



AGENDA

SPECIAL TOWN COUNCIL MEETING

MONDAY, JULY 28th, 2025 AT 6:30 P.M.

CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE

This meeting will be a hybrid meeting held electronically by Zoom and also in person at the anchor site the Town Building . If you have comments or concerns for the Council please attend or email them prior to the

Meeting: townclerk@castlevalleyutah.com or call 259-9828 M-W 9AM-1PM. Thank you!

PLEASE NOTE: ** HOW TO JOIN THE ZOOM CONFERENCE CALL**

Meeting ID: 660 541 0108 Passcode: 84532

Option 1 Dial-in phone number (US): (253) 215-8782 follow prompts.

Option 2 Join the online meeting (must have computer speakers and microphone):

<https://zoom.us/j/6605410108?pwd=Q05sYm5qQ0lpNIY5TVp2bTU5VnZjQT09>

Call to order and Roll Call

Special Town Council Meeting

1. Open Public Comment:

2. Approval of Minutes: Regular Town Council Meeting June 18, 2025.

3. Opening of the EWP Castle Creek Culvert Project Construction Bids.

4. Executive Reports:

*Water Agent and Water Committee Report - John Groo/ CM O'Brien

*Road Department Report- D. Honer

*Planning & Land Use Commission-Faylene Roth

* EMS- Edward Weeks

*Utah Renewable Communities-CM Gibson

*Fire District-M Duncan /Chief Drake

* I.T . Report - Colleen Thompson

* Treasurer's Report –CM Hill

5. Correspondence: B. Lipman email

6. Administrative Matters & Procedures: Town letters, Reminder: Property Tax Public Hearing August 20, 2025.

Request for volunteer to help mail out the General Plan Survey Thursday August 7th. Hazard Mitigation Plan Update

NEW BUSINESS

7. Discussion and Possible Action re: Approval of the Revised General Plan Survey.

8. Closed Meeting (If necessary)

9. Payment of the bills for FY 2025 and for July FY 2026.

ADJOURNMENT

For Meeting Packets go to: <https://www.utah.gov/pmn/index.html> Government: select "Cites"

Entity: select "Castle Valley" Body: select "Town of Castle Valley "Select this meeting and click on "Download attachments"

REGULAR TOWN COUNCIL MEETING DRAFT MINUTES

WEDNESDAY, JUNE 18th, 2025, AT 6:30 P.M.

CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE

****This meeting was a hybrid meeting held electronically by Zoom and also in person at the anchor site of the Town Building.**

Council Members Present: Mayor Duncan, Council Members Gibson, Hill, and O'Brien.

Council Present on Zoom: CM Holland

Absent: None

Present at the anchor site: Colleen Thompson, Egmont Honer, Dorje Honer, Faylene Roth, Ron Drake, Norman and Peggy Lllwelleyn, Mike Carlyle, and John Stafsholt.

Others Present on Zoom: John Groo, Pam Hackley, Bob Lipman and Ryan Anderson.

Regular Town Meeting

M Duncan called the Meeting to Order at 6:30 PM, Buck called role.

1. Open Public Comment: Buck announced the Town of Castle Valley was incorporated 40 years ago this month. Bob Lipman commented regarding General Plan survey question #G-2 expressing it was unnecessary to raise the specter of a cell tower in the Valley.

2. Approval of Minutes: Public Hearing, MBA Special Meeting and Regular Town Council Meeting May 16, 2025.

CM Gibson moved to approve the Minutes, CM Hill seconded motion passed unanimously.

3. Executive Reports:

*Water Agent and Water Committee Report - John Groo and CM O'Brien announced on July 15th Janae Wallace will be presenting the Water Budget study. Cash from DWRi will be attending. The following day there will be a public presentation of the Study at the MAWP meeting.

*Road Department Report- D. Honer - work continues at Buchanan and Castle Valley drive

*Planning & Land Use Commission-Faylene Roth -Minutes provided -No questions

*Utah Renewable Communities-CM Gibson -RMP submitted the Final plan to the Public Service Commission.

*Fire District-Chief Drake announced Maggie Piekon and Michael Wakely have joined the District Board of Directors and on the 4th of July there will be a Pancake Breakfast at Fire Station 2.

* I.T. Report - Colleen Thompson has completed the Land Use and Construction section on the website.

4. Correspondence: None

5. Administrative Matters & Procedures: No Town letters. CM Hill commented on the BLM land sale map. M Duncan stated we would need more information before commenting .CM Holland added that the Town might want to join the folks in Montana with a letter against the BLM land sales. He will put together a Town survey monkey to get a better picture of where Town residents stand on the BLM land sales issue. We could base the comments on Town's letter on the results of the survey. CM O'Brien volunteered to write the letter. Reminder the Property Tax Public Hearing is August 20, 2025. CM Hill announced a change in the Treasurer's Report schedule it will now be four times a year the month after each quarter ends. M Duncan announced the 4th of July Pancake Breakfast/ Raffle/ Roller skating.

NEW BUSINESS

6. Discussion and Possible Action re: Approval of the General Plan Survey.

The Council went through the draft survey section by section; they had a few minor language changes. There was further discussion on whether the survey should or could be online, the costs of postage and how important anonymity was. Most of the discussion was on how questions were phrased and not on content. CM Hill was pretty adamant about putting a question about requiring residents to do weed control on their property. There was a long discussion on the fire hazards of not mowing and the lack of

workers to hire for that work. Anderson suggested that section F covered those issues. Thompson suggested merging sections G and H and calling them "Capital Improvements and Infrastructure" the renumbering will make references to the essay question easier to understand and interpret. It will also free up some space. M Duncan questioned if Section I phrasing inferred or was leading prioritization. Council thought Section I#1 regarding zoning changes was controversial M Duncan pointed out that even if there was positive response to reducing lot sizes less than 50% of residents returned their surveys. It would take more than just returned survey results to instigate any change in an Ordinance. Statistically, keeping the same (types) of questions on every survey could show evidence of trends over the years. There was further discussion on the cost breakdown of printing, processing, and sending out the survey.

M Duncan thanked the PLUC for all their work on the survey.

CM O'Brien moved to approve the Draft General Plan Survey as amended, CM Hill seconded motion passed unanimously.

UNFINISHED BUSINESS -None

7. Closed Meeting (If necessary)

8. Payment of the bills.

Buck just received an invoice for \$8450.00 from Jones DeMille Engineering for the Castle Creek culvert project. To be approved now and paid in July FY2026.

CM O'Brien moved to pay the bills to include the Jones DeMille bill \$8450.00, CM Holland seconded, motion passed unanimously.

ADJOURNMENT

M Duncan adjourned the Meeting at 7:47PM

Approved:

Attested:

Jazmine Duncan, Mayor

Jocelyn Buck, Town Clerk

Town of Castle Valley
Road Department
Monthly Report June 2025

Dorje Honer
July 23, 2025

ROAD MAINTENANCE

- General Road Maintenance
 - We will be prioritizing E. Shafer lane for its use as ingress egress during the Castle Valley Drive culvert replacement project. Other areas will be done if needed.

PROJECTS

- Flood Repair (Large Projects/Damage)
 - Placer Creek
 - More work will continue over the coming months to increase safe water levels along the Placer Creek Drainage.
 - Next Planned Area: Between Shafer and Miller along Placer.
 - Castle Creek.
 - Diversion Dam below the irrigation pond repair planned, awaiting authorization.
 - NRCS
 - We are working with NRCS to repair the main culvert under Castle Valley Drive (at intersection with Castle Creek). This work will be continuing over coming months and will likely take priority in most cases as there is a time limit on the financial aid provided by NRCS.
 - STATUS: We are currently in the bidding process for the project.

MATERIALS

- We have filled out last year's material budget, but will be ordering more shortly, some of which will be placed directly on E. Shafer lane in preparation for its use as the ingress/egress.

REQUISITIONS

- Approx. 220 Tons of Gravel

ACQUISITIONS

- Approx. 220 Tons of Gravel.

EQUIPMENT

- Mower
 - Operational
 - Front Wheel Bearing Repaired.

FACILITIES

- Nothing to report at this time.

TRAINING

- Nothing to report at this time

BUDGET

- We are currently within budget.

INCIDENTS & ACCIDENTS

- Nothing to report at this time

WORK SCHEDULE

- The road crew works a flexible schedule (usually Mondays & Tuesdays) based upon: resources available, prioritization of work, weather conditions, and the private schedule of its employees. The road crew currently does not work on Sundays except for emergencies.

Inspected By: Dorje Honer

Page 1 of 2

Cat 420F IT

2014 TLB

Current condition: drives

Issue	Priority	Basic Description	Est. Parts [\$]	Est. Labor @ hr	Completed parts	Order
Inspect						
BH bucket holder		sloppy				
Bottom skid		bent		4615		
Stabilizer pin		missing snap ring /washer				
Hood?						
Extendahoe		adjust				
BH bucket holder bush		replace and straighten bucket ears				
Swing bushings		replace, machine seats				
Tires		replace				
Stabilizer Hydr. lines		replace				-3
Wear board		replace				
Boom		repair, weld				
Undercarr hydr leaks		find, repair		in progress		
Hydr. tank sup line leak		tightened hose clamp			3/18/25	
front tire leak					11/18/24	
backhoe valve block leak		find and repair(driver side)				
passenger trans solenoid leak	h					
leak, drive side. above bellhousin		very hig find and repair				
front axle cardan. bearing						
F axle pivot		lose, replace bushing				
extendahoe lid/grease pile				25		
window handle						
mirrors						
500 hr service	h	to do: Axles, rear final drives, samples		50		
1000 hr service	h		500	250 4615	03/21/25	
Loader bucket		weld and reinforce		150	03/12/25	
extendahoe adjust bearing pads				100 4615	03/14/25	
F+R axle breather		cleaned, but need to be replaced			03/24/25	
Final front oilchange	h	both sides low, dark, magplug 2mm sludge		50 4625	03/25/25	

Final rear oilchange		25	4625	03/24/25	
Front axle oil change		25	4625	03/25/25	
Differential Rear washout	black oil, 1/8" metal	25	4625	03/26/25	
Check cardanic joints					
Attach hydr. filter					
Reposition park break bracket					
install mirrors					mirrors
engine cranks but no start	??? step on throttle a few times / throttle sensor???	50			
extendahoe bottom plate	attached	25		05/07/25	
recheck diff rear after washout					
dip stick cyl top 45* fitting displac	cuts into rod end line, correct 45* fitting, replace line				rod end
	corrected 45* top fitting	50		05/19/25	line
dip stick hose clamp loose	hose in collision with mov parts, readjust line and clai	25		05/19/25	
Extend hoe rigid line chafing	reattached temporarily w/ties	25		05/19/25	
F+R axle breathers	replace				
Rear diff oil check	h check for debris				
Top swing pin, bot boom cyl pin	h lock bolts loose, check every 10 hrs			06/09/25	
f loader crowd sensor	broken cable, needs rewiring, attach harness			06/09/25	

Estimated Totals

500 875 : 1375

Est. replacement value: 50k

Case MW24C ## Wheel Loader

Current condition:

drives

Issue	Priority	Basic Description	Est. Parts [\$]	Est. Labor hrs	ETC	Complete Order
Airfilter		wash or replace: only cleaned out				10/24 Airfilter
Hydr. suction line		leak				
Shift linkage		sloppy/weld+redrill/install spacers/new pins				02/19/25
Batteries		refill / top-off				11/24
engine seal		leak				
Hydr. hoses		inspect, repair, replace: lift pass side				
Horn, back-up beep		repair, replace				
lights		repair, replace				
doors, windows		repair, weld, make operable again				
Parking brake	m	repair/ get parts				
Exhaust cap		repair, replace				
blade wear plate		replace				02/18/25
roots, teeth		repair, replace				
Engine roof		replace				
Sticky Throttle		Repair		2715		02/19/25
cab floor holes						
bucket cracks		weld				03/25
instrument panel clean						02/19/25
tank sender replace		replace				sender
different teeth/roots						
Engine oil change		and filter (filled w. 15W40)		50		03/30/25
remove obsol. wiring		find and remove		25		03/30/25
remove cab dirt				25		03/30/25
Linkage pins	h	stuck / don't take grease				
Hr/rpm meter dead	h	replace				
Coolant loss						
Brake fluid	h	change		25		
check brk pads gloss						

Differential oil

check and replace

Estimated Totals

0

125

$$=$$

125

Est. replacement value: 75k

WORKING DRAFT (1) MINUTES
REGULAR MEETING
OF THE PLANNING AND LAND USE COMMISSION
TOWN OF CASTLE VALLEY

THURSDAY, JULY 10, 2025 AT 6:30 P.M.

CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE

This meeting was a hybrid meeting held electronically by Zoom and also in person at the anchor site at the Town Building.

PLUC Members Present at anchor site: Co-chairs Ryan Anderson, Dorje Honer, PLUC Member Janie Tuft

PLUC Members Present on Zoom: Marie Hawkins

PLUC Members Absent: Jeff Whitney

Present at anchor site: Building Permit Agent (BPA) Colleen Thompson, Mike Carlyle, Egmont Honer

PLUC Clerk: Faylene Roth present at anchor site

CALL TO ORDER & ROLL CALL

Anderson called to order the Regular Meeting of the Planning and Land Use Commission (PLUC) of the Town of Castle Valley (CV) at 6:31 P.M. Roth called roll.

1. Adoption of Agenda

Tuft moved to adopt the Agenda. Honer seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

2. Open Public Comment – None.

3. Approval of Minutes: June 5 2025 Regular Meeting

Anderson corrected the time of Jeff Whitney's arrival at 6:35 PM, not 8:35 PM.

Tuft moved to approve the Minutes as amended. Honer seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

Approval of Minutes: June 13 2025 Regular Meeting

Tuft moved to approve the Minutes as presented. Honer seconded the Motion. Honer, Tuft, and Anderson approved the Motion. Hawkins lost contact. No vote was recorded. The Motion passed with three in favor.

4. Reports - Correspondence: Roth reported receipt of an email from Canyonlands Copy Center which will be considered with Item 5.

Building Permit Agent Report – Thompson: permits for a carport on Lot 358; a re-roof on Lot 300; an addition to a remodel on Lot 420; a shed with utilities on Lot 302; and land-use activity for drainage and repair work on Lot 141. Permits in process include septic permits on Lots 367 and 404; roofing and siding on Lot 19; solar on Lots 111 and 46; and an addition on Lot 151. Thompson reported that a survey will be required for Lot 151 since the addition is close to the property line.

Procedural Matters: Roth reported that Egmont Honer arrived after roll call.

NEW BUSINESS – None.

UNFINISHED BUSINESS

5. Discussion and possible action re: 2025 General Plan Survey

Honer moved to untable Item 5. Tuft seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

PLUC Members reviewed the draft of the 2025 General Plan Survey approved by the Town Council at its June Meeting. They decided formatting issues and changed instructional language within

the survey. The only content addressed was uncertainty about the phrasing of Question D4 regarding the impact of weeds on neighboring lots. Anderson will contact Town Council Member Tory Hill for clarification. Roth will complete the final formatted version of the survey. Honer will complete the online version this weekend and email it to PLUC Members. Roth has purchased the stamps and received a quote from Canyonlands Copy Center (CCC) for printing and related mailing costs. She will consult with Mayor Duncan and Town Clerk Buck to determine whether to handle the mailing process in-house or with CCC.

6. Discussion and possible action regarding updates to land use application forms, in order to align them with changes in procedure and recent amendments to Ordinances 85-3 and 95-6 (tabled):

- **Nonroutine Solar Energy System (SES) Permit Application (update)**
- **Building Permit Information Sheet (update)**
- **Internal Accessory Dwelling Unit Permit Application (added 6.6.24)**
- Septic Permit Application (approved 5.2.24)
- Electric Permit Application (approved 5.2.24)
- Land Disturbance Activity Review (approved 6.6.24)
- Routine Solar Energy System (SES) Permit Application (approved 8.1.24)
- Land Disturbance Activity Permit (approved 9.5.24)
- Certificate of Land Use Compliance (CLUC) Form to replace CLUC for Agricultural Use (approved 9.5.24)
- Agricultural Exemption Form (approved 3.6.25)
- **Certificate of Occupancy Review form (added 5.8.25)**
- **Temporary Dwelling Permit Application form (added 5.8.25)**
- **Temporary Dwelling Permit Renewal form (added 5.8.25)**
- Fulfillment of Decommission Contracts (approved 4.3.25)
- Three Acknowledgments – Geologic Hazard, Short Term Rentals, One Dwelling Per Lot (approved 5.8.25)

Honer moved to untable Item 6. Tuft seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

Thompson presented a revised application for Nonroutine Solar Energy System (SES) Permits to align it with other applications and to accurately specify the kilowatt capacity.

Honer moved to approve the application form. Tuft seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

Honer moved to retable Item 6. Tuft seconded the Motion. Honer, Tuft, Hawkins, and Anderson approved the Motion. The Motion passed unanimously.

CLOSED MEETING - None

ADJOURNMENT

Honer moved to adjourn. Tuft seconded the Motion.

Anderson adjourned the Meeting at 8:58 P.M.

APPROVED:

ATTESTED:

Ryan Anderson Co-Chair
Dorje Hone, Co-Chair

Date

Faylene Roth, PLUC Clerk

Date

Subject **EMS**
From <lionelweeks@me.com>
To Town of Castle Valley <townclerk@castlevalleyutah.com>
Date 2025-07-23 15:00



I will be out of town for the upcoming meeting of the council, but here is a report.

Funding has been a long standing for EMS. Andy Smith is an excellent director, but fees collected do not come close to covering costs. Medicare/Medicaid pay 29% of billed charges. Unexpected repairs recently required emergency funding from Grand County. Cuts are being made (\$330,000 cuts to budget made, but not sustainable). Grand County EMS delivers very high quality care. Without adequate funding, services would have to be reduced. Increasing the Rural Healthcare Sales Tax by 0.5% to the 1.0% allowed by statute would spread the cost to visitors, not just residents. Moab Valley Fire and Canyonlands Health would share in the proceeds. The plan is to have a special election in November. Thanks, Ed

Castle Valley Treasurer's Report for 6/30/25

We have completed the fiscal year of 2025. Unfortunately, we have not yet received \$39,285 to complete the reimbursements from the grant for our Castle Creek culvert project. This makes the budget look like we have a -\$3908. surplus, when in reality after covering our overages in our budget we will have a surplus of \$35377. Those funds should be coming in soon.

At the end of the fiscal year, we had all but two items come in under budget.

The PLUC clerk was over budget by \$383. most likely due to a miscalculation by me during our amendment process.

The Castle Creek culvert project went over \$8470. because we thought more of the engineering was going to be reimbursed that in fact was not.

Tory Hill

Castle Valley Treasurer

Town of Castle Valley
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
4500 · Interest Income			
4501 · Interest Income	39,528.00	36,000.00	109.8%
Total 4500 · Interest Income	39,528.00	36,000.00	109.8%
4100 · Tax Revenue			
4110 · Property			
4111 · Current	126,986.27	132,185.00	96.1%
4112 · Delinquent	5,412.17	2,400.00	225.5%
Total 4110 · Property	132,398.44	134,585.00	98.4%
4150 · Sales Tax	79,783.65	72,000.00	110.8%
4175 · Misc Tax			
4176 · Motor Carrier	475.36	490.00	97.0%
4177 · Fee in Lieu	860.02	1,000.00	86.0%
4199 · Other Misc Tax	1,448.84	1,500.00	96.6%
Total 4175 · Misc Tax	2,784.22	2,990.00	93.1%
Total 4100 · Tax Revenue	214,966.31	209,575.00	102.6%
4200 · Intergovernmental Revenue			
4211 · Add TrnL Road Tax	7,598.55	5,500.00	138.2%
4210 · Class "C" Roads	61,617.89	63,000.00	97.8%
4230 · Gov. Grants (Operations)	168,466.69	201,256.69	83.7%
4600 · Capital Project Income	0.00	0.00	0.0%
Total 4200 · Intergovernmental Revenue	237,683.13	269,756.69	88.1%
4300 · Permits & Fees			
4310 · Water Agreements	570.00	475.00	120.0%
4320 · Building Permits	1,700.00	1,250.00	136.0%
4330 · Business License/CUP	455.00	455.00	100.0%
4399 · Other Permits & Fees	1,062.50	885.00	120.1%
Total 4300 · Permits & Fees	3,787.50	3,065.00	123.6%
4400 · Donation / Private Grants			
4420 · Scholarship	0.00	0.00	0.0%
4499 · Other Donation / Private Grants	1,325.00	1,325.00	100.0%
Total 4400 · Donation / Private Grants	1,325.00	1,325.00	100.0%
Total Income	497,289.94	519,721.69	95.7%
Gross Profit	497,289.94	519,721.69	95.7%
Expense			
5100 · Administration			
5110 · Payroll & Taxes			
5111 · Clerk	31,680.74	31,600.00	100.3%
5115 · Mayor	12,918.00	13,200.00	97.9%
Total 5110 · Payroll & Taxes	44,598.74	44,800.00	99.6%
5120 · Office Expenses	2,395.08	2,500.00	95.8%
5125 · Public Notices / Website	1,981.70	2,200.00	90.1%
5130 · Elections	0.00	0.00	0.0%
5135 · Programs / Events			
5136 · Scholarship	0.00	0.00	0.0%
5137 · Clean-up	4,428.00	5,000.00	88.6%
5139 · Other	0.00	400.00	0.0%
Total 5135 · Programs / Events	4,428.00	5,400.00	82.0%

Town of Castle Valley
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	% of Budget
5150 · Professional Fees			
5156 · Appeal Authority	0.00	0.00	0.0%
5154 · Database	887.41	1,400.00	63.4%
5151 · Legal Fees	2,126.00	2,500.00	85.0%
5153 · Audit	2,460.00	2,460.00	100.0%
Total 5150 · Professional Fees	5,473.41	6,360.00	86.1%
5160 · Dues / Memberships / Training	500.00	500.00	100.0%
5165 · Travel	0.00	0.00	0.0%
5170 · Telephone	2,082.84	2,600.00	80.1%
5175 · Insurance / Bonds	7,419.38	8,000.00	92.7%
Total 5100 · Administration	68,879.15	72,360.00	95.2%
5200 · Community Building/Public Works			
5280 · Road Shed Loan	7,900.02	7,900.02	100.0%
5210 · Payroll & Taxes	1,427.47	3,000.00	47.6%
5220 · Lease / MBA	7,498.63	7,500.00	100.0%
5230 · Utilities	1,148.92	2,500.00	46.0%
5240 · Maintenance Expenses	2,010.57	2,500.00	80.4%
Total 5200 · Community Building/Public Works	19,985.61	23,400.02	85.4%
5300 · Planning / Land Use			
5310 · Payroll & Taxes			
5311 · Permits Agent	6,883.85	6,500.00	105.9%
5312 · Clerk	5,716.38	6,000.00	95.3%
Total 5310 · Payroll & Taxes	12,600.23	12,500.00	100.8%
5320 · Professional Services	0.00	0.00	0.0%
Total 5300 · Planning / Land Use	12,600.23	12,500.00	100.8%
5400 · Water			
5410 · Payroll & Taxes	4,177.50	4,500.00	92.8%
5420 · Professional Services			
5421 · Water Study	0.00	0.00	0.0%
5420 · Professional Services - Other	353.50	500.00	70.7%
Total 5420 · Professional Services	353.50	500.00	70.7%
5499 · Other Water	585.84	6,000.00	9.8%
Total 5400 · Water	5,116.84	11,000.00	46.5%
5500 · Roads			
5510 · Payroll & Taxes			
5514 · Training	0.00	0.00	0.0%
5511 · Road Supervisor	26,427.35	30,000.00	88.1%
5512 · Road Staff	14,905.84	18,500.00	80.6%
Total 5510 · Payroll & Taxes	41,333.19	48,500.00	85.2%
5520 · Professional fees			
5521 · Roads Legal Fees	0.00	500.00	0.0%
Total 5520 · Professional fees	0.00	500.00	0.0%
5530 · Road Equipment			
5535 · Equipment & Tools	965.11	1,500.00	64.3%
5534 · Leased Equipment	4,226.89	4,225.98	100.0%
5531 · Fuel Oil / Supplies	11,670.30	15,440.00	75.6%
5532 · Maintenance / Repair	25,525.06	26,000.00	98.2%
Total 5530 · Road Equipment	42,387.36	47,165.98	89.9%

Town of Castle Valley
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>% of Budget</u>
5540 · Road Maintenance / Repair			
5543 · Special Road Projects			
5547 · CV Culvert	45,210.00	36,740.00	123.1%
5544 · Upper 80	198,466.69	198,466.69	100.0%
5549 · Other	14,130.37	16,000.00	88.3%
Total 5543 · Special Road Projects	257,807.06	251,206.69	102.6%
5541 · Road Work Contractors	0.00	0.00	0.0%
Total 5540 · Road Maintenance / Repair	257,807.06	251,206.69	102.6%
5599 · Other Road	0.00	0.00	0.0%
Total 5500 · Roads	341,527.61	347,372.67	98.3%
6000 · Capital Projects Expenses			
6100 · Road Improvements			
6120 · Equipment	147,070.00	147,070.00	100.0%
6199 · Other Road Improvements	0.00	0.00	0.0%
Total 6100 · Road Improvements	147,070.00	147,070.00	100.0%
Total 6000 · Capital Projects Expenses	147,070.00	147,070.00	100.0%
6560 · Payroll Expenses	0.00		
Total Expense	595,179.44	613,702.69	97.0%
Net Ordinary Income	-97,889.50	-93,981.00	104.2%
Other Income/Expense			
Other Income			
Transfer from Capital Projects	181,020.00	181,020.00	100.0%
7052 · Transfer Fr General Fund-CPF	42,961.00	42,961.00	100.0%
Total Other Income	223,981.00	223,981.00	100.0%
Other Expense			
7053 · Transfer to General Fund	223,981.00		
7051 · To Capital Projects Fund	0.00	130,000.00	0.0%
Total Other Expense	223,981.00	130,000.00	172.3%
Net Other Income	0.00	93,981.00	0.0%
Net Income	<u>-97,889.50</u>	<u>0.00</u>	<u>100.0%</u>

ATTACHMENTS A B

Castle Valley Budget /Actual 2024, Adopted 2025, Amended 2025, Actual 2025, Tentative 2026							
		Operating Budget	Actual 2024 Budget	Adopted 2025 Budget	Amended 2025 Budget	Actual 2025 Budget	Tentative 2026 Budget
Codes	Operating Income		\$ 391,656.76	\$ 565,125.00	\$ 743,702.69	\$ 721,270.94	\$ 847,370.00
	Tax Revenue		\$ 225,751.34	\$ 214,925.00	\$ 209,575.00	\$ 214,966.31	\$ 289,282.00
4110	Property Taxes		\$ 133,942.12	\$ 134,585.00	\$ 134,585.00	\$ 132,398.44	\$ 208,942.00
4111		Current	\$ 129,195.72	\$ 132,185.00	\$ 132,185.00	\$ 126,986.27	\$ 204,942.00
4112		Delinquent	\$ 4,746.40	\$ 2,400.00	\$ 2,400.00	\$ 5,412.17	\$ 4,000.00
4150	Sales Tax		\$ 79,333.82	\$ 72,000.00	\$ 72,000.00	\$ 79,783.65	\$ 72,000.00
4175	Misc Tax		\$ 12,475.40	\$ 8,340.00	\$ 2,990.00	\$ 2,784.22	\$ 8,340.00
4176		Motor Carrier	\$ 690.39	\$ 490.00	\$ 490.00	\$ 475.36	\$ 490.00
4177		Fee in Lieu	\$ 10,258.82	\$ 6,350.00	\$ 1,000.00	\$ 860.02	\$ 6,350.00
4199		Other	\$ 1,526.19	\$ 1,500.00	\$ 1,500.00	\$ 1,448.84	\$ 1,500.00
	Intergovernmental Revenue		\$ 107,817.60	\$ 288,000.00	\$ 269,756.69	\$ 237,683.13	\$ 65,500.00
4210	Class "C " Roads		\$ 72,214.74	\$ 63,000.00	\$ 63,000.00	\$ 61,617.89	\$ 60,000.00
4211	Add Road Tax		\$ 7,561.61	\$ 5,000.00	\$ 5,500.00	\$ 7,598.55	\$ 5,500.00
4220	Liquor Allotment Fund						
4230	Government Grants		\$ 28,041.25	\$ 220,000.00	\$ 201,256.69	\$ 168,466.69	
4299	Other / ARPA						
4300	Permits and Fees		\$ 3,553.75	\$ 2,200.00	\$ 3,065.00	\$ 3,787.50	\$ 3,065.00
4310	Water Agreements		\$ 190.00	\$ 100.00	\$ 475.00	\$ 570.00	\$ 475.00
4320	Building Permits		\$ 1,526.25	\$ 1,000.00	\$ 1,250.00	\$ 1,700.00	\$ 1,250.00
4330	Business Lic/CUP		\$ 805.00	\$ 700.00	\$ 455.00	\$ 455.00	\$ 455.00
4340	Fines						
4350	School Bus Prkg		\$ -	\$ -	\$ -	\$ -	\$ -
4399	Other Fees		\$ 1,032.50	\$ 400.00	\$ 885.00	\$ 1,062.50	\$ 885.00
4400	Donations/Private Grants		\$ 6,400.00	\$ -	\$ 1,325.00	\$ 1,325.00	\$ -
4420	Scholarship		\$ -	\$ -	\$ -	\$ -	\$ -
4499	Other	Rec Grant / RMP	\$ 6,400.00		\$ 1,325.00	\$ 1,325.00	
4500	Interest		\$ 48,134.07	\$ 30,000.00	\$ 36,000.00	\$ 39,528.00	\$ 36,000.00
	Sale of Fixed Assets						
	Transfer from Genl Fund Balance				\$ 42,961.00	\$ 42,961.00	
	Transfer From Capital Funds			\$ 30,000.00	\$ 181,020.00	\$ 181,020.00	\$ 453,523.00

ATTACHMENTS A B

	Operating Expenses		\$ 348,695.12	\$ 565,125.00	\$ 743,702.69	\$ 725,179.44	\$ 847,370.00	
5100	Administration		\$ 68,177.95	\$ 91,450.00	\$ 72,360.00	\$ 68,879.15	\$ 100,820.00	
5110	Payroll & Taxes		\$ 43,700.12	\$ 44,800.00	\$ 44,800.00	\$ 44,598.74	\$ 46,170.00	
5111		Clerk	\$ 30,782.12	\$ 31,600.00	\$ 31,600.00	\$ 31,680.74	\$ 32,390.00	
5115		Mayor	\$ 12,918.00	\$ 13,200.00	\$ 13,200.00	\$ 12,918.00	\$ 13,780.00	
5119		Other						
5120	Office Expenses		\$ 3,738.32	\$ 4,000.00	\$ 2,500.00	\$ 2,395.08	\$ 4,000.00	
5125	Public Notice/ Website		\$ 1,059.29	\$ 3,000.00	\$ 2,200.00	\$ 1,981.70	\$ 3,000.00	
5130	Elections		\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	
5135	Programs/Events		\$ 3,559.00	\$ 5,400.00	\$ 5,400.00	\$ 4,428.00	\$ 5,000.00	
5136		Scholarship	\$ -	\$ -	\$ -	\$ -	\$ -	
5137		Clean-Up	\$ 3,559.00	\$ 5,000.00	\$ 5,000.00	\$ 4,428.00	\$ 5,000.00	
5139		Other / CREP		\$ 400.00	\$ 400.00			
5150	Professional Services		\$ 5,123.86	\$ 17,150.00	\$ 6,360.00	\$ 5,473.41	\$ 17,550.00	
5151		Legal	\$ 1,837.00	\$ 11,000.00	\$ 2,500.00	\$ 2,126.00	\$ 11,000.00	
5152		Appeal Authority		\$ 1,350.00	\$ -	\$ -	\$ 1,350.00	
5153		Audit	\$ 886.86	\$ 2,300.00	\$ 2,460.00	\$ 2,460.00	\$ 2,700.00	
5154		Database	\$ 2,400.00	\$ 2,500.00	\$ 1,400.00	\$ 887.41	\$ 2,500.00	
5160	Dues/Memberships/ Training		\$ 599.56	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 2,500.00	
5165	Travel		\$ 57.50	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
5170	Telephone		\$ 2,099.45	\$ 2,600.00	\$ 2,600.00	\$ 2,082.84	\$ 2,600.00	
5175	Insurance/ Bonds		\$ 8,240.85	\$ 10,000.00	\$ 8,000.00	\$ 7,419.38	\$ 10,000.00	
5180	Interlocal Services - Animal Control							
5199	Other							
5200	Community Bldg/Lot		\$ 22,339.38	\$ 28,775.00	\$ 23,400.02	\$ 19,985.61	\$ 29,125.00	
5210	Payroll & Taxes		\$ 3,959.16	\$ 6,000.00	\$ 3,000.00	\$ 1,427.47	\$ 6,000.00	
5260	Cemetery							
5261		Payroll						
5269		Other						
5220	Lease/MBA		\$ 6,625.00	\$ 7,500.00	\$ 7,500.00	\$ 7,498.63	\$ 7,350.00	
5230	Utilities		\$ 1,737.25	\$ 2,500.00	\$ 2,500.00	\$ 1,148.92	\$ 3,000.00	
5240	Maintenance Expenses		\$ 1,992.96	\$ 5,000.00	\$ 2,500.00	\$ 2,010.57	\$ 5,000.00	
5241	Equipment for Community Center							
5250	ARPA Expenses							
5280	Road Shed Loan		\$ 8,025.01	\$ 7,775.00	\$ 7,900.02	\$ 7,900.02	\$ 7,775.00	
5299	Other	lot irrigation / reparian fuels						
5290		emr / Defribulator						
5295	Donation Expenses							

ATTACHMENTS A B

5300	Planning/ Land Use		\$ 9,973.50	\$ 14,400.00	\$ 12,500.00	\$ 12,600.23	\$ 14,925.00	
5310	Payroll & Taxes		\$ 9,973.50	\$ 12,400.00	\$ 12,500.00	\$ 12,600.23	\$ 12,925.00	
5311		Permit Agent	\$ 7,350.42	\$ 7,300.00	\$ 6,500.00	\$ 6,883.85	\$ 6,775.00	
5312		Clerk	\$ 2,623.08	\$ 5,100.00	\$ 6,000.00	\$ 5,716.38	\$ 6,150.00	
5320	Professional Services			\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
5330	Studies							
5399	Other							
5400	Water		\$ 18,039.62	\$ 20,000.00	\$ 11,000.00	\$ 5,116.84	\$ 30,000.00	
5410	Payroll & Taxes		\$ 4,671.25	\$ 6,000.00	\$ 4,500.00	\$ 4,177.50	\$ 16,000.00	
5420	Professional Services		\$ 1,941.25	\$ 8,000.00	\$ 500.00	\$ 353.50	\$ 8,000.00	
5422	Cemetery Well							
5421	Water Study		\$ 11,427.12					
5499	Other	Water monitoring/ wt rights		\$ 6,000.00	\$ 6,000.00	\$ 585.84	\$ 6,000.00	
5500	Roads		\$ 100,164.67	\$ 360,500.00	\$ 494,442.67	\$ 488,597.61	\$ 672,500.00	
5510	Payroll & Taxes		\$ 28,632.15	\$ 47,500.00	\$ 48,500.00	\$ 41,333.19	\$ 65,000.00	
5511		Road Supervisor	\$ 20,024.73	\$ 30,000.00	\$ 30,000.00	\$ 26,427.35	\$ 40,000.00	
5512		Road Staff	\$ 8,607.42	\$ 17,500.00	\$ 18,500.00	\$ 14,905.84	\$ 25,000.00	
5513		Administrator						
5514		Training	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	
5521		Road Legal		\$ 2,000.00	\$ 500.00	\$ -	\$ 2,000.00	
5520								
5530	Road Equipment		\$ 28,670.72	\$ 41,500.00	\$ 47,165.98	\$ 42,387.36	\$ 65,000.00	
5531		Fuel Oil/ Supplies	\$ 8,592.99	\$ 10,000.00	\$ 15,440.00	\$ 11,670.30	\$ 17,000.00	
5532		Maintenance/ Repa	\$ 8,988.41	\$ 11,000.00	\$ 26,000.00	\$ 25,525.06	\$ 31,000.00	
5533		Equipment/Tools	\$ 2,086.68	\$ 10,000.00	\$ 1,500.00	\$ 965.11	\$ 15,000.00	
5534	Leased Equipment		\$ 9,002.64	\$ 10,500.00	\$ 4,225.98	\$ 4,226.89	\$ 2,000.00	
5540	Road Maintenance/ Repair		\$ 42,861.80	\$ 267,000.00	\$ 398,276.69	\$ 404,877.06	\$ 538,000.00	
5541		Contractors	\$ 211.99	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
5542		Weed Control						
		Other- grader/ backhoe			\$ 147,070.00	\$ 147,070.00		
5543	Castle Valley Drive							
5547	CC Culvert				\$ 36,740.00	\$ 45,210.00	\$ 520,000.00	
5544	Shafer / Up80		\$ 26,700.00	\$ 250,000.00	\$ 198,466.69	\$ 198,466.69	\$ -	
5549		other / gravel	\$ 15,949.81	\$ 16,000.00	\$ 16,000.00	\$ 14,130.37	\$ 17,000.00	
5599	Other	CVD / chip sealing						
	Transfers		\$ 130,000.00	\$ 50,000.00	\$ 130,000.00	\$ 130,000.00	\$ -	
	To General Fund							
	To Capital Fund		\$ 30,000.00		\$ 10,000.00	\$ 10,000.00		
	To Capital Fund/Roads		\$ 100,000.00	\$ 50,000.00	\$ 120,000.00	\$ 120,000.00		
	SURPLUS		\$ 42,961.64	\$ -	\$ -	\$ (3,908.50)		

ATTACHMENTS A B

	CAPITAL BUDGET						
	Capital Projects Income	\$ -	\$ 460,000.00	\$ 382,276.69	\$ 382,276.69	\$ 520,000.00	
	Transfers from Capital Fund		\$ 240,000.00	\$ 181,020.00	\$ 181,020.00	\$ 453,523.00	
	Government Grants		\$ 220,000.00	\$ 201,256.69	\$ 201,256.69		
	Other/ Transfers from Operating Funds					\$ 66,477.00	
6000	Capital Projects Expenses	\$ 422,400.00	\$ 460,000.00	\$ 382,276.69	\$ 382,276.69	\$ 520,000.00	
6100	Capital Roads	\$ 392,400.00	\$ 460,000.00	\$ 382,276.69	\$ 382,276.69	\$ 520,000.00	
6110							
6120	Equipment		\$ 210,000.00	\$ 147,070.00	\$ 147,070.00		
6130	Materials						
6199	Other/CC Culvert CV Drive/ 8o cross	\$ 392,400.00	\$ 250,000.00	\$ 235,206.69	\$ 235,206.69	\$ 520,000.00	
6200	Community Bldg/ Lot	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	
6210	Payroll & Taxes						
6220	Equipment						
6230	Solar Panels						
6299	Other	\$ -	\$ -	\$ -	\$ -	\$ -	
6250	Basketball Court Pit Toilet	\$ -	\$ -	\$ -	\$ -	\$ -	
6300	Other Capital Projects	\$ 30,000.00					
7052	SURPLUS TO CAPITAL FUND						
7051	Surplus To General Fund						
	GENERAL FUND TRANSFERS						
	From Capital Funds To General Funds		\$ 30,000.00	\$ 181,020.00	\$ 181,020.00	\$ 453,523.00	
	From General Funds To Capital Funds	\$ 442,400.00		\$ 130,000.00	\$ 130,000.00	\$ 66,477.00	
	General fund balance transfers	\$ 442,400.00		\$ 42,961.00	\$ 42,961.00		

To: Mayor, Clerk, Town Council and Road Department
From: Bob Lippman and Pam Hackley
Re: Note of Appreciation for Upper-80 Road Upgrade!
Date: July 24, 2025

Although already stated on the Facebook Castle Valley Community Page, Pam and I wish to formally express our gratitude and thanks for the Town's diligent facilitation of the Placer Creek lower crossing project! This necessary upgrade ensures greatly enhanced and more confident access for Upper-80 residents and essential services, and serves as well, many other general community interests and needs.

We certainly understand the challenges remaining before the Town and community regarding road issues and needs, and perhaps looking into 2026 and beyond, the matter of the upper crossing(s) can again be addressed, perhaps as a cooperative joint venture between Upper 80 residents and the Town.

All the best for the community's smooth sailing on the Castle Creek culvert replacement!

Gratefully ~
Bob Lippman and Pam Hackley
365/366 Castle Valley Drive

Town of Castle Valley

7/24/2025 10:43 AM

Register: 1300 · General Accounts Unrestricted:Zions Operating

From 06/22/2025 through 07/24/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/26/2025			-split-	Deposit		X	848.45	9,129.37
06/26/2025			1300 · General Accoun...	Funds Transfer			10,000.00	19,129.37
06/30/2025			5100 · Administration:...	Service Charge	3.00	X		19,126.37
06/30/2025	eft	Zions Bank Liabilities	-split-	87-0483404	1,680.36			17,446.01
06/30/2025	eft	Utah State Tax Com...	2100 · Payroll Liabiliti...	11848826-003-...	794.00			16,652.01
06/30/2025	10182	Colleen R Thompson	-split-		762.93			15,889.08
06/30/2025	10183	Dorje Honer	-split-		1,481.68			14,407.40
06/30/2025	10184	Egmont Honer	-split-		1,144.91			13,262.49
06/30/2025	10185	Faylene Roth	-split-		764.88			12,497.61
06/30/2025	10186	Jasmine A Duncan	-split-		912.50			11,585.11
06/30/2025	10187	Jocelyn F. Buck	-split-		2,079.40			9,505.71
06/30/2025	10188	Zions Bank	2000 · Accounts Payable	QB, mailchimp	1,117.89			8,387.82
06/30/2025	10191	Emery Telcom	2000 · Accounts Payable		172.14			8,215.68
06/30/2025	10192	John W. Groo	2000 · Accounts Payable		390.00			7,825.68
06/30/2025	10193	Kilgore Companies L...	2000 · Accounts Payable	Gravel	7,396.33			429.35
06/30/2025	10194	Napa Auto Parts	2000 · Accounts Payable	Road Sops	21.28			408.07
06/30/2025	10195	Rocky Mountain Po...	2000 · Accounts Payable		31.37			376.70
06/30/2025	10196	Solid Waste Special ...	2000 · Accounts Payable		33.00			343.70
06/30/2025	10197	Walker's True Hardw...	2000 · Accounts Payable	Road Sops	255.92			87.78
06/30/2025	10198	Colleen Thompson *	2000 · Accounts Payable	microphone/speaker	145.89			-58.11
06/30/2025	10199	Jones Demille Engin...	2000 · Accounts Payable	CC Culvert	8,450.00			-8,508.11
06/30/2025	10200	Moab Times Indepen...	2000 · Accounts Payable	CC Culvert	804.20			-9,312.31
06/30/2025	10201	Utah Local Governm...	2000 · Accounts Payable	Liability, WC	7,563.48			-16,875.79
07/01/2025		Jones Demille Engin...	2000 · Accounts Payable	VOID:		X		-16,875.79
07/01/2025	10189	Jones Demille Engin...	2000 · Accounts Payable	CC Culvert	8,450.00			-25,325.79
07/01/2025			1300 · General Accoun...	Funds Transfer			10,000.00	-15,325.79
07/22/2025			1300 · General Accoun...	Funds Transfer			20,000.00	4,674.21