

GWSSA FULL BOARD AND DISTRICT MEETINGS

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
THURSDAY, JULY 17TH, 2025 - 7:00 P.M.**

THE GRAND WATER AND SEWER SERVICE AGENCY

The Meeting was called to order by President Gary Wilson at 8:05 pm. Board Members in attendance were Kevin Clyde, Mike Holyoak, Ben Wilson, Brian Backus, and Dale Weiss.

Also in attendance were Rick Thompson, Steve Getz, Mike Duncan, Luke Wojciechowski, and Brian Martinez.

Not in attendance were Preston Paxman, Rani Derasary, Dan Pyatt, and Ken Helfenbein.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman, and Agency Operations Assistant/Records Officer Josh Green.

Minutes for Board Meeting 6/16/25 – MOTION to approve minutes by Rick Thompson. SECONDED by Ben Wilson. MOTION CARRIES UNANIMOUSLY.

Approval of Checks and Expenditures 6/18/2025 – 7/17/2025 – MOTION by Rick Thompson to approve Checks and Expenditures for the amount of \$417,739.29. SECONDED by Ben Wilson. MOTION CARRIES UNANIMOUSLY.

Financial Statement – Presented by Ben Musselman. All Finances are in order.

2025 Fraud Risk Assessment – Presented by Ben Musselman. It's a requirement by the State to do a Fraud Risk Assessment. This was one of the 'procedural advisements' to complete for the current year, within the current year. We have met all the criteria and protocols in assessment and scored the highest points possible.

MOTION to accept the Fraud Risk Assessment by Dale Weiss. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

Review and approval of New 5 Year Audit Contract with SM&R – This is in regard to contracting Smuin, Rich & Marsing to perform our yearly audits. There was an increase of 5% per year. This was averaged for the expense cost for software to perform audits. It was noted that SM&R are great to work with for GWSSA and its staff.

MOTION to approve new contract with SM&R by Dale Weiss. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

Audit Presentation – Presented by Shaun Johnson of Smuin, Rich & Marsing. This was done via Zoom. All four boards were presented at this meeting. For SVW&SID, everything looked great. MOTION to accept the audit as presented by Dale Weiss. SECONDED by Brian Martinez. MOTION CARRIES UNANIMOUSLY.

Thompson Special Service District (TSSD) – Discussion – Les Thayne of the TSSD spoke to the board. Shelly Thayne and Brenda Rogers also spoke alongside Les. Les asked GWSSA for help with their district because they are undermanned. They have one water operator who works part-time. They have one collection system that has the potential for collecting more water, but a SCADA system needs to be installed. Another concern is that if the UMTRA water line was taken over by GWSSA, Thompson Springs could benefit from it. Les says that Thompson Springs cannot offer much financial support, and they need help from the County.

Grand County Commissioner Bill Winfield is in attendance. Bill addressed the SCADA system and water meters. The meters will be 100 percent live on Thursday. For any new taps to go in, the analyzer system will need to run for 6 months. It was noted that a substantial water rate increase would likely need to happen.

Gary Wilson noted that we would be able to come up with rates from our office. There would need to be an audit before we could take it over, and if we do, we would need to have those water rights. More research will be done outside of this meeting. We will get staff to work on things, to come up with rates.

Lake and Snow Report – Ken's Lake is at 50% and dropping quickly. There will be a shortfall if we continue usage 'as is'. We will need to offset with one of our agriculture wells, and we will continue pumping for the remainder of the season to keep some reserves in lake. A letter will go out to users to inform them of pumping charges.

Items from Staff – Ben attended MIC meeting. Our advertisement went into the Advertiser, which is our "Every Drop Counts" information campaign. Pump and Motor for Chapman well arrived, so we have a standby pump. Arney Hultquist retired as MAWP Coordinator and Facilitator. We looked at power monitoring equipment to monitor the power going into our pumphouses and facilities. Ben presented a letter of thanks to him at the MAWP meeting. We changed our quarterly payroll review and filing to a new provider.

Committee Reports – Steve Getz, Ben Musselman, Kevin Clyde, and Gary met earlier today. Discussed Thompson for today's meeting, meters for Sheley Tunnel.

Items from Board Members – Luke Wojciechowski was asked about the RUMP Survey. He was able to speak to the engineers, who will reach out to us.

Closed Session – Not needed.

Adjournment – MOTION to adjourn the meeting by Mike Holyoak at 9:09 PM. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY.

ATTEST:

GARY WILSON, CHAIRMAN

BEN MUSSELMAN, AGENCY MANAGER