



BOARD MEETING
WEDNESDAY JULY 23, 2025 @ 7:00 PM
102 WEST FOREST STREET
BRIGHAM CITY, UT 84302

AGENDA

1. WELCOME

Chairman Jay Capener

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Financial Chairman Lyle Holmgren

3. DECLARATION OF CONFLICTS OF INTEREST (IF APPLICABLE)

4. CONSENT AGENDA

4.1 Adoption of Agenda

4.2 Approval of Minutes – June 25, 2025

5. APPROVAL OF FINANCIAL STATEMENTS – JUNE 2025

Financial Chairman Lyle Holmgren

6. ACTION ITEMS

6.1- Selection of committee members consisting of representatives from BRWCD and Brigham City for the purpose of continued negotiations with the district and the city – Chairman Jay Capener

6.2- Time extension for Whites Valley change application – Steve Elliot

6.3- Work truck order / purchase – Chance Baxter, General Manager

6.4- South Willard pumphouse engineering / construction RFP – Chance Baxter, General Manager

7. CLOSED SESSION

Consideration to enter a closed session pursuant to one or more of the provisions of the Utah Open and Public Meeting Act 52-4-205

- To discuss the character and professional competence of an individual pursuant to Utah Code § 52-4-205(1)(a)
- To discuss the lease of real property, including strategy and valuation, pursuant to Utah Code § 52-4-205(1)(d).

8. ACTION ON CLOSED SESSION

8.1- Consideration and possible approval of a salary adjustment for the General Manager based on performance review – Chairman Jay Capener

8.2- Consideration and possible approval of the proposed contract renewal with Chanshare Farms, including any revised terms for water use and land lease, as discussed in closed session.

9. PUBLIC COMMENT

10. TRUSTEE REPORTS

11. ADJOURNMENT

NEXT MEETING: AUGUST 27, 2025

Persons with disabilities needing special assistance to participate should contact Chance Baxter at (435) 723-7034 no later than 48 hours prior to the meeting.