

UBRF BOARD MEETING

Thursday, July 17, 2025 - 1:30 PM, Centennial Event Center, 60 West 400 South, Duchesne, UT 84021. Virtual Option - Virtual Option - <https://utah-gov.zoom.us/j/86587519475>, Meeting ID: 865 8751 9475, +1 253 215 8782 US.

AGENDA

1. Welcome & Introductions

1.a Board Introductions

Chairman Evan Curtis - Governor's Representative
Councilman Emmett Duncan - Uncompahgre Band, Ute Tribe Business Committee
Councilwoman Percel Cesspooch - Whiteriver Band, Ute Tribe Business Committee
Commissioner Willis LeFevre (*substituting for John Laursen*) - Uintah County
Commissioner Greg Miles - Duchesne County

1.b Welcome New Board Member

Councilwoman Percel Cesspooch - Whiteriver Band, Ute Tribe Business Committee

1.c Welcome New Program Staff

Paul Tonks, Assistant Attorney General and UBRF Legal Counsel

2. Approval of Minutes

2.a Approval of the April 3, 2025 draft minutes

3. Fund Report

3.a Fund balances as of 7/14/2025

Grantee	Beginning Balance	Severance Tax	Interest Earned*	Approved Projects**	Cancelled/Expired	New Balance***	A R U C
Duchesne County	1,137,972.26	0	120,275.29	0	0	1,258,247.55	1,
Uintah County	1,961,072.46	0	69,182.30		0	2,030,254.76	1,
Ute Tribe	1,728,187.17	0	123,871.04	-2,627,755.04	1,518,023.42	742,326.59	6

*Interest earned through May 2025. FY25 Q1 interest was included in the umbrella contracts.

**Projects approved at April 2025 meeting
***Total unallocated balance, including amounts not yet in umbrella contracts
****Unallocated amount remaining, not unexpended portion

4. Board Business

4.a Project Report - Uintah County - Lucky Acres Infrastructure Development

Summary: General construction of water and sewer lines, utility installation, road, curb and gutter, with associated engineering services and miscellaneous expenses to meet local ordinance compliance to fully prepare development of 27 self-help home lots located at 1665 W 1300 S, Vernal, UT.

4.b Project Report - Road Department Building

Summary: Relocation and construction of a new road shed building, including construction, engineering, and site preparation for the new location for the road department.

5. Project Applications

5.a Duchesne County - Road Department Paving Compactor - \$155,000

Purchase of a Paving Compactor needed for County roads. The current paving compactor (roller) in the road department is 27 years old. The compactor is continually having mechanical issues and is unreliable. With the maintenance that is needed on county roads, a new compactor is needed for the care of the roads.

5.b Duchesne County - Fleet Services Vehicles - \$115,000

Purchase of three SUV's two mid-size and one large vehicle. Duchesne County fleet is in need of additional vehicles for employees to carry out travel for meetings, pick up supplies, and all other general use. The County does not currently have enough vehicles to cover the current needs. Three vehicles will be purchased to cover these needs. The vehicles that will be purchased will be two smaller SUVs and one large SUV.

5.c Uintah County - Homeless Services - \$83,000

The Uintah Basin AOG will provide homeless services to individuals by issuing vouchers for motel stays and transportation to address acute homelessness, promote stabilization, and encourage self-sufficiency.

5.d Uintah County - County Cemetery Building - \$500,000

This project involves the construction of a multi-functional utility building at the Vernal

Memorial Cemetery. The building will serve as a secure and insulated storage facility, providing protection for equipment, enhancing maintenance efficiency, and supporting operational needs for Uintah County's 11 cemeteries.

6. Board Member Issues

6.a Schedule of next meeting

UINTAH BASIN REVITALIZATION FUND BOARD MEETING

Thursday, April 3, 2025 - 3:00 PM

Information regarding this meeting can be located at

<https://www.utah.gov/pmn/sitemap/notice/984571.html>

An audio recording of this meeting is available at this link

<https://www.utah.gov/pmn/files/1254389.mp3>

DRAFT MEETING MINUTES

Board Members Present

Evan Curtis, Chairman

Commissioner Greg Miles – Duchesne County

Commissioner Willis LeFevre – Uintah County in place of Commissioner John Laursen

Councilman Emmett Duncan - Ute Tribe Business Committee

Councilman Mike Natchess - Ute Tribe Business Committee – left meeting 3:26pm

Staff and Guests Present

Laurie Brummond, UBAOG Director / Duchesne County Grant Administrator

Hillarie Murray, Ute Tribe Revitalization Manager

Justin Anderson, Utah Attorney General's Office

Stephanie Johnson, DWS Finance Manager

Kaylee Beck, DWS Finance

Braydn Monhollon, Native Law Group

Michael Mowes, HCD Program Specialist

Paul Moberly, HCD Program Manager

1. Welcome & Introductions

Chairman Evan Curtis officially called the Uintah Basin Revitalization Fund (UBRF) Board meeting to order at 3:09 PM, on Thursday, April 3, 2025. Chairman Curtis invited all in attendance to introduce themselves, beginning with board members and followed additional attendees.

2. Approval of Minutes [2:58]

The draft minutes from the January 16, 2025 meeting were presented. The chair called the question:

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the minutes from the UBRF Board meeting held on January 16, 2025. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

3. Fund Report [3:43]

Chairman Curtis invited DWS Finance staff to present the fund report. Stephanie Johnson shared the balance amounts for each entity.

Duchesne County \$1,137,972

Uintah County \$1,961,072

Ute Tribe \$1,735,811

4. Board Business [5:20]

4.a Contract Report

The Chairman asked Program Manager Paul Moberly to walk the board through the contract report. Mr. Moberly called out the fantastic job the Ute Tribe has done in going through the contracts and closing out those that were ready to be closed. He explained that with the closing of some of the projects, there will be unused funds that will be returning to the balances to be reallocated.

The Ute Tribe is closing multiple contracts (see packet attachment), with the following remaining active:

- 21-1106 Painted Horse Diabetic Program
- 21-1106 Hill Creek Buffalo Fence
- 21-0203 Water Line Infrastructure for Housing Development

5. Project Applications [6:47]

5.a [7:00] Ute Tribe - Additional Funding - 22-DWS-0288

Chairman Curtis asked Mr. Moberly to summarize the Ute Tribe - Additional Funding - 22-DWS-0288 request. Mr. Moberly stated that the request is for an additional \$1,380,000, to be distributed equally (\$460,000) to the three bands, for the Tribal Building Rehabilitation Program.

No comments were made, and no discussions ensued regarding this request.

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Additional Funding - 22-DWS-0288 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

5.b [8:27] Ute Tribe - Additional Funding - 24-DWS-0516

Chairman Curtis invited Mr. Moberly to summarize the Ute Tribe - Additional Funding - 24-DWS-0516 request. He shared that the request is for an additional \$5,373 for the Digital Recording Solutions for the Ute business committee. Chairman Curtis asked what the digital recording solutions is and councilmen representing this request explained that is software used in chambers to work the microphones and record the minutes. This corrects for human error and the need for breaks by minute recorders.

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Additional Funding - 24-DWS-0516 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

5.c [9:52] Ute Tribe - Additional Funding & Scope of Work change - 24-DWS-0424

The Chairman asked Program Manager Paul Moberly to introduce the request. He summarized that Ute Tribe - Additional Funding & Scope of Work change - 24-DWS-0424 is a request for an additional \$19,600 to be allocated to 24-DWS-0424 for Coffee Shop Upgrades, as well as an addition to the scope of work to include repair/upgrade to filtration system of espresso and ice machine, and repair/upgrade to the Ute Coffee House Trailer ([full scope included in packet page 16](#)).

Commissioner Duncan made, and Councilman Miles seconded, a motion to approve the Ute Tribe - Additional Funding - 24-DWS-0424 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

5.d [11:15] Ute Tribe - Additional allocation & scope of work change - 21-1106

Chairman Curtis gave Mr. Moberly the go ahead to review this request. Mr. Moberley said the request was for \$66,800 in additional funding for the 21-1106 (25-DWS-0398) Painted Horse Diabetic Program Building, with a change in the scope of work to include, repair/remediation of various areas of the Painted Horse Building ([full scope included in packet page 17](#)).

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Additional allocation & scope of work change - 21-1106 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

5.e [12:44] Ute Tribe - Administration / I.T. Fiber Optic Expansion - \$29,700

Chairman Curtis invited Mr. Moberly to go over the Ute Tribe - Administration / I.T. Fiber Optic Expansion request. He read the summary as follows: This a new project. \$29,700 requested for the expansion of fiber optic cables. Project entails boring under road from the Ute Tribe Veterans Monument to the Ute Tribe Bottle Hollow recreational camp, as well as from the Ute Plaza Supermarket to the Pow-wow grounds, then placing conduit for fiber optic cables.

The board discussed possibly having live stream access to the Pow-wow.

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Administration / I.T. Fiber Optic Expansion - \$29,700 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

5.f [14:59] Ute Tribe - Cattle Enterprise Vehicle and Equipment Purchases - \$250,728

The Chairman turned the conversation over to Mr. Paul Moberly who shared the scope of the project. He explained the request Ute Tribe - Cattle Enterprise Vehicle and Equipment Purchases was requesting \$250,728 for the purchase of two (2) vehicles equivalent or similar to 2024 Ram 3500 Crew Cab 4x4; two (2) new or similar portable corrals; two (2) new or similar 6'8" x 24' 14k Gooseneck Stock Trailers.

Commissioner Miles made, and Councilman Natchess seconded, a motion to approve the Ute Tribe - Cattle Enterprise Vehicle and Equipment Purchases - \$250,728 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Natchess, Councilman Duncan, and Chairman Curtis.

Councilman Natchess – was excused to leave the meeting at 3:25pm. The Chairman confirmed that with Councilman Natchess' departure the meeting still had a quorum.

5.g [17:12] Ute Tribe - Ute Bulletin Equipment - \$14,650

Chairman Curtis asked Program Manager Paul Moberly to deliver the overview of Ute Tribe - Ute Bulletin Equipment - \$14,650. Mr. Moberly that \$14,650 was being requested for the purchase of a large scale printer, equivalent or similar to an Image Access WideTEK 36F, for the digitization of historic Ute Bulletin newspapers to further preserve Ute history and events for future generations.

Commissioner LeFevre made, and Commissioner Miles seconded, a motion to approve the Ute Tribe - Ute Bulletin Equipment - \$14,650 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Councilman Natchess was absent from this vote.

5.h [18:03] Ute Tribe - Air Quality Vehicle Purchase - \$70,000

Chairman Curtis called on Mr. Paul Moberly to introduce this request. Mr. Moberly said the Ute Tribe - Air Quality Vehicle Purchase request is for \$70,000 to purchase of a vehicle equivalent or similar to a 2025 Ford F-150 Lariat Truck Super Crew Cap V6 to transport Air Quality staff for emission monitoring and meetings.

Commissioner Miles made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Air Quality Vehicle Purchase - \$70,000 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Councilman Natchess was absent from this vote.

5.i [19:08] Ute Tribe - Additional Allocation - 24-DWS-0515

The Chairman asked Program Manager Paul Moberly to introduce the request. Mr. Moberly explained that this is an additional allocation request on an existing project. \$368,000 requested as additional funding for the I.T. Offsite Storage project in 24-DWS-0515.

Commissioner LeFevre made, and Commissioner Miles seconded, a motion to approve the Ute Tribe - Additional Allocation of \$368,000 - 24-DWS-0515 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Councilman Natchess was absent from this vote.

5.j [20:07] Ute Tribe - Painted Horse Building Upgrade and Repair - \$70,000

Chairman Curtis turned the meeting over to Mr. Moberly to provide an overview of the Ute Tribe - Painted Horse Building Upgrade and Repair - \$70,000 request. He shared that \$70,000 is being requested for the Painted Horse Building Upgrades and Repair, which includes purchase, design and install of ice melt system for metal roof and repairing outside windows.

Program Specialist Michael Mowes added that although there is another project currently being funded involving the Painted Horse Building, the two projects do not overlap in scope of work and are separate from each other. Mr. Mowes asked if the Tribe would prefer to keep these projects separate or combine them and Ute Tribe Revitalization Manager Hillarie Murray confirmed that these projects should remain separate requests.

Commissioner LeFevre made, and Councilman Duncan seconded, a motion to approve the Ute Tribe - Painted Horse Building Upgrade and Repair - \$70,000 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Councilman Natchess was absent from this vote.

5.k [21:34] Ute Tribe - Recreation Floor Resurfacing - \$26,622

The Chairman called on Mr. Moberly to give a request overview. He shared that the Ute Tribe - Recreation Floor Resurfacing request is for \$26,622, for recreation floor

resurfacing, including resurfacing the entrance and lobby floors of the Ute Tribe gymnasium.

Commissioner Miles made, and Commissioner LeFevre seconded, a motion to approve the Ute Tribe - Painted Horse Building Upgrade and Repair - \$70,000 request. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Councilman Natchess was absent from this vote.

6. Board Member Issues [22:35]

6.a Schedule of Meetings

Chairman Curtis moved on to the discussion of scheduling the next board meeting. He asked the board to look at the weeks beginning with July 7, 2025 and July 14, 2025 and he asked if Thursday were still a good day. They decided that Thursday, July 17th in Duchesne immediately following the Oil and Gas collaborative meeting would work for everyone. The meeting will be held in the Duchesne event center and program staff will send out a calendar invite. UBAOG Director Laurie Brummond added that the Oil and Gas collab often has a lunch following their meeting. She said UBAOG would offer to bring in a catered lunch for the board prior to the board meeting and that they could host that lunch in another part of the building.

The board members and participants acknowledge the good work Ute Tribe Revitalization Manager Hillarie Murray has been doing since she came onboard in her new role.

Chairman Curtis entertained a motion to adjourn.

Councilman Duncan made and Commissioner Miles seconded a motion to adjourn the meeting.

The meeting adjourned at 3:35 pm.

Submitted by Janell Quiroz

For Internal Use								
07/14/2025 - Uintah Basin Revitalization Fund								
Available to Commit to Projects								
Grantee	Beginning Balance	Severance Tax	Interest Earned*	Approved Projects**	Cancelled/Expired	Other	New Balance***	Amount Remaining in Umbrella Contracts****
Duchesne County	1,137,972.26	0	120,275.29	0	0	0	1,258,247.55	1,137,972.26
Uintah County	1,961,072.46	0	69,182.30		0	0	2,030,254.76	1,146,344.46 [1]
Ute Tribe	1,728,187.17	0	123,871.04	-2,627,755.04	1,518,023.42	0	742,326.59	618,455.55
Cash Balances								
Current PTIF Rate	4.48%							
Grantee	Cash Balance	Allocated but Unspent Balance [2]						
Duchesne County	7,318,517	6,060,270						
Uintah County	4,127,408	2,097,154						
Ute Tribe	11,015,969	10,273,643						
Unallocated Severance Taxes	6,550,865	N/A						
Notes								
*Interest earned through May 2025. FY25 Q1 interest was included in the umbrella contracts.								
**Projects approved at April 2025 meeting								
***Total unallocated balance, including amounts not yet in umbrella contracts								
****Unallocated amount remaining, not unexpended portion								



DUCHESNE COUNTY COMMISSION

Greg Miles, Chairman, Tracy Killian, Member, Jeff Chugg, Member

P.O. Box 270

Duchesne, Utah 84021-0270

Phone (435) 738-1100

Fax (435) 738-5522

July 8, 2025

Paul Moberly
Division of Housing and Community Development
140 East 200 South
Salt Lake City, Utah 84114

Dear Mr. Moberly:

The Duchesne County Commission have opted to utilize its Revitalization funding for the following activities:

I.	Duchesne County Road Department	\$155,000.00
	Purchase of a Paving Compactor needed for County roads.	
II.	Duchesne County Fleet Services	<u>\$115,000.00</u>
	Purchase of three SUV's two mid-size and one large vehicle.	
	Total	\$270,000.00

As always, we appreciate all you do. If you need additional information or clarification, please contact me at (435) 738-1131.

Sincerely,

A handwritten signature in cursive script, appearing to read "Greg Miles".

Greg Miles, Revitalization Board Member
Duchesne County Commission

I. Duchesne County Road Department

The current paving compactor (roller) in the road department is 27 years old. The compactor is continually having mechanical issues and is unreliable. With the maintenance that is needed on county roads, a new compactor is needed for the care of the roads.

II. Duchesne County Fleet Services

Duchesne County fleet is in need of additional vehicles for employees to carry out travel for meetings, pick up supplies, and all other general use. The County does not currently have enough vehicles to cover the current needs. Three vehicles will be purchased to cover these needs. The vehicles that will be purchased will be two smaller SUVs and one large SUV.



UINTAH COUNTY STATE OF UTAH

COMMISSIONER:

John E. Laursen
Sonja Norton
Willis J. LeFevre

ASSESSOR - Danette Brooks
ATTORNEY - Jaymon Thomas
CLERK-AUDITOR - Michael W. Wilkins
RECORDER - Brenda McDonald
TREASURER - Wendi Long
SHERIFF - Steve Labrum
SURVEYOR - Brock Slaugh

July 9, 2025

Paul Moberly, Program Manager
Uintah Basin Revitalization Fund
Department of Workforce Services –
Housing & Community Development Division
140 East 300 South
Salt Lake City, Utah 84111

Dear Mr. Moberly,

The Uintah County Commission has opted to utilize Revitalization funding for the following activity:

I. **Uintah Basin AOG – Homeless Services** **\$ 83,000.00**

The Uintah Basin AOG will provide homeless services to individuals by issuing vouchers for motel stays and transportation to address acute homelessness, promote stabilization, and encourage self-sufficiency.

Total: \$ 83,000.00

As always, we appreciate all you do. Please contact me at (435) 781-5382 if you need additional information or clarification.

Sincerely,

Willis LeFevre
Uintah County Commission

Sonja Norton
Uintah County Commissioner



UINTAH COUNTY STATE OF UTAH

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Sonja Norton
Willis J. LeFevre

ASSESSOR - Danette Brooks

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SHERIFF - Steve Labrum

SURVEYOR - Brock Slaugh

July 9, 2025

Paul Moberly, Program Manager
Uintah Basin Revitalization Fund
Department of Workforce Services –
Housing & Community Development Division
140 East 300 South
Salt Lake City, Utah 84111

Dear Mr. Moberly,

The Uintah County Commission has opted to utilize Revitalization funding for the following activity:

I. **Uintah County Cemetery Building** **\$ 500,000.00**

This project involves the construction of a multi-functional utility building at the Vernal Memorial Cemetery. The building will serve as a secure and insulated storage facility, providing protection for equipment, enhancing maintenance efficiency, and supporting operational needs for Uintah County's 11 cemeteries.

Total: \$ 500,000.00

As always, we appreciate all you do. Please contact me at (435) 781-5382 if you need additional information or clarification.

Sincerely,

Willis LeFevre
Uintah County Commission

Sonja Norton
Uintah County Commissioner