

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center – Ballroom
5658 S Cougar Ln (4800 W), Kearns, Utah

July 17, 2025

WORKING MEETING

4:30 PM

1. General discussion and future agenda items
2. Committee Reports
3. Manager Reports – Written Report Only
 - Aquatics Report – Accident Report
 - Operations - Membership Report, Attendance/Incident Report Summary/Closure Report
 - Facilities
 - HR
 - Recreation
4. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

5:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Citizen's Comments
4. Manager Reports
5. Discussion and Approval by Vice-Chair for Chair to Attend Athletic Business Conference
6. Discussion of Rec Center
7. Discussion on Timing of Board Increase
8. Discussion of Possible Action to Property Tax Increase
9. Discussion and Possible Approval of McKinstry Proposal
10. Discussion and Possible Approval of Comp Pool Project
11. Discussion and Approval of Intent to De-Annex – Resolution # 2025-04
12. Executive Director Report
13. Consideration and Recommendation to Approve Expenditures over \$60,000
14. Approval of Minutes
 - June 18, 2025 – Working Board Meeting
 - June 18, 2025 – Regular Board Meeting
15. Payables and Financials
 - Ratify July 8, 2025, Payables
 - Approval of July 17, 2025, Payables
 - Approval of June Financials
 - Approval of Balance Sheets from January, February and March 2025
16. Closed Meeting to Discuss Executive Director Annual Review
17. Approval of Executive Director Annual Review

Adjourn

6:30 PM

POSSIBLE CLOSED MEETING

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 801-966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees participating via electronic means.

Aquatics Department

Board Report

Brad Peercy

July 16, 2025



- Accidents/Water Rescues – As you can see on the reports, we had 19 accidents reported and 18 water rescues in the month of June. The lifeguards are doing a great job keeping our patrons as safe as possible.
- Group Swimming Lessons – Our June 9-26 set had 629 students and our Saturday only set in June had 173 students. Combined this is 802 students compared to 669 in 2024. Year to date we have taught 2,414 students in group lessons compared to 2,1398 at this point last year. Reports included.
- Private Lessons – We taught 398 thirty minute private lessons in June of 2025 compared to 388 in June of 2024. Year to date we have taught 1,272 privates compared to 1,483 at this point in 2024. Report included.
- Water Aerobics - The month of June had 1,150 patrons compared to 1,113 in 2024. Report included.
- KYAT – Kearns Youth Aquatic Team has 155 swimmers on the team this month compared to 150 in June of 2024. Report included.
- Long Course State Championships – This week (July 10-12) we are hosting the Long Course Senior State swim meet for mostly 15 & older swimmers and next week (July 17-19) we are hosting the Age Group State Swim meet for 14 & younger swimmers. These are both prelim/finals meets and involve about 500 swimmers in each meet. Every club in the state is here. We have a great facilities for these events and everyone involved appreciates our support of competitive swimming.
- Upcoming large Aquatic Events and activities at our facility:
 - July 10-12 – Utah Senior LC Swimming Championships
 - July 17-19 – Utah Age Group (14U) LC Swimming Championships
 - July 31 – National Lifeguard Day
 - August 2 - URPA Lifeguard Games
 - Aug 18-Oct 25 – Kearns Fall Youth Water Polo League (mostly Sat games)
 - September 8 – Cardboard Boat Races.
 - September 28 – USA Water Polo ODP Camp
 - October 18-19 – Collegiate Water Polo Association Men’s Rocky Mtn Div.

- November 5 – Kearns HS Relay Invitational
- November 15-16 – USA Water Polo ODP Camp
- November 22 – Bingham HS Invitational Swim Meet
- December 5 - USA Water Polo ODP Camp
- December 29-31 – 60th Annual Kearns Holiday Open Swim Meet

Accident Reports

Date	Time	Time to Treat	Age	Type of Injury	How injury sustained	Place of Incident
06/02/2025	447p	3	30	Seizure	Low blood sugar	Outdoor Rec
6/4/2025	530p	5	10	Scrapped leg	Jumping	Outdoor Rec
06/06/2025	645p	5	68	scrapped back and hand	Slipped	Indoor Rec
06/07/2025	between 7a-12]	?	7	Stubbed toe	Running	50 Meter
06/07/2025	450p	30	16	Tingling back and legs	Landing wrong off dive	Dive Tank
6/10/2025	1240p	5	?	Broken nail	?	Outdoor Rec
06/10/2025	330p	10	10	Bee Sting	bee sting	Dive Tank
6/10/2025	627p	13	2	Seizure	epilepsy	Outdoor Rec
6/10/2025	510p	20	11	broken tooth	hit in the head by friend	Outdoor Rec
6/12/2025	255p	6	10	scrapped knee	running at splash	Splash Pool
6/14/2025	11a	15	16	Cut toe	Kicked starting block	50 Meter
6/15/2025	12-5	10	5	bloody nose	landed wrong	Splash Pool
6/18/2025	850a	5	16	strained wrist	happened off site	Outdoor Rec
6/18/2025	230p	10	6	cut on nose and bloody nose	fell off chair	Other
6/19/2025	220p	5	13	Cut toe	cut on pool drain	Indoor Rec
6/19/2025	330p	5	12	sunscreen in eye	sprayed sunscreen in eye	Outdoor Rec
6/20/2025	818p	5	17	stubbed toe	couldn't get information	Indoor Rec
6/27/2025	625p	10	42	Dislocated shoulder	Landing wrong off dive	Dive Tank
6/28/2025	410p	7	8	Bloody nose	swam into pole	Indoor Rec

Water Rescue Reports

Date	Time	Time to Treat	Age	Type of Injury	How injury sustained	Place of Incident
6/4/2025	405p	5	9	Active Drowning	No lifejacket	Indoor Rec
06/05/2025	533p	5	3	Distressed Swimmer	No lifejacket	Outdoor Rec
06/06/2025	906p	5	9	Distressed Swimmer	non swimmer	Dive Tank
06/07/2025	707p	5	7	Distressed Swimmer	non swimmer	Outdoor Rec
06/07/2025	330p	5	33	Active Drowning	non swimmer	Dive Tank
06/08/2025	445p	5	7	Active Drowning	non swimmer	Outdoor Rec
06/08/2025	450p	5	7	Distressed Swimmer	non swimmer	Outdoor Rec
6/11/2025	425p	5	6	Distressed Swimmer	non swimmer	Indoor Rec
6/11/2025	213p	5	8	Distressed Swimmer	non swimmer	Outdoor Rec
6/12/2025		5	10	Active Drowning	air knocked out of him	Dive Tank
6/13/2025	710p	5	8	Other	Pretend, but guard went i	Outdoor Rec
6/14/2025	415p	5	13	Active Drowning	non swimmer	Dive Tank
6/18/2025		5	12	Active Drowning	non swimmer	Dive Tank
6/25/2025	756p	5	11	Active Drowning	non swimmer	Dive Tank
6/26/2025	220p	5	7	Active Drowning	non swimmer	Dive Tank
6/27/2025	615p	5	6	Distressed Swimmer	non swimmer	Indoor Rec
6/28/2025	617p	5	9	Active Drowning	non swimmer	Dive Tank
6/30/2025	740p	5	7	Active Drowning	non swimmer	Dive Tank

AQUATIC PROGRAM PARTICIPATION REPORT

SET #8 (Summer 1): June 9 - 26, 2025											
CLASS NAME	M/W AM		M/W PM		T/TH AM		T/TH PM		SET TOTALS		
	# of Classes	# of Students	Avg. Class size								
Guppy 3-5	7	34	2	8	4	15	3	12	16	61	3.81
Guppy 6+	2	6	1	2	3	6	2	5	8	17	2.13
Clownfish 3-5	7	34	4	15	5	20	5	11	21	80	3.81
Clownfish 6+	4	15	4	16	3	11	4	12	15	38	2.53
Sting Ray 3-5	7	30	2	6	4	5	4	10	18	48	2.67
Sting Ray 6+	5	25	4	16	5	17	5	13	17	50	2.94
Eel 3+	5	17	4	18	5	19	3	8	17	44	2.59
Seal 3+	4	13	1	2	4	15	5	17	14	45	3.21
Barracuda 3+	3	18	2	5	3	9	3	6	11	33	3.00
Sea Lion 3+	3	11	1	1	2	3	4	8	10	22	2.20
Dolphin 3+	3	10	3	9	4	9	4	4	14	23	1.64
Whale 3+	2	7	3	9	2	2	3	5	10	14	1.40
Shark 3+	3	7	2	3	3	5	3	9	11	21	1.91
TOTALS	55	227	33	110	47	136	48	120	183	593	3.2
Waterbabies	0	0	0	0	0	0	0	0	0	0	
Adaptive	4	4	0	0	4	4	0	0	8	8	1.00
Jr. Marlins	0	0	0	0	0	0	1	10	1	10	10.00
Jr. Dive	0	0	0	0	2	8	0	0	2	8	4.00
Jr. Polo	0	0	1	10	0	0	0	0	0	0	
TOTALS	4	4	1	10	6	12	1	10	11	26	2.4
GRAND TOTAL:	59	231	34	120	53	148	49	130	195	629	3.2

AQUATIC PROGRAM PARTICIPATION REPORT

June/ Monthly	June 7-28, 2025				
<u>CLASS NAME</u>	Saturday AM		SET TOTALS		
	# of Classes	# of Students	# of Classes	# of Students	Avg. Class size
Guppy 3-5	2	8	2	8	4.00
Guppy 6+	2	4	2	4	2.00
Clownfish 3-5	3	13	3	13	4.33
Clownfish 6+	2	10	2	10	5.00
Sting Ray 3-5	2	3	2	3	1.50
Sting Ray 6+	2	10	2	10	5.00
Eel 3+	2	8	2	8	4.00
Seal 3+	2	7	2	7	3.50
Barracuda 3+	2	3	2	3	1.50
Sea Lion 3+	1	1	1	1	1.00
Dolphin 3+	1	2	1	2	2.00
Whale 3+	0	0	0	0	
Shark 3+	0	0	0	0	
TOTALS	21	69	21	69	3.3
Waterbabies	3	29	3	29	9.67
Adaptive	4	4	4	4	1.00
Adults	2	15	2	15	7.50
Daycare Group	10	56	10	56	5.60
TOTALS	19	104	19	104	5.5
GRAND TOTAL:	40	173	40	173	4.3

AQUATIC GROUP LESSON PARTICIPATION TOTALS

2025 Sets		3 Week Sets	Monthly Sets	Total	
Winter 1	1	92	95	187	Jan
Winter 2	2	112	96	208	Jan/Feb
Winter 3	3	127	0	127	Feb/Mar
Winter 4	4	172	110	282	Mar
Spring 1	5	169	120	289	Apr
Spring 2	6	199	0	199	Apr/May
Spring 3	7	176	144	320	May
Summer 1	8	629	173	802	Jun
Summer 2	9		0	0	Jun/Jul
Summer 3	10			0	Jul
Summer 4	11		0	0	Jul
Summer 5	12			0	Aug
Summer 6	13		0	0	Aug
Fall 1	14		0	0	Aug/Sept
Fall 2	15			0	Sept
Fall 3	16		0	0	Sept/Oct
Fall 4	17			0	Oct
Fall 5	18			0	Nov
Fall 6	19			0	Dec
TOTALS		1676	738	2414	

GROUP LESSON COMPARISON

Set	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
1	157	20	167	157	52	104	0	172	225	197	187
2	249	195	244	191	191	192	229	0	166	114	208
3	237	248	283	242	195	331	211	185	312	232	127
4	278	307	362	311	217	357	263	202	390	284	282
5	300	346	326	200	271	0	429	36	388	211	289
6	298	298	224	314	344	0	394	205	267	158	199
7	276	224	378	345	368	0	321	268	408	274	320
8	270	240	388	302	386	0	515	899	880	669	802
9	863	961	1091	900	1003	775	1085	873	649	473	0
10	923	959	1079	988	997	759	1038	1016	527	437	0
11	813	834	1003	789	936	633	793	506	470	227	0
12	360	421	458	314	257	503	452	264	199	269	0
13	272	360	350	278	266	290	261	367	377	193	0
14	256	304	258	149	292	201	196	363	176	128	0
15	269	294	195	150	120	215	245	197	307	210	0
16	261	232	232	131	195	227	299	312	99	191	0
17	115	163	159	113	125	0	234	92	115	114	0
18									19	174	0
19									190	47	0
20									85	0	0
Grand Total	6197	6406	7197	5874	6215	4587	6965	5957	6249	4602	2414

AQUATIC PRIVATE LESSON PARTICIPATION TOTALS

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	277	485	394	375	252	418	326	366	201	172
February	376	496	401	393	253	390	449	401	206	183
March	438	808	407	507	0	516	419	253	194	171
April	571	600	450	405	0	542	558	257	220	177
May	546	766	498	449	0	679	564	347	274	171
June	971	830	802	624	303	903	649	542	388	398
July	1091	1005	831	858	348	895	711	507	430	
August	894	684	759	581	489	675	786	306	380	
September	490	451	460	425	324	644	436	216	204	
October	489	458	470	344	377	475	395	281	156	
November	443	423	370	300	97	453	258	477	127	
December	344	297	208	269	179	410	323	248	107	
TOTAL	6930	7303	6050	5530	2622	7000	5874	4201	2887	1272

2025 Water Fitness Class Attendance

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
6:00 AM	303	257	226	260	241	235	0	0	0	0	0	0	1,522
8:45 AM	673	567	563	597	564	598	0	0	0	0	0	0	3,562
10 AM	194	177	165	201	169	175	0	0	0	0	0	0	1,081
8:15 PM	148	113	147	170	114	142	0	0	0	0	0	0	834
2025	1,318	1,114	1,101	1,228	1,088	1,150	0	0	0	0	0	0	6,999
6:00 AM	199	253	227	219	227	234	268	310	264	316	284	280	3,081
8:45 AM	519	622	566	659	638	529	614	655	587	660	621	618	7,288
10 AM	226	227	227	245	213	204	194	233	164	202	142	170	2,447
8:15 PM	70	45	90	87	98	146	160	184	114	123	82	58	1,257
2024	1,014	1,147	1,110	1,210	1,176	1,113	1,236	1,382	1,129	1,301	1,129	1,126	14,073
6:00 AM	159	158	129	135	205	285	187	219	175	205	179	184	2,220
8:45 AM	518	518	545	470	580	619	537	594	523	544	517	438	6,403
10 AM	225	190	198	194	233	228	229	292	233	232	189	166	2,609
8:15 PM	65	63	90	44	107	145	134	150	133	67	57	34	1,089
2023	967	929	962	843	1,125	1,277	1,087	1,255	1,064	1,048	942	822	12,321
6:00 AM	102	95	150	125	128	145	127	126	158	170	159	139	1,624
8:45 AM	375	351	453	435	512	489	505	632	569	538	463	473	5,795
10 AM	193	216	317	242	294	252	230	265	257	214	221	171	2,872
8:15 PM	115	161	150	113	129	175	158	215	72	78	56	38	1,460
2022	785	823	1,070	915	1,063	1,061	1,020	1,238	1,056	1,000	899	821	11,751
6:00 AM	227	240	242	229	233	208	218	207	164	125	101	77	2,271
8:45 AM	356	332	408	414	517	578	598	593	508	494	399	396	5,593
10 AM	117	128	202	223	223	270	265	283	239	216	208	213	2,587
8:15 PM	34	0	0	0	0	150	189	221	211	155	110	71	1,141
2021	734	700	852	866	973	1,206	1,270	1,304	1,122	990	818	757	11,592
2020	1248	1123	538	0	0	666	752	849	816	884	669	801	8,346
2019	1183	1033	1272	1275	1216	1432	1604	1475	1177	1073	1013	1104	14,857
2018	1192	1055	1205	1199	1271	1287	1298	1485	1378	1439	1120	1188	15,117
2017	957	1143	1401	1256	1288	1266	1150	1335	1018	1048	977	1097	13,936
8-YR AVG	1,010	994	1,051	946	1,014	1,164	1,177	1,290	1,095	1,098	946	965	12,749

Kearns Youth Aquatic Team
Monthly Participation

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	127	156	123	147	110	112	110	124	121	118	100
February	132	154	138	152	119	122	122	142	141	116	102
March	143	155	141	151	120	108	174	173	155	152	135
April	148	154	141	154	118	0	167	178	148	153	128
May	158	153	152	161	118	98	172	179	163	149	125
June	189	159	174	148	152	142	186	209	179	150	155
July	185	167	173	150	153	140	192	217	183	170	
August	187	164	154	138	128	136	179	202	173	151	
September	169	160	162	134	115	153	170	170	136	118	
October	154	141	144	129	98	109	119	130	130	105	
November	162	138	147	109	98	110	118	126	117	106	
December	147	133	147	106	104	117	119	112	115	103	



Operations Division

Board Report

Sam Page

July 2025

Security

9 - Incidents in June

- Underage Intoxication/Underage Vaping
- Pedophile
- Theft
- Trespass
- Possible firearm
- Accidental confrontation
- Altercation

Admissions

61,525 - Total admission for June 2025

65,312 - Total admission for June 2024

Member admits – 30,385

Member admits – 26,240

General admits -30,496

General admits -38,579

Oval track – 607

Oval track – 458

Public skate – 37

Public skate - 35

Memberships June 2025

New memberships – 91 in-house / online - 83

Renewed memberships from – 102 in-house / online – 15

Summer only – 32

10% off mailer coupon - 17

Cancelled memberships – 16

Total membership processed/cancelled in June - 340

Operations – nothing to report

Daily Admissions Report
June 2025

Scan date	Member admits	General admits	Daily Totals
1	472	1,622	2,094
2	1292	584	1,876
3	1106	555	1,661
4	1078	587	1,665
5	1014	456	1,470
6	985	991	1,976
7	732	1,685	2,417
8	392	1,500	1,892
9	1426	924	2,350
10	1437	1,112	2,549
11	1408	1,111	2,519
12	1227	858	2,085
13	1087	1,345	2,432
14	647	1,611	2,258
15	251	848	1,099
16	1328	833	2,161
17	1117	866	1,983
18	1265	950	2,215
19	1377	1,676	3,053 Juneteenth
20	1128	1,437	2,565
21	644	1,500	2,144
22	230	532	762 high of 65 degrees
23	557	312	869
24	1315	557	1,872
25	1181	834	2,015
26	1210	751	1,961
27	1031	1,045	2,076
28	1729	1,435	3,164
29	322	1,128	1,450
30	1397	851	2,248
Total	30,385	30,496	60,881

37 Skate totals

607 Track totals

61,525 Grand Total



KOPFC Closure and Schedule Change Report

No.	Department	Closure Start Date	Closure End Date	Area and Activity Closed	Reason for Closure
		January			
		No closure			
		February			
Facilities		Monday, February 10, 2025	Friday, February 21, 2025	Sauna	Remodel (replacing wood slats, heating unit)
		March			
Facilities		Monday, March 3, 2025	Thursday, March 6, 2025	Women's locker room	New lockers being installed
		April			
		No closure			
		May			
		Tuesday, May 27, 2025	Wednesday, May 28, 2025	outdoor rec pool	plaster work on new play feature slide
		June			
		No closure			
		July			
		August			
		September			
		October			
		November			
		December			

Facilities Division

Board Report

Kurt Warren

July 2025



- We added new locksets and pad locks to the new storage containers.
- We had CCI Mechanical troubleshoot our temperature sensor and compressor issue on our main building roof top unit. And try to troubleshoot the administration roof top unit.
- We had Spectrum replace some bad Alarm Panel batteries.
- We had the Health Department come out and do their annual Pool and Equipment Room Inspection.
- We did have a coupling break on Indoor Activity Pool Backwash valve, luckily it broke after we backwashed the sand filters and we were able to use the waste line coupler until the new coupler came in the next week.
- We had Sugar House Industries repair more shade sails.
- We did have to replace the seal and gasket for the Hot Water Circulation Pump.
- We did have Stratton & Bratt increase the ChlorKing feeder tube to the Dive Pool hopefully to prevent the peristaltic pump tubes from breaking so often. We also had Stratton & Bratt install new electrode cell stacks for our Indoor Activity ChlorKing.
- We coordinated with Stapp Construction on closing our front entrance from July 6th-10th for drainage improvements and open the gate to Morning Breeze Drive so patrons/vendors/employees could access the main parking lot.
- We did receive a landscape design for Cougar Lane/Ed Main. And we did receive a quote from Utah Wildflower Co. that might be over the rebate amount of \$81,570.00 from the Jordan Valley Water Conservancy District. We are waiting for another couple of quotes from other landscape companies before moving forward with approval from the Board.

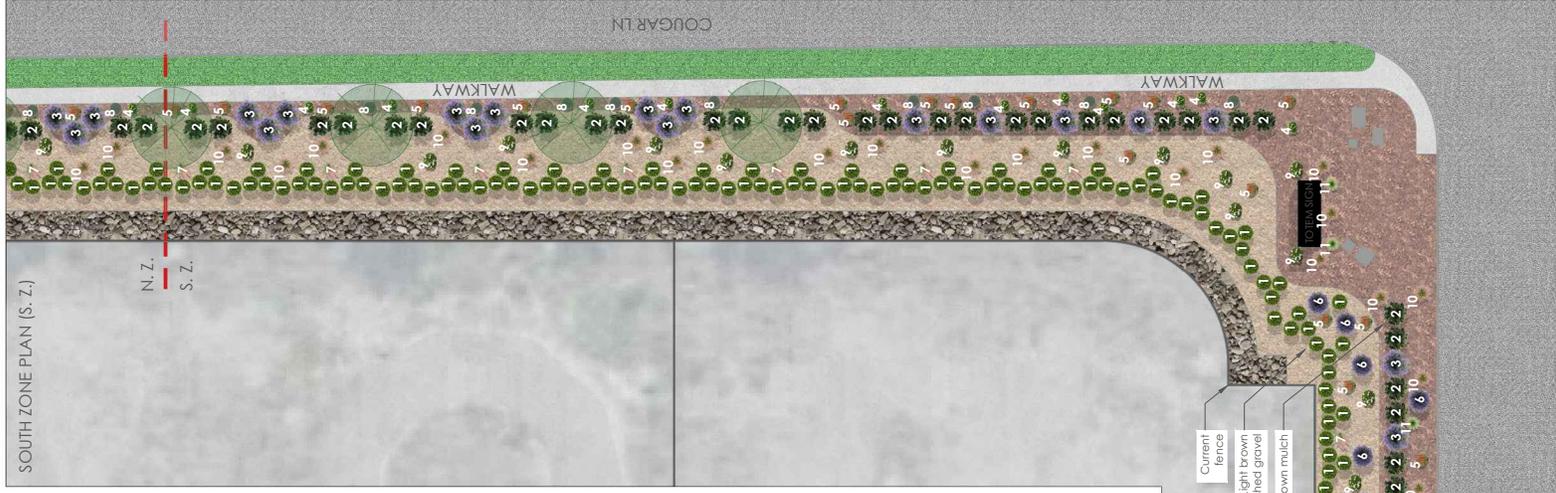
Recommendations:

- The design provides a sketch with measurements of the site but does not offer detailed construction information.
- The design displays young-sized plants, but their placement considers their growth and mature size.
- A French drain system is proposed for the flood-prone area of the parking lot. This method allows water to permeate through the asphalt, preventing large accumulations of water. For this system, different layers of gravel must be used to provide space for the water to drain into the pipe.

KURT'S PLANT LIST

Total plants in design: 682

	Rhamnus californica <i>Rhamnus californica</i> 'Eve Case' Amount: 83 Buckthorn-like shrub		Green Mountain Boxwood <i>Buxus sempervirens</i> 'Green Mountain' Amount: 287 Back privacy hedge - Main evergreen
	Western Sundancer Daisy <i>Tetranæus acutis</i> Amount: 44 Low-maintenance flowering		California Lilac <i>Genoathus griseus</i> var. <i>horizontalis</i> 'Yankee Point' Amount: 52 Buckthorn-like groundcover shrub
	Desert Sage <i>Salvia dorrii</i> Amount: 17 Low-maintenance flowering		Pineleaf Penstemon <i>Penstemon phillidius</i> Amount: 44 Low-maintenance flowering
	Showy Fleabane <i>Erigeron speciosus</i> Amount: 27 Low-maintenance flowering		Red Yucca <i>Hesperaloe parviflora</i> Amount: 20 Low-maintenance flowering
	Seep Muhly <i>Muhlenbergia reverchonii</i> Amount: 47 Low-maintenance ornamental grass		Yarrow - native variety <i>Achillea millefolium</i> Amount: 40 Low-maintenance flowering
	Blue Grama Grass <i>Bouteloua gracilis</i> Amount: 21 Low-maintenance ornamental grass		Bottlebrush <i>Chorizanthe</i> Amount: 10 Low-maintenance flowering



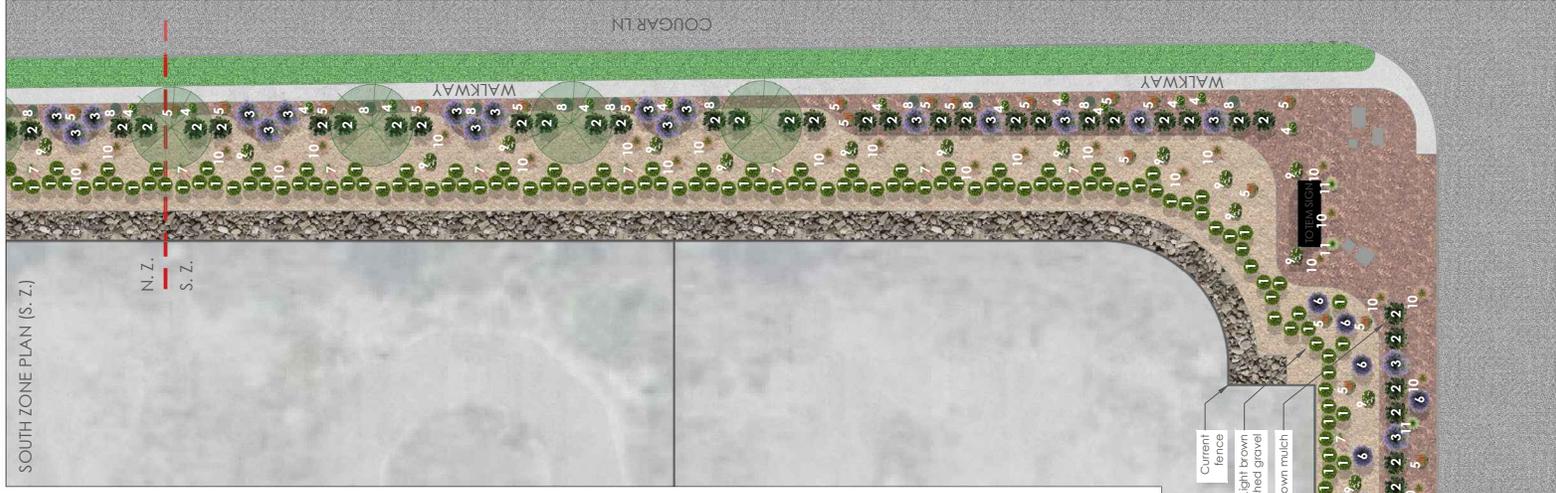
Recommendations:

- The design provides a sketch with measurements of the site but does not offer detailed construction information.
- The design displays young-sized plants, but their placement considers their growth and mature size.
- A French drain system is proposed for the flood-prone area of the parking lot. This method allows water to permeate through the asphalt, preventing large accumulations of water. For this system, different layers of gravel must be used to provide space for the water to drain into the pipe.

KURT'S PLANT LIST

Total plants in design: 682

	Rhamnus californica <i>Rhamnus californica</i> 'Eve Case' Amount: 83 Buckthorn-like shrub		Green Mountain Boxwood <i>Buxus sempervirens</i> 'Green Mountain' Amount: 287 Back privacy hedge - Main evergreen
	Western Sundancer Daisy <i>Tetranæus acaulis</i> Amount: 44 Low-maintenance flowering		California Lilac <i>Geonanthus griseus</i> var. <i>horizontalis</i> 'Yankee Point' Amount: 52 Buckthorn-like groundcover shrub
	Desert Sage <i>Salvia dorrii</i> Amount: 17 Low-maintenance flowering		Pineleaf Penstemon <i>Penstemon phyllitis</i> Amount: 44 Low-maintenance flowering
	Showy Fleabane <i>Erigeron speciosus</i> Amount: 27 Low-maintenance flowering		Red Yucca <i>Hesperaloe parviflora</i> Amount: 20 Low-maintenance flowering
	Seep Muhly <i>Muhlenbergia reverchonii</i> Amount: 47 Low-maintenance ornamental grass		Yarrow - native variety <i>Achillea millefolium</i> Amount: 40 Low-maintenance flowering
	Blue Grama Grass <i>Bouteloua gracilis</i> Amount: 21 Low-maintenance ornamental grass		Bottlebrush <i>Chorizanthe</i> Amount: 10 Low-maintenance flowering



5624 S Cougar Ln, Kearns

bsingh@kopfe.com

kschmidt@kopfe.com

Utah Wildflower Co.

Xeriscaping

Work that will be provided:

<ul style="list-style-type: none"> - <u>Irrigation</u> - 5 Commercial Pressure Reducers and Valves. - Point Source Drip for all new plants. - In-Line Drip for Existing Trees. 	<ul style="list-style-type: none"> - \$13,000
<ul style="list-style-type: none"> - <u>Plant Scope</u> - 395 Plants - Revised - 287 Shrubs - Revised - Selected for the design of emails. 	<ul style="list-style-type: none"> - \$31,650
<ul style="list-style-type: none"> - <u>Mulch Installation</u> - 3 inches to be spread out. 	<ul style="list-style-type: none"> - \$7,000
<ul style="list-style-type: none"> - <u>Weed barrier LABOR:</u> - Materials are included. - Only the installation is quoted. 	<ul style="list-style-type: none"> - \$7,000
<ul style="list-style-type: none"> - <u>1. Gravel:</u> - Area for drainage - Use the existing gravel on site to surround the drain basin, so it doesn't drain mulch. 	<ul style="list-style-type: none"> - \$800

<ul style="list-style-type: none"> - <u>2. Gravel:</u> - 2 to 3 inch Western Hills Cobble. <div style="text-align: center;">  <p>2" to 3" Western Hills Cobble</p> </div> <ul style="list-style-type: none"> - 	<ul style="list-style-type: none"> - \$15,000
<ul style="list-style-type: none"> - <u>French Drain</u> - <u>Depicted area in design.</u> 	<ul style="list-style-type: none"> - \$2,000
<ul style="list-style-type: none"> - <u>Demolition:</u> - Depending on when we break ground, the extent of weed growth and the amount of prep work required will need to be assessed on-site at that time. Based on current conditions, we anticipate that dirt will also need to be hauled away alongside the concrete to ensure we can bring in 3 inches of new material. This depth is necessary to meet the rebate program's requirements for proper material installation and plant coverage. - You can find the quote for this scope of work listed at the bottom of the bid under the "Options" section, item number 4. - 	<ul style="list-style-type: none"> - TBD

Total: \$76,450

Options:

1. **Rebate approved design: \$400**
2. **Meeting with plant specialist and plant list, and design creation: \$2,500**
3. **Boulders: To be dug and installed: 30 - \$15,000**

4. 3-inch dig around concrete: \$3,000

For more information, visit us at <https://www.utahwildflowercompany.com/>.





Human Resources

Board Report

Joshua Lawrence

July 2025

- Hiring/Retention: June
 - Daily Headcount: 374
 - Admin – 10 – 3%
 - Aquatics – 213 – 57%
 - Recreation – 89 – 24%
 - Facilities - 28 – 8%
 - Operations – 31 – 8%
 - Hired: 29
 - Terminated: 3
 - Growth Rate: 7.5%
 - Turnover: <1.0%
 - Average tenure: 3.6 years
- Utah Healthy Biometric Screening held 06/30/2025
 - Biometric Screening for our full-time benefited staff
- Pulse Survey
 - Overall staff responded well to the pulse survey
 - Questions were based on our Values (C.H.O.M.P.E.R)
 - Great marks on Health and Safety, Enjoyment of work, Supervisors, and community
- Paylocity update
 - New self-service interface coming soon
 - Will not affect anything major, just a new look for the web login

Let me know if you have any questions. Thanks - Joshua

Recreation Division

Board Report

Jacque Wardle

July 2025



Tasha/Weight Room- June marked a great start to our Summer Kids' Camp program. Campers enjoyed a wide range of activities including Daily swimming, Interactive games, A life-sized Mario Kart experience, A special movie day complete with popcorn. Our camp counselors have done an excellent job creating a fun, engaging environment for the kids. Planning is already underway for more exciting events in July. Our 14–15-year-old weight room orientation sessions were at full capacity in June, with 7 participants in each of the two sessions offered. These orientations are crucial for promoting safe and informed use of the facility, and we're thrilled to see strong interest from this age group.

Amy/Fitness Classes- Fitness classes are staying consistent for the summer, which is good because a lot of times we see lower numbers as people are going on trips or spending time with their kids. We have had to reduce the Cheer classes down to 1 class a week for the summer, due to lower enrollment,

Willie/Childcare The Summer Kickoff was held on Saturday, June 7th. It was a great success due to the changes that were made this year. We decided to run the event right as the Fun Run was ending. This was great because a lot of the people attending were going to come back later for the Kickoff but now they didn't need to. We had many stations for kids to have fun with, with the most popular being the snow cones and ballon animals. We plan on doing this at the same time next year.

Jenn/Events Element Center – In June, we hosted two corporate groups and a class reunion at the Element Center. Historically, rental activity at the Element Center tends to slow down during the summer months. Pavilion, Private Pool Rental and Group Sales – Pavilions rentals were booked out every weekend throughout June, primarily by group events. In addition, we hosted at least one private pool party rental each week. Total group sales revenue for the month reached \$25,642.69. The YMCA is bringing a group of approximately 30 youth swimmers every Tuesday and Wednesday throughout the summer season. Concessions – Concessions have performed well so far this season. While weekday traffic tends to be slower, weekends remain consistently busy. In June, our two candy vending machines generated \$2,253.21 in cash sales and \$2,257.44 in credit card sales. Overall, food and beverage revenue for the month totaled \$35,039.86, which represents a significant decrease compared to June of last year, when we generated \$46,199.48. It's worth noting that last year we were open the entire month, which likely contributed to the higher revenue. Events – Chomper's Fun Run/Walk- We had 89 participants register for this exciting event, with a \$15 entry fee that included a T-shirt. The course was just under one mile, and participants were welcome to run or walk as many laps as they liked. Along the way, they passed through seven vibrant color stations where volunteers tossed colored chalk to add to the fun. A big thank you to our seven amazing

volunteers who helped make the event a colorful success! After the run, our childcare team kicked off their Summer Childcare Party with fun activities and food.

On June 20, we hosted our first *Movie at the Pool* in partnership with the Utah Olympic Oval, featuring a showing of *Miracle*. We set up a variety of yard games for kids to enjoy, while the Utah Hockey Club brought two interactive hockey games, and US Speed Skating provided their portable slide shuffleboard for added fun. Approximately 50 people attended the event. Unfortunately, strong winds reached up to 25 mph and continued throughout the evening. For safety reasons and to avoid potential damage to the screen, we made the decision to cancel the movie at 9:30 PM. Despite the cancellation, attendees remained in good spirits and continued enjoying the games and activities. The event still provided a great opportunity for community engagement and fun.

Jacque/Recreation- June is a busy month for the Recreation Department. I spent most of my time running around making sure all the Supervisors had what they needed to make their programs/events successful. The Summer Lunch program is going on and they are serving lunches continuously right up until the 1 pm cutoff. Each year we get better numbers and are almost up to our pre-pandemic numbers. The Pickleball leagues and lessons are going well with almost all spots full. I haven't had to cancel any from the last set which is a win-win for us.

Recreation Program 2021/2025 Comparison/June

	2021	2022	2023	2024	2025
Art Classes	N/A	N/A	N/A	N/A	18
Basketball	N/A	0	128	408	465
Cheer	N/A	N/A	N/A	N/A	36
Childcare	N/A	682	833	705	688
Dance	N/A	540	300	940	220
Element Center	N/A	N/A	N/A	N/A	501
Events	N/A	N/A	N/A	N/A	350
Fitness Classes	1661	1962	2051	2112	2436
Group Admissions	N/A	N/A	N/A	N/A	3393
Kids Camp	732	815	830	901	728
Kids Theater	N/A	268	0	575	N/A
Martial Arts	N/A	192	408	242	232
Personal Training	N/A	85	102	77	83
Pickleball	N/A	474	429	417	268
Preschool	N/A	N/A	N/A	N/A	N/A
Tumbling	N/A	N/A	N/A	N/A	76
Weight Room Attendance	N/A	N/A	N/A	N/A	18561
Weight Room Activities	N/A	N/A	N/A	N/A	14

INVESTMENT GRADE AUDIT AGREEMENT

THIS INVESTMENT GRADE AUDIT AGREEMENT (“**Contract**”) is made and entered into effective as of _____ by and between McKinstry Essention, LLC, a Washington limited liability company (“**McKinstry**”), and Oquirrh Recreation and Parks District, a political subdivision of the State of Utah (“**Customer**”).

RECITALS

McKinstry is a full-service design, build, operate, and maintain firm that provides Customers with consulting, design, construction, energy, and facilities services to help them realize operational excellence and energy efficiency in the built environment; and

Customer desires to receive professional services that specifically relate to investment grade audit services to determine the feasibility of, among other things, entering into an energy performance contract as enabled by State of Utah cooperative contract MA4256; and

If such measures are determined to be feasible, Customer and McKinstry may negotiate an energy performance contract under which McKinstry will design, procure, install, implement, maintain and/or monitor such measures; and

Customer desires to engage McKinstry to provide such professional services in accordance with the terms and conditions set forth in this Contract.

AGREEMENT

In consideration of the mutual agreements, covenants, and conditions herein contained, Customer and McKinstry agree as follows:

1. Performance of Work

McKinstry shall perform the scope of work (“**Work**”) described in Exhibit A. McKinstry shall furnish all services necessary to perform the Work and perform the Work to completion diligently, expeditiously and with adequate forces. Customer shall use its best efforts to provide all information, materials, documents, and assistance that is reasonably required for McKinstry to perform any and all aspects of the Work.

2. Compensation

For performance of the Work, and subject to the provisions of this Contract, Customer shall pay McKinstry the contract cost including its respective components (“**Cost**”) described in Exhibit B.

3. Compliance with Law

Customer and McKinstry shall comply with all statutory and regulatory requirements applicable to the Work. McKinstry shall obtain and maintain all licenses and permits pertaining to activities engaged in by McKinstry, including without limitation licenses and permits required to perform the Work except to the extent actually obtained and maintained by Customer.

4. Independent Contractor

McKinstry is an independent contractor and is not an agent of Customer. Customer shall in no way be liable as an employer to or on account of any of the employees of McKinstry.

5. McKinstry's Employees

McKinstry shall comply with all statutory and regulatory requirements related to McKinstry’s employees, including but not limited to wage rates, hours of labor, and employee labor protections.

6. Insurance

McKinstry shall maintain insurance coverage in the following minimum amounts:

Type of Insurance	Coverage
General Liability	\$4,000,000 General Aggregate / \$2,000,000 Each Occurrence
Professional Liability	\$5,000,000 Policy Aggregate / \$5,000,000 Each Claim
Automobile Liability	\$1,000,000 Combined Single Limit
Workers Compensation	Statutory

7. Bonds

McKinstry shall, at Customer's expense, obtain and maintain performance and/or payment bonds, or other bonds, if directed by Customer.

8. Safety

McKinstry shall ensure the safety of people and property by employing a standard of care that is at least equivalent to the standard of care ordinarily used by members of the trade or profession under similar conditions in the same locality as the Project, or as required under this Contract, or as required by law, whichever standard of care is greater.

9. Subcontractors

McKinstry may hire subcontractors to perform any portion of the Work under this Contract. McKinstry is entirely and ultimately responsible for compliance with the provisions of this Contract and for any part of Work that is performed by a subcontractor.

10. Borrowed Equipment

If requested by McKinstry and if permitted by Customer's representative, McKinstry may use Customer's equipment in performing the Work. McKinstry, assumes full and complete responsibility for the use of the equipment, will ensure that only a competent operator will be permitted to use the equipment and only after fully inspecting the equipment, shall not modify the equipment, shall be solely responsible for all claims, demands, lawsuits, losses, expenses and/or liabilities that arise from its use of the equipment to the extent of McKinstry's negligence, and agrees that Customer makes no representation or warranty regarding the condition or suitability of equipment for any intended use.

11. Payments

Unless different payment terms are specified in this Contract, Customer shall pay McKinstry for the value of Work that McKinstry has completed, as the Work is completed. Customer shall pay McKinstry within fifteen (15) days of receiving an invoice. McKinstry will be entitled to interest at the rate allowed by law on all sums overdue and unpaid from the date due.

12. Warranties

McKinstry warrants that it shall perform its services consistent with the professional skill and care ordinarily provided by other professionals practicing in the same or similar locality under the same or similar circumstances. The foregoing warranty is exclusive and in lieu of all other warranties, whether express, implied, or statutory.

13. Intellectual Property

Plans, designs, specifications, drawings, materials, exhibits, reports, memoranda, studies, software code, electronic data, and other intellectual information and materials provided by McKinstry to Customer (collectively the "Intellectual Property") as part of the Work are instruments of service owned by McKinstry and are not "work made for hire" as such term is defined under U.S. copyright law. If this Contract is performed to completion, then McKinstry grants to Customer a limited license to use the Intellectual Property to operate, maintain, renovate, and manage the subject matter of this Contract. The Intellectual Property shall not be used on other projects or for completion of the Work by others, unless the McKinstry is adjudged to be in material breach of this Contract, in which case Customer shall hold McKinstry harmless from any and all errors or omissions in the Work.

14. Limitation of Liability

Neither party shall be liable to the other party for any consequential, indirect, special, incidental, exemplary, or similar, damages or losses, including loss of profits, arising out of or relating to this contract, whether based in contract or tort or any other theory, even if a party has been advised of the possibility of such damages. Furthermore, the total aggregate liability of either party, under any theory, is limited to the contract price.

15. Indemnification

To the fullest extent permitted by law, McKinstry shall indemnify and hold harmless Customer, Customer's consultants, and agents and employees of any of them from and against third party claims, damages, losses and expenses, including but not limited to attorneys' fees, directly related to McKinstry's performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property other than the Work itself, but only to the extent caused by the negligent acts or omissions of McKinstry or anyone directly or indirectly employed by McKinstry or anyone for whose acts McKinstry may be liable. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this section.

16. Claims

McKinstry may request payment for an amount McKinstry believes is due to it, or for additional time to perform under this Contract ("Claim") pursuant to the following procedure. Within thirty (30) days after the occurrence giving rise to the Claim, McKinstry shall provide Customer with a written statement of claim ("Statement of Claim") which shall describe with particularity the occurrence giving rise to the Claim, the reasons why the Claim should be accepted, and McKinstry's requested resolution. Customer shall determine whether to accept or reject the Claim.

17. Changes

The Scope of Work, Price, and time for performance may be changed pursuant to a written change order executed by an authorized McKinstry signer and Customer signer ("Change Order"). A Change Order is valid only to the extent that it changes the Scope of Work, Price, and/or duration of the Work. Any invalid portions of a Change Order shall be disregarded.

18. Termination

Termination for Cause. If McKinstry fails to perform under this Contract, Customer may notify McKinstry in writing of Customer's intent to terminate this Agreement along with a description of the alleged performance failure. If such failure is not corrected by McKinstry within fifteen (15) days after receipt of such notice, Customer may terminate this Contract, and McKinstry shall be entitled to receive payment for all amounts earned prior to termination. If it is determined for any reason that termination was improper, the termination shall be treated as a termination for convenience.

Termination for Convenience. Customer may terminate this Contract in whole or in part for any reason by providing written notice of termination to McKinstry and specifying the date on when the termination becomes effective. Upon receipt of such notice, McKinstry shall incur no further obligations in connection with the terminated work and will stop work to the extent specified. McKinstry shall also terminate outstanding orders and subcontracts as they relate to the terminated work. McKinstry shall settle liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated work, and Customer shall pay McKinstry for such expenses, demobilization costs incurred by McKinstry due to the termination, and lost profits on terminated work. Such amounts shall be paid by Customer to McKinstry within fifteen (15) days of McKinstry's delivery to Customer of a request for payment. In addition, McKinstry may terminate this Contract in whole or in part for any reason by providing written notice of termination to Customer and specifying when termination becomes effective. In such case, McKinstry shall refund to Customer all amounts prepaid by Customer and unearned by McKinstry as of the date of termination, and Customer shall have no payment obligation to McKinstry for unperformed Work.

19. Disputes

The Parties agree that the following process will be used to resolve any dispute between them. All dispute resolution shall be conducted in good faith, shall be confidential, shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence, and shall be inadmissible in any litigation, or other judicial proceeding. First, the Parties will attempt to negotiate a resolution. If a dispute remains unresolved more than thirty (30) calendar days after the commencement of negotiation and the Parties have not mutually agreed to extend the negotiation period, then the Parties shall pursue mediation. In mediation, the Parties shall mutually select a mediator, the cost of the mediator and other administrative costs shall be shared equally by the Parties, and each Party shall be responsible for its own costs and expenses. If any dispute remains unresolved more than sixty (60) calendar days after the commencement of mediation, and the Parties have not mutually agreed to extend the

mediation period, then either Party may pursue arbitration. In arbitration, the Parties shall mutually select an arbitrator, and the non-prevailing Party shall reimburse the prevailing Party for all of its reasonable attorneys' fees, costs, and expenses related to the arbitration.

20. Notices

All notices to McKinstry shall be written, shall be sent via certified or registered mail or personally delivered, shall consist of one copy to McKinstry's General Counsel at McKinstry headquarters, and one copy to the primary McKinstry contact for the Work, and shall be deemed delivered when received.

21. Non-Solicitation of Employees

Customer shall not, so long as McKinstry is engaged by Customer and for twelve (12) months after such engagement ends, directly or indirectly solicit or recruit any employee of McKinstry to leave his or her employment with McKinstry. This provision does not apply if the McKinstry employee approaches Customer of his or her own accord.

22. Choice of Law, Venue

The validity, interpretation, and performance of this Contract shall be governed exclusively in accordance with and by the laws of the state in which the Work is performed. The venue for resolving any dispute shall be the county in which the Work is performed.

23. Flow Down

No provisions of, or obligations or duties of Customer under, any other agreement to which Customer is a party will flow down to McKinstry unless explicitly provided for in this Contract.

24. Force Majeure

Neither McKinstry nor Customer shall be considered in breach of this Contract to the extent that the Party's performance is prevented by an event or events that are beyond the control of such party, including but not limited to acts of God, fire, earthquake, flood, storm, war, rebellion, revolution, insurrection, riot, strike, nuclear contamination, and/or acts or threats of terrorism.

25. Assignment

McKinstry may not assign or transfer its rights and/or obligations under this Contract without the prior written consent of Customer which shall not be unreasonably withheld, unless the assignment is to an affiliate of McKinstry.

26. No Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Contract shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver.

27. No Third Party Beneficiaries

There are no third party beneficiaries under this Contract or any portion thereof.

28. Severability, Survival

If any portion of this Contract shall be held invalid in whole or in part under any law, rule, regulation, or order, then such portion shall remain in effect only to the extent permitted, and the remaining portions of the Contract shall remain in full force and effect. Any invalid portions shall be substituted with an interpretation that most accurately reflects the Parties' intentions.

29. Tax Benefits

Unless otherwise specified in this Contract, McKinstry is solely entitled to claim tax benefits available under section 179D of the Internal Revenue Code (EPAct), or its successor.

30. Waiver of Subrogation

The Parties waive all rights against each other and their directors, officers, agents, and employees, and other contractors, for damages or losses to the extent covered by insurance.

31. Amendment

This Contract may not be amended except pursuant to a written amendment signed by an authorized signer of each Party.

32. Headings

The headings of this Contract are for purposes of reference only and shall not limit or define the meaning of the provisions of this Contract.

33. Contract Documents

By this reference, the following exhibits are attached hereto and made a part of this Contract:

- Exhibit A: Scope of Work
- Exhibit B: Cost
- Exhibit C: Implementation Project Cost Structure

34. Complete Agreement

This Contract, including the exhibits attached hereto, is a fully integrated agreement, and contains the entire understanding between McKinstry and Customer with respect to the subject matter hereof. Any legal terms and conditions appearing elsewhere in this Contract shall be ignored to the extent they contradict or are inconsistent with the terms and conditions contained in the foregoing numbered list. All previous agreements between McKinstry and Customer as to the Work are superseded by this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the Effective Date.

McKinstry

Customer

By: _____
 Printed Name: _____
 Title: _____
 Date Signed: _____

By: _____
 Printed Name: _____
 Title: _____
 Date Signed: _____

EXHIBIT A

SCOPE OF WORK

See following pages for a detailed scope of work description. Future scopes of work may be added to this Contract by execution of one or more work orders between McKinstry and Customer.

The purpose of the Investment Grade Audit is to develop a scope of work (SOW) to be implemented by the McKinstry, establish guaranteed savings, develop an agreed-upon plan to measure and verify the guaranteed savings, and ensure that the proposed project meets state statute requirements.

If any of the following services detailed below are not required for a given project, the McKinstry and the Customer may agree to modify the Scope of Work.

1. Process and Decision Points

The process will consist of the following (5) major check-in points and will use an interactive approach to work with the Customer.

1.1 Kick-Off - Assessment of Needs, Opportunities, and Goals

Core Tasks Preceding Meeting

Collect General Facility Information (data and background information on buildings, equipment, energy use and costs, and facilities operation)

Customer agrees to work diligently to furnish McKinstry, upon request, accurate and complete data and information, as available. Customer will allow McKinstry reasonable access to facility staff to ensure understanding of existing systems and opportunities. Customer may conduct the task to collect utility information from utilities in order to reduce McKinstry time and expense.

The McKinstry shall collect data and background information from Customer concerning facility operation and energy and water use, including any changes to operation, energy and water use anticipated within the next 5 years. McKinstry agrees to work diligently to assess validity of information provided and to confirm or correct the information as needed. Where information is not available from Customer, McKinstry will make a diligent effort to collect such information through the facility inspection, staff interviews, and utility companies.

The following information may be collected:

General Facility Information

- Building list with square footage and age (including age of major remodels or additions)
- Construction data of buildings and major additions including building envelope, window specifications/performance and roof/wall assembly.
- General use and schedule of each facility

Utility Information

- Utility company invoices or relevant data for the past 36 months.

Equipment and Facility Information

- Equipment Descriptions: Summary of major energy and water consuming equipment by facility used to establish the energy end-use breakdown. A comprehensive inventory and condition assessment of all equipment will not be performed.
- Facility Descriptions: Description of any structural or building use changes
- Past Changes: Record of any improvements or modifications related to energy, water or operational efficiencies that have been installed during the past three years.
- Future Plans: Description of current or future plans regarding building or equipment modifications.
- Drawings and Specifications: Drawings, as available (may include mechanical, plumbing, electrical, building automation and temperature controls, structural, architectural, modifications and remodels).

- Original construction submittals and factory data (specifications, pump curves, etc.), as necessary to complete savings calculations and cost estimates.

Operations Information

- Occupancy schedules
- Usage information
- Description of current energy management procedures where applicable based on available data.
- Description of current operational practices
- Operating engineer logs, maintenance work orders, etc., as available
- If available, records of maintenance expenditures on energy or water-using equipment, including service contracts as available.
- Hazardous materials and other environmental concerns

Energy Assessments

- Prior energy audits, studies, or benchmarking if available

Submittals, Approvals, Decision Points

- Meet with Customer to establish needs, goals, plans, problems, etc. related to facilities and operation of facilities.
- Outline preliminary IGA schedule and approximate dates for major milestones
- Establish a plan for engaging with key decision makers at appropriate times

Uses

- This information sets guidelines for the project development.

1.2 30% - Preliminary Analysis of Measures - Overview

Core Tasks Preceding Meeting

Customer will allow McKinstry reasonable access to facility escorts and/or keys to conduct the physical inspections efficiently. McKinstry shall coordinate with Customer to ensure that access is arranged in a timely manner and with minimal disruption.

- Review existing systems and equipment (physical inspection and facility interviews to collect information on major energy and water-using equipment)
 - Equipment may include:
 - Lighting (indoor, outdoor, streetlights)
 - Heating and heat distribution systems (greater than 120Kbtu/hr)
 - Cooling systems and related equipment (greater than 5 tons)
 - Automatic temperature control systems and equipment
 - Air distribution systems and equipment (greater than 5000CFM)
 - Outdoor ventilation systems and equipment
 - Exhaust systems and equipment (greater than 1000CFM)
 - Hot water systems
 - Electric motors (greater than 5HP)
 - Renewable energy systems
 - Water consuming systems (restroom fixtures, water fountains, irrigation systems, etc.)
 - Server room equipment
 - Transformers (greater than 50kVA)
- Establish baseline and/or base year consumption
 - Estimate loads, usage and/or hours of operation for end uses of total facility consumption
- Identify potential measures
- Create Audit Report framework

Submittals, Approvals, Decision Points

- Review project goals with the Customer. Adjust and modify as necessary.

- Meet with Customer in-person or virtually to present preliminary findings and establish agreement on measures to analyze.

Uses

- This establishes the remaining work for the McKinstry to develop the 60% and 90% level Audits.

1.3 60% - Rough Order of Magnitude Analysis of Measures - Overview

Core Tasks Preceding Meeting

- Rough Order of Magnitude Savings Analysis
- Rough Order of Magnitude Cost Estimates

Submittals, Approvals, Decision Points

- Meet with Customer to present updated findings and project goals
 - Discuss assessment of energy use, savings potential, project opportunities, and potential for developing an Energy Savings Performance Contract.
 - Develop a list of recommended measures for further analysis.
- Establish agreement on project package to develop to 90%
- Should Customer determine after the 60% meeting there is no interest in pursuing an Energy Savings Performance Contract with McKinstry, Customer shall notify McKinstry. Upon receiving such notification, McKinstry shall have the option to deliver the audit report based on the completed stage of the audit to Customer. In such a case, McKinstry shall have no further obligation to develop further measure analysis for this Investment Grade Audit contract, and Customer shall be obligated to make full payment described in Exhibit B to McKinstry.

Uses

- This is the first presentation of costs and savings tied to individual measures. A bundle of measures will be packaged into a financially viable project and options for capital improvement measures will be articulated.

1.4 90% - Further Analysis - Overview

Core Tasks Preceding Meeting

- Guaranteed Savings Analysis
- Guaranteed Maximum Cost Budget
- Develop a preliminary Measurement and Verification Plan
- Develop a preliminary Commissioning Plan
- Develop a preliminary Operations and Maintenance Plan

Submittals, Approvals, Decision Points

- Meet with Customer to present 90% results
- Compare project to previously stated Customer goals

Uses

- This is a final project package from the McKinstry's perspective and further changes will only be made at the Customer's direction unless otherwise noted.

1.5 100% - Energy Savings Performance Contract Proposal - Overview

Core Tasks Preceding Meeting

- Develop an Energy Savings Performance Contract
- Review Energy Performance Contract with Customer
- Finalize Audit Report

Submittals, Approvals, Decision Points

- Meet with Customer to present draft Energy Savings Performance Contract
- Negotiate contract terms and conditions with Customer
- Deliver the final Audit Report
- Deliver the final Energy Savings Performance Contract

Uses

- This step will create all materials necessary to enter into an implementation contract between Customer and McKinstry.

2. General Terms

2.1 Applicable Facilities

Facilities in the scope of work will be negotiated with Customer prior to executing this audit agreement.

2.2 Cost and Savings Opportunities

Potential cost and savings factors for consideration:

- Energy and Operational Cost-Savings could include (but are not limited to):
 - Expenses eliminated or avoided
 - Electrical energy and demand savings
 - Natural gas savings
 - Utility tariff rate switch savings.
 - Thermal energy savings
 - Water and sewer savings
 - Increased water revenue
 - Waste disposal
 - Contract labor cost savings
 - Maintenance labor cost savings
 - Other operating cost-savings reductions
- Operating Cost-Saving Measures could include (but are not limited to):
 - Energy-saving measures (lighting, HVAC, daylighting, windows or doors, automated controls systems, energy recovery systems, ground source heating and cooling, etc.)
 - Water-saving measures (devices in buildings and for lawn irrigation)
 - Water utility revenue increases from increased water meter accuracy)
 - Waste-disposal savings measures (trash compaction, waste minimization, etc.)
 - Operating saving measures (operating saving measures (building operation programs to reduce operating costs, training programs)
 - Maintenance labor cost savings measures (reduction of required maintenance or operating tasks, routine maintenance – replacing filters and lighting products)
 - Other savings measures and building improvements (includes indoor air quality improvements)
 - Power generation (combined heat and power systems, renewables, alternative energy, etc.); other building improvements (indoor air quality).
 - Ground source systems for heating and cooling
 - Educational programs related to operation and maintenance of equipment
 - Any additional improvements to building infrastructures that produce energy and operating cost savings, significantly reduce energy consumption or increase the operating efficiency of the buildings for their appointed functions
 - Must comply with building codes.

2.3 Escalation Rates

Escalation rates should be applied independently to each savings source: gas, water, operating savings, etc.

Federally published Energy and Environmental Research Center (EERC) rates will be used until rates are agreed upon with Customer. These rates will be agreed to prior to the 90% milestone and used in cash flow projections for project development purposes.

2.4 Interest Rates

Estimated interest rates (typically municipal tax-exempt rates for public Customers) will be agreed-upon at the conclusion of the Preliminary Analysis of Measures. A proxy interest rate will be used until a 30-day period before transaction closing.

EXHIBIT B**COST**

The maximum fee for the investment grade audit shall be \$28,840. McKinstry will perform the investment grade audit at no upfront cost to Customer.

If Customer accepts the investment grade audit and enters into an energy performance contract with McKinstry, Customer shall have no up-front payment obligations under this Contract, but acknowledges that the fee for the investment grade audit shall become part of the compensation owed to McKinstry under the energy performance contract.

If the investment grade audit demonstrates that an energy performance contract would result in net financial gain for Customer but Customer fails or refuses to enter into an energy performance contract with McKinstry within thirty business days after completion of the investment grade audit, Customer shall pay McKinstry the fee listed above within 30 days of completion of the investment grade audit, and this Contract will terminate without any further liability of either party.

If, during the investment grade audit, Customer terminates this Contract, Customer shall pay McKinstry for work performed prior to such termination, calculated as a prorated portion of the fee listed above, within 30 days of completion of the investment grade audit, and this Contract will terminate without any further liability of either party.

EXHIBIT C

IMPLEMENTATION PROJECT COST STRUCTURE

Should an acceptable Energy Savings Performance Contract be developed, costs will be constructed according to the below. Percentages listed below represent the maximum allowable costs based on the total project cost. Actual costs may be lower.

Implementation Costs:

Stage		Maximum Percentages (Based on Total Costs)
1	Design	10.00%
2	Preconstruction	6.00%
3	Other Preconstruction	4.00%
4	Construction	9.00%
5	Construction Completion	7.00%
6	Project Engineering	5.00%
7	Training	2.00%
8	Profit	12.00%
9	Bond	1.00%
10	Insurance	0.75%

Labor Rates:

Position Classification	Classification Level	Hourly Billing Rate
Office Administrative	A	\$132.00
Project Administrative	B	\$147.00
	C	\$158.00
Staff	D	\$168.00
	E	\$179.00
	F	\$195.00
Senior	G	\$221.00
	H	\$252.00
Director	I	\$279.00
	J	\$315.00
	K	\$331.00

OQUIRRH RECREATION AND PARKS DISTRICT

RESOLUTION NO. 2025-004

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE OQUIRRH RECREATION AND PARKS DISTRICT INITIATING PROCEEDINGS FOR THE DETACHMENT OF CERTAIN REAL PROPERTIES LOCATED WITHIN THE DISTRICT'S BOUNDARIES, AND PROVIDING FOR MATTERS RELATED THERETO.

WHEREAS, the Oquirrh Recreation and Parks District (the "District") is a duly organized and existing local district under the laws of the State of Utah; and

WHEREAS, the adoption of this Resolution was duly placed upon the agenda of a meeting of the Board of Trustees of the District; and

WHEREAS, for the reasons stated below, and pursuant to Utah Code Ann. § 17B-1-504(1)(a)(iii), through the adoption of this Resolution, the Board of Trustees of the District will initiate the withdrawal process whereby the real properties described in attached Exhibit "A" may be withdrawn from the District.

NOW, THEREFORE, BE IT RESOLVED AND ENACTED BY THE BOARD OF TRUSTEES OF THE OQUIRRH RECREATION AND PARKS DISTRICT THAT:

Section 1. That is this Resolution is adopted by the Board of Trustees of the District for the purpose of fulfilling the requirements of Utah Code Ann. § 17B-1-504(1)(a)(iii) and to initiate the process to withdraw the real properties located in Salt Lake County, Utah which is described in attached Exhibit "A" which is incorporated herein by this reference (the "Subject Properties").

Section 2. Map of Subject Properties. A map of the Subject Properties attached hereto as Exhibit B and incorporated by reference, delineates the boundaries of the territory proposed to be detached.

Section 3. Reasons for Withdrawal. The Board of Directors finds the following reasons support the proposed withdrawal:

1. The District has opted to withdraw the properties as part of a cooperative effort to address concerns raised during the most recent legislative session.

Section 4. Compliance with Legal Requirements. That, pursuant to this Resolution, the process of withdrawing the Subject Property from the District shall be and is initiated, subject to the requirements of Utah Code Ann. § 17B-1-501 *et seq.*, and that a public hearing will be held and other steps may be taken as required by law.

Section 5. Effective Date. That this Resolution shall take effect upon its approval and adoption by the Board of Trustees of the District.

PASSED AND ADOPTED THIS 17 DAY OF JULY, 2025, BY THE BOARD OF TRUSTEES OF THE OQUIRRH RECREATION AND PARKS DISTRICT.

Jeff Monson – Chair

David Howick – Vice-Chair

Wade Wright – Trustee

Date:

Exhibit A

Subject Properties

(Legal Description of Real Properties located in Salt Lake County, Utah
proposed to be Withdrawn from the Oquirrh Recreation and Parks District)

PARCEL 2 WITHDRAWAL DESCRIPTION

THE FOLLOWING IS A DESCRIPTION OF PARCEL 2 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION, RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER, WHICH IS TO BE WITHDRAWN FROM THE SAID ANNEXATION. THE DESCRIPTION ON THE SAID RECORDED DOCUMENT IS SUFFICIENT TO DESCRIBE PARCEL 2 BUT IS FOUND TO BE DEFICIENT IN DETAIL TO ACCURATELY SHOW THE AREA GRAPHICALLY, A MORE PARTICULAR DESCRIPTION FOLLOWS TO FULFILL THE PURPOSE OF THIS PLAT.

PARCEL 2: BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) AND THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH, WHICH IS NORTH 53 FEET AND EAST 50 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 4, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SALT LAKE BASE, AND MERIDIAN AND RUNNING THENCE EASTERLY ALONG THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH 1190 FEET MORE, OR LESS TO THE WEST RIGHT-OF-WAY LINE OF I-215; THENCE NORTHERLY 4084 FEET MORE OR LESS ALONG SAID RIGHT-OF-WAY; THENCE WESTERLY 956.62 FEET MORE OR LESS TO THE NORTH JORDAN CANAL; THENCE SOUTH 20.57 FEET MORE OR LESS; THENCE WEST 101.85 FEET; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WEST 160 FEET MORE OR LESS; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WESTERLY 150.7 FEET MORE OR LESS; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WEST 110 FEET; THENCE SOUTH 7 FEET; THENCE WEST 200 FEET TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST); THENCE SOUTH 4140 FEET MORE OR LESS ALONG THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) TO THE POINT OF BEGINNING.

PARCEL 2 MORE PARTICULARLY DESCRIBED AS:

A MORE PARTICULAR DESCRIPTION OF PARCEL 2 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION AS RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER, LOCATED IN THE EAST HALF OF SECTION 4, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN.

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4 AND RUNNING NORTH 0°00'48" EAST 53.16 FEET ALONG THE NORTH-SOUTH QUARTER SECTION LINE AND THENCE LEAVING THE SAID QUARTER SECTION LINE SOUTH 89°59'13" EAST 49.98 FEET TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) AND THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH WHICH POINT IS THE POINT OF BEGINNING AND RUNNING

THENCE GENERALLY ALONG THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH THE FOLLOWING SIX (6) COURSES:

1. NORTH 89°49'50" EAST 777.13 FEET MORE OR LESS;
2. NORTH 84°28'18" EAST 82.87 FEET MORE OR LESS;
3. NORTH 79°47'08" EAST 80.34 FEET MORE OR LESS;
4. NORTH 87°16'28" EAST 177.89 FEET MORE OR LESS;
5. NORTH 87°47'20" EAST 33.82 FEET MORE OR LESS;
6. THENCE NORTH 46°49'01" EAST 45.30 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF INTERSTATE 215;

THENCE GENERALLY ALONG THE WEST RIGHT-OF-WAY LINE OF INTERSTATE 215 THE FOLLOWING TEN (10) COURSES:

1. THENCE NORTH 05°50'43" EAST 292.14 FEET
2. NORTH 02°50'46" EAST 275.88 FEET MORE OR LESS;
3. NORTH 05°07'32" EAST 230.96 FEET MORE OR LESS;
4. NORTH 06°33'54" EAST 201.32 FEET MORE OR LESS;
5. NORTH 04°17'38" EAST 401.12 FEET MORE OR LESS;
6. NORTH 00°00'17" EAST 886.70 FEET MORE OR LESS TO A POINT OF CURVATURE;
7. 878.254 FEET MORE OR LESS ALONG THE ARC OF A 5969.580 FOOT RADIUS CURVE TO THE RIGHT;
8. NORTH 08°26'03" EAST 555.32 FEET MORE OR LESS;
9. NORTH 15°56'50" EAST 152.96 FEET MORE OR LESS;
10. NORTH 08°26'03" EAST 224.38 FEET MORE OR LESS

THENCE LEAVING THE WEST RIGHT-OF-WAY OF INTERSTATE I-215 AND RUNNING NORTH 81°00'00" WEST

753.51 FEET MORE OR LESS;

THENCE SOUTH 03°18'00" WEST 20.24 FEET MORE OR LESS;

THENCE NORTH 89°50'08" WEST 161.85 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 15.00 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" WEST 110.00 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 3.06 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" WEST 50.00 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 15.00 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" WEST 100.74 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 1.41 FEET MORE OR LESS;
 THENCE SOUTH 75°38'10" WEST 51.99 FEET MORE OR LESS;
 THENCE NORTH 89°50'08" WEST 110.00 FEET MORE OR LESS;
 THENCE SOUTH 00°00'47" WEST 7.00 FEET MORE OR LESS;
 THENCE NORTH 89°50'08" WEST 199.99 FEET MORE OR LESS TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST);
 THENCE SOUTH 00°00'48" WEST 4148.11 FEET MORE OR LESS ALONG THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) TO THE POINT OF BEGINNING.

PARCEL 3 WITHDRAWAL DESCRIPTION

THE FOLLOWING IS A DESCRIPTION OF PARCEL 3 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION AS RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER WHICH IS TO BE WITHDRAWN FROM THE SAID ANNEXATION. THE DESCRIPTION ON THE SAID RECORDED DOCUMENT IS SUFFICIENT TO DESCRIBE PARCEL 3 BUT IS FOUND TO BE DEFICIENT IN DETAIL TO ACCURATELY SHOW THE AREA GRAPHICALLY THUS A MORE PARTICULAR DESCRIPTION FOLLOWS TO FULFILL THE PURPOSE OF THIS PLAT.

PARCEL 3: BEGINNING AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH AND THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD WHICH IS SOUTH 33 FEET AND WEST 53 FEET FROM THE NORTH QUARTER CORNER OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN AND RUNNING THENCE NORTH 667.04 FEET MORE OR LESS ALONG THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD; THENCE WEST 1211.3 FEET; THENCE SOUTH 697.96 FEET MORE OR LESS TO THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH; THENCE EAST 85 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF FAMILY CENTER WAY (1900 WEST); THENCE SOUTHERLY 1854.47 FEET ALONG SAID WEST RIGHT-OF-WAY LINE; THENCE EAST 21 FEET; THENCE SOUTH 338.236 FEET; THENCE WEST 478.22 FEET; THENCE SOUTH 430.55 FEET; THENCE WEST 38.96 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF I-215; THENCE EASTERLY ALONG SAID NORTHERLY RIGHT-OF-WAY 1713.35 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD; THENCE SOUTH ALONG SAID WEST RIGHT-OF-WAY LINE 840 FEET MORE OR LESS; THENCE EAST 120 FEET MORE OR LESS TO THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215; THENCE NORTHEASTERLY ALONG SAID RIGHT-OF-WAY 385.01 FEET; THENCE SOUTH 272.411 FEET; THENCE EAST 598.89 FEET; THENCE NORTH 302 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF I-215; THENCE EAST ALONG SAID RIGHT-OF-WAY LINE 386 FEET, THENCE NORTH 1369.14 FEET MORE OR LESS; THENCE WEST 477.16 FEET; THENCE SOUTH 774.29 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF I-215; THENCE NORTHWESTERLY ALONG SAID RIGHT-OF-WAY 624.41 FEET MORE OR LESS; THENCE NORTH 415.02 FEET TO A POINT ON A 474.04 FOOT RADIUS CURVE; THENCE WESTERLY 209.59 FEET ALONG THE ARC OF SAID CURVE; THENCE WEST 73 FEET MORE OR LESS TO THE WEST

RIGHT-OF-WAY LINE OF REDWOOD ROAD; THENCE NORTH ALONG SAID RIGHT-OF-WAY 570 FEET MORE OR LESS TO THE NORTH RIGHT-OF-WAY LINE OF 5600 SOUTH; THENCE EAST ALONG SAID RIGHT-OF-WAY 803.58 FEET MORE OR LESS; THENCE NORTH 564.34 FEET; THENCE NORTHEAST 50.21 FEET; THENCE EAST 106.415 FEET; THENCE NORTHEAST 98.995 FEET; THENCE NORTH 359.267 FEET; THENCE EAST 224.845 FEET TO THE WEST RIGHT-OF-WAY LINE OF 1500 WEST; THENCE NORTH ALONG SAID RIGHT-OF-WAY 199.953 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH; THENCE WEST ALONG SAID RIGHT-OF-WAY 1347.75 FEET MORE OR LESS TO THE POINT OF BEGINNING.

PARCEL 3 MORE PARTICULARLY DESCRIBED AS:

A MORE PARTICULAR DESCRIPTION OF PARCEL 3 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION AS RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER, LOCATED IN SECTION 15, AND THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN.

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 15 AND RUNNING SOUTH $0^{\circ}02'55''$ EAST 79.97 FEET ALONG THE NORTH-SOUTH QUARTER SECTION LINE AND THENCE LEAVING THE SAID QUARTER SECTION LINE SOUTH $89^{\circ}54'46''$ WEST 53.00 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD AND THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH WHICH POINT IS THE POINT OF BEGINNING AND RUNNING;

THENCE NORTH $00^{\circ}03'09''$ WEST 742.05 FEET MORE OR LESS ALONG THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD;

THENCE LEAVING THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD WEST 1211.30 FEET MORE OR LESS;

THENCE SOUTH $00^{\circ}13'19''$ EAST 717.32 FEET MORE OR LESS TO THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH AND A POINT OF CURVATURE WITH A NON-TANGENT CURVE;

THENCE 76.553 FEET ALONG THE ARC OF A 11512.165 FOOT RADIUS CURVE TO THE LEFT, CENTER BEARS NORTH $00^{\circ}06'22''$ WEST, THROUGH A CENTRAL ANGLE OF $000^{\circ}22'52''$ MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF FAMILY CENTER WAY (1900 WEST);

THENCE ALONG THE WEST RIGHT-OF-WAY LINE OF FAMILY CENTER WAY (1900 WEST) THE FOLLOWING FOUR (4) COURSES:

1. SOUTH $00^{\circ}00'39''$ EAST 605.50 FEET MORE OR LESS TO A POINT OF CURVATURE WITH A TANGENT CURVE;
2. 162.713 FEET MORE OR LESS ALONG THE ARC OF A 500.000 FOOT RADIUS CURVE TO THE RIGHT TO A POINT OF REVERSE CURVATURE;
3. 184.564 FEET MORE OR LESS ALONG THE ARC OF A 566.000 FOOT RADIUS CURVE TO THE LEFT;

4. SOUTH 00°02'55" EAST 881.96 FEET MORE OR LESS;

THENCE LEAVING THE WEST RIGHT-OF-WAY LINE OF FAMILY CENTER WAY (1900 WEST) NORTH 89°56'25" EAST 20.84 FEET MORE OR LESS;

THENCE SOUTH 00°02'55" EAST 338.23 FEET MORE OR LESS;

THENCE SOUTH 89°56'25" WEST 477.25 FEET MORE OR LESS;

THENCE SOUTH 00°05'55" EAST 430.00 FEET MORE OR LESS;

THENCE SOUTH 89°56'25" WEST 40.82 FEET MORE OR LESS TO THE NORTHERLY RIGHT-OF-WAY LINE OF I-215;

THENCE ALONG TO THE NORTHERLY RIGHT-OF-WAY LINE OF I-215 THE FOLLOWING FOUR (4) COURSES:

1. SOUTH 67°15'40" EAST 138.90 FEET MORE OR LESS;

2. SOUTH 76°43'15" EAST 375.07 FEET TO A POINT OF CURVATURE WITH A TANGENT CURVE;

3. 326.050 FEET MORE OR LESS ALONG THE ARC OF A 1045.920 FOOT RADIUS CURVE TO THE LEFT;

4. NORTH 84°06'21" EAST 873.31 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD;

THENCE SOUTH 00°02'55" EAST 857.88 FEET MORE OR LESS ALONG THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD;

THENCE LEAVING THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD NORTH 89°57'05" EAST 121.28 FEET MORE OR LESS TO THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215;

THENCE ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215 THE FOLLOWING FOUR (4) COURSES:

1. NORTH 25°14'07" EAST 21.165 FEET MORE OR LESS;

2. NORTH 31°18'26" EAST 136.270 FEET MORE OR LESS;

3. NORTH 50°49'23" EAST 213.520 FEET MORE OR LESS;

4. NORTH 75°04'31" EAST 14.390 FEET MORE OR LESS;

THENCE LEAVING THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215 SOUTH 00°17'30" EAST 272.84 FEET MORE OR LESS;

THENCE NORTH 89°40'09" EAST 598.90 FEET MORE OR LESS;

THENCE NORTH 00°17'30" WEST 304.12 FEET MORE OR LESS TO THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215;

THENCE NORTH 89°38'24" EAST 386.00 FEET MORE OR LESS ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215;

THENCE LEAVING THE SOUTHERLY RIGHT-OF-WAY LINE OF L-215 NORTH 00°58'29" EAST 374.99 FEET MORE OR LESS TO THE NORTHERLY RIGHT-OF-WAY LINE OF L-215;

THENCE NORTH 00°17'23" EAST 984.11 FEET MORE OR LESS TO AND ALONG THE WEST RIGHT-OF-WAY LINE OF 1500 WEST;

THENCE LEAVING THE WEST RIGHT-OF-WAY LINE OF 1500 WEST NORTH 89°28'21" WEST 477.16 FEET MORE OR LESS;

THENCE SOUTH 00°17'24" WEST 774.29 FEET MORE OR LESS TO THE NORTHERLY RIGHT-OF-WAY LINE OF L-215;

THENCE ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF L-215 THE FOLLOWING FOUR (4) CALLS:

1. NORTH 54°00'42" WEST 54.92 FEET MORE OR LESS;
2. NORTH 47°25'38" WEST 50.00 FEET MORE OR LESS;
3. NORTH 57°47'12" WEST 139.030 FEET MORE OR LESS TO A POINT OF CURVATURE WITH A NON-TANGENT CURVE;
4. 301.703 FEET ALONG THE ARC OF A 805.440 FOOT RADIUS CURVE TO THE LEFT, CENTER BEARS SOUTH 42°34'22" WEST, THROUGH A CENTRAL ANGLE OF 021°27'43";

THENCE LEAVING THE NORTHERLY RIGHT-OF-WAY LINE OF L-215 NORTH 00°20'31" EAST 397.68 FEET MORE OR LESS TO A POINT OF CURVATURE WITH A NON-TANGENT CURVE;

THENCE 303.966 FEET MORE OR LESS ALONG THE ARC OF A 474.04 FOOT RADIUS CURVE TO THE LEFT, CENTER BEARS SOUTH 35°44'40" WEST THROUGH A CENTRAL ANGLE OF 036°44'22";

THENCE NORTH 89°12'56" WEST 160.53 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD;

THENCE NORTH 00°02'55" WEST 562.10 FEET MORE OR LESS ALONG THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD;

THENCE LEAVING THE WEST RIGHT-OF-WAY LINE OF REDWOOD ROAD SOUTH 89°42'32" EAST 320.88 FEET MORE OR LESS TO AND ALONG THE NORTH RIGHT-OF-WAY LINE OF 5600 SOUTH;

THENCE ALONG THE NORTH RIGHT-OF-WAY LINE OF 5600 SOUTH THE FOLLOWING TWO (2) COURSES:

1. SOUTH 87°48'30" EAST 175.14 FEET MORE OR LESS;
2. NORTH 89°54'04" EAST 413.35 FEET MORE OR LESS;

THENCE LEAVING THE NORTH RIGHT-OF-WAY LINE OF 5600 SOUTH NORTH 00°00'55" EAST 564.34 FEET MORE OR LESS;

THENCE NORTH 44°12'29" EAST 50.21 FEET MORE OR LESS;

THENCE SOUTH 89°59'05" EAST 106.41 FEET MORE OR LESS;

THENCE NORTH 45°00'55" EAST 98.99 FEET MORE OR LESS;

THENCE NORTH 00°00'57" EAST 352.65 FEET MORE OR LESS;

THENCE SOUTH 89°59'11" EAST 224.85 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF 1500 WEST;

THENCE NORTH 00°00'54" EAST 199.95 FEET MORE OR LESS ALONG THE WEST RIGHT-OF-WAY LINE OF 1500 WEST TO THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH;

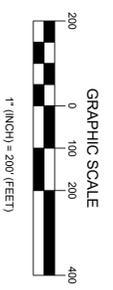
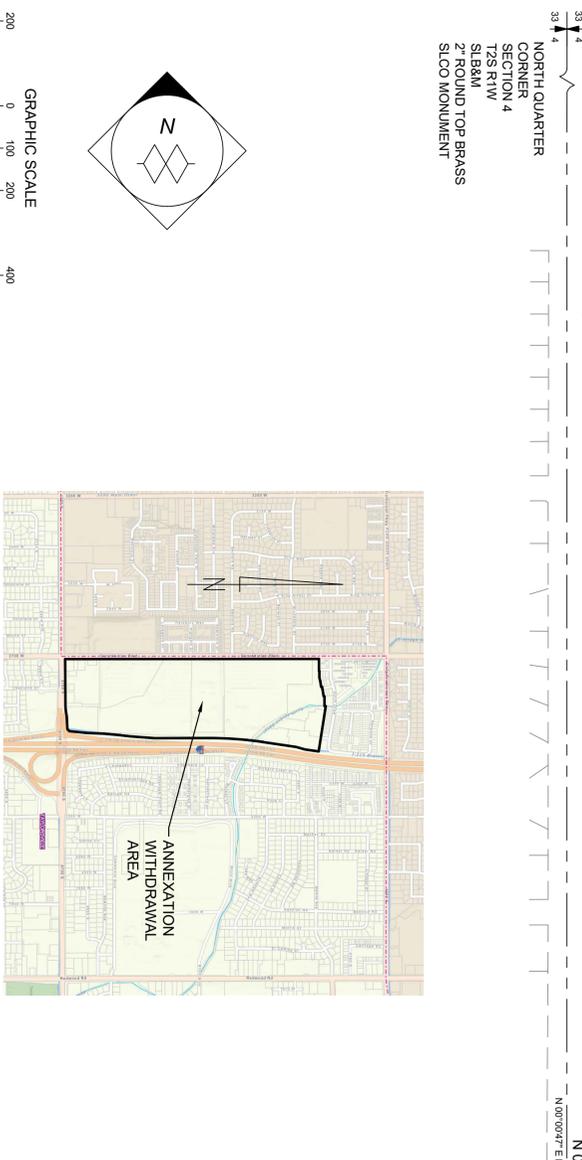
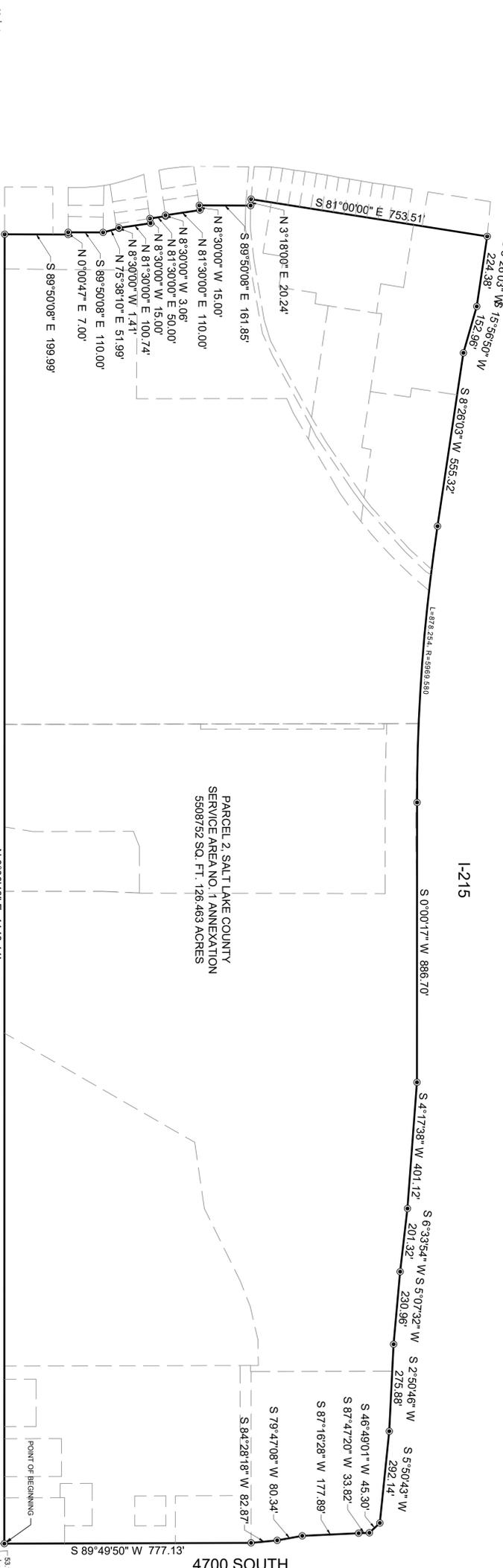
THENCE NORTH 87°02'16" WEST 323.40 FEET MORE OR LESS ALONG THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH TO A POINT OF CURVATURE;

THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH THE FOLLOWING TWO (2) COURSES:

1. 621.200 FEET MORE OR LESS ALONG THE ARC OF A 11359.200 FOOT RADIUS CURVE TO THE LEFT;
2. SOUTH 89°54'46" WEST 403.00 FEET MORE OR LESS LEAVING THE SOUTH RIGHT-OF-WAY LINE OF 5400 SOUTH TO THE POINT OF BEGINNING.

**A FINAL LOCAL ENTITY PLAT OF
OQUIRRH RECREATION & PARKS
DISTRICT ANNEXATION WITHDRAWAL**
WITHDRAWAL OF PARCELS 2 AND 3,
FROM OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION
RECORDED AS ENTRY #6247820 IN THE OFFICE
OF THE SALT LAKE COUNTY RECORDER

PARCEL 2 SITUATE IN THE EAST HALF OF SECTION 4,
TOWNSHIP 2 SOUTH, RANGE 11 WEST,
SALT LAKE BASE AND MERIDIAN,
LOCATED IN TAYLORSVILLE CITY, COUNTY OF SALT LAKE,
STATE OF UTAH
PREPARED MAY 28, 2025



DIAMOND
LAND SURVEYING
6891 South 700 West Ste. 150
Mickleale, Utah 84047
Phone (801) 266-5099
office@diamondlandsurveying.com
www.diamondlandsurveying.com



SURVEYOR'S NARRATIVE

THE PURPOSE OF THIS PLAT IS TO WITHDRAW PARCELS 2 AND 3 FROM THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION, RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER. PARCEL 2 IS SHOWN ON SHEET 1 AND PARCEL 3 IS SHOWN ON SHEET 3. THE ORIGINAL DESCRIPTIONS ARE VERY GENERIC, AND WHILE SUFFICIENT, ARE DIFFICULT TO SHOW GRAPHICALLY. A NEW DESCRIPTION IS PROVIDED AS A MORE PARTICULAR DESCRIPTION AS A SUPPLEMENT TO EACH DESCRIPTION.

THIS PLAT AND THE DESCRIPTIONS SHOWN HEREON HAVE BEEN PREPARED BASED UPON RECORD DATA, INCLUDING DEEDS, SUBDIVISIONS, RECORDS OF SURVEY AND ROAD DEDICATION PLATS. THIS PLAT DOES NOT PURPORT TO BE AN ON THE GROUND SURVEY OF THE BOUNDS OF THE AREAS SHOWN AND IS TO BE USED SOLELY FOR THE PURPOSES IT WAS CREATED.

APPROVED THIS _____ DAY OF _____, 2025, AS A FINAL LOCAL ENTITY PLAT BY
THE SALT LAKE COUNTY SURVEYOR, PURSUANT TO SECTION 17-23-20 OF UTAH STATE CODE.

SALT LAKE COUNTY SURVEYOR

APPROVED THIS _____ DAY OF _____, 2025,
BY THE OQUIRRH RECREATION & PARKS DISTRICT.

SALT LAKE COUNTY SERVICE AREA NO. 1

AUTHORIZED AGENT

SURVEYOR'S CERTIFICATE

I, NATHAN B. WEBER, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR HOLDING LICENSE NUMBER 5152782 IN ACCORDANCE WITH TITLE 58, CHAPTER 22 OF THE PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS LICENSING ACT. I FURTHER CERTIFY THAT ON BEHALF OF DIAMOND LAND SURVEYING, LLC, I HAVE COMPLETED THIS FINAL LOCAL ENTITY PLAT IN ACCORDANCE WITH SECTION 17-23-20 OF THE UTAH CODE. THIS PLAT WAS MADE BY ME AND SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF SAID FINAL LOCAL ENTITY PLAT.

**OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION
PARCEL 2 WITHDRAWAL DESCRIPTION**

THE FOLLOWING IS A DESCRIPTION OF PARCEL 2 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION, RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER, WHICH IS TO BE WITHDRAWN FROM THE SAID ANNEXATION. THE DESCRIPTION ON THE SAID RECORDED DOCUMENT IS SUFFICIENT TO DESCRIBE PARCEL 2 BUT IS FOUND TO BE DEFICIENT IN DETAIL TO ACCURATELY SHOW THE AREA GRAPHICALLY. A MORE PARTICULAR DESCRIPTION FOLLOWS TO FULFILL THE PURPOSE OF THIS PLAT.

PARCEL 2: BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) AND THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH, WHICH IS NORTH 53 FEET AND EAST 50 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 4, TOWNSHIP 2 SOUTH, RANGE 11 WEST, SALT LAKE BASE, AND MERIDIAN AND RUNNING THENCE EASTERLY ALONG THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH 1190 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF I-215; THENCE NORTHERLY 4084 FEET MORE OR LESS ALONG SAID RIGHT-OF-WAY; THENCE WESTERLY 956.62 FEET MORE OR LESS TO THE NORTH JORDAN CANAL; THENCE SOUTH 20.57 FEET MORE OR LESS; THENCE WEST 101.85 FEET; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WEST 160 FEET MORE OR LESS; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WESTERLY 150.7 FEET MORE OR LESS; THENCE SOUTH 15 FEET MORE OR LESS; THENCE WEST 110 FEET; THENCE WESTERLY 7 FEET; THENCE WEST 200 FEET TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST); THENCE SOUTH 4140 FEET MORE OR LESS ALONG THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) TO THE POINT OF BEGINNING.

PARCEL 2 MORE PARTICULARLY DESCRIBED AS:

A MORE PARTICULAR DESCRIPTION OF PARCEL 2 OF THE OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION AS RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE SALT LAKE COUNTY RECORDER, LOCATED IN THE EAST HALF OF SECTION 4, TOWNSHIP 2 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4 AND RUNNING NORTH 07°00'48" EAST 53.16 FEET ALONG THE NORTH-SOUTH QUARTER SECTION LINE AND THENCE LEAVING THE SAID QUARTER SECTION LINE SOUTH 89°50'13" EAST 49.98 FEET TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) AND THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH WHICH POINT IS THE POINT OF BEGINNING AND RUNNING

THENCE GENERALLY ALONG THE NORTH RIGHT-OF-WAY LINE OF 4700 SOUTH THE FOLLOWING SIX (6) COURSES:

1. NORTH 89°49'50" EAST 777.13 FEET MORE OR LESS;
2. NORTH 84°28'18" EAST 82.87 FEET MORE OR LESS;
3. NORTH 79°47'08" EAST 80.34 FEET MORE OR LESS;
4. NORTH 87°16'28" EAST 177.89 FEET MORE OR LESS;
5. NORTH 87°47'20" EAST 33.82 FEET MORE OR LESS;
6. THENCE NORTH 46°49'01" EAST 45.30 FEET MORE OR LESS TO THE WEST RIGHT-OF-WAY LINE OF INTERSTATE 215;

THENCE GENERALLY ALONG THE WEST RIGHT-OF-WAY LINE OF INTERSTATE 215 THE FOLLOWING TEN (10) COURSES:

1. THENCE NORTH 05°50'43" EAST 292.14 FEET
2. NORTH 02°50'46" EAST 275.88 FEET MORE OR LESS;
3. NORTH 05°07'32" EAST 230.96 FEET MORE OR LESS;
4. NORTH 05°33'54" EAST 201.32 FEET MORE OR LESS;
5. NORTH 04°17'38" EAST 401.12 FEET MORE OR LESS;
6. NORTH 00°00'17" EAST 886.70 FEET MORE OR LESS TO A POINT OF CURVATURE;
7. 878.254 FEET MORE OR LESS ALONG THE ARC OF A 5969.580 FOOT RADIUS CURVE TO THE RIGHT;
8. NORTH 08°26'03" EAST 555.32 FEET MORE OR LESS;
9. NORTH 15°56'50" EAST 152.96 FEET MORE OR LESS;
10. NORTH 08°26'03" EAST 224.38 FEET MORE OR LESS

THENCE LEAVING THE WEST RIGHT-OF-WAY OF INTERSTATE I-215 AND RUNNING NORTH 81°00'00" WEST 753.51 FEET MORE OR LESS;

THENCE SOUTH 03°18'00" WEST 20.24 FEET MORE OR LESS;

THENCE NORTH 89°50'08" WEST 161.85 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 15.00 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" WEST 100.00 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" EAST 3.06 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" WEST 50.00 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" WEST 15.00 FEET MORE OR LESS;

THENCE SOUTH 81°30'00" WEST 100.74 FEET MORE OR LESS;

THENCE SOUTH 08°30'00" EAST 1.41 FEET MORE OR LESS;

THENCE SOUTH 75°38'10" WEST 51.99 FEET MORE OR LESS;

THENCE NORTH 89°50'08" WEST 110.00 FEET MORE OR LESS;

THENCE SOUTH 00°00'47" WEST 7.00 FEET MORE OR LESS;

THENCE NORTH 89°50'08" WEST 199.99 FEET MORE OR LESS TO THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST);

THENCE SOUTH 00°00'48" WEST 4148.11 FEET MORE OR LESS ALONG THE EAST RIGHT-OF-WAY LINE OF CONSTITUTION BOULEVARD (2700 WEST) TO THE POINT OF BEGINNING.

**A FINAL LOCAL ENTITY PLAT OF
OQUIRRH RECREATION & PARKS
DISTRICT ANNEXATION
WITHDRAWAL**

WITHDRAWAL OF PARCELS 2 AND 3, FROM
OQUIRRH RECREATION & PARKS DISTRICT ANNEXATION
RECORDED AS ENTRY #6247820 IN THE OFFICE OF THE
SALT LAKE COUNTY RECORDER

PARCEL 2 SITUATE IN THE EAST HALF OF SECTION 4, TOWNSHIP 2 SOUTH, RANGE 11 WEST,
SALT LAKE BASE AND MERIDIAN, LOCATED IN TAYLORSVILLE CITY, COUNTY OF SALT
LAKE, STATE OF UTAH

SALT LAKE COUNTY RECORDER

RECORDED # _____ DATE _____ TIME _____ BOOK _____ PAGE _____

STATE OF UTAH, COUNTY OF SALT LAKE, RECORDED _____ FEE \$ _____

AND FILED AT THE REQUEST OF _____ DEPUTY, SALT LAKE COUNTY RECORDER

Executive Director Board Report – July 2025 Kevin Schmidt



Thank you for your support while I attended and helped to take care of the affairs of my father’s funeral. I am so grateful to work for such a supportive organization.

Bubble: We continue to work with MSD for the permit. We are actually waiting on a letter template from them for us to fill out for some drainage information and as far as we understand that is that last item.

Comp Pool: We have been working with the chosen team on budgeting. As discussed in the last Board meeting, the budget quotes are coming back higher than anticipated. We hope to have updated numbers by the Board meeting, but we are currently looking at an amount of about 1,740,000 for the entire project, but they are still sharpening their pencils and getting additional quotes for us. I hope to have drawings by the Board Meeting.

McKinstry: We will be including the McKinstry contract on the agenda for our proposed approval. I am confident that we can use some of the funds budgeted in Professional Services to do this project and still be able to accomplish the other projects.

Adjustable Climbing Wall: Grasshopper Climbing is building our wall. Anticipated installation will be August 16th.

Xeriscaping along Cougar Ln: I am very pleased with the design for Xeriscaping along Cougar Ln. Installation is the question. I don’t foresee our Facility crew being able to install this anytime soon. We have many other projects that are still on their plate. We have one quote and are getting other quotes to install. Can we install using the reimbursement funds?



Plat Mats: I have received the official de-annexation plat maps and legal description and have used those to create a resolution that is currently being reviewed by legal counsel.

Community Council Meetings: Jen and I have continued to have special meetings with Paula regarding the Kearns Hometown Days. The parade is back on at it's regular route. Please let me know if you are able to attend the parade August 9th.

URPA: Several of our team attended a special training on adaptive and inclusion in parks and recreation. We are excited to implement some of the things we learned.

Meet the Candidates: I plan to attend the "Meet the Candidates" night for those running for Kearns Mayor on Tuesday, July 15th at 6:30pm.

Communications Report - Karissa:

17,500 Print Newsletters mailed out to residents. Many patrons have commented that they like this format better than the larger book. We are evaluating ROI on all of the print ads. Hometown Values seems to give us our best return.

Print ads were also done in Hometown Values and The City Journal.

Kopfc.com page views by month		Subscribers
February 2025	11,404	
March 2025	68,548	
April 2025	70,829	
May 2025	93,875	3,202
June 2025	113,404	3,225

Facebook:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)	Clicks
May	37,872	14,723	26,298	823	6,758	1,311
June	32,362	31,620	0	443	6,785	276

Instagram:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)
May	8,840	1,643	7,443	570	1,333
June	1,526	1,526	0	264	1,346

Google:

Month	Overview	Calls	Directions	Website Clicks
May	12,860	2,346	2,350	8,164
June	16,282	2,281	4,002	9,999

Chomper's Current (Newsletter):

Month	Recipients	Delivery rate	Opened rate	Unique Clicks	Unsubscribes	Bounces
May	3,139	98.2%	47.9%	143	0	6
June	3,155	98.4%	45.5%	115	0	0

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY JUNE 18, 2025
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Jeff Monson, Chair
David Howick, Vice-Chair
Wade Wright, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Brad Peercy, Aquatics Manager - Excused
Jacque Wardle, Recreation Manager - Excused
Sam Page, Operations Manager - Excused
Josh Lawrence, HR Manager - Excused
Kurt Warren, Facilities

Public Present:

Rob Wood - HBME Auditor
Jason Grooms – McKinstry
Michael Reynolds – McKinstry
Christine Peasley – Candidate for Board of Trustees
Wes Fulton – Candidate for Board of Trustees
Christopher Kahl – Candidate for Board of Trustees

Jeff Monson calls the meeting to order at 4:35 pm on June 18, 2025, at the Element Events Center. The board of trustees and management team are present.

Jeff turned the time over to Danielle Norman to discuss the 2024 Audit. The audit revealed no material misstatements and no significant deficiencies. Danielle Norman begins with a discussion on the change in net position, highlighting a positive \$949,473 for business activities and a negative \$530,417 when combined with depreciation from the oval.

A new standard, GASB 101, has been adopted, requiring a \$75,000 prior-year adjustment for compensated absences. Rob Wood elaborates on the impact of GASB 101, noting that sick time is now included in compensated absences. Discussion on the conservative estimate of 15% of

remaining sick balance as a liability, reflecting the new standard's requirements. Rob Wood compares different agency policies on handling sick leave, noting the variability in practices.

Rob Wood presented the independent auditor's report, stating no material misstatements in financials and management's agreement to adjust findings. Discussion on the compliance report, which assesses policies, procedures, and controls, with no material weaknesses or significant deficiencies reported. Rob Wood recommends having another set of eyes review journal entries and bank reconciliations to ensure internal controls. The fraud risk assessment is discussed, emphasizing the need to stay updated with technology and internal control changes.

Rob Wood outlined the State compliance report, which includes annual reviews of budgetary adoption, fund balance, and other requirements. Discussion on the impact of potential future events, such as grant realizations and property tax reductions, on the budget. Rob Wood advises on the inclusion of subsequent event footnotes for significant but uncertain future impacts.

Jeff Monson introduced the next presentation by McKinstry, inviting Jason and Michael to speak.

Jason Grooms and Michael Reynolds from McKinstry discuss their company's focus on high-performance buildings and energy savings. Jason explains the company's approach to reducing operational expenses and improving facility reliability through creative financing mechanisms. The investment grade audit process was outlined, including 30%, 60%, and 90% meetings over approximately 6 months.

It was mentioned that at the 60% stage, it would be a good time to start engaging a financial advisor and making decisions. The client has the option not to proceed with the project after the audit if it does not meet their financial needs, without owing anything beyond the initial audit cost.

Michael details the process of packaging guaranteed operational savings to fund facility upgrades, using tax-exempt lease purchases as a financing mechanism. Michael explained the benefits of tax-exempt lease purchases, including lower interest rates and minimal impact on bond ratings. Jason emphasizes the importance of guaranteed outcomes and the role of McKinstry as the general contractor for the project. Discussion on the potential for leveraging internal funds and the flexibility of financing options.

David Howick inquired about the feasibility of finding cost-saving opportunities even after exhausting existing options. Jason and Michael discuss the collaborative process of identifying energy savings opportunities and prioritizing projects. Examples of potential projects include boiler hot water resets, demand control ventilation, and energy-efficient lighting.

Michael explains the importance of maintaining optimal conditions for facilities like natatoriums to minimize evaporation and energy costs. Jason highlights the need for redundancy in equipment to ensure continuous operation and the potential for long-term savings. Jason explains the State contract selection process and the legislative requirements for energy savings projects. Discussion on the probable cost impact of potential projects, with examples of similar facilities and anticipated savings. Michael outlines the typical terms for energy savings agreements, ranging from 5 to 20 years.

Jeff Monson and David Howick discussed the importance of aligning project timelines with financial planning and the potential for immediate cost savings.

David Howick inquiries about the timeline for the initial phase of the project and the potential for phased implementation. Jason and Michael provide an estimated timeline of six months for reaching a 90% probability of cost and savings.

Jeff Monson concludes the meeting, thanking Rob Wood and McKinstry for their presentations and suggesting the adjourn the working Board Meeting.

The meeting adjourned at 5:34 PM, with plans to continue the discussion in the regular board meeting.

Date: _____

 Jeff Monson – Chair

Date: _____

 David Howick – Vice Chair

Date: _____

 Wade Wright – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY June 18, 2025
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Jeff Monson, Chair
David Howick, Vice-Chair
Wade Wright, Trustee

Staff Present:

Kevin Schmidt, Executive Director - Excused
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Kurt Warren, Facilities Manager
Josh Lawrence, HR Manager -Excused

Public Present:

Jason Grooms – McKinstry
Michael Reynolds – McKinstry
Christine Peasley – Candidate for Board of Trustees
Wes Fulton – Candidate for Board of Trustees
Christopher Kahl – Candidate for Board of Trustees

CALL TO ORDER

Chair Monson called the Regular Board Meeting to order at 5:44 p.m. Chair Monson made a few comments to those present.

Pledge of Allegiance

Citizens Comment

Chair Monson solicited public comments. A few of the candidates for the upcoming election introduced themselves and spoke to the Board

Consideration and Recommendation to Approve The 2024 Audit

The Audit was discussed in the working meeting. After a brief discussion, Trustee Wright moved to approve the 2024 Audit from the Independent Auditors as presented. Vice-Chair Howick seconded the motion.

Motion carried:

Chair Monson, Aye
 Vice Chair Howick, Aye
 Trustee Wright, Aye

McKinstry Presentation

The board discussed various facility improvements and the potential benefits of an investment-grade audit by McKinstry, with a \$28,840 upfront cost. The potential of opening the 2025 budget to pay for this audit was discussed. After some Discussion the Board recommended waiting another month to discuss and review the McKinstry presentation until they could review the information received.

Certified Tax Rate

The board discussed and moved to adopt the certified tax rate for 2025, noting a slight decrease from the previous year. After a brief discussion, Trustee Wright moved to approve the Certified Tax Rate resolution 2025 – 03 as presented with a rate of .000838 as detailed on the Utah State Tax Commission form PT-800, Vice-Chair Howick seconded the motion.

Motion passes:

Chair Monson, Aye
 Vice Chair Howick, Aye
 Trustee Wright, Aye

Executive Director Report

Kevin Schmidt updated the Board on various projects, including the bubble project, the demolition of the Comp pool with the construction of pickleball courts, and the rock wall. He updated the board on receiving the plats from the surveyor for the de-annexation and working with the Kearns Community Council advising them on facilitating the fireworks during their Hometown Night celebration.

The board discusses the desire for better community outreach and coordination among various government entities.

Change to Board Meeting start time

After some discussion, Trustee Wright moved to adjust the start time of the monthly Board Meetings to begin at 4:30 rather than 6 pm. Vice-Chair Howick seconds the motion. The board agrees to adjust the working and regular board meeting times. Motion carried unanimously:
 Motion Passes.

Chair Monson, Aye
 Vice Chair Howick, Aye
 Trustee Wright, Aye

Approval of Payables and Financials

Vice-Chair Howick moved to approve the working meeting minutes and regular board meeting minutes for May 21, 2025. Trustee Wright seconded the Motion. All Board members voted Aye. Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

After review, Vice-Chair Howick made a motion to ratify June 4, 2025, payables in the amount of \$ 120,455.77. Trustee Wright seconded the motion. Motion carried unanimously: Motion Passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

After review, Trustee Wright made a motion to approve June 18, 2025, payables in the amount of \$131,323.23. Vice-Chair Howick seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

Now that the Annual Audit is complete the Board can approve the Balance Sheets from April and May. Trustee Wright moved to approve the following balance sheets for:

April 30, 2025
May 31, 2025

As they are presented, noting that there have been no-notable material changes and have not been previously approved. Vice-Chair Howick seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

Chair Monson thanks everyone for their efforts and contributions to the meeting.

Chair Monson adjourns the meeting at 7:20 PM.

Next Regular Board Meeting Scheduled for July 17, 2025, at 4:30 PM

Date: _____
Jeff Monson – Chair

Date: _____
David Howick – Vice Chair

Date: _____
Wade Wright – Trustee

**OQUIRRH RECREATION & PARKS DISTRICT
PAYABLES AS OF:**

Wednesday, July 9, 2025

CHECK #	VENDOR	ITEM / SERVICE	AMOUNT
ACH 0625ORPD	SUMMIT ENERGY	NATURAL GAS - UTILITIES	\$ 6,039.41
ACH 07082025	PEAC SOLUTIONS	MONTHLY CONTRACT - XEROX	\$ 1,009.76
ACH 06312025	AMILIA SMART REC	MONTHLY CONTRACT - CC PROCESSING	\$ 14,743.72
ACH 06022025	UTAH LOCAL GOVERNMENT TRUST	ACCIDENTAL DENTAL INSURANCE	
EFT 05312025	UTAH STATE TAX COMMISSIONS	SALES AND USE TAX	\$ 12,546.09
ACH 06212025	PAYLOCITY	PAYROLL PROCESSING FEES	\$ 6,682.53
ACH 06222025	UTAH RETIREMENT SYSTEM	EMPLOYEE RETIREMENT ACCOUNT	\$ 15,123.34
ACH 06282025	WCF INSURANCE PREMIUM	2025 INSURANCE PREMIUM	\$ 827.72
ACH 07012025	PEHP	EMPLOYEE HEALTH INSURANCE	\$ 26,504.36
ACH 06022025	PEHP	EMPLOYEE LIFE INSURANCE	\$ 816.64
ACH 07152025	BEAM INSURANCE	EMPLOYEE VISION INSURANCE	\$ 274.32
ACH HE 07092025	HEALTH EQUITY	MONTHLY FEES	\$ 23.10
ACH HE 06222025	HEALTH EQUITY	HSA CONTRIBUTION - EMPLOYEE CONTRIBUTION	\$ 680.84
ACH HE 07022025	HEALTH EQUITY	HSA CONTRIBUTION - 3RD QUARTER EMPLOYER CONTRIBUTION	\$ 11,856.00
EFT L73 06302025	MACU - CONTROLLER	COMPUTER ACCESSORIES - FLOWER/KEVIN	\$ 136.81
EFT L 06302025	MACU - ACCOUNTING	BOARD DINNER	\$ 95.69
EFT L 06302025	MACU - IT	COMPUTER ACCESSORIES	\$ 169.04
EFT L79 06302025	MACU - SPECIAL EVENTS/CONCESSIONS	CONCESSIONS COST OF GOODS , GS BIRTHDAY PARTIES - VENDING	\$ 4,507.30
69955	ALSCO	CUSTODIAL	\$ 230.11
69956	ARBITER SPORTS	WATER POLO REFEREE MASTER SUMMER LEAGUE	\$ 980.00
69957	ASSURITY LIFE INSURANCE	ADDITIONAL LIFE - EMPLOYEE PAID	\$ 748.47
69958	BLOMQUIST HALE SOLUTIONS	MONTHLY EPA PROGRAM	\$ 348.00
69959	BOLT & NUT SUPPLY CO	BLDG REPAIR AND MAINTENANCE	\$ 16.84
69960	CEM	POOL CHEMICALS & REPAIR AND MAINTENANCE	\$ 1,642.20
69961	CENTURY LINK	ALARM PANEL PHONE LINE	\$ 88.25
69962	CHRISTENE JOHNSON	SHRM CONFERENCE - MILEAGE	\$ 1,614.90
69963	CODALE	SENSOR SWITCH	\$ 150.00
69966	DANIELLE NORMAN	BULK MAILING & MILEAGE	\$ 653.49
69967	DUSTY PROFESSIONAL YARD SERVICES	MOW, TRIM AND EDGE LAWN	\$ 2,400.00
69968	ELAINA AUGASON	FRIDGE CHILD CARE	\$ 98.00
69969	ELIFEGUARD	AQUATICS SAFETY EQUIPMENT	\$ 803.86
69970	ENBRIDGE	NATURAL GAS - UTILITIES	\$ 180.08
69971	FERGUSON	SEWER PLUG	\$ 318.87
69972	GRAINGER	RELAY'S & SILICONE TUBING FOR CHLOR-KING FREEDERS	\$ 660.71
69973	GRITTON	SEAL AND GASKET KIT	\$ 60.30
69974	JARADS LLC	PROFESSIONAL CUSTODIAL SERVICES -ELEMENT CENTER KATEC & KOPFC MIAN BLDG	\$ 15,190.00
69975	JENNIFER ADAMS	MILEAGE REIMBURSEMENT	\$ 64.26
69976	KON-KRETE	PAINTING OF REC POOL CLOSET CEILING	\$ 154.00
69977	MHTN ARCHITECTS	PROFESSIONAL SERVICES - AIR STRUCTURE	\$ 13,500.00
69978	MOUNTAIN ALARM	SERVICE LABOR LOBBY TURNSTILE	\$ 272.50
69979	OFFICE DEPOT	OFFICE SUPPLIES	\$ 262.41
69980	PUBLIC EMPLOYEES LONG-TERM DISABILITY	EMPLOYEE LONG-TERM DISABILITY INSURANCE	\$ 418.38
69981	ROBERT I MERRILL	PAD LOCKS	\$ 136.00
69982	SOUTH DAVIS REC CENTER	TOURNAMENT FEES	\$ 975.00
69983	SPECTRUM LLC	TROUBLESHOOT BATTERIES FOR ALARM PANEL	\$ 354.00
69984	SPRINKLER SUPPLY COMPANY	SPRINKLER REPAIR AND MAINTENANCE	\$ 370.38
69985	STONE SECURITY	CAMERAS - INSTALLATION ANS EQUIPMENT	\$ 9,211.80
69986	SUGARHOUSE INDUSTRIES	SHADE SAIL REPAIRS	\$ 1,685.00
69987	SWANK MOTION PICTURES	FRIDAY NIGHT MOVIE 7.2025	\$ 510.00
69988	SWIRE COCA-COLA	CONCESSIONS SUPPLIES	\$ 1,710.70
69989	SYSCO	CONCESSIONS SUPPLIES	\$ 13,886.85
69990	UTAH DEPARTMENT OF WORKFORCE SERVICES	UNEMPLOYMENT	\$ 360.40
69991	WASATCH FRONT FISH MARKET	MEET FEES	\$ 1,104.00
69992	WASATCH FRONT WASTE & RECYCLING DISTRICT	WASTE REMOVAL	\$ 906.12
69993	WAXIE	CUSTODIAL SUPPLIES	\$ 3,749.69
69994	WEBB	ELEMENT EQUIPMENT REPAIR	\$ 460.00
69995	WEST WIND LITHO	SUMMER 2025 MAILER	\$ 3,398.00
69996	ZEP	CUSTODIAL SUPPLIES	\$ 1,046.72

\$ 182,756.96



OQUIRRH RECREATION PARKS DISTRICT
 (dba KEARNS OQUIRRH PARK FITNESS CENTER)

Balance Sheet

As of June 30, 2025

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
ASSETS			
Current Assets			
Checking/Savings	-	6,753,530	6,753,530
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	195,457	195,457
Other Current Assets	-	597,696	597,696
Total Current Assets	-	9,280,824	9,280,824
Long Term Assets			
Capital Assets	41,234,687	32,427,852	73,662,539
Accumulated Depreciation	(30,625,403)	(19,672,539)	(50,297,942)
Long-term Lease Receivable		-	-
Other Assets		-	-
Total Long Term Assets	10,609,284	12,755,313	23,364,597
TOTAL ASSETS	10,609,284	22,036,137	32,645,421
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable		92,347	92,347
Other Current Liabilities	-	819,740	819,740
Long Term Liabilities	-	1,566,134	3,041,237
Total Liabilities	-	2,478,221	2,478,221
Equity			
Retained Earnings	10,609,284	20,853,071	31,462,355
Net Income		(1,295,155)	(1,295,155)
Total Equity	10,609,284	19,557,916	30,167,200
TOTAL LIABILITIES & EQUITY	10,609,284	22,036,137	32,645,421

QUIRRH RECREATION PARKS DISTRICT
(dba KEARNS QUIRRH PARK FITNESS CENTER)
Budget v. Actual

	June	Budget	% of Budget	January - June	YTD Budget	% of Budget	Annual Budget
70000 Advertising and Promotion	375	4,533	8%	2,722	12,867	21%	24,020
71000 Printing Exp	6,796	50	13592%	7,497	12,500	60%	16,200
72000 Postage Exp	1,390	-		1,654	1,600	103%	1,600
74500 Uniforms Exp	(123)	260	-47%	8,530	13,045	65%	20,580
74800 Permits/Licenses Exp	1,677	2,155	78%	9,655	10,211	95%	14,506
75000 Office Supplies	337	700	48%	3,548	4,610	77%	8,910
75100 Supplies Exp	2,535	3,705	68%	24,442	36,055	68%	69,190
75200 Equipment Exp	3,224	667	484%	20,613	30,520	68%	37,220
75250 Group Sales Rental Expense	31	-		253	-		-
75300 Computer Exp	4,322	6,855	63%	61,233	61,852	99%	111,294
75600 Employee Engagement/Recognition	490	975	50%	4,183	3,390	123%	14,950
75700 Special Events Exp	892	1,800	50%	3,467	10,950	32%	49,500
76000 Travel Exp	1,298	451	288%	13,924	14,989	93%	47,721
76100 Mileage Exp	262	551	48%	2,788	7,383	38%	11,531
76200 Team Fees	1,914	6,000	32%	29,014	31,700	92%	46,550
78000 Memberships/Subscription Dues	463	700	66%	7,495	10,654	70%	15,958
79000 Sponsorship Expense	-	417	0%	-	2,500		30,000
92000 Professional Services	38,704	45,308	85%	115,207	182,218	63%	370,179
93000 Repairs and Maintenance	25,301	25,628	99%	112,403	154,294	73%	316,340
93200 Telephone/Internet/Television	2,014	2,337	86%	13,594	14,022	97%	28,044
93500 Chemicals Exp	4,254	5,924	72%	14,263	22,321	64%	59,740
94300 Utilities Exp	40,638	52,917	77%	192,117	226,575	85%	484,212
99000 Other Expense	-	-		2,020	-		-
Total Expense	710,868	749,523	95%	3,608,513	3,827,843	94%	7,774,064
Net Ordinary Income/(Loss)	(267,062)	(262,334)	102%	(1,980,668)	(2,150,387)	92%	(4,064,070)
Other Income/Expense							
Other Income							
30000 Property Tax Revenue	13,547	13,591	100%	372,867	430,270	87%	4,435,371
30100 Fee in Lieu (Motor Vehicle)	22,069	22,421	98%	114,205	117,521	97%	225,000
30200 Interest Income	29,783	27,444	109%	198,440	170,437	116%	329,041
Total Other Income	65,399	63,456	103%	685,513	718,228	95%	4,989,412
Other Expense							
99900 Property Taxes Disb to Others	-	-	0%	-	-	0%	350,000
Total Other Expense	-	-	0%	-	-	0%	350,000
Net Other Income/(Loss)	65,399	63,456	103%	685,513	718,228	95%	4,639,412
Net Income/(Loss)	(201,663)	(198,879)	101%	(1,295,155)	(1,432,159)	90%	575,343

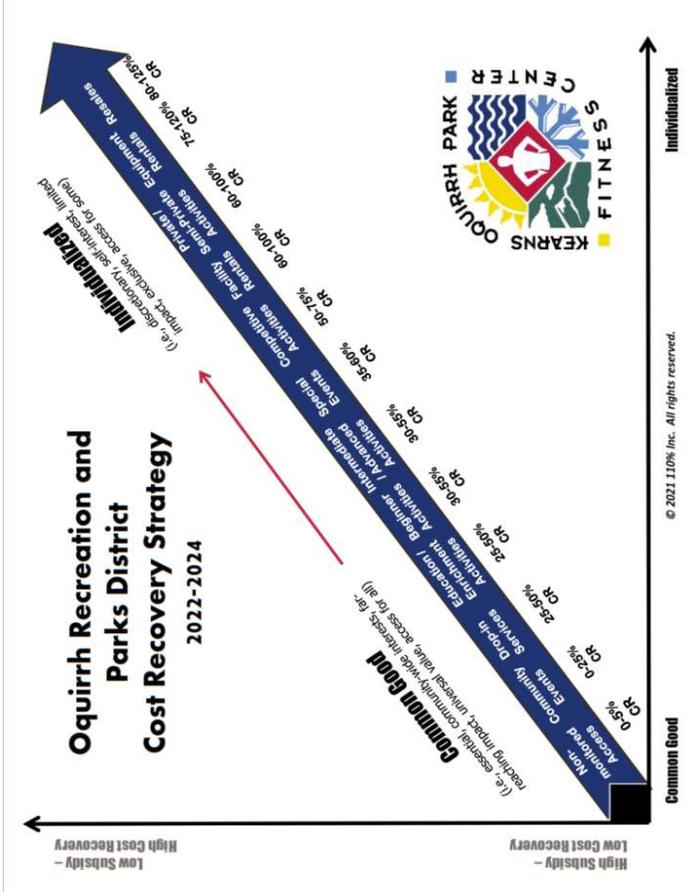
KYAT and Water Polo 2024 Cost Recovery Analysis

Sum of Amount Row Labels	Column Labels KYAT	Water Polo
Income	\$141,466.57	\$172,340.35
Program Income	\$141,466.57	\$163,107.71
Other	\$9,232.64	\$9,232.64
Retail Sales	\$7,732.64	\$7,732.64
Other Income:Sponsorship Revenue	\$1,500.00	\$1,500.00
Cost of Goods Sold	-\$13,393.50	-\$13,393.50
Cost of Goods Sold	-\$13,393.50	-\$13,393.50
Gross Profit	\$141,466.57	\$158,946.85
Expenses	-\$159,501.74	-\$261,125.76
Labor	-\$60,432.79	-\$76,857.37
Benefits	-\$11,263.21	-\$8,218.78
Discretionary Expenses	-\$34,638.49	-\$84,543.19
Supplies Expense	-\$12,942.94	-\$14,535.52
Team Fees	-\$18,047.75	-\$15,715.71
Memberships/Subscription Dues	-\$1,392.00	-\$1,432.64
Computer Expenses:Software Expense	-\$1,388.00	-\$774.99
Mileage Expense	-\$67.00	-\$1,404.39
Uniforms Expense	-\$104.40	
Employee Development Expense	-\$50.00	
Equipment Expense	-\$646.40	-\$7,775.47
Postage Expense		-\$215.59
Travel Expense		-\$12,515.99
Professional Services		-\$30,172.89
Overhead	-\$53,167.25	-\$91,506.42
Overhead at 50%	-\$53,167.25	-\$91,506.42
Net Income	-\$18,035.17	-\$102,178.91

Cost Recovery % 89% 63%

Goal is 50-75% cost recovery

Overhead includes indirect labor, utilities, depreciation of fixed assets, CC processing fees etc.



Quirrh Recreation and Parks District Cost Recovery Strategy 2022-2024



© 2021, ILO, Inc. All rights reserved.



OQUIRRH RECREATION PARKS DISTRICT
 (dba KEARNS OQUIRRH PARK FITNESS CENTER)

Balance Sheet

As of January 31, 2025

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
ASSETS			
Current Assets			
Checking/Savings	-	7,057,399	7,057,399
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	331,769	331,769
Other Current Assets	-	675,411	675,411
Total Current Assets	-	9,798,718	9,798,718
Long Term Assets			
Capital Assets	41,234,687	32,239,705	73,474,392
Accumulated Depreciation	(30,625,403)	(19,223,364)	(49,848,767)
Long-term Lease Receivable		-	-
Other Assets		-	-
Total Long Term Assets	10,609,284	13,016,342	23,625,626
TOTAL ASSETS	10,609,284	22,815,060	33,424,344
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable		53,462	53,462
Other Current Liabilities	-	538,747	538,747
Long Term Liabilities	-	1,582,801	3,041,237
Total Liabilities	-	2,175,010	2,175,010
Equity			
Retained Earnings	10,609,284	20,853,071	31,462,355
Net Income		(213,021)	(213,021)
Total Equity	10,609,284	20,640,050	31,249,334
TOTAL LIABILITIES & EQUITY	10,609,284	22,815,060	33,424,344



OQUIRRH RECREATION PARKS DISTRICT
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

Balance Sheet

As of February 28, 2025

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
ASSETS			
Current Assets			
Checking/Savings	-	6,883,885	6,883,885
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	324,721	324,721
Other Current Assets	-	661,094	661,094
Total Current Assets	-	9,603,840	9,603,840
Long Term Assets			
Capital Assets	41,234,687	32,310,762	73,545,449
Accumulated Depreciation	(30,625,403)	(19,312,599)	(49,938,002)
Long-term Lease Receivable		-	-
Other Assets		-	-
Total Long Term Assets	10,609,284	12,998,163	23,607,447
TOTAL ASSETS	10,609,284	22,602,003	33,211,287
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable		56,735	56,735
Other Current Liabilities	-	524,609	524,609
Long Term Liabilities	-	1,579,468	3,041,237
Total Liabilities	-	2,160,812	2,160,812
Equity			
Retained Earnings	10,609,284	20,853,071	31,462,355
Net Income		(411,880)	(411,880)
Total Equity	10,609,284	20,441,191	31,050,475
TOTAL LIABILITIES & EQUITY	10,609,284	22,602,003	33,211,287



OQUIRRH RECREATION PARKS DISTRICT
 (dba KEARNS OQUIRRH PARK FITNESS CENTER)

Balance Sheet

As of March 31, 2025

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
ASSETS			
Current Assets			
Checking/Savings	-	6,890,175	6,890,175
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	288,062	288,062
Other Current Assets	-	645,177	645,177
Total Current Assets	-	9,557,554	9,557,554
Long Term Assets			
Capital Assets	41,234,687	32,349,658	73,584,345
Accumulated Depreciation	(30,625,403)	(19,402,612)	(50,028,015)
Long-term Lease Receivable		-	-
Other Assets		-	-
Total Long Term Assets	10,609,284	12,947,046	23,556,330
TOTAL ASSETS	10,609,284	22,504,600	33,113,884
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable		109,744	109,744
Other Current Liabilities	-	670,392	670,392
Long Term Liabilities	-	1,576,134	3,041,237
Total Liabilities	-	2,356,271	2,356,271
Equity			
Retained Earnings	10,609,284	20,853,071	31,462,355
Net Income		(704,742)	(704,742)
Total Equity	10,609,284	20,148,329	30,757,613
TOTAL LIABILITIES & EQUITY	10,609,284	22,504,600	33,113,884