73.89	2,290.37	5,500.00	41.64%
6245 Computer software support	0.00	705.00	13,932.46	8,100.00	172.01%
6250 Tools and work equipment	183.35	159.65	3,324.37	7,000.00	47.49%
6280 Utilities	1,798.24	2,303.53	56,519.58	80,000.00	70.65%
6311 Legal services	0.00	0.00	0.00	5,000.00	0.00%
6313 Engineering services	10,420.00	508.75	38,438.64	20,000.00	192.19%
6420 Water sampling and testing	122.40	60.00	2,348.61	10,000.00	23.49%
6440 Meter installation and service	0.00	0.00	(50.00)	8,000.00	-0.63%
6445 Supplies	413.77	5,693.19	23,070.39	10,000.00	230.70%
6447 Water equipment repairs/maintenance	0.00	0.00	17,114.93	10,000.00	171.15%
6450 Water system maintenance	0.00	2,000.00	338,344.66	100,000.00	338.34%
6451 ARPA Funds	0.00	0.00	145,998.50	180,511.00	80.88%
6452 Fuel	0.00	211.16	273.19	0.00	0.00%
6510 Insurance and surety bonds	0.00	0.00	27,587.97	25,000.00	110.35%
6550 Capital Outlay	0.00	0.00	0.00	5,000.00	0.00%
6555 2014 Upper Well Principal	0.00	0.00	0.00	62,500.00	0.00%
6610 Miscellaneous operating expense	0.00	0.00	0.00	61,500.00	0.00%
6690 Depreciation expense	23,055.16	0.00	0.00	120,000.00	0.00%
6822 2021 Emergency Water loan \$2.9M	0.00	0.00	0.00	97,000.00	0.00%
6830 Monthly CC Processing and Bank Fees	1,025.87	1,274.23	15,228.63	15,000.00	101.52%
Total Operating expense	52,953.46	49,891.99	921,459.57	993,611.00	92.74%
Total Income From Operations:	6,539.84	34,966.46	(109,033.97)	(201,611.00)	54.08%
Non-Operating Items:					
Non-operating income					
5521 Water Impact Fee revenue	5,267.00	10,534.00	68,471.00	60,000.00	114.12%
5610 Interest income	6,414.03	5,550.26	63,729.28	70,000.00	91.04%
5610.1 Impact Fee Interest	467.27	503.13	4,989.77	5,000.00	99.80%
Total Non-operating income	12,148.30	16,587.39	137,190.05	135,000.00	101.62%
Non-operating expense					
6820 Interest expense (New Bond Well Interest Payment)	0.00	0.00	18,952.26	60,500.00	31.33%
Total Non-operating expense	0.00	0.00	18,952.26	60,500.00	31.33%
Total Non-Operating Items:	12,148.30	16,587.39	118,237.79	74,500.00	158.71%
Total Income or Expense	18,688.14	51,553.85	9,203.82	(127,111.00)	-7.24%

City of Woodland Hills
Operational Budget Report
52 52 Sewer - 05/01/2025 to 05/31/2025
91.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Original Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5150 Sewer service revenues	9,505.29	11,719.30	121,771.36	70,000.00	173.96%
5311 Connection fee income	200.00	200.00	2,000.00	6,000.00	33.33%
Total Operating income	9,705.29	11,919.30	123,771.36	76,000.00	162.86%
Operating expense					
6112 Sewer Repairs/Maintenance	0.00	0.00	0.00	10,000.00	0.00%
6285 Sewer service expense to Payson	6,859.50	8,271.75	93,275.75	57,000.00	163.64%
6313 Engineering services	0.00	0.00	0.00	5,000.00	0.00%
6690 Depreciation expense	0.00	0.00	0.00	4,000.00	0.00%
Total Operating expense	6,859.50	8,271.75	93,275.75	76,000.00	122.73%
Total Income From Operations:	2,845.79	3,647.55	30,495.61	0.00	0.00%
Non-Operating Items:					
Non-operating income					
5522 Sewer Impact Fee revenue	4,612.00	7,177.00	53,815.00	20,000.00	269.08%
Total Non-operating income	4,612.00	7,177.00	53,815.00	20,000.00	269.08%
Non-operating expense					
6999 Impact Fee to Payson City	4,612.00	7,177.00	58,427.00	20,000.00	292.14%
Total Non-operating expense	4,612.00	7,177.00	58,427.00	20,000.00	292.14%
Total Non-Operating Items:	0.00	0.00	(4,612.00)	0.00	0.00%
Total Income or Expense	2,845.79	3,647.55	25,883.61	0.00	0.00%

ROLL CALL VOTING:		
	YES	NO
Mayor Brent T. Winder (tie only)	[]	[]
Council Member Kari Malkovich	[]	[]
Council Member Dorel Kynaston	[]	[]
Council Member Brian Hutchings	[]	[]
Council member Janet Lunt	[]	[]
Council member Ben Hillyard	[]	[]

I move that this Resolution be adopted.

Council Member

I second the foregoing motion.

Council Member

RESOLUTION NO. 2025-17

Resolution approving funds disbursements for May 2025.

BE IT RESOLVED BY THE CITY OF WOODLAND HILLS THAT:

- Section 1. The Council approves General Fund disbursements in the amount of \$581,221.74 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$44,868.59.
- Section 2. The Council approves Capital Funds disbursements in the amount of \$7,466.97 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.
- Section 3. The Council approves Water disbursements in the amount of \$309,840.34 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$22,711.81.
- Section 4. The Council approves Sewer Funds disbursements in the amount of \$18,915.25 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.

Passed and approved by the Woodland Hills City Council this 29th day of July 2025.

Brent T. Winder
Mayor

ATTEST:

Jody Stones
Recorder



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 05/31/25

Correction Notice: A clarification to the fee schedule mailed to you on March 7, 2025, has been made.

The original Daily Overdraft fee was disclosed in error as a dollar amount and percentage (\$10%). The Daily Overdraft fee should have been disclosed as a percentage only.

Please Note: The Daily Overdraft fee is 10% Interest applied to negative account balances. The Daily Overdraft fee becomes effective July 1, 2025 and is charged at the end of the monthly cycle when statements print.

We apologize for any confusion and appreciate you banking with CCBank!

BUSINESS MANAGER PLUS

Acct:

******9769**

Summary of Activity Since Your Last Statement

Beginning Balance	5/01/25	124,024.70
Deposits / Misc Credits	62	924,922.00
Withdrawals / Misc Debits	66	883,290.28
** Ending Balance	5/31/25	165,656.42
Service Charge		.00
Interest Paid Thru 5/31/25		59.24
Interest Paid Year To Date		195.38
Annual Percentage Yield Earned		.35 %
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		199,251.40
Enclosures		57

Deposits and Other Credits

Date	Amount	Activity Description
5/01	4,672.91	Deposit



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 05/31/25

Deposits and Other Credits

Date	Amount	Activity Description
5/01	1,416.86	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/02	230.93	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/02	658.92	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/02	1,100.00	TMobileUSA PMD/PAYMENT CityofWoodla.Receivabl
5/05	657.60	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/05	1,031.44	WOODLAND HILLS C/CREDITS Woodland Hills City
5/05	350,000.00	Utah State Treas/MIXED WOODLAND HILLS-GENERAL
5/06	118.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/06	177.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/06	1,214.34	PANTHERA DEVELOP/woodland Woodland Hills City
5/07	222.00	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/07	354.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/08	502.93	Deposit
5/08	550.22	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/09	114.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/12	21.81	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
5/12	143.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/12	727.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
5/12	7,105.27	WOODLAND HILLS C/CREDITS Woodland Hills City
5/13	946.00	Deposit
5/13	1,500.00	Deposit



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 05/31/25

Deposits and Other Credits

Date	Amount	Activity Description
5/14	172.93	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/14	806.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/15	245.78	Deposit
5/15	36.06	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
5/15	80.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/15	1,202.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
5/16	473.13	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/19	374.00	Deposit
5/19	22,000.00	Deposit
5/19	18.00	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
5/19	126.00	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/19	551.36	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/19	600.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
5/19	906.76	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/19	2,314.06	WOODLAND HILLS C/CREDITS Woodland Hills City
5/19	5,232.78	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/20	361.93	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/20	627.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/20	1,175.36	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/20	2,111.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/20	50,000.00	Utah State Treas/MIXED WOODLAND HILLS-GENERAL



Woodland Hills City
200 S Woodland Hills Drive
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Deposits and Other Credits

Date	Amount	Activity Description
5/21	612.43	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/21	5,154.03	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/22	5,816.11	Deposit
5/22	2,638.79	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/22	14,392.54	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/23	126.00	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/23	360,000.00	Utah State Treas/MIXED WOODLAND HILLS-GENERAL
5/27	26,919.06	Deposit
5/27	100.25	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
5/27	100.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/27	106.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/27	24,452.22	WOODLAND HILLS C/CREDITS Woodland Hills City
5/28	39.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/29	30.66	Deposit
5/29	161.00	Deposit
5/29	20,578.52	Deposit
5/29	655.77	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
5/30	100.00	Deposit
5/30	59.24	Interest Paid

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
5/05	428	66.71	5/06	432	4,515.84	5/05	436	20.00
5/02	429	14,447.54	5/01	433	60.00	5/13	437	388.50
5/05	430	2,646.25	5/05	434	8,332.85	5/09	438	152.72
5/06	431	109.00	5/01	435	44.27	5/12	439	350.00



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Date 05/31/25

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
5/08	440	44.95	5/20	453	1,967.50	5/29	465	45.85
5/08	441	4,290.30	5/20	454	10,362.40	5/27	466	876.44
5/14	442	4,827.10	5/13	455	1,983.60	5/29	467	7,466.97
5/09	443	500.00	5/14	456	152.72	5/28	468	4,900.14
5/14	445*	1,700.00	5/19	457	1,000.00	5/16	10447*	63,342.50
5/08	446	3,601.00	5/15	458	1,610.00	5/02	10448	21,088.31
5/12	447	40.00	5/16	459	120.00	5/13	10449	234,068.70
5/12	448	1,162.30	5/19	460	5,285.00	5/13	10450	5,995.00
5/08	449	295.84	5/20	461	5,800.00	5/22	10451	41,245.28
5/19	451*	51.48	5/29	463*	793.05	5/28	10452	12,230.00
5/27	452	300.07	5/30	464	4,230.00			

* indicates a break in check number sequence

Other Debits and Withdrawals

Date	Amount	Activity Description
5/02	103.50	CENTRACOM INTERA/BILL PAYMT WOODLAND HILLS CITY
5/02	2,199.13	UTAH RETIREMENT/8013667720 LORI THOMAS
5/02	2,300.00	HEALTHEQUITY INC/HealthEqui Woodland Hills City Ac
5/05	478.69	PAYMENTECH/FEE CITY OF WOODLAND HILLS
5/06	3,678.79	IRS/USATAXPYMT CITY OF WOODLAND HILLS
5/06	12,300.04	Woodland Hills C/REG SAL City of Woodland Hills
5/07	559.84	Xpress Bill Pay/Billing Woodland Hills
5/07	631.88	UTAH801/297-7703/TAX PAYMNT
5/09	591.00	OREILLY AUTO PAR/BILL PAYMT WOODLAND HILLS CITY
5/09	2,366.50	UTAH STATE RETIR/URS PAYMNT CITY OF WOODLAND HILLS
5/14	6,060.05	Woodland Hills C/REG SAL City of Woodland Hills
5/16	347.49	UTAH801/297-7703/TAX PAYMNT
5/16	2,673.01	IRS/USATAXPYMT CITY OF WOODLAND HILLS
5/16	15,314.25	PAYSON CITY - PA/BILL PAYMT WOODLAND HILLS CITY
5/20	198.59	AMERICAN EXPRESS/AXP DISCNT CITY OF WOOD5430874107



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769

Date 05/31/25

Other Debits and Withdrawals

Date	Amount	Activity Description
5/21	29.03	Dominion Energy/QGC City of Woodland Hills
5/21	423.07	Dominion Energy/QGC City of Woodland Hills
5/21	4,096.12	IRS/USATAXPYMT CITY OF WOODLAND HILLS
5/21	13,844.40	Woodland Hills C/REG SAL City of Woodland Hills
5/22	700.01	UTAH801/297-7703/TAX PAYMNT
5/23	2,375.21	UTAH STATE RETIR/URS PAYMNT CITY OF WOODLAND HILLS
5/23	339,509.50	WOODLAND HILLS C/ACH WOODLAND HILLS C

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
5/01	130,010.20	5/12	408,066.68	5/21	124,053.28
5/02	91,861.57	5/13	168,076.88	5/22	104,955.43
5/05	432,006.11	5/14	156,315.94	5/23	123,196.72
5/06	412,912.28	5/15	156,269.78	5/27	173,698.24
5/07	412,296.56	5/16	74,945.66	5/28	156,607.10
5/08	405,117.62	5/19	100,732.14	5/29	169,727.18
5/09	401,621.90	5/20	136,679.44	5/30	165,656.42

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 05/01/2025 to 05/31/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Frandsen, Wayne B 10 - Administration Net Amount \$1,066.65	Regular	60.00	1,155.00	Social Security Tax Medicare Tax Workers Compensation	1,155.00 1,155.00 1,155.00	71.61 16.74 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,155.00 1,155.00 1,155.00 1,155.00	71.61 16.74 0.00 0.00
	Total Earnings:	60.00	\$1,155.00	Total Benefits:		\$88.35	Total Deductions:		\$88.35
	Total Reimbursements:		\$0.00	Total Taxes:		\$88.35	Total Taxes:		\$88.35
Helvey, Christopher S 10 - Administration Net Amount \$3,693.07	Regular	240.00	9,123.00	Social Security Tax Medicare Tax Workers Compensation Retirement	4,220.03 4,220.03 9,123.00 9,123.00	261.64 61.19 0.00 1,548.18	Social Security Tax Medicare Tax Federal Income Tax State Income Tax PEHP Life \$50k PEHP AD&D Family \$3 ULGT Accidental Denta ULGT Vision Employee Paid Dental Employee Paid Vision Employee Portion Limit HSA Employee Contrib	4,220.03 4,220.03 4,220.03 4,220.03 9,123.00 9,123.00 9,123.00 9,123.00 9,123.00 9,123.00 0.00 6,082.00	261.64 61.19 0.00 218.05 11.64 14.55 1.44 27.69 222.15 19.29 411.53 4,250.00
	Total Earnings:	240.00	\$9,123.00	Total Benefits:		\$1,871.01	Total Deductions:		\$5,499.17
	Total Reimbursements:		\$69.24	Total Taxes:		\$322.83	Total Taxes:		\$540.88
Hillyard, Benjamin J 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax Medicare Tax Workers Compensation	273.90 273.90 273.90	16.98 3.96 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	273.90 273.90 273.90 273.90	16.98 3.96 0.00 0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Hunt, Ashton Christopher 10 - Public Safety Net Amount \$894.58	Regular	50.80	1,066.80	Social Security Tax Medicare Tax Workers Compensation	1,066.80 1,066.80 1,066.80	66.14 15.47 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,066.80 1,066.80 1,066.80 1,066.80	66.14 15.47 49.61 41.00
	Total Earnings:	50.80	\$1,066.80	Total Benefits:		\$81.61	Total Deductions:		\$172.22
	Total Reimbursements:		\$0.00	Total Taxes:		\$81.61	Total Taxes:		\$172.22
Hutchings, Brian John 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax Medicare Tax Workers Compensation	273.90 273.90 273.90	16.98 3.96 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	273.90 273.90 273.90 273.90	16.98 3.96 0.00 0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 05/01/2025 to 05/31/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Jordan, Ian James 10 - Public Safety Net Amount \$746.40	Regular	45.91	872.29	Social Security Tax	872.29	54.08	Social Security Tax	872.29	54.08
				Medicare Tax	872.29	12.65	Medicare Tax	872.29	12.65
				Workers Compensation	872.29	0.00	Federal Income Tax	872.29	29.54
							State Income Tax	872.29	29.62
Kynaston, Dorel B 10 - Administration Net Amount \$252.96	Total Earnings:	45.91	\$872.29	Total Benefits:		\$66.73	Total Deductions:		\$125.89
	Total Reimbursements:		\$0.00	Total Taxes:		\$66.73	Total Taxes:		\$125.89
	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
Lunt, Janet Marie 10 - Administration Net Amount \$252.96				Workers Compensation	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Malkovich, Kari L 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers Compensation	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
Mickelsen, Ted G 10 - Streets and Highways Net Amount \$12,798.36	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
	Regular	240.00	18,172.02	Social Security Tax	17,095.05	1,059.90	Social Security Tax	17,095.05	1,059.90
	Reimbursement	0.00	69.24	Medicare Tax	17,095.05	247.89	Medicare Tax	17,095.05	247.89
Skinner, Rachel M 10 - Public Safety Net Amount \$996.54				Workers Compensation	18,172.02	0.00	Federal Income Tax	17,095.05	2,153.13
				401k	18,172.02	32.70	State Income Tax	17,095.05	777.81
				Retirement	18,172.02	2,760.33	Retirement	18,172.02	127.20
							Employee Paid Dental	18,172.02	157.68
Mickelsen, Ted G 10 - Streets and Highways Net Amount \$12,798.36							Employee Paid Vision	19.29	
							HSA Employee Contrib	18,172.02	900.00
	Total Earnings:	240.00	\$18,172.02	Total Benefits:		\$4,100.82	Total Deductions:		\$5,442.90
	Total Reimbursements:		\$69.24	Total Taxes:		\$1,307.79	Total Taxes:		\$4,238.73
Skinner, Rachel M 10 - Public Safety Net Amount \$996.54	Regular	60.00	1,038.48	Social Security Tax	1,038.48	64.38	Social Security Tax	1,038.48	64.38
	Reimbursement	0.00	37.50	Medicare Tax	1,038.48	15.06	Medicare Tax	1,038.48	15.06
				Workers Compensation	1,038.48	0.00	Federal Income Tax	1,038.48	0.00
							State Income Tax	1,038.48	0.00
	Total Earnings:	60.00	\$1,038.48	Total Benefits:		\$79.44	Total Deductions:		\$79.44
	Total Reimbursements:		\$37.50	Total Taxes:		\$79.44	Total Taxes:		\$79.44

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 05/01/2025 to 05/31/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Stones, David R 10 - Snowplowing Net Amount \$72.73	Regular	3.00	78.75	Social Security Tax	78.75	4.88	Social Security Tax	78.75	4.88
				Medicare Tax	78.75	1.14	Medicare Tax	78.75	1.14
				Workers Compensation	78.75	0.00	Federal Income Tax	78.75	0.00
							State Income Tax	78.75	0.00
Total Earnings:									
Total Reimbursements:									
Stones, Jody 10 - Administration Net Amount \$8,837.86	Regular	232.25	9,022.93	Social Security Tax	10,992.21	681.51	Social Security Tax	10,992.21	681.51
	Mileage Reimb	687.00	480.90	Medicare Tax	10,992.21	159.39	Medicare Tax	10,992.21	159.39
	Overtime	6.22	362.48	Workers Compensation	10,992.21	0.00	Federal Income Tax	10,992.21	1,327.26
	Reimbursement	0.00	69.24	Retirement	9,696.21	1,645.44	State Income Tax	10,992.21	500.15
	Holiday	8.00	310.80				PEHP Life \$50k	10,992.21	11.64
	Health Payout	0.00	1,296.00				PEHP Add'l Life \$25k	10,992.21	11.22
							PEHP Spouse Add'l Lif	10,992.21	11.22
							PEHP AD&D Family \$2	10,992.21	2.10
Total Earnings:									
Total Reimbursements:									
Szalkowski, Toby 51 - Water operations Net Amount \$5,224.27	Regular	228.50	5,712.50	Social Security Tax	6,175.14	382.86	Social Security Tax	6,175.14	382.86
	Overtime	3.67	137.64	Medicare Tax	6,175.14	89.54	Medicare Tax	6,175.14	89.54
	Reimbursement	0.00	69.24	Workers Compensation	6,175.14	0.00	Federal Income Tax	6,175.14	271.71
	Holiday	10.00	250.00	Retirement	6,175.14	938.01	State Income Tax	6,175.14	232.77
	Vacation - FT	3.00	75.00	HSA City Contribution	6,175.14	0.00	Retirement	6,175.14	43.23
Total Earnings:									
Total Reimbursements:									
Thomas, Lori A 51 - Water operations Net Amount \$3,920.86	Regular	131.56	3,970.49	Social Security Tax	4,922.65	305.20	Social Security Tax	4,922.65	305.20
	Mileage Reimb	68.40	47.88	Medicare Tax	4,922.65	71.37	Medicare Tax	4,922.65	71.37
	Reimbursement	0.00	37.50	Workers Compensation	4,211.93	0.00	Federal Income Tax	4,922.65	401.11
	Holiday	8.00	241.44				State Income Tax	4,922.65	309.49
	In Lieu of Benefits	0.00	710.72						
Total Earnings:									
Total Reimbursements:									
Wallace, John 10 - Streets and Highways Net Amount \$319.68	Regular	3.00	346.14	Social Security Tax	346.14	21.45	Social Security Tax	346.14	21.45
				Medicare Tax	346.14	5.01	Medicare Tax	346.14	5.01
				Workers Compensation	346.14	0.00	Federal Income Tax	346.14	0.00
							State Income Tax	346.14	0.00
Total Earnings:									
Total Reimbursements:									
Winder, Brent T 10 - Administration Net Amount \$639.33	Regular	0.00	692.31	Social Security Tax	692.31	42.93	Social Security Tax	692.31	42.93
				Medicare Tax	692.31	10.05	Medicare Tax	692.31	10.05
				Workers Compensation	692.31	0.00	Federal Income Tax	692.31	0.00
							State Income Tax	692.31	0.00
Total Earnings:									
Total Reimbursements:									

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 05/01/2025 to 05/31/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Wollebaek, Lance D 10 - Public Safety Net Amount \$7,129.78	Regular	150.32	5,186.05	Social Security Tax	9,740.05	603.89	Social Security Tax	9,740.05	603.89
	Overtime	88.00	4,554.00	Medicare Tax	9,740.05	141.22	Medicare Tax	9,740.05	141.22
				Workers Compensation	9,740.05	0.00	Federal Income Tax	9,740.05	1,476.10
							State Income Tax	9,740.05	389.06
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Yoder, Corbin Smith 10 - Public Safety Net Amount \$809.92	Total Earnings:	238.32	\$9,740.05	Total Benefits:		\$745.11	Total Deductions:		\$2,610.27
	Total Reimbursements:		\$0.00	Total Taxes:		\$745.11	Total Taxes:		\$2,610.27
	Regular	50.28	955.32	Social Security Tax	955.32	59.23	Social Security Tax	955.32	59.23
				Medicare Tax	955.32	13.85	Medicare Tax	955.32	13.85
				Workers Compensation	955.32	0.00	Federal Income Tax	955.32	37.84
							State Income Tax	955.32	34.48
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	Total Earnings:	50.28	\$955.32	Total Benefits:		\$73.08	Total Deductions:		\$145.40
	Total Reimbursements:		\$0.00	Total Taxes:		\$73.08	Total Taxes:		\$145.40

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 05/01/2025 to 05/31/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
REPORT TOTALS									
Net Amount	\$48,414.83								
	Regular	1,795.62	58,761.58	Social Security Tax	60,719.72	3,764.60	Social Security Tax	60,719.72	3,764.60
	Mileage Reimb	755.40	528.78	Medicare Tax	60,719.72	880.37	Medicare Tax	60,719.72	880.37
	Overtime	97.89	5,054.12	Workers Compensation	65,988.94	0.00	Federal Income Tax	60,719.72	5,746.30
	Reimbursement	0.00	351.96	401k	18,172.02	32.70	State Income Tax	60,719.72	2,532.43
	Holiday	26.00	802.24	Retirement	43,166.37	6,891.96	PEHP Life \$50k	20,115.21	23.28
	Vacation - FT	3.00	75.00	HSA City Contribution	6,175.14	0.00	PEHP Add'l Life \$25k	10,992.21	11.22
	Health Payout	0.00	1,296.00				PEHP Spouse Add'l Lif	10,992.21	11.22
	In Lieu of Benefits	0.00	710.72				PEHP AD&D Family \$2	10,992.21	2.10
							PEHP AD&D Family \$3	9,123.00	14.55
							ULGT Accidental Denta	9,123.00	1.44
							ULGT Vision	9,123.00	27.69
							Retirement	24,347.16	170.43
							Employee Paid Dental	27,295.02	379.83
							Employee Paid Vision	27,295.02	38.58
							Employee Portion Limit	0.00	411.53
							HSA Employee Contrib	24,254.02	5,150.00
Total Earnings:		1,922.51	\$66,699.66	Total Benefits:		\$11,569.63	Total Deductions:		\$19,165.57
Total Reimbursements:			\$880.74	Total Taxes:		\$4,644.97	Total Taxes:		\$12,923.70

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Revised Budget June 2025	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 Property tax - current	5,770.06	2,081.94	970,550.12	970,000.00	100.06%
3120 Unpaid Prior Year's Property tax	1,129.81	4,005.86	77,482.38	75,000.00	103.31%
3125 Motor vehicle fees	6,847.66	3,294.29	38,636.33	38,000.00	101.67%
3130 Sales and use taxes	47,062.34	19,760.67	286,990.76	280,000.00	102.50%
3131 Transportation tax	6,442.10	2,608.12	38,256.17	37,000.00	103.40%
3140 Franchise tax (Electric/Gas)	21,322.05	11,567.46	123,290.05	117,000.00	105.38%
3150 Telecom tax (Cell & Landline)	789.59	347.22	4,902.51	4,700.00	104.31%
Total Taxes	89,363.61	43,665.56	1,540,108.32	1,521,700.00	101.21%
Licenses and permits					
3210 Business licenses	50.00	200.00	600.00	600.00	100.00%
3221 Building permits	5,585.87	1,816.56	104,396.60	103,000.00	101.36%
3225 Animal Licenses	0.00	0.00	0.00	500.00	0.00%
3226 Appeal/Variance	0.00	0.00	100.00	500.00	20.00%
Total Licenses and permits	5,635.87	2,016.56	105,096.60	104,600.00	100.47%
Intergovernmental revenue					
3332 Fire department grants	0.00	0.00	25,000.00	25,000.00	100.00%
3356 Class C road allocation	19,779.14	0.00	127,860.11	130,000.00	98.35%
3358 Liquor fund allotment	0.00	0.00	0.00	1,000.00	0.00%
3359 Parks Grants - PASS THRU	0.00	0.00	6,891.65	7,000.00	98.45%
Total Intergovernmental revenue	19,779.14	0.00	159,751.76	163,000.00	98.01%
Charges for services					
3413 Zoning and subdivision fees	2,700.00	2,400.00	13,316.50	11,500.00	115.80%
3418 SWPPP	0.00	0.00	0.00	0.00	0.00%
3421 Fire department services	(2,650.00)	0.00	(2,767.00)	1,000.00	-276.70%
3422 Fuel Reduction	0.00	1,000.00	149,638.57	150,000.00	99.76%
3440 Sanitation - garbage fees	14,651.11	17,332.98	202,066.90	185,000.00	109.23%
3470 Summit Creek Trail Improvement Fees	1,000.00	1,000.00	3,000.00	3,000.00	100.00%
3480 Fiber Revenue	1,158.93	3,000.00	23,000.00	23,000.00	100.00%
3490 Miscellaneous services	0.00	220.00	2,720.00	3,000.00	90.67%
3491 City Center Rental	125.00	100.00	2,750.00	3,000.00	91.67%
3492 Park Rental	265.00	(100.00)	300.00	300.00	100.00%
Total Charges for services	17,250.04	24,952.98	394,024.97	379,800.00	103.75%
Interest					
3610 Interest earnings	16,353.67	12,530.73	183,763.21	180,000.00	102.09%
3611 Interest - Fiber	0.66	0.00	0.00	0.00	0.00%
Total Interest	16,354.33	12,530.73	183,763.21	180,000.00	102.09%
Miscellaneous revenue					
3640 Proceeds of sale of capital assets	3,175.00	58,989.00	90,808.80	65,000.00	139.71%
3685 CC Fee	34.41	67.65	986.91	1,000.00	98.69%
3690 Miscellaneous revenue	132.13	7,325.73	68,826.13	70,000.00	98.32%
3691 City Celebration Revenues - PASS THRU	0.00	0.00	2,871.00	4,000.00	71.78%
Total Miscellaneous revenue	3,341.54	66,382.38	163,492.84	140,000.00	116.78%
Contributions and transfers					
3840 Transfer from capital projects	0.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	0.00	0.00%
Total Revenue:	151,724.53	149,548.21	2,546,237.70	2,489,100.00	102.30%
Expenditures:					
General government					
Council					
4111.100 Mayor/Council Wages	2,061.81	1,374.54	17,994.95	18,000.00	99.97%
4111.220 Mayor/Council FICA	(38.20)	105.12	1,373.69	1,400.00	98.12%
4111.580 Council Travel	92.00	0.00	3,844.40	5,000.00	76.89%
4111.600 Mayor Expenses	0.00	0.00	42.00	500.00	8.40%
4111.601 Council Expenses	0.00	0.00	326.85	1,000.00	32.69%
4111.602 Council Discretionary	0.00	0.00	0.00	300.00	0.00%
Total Council	2,115.61	1,479.66	23,581.89	26,200.00	90.01%
Administrative					
4141.100 Admin salaries and wages	17,450.71	11,827.91	154,403.20	160,000.00	96.50%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Revised Budget June 2025	Percent Used
4141.220 Admin employee FICA	(469.42)	896.36	13,312.38	14,000.00	95.09%
4141.230 Retirement	6,973.25	1,860.57	31,883.29	33,000.00	96.62%
4141.240 Admin Health Insurance	0.00	1,322.85	3,962.71	5,500.00	72.05%
4141.348 Admin audit	0.00	0.00	12,600.00	12,600.00	100.00%
4141.349 Admin attorney	2,523.50	5,250.00	42,585.50	72,000.00	59.15%
4141.350 Admin Prof. Services	3,338.00	14,952.50	80,370.82	65,000.00	123.65%
4141.352 Elections	0.00	0.00	22.43	0.00	0.00%
4141.353 Appeal/Variance	0.00	0.00	0.00	500.00	0.00%
4141.400 Admin utilities	2,285.20	1,476.39	19,078.60	30,000.00	63.60%
4141.521 Admin insurance and surety bonds	0.00	0.00	19,654.88	60,000.00	32.76%
4141.580 Admin travel, conferences	13.95	4.62	1,665.08	3,000.00	55.50%
4141.600 Admin books, subscriptions, memberships	114.85	21.46	6,951.78	7,500.00	92.69%
4141.601 Admin office supplies & expense	594.10	465.88	8,578.97	13,500.00	63.55%
4141.649 Repairs/maintenance to city facilities	19,582.00	339.64	31,041.17	31,000.00	100.13%
4141.650 Admin computer software support	1,000.00	2,315.00	19,175.89	34,000.00	56.40%
4141.651 Admin web site	0.00	0.00	0.00	4,500.00	0.00%
4141.699 Admin miscellaneous expenditures	0.00	0.00	66.76	1,000.00	6.68%
4141.700 2019 Bond Principal	0.00	0.00	86,748.59	86,749.00	100.00%
4141.701 2019 Bond Interest	0.00	(308.55)	20,759.55	21,068.00	98.54%
4141.740 Admin capital outlay equipment	0.00	0.00	0.00	2,000.00	0.00%
Total Administrative	53,406.14	40,424.63	552,861.60	656,917.00	84.16%
Planning and zoning					
4180.220 Planning commission FICA	198.06	0.00	0.00	0.00	0.00%
4180.600 Planning commission expenses	0.00	0.00	0.00	0.00	0.00%
Total Planning and zoning	198.06	0.00	0.00	0.00	0.00%
Building					
4190.100 Inspections Wages	2,750.76	2,198.43	15,107.51	15,000.00	100.72%
4190.101 Site Plan Review	1,100.73	838.14	10,476.75	12,000.00	87.31%
4190.102 SWPPP	4,620.00	0.00	0.00	0.00	0.00%
4190.220 Building FICA	231.02	198.61	2,348.10	2,400.00	97.84%
4190.230 Building Retirement	134.55	178.76	2,055.84	2,000.00	102.79%
4190.240 Building Health Insurance	0.00	0.00	187.24	3,000.00	6.24%
4190.300 Plan Review	2,847.00	2,691.00	15,444.00	18,000.00	85.80%
4190.600 Building Tools, Books, Dues, Subscriptions	0.00	21.46	1,172.44	2,000.00	58.62%
Total Building	11,684.06	6,126.40	46,791.88	54,400.00	86.01%
Total General government	67,403.87	48,030.69	623,235.37	737,517.00	84.50%
Public safety					
Police					
4210.100 Ordinance Enforcement Officer	602.37	489.32	6,484.85	10,000.00	64.85%
4210.220 Ordinance Enforcement Officer FICA	46.11	36.36	549.58	800.00	68.70%
4210.230 Retirement	53.79	35.76	464.89	1,000.00	46.49%
4210.240 Enforcement Health Insurance	0.00	74.17	149.05	0.00	0.00%
4210.300 Police services	8,991.67	9,351.34	112,216.08	115,000.00	97.58%
4210.301 Dispatch fees	2,264.88	7,377.59	20,023.32	18,000.00	111.24%
4210.349 Enforcement attorney fees	0.00	0.00	0.00	0.00	0.00%
Total Police	11,958.82	17,364.54	139,887.77	144,800.00	96.61%
Fire					
4220.100 Fire wages	946.54	715.44	16,794.77	20,000.00	83.97%
4220.220 Fire FICA	(86.06)	52.49	1,396.37	1,400.00	99.74%
4220.230 Retirement	112.11	74.50	931.25	1,000.00	93.13%
4220.300 Fire Telephone Notification System	0.00	0.00	280.05	600.00	46.68%
4220.600 Fire equipment supplies	18,809.99	4,893.55	99,560.50	115,000.00	86.57%
4220.601 Fire training	198.76	1,853.37	9,655.08	10,000.00	96.55%
4220.602 Fire Discretionary Fund	117.48	94.02	725.17	1,000.00	72.52%
4220.604 Fire Fighter Appreciation	0.00	0.00	2,012.11	2,050.00	98.15%
4220.648 Fire equipment fuel	344.01	119.75	3,617.38	5,000.00	72.35%
4220.649 Fire equipment repairs/maintenance	28.95	110.00	5,460.73	5,000.00	109.21%
4220.700 Fire Truck Lease principal	0.00	39,480.82	39,480.82	39,481.00	100.00%
4220.701 Fire Truck Lease interest	0.00	20,673.21	20,673.21	20,673.00	100.00%
4220.702 Chief's Truck Lease principal	0.00	8,879.80	8,879.80	8,880.00	100.00%
4220.703 Chief's Truck Lease interest	0.00	3,620.20	3,620.20	3,620.00	100.01%
4220.740 Fire capital outlay	0.00	0.00	9,245.00	9,245.00	100.00%
Total Fire	20,471.78	80,567.15	222,332.44	242,949.00	91.51%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Revised Budget June 2025	Percent Used
Fire Fuel Reduction					
4222.100 Fire Fuel Reduction wages	17,726.49	36,598.00	191,124.53	180,000.00	106.18%
4222.200 Fire Fuel Reduction benefits	1,356.09	2,799.76	14,644.84	14,000.00	104.61%
4222.230 Fire Fuel Reduction Retirement	0.00	0.00	16.03	500.00	3.21%
4222.600 Fire Fuel Reduction equipment supplies	10.21	1,951.63	17,087.01	20,000.00	85.44%
4222.601 Fire Fuel Reduction training	0.00	0.00	17.77	600.00	2.96%
4222.602 Fire Fuel Reduction Discretionary Fund	344.69	0.00	8,777.71	7,000.00	125.40%
4222.648 Fire Fuel Reduction equipment fuel	558.81	500.24	9,400.15	10,000.00	94.00%
4222.649 Fire Fuel Reduction equipment repairs/mainten	3,436.82	85.98	12,744.02	13,000.00	98.03%
Total Fire Fuel Reduction	23,433.11	41,935.61	253,812.06	245,100.00	103.55%
EMS					
4225.100 EMS Wages	692.31	692.32	13,668.66	14,000.00	97.63%
4225.220 EMS FICA	52.98	52.96	1,045.63	1,100.00	95.06%
4225.600 EMS Equipment Supplies	37.50	864.83	4,569.60	7,500.00	60.93%
4225.601 EMS Training	0.00	823.00	6,910.37	6,100.00	113.28%
4225.602 EMS Appreciation	0.00	0.00	552.26	550.00	100.41%
4225.648 EMS Equipment Fuel	0.00	0.00	126.54	300.00	42.18%
4225.649 EMS Equipment Repairs/Maintenance	0.00	0.00	10.99	1,000.00	1.10%
Total EMS	782.79	2,433.11	26,884.05	30,550.00	88.00%
Animal control					
4253.300 Animal control and regulation	0.00	0.00	2,428.10	2,428.00	100.00%
Total Animal control	0.00	0.00	2,428.10	2,428.00	100.00%
Emergency Management					
4227.100 EM Wages	0.00	500.00	500.00	500.00	100.00%
4227.220 EM FICA	0.00	38.25	38.25	40.00	95.63%
4227.600 EM Equipment Supplies	0.00	0.00	0.00	2,000.00	0.00%
Total Emergency Management	0.00	538.25	538.25	2,540.00	21.19%
Total Public safety	56,646.50	142,838.66	645,882.67	668,367.00	96.64%
Roads and public improvements					
Roads					
4410.100 Streets wages	10,166.65	4,337.90	67,432.84	70,000.00	96.33%
4410.220 Streets FICA	86.08	312.79	(4,652.94)	5,500.00	-84.60%
4410.230 Retirement	887.70	665.83	7,863.69	13,000.00	60.49%
4410.240 Health Insurance	958.72	2,157.79	23,073.61	25,000.00	92.29%
4410.300 Streets Professional & technical	8,669.00	0.00	38,641.00	50,000.00	77.28%
4410.452 Streets Storm drainage	0.00	0.00	7,004.61	7,005.00	99.99%
4410.600 Streets Road supplies	1,291.66	184.64	1,796.16	4,000.00	44.90%
4410.602 Roads Discretionary	0.00	0.00	500.00	1,500.00	33.33%
4410.603 Tools and equipment	181.86	0.00	1,403.71	2,500.00	56.15%
4410.606 Streets General Maintenance (including PMP)	4,656.60	0.00	7,283.50	40,000.00	18.21%
4410.607 Fiber Installs	4,700.00	8,650.00	21,378.10	20,000.00	106.89%
4410.648 Streets Road fuel	134.16	0.00	358.91	4,000.00	8.97%
4410.649 Streets Road Vehicle repairs/maintenance	0.00	0.00	1,037.75	4,000.00	25.94%
4410.702 \$580,000 Principal	0.00	0.00	58,000.00	58,000.00	100.00%
4410.703 \$580,000 Interest	0.00	0.00	10,685.00	10,695.00	99.91%
4410.740 Streets capital outlay equipment	36,330.00	9,849.11	9,849.11	3,500.00	281.40%
4410.741 Streets Debt service - principal	45,703.02	60,828.12	68,806.14	10,000.00	688.06%
4410.742 Streets Debt service - interest	22,000.20	6,875.10	7,835.51	1,000.00	783.55%
4415.608 Class C Road maintenance	0.00	6,450.48	6,450.48	10,000.00	64.50%
Total Roads	135,765.65	100,311.76	334,747.18	339,700.00	98.54%
Sanitation					
4420.300 Sanitation - garbage removal	22,524.60	14,105.08	158,695.77	170,000.00	93.35%
Total Sanitation	22,524.60	14,105.08	158,695.77	170,000.00	93.35%
Snowplow					
4418.100 Snowplowing wages	0.00	1,285.26	40,592.85	40,000.00	101.48%
4418.220 Snowplowing FICA	0.00	98.33	3,597.49	3,500.00	102.79%
4418.230 Snowplowing Retirement	0.00	0.00	97.18	100.00	97.18%
4418.600 Snowplowing supplies	200.00	0.00	1,409.53	1,500.00	93.97%
4418.601 Snowplowing road salt	0.00	0.00	30,109.81	30,100.00	100.03%
4418.602 Snow Plowing tools and equipment	0.00	0.00	10,643.09	10,000.00	106.43%
4418.648 Snowplowing fuel	0.00	0.00	4,312.79	4,313.00	100.00%
4418.649 Snow Plowing repairs/maintenance	0.00	0.00	2,923.82	4,000.00	73.10%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Revised Budget June 2025	Percent Used
4418.740 Snowplowing capital outlay equipment	0.00	0.00	37,367.77	37,400.00	99.91%
4418.800 Snowplowing Debt service - principal	0.00	0.00	7,978.02	10,000.00	79.78%
4418.801 Snowplowing Debt service - interest	0.00	0.00	136.80	1,000.00	13.68%
Total Snowplow	200.00	1,383.59	139,169.15	141,913.00	98.07%
Total Roads and public improvements	158,490.25	115,800.43	632,612.10	651,613.00	97.08%
Parks, recreation, and public property					
Parks					
4510.100 Parks Salaries & Wages	1,950.76	581.50	10,063.00	12,000.00	83.86%
4510.220 Parks FICA	144.15	41.81	748.63	1,000.00	74.86%
4510.230 Parks Retirement	134.49	89.36	1,161.72	1,300.00	89.36%
4510.240 Parks Health Insurance	0.00	184.85	372.09	1,000.00	37.21%
4510.300 Chipper Days	0.00	0.00	0.00	5,000.00	0.00%
4510.600 PTR	6,510.45	0.00	0.00	1,500.00	0.00%
4510.601 City Celebrations	0.00	0.00	11,757.84	14,000.00	83.98%
4510.648 Parks fuel	0.00	0.00	19.18	0.00	0.00%
4510.649 Parks repairs/maintenance	173.93	8,432.88	12,250.98	14,500.00	84.49%
4510.740 Parks Capital Outlay	0.00	0.00	0.00	1,000.00	0.00%
Total Parks	8,913.78	9,330.40	36,373.44	51,300.00	70.90%
Total Parks, recreation, and public property	8,913.78	9,330.40	36,373.44	51,300.00	70.90%
Transfers					
4850 Transfer to FIRE capital projects fund	0.00	0.00	0.00	10,000.00	0.00%
4855 Transfer to EMS capital projects fund	5,000.00	0.00	0.00	10,000.00	0.00%
4860 Transfer to PUBLIC WORKS capital projects fund	10,000.00	0.00	0.00	10,000.00	0.00%
4870 Transfer to ROADS capital projects fund	458,537.00	0.00	0.00	349,303.00	0.00%
4880 Transfer to PTR capital projects fund	1,000.00	0.00	0.00	0.00	0.00%
Total Transfers	474,537.00	0.00	0.00	379,303.00	0.00%
Total Expenditures:	765,991.40	316,000.18	1,938,103.58	2,488,100.00	77.89%
Total Change In Net Position	(614,266.87)	(166,451.97)	608,134.12	1,000.00	60,813.41%

City of Woodland Hills
Operational Budget Report
41 41 Capital Projects - Fire - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Miscellaneous revenue					
3680 Loan Proceeds	546,038.36	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	546,038.36	0.00	0.00	0.00	0.00%
Contributions and transfers					
3810 Transfer from general fund	0.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	0.00	0.00%
Total Revenue:	546,038.36	0.00	0.00	0.00	0.00%
Expenditures:					
Public safety					
Fire					
4220.72 Saving - 2022 down payment on a new engine	546,038.36	0.00	0.00	0.00	0.00%
Total Fire	546,038.36	0.00	0.00	0.00	0.00%
Total Public safety	546,038.36	0.00	0.00	0.00	0.00%
Total Expenditures:	546,038.36	0.00	0.00	0.00	0.00%
Total Change In Net Position	0.00	0.00	0.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
42 42 Capital Projects - EMS - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Intergovernmental revenue					
3810 Transfer from general fund	5,000.00	0.00	0.00	0.00	0.00%
Total Intergovernmental revenue	5,000.00	0.00	0.00	0.00	0.00%
Total Revenue:	5,000.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	5,000.00	0.00	0.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
43 43 Capital Projects - Snowplowing - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Contributions and transfers					
3810 Transfer from general fund	10,000.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	10,000.00	0.00	0.00	0.00	0.00%
Total Revenue:	10,000.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	10,000.00	0.00	0.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
44 44 Capital Projects - Public Works - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Intergovernmental revenue					
3611 W. Loafer Project	0.00	0.00	110,000.00	110,000.00	100.00%
Total Intergovernmental revenue	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>110,000.00</u>	<u>100.00%</u>
Contributions and transfers					
3810 Transfer from general fund	458,537.00	0.00	0.00	349,303.00	0.00%
3990 Appropriated fund balance	0.00	0.00	0.00	421,667.00	0.00%
Total Contributions and transfers	<u>458,537.00</u>	<u>0.00</u>	<u>0.00</u>	<u>770,970.00</u>	<u>0.00%</u>
Total Revenue:	<u>458,537.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>880,970.00</u>	<u>12.49%</u>
Expenditures:					
Roads and public improvements					
Roads					
4220.75 W. Loafer	0.00	0.00	303,477.10	330,000.00	91.96%
4220.78 UDOT Community Dev. Grant	0.00	22,094.70	65,161.20	116,537.00	55.91%
Total Roads	<u>0.00</u>	<u>22,094.70</u>	<u>368,638.30</u>	<u>446,537.00</u>	<u>82.55%</u>
Total Roads and public improvements	<u>0.00</u>	<u>22,094.70</u>	<u>368,638.30</u>	<u>446,537.00</u>	<u>82.55%</u>
Miscellaneous					
4810 Transfer to general fund	0.00	0.00	0.00	111,653.00	0.00%
Total Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>111,653.00</u>	<u>0.00%</u>
Total Expenditures:	<u>0.00</u>	<u>22,094.70</u>	<u>368,638.30</u>	<u>558,190.00</u>	<u>66.04%</u>
Total Change In Net Position	<u>458,537.00</u>	<u>(22,094.70)</u>	<u>(258,638.30)</u>	<u>322,780.00</u>	<u>-80.13%</u>

City of Woodland Hills
Operational Budget Report
45 45 Capital Projects - PTR - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Contributions and transfers					
3810 Transfer from general fund	1,000.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue:	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
51 51 Enterprise - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Revised Budget June 2025	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water service revenues	90,601.22	91,047.28	860,435.18	830,000.00	103.67%
5241 Miscellaneous service revenues	2,378.69	3,479.97	40,667.67	40,000.00	101.67%
5311 Connection fee income	450.00	0.00	5,850.00	7,000.00	83.57%
Total Operating income	93,429.91	94,527.25	906,952.85	877,000.00	103.42%
Operating expense					
6110 Salaries and wages	18,165.87	14,471.63	178,106.93	180,000.00	98.95%
6112 Water Repairs	0.00	0.00	1,567.00	2,000.00	78.35%
6115 Well	50,487.19	0.00	0.00	0.00	0.00%
6130 Employee FICA	(83.18)	1,072.42	30,212.53	31,000.00	97.46%
6140 Health Insurance	958.73	3,348.90	26,024.87	27,000.00	96.39%
6150 Retirement	654.09	1,743.58	18,094.13	19,000.00	95.23%
6210 Books, dues and subscriptions	0.00	0.00	2,839.91	4,000.00	71.00%
6230 Travel and conferences	167.56	8.96	837.39	1,500.00	55.83%
6240 Office supplies and expense	33.36	49.35	2,339.72	5,500.00	42.54%
6245 Computer software support	0.00	1,315.00	15,247.46	18,000.00	84.71%
6250 Tools and work equipment	157.89	170.98	3,495.35	7,000.00	49.93%
6280 Utilities	2,252.79	2,720.58	59,240.16	80,000.00	74.05%
6311 Legal services	0.00	0.00	0.00	5,000.00	0.00%
6313 Engineering services	24,094.71	0.00	38,438.64	45,000.00	85.42%
6420 Water sampling and testing	90.00	143.00	2,491.61	5,000.00	49.83%
6440 Meter installation and service	0.00	0.00	(50.00)	0.00	0.00%
6445 Supplies	2,282.80	163.73	23,234.12	24,000.00	96.81%
6447 Water equipment repairs/maintenance	0.00	6.00	17,120.93	30,000.00	57.07%
6450 Water system maintenance	373.30	208,066.26	546,410.92	810,000.00	67.46%
6451 ARPA Funds	39,398.92	0.00	145,998.50	180,511.00	80.88%
6452 Fuel	0.00	123.59	396.78	1,000.00	39.68%
6510 Insurance and surety bonds	0.00	0.00	27,587.97	28,000.00	98.53%
6550 Capital Outlay	0.00	0.00	0.00	5,000.00	0.00%
6555 2014 Upper Well Principal	0.00	0.00	0.00	62,500.00	0.00%
6610 Miscellaneous operating expense	1,500.00	1,500.00	1,500.00	0.00	0.00%
6690 Depreciation expense	23,055.16	0.00	0.00	120,000.00	0.00%
6822 2021 Emergency Water loan \$2.9M	0.00	0.00	0.00	97,000.00	0.00%
6830 Monthly CC Processing and Bank Fees	1,334.05	809.18	16,037.81	15,000.00	106.92%
Total Operating expense	164,923.24	235,713.16	1,157,172.73	1,803,011.00	64.18%
Total Income From Operations:	(71,493.33)	(141,185.91)	(250,219.88)	(926,011.00)	27.02%
Non-Operating Items:					
Non-operating income					
5521 Water Impact Fee revenue	5,267.00	0.00	68,471.00	70,000.00	97.82%
5610 Interest income	6,244.57	5,400.62	69,129.90	70,000.00	98.76%
5610.1 Impact Fee Interest	454.93	489.56	5,479.33	5,000.00	109.59%
5630 Gain (loss) on asset retirement	(12,959.83)	0.00	0.00	0.00	0.00%
Total Non-operating income	(993.33)	5,890.18	143,080.23	145,000.00	98.68%
Non-operating expense					
6820 Interest expense (New Bond Well Interest Payment)	(964.00)	0.00	18,952.26	60,500.00	31.33%
Total Non-operating expense	(964.00)	0.00	18,952.26	60,500.00	31.33%
Total Non-Operating Items:	(29.33)	5,890.18	124,127.97	84,500.00	146.90%
Total Income or Expense	(71,522.66)	(135,295.73)	(126,091.91)	(841,511.00)	14.98%

City of Woodland Hills
Operational Budget Report
52 52 Sewer - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Income or Expense					
Income From Operations:					
Operating income					
5150 Sewer service revenues	10,391.31	11,878.54	133,649.90	132,000.00	101.25%
5311 Connection fee income	200.00	0.00	2,000.00	3,000.00	66.67%
Total Operating income	10,591.31	11,878.54	135,649.90	135,000.00	100.48%
Operating expense					
6112 Sewer Repairs/Maintenance	0.00	0.00	0.00	0.00	0.00%
6285 Sewer service expense to Payson	14,189.75	8,339.00	101,614.75	104,000.00	97.71%
6313 Engineering services	0.00	0.00	0.00	0.00	0.00%
6690 Depreciation expense	0.00	0.00	0.00	4,000.00	0.00%
Total Operating expense	14,189.75	8,339.00	101,614.75	108,000.00	94.09%
Total Income From Operations:	(3,598.44)	3,539.54	34,035.15	27,000.00	126.06%
Non-Operating Items:					
Non-operating income					
5522 Sewer Impact Fee revenue	4,612.00	0.00	53,815.00	54,000.00	99.66%
Total Non-operating income	4,612.00	0.00	53,815.00	54,000.00	99.66%
Non-operating expense					
6999 Impact Fee to Payson City	4,612.00	0.00	58,427.00	80,000.00	73.03%
Total Non-operating expense	4,612.00	0.00	58,427.00	80,000.00	73.03%
Total Non-Operating Items:	0.00	0.00	(4,612.00)	(26,000.00)	17.74%
Total Income or Expense	(3,598.44)	3,539.54	29,423.15	1,000.00	2,942.32%

City of Woodland Hills
Operational Budget Report
91 91 General Fixed Assets - 06/01/2025 to 06/30/2025
100.00% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Revised Budget June 2025</u>	<u>Percent Used</u>
Change In Net Position					
Expenditures:					
Miscellaneous					
4401 Pension streets	(774.00)	0.00	0.00	0.00	0.00%
Total Miscellaneous	<u>(774.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures:	<u>(774.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>774.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

ROLL CALL VOTING:		
	YES	NO
Mayor Brent T. Winder (tie only)	[]	[]
Council Member Kari Malkovich	[]	[]
Council Member Dorel Kynaston	[]	[]
Council Member Brian Hutchings	[]	[]
Council member Janet Lunt	[]	[]
Council member Ben Hillyard	[]	[]

I move that this Resolution be adopted.

Council Member

I second the foregoing motion.

Council Member

RESOLUTION NO. 2025-18

Resolution approving funds disbursements for June 2025.

BE IT RESOLVED BY THE CITY OF WOODLAND HILLS THAT:

- Section 1. The Council approves General Fund disbursements in the amount of \$350,462.30 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$61,280.95.
- Section 2. The Council approves Capital Funds disbursements in the amount of \$3,800.00 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.
- Section 3. The Council approves Water disbursements in the amount of \$157,095.15 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$14,556.37.
- Section 4. The Council approves Sewer Funds disbursements in the amount of \$15,448.75 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.

Passed and approved by the Woodland Hills City Council this 29th day of July 2025.

Brent T. Winder
Mayor

ATTEST:

Jody Stones
Recorder



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

Page 1 of 11
Account Number: ****9769
Date 06/30/25

Correction Notice: A clarification to the fee schedule mailed to you on March 7, 2025, has been made.

The original Daily Overdraft fee was disclosed in error as a dollar amount and percentage (\$10%). The Daily Overdraft fee should have been disclosed as a percentage only.

Please Note: The Daily Overdraft fee is 10% Interest applied to negative account balances. The Daily Overdraft fee becomes effective July 1, 2025 and is charged at the end of the monthly cycle when statements print.

We apologize for any confusion and appreciate you banking with CCBank!

BUSINESS MANAGER PLUS	Acct:	****9769
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Summary of Activity Since Your Last Statement

Beginning Balance	6/01/25	165,656.42
Deposits / Misc Credits	66	359,711.91
Withdrawals / Misc Debits	69	440,087.96
** Ending Balance	6/30/25	85,280.37
Service Charge		.00
Interest Paid Thru 6/30/25		51.34
Interest Paid Year To Date		246.72
Annual Percentage Yield Earned		.35 %
Number of Days for A.P.Y.E.		30
Average Balance for A.P.Y.E.		178,424.49
Enclosures		60

Deposits and Other Credits

Date	Amount	Activity Description
6/02	3,227.64	Deposit



Woodland Hills City
200 S Woodland Hills Drive
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Account Number: ****9769

Date 06/30/25

Deposits and Other Credits

Date	Amount	Activity Description
6/02	4.80	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
6/02	160.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
6/02	518.05	WOODLAND HILLS C/CREDITS Woodland Hills City
6/03	80.09	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/03	200.43	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/03	407.43	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/03	1,100.00	TMobileUSA PMD/PAYMENT CityofWoodla.Receivabl
6/03	1,456.78	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/04	514.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/04	75,000.00	Utah State Treas/MIXED WOODLAND HILLS-GENERAL
6/05	1,000.00	Deposit
6/05	1,539.00	Deposit
6/05	2.10	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
6/05	70.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
6/05	403.25	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/06	317.50	Nov-Jan Fee Refund Campaign
6/06	49.50	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE
6/06	107.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/06	1,650.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
6/09	7,844.10	Deposit
6/09	24,000.00	Deposit
6/09	16.05	BANKCARD 1018/BTOT DEP WOODLAND HILLS SERVICE



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 06/30/25

Deposits and Other Credits

Date	Amount	Activity Description
6/09	150.00	PANTHERA DEVELOP/Panthera App Fee Woodland Hills City
6/09	193.43	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/09	222.00	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/09	535.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
6/09	1,000.00	PANTHERA DEVELOP/Panthera 050625 Woodland Hills City
6/09	5,488.92	WOODLAND HILLS C/CREDITS Woodland Hills City
6/10	8,500.00	Deposit
6/10	39.78	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/11	401.65	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/12	1,770.80	Deposit
6/12	39.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/13	219.15	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/16	3,246.79	WOODLAND HILLS C/CREDITS Woodland Hills City
6/17	1,640.30	Deposit
6/17	41.00	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/17	329.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/17	1,004.63	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/17	4,491.22	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/18	524.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/18	1,900.00	PANTHERA DEVELOP/Panthera plat G1-B app fee Woodland Hills City
6/20	582.18	Deposit
6/20	536.93	AMERICAN EXPRESS/SETTLEMENT



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769

Date 06/30/25

Deposits and Other Credits

Date	Amount	Activity Description
6/20	760.86	CITY OF WOOD5430874107 AMERICAN EXPRESS/SETTLEMENT
6/20	1,368.36	CITY OF WOOD5430874107 PAYMENTECH/DEPOSIT
6/20	2,255.69	CITY OF WOODLAND HILLS PAYMENTECH/DEPOSIT
6/23	441.50	CITY OF WOODLAND HILLS Deposit
6/23	1,022.81	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/23	2,889.47	AMERICAN EXPRESS/SETTLEMENT CITY OF WOOD5430874107
6/23	7,808.43	WOODLAND HILLS C/CREDITS Woodland Hills City
6/23	12,468.98	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/23	133,000.00	Utah State Treas/MIXED WOODLAND HILLS-GENERAL
6/24	25.00	Deposit
6/24	469.93	Deposit
6/24	99.50	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/24	15,700.95	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/25	746.58	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/26	702.00	Deposit
6/26	2,129.38	Deposit
6/26	2,628.73	Deposit
6/26	294.06	PAYMENTECH/DEPOSIT CITY OF WOODLAND HILLS
6/30	134.00	Deposit
6/30	22,189.34	WOODLAND HILLS C/CREDITS Woodland Hills City
6/30	51.34	Interest Paid

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
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Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 06/30/25

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
6/02	469	5,743.50	6/10	487	6,063.51	6/23	503	3,984.02
6/02	470	322.35	6/13	488	3,155.70	6/20	504	83.00
6/17	471	22.60	6/16	489	350.00	6/25	505	15.98
6/06	472	33.38	6/11	490	867.50	6/23	506	163.73
6/06	473	1,000.00	6/23	491	125.00	6/24	507	70.00
6/05	474	85.00	6/12	492	1,405.00	6/20	508	9,849.11
6/06	476*	2,055.38	6/24	493	146.40	6/27	511*	1,369.34
6/05	477	2,230.00	6/17	494	184.64	6/26	512	66.71
6/05	478	13,167.74	6/26	495	21.04	6/27	513	15,448.75
6/06	479	60.00	6/20	496	1,220.00	6/27	516*	743.58
6/05	480	60.00	6/17	497	2,691.00	6/17	10454*	67,703.22
6/11	481	129.30	6/13	498	44.27	6/26	10455	60,154.03
6/06	484*	251.00	6/18	499	9,351.34	6/30	10457*	107,891.43
6/18	485	849.50	6/25	501*	10,403.78			
6/10	486	12,127.02	6/20	502	9,351.34			

* indicates a break in check number sequence

Other Debits and Withdrawals

Date	Amount	Activity Description
6/02	17.21	BANKCARD 1018/MTOT DISC WOODLAND HILLS SERVICE
6/02	99.89	BANKCARD 1018/MTOT DISC CITY OF WOODLAND HILLS
6/03	440.48	PAYMENTECH/FEE CITY OF WOODLAND HILLS
6/03	4,800.51	IRS/USATAXPYMT CITY OF WOODLAND HILLS
6/03	17,190.48	Woodland Hills C/REG SAL City of Woodland Hills
6/04	867.75	UTAH801/297-7703/TAX PAYMNT
6/04	2,353.38	UTAH STATE RETIR/URS PAYMNT CITY OF WOODLAND HILLS
6/05	4,862.60	HEALTHEQUITY INC/HealthEqui Woodland Hills City Ac
6/06	596.95	Xpress Bill Pay/Billing Woodland Hills
6/09	103.50	CENTRACOM INTERA/BILL PAYMT WOODLAND HILLS CITY
6/13	51.48	AT&T MOBILITY -/BILL PAYMT WOODLAND HILLS CITY
6/13	668.48	READING TRUCK -/BILL PAYMT



Woodland Hills City
200 S Woodland Hills Drive
Woodland Hills UT 84655

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Account Number: ****9769
Date 06/30/25

Other Debits and Withdrawals

Date	Amount	Activity Description
6/13	3,657.50	WOODLAND HILLS CITY JONES & DEMILLE/BILL PAYMT
6/13	4,520.00	WOODLAND HILLS CITY SMITH HARTVIGSEN/BILL PAYMT
6/17	5,202.31	WOODLAND HILLS CITY Woodland Hills C/REG SAL City of Woodland Hills
6/17	6,809.62	IRS/USATAXPYMT CITY OF WOODLAND HILLS
6/17	19,229.93	Woodland Hills C/REG SAL City of Woodland Hills
6/18	7.93	Dominion Energy/QGC City of Woodland Hills
6/18	229.63	Dominion Energy/QGC City of Woodland Hills
6/18	1,197.40	UTAH801/297-7703/TAX PAYMNT
6/18	2,421.59	UTAH STATE RETIR/URS PAYMNT CITY OF WOODLAND HILLS
6/18	12,500.00	FINANCIAL PACIFI/LEASE PYMT City of Woodland Hills
6/20	151.60	AMERICAN EXPRESS/AXP DISCNT CITY OF WOOD5430874107
6/23	100.00	BANKCARD 1018/BTOT DEP CITY OF WOODLAND HILLS
6/23	341.25	JONES & DEMILLE/BILL PAYMT WOODLAND HILLS CITY
6/25	606.30	HEALTHEQUITY INC/HealthEqui Woodland Hills City Ac

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
6/02	163,383.96	6/11	226,326.99	6/23	237,046.90
6/03	144,197.22	6/12	226,731.79	6/24	253,125.88
6/04	216,490.09	6/13	214,853.51	6/25	242,846.40
6/05	199,099.10	6/16	217,750.30	6/26	188,358.79
6/06	197,226.89	6/17	123,413.63	6/27	170,797.12
6/09	236,572.89	6/18	99,280.74	6/30	85,280.37
6/10	226,922.14	6/20	84,129.71		

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 06/01/2025 to 06/30/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Frandsen, Wayne B 10 - Administration Net Amount \$711.10	Regular	40.00	770.00	Social Security Tax	770.00	47.74	Social Security Tax	770.00	47.74
				Medicare Tax	770.00	11.16	Medicare Tax	770.00	11.16
				Workers Compensation	770.00	0.00	Federal Income Tax	770.00	0.00
							State Income Tax	770.00	0.00
<hr/>									
Helvey, Christopher S 10 - Administration Net Amount \$5,183.20	Total Earnings:	40.00	\$770.00	Total Benefits:		\$58.90	Total Deductions:		\$58.90
	Total Reimbursements:		\$0.00	Total Taxes:		\$58.90	Total Taxes:		\$58.90
	Regular	160.00	6,082.00	Social Security Tax	5,923.70	367.27	Social Security Tax	5,923.70	367.27
	Reimbursement	0.00	46.16	Medicare Tax	5,923.70	85.90	Medicare Tax	5,923.70	85.90
Hillyard, Benjamin J 10 - Administration Net Amount \$630.39				Workers Compensation	6,082.00	0.00	Federal Income Tax	5,923.70	0.00
				Retirement	6,082.00	1,032.12	State Income Tax	5,923.70	305.34
							PEHP Life \$50k	3,041.00	3.88
							PEHP AD&D Family \$3	3,041.00	4.85
							ULGT Accidental Denta	6,082.00	0.96
							ULGT Vision	6,082.00	18.46
							Employee Paid Dental	6,082.00	143.52
							Employee Paid Vision	6,082.00	14.78
	Total Earnings:	160.00	\$6,082.00	Total Benefits:		\$1,485.29	Total Deductions:		\$944.96
	Total Reimbursements:		\$46.16	Total Taxes:		\$453.17	Total Taxes:		\$758.51
Hunt, Ashton Christopher 10 - Public Safety Net Amount \$6,095.26	Regular	41.00	682.60	Social Security Tax	682.60	42.32	Social Security Tax	682.60	42.32
				Medicare Tax	682.60	9.89	Medicare Tax	682.60	9.89
				Workers Compensation	682.60	0.00	Federal Income Tax	682.60	0.00
							State Income Tax	682.60	0.00
<hr/>									
Hutchings, Brian John 10 - Administration Net Amount \$168.64	Total Earnings:	41.00	\$682.60	Total Benefits:		\$52.21	Total Deductions:		\$52.21
	Total Reimbursements:		\$0.00	Total Taxes:		\$52.21	Total Taxes:		\$52.21
	Regular	130.44	2,739.24	Social Security Tax	8,172.99	506.72	Social Security Tax	8,172.99	506.72
	Overtime	172.50	5,433.75	Medicare Tax	8,172.99	118.51	Medicare Tax	8,172.99	118.51
Hunt, Ashton Christopher 10 - Public Safety Net Amount \$6,095.26				Workers Compensation	8,172.99	0.00	Federal Income Tax	8,172.99	1,095.82
							State Income Tax	8,172.99	356.68
	Total Earnings:	302.94	\$8,172.99	Total Benefits:		\$625.23	Total Deductions:		\$2,077.73
	Total Reimbursements:		\$0.00	Total Taxes:		\$625.23	Total Taxes:		\$2,077.73
	Regular	40.00	182.60	Social Security Tax	182.60	11.32	Social Security Tax	182.60	11.32
				Medicare Tax	182.60	2.64	Medicare Tax	182.60	2.64
				Workers Compensation	182.60	0.00	Federal Income Tax	182.60	0.00
							State Income Tax	182.60	0.00
	Total Earnings:	40.00	\$182.60	Total Benefits:		\$13.96	Total Deductions:		\$13.96
	Total Reimbursements:		\$0.00	Total Taxes:		\$13.96	Total Taxes:		\$13.96

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 06/01/2025 to 06/30/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Jordan, Ian James 10 - Public Safety Net Amount \$5,584.19	Regular	131.42	2,496.98	Social Security Tax	7,410.95	459.48	Social Security Tax	7,410.95	459.48
	Overtime	172.42	4,913.97	Medicare Tax	7,410.95	107.47	Medicare Tax	7,410.95	107.47
				Workers Compensation	7,410.95	0.00	Federal Income Tax	7,410.95	940.26
							State Income Tax	7,410.95	319.55
	Total Earnings:	303.84	\$7,410.95	Total Benefits:		\$566.95	Total Deductions:		\$1,826.76
	Total Reimbursements:		\$0.00	Total Taxes:		\$566.95	Total Taxes:		\$1,826.76
Kynaston, Dorel B 10 - Administration Net Amount \$168.64	Regular	40.00	182.60	Social Security Tax	182.60	11.32	Social Security Tax	182.60	11.32
				Medicare Tax	182.60	2.64	Medicare Tax	182.60	2.64
				Workers Compensation	182.60	0.00	Federal Income Tax	182.60	0.00
							State Income Tax	182.60	0.00
	Total Earnings:	40.00	\$182.60	Total Benefits:		\$13.96	Total Deductions:		\$13.96
	Total Reimbursements:		\$0.00	Total Taxes:		\$13.96	Total Taxes:		\$13.96
Lunt, Janet Marie 10 - Administration Net Amount \$168.64	Regular	40.00	182.60	Social Security Tax	182.60	11.32	Social Security Tax	182.60	11.32
				Medicare Tax	182.60	2.64	Medicare Tax	182.60	2.64
				Workers Compensation	182.60	0.00	Federal Income Tax	182.60	0.00
							State Income Tax	182.60	0.00
	Total Earnings:	40.00	\$182.60	Total Benefits:		\$13.96	Total Deductions:		\$13.96
	Total Reimbursements:		\$0.00	Total Taxes:		\$13.96	Total Taxes:		\$13.96
Malkovich, Kari L 10 - Administration Net Amount \$168.64	Regular	40.00	182.60	Social Security Tax	182.60	11.32	Social Security Tax	182.60	11.32
				Medicare Tax	182.60	2.64	Medicare Tax	182.60	2.64
				Workers Compensation	182.60	0.00	Federal Income Tax	182.60	0.00
							State Income Tax	182.60	0.00
	Total Earnings:	40.00	\$182.60	Total Benefits:		\$13.96	Total Deductions:		\$13.96
	Total Reimbursements:		\$0.00	Total Taxes:		\$13.96	Total Taxes:		\$13.96
Mickelsen, Ted G 10 - Streets and Highways Net Amount \$8,530.32	Regular	160.00	12,114.68	Social Security Tax	11,385.15	705.88	Social Security Tax	11,385.15	705.88
	Reimbursement	0.00	46.16	Medicare Tax	11,385.15	165.09	Medicare Tax	11,385.15	165.09
				Workers Compensation	12,114.68	0.00	Federal Income Tax	11,385.15	1,432.88
				401k	12,114.68	21.80	State Income Tax	11,385.15	512.34
				Retirement	12,114.68	1,840.22	Retirement	12,114.68	84.80
							Employee Paid Dental	12,114.68	114.75
							Employee Paid Vision	12,114.68	14.78
							HSA Employee Contrib	12,114.68	600.00
	Total Earnings:	160.00	\$12,114.68	Total Benefits:		\$2,732.99	Total Deductions:		\$3,630.52
	Total Reimbursements:		\$46.16	Total Taxes:		\$870.97	Total Taxes:		\$2,816.19
Northup, Craig 10 - Streets and Highways Net Amount \$1,093.73	Regular	34.55	1,285.26	Social Security Tax	1,285.26	79.69	Social Security Tax	1,285.26	79.69
				Medicare Tax	1,285.26	18.64	Medicare Tax	1,285.26	18.64
				Workers Compensation	1,285.26	0.00	Federal Income Tax	1,285.26	62.76
							State Income Tax	1,285.26	30.44
	Total Earnings:	34.55	\$1,285.26	Total Benefits:		\$98.33	Total Deductions:		\$191.53
	Total Reimbursements:		\$0.00	Total Taxes:		\$98.33	Total Taxes:		\$191.53

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 06/01/2025 to 06/30/2025

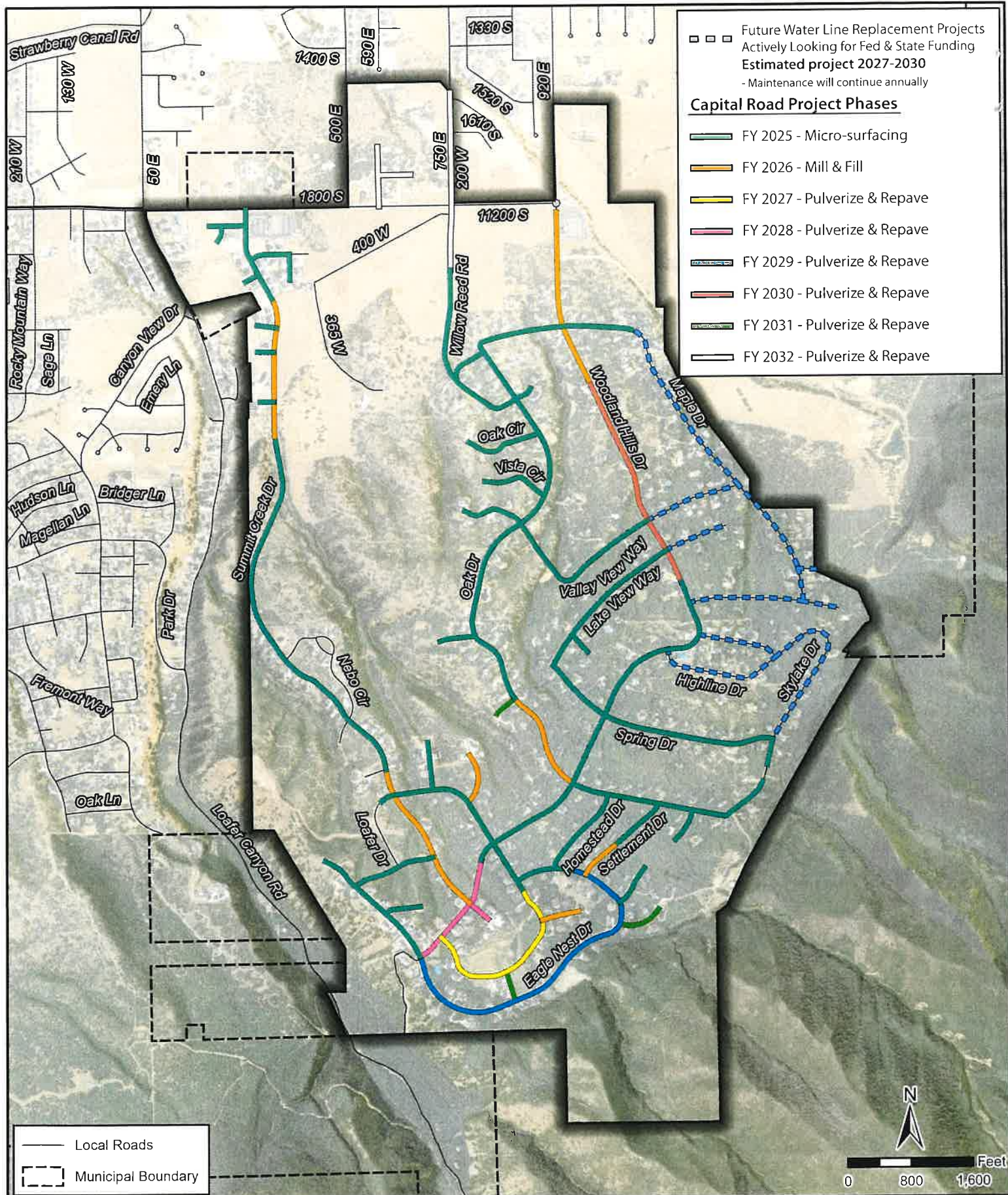
Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Skinner, Rachel M 10 - Public Safety Net Amount	Regular	40.00	692.32	Social Security Tax	692.32	42.92	Social Security Tax	692.32	42.92
	Reimbursement	0.00	25.00	Medicare Tax	692.32	10.04	Medicare Tax	692.32	10.04
				Workers Compensatio	692.32	0.00	Federal Income Tax	692.32	0.00
							State Income Tax	692.32	0.00
Stones, Jody 10 - Administration Net Amount	Total Earnings:	40.00	\$692.32	Total Benefits:		\$52.96	Total Deductions:		\$52.96
	Total Reimbursements:		\$25.00	Total Taxes:		\$52.96	Total Taxes:		\$52.96
Stones, Jody 10 - Administration Net Amount	Regular	145.77	5,663.19	Social Security Tax	7,570.51	469.37	Social Security Tax	7,570.51	469.37
	Mileage Reimb	70.00	49.00	Medicare Tax	7,570.51	109.77	Medicare Tax	7,570.51	109.77
	Overtime	8.57	499.42	Workers Compensatio	7,570.51	0.00	Federal Income Tax	7,570.51	981.28
	Reimbursement	0.00	46.16	Retirement	6,706.51	1,138.09	State Income Tax	7,570.51	328.43
	Holiday	8.00	310.80				PEHP Life \$50k	4,020.40	7.76
	Vacation - FT	6.00	233.10				PEHP Add'l Life \$25k	4,020.40	7.48
	Health Payout	0.00	864.00				PEHP Spouse Add'l Lif	4,020.40	7.48
							PEHP AD&D Family \$2	4,020.40	1.40
	Total Earnings:	168.34	\$7,570.51	Total Benefits:		\$1,717.23	Total Deductions:		\$1,912.97
	Total Reimbursements:		\$95.16	Total Taxes:		\$579.14	Total Taxes:		\$1,888.85
Szalkowski, Toby 51 - Water operations Net Amount	Regular	140.25	3,506.25	Social Security Tax	3,982.86	246.93	Social Security Tax	3,982.86	246.93
	Overtime	1.33	49.89	Medicare Tax	3,982.86	57.75	Medicare Tax	3,982.86	57.75
	Reimbursement	0.00	46.16	Workers Compensatio	4,056.14	0.00	Federal Income Tax	3,982.86	167.52
	Holiday	10.00	250.00	Retirement	4,056.14	616.13	State Income Tax	3,982.86	142.79
	Sick	10.00	250.00				Retirement	4,056.14	28.40
							Employee Paid Dental	2,022.38	69.47
							Employee Paid Vision	2,022.38	3.81
	Total Earnings:	161.58	\$4,056.14	Total Benefits:		\$920.81	Total Deductions:		\$716.67
	Total Reimbursements:		\$46.16	Total Taxes:		\$304.68	Total Taxes:		\$614.99
Tambasco, Chris 10 - Administration Net Amount	Regular	9.00	990.00	Social Security Tax	990.00	61.38	Social Security Tax	990.00	61.38
				Medicare Tax	990.00	14.36	Medicare Tax	990.00	14.36
				Workers Compensatio	990.00	0.00	Federal Income Tax	990.00	0.00
							State Income Tax	990.00	13.31
Thomas, Lori A 51 - Water operations Net Amount	Total Earnings:	9.00	\$990.00	Total Benefits:		\$75.74	Total Deductions:		\$89.05
	Total Reimbursements:		\$0.00	Total Taxes:		\$75.74	Total Taxes:		\$89.05
Thomas, Lori A 51 - Water operations Net Amount	Regular	85.28	2,573.75	Social Security Tax	3,275.89	203.10	Social Security Tax	3,275.89	203.10
	Mileage Reimb	19.40	13.58	Medicare Tax	3,275.89	47.50	Medicare Tax	3,275.89	47.50
	Reimbursement	0.00	25.00	Workers Compensatio	2,815.19	0.00	Federal Income Tax	3,275.89	266.82
	Holiday	8.00	241.44				State Income Tax	3,275.89	201.77
	In Lieu of Benefits	0.00	460.70						
	Total Earnings:	93.28	\$3,275.89	Total Benefits:		\$250.60	Total Deductions:		\$719.19
	Total Reimbursements:		\$38.58	Total Taxes:		\$250.60	Total Taxes:		\$719.19

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 06/01/2025 to 06/30/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Wallace, John 10 - Streets and Highways Net Amount \$213.12	Regular	2.00	230.76	Social Security Tax	230.76	14.30	Social Security Tax	230.76	14.30
				Medicare Tax	230.76	3.34	Medicare Tax	230.76	3.34
				Workers Compensation	230.76	0.00	Federal Income Tax	230.76	0.00
							State Income Tax	230.76	0.00
<hr/>									
Winder, Brent T 10 - Administration Net Amount \$426.22	Total Earnings:	2.00	\$230.76	Total Benefits:		\$17.64	Total Deductions:		\$17.64
	Total Reimbursements:		\$0.00	Total Taxes:		\$17.64	Total Taxes:		\$17.64
	Regular	0.00	461.54	Social Security Tax	461.54	28.62	Social Security Tax	461.54	28.62
				Medicare Tax	461.54	6.70	Medicare Tax	461.54	6.70
Wollebaek, Lance D 10 - Public Safety Net Amount \$9,598.86				Workers Compensation	461.54	0.00	Federal Income Tax	461.54	0.00
							State Income Tax	461.54	0.00
	Total Earnings:	0.00	\$461.54	Total Benefits:		\$35.32	Total Deductions:		\$35.32
	Total Reimbursements:		\$0.00	Total Taxes:		\$35.32	Total Taxes:		\$35.32
Yoder, Corbin Smith 10 - Public Safety Net Amount \$5,583.48	Regular	130.02	4,485.70	Social Security Tax	13,604.06	843.45	Social Security Tax	13,604.06	843.45
	Overtime	176.20	9,118.36	Medicare Tax	13,604.06	197.26	Medicare Tax	13,604.06	197.26
				Workers Compensation	13,604.06	0.00	Federal Income Tax	13,604.06	2,285.67
							State Income Tax	13,604.06	578.82
<hr/>									
Yoder, Corbin Smith 10 - Public Safety Net Amount \$5,583.48	Total Earnings:	306.22	\$13,604.06	Total Benefits:		\$1,040.71	Total Deductions:		\$3,905.20
	Total Reimbursements:		\$0.00	Total Taxes:		\$1,040.71	Total Taxes:		\$3,905.20
	Regular	131.40	2,496.60	Social Security Tax	7,410.00	459.42	Social Security Tax	7,410.00	459.42
	Overtime	172.40	4,913.40	Medicare Tax	7,410.00	107.45	Medicare Tax	7,410.00	107.45
Yoder, Corbin Smith 10 - Public Safety Net Amount \$5,583.48				Workers Compensation	7,410.00	0.00	Federal Income Tax	7,410.00	940.15
							State Income Tax	7,410.00	319.50
	Total Earnings:	303.80	\$7,410.00	Total Benefits:		\$566.87	Total Deductions:		\$1,826.52
	Total Reimbursements:		\$0.00	Total Taxes:		\$566.87	Total Taxes:		\$1,826.52

City of Woodland Hills
Payroll Register - Summarized
Payroll Period - 06/01/2025 to 06/30/2025

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
REPORT TOTALS									
Net Amount	\$57,723.35								
	Regular	1,541.13	48,001.27	Social Security Tax	74,578.99	4,623.87	Social Security Tax	74,578.99	4,623.87
	Mileage Reimb	89.40	62.58	Medicare Tax	74,578.99	1,081.39	Medicare Tax	74,578.99	1,081.39
	Overtime	703.42	24,928.79	Workers Compensation	75,079.40	0.00	Federal Income Tax	74,578.99	8,173.16
	Reimbursement	0.00	234.64	401k	12,114.68	21.80	State Income Tax	74,578.99	3,108.97
	Holiday	26.00	802.24	Retirement	28,959.33	4,626.56	PEHP Life \$50k	7,061.40	11.64
	Sick	10.00	250.00				PEHP Add'l Life \$25k	4,020.40	7.48
	Vacation - FT	6.00	233.10				PEHP Spouse Add'l Lif	4,020.40	7.48
	Health Payout	0.00	864.00				PEHP AD&D Family \$2	4,020.40	1.40
	In Lieu of Benefits	0.00	460.70				PEHP AD&D Family \$3	3,041.00	4.85
							ULGT Accidental Denta	6,082.00	0.96
							ULGT Vision	6,082.00	18.46
							Retirement	16,170.82	113.20
							Employee Paid Dental	20,219.06	327.74
							Employee Paid Vision	20,219.06	33.37
							HSA Employee Contrib	12,114.68	600.00
Total Earnings:		2,286.55	\$75,540.10	Total Benefits:		\$10,353.62	Total Deductions:		\$18,113.97
Total Reimbursements:			\$297.22	Total Taxes:		\$5,705.26	Total Taxes:		\$16,987.39



**Jones & DeMille
Engineering**

Woodland Hills City

**Capital Road Projects
Fiscal Year Phasing Overview**

**Utah County,
Utah**

Scale: 1" = 1,600'

1

Map Name: H:\JD\Proj\2507-017\GIS\Projects\2507-017_Transportation\2507-017_Transportation.aprx - Exh WH - Road Project Phasing Overview & 5x11P
 Project Number: 2507-017 Drawn by: JEM 07-25 Last Edit: 07/23/2025

Roads and Storm Water Project Phasing

2024-2025 (FY 2025) Projects (L.S)

\$525,230

Under contract, no storm drain projects

2025-2026 (FY 2026) Projects			
Road Projects	Total Cost		Storm Water Projects
West Oak Drive	\$ 21,948.49		West Summit Creek Drive Basin Outlet Improvement
South Oak Drive	\$ 53,731.07		
South Woodland Hills Drive	\$ 77,435.78		
Deer Meadow Drive	\$ 52,442.05		
South Summit Creek Drive	\$ 19,983.60		
Bridger Circle	\$ 29,213.25		
South Woodland Hills Drive	\$ 39,107.96		
South Summit Creek Drive	\$ 126,977.24		
Deer Meadow Drive	\$ 44,246.52		
South Maple Ravine Circle	\$ 8,944.03		
South Maple Ravine Circle	\$ 29,498.02		
Total Road Projects	\$ 503,528.02		Total Storm Water Projects
			\$ 25,000.00
			FY 2026 Total Roads + Storm Water \$ 528,528.02

2026-2027 (FY 2027) Projects			
Road Projects	Total Cost		Storm Water Projects
East Loafer Drive	\$ 116,799.70		East Summit Creek Drive Basin Reconstruction
East Loafer Drive	\$ 92,241.04		
East Loafer Drive	\$ 48,303.94		
Total Road Projects	\$ 257,344.69		Total Storm Drain Projects
			\$ 86,250.00
			FY 2027 Total Roads + Storm Water \$ 343,594.69

2027-2028 (FY2028) Projects			
Road Projects	Total Cost		Storm Water Projects
Woodland Hills Drive	\$ 61,554.75		7 Sumps Along Woodland Hills Drive
Woodland Hills Drive	\$ 62,305.29		5 Sumps on Eagle Nest
			\$ 105,000.00
			\$ 75,000.00

2031-2032 (FY2032) Projects		Road		Storm Drain Projects	
Road Projects	Total Cost			Storm Water Projects	Total Cost
South 200 West	\$ 154,109.26	Bottom of City		None	
West Ash Circle	\$ 35,986.25				
Willow Reed Road	\$ 86,303.68				
South Shadow Lane	\$ 38,059.94				
South Shadow Lane	\$ 42,409.34				
Total Road Projects	\$ 356,868.46			Total Road + Storm Drain	\$ -
				FY 2032 Total Roads + Storm Drain \$ 356,868.46	

We have \$500,000 in basin work for the central city drainages not included above. These are located on Hanks property and Perthson family trust.
Recommend coordinating these at the time of development

FY 2033 Project - Ted Retires

Total Projects Cost \$3,210,000.00



Broadhollow Well Improvement Project

Project Review

Project Improvements



Before

After

Project Improvements



Before



Before



After

Project Improvements



Before

Chlorine Room



After

Project Improvements



Before



Before



After

Project Improvements



Generator – Before



Generator – After

Project Budget

Broadhollow Well Project Costs Summary			
Description		Cost	Notes
CONSTRUCTION			
Council Approved Construction Costs	\$	1,005,803.22	Original Agreement
Removal of Road fr Construction Agreement	\$	(312,530.81)	
Amendment #1 - Fuel Storage	\$	12,066.34	Includes prep and tank concrete pad, generator start-up
Amendment #2 - Fuel Line	\$	1,102.10	Upgraded Fuel Line for new Tank
Amendment #3	\$	9,720.00	Electrical Upgrades - Breaker and Wire Replacement
Total Contractor	\$	716,160.85	
CITY PURCHASED			
City Purchased Fuel Tank	\$	20,306.67	1,000 gallon outside fuel tank
Road Paving under Separate Contract	\$	63,117.00	Est. \$71,381.04
Total Costs with City Purchased	\$	799,584.52	
OTHER COSTS			
Difference from Original Approval	\$	(206,218.70)	
ADDITIONAL COSTS			
SESD 3-Phase Power	\$	83,562.07	
Engineering	\$	71,760.00	
TOTAL PROJECT COSTS	\$	954,906.59	
CONTRIBUTED ARPA FUNDS	\$	180,000.00	
TOTAL BUDGET COSTS	\$	774,906.59	
ADDITIONAL REQUESTS			
Upgrade SCADA Citywide	\$	49,600.00	Well, tanks, booster station, city office
Finish Paving		\$10,000	at well



WETCO

PERFORMANCE UNDER PRESSURE™

P.O. BOX 150785 OGDEN, UT 84415 | 801-565-1360

Woodland Hills City

Attn: Ted Mickelson 801-455-6940

works@woodlandhills-ut.gov

**Woodland Hills - SCADA System Upgrade
Supply, Installation and Start-up Proposal
Date: July 18th, 2025**

Generally Included for the SCADA System (To begin immediately complete in 2-3 months)

- Complete Turnkey Project. (Electrical and Mechanical included in Proposal)
- Provide Data Sheets for Hardware to Owner for Review and Comment.
- Utilize Existing Radio Frequency 450 Mhz
- Coordinate with Operator the Theory of Operation and Alarming.
- Start-up, Testing and Operator Training.
- Provide Drawings for Panels and Wiring.

Included for Office Master SCADA Site

- Confirm that we can utilize the existing SCADA PC which is less than 1 year old.
- Supply and Install Ethernet Radio
- Re-use Existing Antenna, lightening arrestor and cabling.
- Supply new SCADA Software 150 Tags Runtime. (GE IFIX Software)
- Configure SCADA Software for new I/O Points.
- Configure alarming to notify operator of Pump Fails, Tank High/Low levels and power loss.

Included for Existing Booster Site

- Design RTU Cabinet with equipment noted below.
- Hoffman enclosure with backplate and associated hardware.
- Allen Bradley Compactlogix PLC and I/O Modules as required.
- Power Supply, misc. terminals, fuses, wireway and hardware, UPS Battery Backup.
- Network Switch, 7" HMI Touchscreen
- Supply and Install Ethernet Radio, Antenna, lightening arrestor and cabling.
- PLC Programming and Testing
- Monitor: Power, Pumps, Pressure, Flowmeter, Totalizer and alarms
- Installation of RTU in Building
- Supply and Installation of Conduit and Wiring for Power and Controls to each device being monitored.
- Wire into existing Radio from Salem Tank to monitor that tank level.

Included for Existing Well Site

- Utilize the new PLC Panel CP-1 with AB Compactlogix PLC and I/O Modules.
- Supply and Install Ethernet Radio, Antenna, lightening arrestor and cabling.
- PLC Programming to send I/O to SCADA and Testing
- Monitor: Power, Tank Level, Well Level, Pumps, Pressure, Flowmeter, Totalizer, Intrusions, Flood Switch and alarms
- Installation of radio into CP-1

General and Electrical Contractor License # 12273717-5501

SCADA System Proposal

\$49,600.00

Specifically Excluded

- Permits, Licensing, Sales Tax. (If Required)
- Replacement of Instrumentation or devices if not functioning properly

WETCO appreciates the opportunity to work with you. We will be available at any of the numbers below. Please do not hesitate to call if you have any questions. Office 801-565-1360, Cell Phone 801-673-6161.

Sincerely,

Adam Wells

Adam Wells

WOODLAND HILLS CITY COUNCIL
Public Hearing
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, June 10, 2025

CONDUCTING	Brent T. Winder, Mayor
ELECTED OFFICIALS	Council Member Ben Hillyard-electronically Council Member Brian Hutchings Council Member Janet Lunt Council Member Kari Malkovich Council Member Dorel Kynaston
STAFF PRESENT	Ted Mickelsen, Public Works Dir./Fire Chief Chris Helvey, Finance Director- Electronically Jody Stones, City Recorder Wayne Frandsen, Code Enforcement and Planning Commission

Mayor Winder opened the public hearing at 6:02 pm.

Hearing no public comment, the hearing was adjourned.

WOODLAND HILLS CITY COUNCIL
Work Session
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, June 10, 2025

CONDUCTING	Brent T. Winder, Mayor
ELECTED OFFICIALS	Council Member Ben Hillyard Council Member Brian Hutchings Council Member Janet Lunt Council Member Kari Malkovich Council Member Dorel Kynaston
STAFF PRESENT	Ted Mickelsen, Public Works Dir./Fire Chief Chris Helvey, Finance Director- Electronically Jody Stones, City Recorder Wayne Frandsen, Code Enforcement and Planning Commission

Mayor Winder opened the work session at 6:04 p.m.

2. Discussion Of Setting A City Property Tax Rate To Be Forwarded To The County Auditor

Mayor Winder invited Finance Director Chris Helvey to present information regarding the proposed tax rate and its implications. Mr. Helvey began by providing historical context. In 2024, the city adopted the State's proposed rate of 0.003321, which generated approximately \$984,000. For 2025, the State is proposing a slightly lower rate of 0.003093, which is expected to bring in about \$1,012,000. Helvey explained that if the city chose to maintain last year's rate, it would instead generate approximately \$1,087,000, which represents a 7% increase.

Helvey presented a series of property tax scenarios showing how various rates would affect homeowners. For example, a property that paid \$1,122 in city property taxes last year would pay around \$1,204 this year under a level rate. He noted that while the percentage increase appears small, larger homes would experience a more noticeable impact.

Council Member Malkovich commented on the visibility of these increases, observing that although they might be modest for some properties, the burden would be felt more on higher-valued homes. Helvey acknowledged this and added that the preferred date the council was looking at to hold the City's Truth in Taxation hearing in August was already taken by other taxing entities. The county moved forward with the council's second choice, which is August 12th.

Council Member Kynaston asked about the potential impact of other taxing entities on residents' overall tax burden. Mayor Winder responded that since other agencies are also conducting Truth in Taxation hearings, it is likely they are also considering rate increases.

Council Member Lunt shared input from the Finance Committee, which expressed concern about the long-term consequences of not implementing at least a modest increase. The committee preferred small, incremental adjustments to avoid significant increases in the future. Lunt added that the committee emphasized the importance of maintaining sufficient funding for road maintenance, which has historically been underfunded.

Ted Mickelsen elaborated on the Finance Committee's position, stressing the need to preserve funds for infrastructure needs while avoiding excessive reliance on savings. Mayor Winder noted that Helvey had prepared several budget scenarios to aid in evaluating different approaches, including the use of savings, adopting the State rate, or maintaining the prior year's rate.

Helvey continued by outlining the proposed road budget. The City has budgeted approximately \$800,000 for road repairs in the upcoming year, with carryover funds from the delayed 2024 pavement management plan project. Combined with current funding, the City expects to spend \$1.2 to \$1.4 million on road work in FY2026 without drawing on reserves.

Mickelsen further explained that the City has approximately \$2.8 million in remaining road projects, of which \$1.1 million is associated with waterline replacements. Excluding those, \$1.8 million in roadwork remains. The plan is to complete that work over six to seven years, averaging about \$300,000 per year.

Mayor Winder asked whether the City's current funding trajectory was sufficient to meet long-term needs. Helvey and Mickelsen agreed that the City should be able to sustain its road program if it continues budgeting around \$800,000 annually and is able to carry forward any unused funds. However, Helvey clarified that while the budget reflects \$800,000 for roads, roughly \$576,000 of that is currently being transferred from savings, meaning the actual allocation from regular revenues is closer to \$400,000. Maintaining the 2024 tax rate could significantly reduce the need to draw from reserves.

Council Members discussed the possibility of a 2.5% increase in the tax rate as a compromise solution. Council Member Hutchings pointed out that keeping the rate level results in only a 2.85% increase in tax revenue, which does not keep up with inflation, especially as the City considers large capital projects. Council Member Malkovich supported a modest increase, noting the potential burden on future councils if funding mechanisms for ongoing infrastructure needs are not secured now.

Helvey confirmed that a 2.5% increase would reduce the amount needed from savings to approximately \$431,000, down from \$575,000. He agreed to calculate what rate would be necessary to avoid using savings entirely.

The discussion then turned to water projects. Mickelsen reported that the City has an estimated \$6 million in waterline projects, including \$1.1 million in associated roadwork. He emphasized the need to finance these projects rather than relying solely on savings, noting that waiting to accumulate sufficient cash would delay essential repairs. Helvey added that industry standards now favor financing for both road and water infrastructure, and that the City is in a good position to explore funding options.

Council Members agreed on the importance of maintaining a rainy day fund to address potential emergencies, such as a well failure or a road collapse. Mickelsen recommended maintaining enough in reserves to cover two major emergency projects per year, estimating this at approximately \$200,000.

Council Member Lunt asked what percentage increase would be needed to avoid using savings altogether. Helvey agreed to work on those figures and report back.

As the discussion concluded, Council Members generally agreed that a 2.5% increase strikes a reasonable balance between maintaining services and addressing inflation, while minimizing reliance on savings. Council Member Hutchings supported the idea of slightly exceeding inflation to allow for the accumulation of emergency reserves. Malkovich added that this approach would allow the City to clearly explain to residents why the increase is needed, citing the cost of essential equipment and the importance of long-term planning.

Mayor Winder summarized the consensus, noting that the 2.5% increase represents a prudent compromise. Helvey will look to finalize the calculations and projections for the proposed rate and provide additional information later during the council meeting portion of tonight's meeting.

3. Discussion of 2026 FY Budget

Included in the meeting minutes above.

4. Discussion of Amended 2025 FY Budget

Included in the meeting minutes above.

5. April 2025 Financials and Disbursements

The council did not raise any questions about the April 2025 financials or fund disbursements.

6. Security Agreement on Durability and inspections for Phase B of the Bell Subdivision

Wayne Frandsen explained that the developer of the Bell Subdivision is required to provide a bond in the amount of 10% of the engineering estimate for the work to be completed. This bond serves to ensure the durability and quality of the work. Due to the unique nature of this particular project, the city is requiring a two-year durability period, rather than the standard one-year period, and the developer has agreed to this requirement.

In addition, a 6% inspection fee is assessed up front. This fee covers inspections conducted by both City personnel and the City's contracted engineers. Any costs incurred for inspections will be deducted from the amount of the inspection fee.

Approval of the engineering estimate and bond agreement by the City Council is required. The developer has submitted the necessary figures, which have been reviewed and approved by Ted Mickelsen, who confirmed that the amounts are appropriate. The City's attorneys prepared the bond agreement.

While these provisions have long been included in the City's ordinances, staff acknowledged that the process has not historically received the attention it requires. Moving forward, the city intends to more consistently implement these requirements.

7. Large Purchase Requests

No large purchase requests were discussed.

8. Update on the Sale of Surplus Equipment

Council Member Hutchings informed the Council that one of the items listed for auction, a plow mount piece, did not sell. As a result, the item is now considered scrap unless someone expresses interest in purchasing it. In addition, three new items have been posted for auction.

Ted Mickelsen provided an update on recent equipment sales and facility work. The City sold the Kubota for \$8,500 and four waste oil tanks from the boiler room at \$250 each. He reported that nine fuel tanks were removed from the Well House with the help of one of the City's on-call contractors. The removal was labor-intensive, requiring the tanks to be turned and winched out due to tight space constraints. The door and frame also had to be removed to complete the extraction. Despite the difficulty, all tanks were successfully removed.

Mickelsen noted that the City will benefit financially from this effort. Approximately 1,500 gallons of fuel remain from the extracted tanks, which had been stored in a controlled environment. The newly installed 1,000-gallon backup generator fuel tank, now on-site, will be filled using some of this fuel. The remaining 500 gallons will be used to fuel other City equipment.

9. Grant Updates:

- a. **Woodland Hills Culvert Project – Phase 1 FEMA-DR-4548-6R:** Ted Mickelsen reported he is still working on obtaining the necessary easements on Broadhollow.
- b. **Ready, Set, Go Grant:** This grant will no longer be included in future agendas for the remainder of the year because the city did not receive it.
- c. **2025 Utah County Recreation Grant Proposal due June 9th:** The City Recorder reported that the County Commissioners have awarded the grant, and the city is waiting for a copy of the signed resolution from the county.
- d. **2025 Utah Outdoor Grant:** This grant will no longer be included in future agendas for the remainder of the year because the city did not receive it.
- e. **MAG Trail Feasibility Grant:** This grant is being managed by WCG, which is approximately 10-20% complete with the study. The project is challenging due to the need to obtain rights-of-way to build a trail along Woodland Hills Drive.

10. Department Reports

- a. **Public Works:** Public Works Director Ted Mickelsen reported that rehabilitation of the Maple Canyon Well is complete. Salem City, which operates the facility, will

begin its startup sequence next week: flushing distribution lines and the storage tank, collecting water samples, submitting them to the State laboratory, and awaiting clearance. If the results are satisfactory, the well should be back in service by the end of next week.

Mickelsen said contractors have about two weeks of work remaining on the Broadhollow Well. During that time, they will complete electrical connections and integrate the new backup generator, with full commissioning expected roughly three weeks from today.

Council Member Kynaston asked when the backup generator would be able to pump water and whether residents should notice changes in pressure while the Broadhollow Well is offline. Mickelsen replied that, because Maple Canyon will carry the load, customers should not detect any difference. He is optimistic that the cloudiness previously observed in the water supply will dissipate once the rehabilitated well is online. Still, he plans to post a city-wide notice on social media as a precaution.

Mickelsen added he is also looking to purchase a new SCADA control system to improve monitoring and reliability of the water system.

Finally, he noted that the pavement restoration slated initially for July has been delayed until mid-August.

- b. **Fire Department:** Ted Mickelsen reported that the City's wildland fire crew was deployed to California earlier today for a preposition assignment. This means the crew will be stationed near the California border and, upon arrival, will coordinate with the local jurisdiction—specifically within the Great Basin area—to receive their operational assignment. Final deployment details are expected to be confirmed by the following day.

This marks the crew's fourth deployment of the year. Staff noted that shortly after the team departed, another call for service was received, underscoring the high demand and active wildfire season ahead. The City has already had to decline four other calls due to crew and resource limitations.

It was also noted that the wildland program is currently operating with a positive balance of about \$98,000 for FY2025. There was some discussion about looking into replacing Brush 192 in the near future. During the discussion, it was acknowledged that the City's wildland fire program was originally established with the goal of generating revenue and enhancing the department's long-term sustainability. Council and staff agreed that this objective remains central to the program's mission. It was emphasized that the primary reason for maintaining the program is its ability to

produce outside revenue that benefits both the department and the broader needs of the city. Additionally, when the crew is not fighting fires, they support the community by assisting with clearing dead fuel on city-owned properties at no direct cost to the city. This dual benefit highlights the program's value as both a financial asset and an operational resource.

Code Enforcement: Wayne Frandsen informed the Council that there are currently four property owners in the City who have constructed accessory structures without obtaining the necessary approvals. In several cases, the structures have been in place for a number of years. However, he noted that all four individuals are cooperating with the City and are willing to work toward bringing the structures into compliance. He will continue working with these residents to ensure conformance with applicable regulations.

11. Mayor and City Council Reports

- a. Mayor Winder: SESD, MAG/COG:** Mayor Winder attended the SESD Board meeting. He reported that SESD is actively engaged in taking the steps it can to keep energy rates as flat as possible. In addition to working at keeping energy rates flat, SESD is working to strengthen its relationship with Deseret Power.
- b. Council Member Hillyard: Dry Creek Transfer Station:** Council Member Hillyard reported that they discussed budgetary needs during the most recent transfer station board meeting. The numbers have been forwarded to Chris Helvey.
- c. Council Member Hutchings**
 - i. Mt. Nebo Water Association**
 - ii. South Utah Valley Municipal Water Association**

Council Member Hutchings reported that Mount Nebo Water Agency held a public hearing and adopted its fiscal year financials, including both the current budget and the prior year's financial report. The agency also formally adopted a resolution approving the Groundwater Database Management Program. Hutchings noted that the program depends on the availability of accurate data and asked whether Ted Mickelsen had been contacted regarding the City's contributions, as there is a recognized gap in the City's groundwater reporting.

In addition, Hutchings shared that the agency elected a new chair and vice chair during the meeting.

He also reported that the South Utah Valley Municipal Water Association held a public hearing to adopt the same groundwater plan.
- d. Council Member Kynaston: Central Utah 911:** Council Member Kynaston reported that Noreen Stone with the district is retiring after 40 years.

- e. **Council Member Lunt:** Council Member Lunt provided an update on the Woodland Hills history project, which she has been coordinating with her committee. She expressed deep appreciation for Glenn Anderson’s work on the documentary, describing it as highly professional and emotionally impactful. The committee had the opportunity to view the completed “snow” segment of the film, and she noted that the interview snippets centered around common topics and questions, creating a cohesive narrative.

The history project is being incorporated into the Woodland Hills Days celebration, with the theme highlighting the city’s 50-year anniversary (1975–2025).

She explained that the documentary will be showcased following the dinner. Unlike previous years, the band will be asked to end a bit earlier to make time for showing the video prior to the movie. The committee is considering possibly showing a movie that is tied to the area’s history, such as *Footloose*, or a classic films from 1975, like *Escape to Witch Mountain* or *The Apple Dumpling Gang*.

This year, a check-in table will be available, allowing attendees to scan a QR code to download the video or pick up a physical copy. The table will also have stickers where residents can write their names and the year they moved to Woodland Hills. The committee hopes the event will foster a sense of community and connection.

For those who may not be able to attend the evening event, the film will also be played on loop during the Fireman’s Breakfast under the pavilion.

- f. **Council Member Malkovich- South Utah Valley Animal Shelter:** Council Member Malkovich reported that the shelter approved its upcoming fiscal year budget, which included an increase in the City’s contribution, which was previously submitted to Chris and the Mayor.

For the month of May, Woodland Hills recorded no animal-related activity with the shelter. Meaning there were no animals that were picked up, called in, or dropped off, resulting in zero entries across all tracked categories.

The shelter also discussed future expansion needs.

She noted the spike in shelter intake driven by pandemic-era pet ownership is starting to level off, particularly for dogs. Cats continue to present a significant challenge. The feral cat populations remain high, with the spread of disease among feral cat populations posing a growing public health concern. The shelter is actively exploring ways to manage animal intake while minimizing the spread of disease in the community.

12. Items for Upcoming City Council Meetings

Mayor Winder asked Finance Director Chris Helvey if he had been able to run the budget scenarios requested by the Council at the beginning of the work session.

Chris Helvey reported that he had compiled preliminary figures and offered both observations and recommendations. He began by identifying budget increases in the proposed FY2026 budget compared to FY2025. These included a \$25,000 increase in attorney fees, raising the line item from \$75,000 to \$100,000. A small increase was also added for Council travel reimbursements, particularly related to attendance at the St. George conference. Police services costs rose by approximately \$4,000.

He went on to highlight road expenses as a key driver of budget growth. An additional \$237,000 is needed to fully fund the pavement management plan, which totals around \$565,000 for the upcoming year. Other increases included \$10,000 for road salt and \$10,000 allocated for the chipper, a line item the City has not historically funded at that level.

Additionally, there is a planned transfer of \$31,000 for capital projects.

Altogether, these items represent approximately \$324,000 in increased expenditures. Even with potential reductions or reallocation, Helvey noted that the City would still face a shortfall of approximately \$85,000.

To fully cover the proposed budget without drawing from reserves, he estimated that the City would need to increase its portion of the property tax rate by roughly 6.5%. He stressed that the number he is calculating are preliminary.

Council Member Lunt emphasized the importance of clearly communicating this information during the upcoming Truth in Taxation hearing. She recommended showing residents both the 2.5% proposed increase and the corresponding amount that would still need to be taken from savings, helping them understand the full financial context.

Mayor Winder clarified that the proposed 2.5% increase is on top of the current rate, not a standalone increase. Helvey confirmed that the proposed rate, if the 2.5% increase is adopted, would be 0.003404, generating approximately \$1,114,400 in revenue. Council Member Malkovich confirmed this number for the record and stated it should be included in the their communication with residents.

Chris Helvey noted that if the Council wanted flexibility, they could advertise a slightly higher rate, up to 5%, during the Truth in Taxation process, and then reduce it later.

Council Member Hillyard suggested preparing two scenarios for the hearing: one reflecting revenue projections based on the State's proposed rate and another based on the City's proposed 2.5% increase. He asked that these include infrastructure planning for road and water improvements, and the extent to which savings would be required under each option. This would help provide residents with a more comprehensive understanding of the council's decision-making process.

Council Member Malkovich added that the proposal should highlight the impact of inflation and the justification for the 2.5% increase as a modest, sustainable step. Chris Helvey acknowledged the request and agreed to work with Ted Mickelsen to prepare a supporting plan and visuals. He asked the Council whether they would consider budget reductions in specific areas, such as reducing attorney fees from \$100,000 to \$75,000 or eliminating certain internal fund transfers. He suggested consolidating capital project transfers into a single account and eliminating others for Fire, EMS, Public Works, Roads, Parks, Trails, Recreation, and the now-defunct ARK. This would streamline accounting and reduce the amount needed from savings by approximately \$31,000.

Mayor Winder clarified that these adjustments would not affect the property tax rate but would reduce the amount that would need to be taken from the city savings.

Wayne Frandsen cautioned that Truth in Taxation presentations should remain simple and accessible. He warned against presenting multiple complex scenarios, as they could overwhelm or confuse residents. He suggested that the Council present a single, clear recommendation backed by reasoning, rather than multiple options. Mayor Winder agreed.

Council Member Malkovich requested confirmation that Helvey would revise the budget materials and send updated figures reflecting the 0.003404 rate before the next meeting.

Helvey clarified that the vote on the property tax rate would occur during the current meeting, while the final FY2025 budget wrap-up would be handled at the next Council meeting. The FY2026 budget and the Truth in Taxation hearing are scheduled for separate meetings in August.

Mayor Winder closed the work session at 8:15 p.m.

WOODLAND HILLS CITY COUNCIL
City Council Meeting
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, June 10, 2025

CONDUCTING	Brent T. Winder, Mayor
ELECTED OFFICIALS	Council Member Ben Hillyard-electronically Council Member Brian Hutchings Council Member Janet Lunt Council Member Kari Malkovich Council Member Dorel Kynaston
STAFF PRESENT	Ted Mickelsen, Public Works Dir./Fire Chief Chris Helvey, Finance Director -Electronically Jody Stones, City Recorder Wayne Frandsen, Code Enforcement and Planning Commission

13. **Call to Order** - Mayor Winder called the meeting to order at 8:25.pm.

14. **Invocation:** Council Member Malkovich offered an invocation.

15. **Pledge of Allegiance:** Council Member Hutchings led the pledge of allegiance.

16. **Public Comment:** No public comment was heard.

Consent Agenda

17. May 13, 2025 City Council Meeting Minutes

Motion: Council Member Kynaston moved to approve the May 13th City Council Meeting Minutes

Second: Council Member Lunt seconded the motion.

Vote: Motion passed unanimously.

Business and Discussion

18. Resolution 2025-14 Approving the April 2025 Fund Disbursements

Motion: Council Member Lunt moved to approve Resolution 2025-14.

Second: Council Member Malkovich seconded the motion.

Vote: Motion passed unanimously.

19. Resolution 2025-15: Passing of a Tentative Proposed Certified Tax Rate for Woodland Hills City

Motion: Council Member Lunt moved to approve Resolution 2025-15.

Second: Council Member Hutchings seconded the motion.

Vote: Motion passed unanimously.

20. Approval of Security Agreement of Durability and Inspection for Phase B Bell Subdivision

Motion: Council Member Malkovich moved to approve the durability agreement for Phase B of the Bell Subdivision.

Second: Council Member Hutchings seconded the motion.

Vote: Motion passed unanimously.

21. Approval of Large Purchases

There were no large purchases to approve at this time.

Adjourn:

Motion: Council Member Malkovich moved to adjourn the meeting.

Second: Council Member Lunt seconded the motion.

Meeting adjourned at 8:29 p.m.

/s/

Jody Stones, City Recorder