

**Bridge Elementary
Board of Directors Meeting**

Date: July 22, 2025

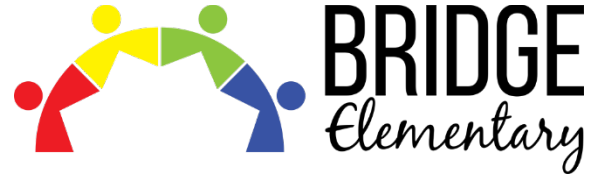
Location:

<https://us04web.zoom.us/j/76797437174?pwd=9XTIRJbP291wxjuvL09NLfsFy9aoah.1>

Board Member Present: Brittani Brown, Trent Ady, Marianne Henderson, Lance Eastman

Excused: Kari Fredrickson

Others Present: Janey Stoddard, Lalani Williams, Sara Tucker, Alicia Ady, Linda Nilson



MINUTES

CALL TO ORDER

At 5:03pm Brittani Brown called the meeting to order.

CONSENT ITEMS

- June 23, 2025, Board Meeting Minutes

Lance Eastman made a motion to approve the June 23, 2025, Board Meeting Minutes.

Marianne Henderson seconded the motion. The motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.

VOTING & DISCUSSION ITEMS

- ETS Invoice #1

Janey Stoddard reviewed the ETS Invoice with the board. The school will be purchasing 25 new computers for teachers to start rotating devices.

- ETS Invoice #2

Janey Stoddard reviewed the ETS Invoice with the board. The school will be purchasing 2x Carts & 45x Chromebooks. Trent Ady asked what the rotation for devices will look like for the school. Janey described the current rotation plan that the school will be using. She also mentioned that now the computers are tagged with serial numbers and will be assigned to a specific grade/teacher. This will make it easier to keep track of computers within the rotation.

- ETS Heggerty Invoice

Janey Stoddard reviewed the Heggerty Invoice with the board. The school will be purchasing Heggerty Phonics sets. This is a curriculum the school is currently using. They are purchasing workbooks for first grade.

- AW Invoice

This item was tabled. There were some questions about the invoice and the breakdown of transition services.

- State Purchasing Card

Janey Stoddard reviewed the State Purchasing Card with the board. She discussed that this will make purchasing for the school so much easier. Cards should never be declined. The school has had issues with cards being declined this summer. Janey would eventually like to set up P-cards for all admin. Having multiple cards will not change the school's daily spending limit.

- Iron Creek Quote

Janey Stoddard reviewed the Iron Creek Invoice with the board. This will keep a building maintenance company on retainer. They will also help plan a schedule for building maintenance and projects. Iron Creek will help with procurement compliance and the bidding process for social projects the school needs. They will do yearly walk-throughs of the school and assess the state of the facility. Marianne Henderson asked what is covered under the retainer before the school accrues additional charges. Janey discussed the scope of what is covered and what would be considered an additional charge. Trent Ady asked if the school terminates services if the bi-annual fee would be prorated for the time used. Lance Eastman asked what the dollar amount would be required to have multiple bids for the same service.

- Wright Specialty Insurance

Janey Stoddard reviewed the Wright Specialty Insurance quote with the board. Sara Tucker discussed that the school's current insurance has decided to drop the school because of the OCR complaint the school received last year, and because of the number of Special Education students at the school. She discussed that because the state has not closed the OCR complaint yet, the school's premiums will be considerably higher than the previous year. The school would like to go with Wright for one year and then review insurance options again next year when they could potentially have a lower cost option. Trent Ady asked if Wright Insurance would adjust their insurance cost next year as well. Lance Eastman asked if the school is currently insured. Sara discussed that they paid for an extra month with the current insurance company to keep insurance through July in order to find another option for insurance. Marianne Henderson asked why an OCR complaint would impact the building being insured. Janey discussed that a lot of times, insurance also covers attorneys if the school is being sued or has a complaint.

Trent Ady made a motion to approve the ETS Invoice #1 for up to \$30,000, the ETS Invoice #2 for up to \$25,000, the Heggerty Invoice for up to \$16,000, the Iron Creek Invoice as presented, the Wright Specialty Insurance Quote as presented, and the State Purchasing Card as presented. Lance Eastman seconded the motion. The motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.

- **Board Member Terms and Elected Offices**

The board also discussed the resignation of Brittani Brown from the Board of Directors. The board discussed the new board member, Linda Nilson, who was interviewed by Brittani and Marianne before the board meeting. Linda Nilson introduced herself to the board and told a little bit about her background. She discussed why she feels being on the board is important. She discussed that she really loves the school's mission and vision and feels passionate about it. The board also discussed possible new board positions for current members.

Lance Eastman made a motion to approve a new 3-year term for Linda Nilson ending June 30, 2028. Trent Ady seconded the motion. The motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.

Marianne Henderson made a motion to approve board member offices as follows: Board Chair: Marianne Henderson; Vice Chair: Trent Ady; Financial Coordinator: Lance Eastman; Member: Kari Frederickson; Member: Linda Nilson. Trent Ady seconded the motion. The motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Linda Nilson, Aye; Trent Ady, Aye.

Marianne Henderson left the meeting at 6:04 pm.

CLOSED SESSION

At 6:04 PM Lance Eastman made a motion to enter a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a)., located on Zoom. Trent Ady seconded. Votes were as follows: Brittani Brown, Aye; Lance Eastman, Aye; Linda Nilson, Aye; Trent Ady, Aye. The motion passed unanimously.

ADJOURN

At 7:10PM Linda Nilson made a motion to come out of closed session and adjourn. Lance Eastman seconded. Motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Kari Fredrickson, Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.

CALENDARING

o Next Board Meeting August 19, 2025, at 5:00pm.



Bridge Elementary
Board of Directors Closed Session Statement

Meeting Date: 7/22/2025

Location:

<https://us04web.zoom.us/j/76797437174?pwd=9XTIRJbP291wxjuvL09NLfsFy9aoah.1>
4824 Midland Dr, Roy, UT 84067

Closed Session Sworn Statement:

At a duly noticed public meeting held on the date listed above, the board of directors for Bridge Elementary entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 22 day of July, 2025. At 4842 Midland Dr, Roy, Utah.


Bridge Elementary (Jul 22, 2025 20:09:01 MDT)

Board Chair






7.22.25 Board Meeting

Final Audit Report

2025-07-23

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|-----------------|---|
| Created: | 2025-07-23 |
| By: | Lalani Williams (lwilliams@bridgecharter.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAwOGG_Fxq2-BPp-l8JMPo9TqfA960Prq7 |

"7.22.25 Board Meeting" History

-  Document created by Lalani Williams (lwilliams@bridgecharter.org)
2025-07-23 - 1:26:36 AM GMT
-  Document emailed to Britani Brown (britt.brown@bridgecharter.org) for signature
2025-07-23 - 1:26:40 AM GMT
-  Email viewed by Britani Brown (britt.brown@bridgecharter.org)
2025-07-23 - 2:08:35 AM GMT
-  Document e-signed by Britani Brown (britt.brown@bridgecharter.org)
Signature Date: 2025-07-23 - 2:09:01 AM GMT - Time Source: server
-  Agreement completed.
2025-07-23 - 2:09:01 AM GMT