



Regular Board Meeting June 17, 2025 @ 4:30 PM: Duchesne Library

The mission of Duchesne County Library System is to enrich our residents' knowledge and inspire their growth. Through these efforts the library envisions our residents empowered to strengthen each other and unite their communities.

Conducting: Chair Jessica Shaw. Meeting called to order at 4:29 p.m.

Welcome / Roll call: Chair Jessica Shaw, Jenny Adams, Secretary Amy Snow, Vice Chair Deb Evans, Kathryn Crapo, Jesse Walker, Commissioner Jeff Chugg, Director Daniel Mauchley.

May 2025 minutes approval. Deb Evans made a motion to approve the minutes as written, with a second by Jenny Adams. The minutes were approved unanimously.

Donation Acknowledgement – Kings Peak Quilters Guild - \$150

Triennial Approval of Grants Policy. The board reviewed the policy and no new changes were proposed since the previous meeting. No questions. Motion by Kathryn Crapo to approve as written, with a second by Jesse Walker. The policy was approved unanimously by the board.

Triennial Approval of 3D Printing Policy. There were minor grammatical changes and updates to the policy. The director explained that the machine needs minimal upkeep and maintenance. The board recommended marketing the machine a little more. The director explained a little about how the machine works. There was a motion by Jenny Adams to approve the policy as written, with a second from Jeff Chugg. The board approved the policy unanimously.

Approval of Circulation Policy. The director explained the major changes to the policy. There will be a 3-week circulation on all Items (including DVDs and tablets). Duchesne County secondary property owners will be assigned to non-resident status. They will be allowed a 24-item limit and tablet circulation after the probation period. Non-residents will need to access digital collections from their home library. There was a motion to approve the circulation policy as written by Deb Evans, with a second from Kathryn Crapo. The policy was approved unanimously by the board.

Review of Library Behavior & Use Policy – Accompanying Adults for After-Hour Activities. The board reviewed the proposed updates and changes to the policy. Prohibited behaviors specifically stated in state laws were added or updated in the policy. A proposal was made that minors under 16 years old must be accompanied by an adult for after-hours programs or events.

Library Board/Staff Gathering. The board would like to continue to engage with the staff when possible. The board explored ways to engage with the staff. The board requested that the director ask if the staff would be interested in a social activity where both the staff and board could attend.

Review of May Statistics/Budget/Consent Agenda. The board reviewed the statistics, budget, and consent agenda. The director highlighted that Roosevelt Branch Wi-Fi usage was at an all-time monthly high of 3,255 uses. Hoopla also had a monthly record of 717 checkouts (at a cost to the library of \$1700). The Tabiona outreach saw 170 checkouts, the

highest since May 2018. The seed library at the Duchesne Branch was well used (seeds were donated by Allred's Yard and Garden). The Fruitland outreach has been moved to Tuesdays, 5-7 p.m. The UBIC committee has asked to host the UBIC art show at the Roosevelt Branch.

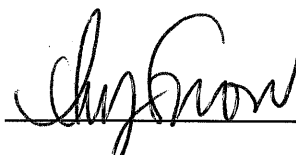
Questions. No questions.

Public comment. Board members Amy Snow and Kathryn Crapo have been approved to serve another term.

Next meeting – Tues. July 15, 2025, 4:30 PM – Roosevelt Library.

Meeting Adjourned 4:59 p.m.

Minutes approved on 07/15/2025.



Amy Snow, Secretary