

Early Light Academy

Electronic Board Meeting Minutes

Wednesday, July 16, 2025



In Attendance: Jenn Lund, Brett Crocket, Ann Khong, Ashley Leishman, Penny Ramirez,

Excused: Candice Mitchell,

Others in Attendance: Stephanie Schmidt, Heidi Bauerle, Erin Winterton, Dawn Kawaguchi,

SCHOOL MISSION: THE MISSION OF THE EARLY LIGHT ACADEMY IS TO DELIVER A HIGH-QUALITY EDUCATION WITH A DEEP, RICH AND ENGAGING CURRICULUM UTILIZING EFFECTIVE INSTRUCTIONAL TECHNIQUES AND EMPHASIZING HISTORY, TAKING OUR STUDENTS FROM THE STONE AGE TO THE SPACE AGE, THE INFORMATION AGE AND BEYOND.

SCHOOL VISION: UNDERSTANDING HISTORY SHEDS LIGHT ON OUR FUTURE. OUR ACTIONS TODAY WILL IMPACT OUR TOMORROW.

MINUTES

8:34 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Jenn Lund

PUBLIC COMMENT

- This was the second public comment period for the Amended 2025-2026 Fee Schedule.

CONSENT ITEMS

- June 18, 2025 Board Meeting Minutes – There was no further discussion. **Jenn Lund made a motion to approve the consent items. Brett Crockett seconded the motion. The roll call votes were as follows:**

Jenn Lund – Aye

Brett Crockett – Aye

Ann Khong – Aye

Ashley Leishman – Aye

Penny Ramirez – Aye

Motion passed unanimously.

VOTING ITEMS

- Amend 2025-2026 Fee Schedule – Stephanie Schmidt informed the board that they have added a ballroom dance fee and added PE to the “elected course fees” due to consumables and provided shirts for equity reasons.
- Property & Liability Insurance Renewal – Jenn Lund stated that the property and liability insurance is a required renewal. Director Schmidt added that she has been working with Gabe on this.

Jenn Lund made a motion to approve the following items:

- ✓ Approve the Amended 2025-2026 Fee Schedule; and

- ✓ **Approve the renewal of the school's insurance policies with Wright Specialty and Palomar.**

Ann Khong seconded the motion. The roll call votes were as follows:

Jenn Lund – Aye
Brett Crockett – Aye
Ann Khong – Aye
Ashley Leishman – Aye
Penny Ramirez – Aye

Motion passed unanimously.

OTHER BUSINESS ITEMS

- Calendaring
 - ✓ Schedule August 27th Electronic Board Meeting [KTC Agreement] – Stephanie Schmidt stated that we are still working out the details internally and will need to meet with Kensington. The addendum will expire on August 30th so we will get agreement out to the board prior to our meeting on August 27th so that Director Schmidt can answer any questions the board may have. Dawn will send out a calendar invite for this meeting and the rest of the meetings by the end of the week.
 - ✓ Next PreBoard Meeting – September 3rd @ 10:30 a.m.
 - ✓ Next Board Meeting – September 17th

8:42 AM – Jenn Lund made a motion to ADJOURN. Ann Khong seconded the motion. The roll call votes were as follows:

Jenn Lund – Aye
Brett Crockett – Aye
Ann Khong – Aye
Ashley Leishman – Aye
Penny Ramirez – Aye

Motion passed unanimously.