

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD MEETING

June 18, 2025

**KOLOB FIRE STATION
1388 South Old Hwy 91
7:00PM**

Meeting Minutes

I. Meeting Called to Order: Pat Fleckenstein.
a. The meeting was called to order at 7:04 pm.

II. Pledge of Allegiance: By Invitation.

III. Attendance: Cathye Huckaby.

- a. Board Members Present: Pat Fleckenstein, Chairperson; Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Tim Beam, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: Eric Kerns, Member.
- c. Harmony Valley Fire Department: Fire Chief Jim Banks. Captain Richard Carter.
- d. Fire Association: Tamra Banks, Member, Mary Ellen Southwick.

IV. Reading and Approval of Previous ACB Meeting Minutes: Pat Fleckenstein.
a. May 28, 2025, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

Motion: A motion was made by John Southwick the ACB Meeting Minutes for May 28, 2025, be approved as reviewed. Ryan Frisby seconded the motion. Motion carried unanimously by all present.

V. Financial Report: John Southwick/Cathye Huckaby.
a. NHVSSD Balance Sheet dated 6-17-2022, was reviewed (See Attached).
b. NHVSSD Budgets vs Actuals FY 2022; January – December 2022, as of 6-17-2022 was reviewed (See Attached).
c. NHVSSD Expense Report from 05-01-2022 to 6-17-2022 was reviewed (See Attached).
d. Clerk Huckaby noted that the invoice for the new engine has been processed through CIB and Utah Treasury. Once processed the Utah Treasury will wire the estimated \$613,000 to the NHVSSD general account and then a signed check/wire transfer will be made to Siddons-Martin (See Attached).

- VI.** Michael Gross, Fire Chief, Apple Valley Utah (Community Remarks)
- a. Chief Gross spoke to the Board about concerns that affect operations like his and NHVSSD. His presentation included the following:
 - The lack of consistency and in interrupting and following Utah Fire Codes.
 - Water supply to new and existing builds.
 - Wildland Urban Interfacing.
 - Utah Bill: HB 48.
 - The new of Washington County to hire a Fire Marschal to ensure consistency and compliance.
 - Chief Gross was going to speak on the changes coming to EMS, however, that issue was tabled for a time being.
- VII. Bridgette Butynski, Emergency Services Coordinator for Washington County (Community Remarks).**
- a. Ms. Butynski introduced herself and briefly explained her position with Washington County and some regulation/code changes coming soon.
- VIII. Chairperson Report: Pat Fleckenstein.**
- a. Chair Fleckenstein questioned if we had applied for FEMA Safety Grants in the past. To which the answer was yes.
 - b. Chair Fleckenstein and the Chief Banks agreed that at meeting with Cedar City Fire Chief Phillips should take place to confirm a MOU.
- IX. 2025 Board position Elections- Declaration of Candacy: Cathye Huckaby.**
- a. Clerk Huckaby has been working with Washington County Election Administrator, Melanie Abplanalp. We had three openings, and the only applicants were in the incumbents. This allows us not to have an election. The Board is to put forth a Resolution to cancel the election and forward it to Melaine in October. If no one does a write-in ballot.
- X. Fire Mitigation and Prevention: John Southwick.**
- a. The DNR / NHVSSD fire mitigation chipping program is complete. Twenty-two residents signed up, 13 had chipping done.
 - b. The reflective signs will be ready soon. The Fire Association paid for signs in advance, each person placing an order will reimburse the Association with a \$20- \$25-dollar donation.
 - c. Ready-Set-Go will be added to the Webpage soon.
- XI. Board Member's Report:**
- a. Zion has offered us a free Shuttle Bus; the Board offers their thanks but will decline due to lack of space and need.

Motion: John Southwick made a motion to decline the offer made by Zion to donate a shuttle bus to HVFD because the department lacks space and does not need such

apparatus. Ryan Frisby seconded the motion. Motion carried unanimously by all present.

XII. Fire Chief's Report: Jim Banks.

- a. Burn Season has ended.
- b. The new Engine is expected to arrive in July. The chief flew to Florida to inspect the engine before taking possession. There will be a “push-in ceremony” to celebrate the arrival of the new engine. An age-old tradition. The community will be invited to participate. Siddons-Martin, manufacturer of the engine will be on site to train volunteers on the operations of the apparatus. The Fire Association has agreed to put aside \$35,000 towards outfitting the new engine.
- c. Kolob station renovation is proceeding.
- d. The next major purchase that will be needed is SCBA equipment.

XIII. Office Manager's Report: Cathye Huckaby.

- a. To ensure the ability to pay for the new engine, keep up with the cost-of-living expenses and purchase equipment needed, Clerk Huckaby suggested that another TNT is necessary. She asked the board's permission to speak with Clerk Auditor Ryan Sullivan and get the ball rolling for a TNT beginning in July 2026 to take effect in 2027. Pat Fleckenstein would chair that committee.

Motion: John Southwick made a motion to proceed with the Truth-In-Taxation Process beginning in 2026 and allow Clerk Huckaby to reach out to Clerk Auditor Ryan Sullivan and notify the county of our intentions. Ryan Frisby seconded the motion. Motion carried unanimously by all present.

XIV. Fire Association Reports: Tamra Banks.

- a. The Apple Festival plans are underway.
- b. People will have to pay for reflective signs before they are ordered.

XV. Community Remarks:

- a. Previously mentioned.

XVI. Meeting Adjourned: Pat Fleckenstein.

- a. Meeting Adjourned at 8:36.

Motion: Ryan Frisby made a motion to adjourn the ACB Meeting. John Southwick seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

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632-9992 (English) or (800) 877-8339 (TTD or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.”

Attachments:

Agenda 6-17-25

Utah Public Notice : (6-13-25 (2)

ACB Meeting Minutes 5-28-25

NHVSSD Balance Sheet as of 6-18-25

NHVSSD Budget vs Actuals January – December 2025 as of 6-18-25

Expense Report 5-1-2025 – 6-18-25

2025 Declaration of Candidacy

Written Authorization and Request for Reimbursement from Escrow Fund.

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT
Administrative Control Board Hearing
June 18, 2025
7:00pm**

**KOLOB FIRE STATION
1388 South Old Hwy 91**

Agenda

- I. Open Meeting: Pat Fleckenstein**
- II. Pledge of Allegiance: By Invitation**
- III. Attendance: Cathye Huckaby.**
- IV. Review/Approval of Meeting Minutes: Pat Fleckenstein**
- V. Financial Reports: John Southwick/Cathye Huckaby**
 - Balance Sheet.
 - Budget vs Actuals.
 - Expenditures.
 -
- VI. Michael Gross Apple Valley- EMS Changes- Jim Banks**
- VII. Bridgette Butynski, Emergency Services Coordinator for Washington County- Jim Banks**
- VIII. Chairperson Report: Pat Fleckenstein**
 - Cedar City MOU
 -
- IX. 2025 Board Position Elections- Declaration of Candacy: Cathe Huckaby**
- X. Fire Mitigation and Prevention: John Southwick**
- XI. Board Member Report: Eric Kerns**
 - Zion Offering a Shuttle Bus.
- XII. Fire Chief Report: Jim Banks**
 - Light Duty Resolution.
- XIII. Report Office Manager: Cathye Huckaby**
- XIV. Fire Association Reports:**
- XV. Community Remarks:**
- XVI. Meeting Adjourned:**

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Public Notice for New Harmony Administrative Control Board



From <support@helpdesk.utah.gov>
To <cathy.e.huckaby@newharmonyfire.org>
Date 2025-06-13 11:12

Utah Public Notice

New Harmony Administrative Control Board

New Harmony Valley Special Service District Administrative Control Board Meeting

Notice Date & Time: 6/18/25 7:00 PM -6/18/25 8:30 PM

Description/Agenda:

To Be Announced

Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

Notice of Electronic or telephone participation:

NA

Other information:

Location:

1388 S. Old HWY 91, New Harmony , 84757

Contact information:

Cathy Huckaby , cathy.e.huckaby@newharmonyfire.org, (435)767-1893

To stop receiving email notifications for this public body, please click this link:

[Unsubscribe](#)

Public Notice Updated for New Harmony Administrative Control Board

 From: <support@helpdesk.utah.gov>
To: <cathy.e.huckaby@newharmonyfire.org>
Date: 2025-06-13 14:54

Utah Public Notice

Revised Notice

New Harmony Administrative Control Board

New Harmony Valley Special Service District Administrative Control Board Meeting

Notice Date & Time: 6/18/25 7:00 PM -6/18/25 8:30 PM

Description/Agenda:

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

Administrative Control Board Hearing

June 18, 2025

7:00pm

KOLOB FIRE STATION

1388 South Old Hwy 91

Agenda

- I. Open Meeting: Pat Fleckenstein
- II. Pledge of Allegiance: By Invitation
- III. Attendance: Cathye Huckaby.
- IV. Review/Approval of Meeting Minutes: Pat Fleckenstein
- V. Financial Reports: John Southwick/Cathy Huckaby.
 - Balance Sheet.
 - Budget vs Actuals.
 - Expenditures.
- VI. Chairperson Report: Pat Fleckenstein
 - Cedar City MOU
 -
- VII. 2025 Board Position Elections- Declaration of Candacy: Cathie Huckaby
- VIII. Hinton Burdick
- IX. Fire Mitigation and Prevention: John Southwick
- X. Board Member Report: Eric Kerns
 - Zion Offering a Shuttle Bus.
- XI. Fire Chief Report: Jim Banks
 - Light Duty Resolution.
- XII. Report Office Manager: Cathye Huckaby
- XIII. Fire Association Reports:
- XIV. Community Remarks:
- XV. Meeting Adjourned:

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Notice of Electronic or telephone participation:

NA

Other information:

Location:

Contact information:

Cathy Huckaby, cathye.huckaby@newharmonyfire.org, (435)767-1893

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NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD MEETING

May 28, 2025

**KOLOB FIRE STATION
1388 South Old Hwy 91
7:00PM**

Meeting Minutes

I. Meeting Called to Order: Ryan Frisby

- a. The meeting was called to order at 7.07 pm.

II. Pledge of Allegiance: By Invitation.

III. Attendance: Cathye Huckaby.

- a. Board Members Present: Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Tim Beam, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: Pat Fleckenstein Chairperson.
- c. Harmony Valley Fire Department: Fire Chief Jim Banks.
- d. Fire Association: Tamra Banks, Member, Mary Ellen Southwick.

IV. Reading and Approval of Previous ACB Meeting Minutes: Ryan Frisby.

- a. April 16, 2025, meeting minutes were emailed to each Administrative Control Board (ACB) member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

Motion: A motion was made by Eric Kerns that the ACB Meeting Minutes for April 16, 2025, be approved as reviewed. John Southwick seconded the motion. Motion carried unanimously by all present.

V. Financial Report: John Southwick/Cathye Huckaby.

- a. NHVSSD Balance Sheet dated 5-27-2025, was reviewed (See Attached).
- b. NHVSSD Budgets vs Actuals FY 2025; January – December 2025, as of 5-27-2025 was reviewed (See Attached).
- c. NHVSSD Expense Report from 04-01-25 to 5-27-2025 was reviewed (See Attached).

Motion: Eric Kerns made a motion that the financial reports be approved as reviewed and discussed. Tim Beam seconded the motion. Motion carried unanimously by all present.

- VI.** Chairperson Report: Pat Fleckenstein
- a. Chairperson Fleckenstein had a medical emergency and could not attend
 - b. Webmaster: At the previous meeting the board discussed the need for a NEW webmaster. Since that time John has spoken with Streamline and now has access to the site. It was suggested that John be nominated as the NHVSSD Webmaster.

Motion: Eric Kerns made a motion that John Southwick be appointed as the new webmaster. Tim Beam seconded the motion. Motion carried unanimously by all present.

- VII. 2025 Board Position (3) Elections- Declaration of Candidacy: Cathye Huckaby.**
- a. The filing period will open June 2 – June 9, 2025. All applications must be received back to the Clerk before 5:00pm June 9, 2025 (See Attached).
 - b. Notifications were made on the Utah Public Notice Website, Spectrum Newspaper (See Attached) and the local community Facebooks pages.

- VIII. Hinton Burdick: Cathye Huckaby.**

- a. The Engagement letter with Hinton Burdick was received, reviewed and signed.

Motion: John Southwick made a motion that the Hinton Burdick engagement letter be approved and signed. Eric Kerns seconded the motion. Motion carried unanimously by all present.

- b. The Office of the State Auditor Self-Audit report has been completed by the Board Clerk as an internal audit and turned over to Hinton Burdick Accounting Firm for an independent audit. It is currently at the 2nd level review.
- c. The 2024 OSA- Financial Report has been completed by Hinton Burdick received, reviewed and approved with one change, that line 2 be corrected to reflect the correct date. (See Attached.)

Motion: Eric Kerns made a motion that the OSA Financial report as prepared by Hinton Burdick be approved and submitted. John Southwick seconded the motion. Motion carried unanimously by all present.

- IX. Fire Mitigation and Prevention: John Southwick.**

- a. The DNR / NHVSSD fire mitigation program is in effect. Chipping started May 28, 2025. Approximately 22 people signed up. John reviewed each site and took photos to assist DNR staff. Due to popular requests a 2nd round may occur in fall.
- b. The reflective signs will be ready soon. The Fire Association paid for signs in advance, each person placing an order will reimburse the Association with a \$20-\$25-dollar donation.

- X. Board Member's Report:**

- a. Zion has offered us a free Shuttle Bus. Follow up at the next meeting.

XI. Fire Chief's Report: Jim Banks.

- a. Burn Season will be coming to a close.
- b. The BLM-DNR meeting with local residence was well attended. Tamra Banks did an excellent job notifying those residents whose property backs up to BLM land where mitigation is most needed. Seventy-two lots are affected, and 56 owners were present, 6 attended by zoom. There is a recording of the presentation available if needed.
- c. The new Engine is expected to arrive mid-July.
- d. John W., who sustained an injury while putting out a vehicle fire, is recovering. WCF Insurance has been excellent to work with on his behalf.
- e. Thank you to the Fire Association for hosting this year's Pancake Fund Raiser. It was very successful.
- f. Chief Banks proposed painting the interior of the Kolob Station and replacing the carpet with a cost not to exceed \$5000. The volunteers will do the work.

Motion: Eric Kerns made a motion that the Board agree to the proposed interior painting of Kolob Station and carpet replacement, with a cost not to exceed \$5000. John Southwick seconded the motion. Motion carried unanimously by all present.

XII. Office Manager's Report: Cathye Huckabee.

- a. The Workers Compensation Audit has been submitted to WCF Insurance and due to stipend increases the premium will increase by \$432,00.
- b. We need a formal light-duty resolution and Chief Banks will present one to the board at the next meeting.

XIII.

XIV. Fire Association Reports: Tamra Banks.

- a. Community Clean-up will be 5-31-25.

XV. Community Remarks:

- a. No community remarks.

XVI. Meeting Adjourned: Ryan Frisby

- a. Meeting Adjourned at 8:14pm

Motion: John Southwick made a motion to adjourn the ACB Meeting. Eric Kerns seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

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632-9992 (English) or (800) 877-8339 (TTD or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.”

Attachments:

Agenda 5-28-25

Utah Public Notice of Meeting SYSTEM Under renovation unable to post till 6-13-2025

ACB Meeting Minutes 4-16-25

NHVSSD Balance Sheet as of 4-15-2025

NHVSSD Budget vs Actuals January – December 2025 as of 4-15-25

Expense Report 3-1-2025 – 4-15--205

2025 Declaration of Candidacy

Affidavit of Publication Local Q

Utah Public Notice Board Positions

Hinton Burdick Engagement Letter

2024Financial Certificate

Balance Sheet

New Harmony Valley Special Service District
As of June 17, 2025

| DISTRIBUTION ACCOUNT | TOTAL |
|--|-----------------------|
| Assets | |
| Current Assets | |
| Bank Accounts | |
| Loan Escrow Account - Fire Truck | 566,000.00 |
| State Bank - Building Fund | 577.46 |
| State Bank - Capital Projects | 0.48 |
| State Bank - Contingency Fund | 38,766.44 |
| State Bank - General Fund | -509,255.58 |
| State Bank - Impact Fees | 267,605.51 |
| Total for Bank Accounts | \$363,694.31 |
| Accounts Receivable | |
| Other Current Assets | |
| Due from other governments | 14,694.79 |
| Uncategorized Asset | -1.00 |
| Total for Other Current Assets | \$14,693.79 |
| Total for Current Assets | \$378,388.10 |
| Fixed Assets | |
| General Fixed Assets | \$240.00 |
| Buildings and Improvements | 380,101.17 |
| Emergency Vehicles | 361,334.00 |
| Land | 8,750.00 |
| Machinery and Equipment | 132,621.40 |
| Total for General Fixed Assets | \$883,046.57 |
| Total for Fixed Assets | \$883,046.57 |
| Other Assets | |
| Construction in Progress | |
| Total for Other Assets | 0 |
| Total for Assets | \$1,261,434.67 |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| *Accounts Payable | 93.11 |
| Total for Accounts Payable | \$93.11 |
| Credit Cards | |
| Other Current Liabilities | |
| Accounts Payable | |
| Accrued Interest Payable | |
| Total for Other Current Liabilities | 0 |

Balance Sheet
New Harmony Valley Special Service District
As of June 17, 2025

| DISTRIBUTION ACCOUNT | TOTAL |
|---|-----------------------|
| Total for Current Liabilities | \$93.11 |
| Long-term Liabilities | |
| 2023 Bond B2406 Fire Truck | 566,000.00 |
| General Long-Term Debt | -\$625,000.00 |
| CIB Lease | |
| USDA - 1 | |
| USDA - 2 | |
| Total for General Long-Term Debt | -\$625,000.00 |
| Total for Long-term Liabilities | -\$59,000.00 |
| Total for Liabilities | -\$58,906.89 |
| Equity | |
| Retained Earnings | 963,623.52 |
| Net Income | 39,911.26 |
| Amount to be Provided for GLTD | -566,000.00 |
| Investment in Fixed Assets | 882,806.78 |
| Opening Bal Equity | |
| Total for Equity | \$1,320,341.56 |
| Total for Liabilities and Equity | \$1,261,434.67 |

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

| | TOTAL | | | |
|--|--------------------|---------------------|-----------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| Charge for Services | 10,794.39 | 7,500.00 | 3,294.39 | 143.93 % |
| Contribution from Fund Balance | | 43,660.00 | -43,660.00 | |
| Dividend | 35.96 | | 35.96 | |
| Donations | | 500.00 | -500.00 | |
| Grants | | 10,000.00 | -10,000.00 | |
| Impact Fee Revenue | 20,400.00 | 30,000.00 | -9,600.00 | 68.00 % |
| Property Tax | 51,029.47 | 158,830.00 | -107,800.53 | 32.13 % |
| Refunds | 736.14 | | 736.14 | |
| Total Income | \$82,995.96 | \$250,490.00 | \$ -167,494.04 | 33.13 % |
| GROSS PROFIT | \$82,995.96 | \$250,490.00 | \$ -167,494.04 | 33.13 % |
| Expenses | | | | |
| Administration | 275.91 | 2,000.00 | -1,724.09 | 13.80 % |
| Accounting (HintonBurdick) | 5,000.00 | 12,000.00 | -7,000.00 | 41.67 % |
| Chief Banks | 5,000.00 | 12,000.00 | -7,000.00 | 41.67 % |
| Office Manager | 4,132.50 | 12,000.00 | -7,867.50 | 34.44 % |
| Total Administration | 14,408.41 | 38,000.00 | -23,591.59 | 37.92 % |
| Call out reimbursement | 11,040.00 | 25,000.00 | -13,960.00 | 44.16 % |
| Contracted Services | 779.69 | 11,000.00 | -10,220.31 | 7.09 % |
| Drug Testing | 60.00 | 0.00 | 60.00 | |
| ESO | 3,029.80 | | 3,029.80 | |
| Lexipol | 3,929.09 | 0.00 | 3,929.09 | |
| Streamline Web Services | 1,397.46 | | 1,397.46 | |
| Total Contracted Services | 9,196.04 | 11,000.00 | -1,803.96 | 83.60 % |
| Debt Service | | 33,000.00 | -33,000.00 | |
| Election Costs | | 5,000.00 | -5,000.00 | |
| Emergency Medical Response | | 3,500.00 | -3,500.00 | |
| Insurance | | 15,000.00 | -15,000.00 | |
| Liability Insurance | | 0.00 | 0.00 | |
| Workers Comp | 1,414.00 | 0.00 | 1,414.00 | |
| Total Insurance | 1,414.00 | 15,000.00 | -13,586.00 | 9.43 % |
| Misc | | 2,500.00 | -2,500.00 | |
| Operations Maintenance & Repair | 29.98 | 25,000.00 | -24,970.02 | 0.12 % |
| Equipment Repair | 15,651.60 | 0.00 | 15,651.60 | |
| Fuel | 2,019.13 | 0.00 | 2,019.13 | |
| Total Operations Maintenance & Repair | 17,700.71 | 25,000.00 | -7,299.29 | 70.80 % |
| Purchase of Fixed Assets | | 5,000.00 | -5,000.00 | |
| Safety Equipment | 385.33 | 20,000.00 | -19,614.67 | 1.93 % |
| Helmets | 303.62 | | 303.62 | |
| Inspections | 1,780.30 | | 1,780.30 | |
| Other | 0.00 | 0.00 | 0.00 | |
| Turn-Outs | 2,040.51 | | 2,040.51 | |

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

| | | | TOTAL | |
|-------------------------------------|--------------------|----------------------|-----------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Safety Equipment | 4,509.76 | 20,000.00 | -15,490.24 | 22.55 % |
| Station Supplies | 10.63 | 8,000.00 | -7,989.37 | 0.13 % |
| Bay Station Supplies | 1,071.75 | 0.00 | 1,071.75 | |
| Office Supplies | 672.37 | 0.00 | 672.37 | |
| Printing | 288.64 | 0.00 | 288.64 | |
| Total Office Supplies | 961.01 | 0.00 | 961.01 | |
| Small Machinery & Equipment | 360.00 | | 360.00 | |
| Total Station Supplies | 2,403.39 | 8,000.00 | -5,596.61 | 30.04 % |
| Training | 4,040.00 | 10,000.00 | -5,960.00 | 40.40 % |
| Fire School | 2,384.00 | 0.00 | 2,384.00 | |
| Total Training | 6,424.00 | 10,000.00 | -3,576.00 | 64.24 % |
| Travel, Meals, Mileage | | 1,500.00 | -1,500.00 | |
| Hotels | 253.00 | 0.00 | 253.00 | |
| Meals | 378.55 | 0.00 | 378.55 | |
| Total Travel, Meals, Mileage | 631.55 | 1,500.00 | -868.45 | 42.10 % |
| UTILITIES | 390.00 | 10,400.00 | -10,010.00 | 3.75 % |
| Gas and Electric | 1,505.21 | 0.00 | 1,505.21 | |
| Internet Access | 1,057.01 | 0.00 | 1,057.01 | |
| Waste Dumpster | 469.31 | 0.00 | 469.31 | |
| Total UTILITIES | 3,421.53 | 10,400.00 | -6,978.47 | 32.90 % |
| Total Expenses | \$71,149.39 | \$212,900.00 | \$ -141,750.61 | 33.42 % |
| NET OPERATING INCOME | \$11,846.57 | \$37,590.00 | \$ -25,743.43 | 31.52 % |
| Other Income | | | | |
| Interest Income | 3,089.32 | 7,000.00 | -3,910.68 | 44.13 % |
| Sale of Assets | 25,000.00 | | 25,000.00 | |
| Total Other Income | \$28,089.32 | \$7,000.00 | \$21,089.32 | 401.28 % |
| Other Expenses | | | | |
| Contribution to Fund Balance | | 33,930.00 | -33,930.00 | |
| Interest Expense | 24.63 | 10,660.00 | -10,635.37 | 0.23 % |
| Total Other Expenses | \$24.63 | \$44,590.00 | \$ -44,565.37 | 0.06 % |
| NET OTHER INCOME | \$28,064.69 | \$ -37,590.00 | \$65,654.69 | -74.66 % |
| NET INCOME | \$39,911.26 | \$0.00 | \$39,911.26 | 0.00% |

New Harmony Valley Special Service District

| Selected | Date | Type | No. | Payee | Category | Total | Action |
|----------|------------|-------|------|--------------------------------|----------------------------|--------------|--------|
| | 06/17/2025 | Check | 4540 | Shell Small Business | Fuel | \$156.86 | |
| | 06/17/2025 | Check | 4539 | ESO Solutions Inc. | ESO | \$3,029.80 | |
| | 06/17/2025 | Check | 4538 | VISA | --Split-- | \$374.51 | |
| | 06/17/2025 | Check | 4537 | Siddons Martin Emergency Group | General Long-Term Debt | \$625,000.00 | |
| | 06/11/2025 | Check | 4536 | TINK'S SUPERIOR AUTO PARTS | Equipment Repair | \$605.46 | |
| | 06/11/2025 | Check | 4535 | L.N. CURTIS & SONS | --Split-- | \$2,153.83 | |
| | 06/11/2025 | Check | 4534 | WCF Mutual Insurance Company | Workers Comp | \$432.00 | |
| | 06/11/2025 | Check | 4533 | Republic Services | Waste Dumpster | \$78.22 | |
| | 06/11/2025 | Check | 4532 | ROCKY MOUNTAIN POWER | Gas and Electric | \$111.16 | |
| | 06/11/2025 | Check | 4531 | Hinton Burdick CPAs & Advisors | Accounting (HintonBurdick) | \$1,000.00 | |
| | 06/11/2025 | Check | 4530 | Western Pest Control | UTILITIES | \$65.00 | |
| | 06/11/2025 | Check | 4529 | Jim Banks | --Split-- | \$1,163.44 | |
| | 06/11/2025 | Check | 4528 | Cathye Huckaby | Office Manager | \$525.00 | |
| | 05/28/2025 | Check | 4527 | TINK'S SUPERIOR AUTO PARTS | Equipment Repair | \$56.05 | |
| | 05/28/2025 | Check | 4526 | VISA | --Split-- | \$930.35 | |
| | 05/28/2025 | Check | 4525 | L.N. CURTIS & SONS | Turn-Outs | \$1,047.61 | |
| | 05/28/2025 | Check | 4524 | Shell Small Business | Fuel | \$372.20 | |

| Selected | Date | Type | No. | Payee | Category | Total | Action |
|----------|------------|-------|------|--------------------------------|-----------------------------|------------|--------|
| | 05/28/2025 | Check | 4523 | John D. Theodosiou | Equipment Repair | \$4,550.00 | |
| | 05/28/2025 | Check | 4522 | Cathye Huckaby | Office Manager | \$911.25 | |
| | 05/12/2025 | Check | 4521 | Streamline | Streamline Web Services | \$1,213.53 | |
| | 05/12/2025 | Check | 4520 | Malcolm Tonneson | Equipment Repair | \$1,052.06 | |
| | 05/12/2025 | Check | 4519 | L.N. CURTIS & SONS | Turn-Outs | \$619.37 | |
| | 05/12/2025 | Check | 4518 | Scott Alishouse | Small Machinery & Equipment | \$360.00 | |
| | 05/12/2025 | Check | 4517 | Siddons Martin Emergency Group | Equipment Repair | \$804.00 | |
| | 05/12/2025 | Check | 4516 | Republic Services | Waste Dumpster | \$78.22 | |
| | 05/12/2025 | Check | 4515 | ROCKY MOUNTAIN POWER | Gas and Electric | \$107.54 | |
| | 05/12/2025 | Check | 4514 | Hinton Burdick CPAs & Advisors | Accounting (HintonBurdick) | \$1,000.00 | |
| | 05/12/2025 | Check | 4513 | Western Pest Control | UTILITIES | \$65.00 | |
| | 05/12/2025 | Check | 4512 | Banks, James | --Split-- | \$7,599.18 | |
| | 05/12/2025 | Check | 4511 | Cathye Huckaby | Office Manager | \$101.25 | |

**WRITTEN AUTHORIZATION AND REQUEST FOR REIMBURSEMENT
FROM ESCROW FUND**

TO: The Utah State Treasurer, as Escrow Agent (the "Treasurer")

DATE: 6-17-2025

WRITTEN REQUEST NO.: 2-2025

I, the undersigned authorized officer of the LOCAL BUILDING AUTHORITY OF NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT, do hereby certify and request to the Treasurer as follows:

1. Pursuant to the provisions of the Escrow Agreement by and between the Entity, the Permanent Community Impact Fund Board, and the Treasurer dated August 17, 2023 (the "Escrow Agreement"), the undersigned hereby authorizes and requests reimbursement from the Escrow Account to pay the amounts shown on the attached payment Schedule.
2. Each payment proposed to be made as set forth on the Payment Schedule has been incurred and is a proper charge against Escrow Account.
3. To the extent that the payment of any item set forth on the Payment Schedule other than work, materials, equipment or supplies, in connection with this authorization and request, the undersigned certifies that each payment proposed to be made on the Payment Schedule is a proper charge against the Escrow Account, is a reasonable amount and has not been heretofore included in a prior Written Authorization and Request for Reimbursement from the Escrow Account.
4. This Written Authorization and Request, including the Payment Schedule attached hereto, shall be conclusive evidence of the facts and statements set forth herein.
5. A copy of this Written Authorization and Request is being kept on file in the official records of the Entity.

The terms used herein which are defined in the Escrow Agreement shall have the respective meanings therein assigned to them.

**LOCAL BUILDING AUTHORITY OF
NEW HARMONY VALLEY SPECIAL
SERVICE DISTRICT**

By _____
Title: _____

I, the undersigned authorized officer of the Permanent Community Impact Fund Board ("State"),

do hereby certify and request to the Treasurer as follows:

1. I have reviewed the foregoing statements of the authorized officer of the Entity attached hereto, and on behalf of the State approve the request for reimbursement from the Escrow Account made therein; provided that the State has not independently verified the statements of such authorized officer of the Entity attached hereto and makes no representations or certifications with respect thereto.
2. A copy of this Written Authorization and Request is being kept on file in the official records of the State.

The terms used herein shall have the same meanings assigned to them in the attached statements of the authorized officer of the Entity.

Dated the date appearing at the top of the attached statements of the authorized officer of the Entity.

PERMANENT COMMUNITY IMPACT FUND
BOARD ("STATE")

By _____
Title: _____

PAYMENT SCHEDULE

| Check No. | Person or Firm | Amount | Purpose |
|-----------|------------------------------------|--------------|--|
| 4537 | Siddons-Martin Emergency Group LLC | \$625,000.00 | Purchase of Fire Apparatus Pierce WUI ISO. |

Reimbursement for the above listed payments is to be made to LOCAL BUILDING AUTHORITY OF NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT by transfer of funds from the Escrow Account (PTIF # 6526) to (CHECK ONE):

- Entity's general account in the Public Treasurers' Investment Fund (PTIF #); or to
- X Entity's checking account at **State Bank of Southern Utah** ("Bank"), Account number **124301779 153643**

RETAINAGE REQUEST

In addition to the above listed reimbursement, transfer the following retainage amounts:

| From Escrow Acct # | To Retainage Acct # | For Contractor (name) | \$ Amount |
|--------------------|---------------------|-----------------------|-----------|
|--------------------|---------------------|-----------------------|-----------|

| | | | |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

| Contact | Person | at | time | of | Wire |
|----------|--------|-------|-------|-------|-------|
| Transfer | _____ | _____ | _____ | _____ | _____ |