

Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, July 22, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Randy Asay & Jack Lytle attended in person. Commissioner Matt Tippetts was excused but joined virtually later in the meeting. Attorney Kent Snider attended virtually. Auditor Keri Pallesen attended in person and virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:04 am by Commissioner Asay. The invocation was given by Larinda Isaacson. Commissioner Asay then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Jordynn Hewitt, Cordell McCracken, Gary Boyd

**Present Online or by Phone:** Mechelle Miller, Darrin Brown

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Recess for MBA Meeting at 9:15 am. Returned from recess at 9:51 am.**

**Approve Minutes:** The minutes from July 8, 2025 were available for review. The Commissioners reviewed the minutes. Commissioner Asay motioned to approve the minutes for the Daggett County Commission and RDA meeting from Tuesday, July 8, 2025. Commissioner Lytle seconded the motion. The the Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

The minutes from July 15, 2025 were available for review. The Commissioners reviewed the minutes. Commissioner Asay motioned to approve the minutes for the Daggett County Commission and RDA meeting from Tuesday, July 15, 2025. Commissioner Lytle seconded the motion. The the Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Brief recess was taken at 9:55 AM. Back from recess at 9:58 AM**

**Issue Updates:**

**Water Treatment Plant:** Construction is moving forward.

**Affordable Workforce Housing:** There were no updates.

**Airports:** Kent Bond wanted to be called if Bret Reynolds was going to be here. There was some discussion. It was decided to call and let him know Bret was not here.

**Roads:** There are no updates at this time.

**Fire and EMS:** There was no update given.

**Tourism:** Pioneer Day celebrations being held at Red Canyon. Trap shoot on Friday. The LDS Church is having a community dinner at 6:00 pm that night. Commissioner Lytle believes Dutch Johns, LDS Church will also be doing a dinner on the 24th. The Sweetwater County Fair is next week. There was a discussion in regards to the Elected Officials donating to the fair. They will need to have an Elected Officials Meeting. Peggy White and Jordynn Hewitt will be doing a booth all week. There was some discussion regarding the Fair.

**Code Enforcement Issues:** This is moving forward. We had court last week in regards to 1 individual. Attorney Kent Snider is working with them on compliance.

**Citizen Comment:** Larinda Isaacson addressed the commissioners regarding a meeting that Corey Auger suggested. It was decided on July 29th at 11:00. Clerk Isaacson will send out the information on this.

Mechelle Miller gave an update on the Fires throughout the State. We are waiting to hear back on our grants. She had a question in regards to the Drought declaration. It does expire on the 27th of this month. It was stated that it is on the agenda later in this meeting. The declaration has to be addressed every 30 days.

**Cash Summary and Accounts Receivable:** Commissioner Asay motioned to accept the Cash Summary and Accounts Receivable Report dated July 18, 2025. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated July 17, 2025 in the amount of \$51,640.59 for the County & the RDA has no amount. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Reimbursement Register:** There was no Reimbursement Register

**Disbursement Listing:** The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to accept the Disbursement Listing as being reviewed from July 10, 2025 to July 17, 2025 for Daggett County Zion's Checking in the amount of \$94,077.67. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Purchase Request:** There was a purchase request for water treatment chemicals. To the Thatcher Company as a sole source. In the amount of \$5,308.98. Commissioner Lytle motioned to accept the purchase Request to Thatcher Company in the amount of \$5,308.98. Contingent on the Auditors approval. Commissioner Asay seconded the motion. The Commissioners voted as follows:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Correspondence:** There was no new Correspondence.

**Calendar Review:** Commissioner Asay has a Tri-County Health Meeting tomorrow.

## POLICY AND LEGISLATION

**Discussion And Consideration Of Daggett Heritage PRCA Rodeo & Celebration 2025 Single Event Permit To Store, Sell, Offer For Sale, Furnish Or Allow The Consumption Of An Alcohol Product On The Event Premises:** Commissioner Lytle called Commissioner Tippetts to see if he was available to vote on this. Commissioner Tippetts joined virtually. Commissioner Tippetts motioned to approve Daggett Heritage PRCA Rodeo & Celebration 2025 Single Event Permit To Store, Sell, Offer For Sale, Furnish Or Allow The Consumption Of An Alcohol Product On The Event Premises. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:			X	
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Resolution No. 25-11: A Resolution Declaring The Existence Of A Drought Emergency In Daggett County, Utah Pursuant To U.C.A. § 17-8-7 :** Commissioner Asay motioned to approve the Resolution Declaring The Existence Of A Drought Emergency In Daggett County, Utah Pursuant To U.C.A. § 17-8-7. There was some discussion. Commissioner Lytle seconded the motion with correction of spelling at the bottom. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Approval Of The Bid For The Shooting Range**

**Project:** Time was given to Gary Boyd. Bid requests were sent to 9 different contractors. We only received one bid back. It was in the amount of \$ 71,500.00 the work is to be finished by September 15, 2025. Commissioner Asay motioned to approve the Bid For The Shooting Range Pavillion Project. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Completed Business Licenses For Sav-On-Propane, Birch Springs Ranch House, & Big Pee Industries:** Commissioner Lytle motioned to approve the Completed Business Licenses For Sav-On-Propane, Birch Springs Ranch House, & Big Pee Industries. There was some discussion. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**There was a request for a closed session for the purchase, lease or sell of property.**

Commissioner Lytle motioned to go into closed session for the purchase, lease or sell of property. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Recessed at 11:04 am. Back from Closed session at 1:00 pm.**

Commissioner Lytle motioned to go into open session. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion of Sears Canyon Rd:** IT / GIS Director, Cordell McCracken had a map to hand out. The intention is to approve this now and ratify it next week. There was some discussion. Commissioner Tippets motioned to accept and approve the amended Daggett County Road Map to included Sears Canyon Rd.. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss, Commissioner Lytle adjourned the meeting by acclamation at 1:15 PM.

DRAFT