

MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR ROAD AND FIRE DISTRICT (THE “DISTRICT”)
HELD
JUNE 24, 2025

A regular meeting of the Board of Directors of the WPR Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, June 24, 2025, at 5:15 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck

Ed Schultz

Jenny Robinson

Also, In Attendance Were:

Nic Carlson, CliftonLarsonAllen LLP (“CLA”)

Carley Herrick, Evan Tufts, Suzanne Bennett, Nathan Bell and Kelli Reid; Wasatch Peaks Ranch

Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:36 p.m. by Trustee Derck, who recited the following:

“As Chair of the Board of Trustees of the WPR Road and Fire District, I hereby call this regular meeting of the Board to order at 5:36 P.M. on June 24, 2025, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from May 27, 2025 Regular Meeting:

Trustee Derck reviewed the minutes with the Board. Following discussion, Trustee Robinson made a motion to approve the minutes from the May 27, 2025 regular meeting. Trustee Schultz seconded the motion. The motion passed unanimously.

Annual Meeting Schedule for the 2025-2026 Fiscal Year:

Trustee Derck and Ms. Herrick reviewed the annual meeting schedule with the Board. Trustee Robinson made a motion to approve the annual meeting schedule for the 2025-2026 fiscal year. Trustee Schultz seconded the motion. The motion passed unanimously.

FINANCIAL MATTERS

Payment of Claims:

Mr. Tufts reviewed the claims with the Board

. Following discussion, Trustee Robinson made a motion to approve the claims in the amount of \$118,011.27, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Public Hearing and Adoption on the Amendment to the General Fund of the Budget for Fiscal Year 2024-2025:

Trustee Robinson made a motion to open the public hearing at 5:41 p.m. to consider an amendment to the General Fund of the Budget for Fiscal Year 2024-2025. Trustee Schultz seconded the motion. The motion passed unanimously.

Mr. Tufts reviewed the amendment with the Board. No public comments were received. = Trustee Robinson made a motion to close the public hearing at 5:42 p.m. Trustee Schultz seconded the motion. The motion passed unanimously.

Following discussion, Trustee Schultz made a motion to adopt the Amendment to the General Fund of the Budget for Fiscal Year 2024-2025. Trustee Robinson seconded the motion. The motion passed unanimously.

Update on Fiscal Year 2025-2026 Tentative Budget:

Mr. Tufts and Trustee Derck reviewed the Fiscal Year 2025-2026 Tentative Budget with the Board. Discussion ensued regarding the formatting of asset contributions. The Board determined to continue budget discussions in future Board meetings. No action was taken.

MANAGER'S MATTERS

Mr. Bell provided an update for the Board, noting that waterway cleaning and road patching has commenced.

OPERATIONAL MATTERS

None.

LEGAL MATTERS

Fire Station Facilities and Services Agreement and Sublease:

Ms. Herrick reviewed the agreement with the Board. Ms. Herrick noted that the agreement

was approved at the County Commissioner's meeting and has been signed by the District. Following discussion, Trustee Schultz made a motion to ratify approval of the Fire Station Facilities and Services Agreement and Sublease. Trustee Robinson seconded the motion. The motion passed unanimously.

Legal Services Agreement with Hayes Godfrey Bell:

Ms. Herrick reviewed the agreement with the Board. Following discussion, Trustee Schultz made a motion to approve the Legal Services Agreement with Hayes Godfrey Bell as presented. Trustee Robinson seconded the motion. The motion passed unanimously.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:49 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk

Minutes 06-24-2025 (WPR RF) (pending legal review)

Final Audit Report

2025-07-23

Created:	2025-07-22
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEI-P8E5t9NsUatDefejtqP1TpXtOWg7B

"Minutes 06-24-2025 (WPR RF) (pending legal review)" History

 Document created by Carley Herrick (carley.herrick@wasatchpeaksranch.com)
2025-07-22 - 11:26:06 PM GMT

 Document emailed to Gary Derck (gderck@wprdevco.com) for signature
2025-07-22 - 11:26:09 PM GMT

 Email viewed by Gary Derck (gderck@wprdevco.com)
2025-07-23 - 2:12:43 AM GMT

 Document e-signed by Gary Derck (gderck@wprdevco.com)
Signature Date: 2025-07-23 - 2:14:12 AM GMT - Time Source: server

 Agreement completed.
2025-07-23 - 2:14:12 AM GMT