

Weber State University Charter Academy
Governing Board Meeting - Minutes
Thursday, June 19, 2025 6:00pm -7:00pm

Join Zoom Meeting: <https://us06web.zoom.us/j/84795849491> / Meeting ID: 847 9584 9491

Governing Board Members

DeeDee Mower, Associate Professor, Teacher Education, Governing Board Chair - Present
Crystal Knippers, Director of Care About Child Care, Board Treasurer - Present
Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation, Board Secretary - Absent
Hailey Gillen-Hoke, Associate Professor, Communications - Absent
Mosiah Gonzalez, Assistant Professor, Child and Family Studies - Absent
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences - Present
Angela Page, DNP, Assistant Professor, College of Nursing - Present
Marilyn Taft, Assistant Professor, Teacher Education - Present
Shernavaz Vakil, Professor, Teacher Education - Present

Invited Participants

Debbie Vaughn, WSUCA Executive Director- Present
Laura Banda, Consultant- Present
Sheila Anderson, Early Childhood Education Faculty Program Chair - Absent
Gina Cook, Early Childhood Education Faculty - Absent
Jeneille Larsen, Director of the MSL Children's School - Present
Cass Morgan, Interim Dean MCOE - Absent
Stephanie Hollist, University Legal Counsel - Present
Tanner Boyd, University Legal Counsel - Absent
Abel Mkina, WSU Accounting Services - Absent
Teri Henke, Past Governing Board Chair - Absent

Item	Action
<p>Welcome and Check-In by DeeDee Mower. DeeDee apologized for not being able to attend the June 17th, 2025 scheduled Board meeting, thus no Board meeting was held on June 17th, 2025.</p> <p>DeeDee acknowledged that she received notice that Mandy Kirkham has resigned from the Governing Board as she is pursuing other opportunities outside of Weber State University. DeeDee thanked Mandy for her service on the Board.</p>	No
<p>Review of Minutes</p> <ul style="list-style-type: none"> The Governing Board discussed and reviewed the Governing Board Meeting Minutes Governing Board Meeting Minutes May 20, 2025 <p>Motion to Approve the Governing Board Meeting Minutes of Governing Board Meeting Minutes May 20, 2025 M / S: Angela Page / Shernavaz Vakil Vote: Aye 5 / Nay 0 Motion: Pass</p>	Yes

Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There was no public comment.	No
Review of School Budget Crystal Knippers presented and the Governing Board discussed and reviewed the School Budgets below. The discussion included acknowledgement that WSUCA expenditures for SY25 were well under forecast and these funds will move to WSUCA school reserve. <ul style="list-style-type: none"> • SY25 Budget Update (May 2025) • Financial Summary • SY25 Final Budget • SY26 Adopted Budget Motion to Approve the SY25 Budget Update M / S: Shernavaz Vakil / Marilyn Taft Vote: Aye 6 / Nay 0 (Samantha Hill joined the meeting) Motion: Pass Motion to Approve the SY25 Final Budget M / S: Shernavaz Vakil / Angela Page Vote: Aye 6 / Nay 0 Motion: Pass Motion to Approve the SY26 Adopted Budget M / S: Shernavaz Vakil / Samantha Hill Vote: Aye 6 / Nay 0 Motion: Pass	Yes No Yes Yes
School/Executive Director Update Debbie Vaughn presented the WSUCA Executive Director Report which included <ol style="list-style-type: none"> 1) Update on school activities including Calendar & Events, Communication, Culture & Climate, Instructional Leadership, Finance and Human Resources. 2) School-based Mental Health Screening Program R277-625 selection of Terrace Metrics as approved screener. 3) Teacher, Administrative Assistant hire progress 4) Extension of Laura Banda's Consultant contract 	No
Board Business For Discussion <ul style="list-style-type: none"> • DeeDee Mower provided a Governing Board update including notifying members there will be a July Board meeting to continue to review policies and support the August opening of the school. She thanked everyone for their continued service and hard work to get to this exciting position. • DeeDee led the Board in discussion and review of the WSUCA School Policies contained within the Consent agenda. 	No No Yes

<ul style="list-style-type: none"> The Board held a discussion and 2nd Review of WSUCA Fee Policy, Fee Waiver and Spend Plan Policy <p>Motion to Approve the WSUCA Fee Policy, Fee Waiver and Spend Plan Policy M / S: Marilyn Taft / Crystal Knippers Vote: Aye 6 / Nay 0 Motion: Pass</p>	
<p>Consent Agenda Motion to Approve the Consent Agenda that includes WSUCA Policies as listed except the Finance Policy which will be brought back at a later date for Board review and approval. M / S: Marilyn Taft / Shernavaz Vakil Vote: Aye 6 / Nay 0 Motion: Pass</p> <p>WSUCA Board Policies</p> <ul style="list-style-type: none"> Background Checks Bullying, Cyberbullying, and Harassment Conflict of Interest Drug and Alcohol Policy (Student) Drug Free Workplace Policy (Employee) Fee Policy, Fee Waiver Policy, and Spend Plan Finance Policy General Education Provisions Act Statement Safe Schools, Discipline and Behavior Policy, and Emergency Safety Interventions Student Membership Policy and Procedures Notice of Student Data Collection, Directory Information, and Protection of Pupil Rights Notification of Rights under FERPA Student Data Privacy and Security Governance Policy and Plan 	Yes
<p>Closed Session (optional) - There was no Closed Session Held</p> <ul style="list-style-type: none"> A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues. Action, if any, from closed session 	Yes Yes
<p>Shernavaz Vakil let the Governing Board know that she has resigned from the Governing Board as she has moved out of the state. Shernavaz wishes the school and everyone the best. DeeDee thanked Shernavaz for her service on the Board and that she is welcome to attend meetings as part of the public, as her schedule allows.</p> <p>Motion to Adjourn the Meeting M / S: Angela Page / Samantha Hill Vote: Aye 6 / Nay 0 Motion: Pass</p>	Yes