



Uintah County Library

Bookmobile and Outreach Services Policy

1. POLICY STATEMENT

The Uintah County Library (UCL) Bookmobile Outreach Program is designed to extend library services to rural communities, homebound individuals, and underserved populations throughout Uintah County. The program aims to provide equitable access to library materials, technology, and programming to residents who may face barriers to visiting traditional library locations.

2. SERVICE OBJECTIVES

2.1. These programs aim to accomplish the following objectives:

- Provide convenient access to library materials and services for rural communities.
- Support literacy and lifelong learning in underserved areas.
- Provide access to technology and digital literacy support.
- Conduct educational programming and community engagement activities.
- Register new library cardholders and promote library services.
- Serve as a community hub and gathering place.

3. SERVICE AREA AND ELIGIBILITY

3.1. **Geographic Coverage:** The Bookmobile will serve rural communities within Uintah County, with priority given to:

- Areas more than 10 miles from the library.
- Communities with limited transportation options.
- Senior living facilities and assisted care centers.
- Schools and childcare centers in rural areas.
- Community centers and gathering places.

3.2. **Stop Establishment Criteria:** New stops will be evaluated based on the following criteria:

- **Minimum Usage:** At least 10 potential patrons expressing interest.
- **Accessibility:** Safe parking and an accessible location for the bookmobile.
- **Proximity:** Consideration of distance from existing stops and the library.
- **Community Need:** Demonstrated need for library services in the area.
- **Sustainability:** Adequate space, safety, and long-term viability.

4. SERVICES PROVIDED

4.1. Materials and Collections may include:

- Circulating collection of books, audiobooks, and DVDs.
- Children's materials and programming supplies.
- Large print and accessibility materials.

4.2. Technology Services may include:

- Public Wi-Fi access at all stops.
- Computer and tablet access for patrons.
- Digital literacy instruction and support.
- Access to online databases and resources.
- Technology troubleshooting assistance.

4.3. Programming and Activities may include:

- Storytime and children's programming.
- Adult education and literacy programs.
- Technology training workshops.
- Community engagement activities.
- Partnership programming with local organizations.

5. PATRON REQUIREMENTS AND POLICIES

The following policies and requirements apply to all patrons utilizing UCL bookmobile or outreach services:

5.1. Library Card Requirements

- A valid library card is required to borrow materials and access certain online services. Other services and programming do not require a library card.
- Library cards from any library in the Basin and Wasatch Libraries Consortium are honored.
- New library cards can be issued on the bookmobile with proper identification as established in the Account and Card policy.
- Parents/guardians must sign for children under 18.

5.2. Circulation Policies

- The Uintah County Library Borrowing Privileges Policy applies to bookmobile loans.
- Renewal is allowed if no holds exist.
- Lost and damaged item fees apply per the Uintah County Library Fee Policy.
- Interlibrary loan requests are accepted.

5.3. Behavior and Conduct

- All library policies regarding patron behavior apply.
- Staff have the authority to suspend services for disruptive behavior.
- Bookmobile capacity limits will be enforced for safety.

6. OPERATIONAL PROCEDURES

6.1. Weather and Emergency Procedures: Service may be suspended or modified due to:

- Severe weather conditions (storms, high winds, blizzards).
- Extreme temperatures that pose safety risks.
- Vehicle mechanical issues.
- Staff safety concerns.

7. PARTNERSHIPS AND AGREEMENTS

7.1. Community Partnerships: The bookmobile program intends to collaborate, as much as possible, with:

- Schools and educational institutions.
- Senior service organizations.
- Community groups and nonprofits.
- Local government entities.
- Healthcare facilities.

8. POLICY REVIEW AND UPDATES

8.1. This policy will be reviewed annually and updated as needed to reflect:

- Changing community needs.
- Operational experience and lessons learned.
- Budget and resource modifications.
- New technology and service opportunities.
- Feedback from staff and patrons.

This policy supersedes all previous versions and will be reviewed annually or as needed.

Approved by the Uintah County Library Board of Directors.

DATE ADOPTED: July 16, 2025