

KANE COUNTY RECREATION & TRANSPORTATION Special Service District

76 NORTH MAIN ST.

KANAB UT

84741

kcrtssd.specialservicedistrict.org

July 23, 2025 Board Meeting.
10:00 AM, Kane County Commission Chambers
76 N Main, Kanab, UT

AGENDA

- Call to Order
- Approval of 05-07-2025 RTSSD Meeting Minutes
- Financials
 - YTD Financial Review
- Funding Requests
 - Discussion/Possible Approval of the Duck creek Village Legacy Project
 - Discussion/Possible Approval of Kanab City Tennis Court Project.
 -
- Adjourn

This meeting is available via Google Meet Video call link:
<https://meet.google.com/wcs-hrvr-ttg>

Or dial: (US) +1 662-767-4146 PIN: 610 521 514#

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Clayton Cutler. Agenda items may be accelerated or taken out of order without notice as the Committee deems appropriate. All items to be placed on the agenda contact Clayton Cutler by noon Monday, prior to the meeting.

ccutler@kane.utah.gov 435-644-4366

Minutes

May 7, 2025 Board Meeting.
10:00 AM, Kane County Commission Chambers

Call to Order: Kelly Stowell

Motion to approve the 02-19-2025 RTSSD Meeting Minutes.

Motion: Andy Gant

Second: Kerry Glover

Motion passed unanimously.

Financials

Chairman Stowell turns the time to staff to go over the financials. Clayton provides an overview of the district's finances and answers questions from the board as they are asked. He also offers clarification on some allocated funding for proposed projects. Clayton also informs the board that he's planning on submitting the reports required by the state if any board members would like to review it beforehand. Staff and the board discuss other committed funds, current available funds, and revenue sources.

Funding Requests

Orderville Town Park Project Funding Request

Nick Hoyt from the Recreation and Parks Department in Orderville presents to the group about a potential city park. He provides a brief history and overview of the project and requests an amount of \$149,500.00. The board asks questions and Mr. Hoyt answers them.

The board discusses the proposed project.

Motion to approve the funding request for the Orderville Town Park Project.

Motion: Andy Gant

Second: Bart Battista

Motion passed unanimously.

Duck Creek Village Porta Potties Funding Request

Gale Shaoki and Randy Varner provide a brief history on the bathroom situation in Duck Creek Village and the reason for the ask for the funding of \$7,000.00. Commissioner Meyeres speaks to the importance of the need to porta potties in the area and throughout the county.

The board discusses the proposed project. Applicants, Commissioner Meyeres, and staff offer input and answer questions as they arise. The board and staff offer suggestions for a long-term solution.

Motion to approve \$4,000 of the funding.

Motion: Mike Noel

Second: Bart Battista

The board discusses the motion.

JD Wright: Nay

Kerry Glover: Nay

Mike Noel: Aye

Bart Battista: Aye

Andy Gant: Aye

Kelly Stowell: Aye

Motion passed.

Motion to adjourn

Motion: Andy Gant

Second:

Motion passed unanimously.

Meeting adjourned 11:18 am

Kelly Stowell – Chair

Clayton Cutler- Clerk

Recreation & Transportation SSD

Recreation Projects

Mineral Lease Revenue

Date	Project	Committed	Spent	Owed
3/21/2023	East Zion Re-survey	\$5,000.00	\$0.00	\$5,000.00
5/16/2023	ATV Bridge	\$50,000.00	\$0.00	\$50,000.00
9/19/2023	Stellar Vista	\$25,000.00	\$25,000.00	\$0.00
9/20/2024	KCWCD Trail Signs	\$5,000.00	\$5,000.00	\$0.00
9/20/2024	Recreation Center	\$400,000.00	\$0.00	\$400,000.00
4/17/2024	KC Baseball Lighting	\$100,000.00	\$100,000.00	\$0.00
2/19/2025	Kanab MTB Team	\$15,000.00	\$15,000.00	\$0.00
5/7/2025	Orderville Park	\$150,000.00	\$150,000.00	\$0.00
5/7/2025	Duck Creek Toilets	\$5,000.00	\$5,000.00	\$0.00

TOTALS				
2023 Committed	\$80,000.00	2023 Spent	\$25,000.00	2023 Owed \$55,000.00
2024 Committed	\$505,000.00	2024 Spent	\$105,000.00	2024 Owed \$400,000.00
2025 Committed	\$170,000.00	2025 Spent	\$170,000.00	2025 Owed \$0.00
Total	\$755,000		Total \$300,000.00	Total \$455,000.00

Recreation & Transportation SSD

Transportation Projects

SRS Revenue

Date	Project	Committed	Spent	Owed
3/21/2023	Church Wells Road Project	\$50,000.00	\$50,000.00	\$0.00
5/16/2023	KC Roads Excavator	\$94,500.00	\$94,500.00	\$0.00
7/18/2023	Big Water Road Project	\$25,000.00	\$25,000.00	\$0.00
9/19/2023	Hwy 89-Cooridor	\$100,000.00	\$0.00	\$0.00
4/16/2024	Church Wells Road Project	\$50,000.00	\$50,000.00	\$0.00
4/16/2024	Airport Fuel Truck	\$50,000.00	\$50,000.00	\$0.00
12/18/2024	Kane/Zion Transportation	\$50,000.00	\$0.00	\$50,000.00

TOTALS			
2023 Committed	\$269,500.	2023 Spent	\$169,500.00
2024 Committed	\$150,000.	2024 Spent	\$100,000.00
2025 Committed	\$0.00	2025 Spent	\$0.00
Total		Total \$269,500.00	Total \$50,000.00



STATE BANK
OF SOUTHERN UTAH

PO Box 340 • Cedar City, Utah 84721-0340

CHECKING STATEMENT
SMALL BUSINESS

Account Number: 5114442

Statement Date: 6/30/25

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KANE CO RECREATION AND
TRANSPORTATION
SPECIAL SERVICE DISTRICT
468 E 300 S
KANAB UT 84741-3769

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Browse to the following location to see SBSU's updated Funds Availability policy: [>> About >> Funds Availability.](http://www.sbsu.com)
Most deposits are unaffected by these changes. If you have questions, please E-mail us at Online@sbsu.com.

Account Name	Account Number	Balance
SMALL BUSINESS	5114442	197,284.68
SMALL BUSINESS	KANE CO RECREATION AND TRANSPORTATION SPECIAL SERVICE DISTRICT	Acct 5114442
Beginning Balance	6/01/25	201,484.68
Deposits / Misc Credits	0	.00
Withdrawals / Misc Debits	2	4,200.00
** Ending Balance	6/30/25	197,284.68 **
Service Charge		.00
Average Collected Balance		198,744
Enclosures		2

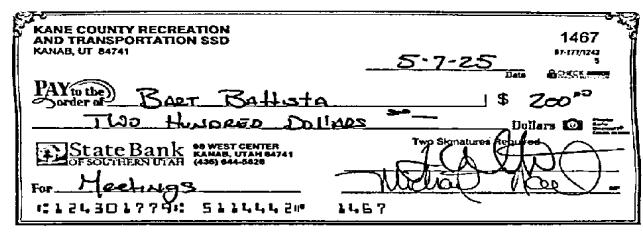
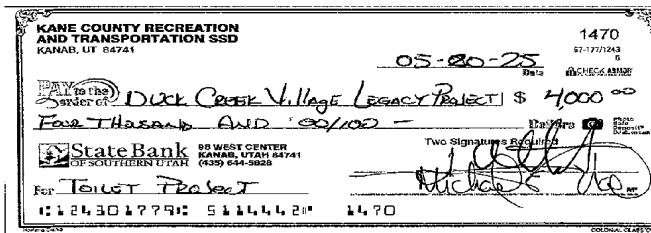
PAID CHECKS					
* indicates skip in check numbers					
Date	Check No.	Amount	Date	Check No.	Amount
6/20	1467	200.00	6/11	1470*	4,000.00

----- DAILY BALANCE SUMMARY -----

Date	Balance	Date	Balance	Date	Balance
6/11	197,484.68	6/20	197,284.68		



Member FDIC



STATEMENT OF ACCOUNT

P T I F

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager
 PO Box 142315
 350 N State Street, Suite 180
 Salt Lake City, Utah 84114-2315
 Local Call (801) 538-1042 Toll Free (800) 395-7665
www.treasurer.utah.gov

KANE COUNTY REC AND TRANSP SSD
 CLAYTON CUTLER
 76 NO. MAIN
 KANAB UT 84741

Account	Account Period			
8651	January 01, 2025 through July 22, 2025			
Summary				
Beginning Balance	\$ 975,441.58			
Deposits	\$ 21,260.40			
Withdrawals	\$ 140,000.00			
Ending Balance	\$ 856,701.98			
Date	Activity	Deposits	Withdrawals	Balance
01/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 975,441.58
01/31/2025	REINVESTMENT	\$ 3,765.38	\$ 0.00	\$ 979,206.96
02/28/2025	REINVESTMENT	\$ 3,399.70	\$ 0.00	\$ 982,606.66
03/31/2025	REINVESTMENT	\$ 3,743.43	\$ 0.00	\$ 986,350.09
04/30/2025	REINVESTMENT	\$ 3,637.67	\$ 0.00	\$ 989,987.76
05/21/2025	Orderville	\$ 0.00	\$ 140,000.00	\$ 849,987.76
05/31/2025	REINVESTMENT	\$ 3,571.53	\$ 0.00	\$ 853,559.29
06/30/2025	REINVESTMENT	\$ 3,142.69	\$ 0.00	\$ 856,701.98
07/22/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 856,701.98

{Effective: 01/31/2025} The GASB Fair Value factor at December 31, 2024 is 1.00186367

**KANE COUNTY
RECREATION &
TRANSPORTATION
Special Service District**

APPLICATION

76 N Main Kanab, UT

84741

kcrtssd.specialdistrict.org

Applicant Name: Lindsey Harris

Organization: Duck Creek Village Legacy Project

Project Name: Trail 1 retaining wall, safe ingress/egress

Amount Requested: \$65,000.00

Completion Date: October 2025

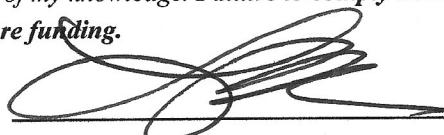
Recreation Project Transportation Project

Project Description: Trail 1 that runs adjacent to Movie Ranch Road in Duck Creek Village maintenance including: tree removal, clearing of debris and erosion. Adding road base to parking and creating a new retaining wall to mitigate erosion of soils. Providing safe pedestrian, OHV, snowmobile, non-motorized biking, and equestrian use and to provide safe ingress and egress at multiple access points for Duck Creek Village Businesses

- Has your organization previously received funding from the District for this project?
 Yes No
- Has your organization received funding from the District for any other projects unrelated to this one?
 Yes No
- Have you ever been denied funding from the District?
 Yes No
- Have you already sought or do you intend to seek funding for this project from other sources within Kane County?
 Yes No
- Will you or a representative be prepared to present your project before the Board at a District meeting?
 Yes No
- Will funds be expended on the project within 90 days of receiving District funding?
 Yes No
- Do you understand and agree to the terms outlined in this Funding Request Form?
 Yes No

A successful award on this occasion does not guarantee subsequent funding in the future.

I hereby certify that the facts, figures and representation made in this application, including all attachments, are true and correct to the best of my knowledge. Failure to comply with the funding requirements established by the RTSSD may disqualify the applicant for future funding.



Signature

Lindsey Harris

Printed Name

July 9, 2025

Date



APPLICATION

76 N Main Kanab, UT

kcrtsd.specialdistrict.org

Applicant Name: Sterling Glover | Organization: Kanab City Rec

Project Name: Resurface basketball/tennis | Amount Requested: \$ 50,000

Completion Date: _____ | Recreation Project Transportation Project

Project Description: Resurfacing outdoor basketball and tennis courts. This involves repairing the surfaces of the courts and applying new coatings tailored for each sport.

- Has your organization previously received funding from the District for this project?
 Yes No
- Has your organization received funding from the District for any other projects unrelated to this one?
 Yes No
- Have you ever been denied funding from the District?
 Yes No
- Have you already sought or do you intend to seek funding for this project from other sources within Kane County?
 Yes No
- Will you or a representative be prepared to present your project before the Board at a District meeting?
 Yes No
- Will funds be expended on the project within 90 days of receiving District funding?
 Yes No
- Do you understand and agree to the terms outlined in this Funding Request Form?
 Yes No

A successful award on this occasion does not guarantee subsequent funding in the future.

I hereby certify that the facts, figures and representation made in this application, including all attachments, are true and correct to the best of my knowledge. Failure to comply with the funding requirements established by the RTSSD may disqualify the applicant for future funding.

A handwritten signature in black ink, appearing to read "S. Glover".

Signature

Sterling Glover

Printed Name

1/8/2025

Date



PARKIN CONSTRUCTION CO. INC. TENNIS COURT CONSTRUCTION

February 3, 2022

Kanab City

PROPOSAL: RESURFACE Basketball Courts

ITEM:

1. Wash entire Tennis Court area with 3500 PSI power washer
2. Clean and repair cracks as required.
3. Patch low areas holding more than 1/8" of water
4. Apply one coat of sanded acrylic resurfacer
5. Apply two coats sanded Decco Colorcoat Concentrate
6. Court colors to be standard colors chosen by owner
7. Paint white playing lines
8. Total job site clean up

TOTAL INSTALLED PRICE \$15,000.00

Submitted by: _____ **Date** _____

Accepted by: _____ **Date** _____

PARKIN CONSTRUCTION CO. INC.
1380 WEST MILLBRIDGE LANE
WEST BOUNTIFUL, UTAH 84087
801-450-4763
E-MAIL: pkscott2@msn.com



PARKIN CONSTRUCTION CO. INC. TENNIS COURT CONSTRUCTION

February 3, 2022

Kanab City

PROPOSAL: RESURFACE Tennis Courts

ITEM:

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3. Patch low areas holding more than 1/8" of water
4. Apply one coat of sanded acrylic resurfacer
5. Apply two coats sanded Decco Colorcoat Concentrate
6. Court colors to be standard colors chosen by owner
7. Paint white lines to meet USTA specifications
8. Total job site clean up

TOTAL INSTALLED PRICE\$30,000.00

Submitted by: _____ **Date** _____

Accepted by: _____ **Date** _____

PARKIN CONSTRUCTION CO. INC.

1380 WEST MILLBRIDGE LANE

WEST BOUNTIFUL, UTAH 84087

801-450-4763

E-MAIL: pkscott2@msn.com