

**MINUTES OF REGULAR CITY COUNCIL MEETING**  
**6:30 P.M. COUNCIL MEETING**  
**June 10, 2025**

**Council Present:** Christina Gordon, Wilford Conetah, Herald Crapo, Michael "Chipper" Fenn

**Absent:** Larry Dye

**Mayor Present:** Kathleen Cooper

**Recorder Present:** Carrie Boren (zoom)

**Staff Present:** Alan Allred, Sam Davis

**Visitors:** Joel Gordon, Karalee Kettle, David Kettle, Brett Kettle, Sherry Taylor

**FINAL PUBLIC HEARING ON 2025-2026 BUDGET AND OPENING AND  
AMENDING 2024-2025 BUDGET**

Public Hearing started at 6:45P.M.

Mayor Cooper welcomed everyone. Mayor Cooper stated that we would do the opening and amending of the 2024-2025 budget. Carrie Boren stated that all the amendments were made from the preliminary hearing and the budget balanced. Mayor Cooper asked if there were any questions on the opening and amending the 2024-2025 budget, seeing none we will move forward. Mayor Cooper stated that on the 2025-2026 budget all the changes that were discussed in the preliminary hearing have been made. Carrie Boren stated that the sales tax information from the lawyer was in their packet, we haven't received all the numbers from the state for the graph to be completed. As far as they can see we are still receiving sales tax from the Ute Petroleum, so they are not sure of why the decrease in taxes. Mayor Cooper went over the different line items that were changed. Mayor Cooper asked if there were any questions or public comments. Seeing none we will close the public hearing.

**MOTION: MICHAEL FENN MOTIONED TO CLOSE THE PUBLIC HEARING AND OPEN THE REGULAR CITY COUNCIL MEETING. HERALD CRAPO SECONDED. HERALD CRAPO VOTED AYE. WILFORD CONETAH VOTED AYE. CHRISTINA GORDON VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION CARRIED.**

The public hearing ended at 6:53 P.M.

The regular council meeting was called to order 6:54 P.M.

**MOTION: WILFORD CONETAH MOTIONED TO APPROVE THE MAY 20, 2025, CITY COUNCIL MINUTES AS PRESENTED. CHRISTINA GORDON SECONDED. HERALD CRAPO VOTED AYE. WILFORD CONETAH VOTED AYE. CHRISTINA GORDON VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION CARRIED.**

**PUBLIC COMMENT**

Sherry Tayler with Sunrise stated that she had some paperwork for Mayor Cooper to sign. She explained what we needed to do for reimbursement on the lead and copper grant and that Jeff was still looking for funding for some drains on 300 N.

**DISCUSSION AND ACTION ON FINAL PUBLIC HEARING ON 2025-2026 BUDGET AND OPENING AND AMENDING THE 2024-2025 BUDGET**

Mayor Cooper stated she would entertain a motion to accept the 2025-2026 budget and the opening and amending of the 2024-2025 budget as presented.

**MOTION: CHRISTINA GORDON MOTIONED TO ACCEPT THE 2025-2026 BUDGET AND THE OPENING AND AMENIDNG OF THE 2024-2025 BUDGET AS PRESENTED. WILFORD CONETAH SECONDED. HERALD CRAPO VOTED AYE. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSED UNANIMOUSLY.**

## **K & K SANITATION-FREE DUMP WEEK-BRETT & DAVID KETTLE**

David Kettle stated they were just checking in with the cities to see how things are going, he thanked Myton City for participating in free dump week and for having the dumpsters for some extra time. They donated some of the dumps on those dumpsters for the spring clean-up which saved the city some money. He stated they do have a new driver that is still learning some of the routes. There was a discussion on what could be dumped at K & K and what needs to be taken to the county landfill.

## **DISCUSSION AND ACTION ON RESOLUTION 06102025-001 MYTON CITY PROCUREMENT POLICY**

Carrie Boren stated that Nate Zilles, the liaison from UBAOG, helped update these policies. We needed to update the policies, so we were in compliance with what is required for the grants we have received or are applying for. The federal procurement policy is a little different from the city procurement policy as they have more regulations. We need this policy in place so if we do receive a federal grant we are in compliance. The city attorney reviewed them. Mayor Cooper asked if anyone had any questions, seeing none she would entertain a motion.

**MOTION: MICHAEL FENN MOTIONED TO ACCEPT RESOLUTION 06102025-001 MYTON CITY PROCUREMENT POLICY AS PRESENTED. HERALD CRAPO SECONDED. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. HERALD CRAPO VOTED AYE. THE MOTION PASSED UNANIMOUSLY.**

## **DISCUSSION AND ACTION ON RESOLUTION 06102025-002 MYTON CITY FEDERAL PROCUREMENT POLICY.**

**MOTION: HERALD CRAPO MOTIONED TO ACCEPT RESOLUTION 06102025-002 MYTON CITY FEDERAL PROCUREMENT POLICY AS PRESENTED. WILFORD CONETAH SECONDED. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. HERALD CRAPO VOTED AYE. THE MOTION PASSED UNANIMOUSLY.**

## **CITY DEPARTMENTAL REPORTS ON LAST MONTH'S ACTIVITIES**

**Mayor Cooper:** Mayor Cooper stated that she had a few things to discuss. She stated that Carrie Boren would like to request permission from the council to have a second job with Myton City Housing Authority if she is hired by the board. It will be about 10 to 15 hours a week and the housing will pay the wages; it will have nothing to do with Myton City. Joel Gordon stated the reason's why MCHA needs to hire another staff is because the current director has no interest in keeping the position. She was retired before they brought her back in to help and she wants to go back to retirement. Michael Fenn asked what the hours Carrie would be working for housing. Carrie Boren replied the hours haven't been figured out yet, as she has to wait to see if the board actually hires her. Joel Gordon explained that the hours could be flexible as there isn't a need for someone to always be in the office, as most duties are by scheduled appointments. Mayor Cooper stated that Carrie Boren is a salary employee and those wages wouldn't change. Carrie Boren stated that one of the reasons she wanted to take on this job is because she doesn't want to see Myton

lose the housing authority after all the hard work individuals did in the past to have the program here. Mayor Cooper stated the other item she wants to discuss is when we first built city hall there was a discussion about having the post office at the city building. The contract is now up for renewal, and they would like to see about having the post office space in city hall. We would have to make some changes and maybe apply for some grants to make the changes. The city council would like the post office to come and give a presentation.

**MOTION: CHRISTINA GORDON MOTIONED TO APPROVE CARRIE BOREN'S REQUEST TO HAVE A SECOND JOB. MICHAEL FENN SECONDED. HERALD CRAPO VOTED AYE. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSED UNANIMOUSLY.**

**Carrie Boren:** Stated she had nothing to report.

**Alan Allred:** Stated that we had a water leak yesterday, they found two unknown water lines and that was the source of the leak, they did have a meeting on both the main street projects and instead of having Patriot Precision do the concrete and paving, they are just going to have the road project contractors complete all of the paving. The council would like us to notify residents again about storing water until we get through this project and have water available to those who may need it.

**Sam Davis:** Stated, he just wants to let the council know that the State Land Forestry department is donating a brush truck to Myton City, they will let him know when it's ready to be picked up.

**CLOSED EXECUTIVE SESSION – 52-4-205(C) AND (D)(II) STRATEGY SESSION TO DISCUSS PENDING, REASONABLY IMMINENT AND ONGOING LITIGATION, WATER RIGHTS OR SHARES**

**CLOSED EXECUTIVE SESSION – 52-4-205 (1)(A) – DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL(S)**

**ADJOURNMENT**

**MOTION: CHRISTINA GORDON MOTIONED TO ADJOURN. MICHAEL FENN SECONDED. HERALD CRAPO VOTED AYE. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION CARRIED.**

There was no further business to discuss, Council adjourned at 7:30 P.M.