

SANPETE COUNTY COMMISSION MEETING

July 1, 2025, 1:00 PM

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioner Mike Bennett, Commissioner Jim Cheney and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE

Prayer is offered by Abby Ivory. Pledge of allegiance is recited by all.

SWEARING IN OF JAIL DEPUTY JAXON ANDERSON.

Sheriff Jared Buchanan swears in Jail Deputy Jaxon Anderson.

APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL AND SIGNATURE ON FY2026 INDIGENT DEFENSE GRANT.

Auditor Stacey Lyon presents the agenda item. No questions or concerns are voiced. Motion is made by Commissioner Bennett to approve payment of claims #361919 through #362040. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes, and Commissioner Bennett votes yes. The vote is unanimous and the motion passes. No questions or concerns are voiced. Motion to approve the finances is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the next agenda item is a renewal of a grant that the County receives each year. The grant is based on a fiscal calendar year which is from July 1st to June 30th. The award amount is \$229,904.00 and the County portion is \$239,469.23. Ms. Lyon states the amount awarded is almost identical to last years' amount. The grant had been written to give the attorney's an increase but the grant program did not approve it. She stated the increase for the attorneys could be revisited at budget time. Motion is made by Commissioner Bennett to approve and sign the FY2026 Indigent Defense Grant. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew signs the Grant Agreement Signature Page.

DISCUSSION AND POTENTIAL APPROVAL TO PAY ONIX INVOICE AND SIGN THREE-YEAR CONTRACT.

Auditor Stacey Lyon presents the agenda item. Ms. Lyon explains this agenda item had been addressed previously for the County Google email accounts for a one-year payment approval. Gary Hughes the IT specialist, discovered it would be cheaper for the County to sign a three-year contract. The number of licenses also needed to be increased to 185 users in order to cover existing employees and allow for growth. Due to recent legislation, County employees that did not have an issued .gov County email address are now required to have one. The County had over twenty employees that needed an updated County email address. Ms. Lyon states there is enough in the budget to pay the three-year contract, if that is the route they want to go.

Motion is made by Commissioner Bennett to approve quote #Q-10556-2 in the amount of \$124,416.00 to Onix. The motion is seconded by Commissioner Cheney, and the motion passes.

DISCUSSION AND POTENTIAL APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR INNTELEX LLC TO INSTALL SEWER LINE AND MANHOLES IN PRIVATE EASEMENT ADJACENT TO SPRING CITY SEWER POND ROAD AND ONE CROSSING TO THE LAGOONS.

Jaden James representing Sunrise Engineering presents the agenda item. The map submitted by Sunrise Engineering with the right-of-way application is reviewed by the Commission. Mr. James states Inntellex is the contractor for this project. Mr. James explains the areas affected by the sewer line install. Mr. James states the manholes on the north and south will not be in the County Road; the only cut will be the one crossing. Mr. James affirms the road is gravel. Tom Seely has approved the right-of-way excavation license. Mr. James promises the manhole will not be in the way and will not need to be moved. Motion is made by Commissioner Bennett to approve the right-of-way excavation license for Inntellex LLC to install sewer line and manholes in the private easement adjacent to Spring City sewer pond and one crossing in the County Road to the lagoons. The motion is seconded by Commissioner Cheney, and the motion passes. The right-of-way excavation license is signed by Commissioner Bartholomew and County Clerk Linda Christiansen.

ABBY IVORY: DISCUSSION AND POTENTIAL APPROVAL TO ACCEPT THE RECOMMENDATION TO SELECT REDKOR BRANDS AS THE COMPANY TO HIRE FOR THE SANPETE COUNTY LOGO AND SLOGAN; APPROVAL TO AUTHORIZE PAYMENT TO REDKOR AS PER THE CONTRACT.

Abby Ivory presents the agenda item. Ms. Ivory proposes the County hire Redkor for the Sanpete County logo and slogan. Six proposals were submitted to the board and the responses were in favor of hiring Redkor. The cost for Redkor's services is \$9,800.00; which is under the budget approved of \$10,000.00. The money will come out of the Economic Development budget. Discussion ensues in regards to travel opportunities with the Chamber of Commerce. Motion is made by Commissioner Cheney to approve to accept Redkor's bid to provide Sanpete County a logo and slogan at the price of \$9,800.00; paying sixty percent up front, in the amount of \$6,000.00. The motion is seconded by Commissioner Bennett, and the motion passes. Commissioner Bartholomew signs the proposal letter.

MAX LEWIS: DISCUSSION IN REGARDS TO STAGE 1 FIRE RESTRICTIONS, BEGINNING JULY 1, 2025.

Max Lewis presents the agenda item. Commissioner Bartholomew mentions he heard the State announced the restrictions that went into effect on June 28th. Max Lewis states the State changed the date after he submitted his request to be on the agenda. Mr. Lewis distributes the State's fire restriction order and a map to the Commissioners. The order covers any open fire of any kind; except within an established facility, approved campgrounds and day areas in public lands or in permanently constructed fire pits at permanent private dwellings with pressurized running water. Mr. Lewis clarifies his last statement, any subdivision lot on the mountain that uses water from a holding tank cannot have an open fire. Commissioner Bartholomew does not remember a time that the State has implemented a Fire Restriction Order that soon, Statewide. Mr. Lewis states most agencies are enforcing the fire restrictions. A press release has been issued and it will be posted in the paper as well. Mr. Lewis also

mentions smoking, cutting, grinding, welding, fireworks and all small combustion engines without a spark arrester are prohibited. Sanpete has not sent any crews to the fires in the southern part of the State because we do not have a qualified engine boss that can take a team for the amount of time needed. All of Sanpete's resources to fight a wildfire are here and ready if needed. Mr. Lewis states a Resolution is not needed and the order covers the State except individual municipalities. Individual municipalities can choose to follow the State's fire order; Mayfield has indicated they will.

LUANN GREENWELL: APPROVAL TO SIGN STATE OF UTAH CONTRACT #230351, AMENDMENT #4 IN REGARDS TO FY26 ALLOCATION.

LuAnn Greenwell presents the agenda item. Ms. Greenwell explains the contract displays her budget for next year and is based on a fiscal year which begins on July 1st and ends on June 30th. The contract is for the same dollar amount as last year and the contract is for five years; it began in 2022 to 2027. Ms. Greenwell believes the amount was substantially lower a few years ago. She explains the County contributes the building and employee benefits in the amount of \$44,000.00 to the CJC, which allows her to lobby for additional funding from the State. Motion is made by Commissioner Bennett to approve to sign the State of Utah Contract #230351, Amendment #4, in regards to FY26 Allocation for the CJC. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Scott Bartholomew signs the Contract Amendment as the Contractor. Ms. Greenwell will send a signed copy to the County Clerk to keep on file.

SHERIFF JARED BUCHANAN: APPROVAL TO PAY MOUNTAIN SUPPLY COMPANY FOR PATROL EQUIPMENT.

Sheriff Jared Buchanan presents the agenda item. Sheriff Buchanan is seeking approval of patrol equipment to be installed in a new Dodge truck. The invoice amount will be split out of two budget lines. The equipment to be installed is lights, sirens, radar, etc. The truck will be used by an Administrator; Sargent Jensen. Motion is made by Commissioner Bennett to approve the payment to Mountainland Supply Company, invoice # 11303 for patrol equipment in the new truck in the amount of \$7,612.19, splitting the amount, \$3,525.74 out of budget # 10-4211-640 and \$4,086.45 out of budget # 10-4211-250. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew signs the requisition form.

BEN MARETT REPRESENTING UTAH DIVISION OF WATER RIGHTS: DISCUSSION AND POTENTIAL APPROVAL OF SANPETE COUNTY ENTERING INTO AN AGREEMENT WITH THE HUNTINGTON-CLEVELAND IRRIGATION COMPANY TO BE A FISCAL AGENT FOR HIGH HAZARD POTENTIAL DAM GRANT.

Ben Marett, Division of Water Resources presents the agenda item. Mr. Marett is an engineer and his primary function is to work in project funding. His department funds high hazard dam projects all over the State to help get the dams up to minimum standards. Currently in the State of Utah there is over 100 high hazard dams that don't meet the minimum standards. This year they secured a Grant from FEMA in the amount of 7.2 million dollars. They are trying to distribute money to high hazard dam projects; they are working on 10 projects currently. One of the ten is the Rolfson Dam, which is owned by Huntington-Cleveland Irrigation Company. Cody Allred, Board Member with the Huntington-Cleveland Irrigation Company, is present. One requirement of the Grant is to have an active fiscal agent on behalf of the grant. The

fiscal agent has to have jurisdiction over the location of the dam. The dam is located approximately 10 miles east of Mt. Pleasant, in Sanpete County. Based on location, the two entities that would have jurisdiction is Sanpete County and R6. Water discharge from the dam enters Emery County about a half a mile downstream. Commissioner Bartholomew expresses concern that they are asking the County to be the fiscal agent for a dam that does not provide our County with water. Mr. Marett explains the role of the fiscal agent; ultimately the County would handle all money, invoices, maintain records and have audit authority in relation to the dam. Commissioner Bartholomew questions whether they have approached Central Utah Water Conservancy District but he meant to say Sanpete Water Conservancy District. Mr. Marett had reached out to Central Utah Water Conservancy and it is not located in their jurisdiction because Sanpete pulled out of Central Utah Water Conservancy District last year. Mr. Marett is not familiar with Sanpete Water Conservancy and Commissioner Bartholomew explains they have replaced Central Utah Water Conservancy in the role that they play in regards to water projects and funding. Sanpete Water Conservancy Board has a meeting next week. Mr. Marett clarifies that the project itself will be overseen by the Division of Water Resources; the Division of Water Rights, Engineers office and an engineering firm for the Huntington Irrigation company so they are only requesting the fiscal agent from the County. Cody Allred states the project will not have a construction component at this point; it is only engineering and design in order to identify the standards that are not being met. An actual construction project would be addressed in the next phase; if funding is available. If the County agreed to be the fiscal agent, five percent of the Grant money would be retained to cover administration costs. Sarah Shechter representing the Division of Water Resources from the Utah Attorney General's office clarifies the reason they want a local jurisdiction to oversee the project is in the instance the dam fails. If that were to happen, Sanpete County resources would be called in to handle the emergency situation. That raises concern with the Commissioners. Commissioner Bartholomew questions if the County is legally responsible if that were to happen. Mr. Marett states no and it would be stated clearly in the contract that the County is not assuming any liability for the dam; whether the dam breaks from natural causes or due to construction, maintenance, etc. The estimated costs for the planning and design of the dam is \$350,000.00 to \$400,000.00. The FEMA portion will cover sixty-five percent of the costs and that is the amount they are requesting Sanpete County as the fiscal agent. Mr. Marett would be willing to meet with the Sanpete Water Conservancy Board first to see if they are willing to be the fiscal agent and if they don't they can come back to the Commission for consideration. They do need to have a fiscal agent established by July 31st. Sanpete Water Conservancy meets on July 8th and the County Commission meets again on July 15th; that should give plenty of time to meet the deadline at the end of the month. Linda Christiansen will forward Mr. Marett the contact information for the Sanpete Water Conservancy Board in order to get on the agenda. Mr. Marett states they could work with R6 but Commissioner Bartholomew states R6 does not have a meeting scheduled for a couple months.

RICHARD K. CHAMBERLAIN REPRESENTING SPECIAL SERVICE DISTRICT #1: DISCUSSION AND POTENTIAL APPROVAL OF ADOPTION OF A NON-IMPAIRMENT RESOLUTION IN CONNECTION WITH THE DISTRICTS MINERAL LEASE REVENUE BOND.

Commissioner Bartholomew states Kevin Daniels has reviewed and approved the Resolution for consideration of adoption. The Commission reviews the document which is in regards to CIB Roadway Improvement Loan (SSD1). No questions or concerns are voiced. Motion is

made by Commissioner Bennett to approve to adopt the Non-Impairment Resolution in connection with the districts (SSD1) mineral lease revenue bond; Resolution #712025. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew and County Clerk Linda Christiansen sign the Resolution.

KEVIN CHRISTENSEN: DISCUSSION AND POTENTIAL APPROVAL TO PAY FOR ACOUSTIC SOUND PANELS AND INSTALLATION AT THE FAIRPARK EVENT CENTER.

Kevin Christensen presents the agenda item. Commissioner Bartholomew states he is in favor of adding acoustic sound panels in the Event Center due to the vast size of the room and to minimize sound reverberation. Mr. Christensen displays the potential color's that would be used for the panels if they decide to approve. Ms. Lyon believes there is adequate funding to cover the acoustic sound panels in the budget. Discussion ensues in regards to the progress of the Fairpark Event Center. Three bids were submitted and the highest amount came in at \$14,067.81. Concerns are voiced in regards to how long it may take for install. Kevin Christensen states the sound panels are not required for occupancy. Mr. Christensen is not sure how long it will take the company to manufacture the panels. The sound panels will be manufactured by KTS Acoustic Products; the three bids came from contractors that can install the panels. The top two choices are House of Glass and Todd Alder Construction. Todd Alder bid install for \$800.00. Mr. Christensen states the install is fairly simple. Motion is made by Commissioner Bennett to approve the sound panels for the new Fairpark Multi-Purpose Event Center to KTS Acoustical Products in the amount of \$14,067.81. The motion is seconded by Commissioner Cheney, and the motion passes.

FAIRVIEW MX COMMITTEE: DISCUSSION AND POTENTIAL APPROVAL OF TRAVEL COUNCIL FUNDING FOR NEW MX TRACK STARTING GATES AND GROOMER.

Michael Rigby and Kevin Mackey representing the Fairview MX Committee present the agenda item. Mr. Rigby explains this project began in 2023, a group of individuals wanted a place for their kids and community members to be able to ride dirt bikes. Commissioner Cheney explains Fairview City donated property in order for a track to be built. Fairview City does not want the responsibility of maintaining the track so the committee is responsible for the track maintenance. Kevin Christensen states the committee is requesting funding for starting gates and a track groomer. Commissioner Bennett mentions the County has a groomer at the Fairpark that is not being used; he wonders if ownership could be transferred to Fairview City. Discussion ensues in regards to a transfer; it is determined it may be beneficial to speak with the County Attorney prior to making a decision. Commissioner Bartholomew mentions they have been required to surplus or auction other pieces of equipment due to restrictions placed on government property. The committee members will look at the equipment and decide whether or not it will work for them in the capacity that it is needed. Commissioner Cheney states the committee has raised approximately \$20,000.00 and now they are looking for other ways to complete the track which requires additional funding. They would like to host events but they can't until they can purchase starting gates, which cost approximately \$18,000.00. The committee feels the Travel Council budget is a great place to acquire funding because the races will boost the economy in the northern end of the county. Commissioner Cheney states they hope to host approximately four events a year; once the track is ready with starting gates. One event last year raised approximately \$15,000.00 in two days. Kevin Christensen agrees that it would bring visitors and money to the County and it would be a good project to give money to. Commissioner Bennett suggests matching the amount that the Commissioners approved for the

Gunnison Mountain Bike club and if there is extra money at the end of the year they can reevaluate additional funding. Motion is made by Commissioner Bennett to approve \$7,500.00 out of the Travel Council Budget to the Fairview Motocross Committee. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Bennett votes aye, Commissioner Bartholomew votes yes and Commissioner Cheney abstains. Two Commissioners are in favor, one abstains and the motion passes.

BRYAN BIES: DISCUSSION AND POTENTIAL APPROVAL TO PAY INVOICE TO MAD DOG FLOORING FOR CARPET IN ASSESSOR'S OFFICE; DISCUSSION AND POTENTIAL APPROVAL TO PAY WAXIE INVOICE FOR CLEANING SUPPLIES FOR THE FAIRPARK EVENT CENTER; DISCUSSION AND POTENTIAL APPROVAL OF DESERT DEVELOPMENT HVAC SERVICE AGREEMENT; DISCUSSION AND POTENTIAL APPROVAL OF ELEVATOR SERVICE AGREEMENT.

Bryan Bies presents the agenda items. Mr. Bies is presenting an invoice for the carpet that was installed in the newly remodeled Assessor's office. The carpet was not included in the original bid for the remodel project. Motion is made by Commissioner Bennett to approve the payment to Mad Dog Floor Coverings for the flooring in the new Assessor's office. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Bies had forwarded the billing invoice that listed the items received from Waxie at the new Fairpark Event Center. Mr. Bies has received most of the product but is waiting for a few more items. The total for the invoice is \$25,814.42. Motion is made by Commissioner Bennett to approve the invoice for Waxie Sanitary Supply in the amount of \$25,814.42. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Bies explains the three County buildings are currently without an HVAC service agreement due to termination with TRANE. Captain Jeff Nielsen explains the Sheriff's office had many issues working with TRANE in their building. One service call to TRANE cost the Sheriff's Department over \$30,000.00. Desert Development has submitted a HVAC maintenance contract for potential approval. The owner of Desert Development, Matt Mason is in attendance of the meeting and joins the discussion. Mr. Mason explains the bid originally considered the two older buildings and he did not add additional cost for the new building at the Fairpark because the equipment is new and is not nearly as complex as the other two buildings. The proposed contract is for all three buildings, for three years and approximately \$98,000.00. The county building replacement assessment cost is approximately \$600,000.00, the Sheriff's office is over one million. The three buildings assessed for close to two million dollars in mechanical assets. If a high component part goes out, the County will only pay the yearly contract amount. There will not be any additional costs regardless of the issue. The owner explains some parts could cost from \$10,000 to \$40,000.00, which drives the contract price up. The contract covers all parts, maintenance, repairs, service calls, etc and when a service call is made they will be there by the next day. Mr. Bies affirms that Desert Development has already displayed the good customer service response that Mr. Mason spoke of. Stacey Lyon states if Mr. Bies can save money on his building remodel budget, there will be enough to cover the service contract. Mr. Bies questions the Commissioners as to how the contract cost will be split amongst the three buildings. Ms. Lyon and Captain Nielsen agree that it can be worked out with her office and the Sheriff's office. Mr. Bies has already paid TRANE for this year's contract and Kevin Daniels does not think they can get the money back. Mr. Mason states the contract can begin at any time. Motion is made by Commissioner Bennett to approve to enter into the annual service agreement with Desert Development for HVAC systems on the three County buildings,

in the amount of \$98,068.00, per year, for a three-year period. The motion is seconded by Commissioner Cheney, and the motion passes. Bryan Bies had previously discussed the elevator service agreement with the Commissioners, he just needs a signed approval. The elevator service agreement cost is \$200.00 per month. This does not include the Sheriff's office elevator. Commissioner Bartholomew would like Mr. Bies to check into combining the two contracts and see if it would lower the cost at all. The Sheriff believes they pay closer to \$400-\$500 a month for the elevator service contract. Motion is made by Commissioner Bennett to approve the elevator contract to with Otis Signature Service. The motion is seconded by Commissioner Cheney, and the motion passes. Bryan Bies mentions he would like to sell the two lawn mowers that the County owns and buy a new one. He is currently using his own lawn mower to cut the grass at the County Building. The Commissioners are ok with that if he can get enough out of the two mowers to pay for the new one.

KEVIN DANIELS: DISCUSSION AND POTENTIAL APPROVAL TO HIRE AND PAY SUMMER INTERN; DISCUSSION AND POTENTIAL APPROVAL TO PAY DENTON'S INVOICE #987727 IN REGARDS TO THE QUACKENBUSH MATTER.

Kevin Daniels was unable to attend today's meeting. County Clerk Linda Christiansen reads a text in regards to the summer intern. Mr. Daniels did not provide a name but he stated the individual is a Sanpete native, a former Biology teacher at Manti and he passed the drug testing. The pay would be \$25.00 an hour with no benefits and it will come out of the E-File cabinet budget. The job would for this summer only. Motion is made by Commissioner Bennett to approve hiring a summer intern at \$25.00 per hour, with no benefits, for the summer of 2025. The motion is seconded by Commissioner Cheney, and the motion passes. The Commissioners were under the impression that the County was no longer involved in the Quackenbush case and the previous invoice they approved was the last one. Motion is made by Commissioner Bennett to approve to pay Denton's invoice for the Quackenbush case in the amount of \$4,743.50. The motion is seconded by Commissioner Cheney, and the motion passes.

LINDA CHRISTIANSEN: DISCUSSION AND POTENTIAL APPROVAL TO PAY ELECTION SYSTEMS AND SOFTWARE INVOICE FOR ANNUAL MAINTENANCE AND LICENSES ON ELECTION EQUIPMENT.

County Clerk Linda Christiansen presents the agenda item. Ms. Christiansen is presenting the annual maintenance and licensing invoice for election equipment. The State does allocate funding to reimburse the County when annual fees are paid. The States year started today (on July 1st), so she will submit the bill for reimbursement once the payment is received. Motion is made by Commissioner Bennett to approve the payment to Election Systems and Software invoice for annual maintenance and licenses for election equipment in the amount of \$11,205.00. The motion is seconded by Commissioner Cheney, and the motion passes.

APPROVAL OF MINUTES

No concerns or corrections are voiced. Motion is made by Commissioner Bennett to approve the minutes from the June 17th Commission meeting. The motion is seconded by Commissioner Cheney, and the motion passes.

CLOSED SESSION

No closed session was needed.

Motion is made by Commissioner Bennett to adjourn. The motion is seconded by Commissioner Cheney, and the motion passes.

The meeting is adjourned at 2:27 P.M.

ATTEST: 

Linda Christiansen
Sanpete County Clerk

APPROVED: 

Scott Bartholomew
Commission Chair