

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD MEETING**

**June 18, 2025**

**KOLOB FIRE STATION  
1388 South Old Hwy 91  
7:00PM**

**Meeting Minutes**

**I. Meeting Called to Order: Pat Fleckenstein.**

- a. The meeting was called to order at 7.04 pm.

**II. Pledge of Allegiance: By Invitation.**

**III. Attendance: Cathye Huckaby.**

- a. Board Members Present: Pat Fleckenstein, Chairperson; Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Tim Beam, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: Eric Kerns, Member.
- c. Harmony Valley Fire Department: Fire Chief Jim Banks. Captain Richard Carter.
- d. Fire Association: Tamra Banks, Member, Mary Ellen Southwick.

**IV. Reading and Approval of Previous ACB Meeting Minutes: Pat Fleckenstein.**

- a. May 28, 2025, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

***Motion: A motion was made by John Southwick the ACB Meeting Minutes for May 28, 2025, be approved as reviewed. Ryan Frisby seconded the motion. Motion carried unanimously by all present.***

**V. Financial Report: John Southwick/Cathye Huckaby.**

- a. NHVSSD Balance Sheet dated 6-17-2022, was reviewed (See Attached).
- b. NHVSSD Budgets vs Actuals FY 2025; January – December 2025, as of 6-17-2025 was reviewed (See Attached).
- c. NHVSSD Expense Report from 05-01-2025 to 6-17-2025 was reviewed (See Attached).
- d. Clerk Huckaby noted that the invoice for the new engine has been processed through CIB and Utah Treasury. Once processed the Utah Treasury will wire the estimated \$613,000 to the NHVSSD general account and then a signed check/wire transfer will be made to Siddons-Martin (See Attached).

- VI. Michael Gross, Fire Chief, Apple Valley Utah (Community Remarks)**
- a. Chief Gross spoke to the Board about concerns that affect operations like his and NHVSSD. His presentation included the following:
- The lack of consistency and in interrupting and following Utah Fire Codes.
  - Water supply to new and existing builds.
  - Wildland Urban Interfacing.
  - Utah Bill: HB 48.
  - The new of Washington County to hire a Fire Marschal to ensure consistency and compliance.
  - Chief Gross was going to speak on the changes coming to EMS, however, that issue was tabled for a time being.
- VII. Bridgette Butynski, Emergency Services Coordinator for Washington County (Community Remarks).**
- a. Ms. Butynski introduced herself and briefly explained her position with Washington County and some regulation/code changes coming soon.
- VIII. Chairperson Report: Pat Fleckenstein.**
- a. Chair Fleckenwstein questioned if we had applied for FEMA Safety Grants in the past. To which the answer was yes.
- b. Chair Fleckenstein and the Chief Banks agreed that at meeting with Cedar City Fire Chief Phillips should take place to confirm a MOU.
- IX. 2025 Board position Elections- Declaration of Candacy: Cathye Huckaby.**
- a. Clerk Huckaby has been working with Washington County Election Administrator, Melanie Abplanalp. We had three openings, and the only applicants were in the incumbents. This allows us not to have an election. The Board is to put forth a Resolution to cancel the election and forward it to Melaine in October. If no one does a write-in ballot.
- X. Fire Mitigation and Prevention: John Southwick.**
- a. The DNR / NHVSSD fire mitigation chipping program is complete. Twenty-two residents signed up, 13 had chipping done.
- b. The reflective signs will be ready soon. The Fire Association paid for signs in advance, each person placing an order will reimburse the Association with a \$20-\$25-dollar donation.
- c. Ready-Set-Go will be added to the Webpage soon.
- XI. Board Member's Report:**
- a. Zion has offered us a free Shuttle Bus; the Board offers their thanks but will decline due to lack of space and need.

***Motion: John Southwick made a motion to decline the offer made by Zion to donate a shuttle bus to HVFD because the department lacks space and does not need such***

*apparatus. Ryan Frisby seconded the motion. Motion carried unanimously by all present.*

**XII. Fire Chief's Report: Jim Banks.**

- a. Burn Season has ended.
- b. The new Engine is expected to arrive in July. The chief flew to Florida to inspect the engine before taking possession. There will be a "push-in ceremony" to celebrate the arrival of the new engine. An age-old tradition. The community will be invited to participate. Siddons-Martin, manufacturer of the engine will be on site to train volunteers on the operations of the apparatus. The Fire Association has agreed to put aside \$35,000 towards outfitting the new engine.
- c. Kolob station renovation is proceeding.
- d. The next major purchase that will be needed is SCBA equipment.

**XIII. Office Manager's Report: Cathye Huckaby.**

- a. To ensure the ability to pay for the new engine, keep up with the cost-of-living expenses and purchase equipment needed, Clerk Huckaby suggested that another TNT is necessary. She asked the board's permission to speak with Clerk Auditor Ryan Sullivan and get the ball rolling for a TNT beginning in July 2026 to take effect in 2027. Pat Fleckenstein would chair that committee.

*Motion: John Southwick made a motion to proceed with the Truth-In-Taxation Process beginning in 2026 and allow Clerk Huckaby to reach out to Clerk Auditor Ryan Sullivan and notify the county of our intentions. Ryan Frisby seconded the motion. Motion carried unanimously by all present.*

**XIV. Fire Association Reports: Tamra Banks.**

- a. The Apple Festival plans are underway.
- b. People will have to pay for reflective signs before they are ordered.

**XV. Community Remarks:**

- a. Previously mentioned.

**XVI. Meeting Adjourned: Pat Fleckenstein.**

- a. Meeting Adjourned at 8:36.

*Motion: Ryan Frisby made a motion to adjourn the ACB Meeting. John Southwick seconded the motion. Motion carried unanimously by all present. Meeting adjourned.*

Institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USAD, Assistant Secretary for Civil Rights Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, S.W., Stop 9410 Washington, DC 20250-9410 Or call toll-free at (866)

632-9992 (English) or (800) 877-8339 (TTD or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.”

**Attachments:**

**Agenda 6-17-25**

**Utah Public Notice : (6-13-25 (2)**

**ACB Meeting Minutes 5-28-25**

**NHVSSD Balance Sheet as of 6-18-25**

**NHVSSD Budget vs Actuals January – December 2025 as of 6-18-25**

**Expense Report 5-1-2025 – 6-18-25**

**2025 Declaration of Candidacy**

**Written Authorization and Request for Reimbursement from Escrow Fund.**



**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**  
**Administrative Control Board Hearing**  
**June 18, 2025**  
**7:00pm**

**KOLOB FIRE STATION**  
**1388 South Old Hwy 91**

**Agenda**

- I. Open Meeting: Pat Fleckenstein
- II. Pledge of Allegiance: By Invitation
- III. Attendance: Cathye Huckaby.
- IV. Review/Approval of Meeting Minutes: Pat Fleckenstein
- V. Financial Reports: John Southwick/Cathye Huckaby
  - Balance Sheet.
  - Budget vs Actuals.
  - Expenditures.
  -
- VI. Michael Gross Apple Valley- EMS Changes- Jim Banks
- VII. Bridgette Butynski, Emergency Services Coordinator for Washington County- Jim Banks
- VIII. Chairperson Report: Pat Fleckenstein
  - Cedar City MOU
  -
- IX. 2025 Board Position Elections- Declaration of Candacy: Cathe Huckaby
- X. Fire Mitigation and Prevention: John Southwick
- XI. Board Member Report: Eric Kerns
  - Zion Offering a Shuttle Bus.
- XII. Fire Chief Report: Jim Banks
  - Light Duty Resolution.
- XIII. Report Office Manager: Cathye Huckaby
- XIV. Fire Association Reports:
- XV. Community Remarks:
- XVI. Meeting Adjourned:

Institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.(Not all prohibited bases apply to all programs.)  
To file a complaint of discrimination, write USAD, Assistant Secretary for Civil

Rights Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, S.W., Stop 9410 Washington, DC 20250-9410 Or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TTD or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

## Public Notice for New Harmony Administrative Control Board



**From** <support@helpdesk.utah.gov>  
**To** <cathye.huckaby@newharmonyfire.org>  
**Date** 2025-06-13 11:12

## Utah Public Notice

### [New Harmony Administrative Control Board](#)

### [New Harmony Valley Special Service District Administrative Control Board Meeting](#)

**Notice Date & Time:** 6/18/25 7:00 PM -6/18/25 8:30 PM

#### Description/Agenda:

To Be Announced

#### Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

#### Notice of Electronic or telephone participation:

NA

#### Other information:

#### Location:

1388 S. Old HWY 91, New Harmony , 84757

#### Contact information:

Cathye Huckaby , cathye.huckaby@newharmonyfire.org, (435)767-1893

To stop receiving email notifications for this public body, please click this link:

[Unsubscribe](#)

## Public Notice Updated for New Harmony Administrative Control Board



**From** <support@helpdesk.utah.gov>  
**To** <cathye.huckaby@newharmonyfire.org>  
**Date** 2025-06-13 14:54

## Utah Public Notice

### Revised Notice

### [New Harmony Administrative Control Board](#)

### [New Harmony Valley Special Service District Administrative Control Board Meeting](#)

**Notice Date & Time:** 6/18/25 7:00 PM -6/18/25 8:30 PM

#### Description/Agenda:

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT  
Administrative Control Board Hearing  
June 18, 2025  
7:00pm

KOLOB FIRE STATION  
1388 South Old Hwy 91

#### Agenda

- I. Open Meeting: Pat Fleckenstein
- II. Pledge of Allegiance: By Invitation
- III. Attendance: Cathye Huckaby.
- IV. Review/Approval of Meeting Minutes: Pat Fleckenstein
- V. Financial Reports: John Southwick/Cathye Huckaby.
  - Balance Sheet.
  - Budget vs Actuals.
  - Expenditures.
- VI. Chairperson Report: Pat Fleckenstein
  - Cedar City MOU
  -
- VII. 2025 Board Position Elections- Declaration of Candacy: Cathe Huckaby
- VIII. Hinton Burdick
- IX. Fire Mitigation and Prevention: John Southwick
- X. Board Member Report: Eric Kerns
  - Zion Offering a Shuttle Bus.
- XI. Fire Chief Report: Jim Banks
  - Light Duty Resolution.
- XII. Report Office Manager: Cathye Huckaby
- XIII. Fire Association Reports:
- XIV. Community Remarks:
- XV. Meeting Adjourned:

#### Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

#### Notice of Electronic or telephone participation:

NA

#### Other information:

#### Location:



1388 S. Old HWY 91, New Harmony , 84757

**Contact information:**

Cathye Huckaby , [cathye.huckaby@newharmonyfire.org](mailto:cathye.huckaby@newharmonyfire.org), (435)767-1893

To stop receiving email notifications for this public body, please click this link:

[Unsubscribe](#)

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD MEETING**

**May 28, 2025**

**KOLOB FIRE STATION  
1388 South Old Hwy 91  
7:00PM**

**Meeting Minutes**

**I. Meeting Called to Order: Ryan Frisby**

- a. The meeting was called to order at 7.07 pm.

**II. Pledge of Allegiance: By Invitation.**

**III. Attendance: Cathye Huckaby.**

- a. Board Members Present: Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Tim Beam, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: Pat Fleckenstein Chairperson.
- c. Harmony Valley Fire Department: Fire Chief Jim Banks.
- d. Fire Association: Tamra Banks, Member, Mary Ellen Southwick.

**IV. Reading and Approval of Previous ACB Meeting Minutes: Ryan Frisby.**

- a. April 16, 2025, meeting minutes were emailed to each Administrative Control Board (ACB) member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

***Motion: A motion was made by Eric Kerns that the ACB Meeting Minutes for April 16, 2025, be approved as reviewed. John Southwick seconded the motion. Motion carried unanimously by all present.***

**V. Financial Report: John Southwick/Cathye Huckaby.**

- a. NHVSSD Balance Sheet dated 5-27-2025, was reviewed (See Attached).
- b. NHVSSD Budgets vs Actuals FY 2025; January – December 2025, as of 5-27-2025 was reviewed (See Attached).
- c. NHVSSD Expense Report from 04-01-25 to 5-27-2025 was reviewed (See Attached).

***Motion: Eric Kerns made a motion that the financial reports be approved as reviewed and discussed. Tim Beam seconded the motion. Motion carried unanimously by all present.***

**VI. Chairperson Report: Pat Fleckenstein**

- a. Chairperson Fleckenstein had a medical emergency and could not attend
- b. Webmaster: At the previous meeting the board discussed the need for a NEW webmaster. Since that time John has spoken with Streamline and now has access to the site. It was suggested that John be nominated as the NHVSSD Webmaster.

***Motion: Eric Kerns made a motion that John Southwick be appointed as the new webmaster. Tim Beam seconded the motion. Motion carried unanimously by all present.***

**VII. 2025 Board Position (3) Elections- Declaration of Candidacy: Cathye Huckaby.**

- a. The filing period will open June 2 – June 9, 2025. All applications must be received back to the Clerk before 5:00pm June 9, 2025 (See Attached).
- b. Notifications were made on the Utah Public Notice Website, Spectrum Newspaper (See Attached) and the local community Facebooks pages.

**VIII. Hinton Burdick: Cathye Huckaby.**

- a. The Engagement letter with Hinton Burdick was received, reviewed and signed.

***Motion: John Southwick made a motion that the Hinton Burdick engagement letter be approved and signed. Eric Kerns seconded the motion. Motion carried unanimously by all present.***

- b. The Office of the State Auditor Self-Audit report has been completed by the Board Clerk as an internal audit and turned over to Hinton Burdick Accounting Firm for an independent audit. It is currently at the 2<sup>nd</sup> level review.
- c. The 2024 OSA- Financial Report has been completed by Hinton Burdick received, reviewed and approved with one change, that line 2 be corrected to reflect the correct date. (See Attached.)

***Motion: Eric Kerns made a motion that the OSA Financial report as prepared by Hinton Burdick be approved and submitted. John Southwick seconded the motion. Motion carried unanimously by all present.***

**IX. Fire Mitigation and Prevention: John Southwick.**

- a. The DNR / NHVSSD fire mitigation program is in effect. Chipping started May 28, 2025. Approximately 22 people signed up. John reviewed each site and took photos to assist DNR staff. Due to popular requests a 2<sup>nd</sup> round may occur in fall.
- b. The reflective signs will be ready soon. The Fire Association paid for signs in advance, each person placing an order will reimburse the Association with a \$20-\$25-dollar donation.

**X. Board Member's Report:**

- a. Zion has offered us a free Shuttle Bus. Follow up at the next meeting.

**XI. Fire Chief's Report: Jim Banks.**

- a. Burn Season will be coming to a close.
- b. The BLM-DNR meeting with local residence was well attended. Tamra Banks did an excellent job notifying those residents whose property backs up to BLM land where mitigation is most needed. Seventy-two lots are affected, and 56 owners were present, 6 attended by zoom. There is a recording of the presentation available if needed.
- c. The new Engine is expected to arrive mid-July.
- d. John W., who sustained an injury while putting out a vehicle fire, is recovering. WCF Insurance has been excellent to work with on his behalf.
- e. Thank you to the Fire Association for hosting this year's Pancake Fund Raiser. It was very successful.
- f. Chief Banks proposed painting the interior of the Kolob Station and replacing the carpet with a cost not to exceed \$5000. The volunteers will do the work.

***Motion: Eric Kerns made a motion that the Board agree to the proposed interior painting of Kolob Station and carpet replacement, with a cost not to exceed \$5000. John Southwick seconded the motion. Motion carried unanimously by all present.***

**XII. Office Manager's Report: Cathye Huckaby.**

- a. The Workers Compensation Audit has been submitted to WCF Insurance and due to stipend increases the premium will increase by \$432,00.
- b. We need a formal light-duty resolution and Chief Banks will present one to the board at the next meeting.

**XIII.**

**XIV. Fire Association Reports: Tamra Banks.**

- a. Community Clean-up will be 5-31-25.

**XV. Community Remarks:**

- a. No community remarks.

**XVI. Meeting Adjourned: Ryan Frisby**

- a. Meeting Adjourned at 8:14pm

***Motion: John Southwick made a motion to adjourn the ACB Meeting. Eric Kerns seconded the motion. Motion carried unanimously by all present. Meeting adjourned.***

Institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USAD, Assistant Secretary for Civil Rights Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, S.W., Stop 9410 Washington, DC 20250-9410 Or call toll-free at (866)



632-9992 (English) or (800) 877-8339 (TTD or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.”

**Attachments:**

**Agenda 5-28-25**

**Utah Public Notice of Meeting SYSTEM Under renovation unable to post till 6-13-2025**

**ACB Meeting Minutes 4-16-25**

**NHVSSD Balance Sheet as of 4-15-2025**

**NHVSSD Budget vs Actuals January – December 2025 as of 4-15-25**

**Expense Report 3-1-2025 – 4-15--205**

**2025 Declaration of Candidacy**

**Affidavit of Publication Local Q**

**Utah Public Notice Board Positions**

**Hinton Burdick Engagement Letter**

**2024Financial Certificate**

# Balance Sheet

## New Harmony Valley Special Service District

As of June 17, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
Loan Escrow Account - Fire Truck	566,000.00
State Bank - Building Fund	577.46
State Bank - Capital Projects	0.48
State Bank - Contingency Fund	38,766.44
State Bank - General Fund	-509,255.58
State Bank - Impact Fees	267,605.51
<b>Total for Bank Accounts</b>	<b>\$363,694.31</b>
Accounts Receivable	
Other Current Assets	
Due from other governments	14,694.79
Uncategorized Asset	-1.00
<b>Total for Other Current Assets</b>	<b>\$14,693.79</b>
<b>Total for Current Assets</b>	<b>\$378,388.10</b>
Fixed Assets	
General Fixed Assets	\$240.00
Buildings and Improvements	380,101.17
Emergency Vehicles	361,334.00
Land	8,750.00
Machinery and Equipment	132,621.40
<b>Total for General Fixed Assets</b>	<b>\$883,046.57</b>
<b>Total for Fixed Assets</b>	<b>\$883,046.57</b>
Other Assets	
Construction in Progress	
<b>Total for Other Assets</b>	<b>0</b>
<b>Total for Assets</b>	<b>\$1,261,434.67</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	93.11
<b>Total for Accounts Payable</b>	<b>\$93.11</b>
Credit Cards	
Other Current Liabilities	
Accounts Payable	
Accrued Interest Payable	
<b>Total for Other Current Liabilities</b>	<b>0</b>

# Balance Sheet

## New Harmony Valley Special Service District

As of June 17, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for Current Liabilities</b>	<b>\$93.11</b>
Long-term Liabilities	
2023 Bond B2406 Fire Truck	566,000.00
General Long-Term Debt	-\$625,000.00
CIB Lease	
USDA - 1	
USDA - 2	
<b>Total for General Long-Term Debt</b>	<b>-\$625,000.00</b>
<b>Total for Long-term Liabilities</b>	<b>-\$59,000.00</b>
<b>Total for Liabilities</b>	<b>-\$58,906.89</b>
Equity	
Retained Earnings	963,623.52
Net Income	39,911.26
Amount to be Provided for GLTD	-566,000.00
Investment in Fixed Assets	882,806.78
Opening Bal Equity	
<b>Total for Equity</b>	<b>\$1,320,341.56</b>
<b>Total for Liabilities and Equity</b>	<b>\$1,261,434.67</b>

# New Harmony Valley Special Service District

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Charge for Services	10,794.39	7,500.00	3,294.39	143.93 %
Contribution from Fund Balance		43,660.00	-43,660.00	
Dividend	35.96		35.96	
Donations		500.00	-500.00	
Grants		10,000.00	-10,000.00	
Impact Fee Revenue	20,400.00	30,000.00	-9,600.00	68.00 %
Property Tax	51,029.47	158,830.00	-107,800.53	32.13 %
Refunds	736.14		736.14	
<b>Total Income</b>	<b>\$82,995.96</b>	<b>\$250,490.00</b>	<b>\$ -167,494.04</b>	<b>33.13 %</b>
<b>GROSS PROFIT</b>	<b>\$82,995.96</b>	<b>\$250,490.00</b>	<b>\$ -167,494.04</b>	<b>33.13 %</b>
<b>Expenses</b>				
Administration	275.91	2,000.00	-1,724.09	13.80 %
Accounting (HintonBurdick)	5,000.00	12,000.00	-7,000.00	41.67 %
Chief Banks	5,000.00	12,000.00	-7,000.00	41.67 %
Office Manager	4,132.50	12,000.00	-7,867.50	34.44 %
<b>Total Administration</b>	<b>14,408.41</b>	<b>38,000.00</b>	<b>-23,591.59</b>	<b>37.92 %</b>
Call out reimbursement	11,040.00	25,000.00	-13,960.00	44.16 %
Contracted Services	779.69	11,000.00	-10,220.31	7.09 %
Drug Testing	60.00	0.00	60.00	
ESO	3,029.80		3,029.80	
Lexipol	3,929.09	0.00	3,929.09	
Streamline Web Services	1,397.46		1,397.46	
<b>Total Contracted Services</b>	<b>9,196.04</b>	<b>11,000.00</b>	<b>-1,803.96</b>	<b>83.60 %</b>
Debt Service		33,000.00	-33,000.00	
Election Costs		5,000.00	-5,000.00	
Emergency Medical Response		3,500.00	-3,500.00	
Insurance		15,000.00	-15,000.00	
Liability Insurance		0.00	0.00	
Workers Comp	1,414.00	0.00	1,414.00	
<b>Total Insurance</b>	<b>1,414.00</b>	<b>15,000.00</b>	<b>-13,586.00</b>	<b>9.43 %</b>
Misc		2,500.00	-2,500.00	
Operations Maintenance & Repair	29.98	25,000.00	-24,970.02	0.12 %
Equipment Repair	15,651.60	0.00	15,651.60	
Fuel	2,019.13	0.00	2,019.13	
<b>Total Operations Maintenance &amp; Repair</b>	<b>17,700.71</b>	<b>25,000.00</b>	<b>-7,299.29</b>	<b>70.80 %</b>
Purchase of Fixed Assets		5,000.00	-5,000.00	
Safety Equipment	385.33	20,000.00	-19,614.67	1.93 %
Helmets	303.62		303.62	
Inspections	1,780.30		1,780.30	
Other	0.00	0.00	0.00	
Turn-Outs	2,040.51		2,040.51	



# New Harmony Valley Special Service District

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Safety Equipment</b>	<b>4,509.76</b>	<b>20,000.00</b>	<b>-15,490.24</b>	<b>22.55 %</b>
Station Supplies	10.63	8,000.00	-7,989.37	0.13 %
Bay Station Supplies	1,071.75	0.00	1,071.75	
Office Supplies	672.37	0.00	672.37	
Printing	288.64	0.00	288.64	
<b>Total Office Supplies</b>	<b>961.01</b>	<b>0.00</b>	<b>961.01</b>	
Small Machinery & Equipment	360.00		360.00	
<b>Total Station Supplies</b>	<b>2,403.39</b>	<b>8,000.00</b>	<b>-5,596.61</b>	<b>30.04 %</b>
Training	4,040.00	10,000.00	-5,960.00	40.40 %
Fire School	2,384.00	0.00	2,384.00	
<b>Total Training</b>	<b>6,424.00</b>	<b>10,000.00</b>	<b>-3,576.00</b>	<b>64.24 %</b>
Travel, Meals, Mileage		1,500.00	-1,500.00	
Hotels	253.00	0.00	253.00	
Meals	378.55	0.00	378.55	
<b>Total Travel, Meals, Mileage</b>	<b>631.55</b>	<b>1,500.00</b>	<b>-868.45</b>	<b>42.10 %</b>
UTILITIES	390.00	10,400.00	-10,010.00	3.75 %
Gas and Electric	1,505.21	0.00	1,505.21	
Internet Access	1,057.01	0.00	1,057.01	
Waste Dumpster	469.31	0.00	469.31	
<b>Total UTILITIES</b>	<b>3,421.53</b>	<b>10,400.00</b>	<b>-6,978.47</b>	<b>32.90 %</b>
<b>Total Expenses</b>	<b>\$71,149.39</b>	<b>\$212,900.00</b>	<b>\$ -141,750.61</b>	<b>33.42 %</b>
NET OPERATING INCOME	<b>\$11,846.57</b>	<b>\$37,590.00</b>	<b>\$ -25,743.43</b>	<b>31.52 %</b>
Other Income				
Interest Income	3,089.32	7,000.00	-3,910.68	44.13 %
Sale of Assets	25,000.00		25,000.00	
<b>Total Other Income</b>	<b>\$28,089.32</b>	<b>\$7,000.00</b>	<b>\$21,089.32</b>	<b>401.28 %</b>
Other Expenses				
Contribution to Fund Balance		33,930.00	-33,930.00	
Interest Expense	24.63	10,660.00	-10,635.37	0.23 %
<b>Total Other Expenses</b>	<b>\$24.63</b>	<b>\$44,590.00</b>	<b>\$ -44,565.37</b>	<b>0.06 %</b>
NET OTHER INCOME	<b>\$28,064.69</b>	<b>\$ -37,590.00</b>	<b>\$65,654.69</b>	<b>-74.66 %</b>
NET INCOME	<b>\$39,911.26</b>	<b>\$0.00</b>	<b>\$39,911.26</b>	<b>0.00 %</b>

# New Harmony Valley Special Service District

Selected	Date	Type	No.	Payee	Category	Total	Action
	06/17/2025	Check	4540	Shell Small Business	Fuel	\$156.86	
	06/17/2025	Check	4539	ESO Solutions Inc.	ESO	\$3,029.80	
	06/17/2025	Check	4538	VISA	--Split--	\$374.51	
	06/17/2025	Check	4537	Siddons Martin Emergency Group	General Long-Term Debt	\$625,000.00	
	06/11/2025	Check	4536	TINK'S SUPERIOR AUTO PARTS	Equipment Repair	\$605.46	
	06/11/2025	Check	4535	L.N. CURTIS & SONS	--Split--	\$2,153.83	
	06/11/2025	Check	4534	WCF Mutual Insurance Company	Workers Comp	\$432.00	
	06/11/2025	Check	4533	Republic Services	Waste Dumpster	\$78.22	
	06/11/2025	Check	4532	ROCKY MOUNTAIN POWER	Gas and Electric	\$111.16	
	06/11/2025	Check	4531	Hinton Burdick CPAs & Advisors	Accounting (HintonBurdick)	\$1,000.00	
	06/11/2025	Check	4530	Western Pest Control	UTILITIES	\$65.00	
	06/11/2025	Check	4529	Jim Banks	--Split--	\$1,163.44	
	06/11/2025	Check	4528	Cathye Huckaby	Office Manager	\$525.00	
	05/28/2025	Check	4527	TINK'S SUPERIOR AUTO PARTS	Equipment Repair	\$56.05	
	05/28/2025	Check	4526	VISA	--Split--	\$930.35	
	05/28/2025	Check	4525	L.N. CURTIS & SONS	Turn-Outs	\$1,047.61	
	05/28/2025	Check	4524	Shell Small Business	Fuel	\$372.20	

Selected	Date	Type	No.	Payee	Category	Total	Action
	05/28/2025	Check	4523	John D. Theodosiou	Equipment Repair	\$4,550.00	
	05/28/2025	Check	4522	Cathye Huckaby	Office Manager	\$911.25	
	05/12/2025	Check	4521	Streamline	Streamline Web Services	\$1,213.53	
	05/12/2025	Check	4520	Malcolm Tonneson	Equipment Repair	\$1,052.06	
	05/12/2025	Check	4519	L.N. CURTIS & SONS	Turn-Outs	\$619.37	
	05/12/2025	Check	4518	Scott Alishouse	Small Machinery & Equipment	\$360.00	
	05/12/2025	Check	4517	Siddons Martin Emergency Group	Equipment Repair	\$804.00	
	05/12/2025	Check	4516	Republic Services	Waste Dumpster	\$78.22	
	05/12/2025	Check	4515	ROCKY MOUNTAIN POWER	Gas and Electric	\$107.54	
	05/12/2025	Check	4514	Hinton Burdick CPAs & Advisors	Accounting (HintonBurdick)	\$1,000.00	
	05/12/2025	Check	4513	Western Pest Control	UTILITIES	\$65.00	
	05/12/2025	Check	4512	Banks, James	--Split--	\$7,599.18	
	05/12/2025	Check	4511	Cathye Huckaby	Office Manager	\$101.25	



WRITTEN AUTHORIZATION AND REQUEST FOR REIMBURSEMENT  
FROM ESCROW FUND

TO: The Utah State Treasurer, as Escrow Agent (the "Treasurer")

DATE: 6-17-2025

WRITTEN REQUEST NO.: 2-2025

I, the undersigned authorized officer of the LOCAL BUILDING AUTHORITY OF NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT, do hereby certify and request to the Treasurer as follows:

1. Pursuant to the provisions of the Escrow Agreement by and between the Entity, the Permanent Community Impact Fund Board, and the Treasurer dated August 17, 2023 (the "Escrow Agreement"), the undersigned hereby authorizes and requests reimbursement from the Escrow Account to pay the amounts shown on the attached payment Schedule.
2. Each payment proposed to be made as set forth on the Payment Schedule has been incurred and is a proper charge against Escrow Account.
3. To the extent that the payment of any item set forth on the Payment Schedule other than work, materials, equipment or supplies, in connection with this authorization and request, the undersigned certifies that each payment proposed to be made on the Payment Schedule is a proper charge against the Escrow Account, is a reasonable amount and has not been heretofore included in a prior Written Authorization and Request for Reimbursement from the Escrow Account.
4. This Written Authorization and Request, including the Payment Schedule attached hereto, shall be conclusive evidence of the facts and statements set forth herein.
5. A copy of this Written Authorization and Request is being kept on file in the official records of the Entity.

The terms used herein which are defined in the Escrow Agreement shall have the respective meanings therein assigned to them.

LOCAL BUILDING AUTHORITY OF  
NEW HARMONY VALLEY SPECIAL  
SERVICE DISTRICT

By \_\_\_\_\_  
Title: \_\_\_\_\_

I, the undersigned authorized officer of the Permanent Community Impact Fund Board ("State"),



do hereby certify and request to the Treasurer as follows:

1. I have reviewed the foregoing statements of the authorized officer of the Entity attached hereto, and on behalf of the State approve the request for reimbursement from the Escrow Account made therein; provided that the State has not independently verified the statements of such authorized officer of the Entity attached hereto and makes no representations or certifications with respect thereto.
2. A copy of this Written Authorization and Request is being kept on file in the official records of the State.

The terms used herein shall have the same meanings assigned to them in the attached statements of the authorized officer of the Entity.

Dated the date appearing at the top of the attached statements of the authorized officer of the Entity.

PERMANENT COMMUNITY IMPACT FUND  
BOARD ("STATE")

By \_\_\_\_\_  
Title: \_\_\_\_\_

### PAYMENT SCHEDULE

Check No.	Person or Firm	Amount	Purpose
4537	Siddons-Martin Emergency Group LLC	\$625,000.00	Purchase of Fire Apparatus Pierce WUI ISO.

Reimbursement for the above listed payments is to be made to LOCAL BUILDING AUTHORITY OF NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT by transfer of funds from the Escrow Account (PTIF # 6526) to (CHECK ONE):

\_\_\_\_\_ Entity's general account in the Public Treasurers' Investment Fund (PTIF # \_\_\_\_\_); or to

\_\_\_X\_\_\_ Entity's checking account at **State Bank of Southern Utah** ("Bank"), Account number **124301779 153643**

### **RETAINAGE REQUEST**

In addition to the above listed reimbursement, transfer the following retainage amounts:

From Escrow Acct #	To Retainage Acct #	For Contractor (name)	\$ Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Contact \_\_\_\_\_ Person \_\_\_\_\_ at \_\_\_\_\_ time \_\_\_\_\_ of \_\_\_\_\_ Wire Transfer \_\_\_\_\_