

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 17th day of July 2025
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Dan Morzelewski
Patti Hansen
Bart Hopkin

Staff Present:

Ben Hill Lyse' Durrant
Andrew Davis Bonnie Lee
Madie Durrant Kevin Suchey
Allie Brown

A work session was held on July 16, 2025, at 3:15 PM. During the session, Mr. Hill provided a mid-year update and review. Ms. Brown and Mr. Hill gave an update on the CHPRSA logo design. The board also discussed items listed on the General Board Meeting agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Pledge of Allegiance

- Ms. Brown led the Pledge of Allegiance.

B. Review and Approval of June 2025 General Board Meeting Minutes – Dan Morzelewski

- After review, Mr. Hopkin made a motion to approve the June 2025 General Board Minutes. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen and Mr. Hopkin voting “Yes.

C. Review and Approval of the Financial Statement for June 2025 – Ben Hill

- Mr. Hill presented the Financial Statement for June 2025 to the Board.
- After review, Ms. Hansen made a motion to approve the June 2025 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin “Yes.”

D. Review and Approval of Accounts Payable Selected Entries for June 2025 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for June 2025 to the Board.
- After review, Mr. Hopkin made a motion to approve the June 2025 Accounts Payable Selected Entries. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Public Comment

- Jen Cottam introduced herself to the board as a candidate for District 2 in the upcoming election.

B. Board District Representation Reports – Trustees

- Ms. Hansen informed staff that a recent city survey showed strong public appreciation for the importance of parks and recreation in Cottonwood Heights.
- Mr. Hopkin thanked the Parks staff for resolving the sprinkler issue at Antczak Park.

C. Safety Updates – Audrey Durfee

- No Safety meeting to report on in July.

D. Executive Directors Report – Ben Hill

INFORMATION & UPDATES

- 2025 CHRC Master Plan | VCBO | McKinstry
 - Regular Meeting Update | Tuesday, July 29th
 - SLCO | ZAP Application | Call for Applications | September 2025
- Ice Arena Closure for Maintenance:
 - Sunday, June 22nd – Saturday, July 26th
 - Ice Rink Cooling Tower | Ice Plant Exhaust
- New Cardio Equipment | Cardio Room Closure:
 - Monday, August 4th – Friday, August 15th

- Indoor Pool Closure for Annual Maintenance:
 - Monday, August 18th – Monday, September 1st
- CHPRSA Full-Time Recruitment:
 - David Sabic | Parks Supervisor
- CH2 | Report on Wednesday, July 9th Meeting:
 - Butler Park Walkthrough | City and School District | Butlerville Days
 - Butlerville Days | Thursday, July 24th – Saturday, July 26th
 - Mayor’s Pickleball Cup | Tuesday, July 15th – Friday, July 25th
 - Parade | Saturday, July 26th | 9AM
 - Free Ice Skating | Saturday, July 26th | 1 – 3PM
 - VIP Dinner | CHRC | Saturday, July 26th | 4:30 – 6PM
- Other Business:
 - 50th Annual CHAT Invitational Swim Meet | June 18th – June 21st
 - CHPR Foundation | Golf Committee Meeting | June 24th
 - CH Park, Trails, and Open Space | Committee Meeting | June 25th
 - Mike Johnson’s Farewell | Open House | June 30th
 - CHRC | Facility Master Plan Meeting | July 1st
 - Edy Wright’s Memorial Rock | Golden Hill’s Park | July 2nd
 - Inter-Local Exhibit Presentation | Cottonwood Heights City | 110% | July 8th

E. Information and Discussion regarding a lease for new cardio equipment through Zions Bank – approved during the 2025 budget process – Ben Hill

- Mr. Hill gave the Board an update regarding a lease the new cardio equipment through Zions Bank.
- To be brought back in Special Business

Special Business

A. Consideration and Recommendation to Approve the lease agreement with Zions Bank for Cardio Equipment- Resolution 2025-14

- After review, Ms. Hansen made a motion to Approve the lease agreement with Zions Bank for Cardio Equipment – Resolution 2025-14 pending our Attorneys approval. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen and Mr. Morzelewski voting “Yes.”

Meeting Adjourned

Next meeting of the Board will be held August 20, 2025 @ 4pm