

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
LOCAL BUILDING AUTHORITY  
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday, June 26, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws

Board Members absent: Steve Neeleman

Others present: Annie Cozzens

1. **Call to order** – Todd called the meeting to order at 5:15 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda. Todd seconded. Kevin voted aye. Todd voted aye.
3. **Legislative Action Items**
  - a. None
4. **Administrative Action Items**
  - a. **Approve Meeting Minutes for January 16, 2025** – Kevin motioned to approve the meeting minutes for January 16, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - b. **Approve Meeting Minutes for January 20, 2025** – Kevin motioned to approve the meeting minutes for January 20, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - c. **Approve Meeting Minutes for February 13, 2025** – Kevin motioned to approve the meeting minutes for February 13, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - d. **Approve Meeting Minutes for March 13, 2025** – Kevin motioned to approve the meeting minutes for March 13, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - e. **Approve Meeting Minutes for March 26, 2025** – Kevin motioned to approve the meeting minutes for March 26, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - f. **Approve Meeting Minutes for April 10, 2025** – Kevin motioned to approve the meeting minutes for April 10, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - g. **Approve Meeting Minutes for May 8, 2025** – Kevin motioned to approve the meeting minutes for May 8, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - h. **Approve Meeting Minutes for May 28, 2025** – Kevin motioned to approve the meeting minutes for May 28, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - i. **Approve Meeting Minutes for June 16, 2025** – Kevin motioned to approve the meeting minutes for June 16, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
5. **Administrative Non-Action Items**
  - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:26 pm. Todd seconded. Kevin voted aye. Todd voted aye. The duration of the meeting was 11 min.

*Todd McLaws*

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Todd McLaws, Chairperson

## Action Item - Please review and sign

Final Audit Report

July 26, 2025

Created: July 23, 2025  
By: HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)  
Status: ESigned  
Transaction ID: GNRX47JPR284N1K2CR8JDK0GDM  
Documents: ZMLSD 01.16.25 meeting minutes - pending approval.pdf  
ZMLSD 01.20.25 meeting minutes - pending approval.pdf  
ZMLSD 02.13.25 meeting minutes - pending approval.pdf  
ZMLSD 02.17.25 meeting minutes - pending approval.pdf  
ZMLSD 03.13.25 meeting minutes - pending approval.pdf  
ZMLSD 04.10.25 meeting minutes - pending approval.pdf  
ZMLSD 05.08.25 meeting minutes - pending approval.pdf  
ZMLSD 06.26.25 meeting minutes - pending approval.pdf  
ZMLSD LBA minutes 1.16.25 - pending approval.pdf  
ZMLSD LBA minutes 1.20.25 - pending approval.pdf  
ZMLSD LBA minutes 02.13.25 - pending approval.pdf  
ZMLSD LBA minutes 03.13.25 - pending approval.pdf  
ZMLSD LBA minutes 03.26.25 - pending approval.pdf  
ZMLSD LBA minutes 04.10.25 - pending approval.pdf  
ZMLSD LBA minutes 05.08.25 - pending approval.pdf  
ZMLSD LBA minutes 06.26.25 - pending approval.pdf

## "Action Item - Please review and sign" History

- ⌚ Document emailed to Todd McLawns(toddmclaws@gmail.com) for signature  
7/23/2025 13:05:06 PM Mountain Daylight Time
- ⌚ Document viewed by Todd McLawns(toddmclaws@gmail.com)  
7/26/2025 09:55:35 AM Mountain Daylight Time - IP address: 209.107.192.82

 Document e-signed by Todd McLaws(toddmclaws@gmail.com)

Signature Date: 7/26/2025 10:00:28 AM Mountain Daylight Time - IP address: 209.107.192.82

 Document Signed

7/26/2025 10:00:29 AM Mountain Daylight Time