



Grand County School District

EACH STUDENT, EVERY DAY.

Grand County School District Board of Education Regular Board Meeting - Jun 25 2025

Wednesday, June 25, 2025

5:15 PM

In Attendance: Melissa Byrd, Kathy Williams, Dave Bierschied, Lauralee Green, Jenna Woodbury, Mike McFalls (Superintendent), NaShay Lange (Administrative Assistant) Matthew Keyes (Business Administrator - via Zoom at 5:58 pm)

Also in attendance: Melonie Dolphin, Carrie McKay, Judy Sweeney, Jeri Hamilton, Jeff Gauvin, Theresa King, Sarah Henderson

Melissa Byrd called the meeting to order at 5:26 PM

Pledge of Allegiance lead by Sarah Henderson

Mission Statement read by Jenna Woodbury

1. Approval of Agenda

Move to Approve the Agenda.

Moved by: Dave Bierschied

Seconded by: Kathy Williams

Passed

2. Public Comments

- a. Melonie Dolphin presents to the Board regarding a memorial for students who have passed away while attending Grand County School District schools. Parents of the deceased children that Melonie has spoken to would be honored and

privileged to have their children remembered.

3. **Board Recognitions**

Friend of Education SY24/25 - Rotary Club

Presented to Jeff and Theresa by the Board.

NaShay read the statement made from the nominations Rotary Club received.

4. **Budget Public Hearing 6:00pm**

Motion to open the Budget Public Hearing.

Moved by: Lauralee Green

Seconded by: Jenna Woodbury

Passed

Budget Public Hearing opened at 6:01 pm.

a. **Budget Public Hearing**

[Proposed Budget Revision FY24-25 and Original Budget FY25-26.pdf](#) 

Entered at 6:01 pm.

Jeri presented the final budget for FY24/25 to the board.

Jeri presented the proposed budget for FY25/26 to the board.

New tax rate for Capital Local Levy shown for Grand County in Grand County as well as Grand County in San Juan County was presented. It was explained that although we are asking to increase our tax rate in this area, the amount collected overall will be less due to the higher tax rate by the state this year versus the rate last year.

Public comments - none

Close the Public Hearing at 6:46.

Moved by: Jenna Woodbury

Seconded by: Kathy Williams

Passed

Motion to approve the District Budget Revision for the fiscal

year 2024-25 school year.

Moved by: Dave Bierschied

Seconded by: Kathy Williams

Passed

Motion to approve the proposed tax rates as shown on the PT-693 entity tax forms subject to a Truth in Taxation Hearing and the final approval of the tax rates.

Moved by: Kathy Williams

Seconded by: Lauralee Green

Passed

Move to approve the proposed fiscal year 2025-26 District Budget subject to the final approval of the tax rates during the Truth in Taxation Hearing and the final approval of the tax rates.

Moved by: Jenna Woodbury

Seconded by: Kathy Williams

Passed

5. Items for Discussion

a. HMK/PreK Site Updates

Matt has been working with the contractors. A good amount of work has already taken place. The front round about is underway and demo inside has been mostly, if not completely, completed. Board members can contact the Superintendent to make an appointment to visit the site. Working on a bond, the contractor is doing great work to get that to happen quickly.

b. School Handbooks for SY25/26

Schools will present their handbooks for the upcoming school year.

[GPS Handbook 2025-2026 SY.pdf](#) 

[HMK 25-26 Student and Parent Handbook .pdf](#) 

- [5B1. HMK Code of Conduct.pdf](#) 
- [HMK Bully Prevention and Response.pdf](#) 
- [HMK Elementary Bully Prevention Curriculum Overview.pdf](#) 
- [HMK Bully Prevention Within School Wide PBIS.pdf](#) 

[MLHMS Parent Student Handbook 25-26.pdf](#) 

[GCHS Student Handbook 25-26.pdf](#) 

- We have had conversations about approving handbooks. The middle school and high school need to address the bell schedule in their handbooks to note the first bell rather than having only the tardy bell listed.
- Melissa thinks the handbooks do not need to approve handbooks because they are living document
- Credits required - it is now 36 credits for graduating students for the year 2029.
- The fee schedule needs to be updated for the GCHS handbook.
- Kathy questions whether we have a policy that lists credits and credit requirements, rather than just being written out in the policy.
- Look into policy EHA, to determine if we need to make changes to graduation requirements.
- Fees cannot be assessed for changing classes.
- Fees do not match in some areas on the fee schedule and in the handbook.

Move to Approve the School Handbooks.

Passed

No motion made.

c. New Proposed Cell Phone Policy

At the work session earlier this month, Superintendent, Mike McFalls discussed changing the district's cell phone policy. He presented the cell phone policy he would like to have put into place. A committee was put together at the request of the Board, to put together and present the new cell phone policy. That policy is attached for the Boards review.

[Grand County Personal Cell Phone-Device Usage Policy.pdf](#)



- Melissa would like to talk about the "procedure-like" policy tonight and come back at a later date to present an actual policy in policy format.
- Only Buffy was able to join as a teacher, there was not teacher representative for the middle school or the high school.
- Presented are the plans that were compiled by the principles and the idea that Mike presented.
- Jenna is interested in the high school lunch rule.
- The fees to get your phone back after it has been taken away due to use when not allowed, may not be legal.
- Melissa spoke with Matthew and his opinion is making the policy broad.
- Jenna likes the idea of consequences/discipline being the same across the board whether a 3rd grader or a Junior.
- Lauralee believes we should be setting our students up for success and by allowing there is be inconsistencies about when and where phones (and other personal devices) can be used that is not setting students up for success.
- It is believed that enforcement may be hard.
- Mike explains his idea about school IDs and phones to be used in conjunction - if you are on your phone where you shouldn't be then you hand over your phone and ID and pick them both up at the end of the day.

6. Staff & Community Reports

a. Board Committee Reports

Prevention/Great Coalition - Lauralee went to a wonderful meeting from the entire state. Learned what all of the areas are doing for kids across the board. Groups within different community partners entities for the kids in our community. Jenna went to the retreat in June at FCCBH in town.

b. Business Administrator Report

Matt is at training for High Reliability Schools.

- c. Community Coordinator Report
No report.
- d. Superintendent Report
The Superintendent will present his monthly report.
[BOE DIP and Super Eval Progress Final 24-25.docx.pdf](#) 
 - August 4th, 1.5 hours for a Marzano workshop.
 - Talked about the Stephen Covey book Trust and Inspire. Superintendents across the state are working through this book. Recommends to the board if they are interested in reading the book.
 - Superintendent's Cabinet members are going to be reading Extreme Ownership by Jocko Willink and Lief Babin.

7. Consent Agenda

- a. Minutes
[4-23-25 - Regular Board Meeting Minutes.pdf](#) 
[5-7-25 Regular Board Meeting Minutes.pdf](#) 
[5-14-25 - Regular Board Meeting Minutes.pdf](#) 
[5-28-25 - Regular Board Meeting Minutes.pdf](#) 
- b. Personnel
[June 2025 Personnel List.pdf](#) 
- c. Financial Reports
[May 2025 Detailed Check Register.pdf](#) 
[May 2025 Expenditure Report.pdf](#) 
[May 2025 Board Revenue Report.pdf](#) 
- d. Out of State Travel
[OOST - Mike and Holly.pdf](#) 
[OOST - Secondary Math Team.pdf](#) 
[OOST - Math Team.pdf](#) 

- e. Fraud Risk Assessment
[Fraud Risk Assessment.pdf](#) 
- f. Board Work Session and Regular Board Meeting Schedule
Potential Changes:
May BM ---> Tuesday, May 26th. Due to budget and then Sr Awards
June BM ---> Wednesday, June 24th. Due to final budget revisions with accurate tax rates from the State.
February ---> Wednesday, February 25. Due to second Winter Break. Only 12 month employees will be working
[25 26 Board Work Session and Regular Board Meeting Schedule.pdf](#) 
 - Check on deadline for May's meeting. Melissa believes that there may not be a deadline for that meeting and if not, we can move to the meeting to the first week of June.
 - June can be moved to the 24th.Move to approve the Consent Agenda without the Work Session and Board Meeting Schedule.

Moved by: Kathy Williams
Seconded by: Dave Bierschied

Passed

8. Possible Action Items

- a. Truth in Taxation
Decision to proceed with Truth in Taxation
[Grand County Form 693 -6-23-2025.pdf](#) 
[San Juan Co in GCSD Form 693 -6-23-2025.pdf](#) 
Move to Approve Proceeding with Truth in Taxation

Moved by: Kathy Williams
Seconded by: Lauralee Green

Passed

b. Fee Schedule for SY25/26

At the work session earlier this month, Business Administrator, Matthew Keyes presented the fee schedule for school year 25/26. The Board may now choose to approve the fee schedule.

[Grand SY 2025-26 Fee Schedule Clean.pdf](#) 

Move to approve the Fee Schedule for SY25/26.

Moved by: Kathy Williams

Seconded by: Jenna Woodbury

Passed

c. Cell Phone Policy

At the work session earlier this month, Superintendent, Mike McFalls discussed changing the district's cell phone policy. He presented the cell phone policy he would like to have put into place. A committee was put together at the request of the Board to come up with and present the new cell phone policy. The Board reviewed this policy earlier this evening. The Board may now choose to approve the proposed cell phone policy.

[Grand County Personal Cell Phone-Device Usage Policy.pdf](#)



Move to approve the cell phone policy as proposed by the Cell Phone Policy Committee.

No motion made.

9. Communications

- Lauralee - none
- Jenna - none
- Kathy - Jenna, Dave and Kathy went to the JLC Delegate Meeting. There was an electronic voting system. Huge focus on Special Education students.
- Dave - none
- Melissa - none

10. Advanced Planning

A calendar of upcoming events for the Board and important dates for the

District.

[Advanced Planning - June 2025.pdf](#) 

- Retreat starts at 9 at USU.
- Melissa won't be at Agenda Planning.
- Convert July Work Session to Regular Board Meeting at 5:15.
- No Clinical Safety.
- Cancel July 16 BM
- Leadership Academy - Kathy, Mike, Matt, Dave (Jenna if available space)
- San Antonio National School Board Conference - Mike, anyone else?
- USBA Conference - January - all going

Motion to recess.

Moved by: Kathy Williams

Seconded by: Dave Bierschied

Passed

Recess started at 8:45 pm

Recess ended at 8:52 pm

11. Executive Session

Motion to go into Executive Session for Negotiations and Character and Competency.

Moved by: Jenna Woodbury

Seconded by: Kathy Williams

Passed

Motion to come out of Executive Session.

Moved by: Jenna Woodbury

Seconded by: Lauralee Green

Passed

Executive Session ended at 9:32 pm.

12. Action Items as Per Executive Session

- a. Approval of Business Administrator Contract
The Board will review the new draft contract for Business Administrator, Matthew Keyes.

Move to Approve the contract for Business Administrator, Matthew Keyes, pending grammar changes and lawyer review.

Moved by: Jenna Woodbury

Seconded by: Kathy Williams

Passed

Kathy Williams made a motion to Adjourn the meeting.

Lauralee Green seconded the motion.

Meeting adjourned at 9:35 pm.