

The State of Utah DHHS and Local Public Health Governance Committee Meeting



Minutes

Date: July 7th, 2025 Time: 12:30 PM – 1:30 PM

[Meet.google.com/smc-wzpk-cyt](https://meet.google.com/smc-wzpk-cyt)

Phone: 1-636-373-8231 PIN: 590 865 390#

Committee Co-Chairs: Janae Duncan & Eric Edwards

Presenting Chair:

Eric Edwards

Voting Members:

David Litvack, Eric Edwards, Heather Borski, Janae Duncan, Kirk Benge, Nathan Selin

Alternates:

Brian Hatch, Melissa Stevens Dimond

Attendees:

David Litvack, Eric Edwards, Heather Borski, Janae Duncan, Jerry Edwards, Julie Jensen, Karl Hartman, Kirk Benge, Melissa Stevens Dimond, Nathan Selin

Approve Minutes: June 17th, 2025

1st: Kirk Benge 2nd: Heather Borski

Motion was approved unanimously.

Grant Reviews:

Grant Title	Executive Committee Review	Description

Rules Review/Discussion:

Rule #	Rule Name	Topic
R392-106	Microenterprise Home Kitchen Sanitation	Received industry feedback to update the language to allow microenterprise home kitchen owners to use their own kitchen as a commissary and to allow those producers to do freezer meal prep directly to consumers. EHEC unanimously recommends to Governance to <u>not</u> support nor adopt the proposed language for R392-106.
1 st : Kirk Benge	2 nd : Janae Duncan	Motion was approved unanimously to not change the language/take no action.
R392-102	Mobile Food Business Sanitation	Amended the definition of food cart to align with statute and to address a business model which has the vendor standing inside of the frame of the food cart. EHEC unanimously recommends Governance accept this amendment as previously approved by variance.
1 st : Nathan Selin	2 nd : Heather Borski	Motion was approved unanimously.

Other Agenda Items:

Other Agenda Topic	Discussion Includes	Notes

Exempt Grants (These grants have been labeled as exempt during the past two weeks):

Grant Name	Application Due	Description

Next Governance Meeting: July 21st, 2025