Minutes for OVPSA Board Meeting 7 July 2025, 7:00 pm Board Meeting, Eden Bowery

Zoom Link for virtual participation - https://us06web.zoom.us/j/83794222540?pwd=NE0fIZCmJmf3avJnQh7Y53ZHNq26b1.1

Board Members: Lon Child, Chris Phipps, Greg Graves, Tim Brown, Charlie Graff, Artie Powell, Emily Phillips, Heather Lowe, and Marshall McGonegal.

Roll Call
Lon Child - excused
Chris Phipps - excused
Greg Graves - present
Tim Brown - present
Charlie Graff - absent
Artie Powell - present
Emily Phillips - present
Heather Lowe - present
Marshall McGonegal - present

After a brief welcome, Heather motioned to approve the June meetings, Greg seconded the motion. A discussion followed and a request was made to add the following to the minutes: *There was a discussion about whether or not we're paying the contractor, the roles and responsibilities of park committees and their relationship to the board and the contractor.*

With that revision made to the minutes, all voted in favor except Emily who abstained because she was absent from the June meeting. .

This was followed by a few updates.

- The September board meeting will be held on the 15th
- Manuel joined by phone and shared a Climbing Boulders project update stating that as of today (July 7, 2025),
    - EP Climbing has our project in the production queue with a delivery date trending to mid September
    - We will be firming up plans with ground preparation and concrete foundation contractor(s) in the coming weeks
    - We will be making a new push to raise additional funds from now through installation/opening time
    - If the dates align and if it is agreeable to the Balloon Fest committee, we could potentially inaugurate the boulders just prior to or during Balloon Fest.

- Liberty Park bathrooms - they were functional during Liberty Days, though apparently the Men's side was locked for a long time.
- 4th of July celebrations were great throughout the valley.

Next the board discussed joining Utah Association of Service Areas.Marshall made a motion to

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approve getting a membership in the UASD contingent on doing so is approved as part of a public hearing held to revise the budget. The motion was seconded by Heather. A role call vote was then taken.

- Emily - yes
- Artie - yes
- Greg - yes
- Tim - yes
- Marshall - yes
- Heather - yes

Next the board discussed hiring legal counsel. The steps below were discussed as necessary in order to hire counsel.

- Developing and disseminating a Request for Proposal
    - Determining selection schedule
    - Determining evaluation criteria
    - Determine scope of work
- Reviewing proposals
- Interviewing individuals/firms
- Making selection
- Have a public hearing to amend the budget

Heather made a motion that we begin the process to hire legal counsel contingent on getting the budget to do so approved as part of the public, and with a cap on what we can afford for legal fees. Greg seconded the motion. All voted in favor of this motion.

The board then discussed next steps and dates.

- ☐ Greg and Artie volunteered to work on the RFP and will send a draft by July 18, 2025.
- ☐ Board members commit to review and provide comment on the draft by July 25, 2025.
- ☐ A revised version will be made available to the board by August 1, 2025.
- ☐ The board will discuss and vote on the RFP at the August 4, 2025 board meeting.
- ☐ A final document will be distributed to the board by August 6, 2025.
- ☐ The RFP will be distributed broadlyAugust 6, 2025.

Tim will start a google document to be used by the board to compile a list of entities to whom we should send the RFP.

RFPs will be submitted to the OVPSA gmail account by August 22, 2025.

An evaluation team ofHeather, Emily and Tim will score submitted RFPs by August 29, 2025 and send results to board.

Interview questions will be developed by September 5, 2025. Tim will create a google document that board members can use to suggest questions to be asked during interviews.

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The board will interview the top three entities on Sept. 9 from 3pm - 6pm. The board will make a decision between 6-7pm. All board members are invited to attend, and a minimum of 3 should participate.

The selection of legal counsel will be made at our Sept. 15th board meeting, which will also be when we hold the public hearing to revise the budget.

Following this discussion was a public comment period, after which the meeting was adjourned.

Policy Topics for Future Meetings

- Independent Contractor agreement (to be done by legal counsel)
- Prioritizing and selecting projects (future discussion/vote)
- Community input on projects (new ideas, priorities, etc.)(future discussion/vote)
- Role and relationship of park committees to OVPSA (future discussion/vote)

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