



BOARD MEETING

WEDNESDAY JULY 23, 2025 @ 7:00 PM
102 WEST FOREST STREET
BRIGHAM CITY, UT 84302

AGENDA

1. **WELCOME**
Chairman Jay Capener
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
Financial Chairman Lyle Holmgren
3. **DECLARATION OF CONFLICTS OF INTEREST (IF APPLICABLE)**
4. **CONSENT AGENDA**
 - 4.1 Adoption of Agenda
 - 4.2 Approval of Minutes – June 25, 2025
5. **APPROVAL OF FINANCIAL STATEMENTS – JUNE 2025**
Financial Chairman Lyle Holmgren
6. **ACTION ITEMS**
 - 6.1- Selection of committee members consisting of representatives from BRWCD and Brigham City for the purpose of continued negotiations with the district and the city – Chairman Jay Capener
 - 6.2- Time extension for Whites Valley change application – Steve Elliot
 - 6.3- Work truck order / purchase – Chance Baxter, General Manager
 - 6.4- South Willard pump house engineering / construction RFP – Chance Baxter, General Manager
7. **CLOSED SESSION**

Consideration to enter a closed session pursuant to one or more of the provisions of the Utah Open and Public Meeting Act 52-4-205

 - To discuss the character and professional competence of an individual pursuant to Utah Code § 52-4-205(1)(a)
 - To discuss the lease of real property, including strategy and valuation, pursuant to Utah Code § 52-4-205(1)(d).
8. **ACTION ON CLOSED SESSION**
 - 8.1- Consideration and possible approval of a salary adjustment for the General Manager based on performance review – Chairman Jay Capener
 - 8.2- Consideration and possible approval of the proposed contract renewal with Chanshare Farms, including any revised terms for water use and land lease, as discussed in closed session.
9. **PUBLIC COMMENT**
10. **TRUSTEE REPORTS**
11. **ADJOURNMENT**

NEXT MEETING: AUGUST 27, 2025

Persons with disabilities needing special assistance to participate should contact Chance Baxter at (435) 723-7034 no later than 48 hours prior to the meeting.