



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES/
LOCAL BUILDING AUTHORITY**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Bocraft, Fire Chief
Curt King, Deputy Fire Chief*

NOTICE & AGENDA

Thursday, February 27, 2025

6:00 PM Work Session / 6:30 PM Regular Board Meeting

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling (*arrived at 6:17 PM*), Tim Roper, Annette Judd, Ricky Carlson, Megan Ratchford, Jerry Chatterton, Scott Wiggill, Mark Shepherd

Excused: None

Staff Present: Chief Mark Bocraft, Clerk Misty Rogers

Visitors: Lundahl, Zilles, and Harrington families and C-Shift Firefighters

Board of Trustee Work Session – 6:00 PM

- Call to Order
- Badge Pinning for New NDFD Firefighters and Promotions

Chief Bocraft conducted a badge-pinning ceremony for Firefighter Lundahl, Zilles, and Captain Harrington.

- North Davis Fire District Annexation Update:

Chief Bocraft said he contacted Wasatch Civil for estimates for the legal description and mylar. HB314 is in the senate, which could affect this in the future for other districts. We still have to complete the annexation process.

- North Davis Fire District Budget Discussion and Update; Including Unexpected Repair of Ladder Truck

Chief Bocraft informed the board that we need to replace the motor in our ladder truck. We are not planning to sell this truck, even after we get the other ladder truck we ordered. He tried to see if we could move up the timeline to get the new ladder truck, and we cannot. He said that he physically went to check on the truck needing repairs to make sure it is getting new parts.

Mayor Vincent asked what the timeline is for the truck being put back together, and Chief Becroft said it will hopefully be a couple of weeks.

The Work Session ended early, entered regular session at 6:19 pm.

Board of Trustee Meeting – 6:19 PM or Immediately Following the Work Session

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Annette Judd, Ricky Carlson, Megan Ratchford, Jerry Chatterton, Scott Wiggill, Mark Shepherd

Staff Present: Chief Mark Becroft, Clerk Misty Rogers

Visitors: None

1. Call to Order
2. Invocation – Board Member Shepherd
3. Pledge of Allegiance
4. Citizen Comment - *none*
5. Consideration of Approval of Minutes from January 16, 2025, Board of Trustee Meeting

Board Member Roper motioned to approve minutes from the January 16, 2025, Board Meeting. Board Member Shepherd seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for January 2025

Board Member Carlson motioned to approve the North Davis Fire District bills from January 2025. Board Member Roper seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becroft said that the fee in lieu and property tax revenues is on target. Ambulance revenue is on target, and we are working with First Professional for the future budget. Impact Fees are nearly 100% on the budget. We always keep an eye on employee wages, and we are running 61%. We will continue to watch overtime like a hawk.

Board Member Shepherd motioned to approve the North Davis Fire District Financial report. Board Member Ratchford seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becroft said that the Senate Bill will continue to be followed. Fire and EMS legislation looks good. Ambulance billing has come to an agreement. It is likely not going to hit the district. The budget

committee has met once. We are preparing the budget and doing a wage study. Election Day may become a State Holiday.

There was a structure fire on Antelope. The call went well, but it was difficult to get to. The fire was deep-seated between the roof and the ceiling. The crew did a great job. We did have a firefighter go down, but it was not a "mayday" incident. A firefighter fell through the ceiling and was transported to the hospital as a precaution. The firefighter is fine.

The awards banquet was great, and we appreciate the board for their attendance. Board Member Wiggill and Board Member Chatterton said the event was highly touching. Board Member Smalling asked if we were fully staffed after the swearing-in ceremony tonight, and yes, we are.

9. Member City Updates

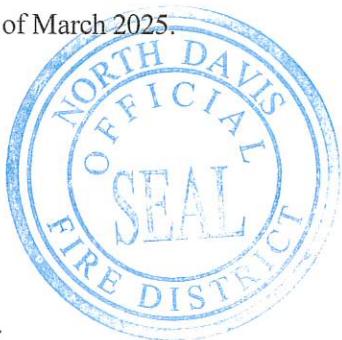
Board Member Carlson stated the 95-townhome project in Sunset is progressing in the planning stages.

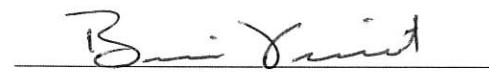
Board member Shepherd stated that it seems to be that Clearfield Station is moving forward and the first units are going up. The design review committee is anticipating starting the rock-climbing gym before the end of the year. A new golf facility is at the planning commission now, it will be up at Legend Hills. Lakeside finished with their second round of plan review, and they are hoping to start by the summer.

10. Motion to Adjourn

Board Member Chatterton motioned to adjourn. Board Member Shepherd seconded the motion. The motion passed.

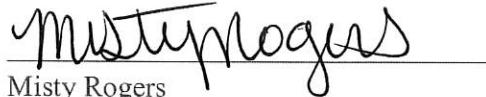
Dated the 20th day of March 2025.





Brian Vincent
Chair of the Board of Trustees

ATTEST:



Misty Rogers
District Clerk