

**MEETING MINUTE SUMMARY**  
**SALT LAKE COUNTY PLANNING COMMISSION MEETING**  
**Wednesday, May 14, 2025, 8:30 a.m.**

**\*\*Meeting minutes approved on July 16, 2025\*\***

**Approximate meeting length:** 39 minutes

**Number of public in attendance:** 0

**Summary Prepared by:** Wendy Gurr

**Meeting Conducted by:** Commissioner Watkins

\*NOTE: Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

**ATTENDANCE**

Commissioners	Public Mtg	Business Mtg	Absent
Neil Cohen	x	x	
Ronald Vance	x	x	
Christopher Collard			x
Sara Hiatt	x	x	
Jeff Watkins (Chair)	x	x	
Michael Cole (Vice Chair)			x
Jen Knudsen	x	x	
Andres Paredes	x	x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr	x	x
Brian Tucker		
Curtis Woodward	x	x
Brian Hartsell	x	x
Chad Anderson	x	x
Ryan Anderson	x	
Jason Rose (DA)	x	x
Zach Shaw (DA)	x	x

**BUSINESS MEETING**

**Meeting began at – 8:30 a.m.**

*Commissioner Watkins read the Chairs Opening Statement.*

- 1) Approval of March 26, 2025, Planning Commission Meeting Minutes. (Motion/Voting)

**Motion:** To approve March 26, 2025, Planning Commission Meeting Minutes.

**Motion by:** Commissioner Cohen

**2<sup>nd</sup> by:** Commissioner Vance

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

Approval of the April 16, 2025, Planning Commission Meeting Minutes. (Motion/Voting)

**Motion:** To approve April 16, 2025, Planning Commission Meeting Minutes.

**Motion by:** Commissioner Cohen

**2<sup>nd</sup> by:** Commissioner Vance

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

- 2) Other Business Items. (As Needed)

*Ms. Gurr reminded the commission of the planning commissioner training May 28<sup>th</sup> at 6pm.*

**PUBLIC HEARINGS(S)**  
**Hearing began at – 8:34 a.m.**

**OAM2025-001372** – Consideration of an ordinance adopting Salt Lake County Engineering Standard Drawings and Specifications. The proposed ordinance includes the adoption by reference of the latest revision of AASHTO “A Policy on Geometric Design of Highways and Streets” (Green Book), the Utah Manual on Uniform Traffic Control Devices (MUTCD), and APWA Manual of Standard Plans and Manual of Standard Specifications, with some exceptions noted in the document. **Presenter:** MSD Engineering (Discussion/Recommendation)

*Greater Salt Lake Municipal Services District Engineering Manager Chad Anderson provided an analysis of the Engineering standards and exceptions.*

*Commissioners and staff had a brief discussion regarding mill and overlay patches longer than 300’ and modification to the 255 exception.*

*Commissioner Cohen motioned to open the public hearing, Commissioner Vance seconded that motion.*

**PUBLIC HEARING OPENED**

*No one from the public was present to speak*

*Commissioner Cohen motioned to close the public hearing, Commissioner Vance seconded that motion.*

**PUBLIC HEARING CLOSED**

**Motion:** To recommend approval to the County Council of file #OAM2025-001372 Consideration of an ordinance adopting Salt Lake County Engineering Standard Drawings and Specifications. The proposed ordinance includes the adoption by reference of the latest revision of AASHTO “A Policy on Geometric Design of Highways and Streets” (Green Book), the Utah Manual on Uniform Traffic Control Devices (MUTCD), and APWA Manual of Standard Plans and Manual of Standard Specifications, with modifications in section 255 explained in staff presentation.

**Motion by:** Commissioner Hiatt

**2<sup>nd</sup> by:** Commissioner Vance

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

**OAM2025-001375** – Consideration of a resolution amending Salt Lake County’s land use fee schedule. **Presenter:** Brian Hartsell (Discussion/Recommendation)

*Greater Salt Lake Municipal Services District Associate General Manager Brian Hartsell provided an analysis of the land use fee schedule amendment.*

*Commissioners and staff had a brief discussion regarding a fee schedule and fees remaining the same, storm water review fees, and punitive penalties.*

*Commissioner Cohen motioned to open the public hearing, Commissioner Vance seconded that motion.*

## **PUBLIC HEARING OPENED**

*No one from the public was present to speak.*

*Commissioner Cohen motioned to close the public hearing, Commissioner Vance seconded that motion.*

## **PUBLIC HEARING CLOSED**

*Commissioners and staff had a brief discussion regarding effective dates of the fees and assessment/payment of fees.*

**Motion:** To recommend approval to the County Council of file #OAM2025-001375 Consideration of a resolution amending Salt Lake County's land use fee schedule.

**Motion by:** Commissioner Cohen

**2<sup>nd</sup> by:** Commissioner Vance

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

## **MEETING ADJOURNED**

**Time Adjourned – 9:09 a.m.**