

San Juan Health Service District Board Meeting Minutes

Date: April 17, 2025

Location: San Juan Health Building Conference Room, 735 S 200 W Blanding, UT

Opening of Regular Meeting

1. Call to Order

Allen called the meeting to order at 6:06 PM

- Board Members in Attendance: Allen Barry, Casey Veach, Steve Simpson, and Steph Williams
- Others in Attendance: Clayton Holt – CEO, Farley Crofts – CFO, Ashley Reynolds – CNO, Jimmy Johnson – COO, Nick Fox – SJCM Manager, Skyler Crofts – Deputy Recorder, and others as listed on guest list
- Absent: Doug Christensen

2. Approval of Board Minutes – January 16, 2025

January 16, 2025 meeting minutes will stand as written

3. Public Comment

No public comments were received during the meeting

4. Celebrations

Retirement of Laurie Schafer celebrated with reflections from board and staff

- Laurie was honored for 41 years of service in nursing and leadership
- Board and staff praised her critical leadership during past crises, especially when stepping in as interim CEO
- Her optimism, mentorship, and long-term commitment were celebrated through heartfelt tributes from board and staff

5. Vision Statement

The San Juan Health Vision Statement was read aloud by Steve

Old/New Business

1. Hospital Project Update (Clayton)

- Footers being formed; pours expected within the week
- Project remains ~8 weeks ahead of schedule due to pre-winter excavation

- Early contract signing helped avoid tariff hikes, resulting in ~\$300K–\$500K in estimated credits
- General contractor Wadman highly praised for staffing and execution
- Time-lapse webcam under development for construction monitoring

Financial/Statistical

1. CFO Report (Farley)

- Record-setting revenue: each of the first three months of 2025 exceeded \$3M
- Significant growth in skilled nursing, ER, pharmacy, and radiology
- Spanish Valley Clinic volumes down 10% due to provider gaps
- Interest on reserves at 4.4%, earning ~\$160K/month
- Clean financial audit completed successfully

2. 2024 Capital Equipment Budget

- No new capital equipment presented for approval at this meeting

3. Expenditure Review and Approval

- No additional expenditure approvals were required

Goal & Plan Review

1. Quarterly Review (Jimmy)

- Overall organization score: 2.78
- Customer service scores below target in several departments; 90-day reeducation plan being initiated
- Cash flow impacted by reimbursement delays despite strong billing volumes.

Administrative Report

1. CEO/CNO Report

CNO

- Skilled Nursing Patients:
 - Admissions continue in short bursts, with stable volume patterns. Patients typically need continued care before discharge
- Outpatient Procedures:
 - After a peak in mid-2024, volumes have stabilized—especially in oncology, with more consistent patient flow
- Surgical Services:
 - Dr. Salim is performing a wide range of procedures, including general surgery, endoscopy, and complex wound care
 - Orthopedics is thriving, with up to 3 joint replacements done in a single day—now a standard practice

- GYN Surgery is running smoothly under Dr. Henderson with 2–4 cases per visit, thanks to effective coordination
- Clinical Trends:
 - Decline in flu and COVID; RSV remains among pediatric patients
 - Notable trauma cases (paragliding, MVAs, horse accidents) involved major injuries
 - Psychiatric transfers are increasing and more complex
- Transfers:
 - MRI unavailability led to some transfers; in-house MRI expected to reduce these
- Process Improvements:
 - Standing orders in development for faster ER/inpatient response
 - Opioid prescribing remains conservative; use of tracking databases and patient alerts is effective

CEO

- Staffing updates include upcoming addition of Dr. Karaleen Anderson (Oct 2025) and Dr. Shaylor Bringham (2027)
- Locum coverage secured to address summer provider shortages
- Concerns expressed over Medicare Advantage payment delays and administrative burdens

Sub-Committee Reports

1. Medical Staff Report

Medical staff activity reviewed during CEO/CNO updates. No concerns noted

2. Credentialing

New Credentialing: N/A

Re-Credentialing:

- Motion: Casey Veach made the motion to accept the Medical Staff's Recommendation for re-credentialing the following:
 - Alana Klase-Freeman, PA-C
- Second: Paul Sonderegger
- Motion Passed: Unanimously

Delegated Credentialing:

- Motion: Casey Veach made the motion to accept the Medical Staff's Recommendation to approve the updated Schedule C-1 for the following services:
 - Tele-Crisis

- Tele-CCU
- Tele-Pharmacy
- Tele-Radiology
- Tele-Stroke
- Second: Paul Sonderegger
- Motion Passed: Unanimously

Policy Review & Approval

Motion: Casey Veach made a motion to approve the new, revised and unchanged policies as listed in the Board Packet

Second: Paul Sonderegger

Motion Passed: Unanimously

Closed Session

Motion: Paul Sonderegger made a motion to go into a closed session to discuss the character, professional competence, or physical or mental health of an individual at 7:47 PM

Second: Casey Veach

Roll Call Vote to enter closed session:

- Paul Sonderegger – Aye
- Casey Veach – Aye
- Stephen Williams – Aye
- Steve Simpson – Aye
- Allen Barry – Aye

Motion: Paul Sonderegger made a motion to go out of closed session at 8:44 PM

Second: Casey Veach

Motion Passed: Unanimously

Other Business

1. Next Meeting

Scheduled for May 15, 2025 in Monticello

2. Medical Staff Meeting

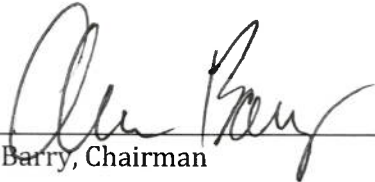
Scheduled for May 8, 2025

Adjournment

Motion: Paul Sonderegger made a motion to adjourn at 8:46 PM

Second: Casey Veach

Motion Passed: Unanimously



Allen Barry, Chairman

June 19th, 2025
Date