

**MINUTES  
BOX ELDER COUNTY COMMISSION  
JUNE 25, 2025**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 11:15 a.m. on **June 25, 2025**. The following members were present:

Boyd Bingham	Chairman
Lee Perry	Commissioner (via telephone)
Tyler Vincent	Commissioner
Marla R. Young	Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports – Agenda Related
4. Correspondence

The Administrative/Operational Session adjourned at 11:23 a.m.

The regular session was called to order by Chairman Bingham at 11:30 a.m. with the following members present, constituting a quorum:

Boyd Bingham	Chairman
Lee Perry	Commissioner (via telephone)
Tyler Vincent	Commissioner
Marla Young	County Clerk

The prayer was offered by Commissioner Vincent.

The Pledge of Allegiance was led by Community Development Director Scott Lyons.

**ATTACHMENT NO. 1 - AGENDA**

**ADMINISTRATIVE REVIEW/REPORTS/FUTURE AGENDA ITEMS – COMMISSION**

There were no Administrative Review items discussed.

**FORMER AGENDA ITEMS FOLLOW-UP – COMMISSIONERS**

There were no Former Agenda Items discussed.

**EMERGENCY MANAGEMENT ISSUES**

There were no Emergency Management Issues discussed.

**ARPA/LATCF**

There were no ARPA/LATCF items discussed.

**BOX ELDER COUNTY EMPLOYEE RECOGNITION**

Commissioner Vincent read a nomination letter recognizing Ashley Hendrickson of the Auditor's Office. The tribute acknowledged Ashley's exceptional dedication and hard work in her role in the Auditor's Office. She maintains a high standard and gives her fellow employees guidance and patience. She shows kindness, resilience, and unwavering support to their team.

The Commissioners presented Ashley with a certificate.

**PUBLIC HEARING**

**Agricultural Protection Area Public Hearing for Young Resources-Commissioners**

**Agricultural Protection Area Public Hearing for Thornley and Friends-Commissioners**

**Agricultural Protection Area Public Hearing for Marble-Commissioners**

**MOTION:** Commissioner Perry made a motion to open the public hearing for Young Resources, Thornley and Friends, and Marble Ag Protection Areas. The motion was seconded by Commissioner Vincent and the hearings were opened.

**John Young** stated he wanted to put his properties in an Ag Protection to protect their properties in case there is development close by. He doesn't want there to be issues with their agricultural processes.

**DeAnna Hardy** stated that Ag protection areas are not necessary. They are already protected under the constitution. People do not need to file an application to be a part of it. She urged the Commission to follow the constitution. They don't need to have a bureaucratic board to decide what happens on the people's property. She asked the Commission to dissolve the ag protection process. The Ag Board is appointed, not elected. We have a representative government and there is no recourse for citizens to get rid of them as it is another socialist program.

**Mitch Hancock of Corinne** stated agriculture is faced with pressures of development, price, and product demand. Agriculture plays a vital role in the strength of our communities. Agriculture in our area employs local, buys local, and teaches our children work ethic. He feels that agricultural zones are necessary.

**Curtis Marble of Corinne** stated he put their farm in an Ag Protection Area to protect their property. He expressed appreciation to all the county staff working with the project. He commended them for their efforts. He said they grow vegetables that go into the open markets and they abide by the set guidelines to prove due diligence to the stewardship of their farm.

**MOTION:** Commissioner Vincent made a motion to close the public hearings. The motion was seconded by Commissioner Perry and the hearings were closed.

#### **ATTORNEY'S OFFICE**

#### **Interlocal Agreement #25-57 Between Garland City and Box Elder County for Box Elder County to Provide Justice Court Services for Garland-Stephen Hadfield**

Deputy Attorney Anne Hansen explained Interlocal Agreement #25-27 is with Garland City to provide Justice Court services. It includes prosecution and victim services.

**MOTION:** Commissioner Vincent made a motion to approve Interlocal Agreement #25-57. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

#### **ATTACHMENT NO. 2 - Agreement #25-57**

## **AUDITOR'S OFFICE**

### **Ratification of Tax Sale for 2025-Shirlene Larsen**

Auditor Shirlene Larsen presented the list of parcels that needed to be ratified from the tax sale. She explained the tax sale occurs on the third Thursday in May each year. She said it is held on an online auction site. She reported there were forty seven properties on the list, Ten properties were struck back to the county. She read this statement "The fee simple title to the property described in this entry in the year 2025, sold and conveyed to the county of Box Elder in payment of general taxes charged against the property". She stated seventeen parcels were non-compliant. Any overage in the amount collected will be sent to the state as unclaimed property.

**MOTION:** Commissioner Vincent made a motion to ratify the presented parcels sold at the tax sale. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

## **CLERK'S OFFICE**

### **2025 Election Contracts #25-40 through #25-55-Marla Young**

Clerk Marla Young explained Contracts #25-40 - #25-55 are with each of the municipalities for providing election services. She stated there may be 4-5 cities/towns that can cancel their election this year due to only having the amount of candidates needed to fill the positions. She stated the contracts continue without expiration unless changes are made.

**MOTION:** Commissioner Vincent made a motion to approve Contracts #25-40 through #25-55. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

### **ATTACHMENT NO. 3 - 18 - Election Contracts #25-40 - 25-55**

### **Resolution #25-11 to Create an Agricultural Protection Area in Several Areas of Unincorporated Box Elder County (Young Resources)-Marla Young**

Clerk Marla Young stated the following resolutions are for the Agricultural Protection Areas that the public hearings were held for today.



**MOTION:** Commissioner Vincent made a motion to approve Resolution #25-11. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea,

**ATTACHMENT NO. 19 - Resolution #25-11**

**Resolution #25-12 to Create an Agricultural Protection Area in the Harper Ward Area (Thornley and Friends)-Marla Young**

**MOTION:** Commissioner Vincent made a motion to approve Resolution #25-12. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 20 - Resolution #25-12**

**Resolution # 25-13 to Create an Agricultural Protection Area in the West Corinne Area (Marble)-Marla Young**

**MOTION:** Commissioner Vincent made a motion to approve Resolution #25-13. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 21 - Resolution #25-13**

**Grant an Exception of Use for County Vehicles-Marla Young**

Clerk Marla Young explained they are hosting the Clerk/Auditor Summer Workshop and in order for them to use county vehicles to carpool people to various locations in the county, the Commissioners would need to grant an exception to the vehicle policy for liability purposes.

**MOTION:** Commissioner Perry made a motion to grant an exception to the vehicle policy for the Clerk/Auditor Summer Workshop. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

## **COMMISSIONERS**

### **Victim Services Report-Cheryl Burgan**

Victim Advocate Cheryl Burgan stated they don't have all the numbers yet for the last quarter but it looks like they will be higher. She reported on the number of services provided from January to March and said the numbers are similar to the past. She said they are staying very busy and they work hard for victims rights.

The Commissioners thanked all the victim advocates and others who help the people in crisis.

### **Children's Justice Center Budget for 2026-Sterling Marx**

Sterling Marx of the Children's Justice Center gave an annual report and asked the Commission to sign the contract to receive reimbursement from the state.

**MOTION:** Commissioner Vincent made a motion to approve the budget for the Children's Justice Center. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

### **ATTACHMENT NO. 22 - Children's Justice Center Budget**

## **COMMUNITY DEVELOPMENT**

### **Island Annexation Request - Garland City-Scott Lyons**

Community Development Director Scott Lyons explained there is a request to annex 2.34 acres into Garland City limits, but by doing so creates a small island. If it leaves an island, it must be approved by both the City and the County. It has been received and reviewed by their office. The island is approximately 60 feet and has one parcel and one owner.

**MOTION:** Commissioner Vincent made a motion to approve the Island Annexation Request. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**WEED DEPARTMENT**

***Invasive Species Mitigation Grant Contract #25-38 for Knapweed-Wyatt Freeze***

Road Supervisor Darin McFarland explained Contract #25-38 is a grant through the Department of Agriculture to eradicate Knapweed in the amount of \$16,650.00.

**MOTION:** Commissioner Perry made a motion to approve Grant Contract #25-38. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 23 - Contract #25-38**

***Invasive Species Mitigation Grant Contract #25-39 for Rush Skeleton Weed-Wyatt***

***Freeze***

Road Supervisor Darin McFarland explained Grant Contract #25-39 is to help with Rush Skeleton Weed in the amount of \$64,000.

**MOTION:** Commissioner Vincent made a motion to approve Grant Contract #25-39. The motion was seconded by Commissioner Perry and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

Chairman Bingham stated both the Knapweed and Rush Skeleton Weed are very difficult to control. The Commission appreciates them filing for the grants.

**ATTACHMENT NO. 24 - Contract #25-39**

**ROAD DEPARTMENT**

***Gravel Lease Agreement #25-56 With Jerry Zollinger-Darin McFarland***

This item was postponed.

**PUBLIC COMMENT (No action will be taken at this time)**

***Chairman Bingham reviewed the guidelines of Public Comment Period.***

**DeAnna Hardy of Brigham City** said to meet its fundamental responsibilities, governments at every level must look ahead and make plans to provide the protection and services that the citizens require. Nowhere in the founding documents is there authority for any level of government to dictate the structure of a community or dictate citizen behavior to achieve a general plan. The Box Elder Committee of Liberty petitions the Commission to restore our government back to its limited and proper role. Furthermore, protect the individual in their property rights instead of the usurpation of a general plan.

#### **WARRANT REGISTER – COMMISSIONERS**

The Warrant Register was signed and the following claims were approved: Claim numbers 126800 through 126909 in the amount of \$23,240.76 with voided claim numbers 126454 and 126663. Claim number and 126905 in the amount of \$658.52.

#### **PERSONNEL ACTIONS/VOLUNTEER ACTION FORMS – COMMISSIONERS**

<b>Employee Name:</b>	<b>Department:</b>	<b>Change:</b>	<b>Effective Date:</b>
GEE, LANA	SHERIFF'S OFFICE	COMPENSATION CHANGE	6/15/2025
GEE, LANA	SHERIFF'S OFFICE	COMPENSATION CHANGE	6/15/2025
JOHNSON, DAN	FAIRGROUNDS	REHIRE	5/5/2025
JOHNSON, DAN	FAIRGROUNDS	CELL PHONE ALLOWANCE	5/5/2025
SMITH, ELIZABETH	SHERIFF'S OFFICE	VOLUNTEER	6/25/2025
BEETON, BROOKLYN	SHERIFF'S OFFICE	VOLUNTEER	6/25/2025
DARLEY, ANNA	SHERIFF'S Office	VOLUNTEER	6/25/2025

#### **CLOSED SESSION**

There was not a closed session.

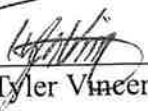
**ADJOURNMENT**

A motion was made by Commissioner Vincent to adjourn. Commissioner Perry seconded the motion, and the meeting adjourned at 12:13 p.m.


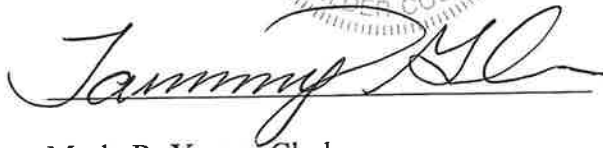
**ADOPTED AND APPROVED** in regular session this 9th day of July 2025.

  
Boyd Bingham, Chairman

  
Lee Perry, Commissioner

  
Tyler Vincent, Commissioner

ATTEST:

  
  
Marla R. Young, Clerk



## COUNTY COMMISSION MEETING

Commission Chambers, 01 South Main Street, Brigham City, Utah 84302

Wednesday, June 25, 2025 at 11:30 AM

### AGENDA

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday June 25, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah. Please be advised that a member of the Board of Commissioners may not be present at the upcoming meeting in person, but may participate via phone or other electronic means.*

#### 1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

#### 2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Commissioner Vincent
- B. Pledge of Allegiance Given by: Community Development Director Scott Lyons

#### 3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

#### 4. FORMER AGENDA ITEMS

#### 5. EMERGENCY MANAGEMENT ISSUES

#### 6. ARPA/LATCF

#### 7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

#### 8. PUBLIC HEARING

- A. 11:40 Agricultural Protection Area Public Hearing for Young Resources-Commissioners
- B. 11:45 Agricultural Protection Area Public Hearing for Thornley and Friends-Commissioners
- C. 11:50 Agricultural Protection Area Public Hearing for Marble-Commissioners

#### 9. ATTORNEY'S OFFICE

- A. 11:52 Interlocal Agreement #25-57 Between Garland City and Box Elder County for Box Elder County to Provide Justice Court Services for Garland-Stephen Hadfield

#### 10. AUDITOR'S OFFICE

- A. 11:54 Ratification of Tax Sale for 2025-Shirlene Larsen

#### 11. CLERK'S OFFICE

- A. 11:56 2025 Election Contracts #25-40 through #25-55-Marla Young
- B. 11:58 Resolution #25-11 to Create an Agricultural Protection Area in Several Areas of Unincorporated Box Elder County (Young Resources)-Marla Young

- C. 12:00 Resolution #25-12 to Create an Agricultural Protection Area in the Harper Ward Area (Thornley and Friends)-Marla Young
- D. 12:02 Resolution # 25-13 to Create an Agricultural Protection Area in the West Corinne Area (Marble)-Marla Young
- E. 12:04 Grant an Exception of Use for County Vehicles-Marla Young

**12. COMMISSIONERS**

- A. 12:06 Victim Services Report-Cheryl Burgan
- B. 12:08 Children's Justice Center Budget for 2026-Sterling Marx

**13. COMMUNITY DEVELOPMENT**

- A. 12:10 Island Annexation Request - Garland City-Scott Lyons

**14. WEED DEPARTMENT**

- A. 12:12 Invasive Species Mitigation Grant Contract #25-38 for Knapweed-Wyatt Freeze
- B. 12:14 Invasive Species Mitigation Grant Contract #25-39 for Rush Skeleton Weed-Wyatt Freeze

**15. ROAD DEPARTMENT**

- A. 12:16 Gravel Lease Agreement #25-56 With Jerry Zollinger-Darin McFarland

**16. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

**17. WARRANT REGISTER**

**18. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**19. CLOSED SESSION**

**20. ADJOURNMENT**

Prepared and posted this 20th day of June, 2025. Mailed to the Box Elder News Journal and the Leader on the 20th of June, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.

A handwritten signature in black ink, reading "Marla R. Young". The signature is fluid and cursive, with the first name "Marla" being more prominent than the last name "Young".

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.



# PUBLIC HEARING

EVENT :APA Young Resources, Thornely & friends, MarbleDATE : June 25, 2025

NO

NAME

1

Chrisee Bennett

2

Linda Bourne

3

Shirley

4

Shirley

5

Shawn Milne

6

Shirley

7

Shirley

8

Robert Jensen

9

David Griffith

10

Shirley

11

Shirley

12

Scott Lyons

13

Kevin Potter

14

Mark Musil

15

John Young

16

Jan Rhodes

17

Lynnette Crockett

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Jenica Stander

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Anne Hansen

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23

24

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## **INTERLOCAL AGREEMENT JUSTICE COURT SERVICES**

This Interlocal Agreement is made and entered into this 25th day of June 2025, by and between Garland City Corporation, a municipal corporation organized pursuant to the law of the State of Utah, hereinafter referred to as "City," AND Box Elder County, a political subdivision organized pursuant to the laws of the State of Utah, hereinafter referred to as "County."

### **RECITALS**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended, permits public agencies to enter into agreements with one another for the purpose of exercising, on a joint and cooperative basis, powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

WHEREAS, all Parties hereto are public agencies as defined by the Interlocal Cooperation Act; and

WHEREAS, Box Elder County has established, maintained and is currently operating the Box Elder County Justice Court, which has been certified by the Administrative Office of the Courts as a justice court; and

WHEREAS, the City currently prosecutes its criminal infractions, Class C misdemeanors, and Class B misdemeanors in the City's own state certified justice court; and

WHEREAS, the City and the County have recently evaluated the number of cases, fines and forfeitures processed by the Garland City Justice Court and the Box Elder County Justice Court in connection with matters respectively prosecuted; and

WHEREAS, the City has determined it would be in the best interest of Garland to suspend their justice court and to utilize justice court services, prosecution, and victim advocacy services provided by Box Elder County, and the County has determined that it is able to provide the requested justice court services; and

WHEREAS, the City and the County find that such an arrangement is in the best interests of and promote the general welfare of their respective citizens.

NOW, THEREFORE, based upon the above recitals and other good and valuable consideration, the Parties enter into this Interlocal Agreement and agree to the following:

1. Garland City agrees to suspend the operation of their justice court while this agreement is in effect.

2. Box Elder County agrees to make the Box Elder County Justice Court, its facilities and staff, available to Garland City for the prosecution of State criminal infractions or misdemeanors, as well as Garland City ordinance violations. This is to include all court services, prosecution, public defense, and victim advocate services.
3. The portion of revenue collected by the Box Elder County Justice Court in connection with the prosecution of Garland City criminal/ordinance cases, remaining after surcharges paid to the State of Utah, will be distributed by the County at fifty percent (50%) per party.
4. Garland City will pay and be responsible for the additional prosecution, public defense and victim advocate services at a rate of \$500 per month. This amount may be amended as agreed upon in writing by both parties if a need exists.
5. Box Elder County will pay and be responsible for all of the costs associated with the operation and maintenance of the Box Elder County Justice Court, as it is currently being operated and maintained.
6. In order to verify and ensure Box Elder County's compliance with its agreement to distribute fifty percent (50%) to Garland City as set forth in Paragraph 3, Box Elder County will allow Garland City to audit, at its sole cost and expense, the Justice Court's financial operations at least annually, by making arrangements with the Box Elder County Senior Judicial Assistant.
7. In keeping with the requirements of the Utah Interlocal Cooperation Act, Garland City and Box Elder County do agree that they shall each adopt a resolution authorizing the execution of this Agreement and that they shall each cause this Agreement, upon its execution, to be filed with each of their respective "keeper of records."
8. This Agreement shall be administered and managed by the Garland City Recorder and the Box Elder County Auditor. Accordingly, at the conclusion of each term of this Agreement, the terms and provisions of this Agreement shall be reviewed and evaluated, with recommendations being made to Garland City and Box Elder County by their respective representative.
9. The term of this Agreement shall be for a period of one (1) year commencing on August 1, 2025, and shall be automatically renew for an additional one (1) year period at the end of each (1) year period unless cancelled as specified in Paragraph 10.
10. Either party shall have the right of cancellation upon issuing a six (6) month written notice to the other party's designated contact:

Box Elder County:  
County Attorney

Garland City:  
Mayor of Garland City

THE COUNTY OF BOX ELDER, UTAH

By: Boyd M. Bingham  
Boyd Bingham - Commission Chair

Date: 6/25/2025

ATTEST:

By: Marla Young  
Marla Young - County Clerk



APPROVED AS TO FORM:

\_\_\_\_\_  
Box Elder County Attorney

THE CITY OF GARLAND, UTAH

By: \_\_\_\_\_  
Garland City Mayor

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Garland City Legal Counsel

CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and BEAR RIVER CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

**RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25<sup>th</sup> day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Whit  
Commission Chairman

**ATTEST:**

Margaret Young  
County Clerk



Dated this 25<sup>th</sup> day of June 2025.

**BEAR RIVER CITY**

By \_\_\_\_\_  
Bear River City Mayor

**ATTEST:**

\_\_\_\_\_  
Bear River City Recorder

CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and BRIGHAM CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

**RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.
- Provide early voting training.



- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Wil  
Commission Chairman

**ATTEST:**

Marla DeYoung  
County Clerk



Dated this 16 day of June 2025.

**BRIGHAM CITY**

By [Signature]  
Brigham City Mayor

**ATTEST:**

Kristina Rasmussen  
Brigham City Recorder



## EXHIBIT "A"

April 4, 2025

Brigham City Recorder  
PO Box 1005  
Brigham City, UT 84302

### 2025 MUNICIPAL ELECTION ESTIMATE

Ballot Programming and Processing			\$ 400.00
Ballots (# of ballots x printing cost)	10,383	\$ 2.20	\$22,842.60
Canvass Preparation			\$ 25.00
Total			\$23,267.60

Ballot Programming and Processing: Programming of the ballots and all counting machines, Audio programming, Programming for ballot on demand printing, and Scanning of ballots through ballot tabulation machine

Ballots: Printing cost per ballot, Cost of envelopes, Postage, Staffing costs for scanning returned ballots, verifying of signatures, and opening and removing ballots

Canvass Preparation: Consolidation of canvass information for presentation to City/Town Council

Number of UOCAVA voters: 15

This estimate is based on current active voters as of April 4, 2025. This is an estimate only. Totals may change if incurred costs are different and if there is an increase to registered voters or postage.



**CITY ATTORNEY  
LEGAL DOCUMENT REVIEW**

Document Name: Election Services Contract

Name of Person Requesting Legal Review: Tom Kotter

Date Sent: 06.12.2025  Review Date Deadline: 06.20.2025

Reviewed by Attorney:  Date: 6/12/2025

☒ Reviewed and acceptable as submitted

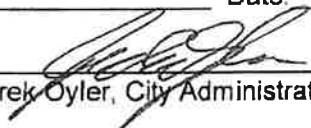
☐ See suggested changes:

Returned to: Tom Kotter Date: 6/12/2025

☐ Accepted as Received

Submitted to Mayor's Office By: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by Mayor's Office: \_\_\_\_\_

  
Derek Oyler, City Administrator

CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and CORINNE CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

**RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.
- Provide early voting training.

- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

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7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Vahl  
Commission Chairman

**ATTEST:**

Marta DeYoung  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**CORINNE**

By [Signature]  
Corinne City Mayor

**ATTEST:**

Kendra Norman  
Corinne City Recorder



## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and DEWEYVILLE TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### **RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.



- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
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- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
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IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

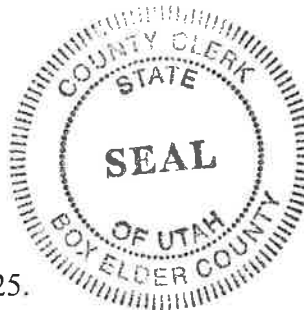
Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By *Boyd M. Hill*  
Commission Chairman

**ATTEST:**

*Marta J. Young*  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**DEWEYVILLE**

By \_\_\_\_\_  
Deweyville Town Mayor

**ATTEST:**

\_\_\_\_\_  
Deweyville Town Clerk

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and ELWOOD TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

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IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By *Boyd M. Birl*  
Commission Chairman

**ATTEST:**

*Maria D. Spang*  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**ELWOOD**

By \_\_\_\_\_  
Elwood Town Mayor

**ATTEST:**

\_\_\_\_\_  
Elwood Town Clerk

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and FIELDING TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
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- Verify or provide surveillance for unattended drop boxes.
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- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
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- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
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- Provide poll workers for early voting (may share time with other Cities/Towns).
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- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
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- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

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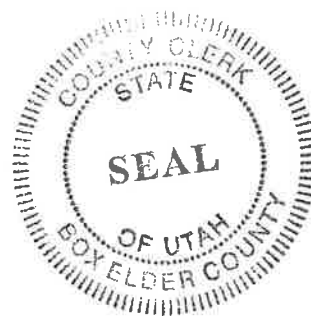
Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Phil  
Commission Chairman

**ATTEST:**

Mary Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**FIELDING**

By \_\_\_\_\_  
Fielding Town Mayor

**ATTEST:**

\_\_\_\_\_  
Fielding Town Clerk



## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and GARLAND CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### **RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
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- Provide schedule of ballot processing on County website.
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- Provide early voting.

- Provide early voting training.
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- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
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- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Vail  
Commission Chairman

**ATTEST:**

Maddie Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**GARLAND**

By \_\_\_\_\_  
Garland City Mayor

**ATTEST:**

\_\_\_\_\_  
Garland City Recorder

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and HONEYVILLE CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By *Boyd M. Whit*  
Commission Chairman

**ATTEST:**

*Margaret Young*  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**HONEYVILLE**

By \_\_\_\_\_  
Honeyville City Mayor

**ATTEST:**

\_\_\_\_\_  
Honeyville City Recorder

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and HOWELL TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services



and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Ball  
Commission Chairman

**ATTEST:**

Margaret Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**HOWELL**

By \_\_\_\_\_  
Howell Town Mayor

**ATTEST:**

\_\_\_\_\_  
Howell Town Clerk

CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and the TOWN OF MANTUA, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

**RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.
- Provide early voting training.

- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates, and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify, and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional, or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services, and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Wil  
Commission Chairman

**ATTEST:**

Maria Young  
County Clerk



Dated this 18<sup>th</sup> day of June 2025.

**MANTUA**

By Tony Nelson  
Mantua Town Mayor

**ATTEST:**

[Signature]  
Mantua Town Clerk

C-11 725-30

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and PERRY CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Bickel  
Commission Chairman

**ATTEST:**

Maria D. Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**PERRY CITY**

By \_\_\_\_\_  
Perry City Mayor

**ATTEST:**

\_\_\_\_\_  
Perry City Recorder

CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and PLYMOUTH TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

**RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.



- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Birt  
Commission Chairman

**ATTEST:**

Martalyn Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**PLYMOUTH**

By \_\_\_\_\_  
Plymouth Town Mayor

**ATTEST:**

\_\_\_\_\_  
Plymouth Town Clerk

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and PORTAGE TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### **RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Brenda M. Dahl  
Commission Chairman

**ATTEST:**

[Signature]  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**PORTAGE**

By \_\_\_\_\_  
Portage Town Mayor

**ATTEST:**

\_\_\_\_\_  
Portage Town Clerk

7-25-22

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and SNOWVILLE TOWN, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### R E C I T A L S

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services

and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. VRL  
Commission Chairman

**ATTEST:**

Margaret Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**SNOWVILLE**

By \_\_\_\_\_  
Snowville Town Mayor

**ATTEST:**

\_\_\_\_\_  
Snowville Town Clerk



25-54  
CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and TREMONTON CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City").

**RECITALS**

WHEREAS, City is desirous of obtaining the assistance of County in connection with an election to be conducted by City; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City in connection with an election to be conducted by City; provided that City remains responsible for the election process; and

WHEREAS, City acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City and City shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City's election process:

- Test, program, assemble and make available to City, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
- Verify or provide surveillance for unattended drop boxes.
- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities for the actual costs associated with the election.

2. City agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City agrees to pay County the costs for providing the election equipment, services and supplies in accordance with the actual election costs. The payment shall be made within thirty

(30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.

6. This Agreement shall continue in effect until terminated or updated by either party.

7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Vail  
Commission Chairman

**ATTEST:**

Marta DeYoung  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**TREMONTON**

By Lyle Holmgren  
Lyle Holmgren  
Tremonton City Mayor

**ATTEST:**

Cynthia Nelson  
Cynthia Nelson  
Tremonton City Recorder



## RESOLUTION NO. 25-37

### A RESOLUTION OF TREMONTON CITY APPROVING A CONTRACT FOR ELECTION SERVICES BETWEEN BOX ELDER COUNTY AND TREMONTON CITY CORPORATION

**WHEREAS**, Utah Code 20A-5-400.1 addresses contracting with an election officer to conduct elections; and

**WHEREAS**, Tremonton City Corporation is desirous of obtaining the assistance of Box Elder County in connection with a municipal election to be conducted by the City; and

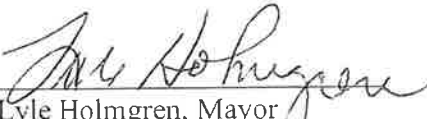
**WHEREAS**, Box Elder County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to Tremonton City in connection with an election to be conducted by the City provided that the City remains responsible for the election process; and

**WHEREAS**, it is understood that the election process shall remain with the City and the City shall conduct its election in accordance with all applicable laws.

**NOW THEREFORE, BE IT RESOLVED** that the Tremonton City Council hereby approves a Contract for Election Services with Box Elder County as contained in Exhibit "A" and the associated fees as contained in Exhibit "B" for the municipal election.

Adopted and passed by the governing body of Tremonton City Corporation this 17<sup>th</sup> day of June 2025.

TREMONTON CITY  
A Utah Municipal Corporation

By   
Lyle Holmgren, Mayor

ATTEST:

  
Cynthia Nelson, City Recorder



EXHIBIT "A"

## EXHIBIT "B"

April 4, 2025

Tremonton Recorder  
PO Box 100  
Tremonton, UT 84337

### 2025 MUNICIPAL ELECTION ESTIMATE

Ballot Programming and Processing			\$ 400.00
Ballots (# of ballots x printing cost)	5493	\$ 2.20	\$12,084.60
Canvass Preparation			\$ 25.00
Total			\$12,509.60

Ballot Programming and Processing: Programming of the ballots and all counting machines, Audio programming, Programming for ballot on demand printing, and Scanning of ballots through ballot tabulation machine

Ballots: Printing cost per ballot, Cost of envelopes, Postage, Staffing costs for scanning returned ballots, verifying of signatures, and opening and removing ballots

Canvass Preparation: Consolidation of canvass information for presentation to City/Town Council

Number of UOCAVA voters: 5

This estimate is based on current active voters as of April 4, 2025. This is an estimate only. Totals may change if incurred costs are different and if there is an increase to registered voters or postage.

## CONTRACT FOR ELECTION SERVICES

This agreement made and entered into by and between BOX ELDER COUNTY, State of Utah, (hereinafter "County") and WILLARD CITY, a municipal corporation located in Box Elder County, State of Utah (hereinafter "City/Town").

### **RECITALS**

WHEREAS, City/Town is desirous of obtaining the assistance of County in connection with an election to be conducted by City/Town; and

WHEREAS, County, by and through the Box Elder County Clerk's Office, is willing to provide assistance to City/Town in connection with an election to be conducted by City/Town; provided that City/Town remains responsible for the election process; and

WHEREAS, City/Town acknowledges and recognizes that County will provide assistance only and that responsibility for the election process shall remain with City/Town and City/Town shall conduct its election appropriately and in accordance with all applicable laws;

NOW THEREFORE, based upon these recitals and other good and valuable consideration, County and City/Town do hereby agree as follows:

1. County, by and through the Box Elder County Clerk/Election's Office agrees to provide the following assistance in connection with the City/Town's election process:

- Test, program, assemble and make available to City/Town, over the counter ballots, any equipment and/or supplies specifically needed for by-mail voting.
- Arrange printing and mailing of ballot packet to active registered voters within the City/Town jurisdiction.
- Post applicable notices, required schedules, and candidate information on county website.
- May combine public notices for all Cities/Towns and split the costs associated with each City or Town when applicable.
- Provide a ballot drop box for ballots and retrieve returned ballots frequently from said drop boxes.
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- Provide information systems assistance which includes, but is not necessarily limited to election programming, tabulation, programmer and technician, and election result reports.
- Provide personnel and technical assistance throughout the election process including signature verification, ballot processing, contacting voters for any inconsistencies in signatures or returned ballots (cure letters), and tabulation.
- Certify that all election staff have completed the required signature verification training and election security training.
- Provide schedule of ballot processing on County website.
- Provide training for poll workers (if applicable) or City/Town staff.
- Provide early voting.

- Provide early voting training.
- Set-up and take down equipment for early voting
- Provide preparation and personnel for the public demonstration of the tabulation equipment.
- Verify and process provisional ballots.
- Provide result data for canvass.
- Conduct the election audit as required by the policy set by the Lt. Governor.
- Provide an estimated cost prior to the election.
- Invoice Cities/Towns for the actual costs associated with the election.

2. City/Town agrees to do the following:

- Provide and act as the Chief Election Officer and assume all duties and responsibilities as outlined by law.
- Accept all Declaration of Candidacy forms, publish notice of candidates, notify county of all declarations upon receipt.
- Provide County with ballot information which includes, but is not necessarily limited to races, candidates and ballot issues.
- Notify candidates of financial disclosure statement deadlines, accept disclosure forms, post disclosures to City/Town website, forward disclosures to County Clerk and Lt. Governor.
- Provide poll workers for early voting (may share time with other Cities/Towns).
- Recruit poll workers for Election Day.
- Compensate poll workers.
- May publish all legal notices which include, but are not necessarily limited to election notice, polling locations, drop box locations, sample ballots, public logic and accuracy testing date, time and location, canvass notice, results, and audit notice if not included in a combined notice provided by the County.
- Proof and approve ballot formats.
- Guarantee proper chain of custody when providing any ballot services (Must have two people at any given time that ballot processing is being done).
- Have at least two people available on Election Day to accept ballots, issue ballots, and assist with provisional ballots from 7:00 am to 8:00 pm.
- Deliver ballot returns and supplies to the County for processing after polls close.
- Arrange and conduct election canvass.
- Perform all other election related duties and responsibilities not outlined in this agreement and required by law for the entire election process.
- City/Town agrees to pay County repair or replacement costs for damaged voting equipment which occurs at a polling location beyond the normal wear and tear.

3. City/Town agrees to conduct the election according to the statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Election Officer of the state. In addition, City/Town shall defend, indemnify and hold County harmless of and from any and all liability arising out of or in any way related to County's performance of the Agreement, except for any negligent, intentional or criminal conduct of the County.

4. City/Town agrees to pay County the costs for providing the election equipment, services



and supplies in accordance with the actual election costs. The payment shall be made within thirty (30) days of receiving the invoice prepared by the County.

5. This Agreement shall be effective as of the date of execution by all parties.
6. This Agreement shall continue in effect until terminated or updated by either party.
7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this 25 day of June 2025.

**BOX ELDER COUNTY**

By Boyd M. Whit  
Commission Chairman

**ATTEST:**

Maria J. Young  
County Clerk



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**WILLARD**

By \_\_\_\_\_  
Willard City Mayor

**ATTEST:**

\_\_\_\_\_  
Willard City Recorder

6. This Agreement shall continue in effect until terminated or updated by either party.

7. The individuals executing this Agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**BOX ELDER COUNTY**


By \_\_\_\_\_  
Commission Chairman

**ATTEST:**

\_\_\_\_\_  
County Clerk

Dated this 26 day of June 2025.

**WILLARD**

By   
Willard City Mayor

**ATTEST:**

  
Willard City Recorder

RESOLUTION NO. 25-11

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BOX ELDER COUNTY, UTAH, MODIFYING AND APPROVING A PROPOSAL TO CREATE AN AGRICULTURE PROTECTION AREA.

The Board of Commissioners of Box Elder County, Utah as the county legislative body of Box Elder County, Utah, referred to herein as the "County Commission" recite the following as the basis for adopting this Resolution:

- A. A proposal was filed by a landowner or landowners that a total of 35,261.15 acres of land in agriculture production located in Box Elder County be established and created as an agriculture protection area.
- B. Notice of the filing of the proposal was published pursuant to UCA Section 17-41-402 and all proposals for modification and objections were received by the County Commission.
- C. The County Commission referred the proposal and all proposed modifications and objections to the Box Elder County Agriculture Protection Area Advisory Board and the Box Elder County Planning Commission. Reports from each of these boards were received and reviewed by the County Commission.
- D. The County Commission conducted a public hearing pursuant to notice as required by UCA Section 17-41-304 and received public comment from all persons who appeared at the public hearing and spoke in favor or against the proposal, any proposed modifications to the proposal or the recommendations of the Advisory Board and the Planning Commission
- E. The County Commission has considered all of the reports, comments and information provided to it and has considered whether the land within the proposed agriculture protection area is currently being used for agriculture production, whether the land is zoned for agriculture use, whether the land is viable for agriculture production, the extent and nature of existing or proposed farm improvements and anticipated trends in agricultural and technological conditions that might affect the proposed agriculture protection area.
- F. Based on the findings that 16,278.75 acres of the proposed area are unzoned, the County Commission has determined that the proposal be modified to include only the zoned areas totaling 18,982.40 acres.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Box Elder County, Utah:

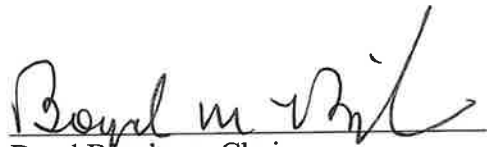
Section 1. Agriculture Protection Area Created. The following land is hereby created and established as an agriculture protection area pursuant to Utah Code Annotated Title 17, Chapter 41:

*(See Attachment A)*

Section 2. Notice of Creation of Agriculture Protection Area. The Box Elder County Clerk shall maintain on file a copy of this Resolution within ten days from the adoption of this Resolution in order to give constructive notice of the existence of this agriculture protection area as provided in Utah Code Annotated Section 17-41-304.4. The Box Elder County Clerk shall also provide a copy of this Resolution to the Box Elder County Planning Commission within ten days from the date hereof. The Box Elder County Clerk is further ordered to send a copy of this Resolution, with the stamp of the County Clerk of deeds, to the Utah Commissioner of Agriculture within ten days after recordation of this Resolution.

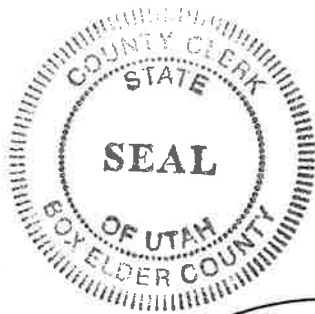
Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 25th day of June, 2025.


  
Boyd Bingham, Chairman

  
Lee Perry, Commissioner

  
Tyler Vincent, Commissioner



ATTEST:

  
Marla R. Young, Clerk

## Acknowledgment

State of Utah )

County of Box Elder<sup>s</sup>

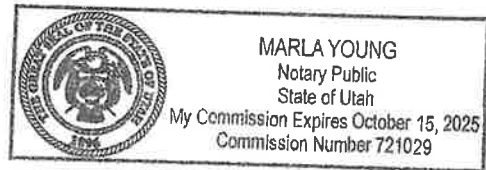
On this 25<sup>th</sup> day of June, in the year 2025, before me, Marla R. Young a notary  
date month year notary public name

public, personally appeared Boyd Bingham  
Lee Perry  
Tyler Vincent, proved on the basis of satisfactory  
name of document signer

evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument, and acknowledged  
(he/she/they) executed the same.

Witness my hand and official seal.

Marla R. Young  
(notary signature)



(seal)

02-012-0003

LOT 1 OF NW/4 SEC 29, TP 8N, RN 10W

02-012-0005

NW/4 SEC 31, TP 8N, RN 10W

02-013-0001

LOTS 1,2,3,4 AND W/2 OF SEC 1, TP 8N, RN 11W, SLBM

02-013-0003

ALL OF SEC 3, TP 8N, RN 11W, SLBM

02-013-0004

ALL OF SEC 5, TP 8N, R 11W, SLBM

02-013-0006

ALL OF SEC 9, TP 8N, R 11 W SLBM

02-013-0007

ALL OF SEC 11, T 8N, R 11 W, SLM.

02-013-0008

ALL OF SEC 13, T 8N, R 11W. SLM.

02-013-0009

ALL OF SEC 15, TP 8N, R 11 W SLBM

02-013-0011

E /2 OF SEC 17, TP 8N, R 11W SLBM

02-013-0014

ALL OF SEC 21, TP 8N, R 11 W SLBM

02-013-0015

ALL OF SEC 23, TP 8N, RN 11 W SLBM

03-010-0013

ALL OF SEC 19, TP 9N, R 11W, SLM.

03-010-0015

ALL OF SEC 21, TP 9N, R 11W, SLM.

03-010-0017

LOT A, SEC 23, TP 9N, R 11W, SLM.

03-010-0019

ALL OF SEC 27, T 9N, R 11W, SLM.

03-010-0021

ALL OF SEC 29, TP 9N, R 11W, SLM.

03-010-0023

ALL OF SEC 31, TP 9N, R 11W, SLM.

03-010-0025

ALL OF SEC 33, TP 9N, R 11W, SLM.

03-010-0027

ALL FRACTION SEC 35, T 9N, R 11W, SLM.

03-011-0005

ALL FRACTION OF SEC 5, TP 9N, R 12 W, SLM.

03-011-0007

ALL OF SEC 7, TP 9N, R 12W, SLM.

03-011-0009

ALL OF SEC 9, TP 9N, R 12 W, SLM.

03-011-0015

ALL OF SEC 15, TP 9N, R 12 W SLM.

03-011-0017

ALL OF SEC 17, TP 9N, R 12 W SLM.

03-011-0025

ALL OF SEC 25, TP 9N, R 12W SLM.

04-002-0006

BEG AT NW COR OF N/2 OF N/2 OF SW/4 OF SEC 14, TWP 10N, R 2W, SLM, S 410 FT TO EXIST FENCE, NELY ALG SD FENCE TO C/L OF SD SEC, N TO CEN OF SEC, W 2640 FT TO POB.

04-002-0007

BEG AT SW COR OF N/2 OF N/2 OF SW/4 OF SEC 14, T 10N, R 2W, SLM, N 250 FT M/L TO EXIST FENCE, RUNNING NELY ALG SD FENCE TO C/L OF SD SEC, S TO SE COR OF N/2 OF N/2 OF SW/4 OF SD SEC, W 2640 FT M/L TO BEG.

04-010-0018

ALL OF SEC 31, TWP 10N, R 12W, SLM.

04-028-0032

BEG AT A PT 474.36 FT N AND S 67° W 502 FT M/L FRM SE COR OF SEC 15, TWP 10N, R 2W, SLM, SD PT BEING ON W LINE OF HWY 38, S 67° W 1234 FT TO W LINE OF GRANTORS PROP, N 23° W 562 FT ALG W LINE OF GRANTORS N PROP LINE, N 67° E 1058 FT, M/L, ALG SD N LINE TO THE W LINE OF HWY 69, S 581 FT M/L, ALG SD W LINE TO BEG. BEING IN SECS 15 AND 22.

04-028-0048

BEG ON THE ELY R/W LINE OF ST HWY AT A PT 936.54 FT N ALG SEC LINE (BASIS OF BEARING) & 935.34 FT W FRM SE COR OF SEC 15 T10N R2W SLM. N 64°47'32E 671.56 FT, S 32°00'E 234.97 FT, S 67°W 645.04 FT TO SD ELY R/W LINE OF ST HWY, N 39°56'W 215.55 FT TO POB.

04-034-0006

BEG AT A PT 103 1/2 RDS W OF THE NE COR OF SEC 22, TWP 10N, R 2W, SLM. TH RUNNING W 38 4/5 RDS, TH S 16 1/2°, E 49 RDS, TH N 86°, E 42 RDS, TH N 21 1/4°, W 47 RDS 6 FT TO BEG.

05-011-0015

ALL THAT PORTION OF SEC 23, T 11N, R 12W, SLM. LYING NORTHWESTERLY OF A LINE PARALLEL WITH 200.00 FT NORTHWESTERLY OF CENTER LINE OF C.P.R.R.CO'S R/W AS ORIGINALLY CONSTRUCTED & NOW MAINTAINED BY SAID CO & ITS LESSEE.

05-011-0018

NW/4 OF NE/4, S/2 OF NE/4, W/2 SE/4 OF SEC 24, T 11N, R 12W, SLM.

05-011-0020

ALL OF SEC 26, T 11N, R 12W, SLM.

05-011-0021

ALL OF SEC 27, T 11N, R 12W, SLM.

LESS A STRIP OF LAND 400.00 FT WIDE, LYING EQUALLY ON EACH SIDE OF CENTER LINE OF C.P.R.R. CO'S R/W AS NOW MAINTAINED.

05-011-0026

ALL OF SEC 33, T 11N, R 12W, SLM.

LESS A STRIP OF LAND 400.00 FT WIDE, LYING EQUALLY ON EACH SIDE OF CENTER LINE OF C.P. R.R CO'S R/W AS ORIGINALLY CONSTRUCTED & NOW MAINTAINED  
LESS TRACT CONVEYED.



05-011-0027

ALL OF SEC 35, T 11N, R 12W, SLM.

03-011-0039

ALL OF SEC 13 T09N R12W SLM.

LESS [03-011-0037] N/2 OF SEC 13.

LESS [03-011-0038] NE/4 OF SE/4 SEC 13.

04-028-0129

BEG AT A PT 309.54 FT E & N21\*W 192.06 FT & N63\*15'E 566.94 FT OF THE SW COR OF THE SE/4 OF SEC 15 TWP 10N R 2W SLM, N54\*15'W 308.88 FT, N62\*15'E 1089.02 FT M/L TO W SIDE OF COUNTY RD, S40\*23'20"E ALG SD W/L COUNTY RD 488.98 FT M/L TO N/L OF PARCEL 04-028-0032, S67\*W ALG SD N/L 1057.72 FT M/L, N29\*49'28"W 113.19 FT TO POB.

04-028-0130

BEG AT A PT 309.54 FT E OF THE SW COR OF THE SE/4 OF SEC 15 TWP 10N R 2W SLM, N21\*W 192.06 FT, N63\*15'E 566.94 FT, S29\*49'28"E 113.19 FT, S21\*E 363 FT TO S/L OF SD SEC 15, WLY ALG SD S/L OF SEC 15 623.83 FT M/L TO POB.

02-012-0045

SW/4 OF THE SW/4 OF THE NW/4 OF SEC 19, T 8N, R 10W, SLBM.

02-012-0046

ALL FRACT SEC 19, T 8N, R 10W, SLBM.

LESS: [02-012-0045] SW/4 OF THE SW/4 OF THE NW/4 OF SEC 19, T 8N, R 10W, SLBM.

04-002-0029

A TRACT OF LAND BEING SITUATE IN THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 10 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, HAVING A BASIS OF BEARINGS OF NORTH 00°07'21" WEST, FROM THE SOUTHWEST CORNER OF SAID SECTION 14 TO THE NORTHWEST CORNER OF SAID SECTION 14, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT POINT ON THE WEST LINE OF SECTION 14, TOWNSHIP 10 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, AT THE POINT OF INTERSECTION OF SAID WEST LINE AND THE WESTERLY EXTENSION OF AN EXISTING WIRE FENCE RUNNING NORTHEASTERLY FROM SAID POINT OF BEGINNING; SAID POINT OF BEGINNING ALSO BEING NORTH 00°07'23" WEST 1114.92 FEET FROM THE SOUTHWEST CORNER OF SAID SECTION 14, AND RUNNING THENCE THENCE NORTH 00°07'23" WEST, ALONG SAID WEST LINE OF SECTION 14, 873.48 FEET, TO THE NORTH LINE OF THE SOUTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 14; THENCE SOUTH 89°58'29" EAST, ALONG SAID NORTH LINE, 2696.57 FEET TO THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 14; THENCE SOUTH 00°28'12" WEST, ALONG

SAID EAST LINE, 664.90 FEET, TO THE SOUTH LINE OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 14; THENCE NORTH 89°55'49" WEST, ALONG SAID SOUTH LINE, 1116.20 FEET; THENCE NORTH 00°04'11" EAST 210.78 FEET TO THE EASTERLY EXTENSION OF AN EXISTING WIRE FENCE; THENCE SOUTH 75°04'07" WEST, ALONG AN EXISTING WIRE FENCE AND THE EXTENSION THEREOF, 1628.28 FEET, TO THE WEST LINE OF SAID SECTION 14 AND THE POINT OF BEGINNING.

04-028-0161

LOT 1 HARPER HAVEN SUBDIVISION, PART OF THE SE 1/4 OF SEC 15, T 10N, R 2W, SLBM.

04-028-0162

LOT 2 HARPER HAVEN SUBDIVISION, PART OF THE SE 1/4 OF SEC 15, T 10N, R 2W, SLBM.

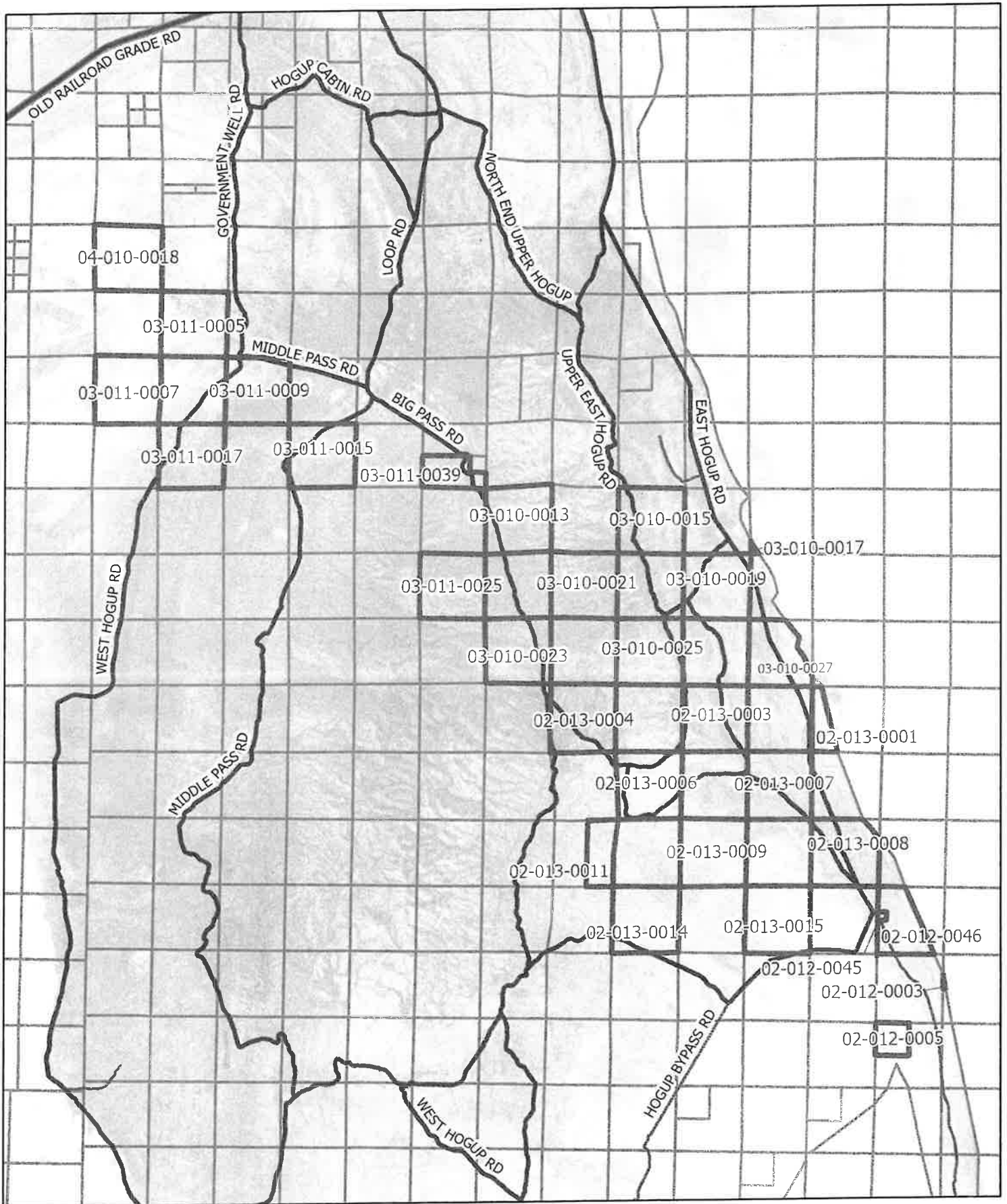
04-028-0163

BEGINNING AT THE SOUTHEAST CORNER OF PARCEL 04-028-0049, SAID POINT BEING 936.54 FEET NORTH ALONG THE SECTION LINE (BASIS OF BEARING) AND 935.34 FEET WEST TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF STATE HIGHWAY, AND NORTH 64°47'32" EAST 188.14 FEET FROM THE SOUTHEAST CORNER OF SECTION 15, TOWNSHIP 10 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING THENCE NORTH 30°48' WEST 123.81 FEET; THENCE NORTH 62°15' EAST 60.00 FEET; THENCE NORTH 30°48' WEST 120.00 FEET; THENCE NORTH 62°15' EAST 368.82 FEET; THENCE NORTH 30°15' WEST 520.28 FEET; THENCE NORTH 59°45' EAST 878.14 FEET TO THE EAST LINE OF SAID SECTION 15, THENCE SOUTH ALONG SAID EAST LINE OF SECTION 15 1207.8 FEET, THENCE SOUTH 67° WEST 208.84 FEET MORE OR LESS TO THE EAST LINE OF BOX ELDER COUNTY PARCEL NO. 04-028-0048, THENCE ALONG SAID EAST LINE NORTH 32° WEST 229.03 FEET, THENCE SOUTH 64°47'32" WEST ALONG THE NORTH LINE OF SAID PARCEL, 483.48 FEET, TO THE EAST LINE OF BOX ELDER COUNTY PARCEL NO. 04-028-0049 AND THE POINT OF BEGINNING.

LESS [04-028-0161] : LOT 1 HARPER HAVEN SUBDIVISION, PART OF THE SE 1/4 OF SEC 15, T 10N, R 2W, SLBM.

LESS [04-028-0162] : LOT 2 HARPER HAVEN SUBDIVISION, PART OF THE SE 1/4 OF SEC 15, T 10N, R 2W, SLBM.

# Young Ag Protect - West Box Elder 2



BOX  
ELDER  
COUNTY

Date: 6/18/2025

0 1 2 3 4 5 Miles

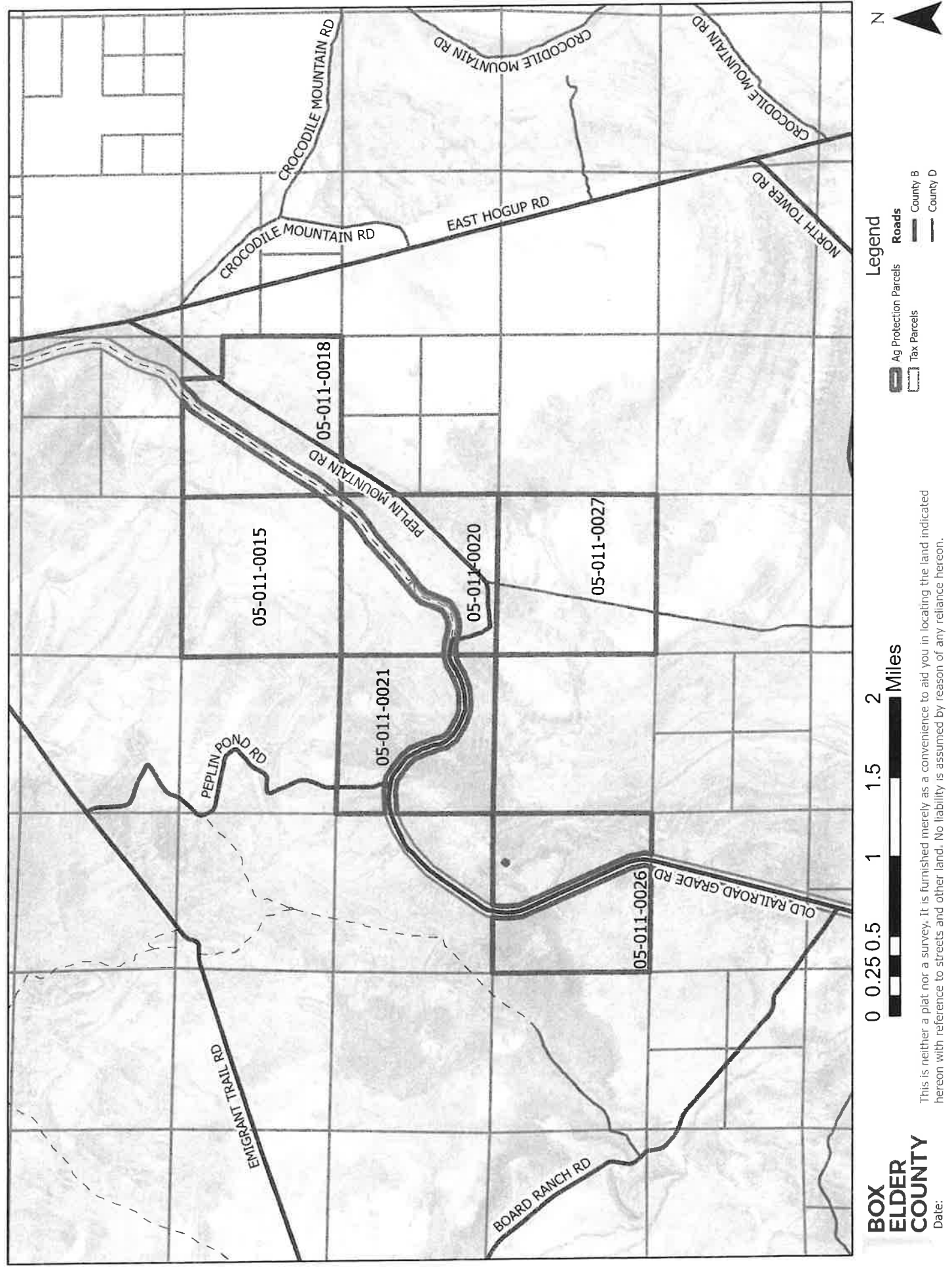
This is neither a plat nor a survey. It is furnished merely as a convenience to aid you in locating the land indicated herein.

Legend

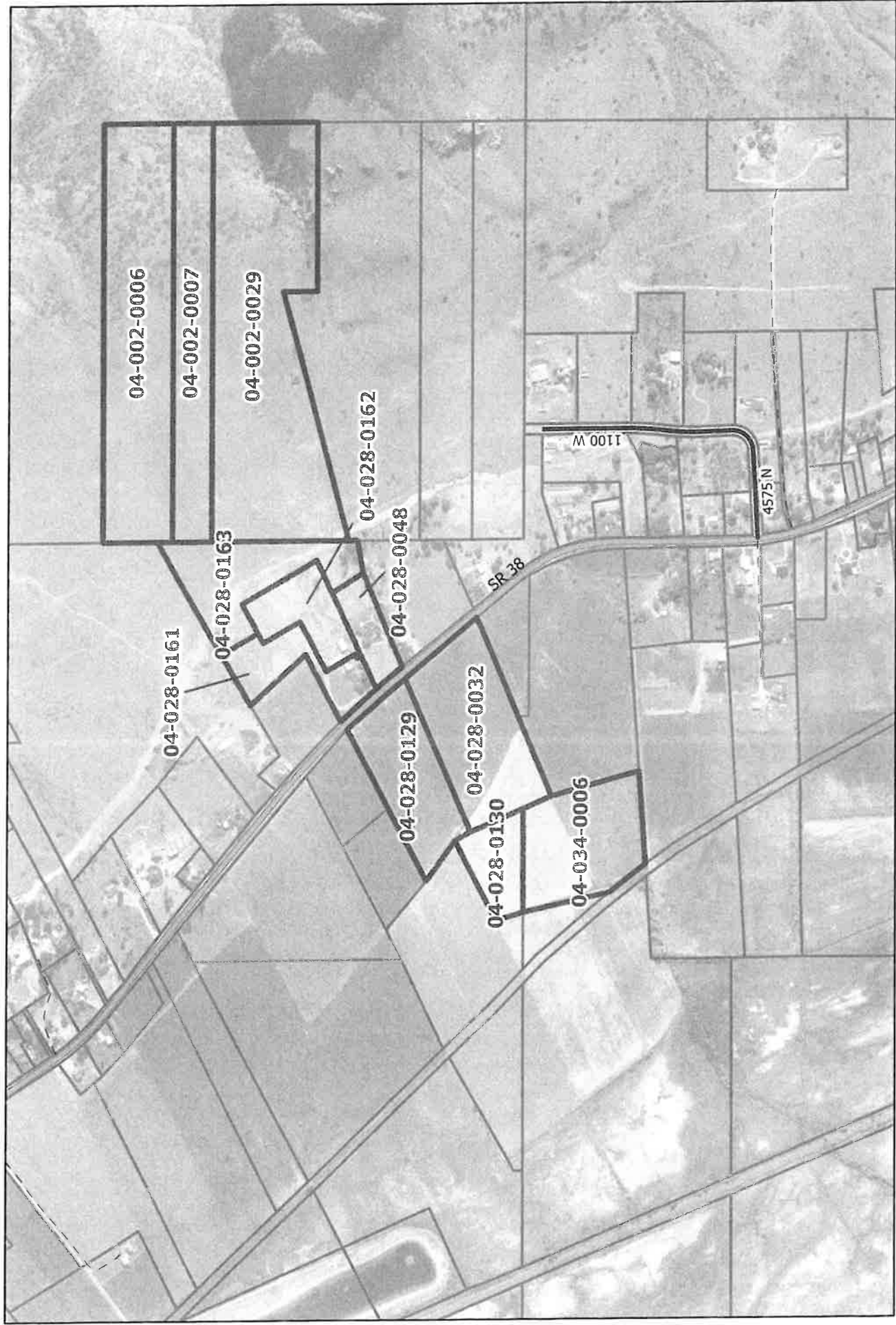
- Ag Protection Parcels
- Tax Parcels
- Roads
- County B
- County D



# Young Ag Protection - West Box Elder 1



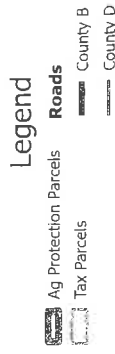
# Young Ag Protection - Harper Ward



**BOX  
ELDER  
COUNTY**  
Date: 6/18/2025



This is neither a plat nor a survey, it is furnished merely as a convenience to aid you in locating the land indicated hereon with reference to streets and other land. No liability is assumed by reason of any reliance hereon.



RESOLUTION NO. 25-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BOX ELDER COUNTY, UTAH APPROVING A PROPOSAL TO CREATE AN AGRICULTURE PROTECTION AREA.

The Board of Commissioners of Box Elder County, Utah as the county legislative body of Box Elder County, Utah, referred to herein as the "County Commission" recite the following as the basis for adopting this Resolution:

- A. A proposal was filed by a landowner or landowners that a total of 414.97 acres of land in agriculture production located in Box Elder County be established and created as an agriculture protection area.
- B. Notice of the filing of the proposal was published pursuant to UCA Section 17-41-402 and all proposals for modification and objections were received by the County Commission.
- C. The County Commission referred the proposal and all proposed modifications and objections to the Box Elder County Agriculture Protection Area Advisory Board and the Box Elder County Planning Commission. Reports from each of these boards were received and reviewed by the County Commission.
- D. The County Commission conducted a public hearing pursuant to notice as required by UCA Section 17-41-304 and received public comment from all persons who appeared at the public hearing and spoke in favor or against the proposal, any proposed modifications to the proposal or the recommendations of the Advisory Board and the Planning Commission
- E. The County Commission has considered all of the reports, comments and information provided to it and has considered whether the land within the proposed agriculture protection area is currently being used for agriculture production, whether the land is zoned for agriculture use, whether the land is viable for agriculture production, the extent and nature of existing or proposed farm improvements and anticipated trends in agricultural and technological conditions that might affect the proposed agriculture protection area.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Box Elder County, Utah:

Section 1. Agriculture Protection Area Created. The following land is hereby created and established as an agriculture protection area pursuant to Utah Code Annotated Title 17, Chapter 41:

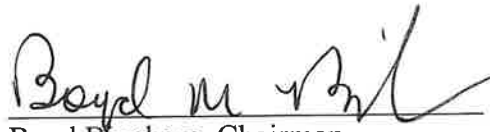
*(See Attachment A)*



Section 2. Notice of Creation of Agriculture Protection Area. The Box Elder County Clerk shall maintain on file a copy of this Resolution within ten days from the adoption of this Resolution in order to give constructive notice of the existence of this agriculture protection area as provided in Utah Code Annotated Section 17-41-304.4. The Box Elder County Clerk shall also provide a copy of this Resolution to the Box Elder County Planning Commission within ten days from the date hereof. The Box Elder County Clerk is further ordered to send a copy of this Resolution, with the stamp of the County Clerk of deeds, to the Utah Commissioner of Agriculture within ten days after recordation of this Resolution.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 25th day of June, 2025.

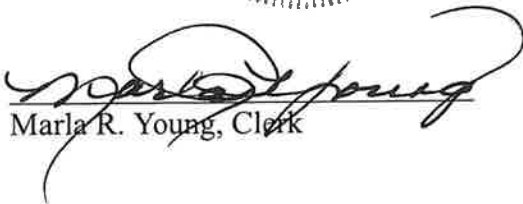
  
Boyd Bingham, Chairman

  
Lee Perry, Commissioner

  
Tyler Vincent, Commissioner

ATTEST:



  
Marla R. Young, Clerk

# Acknowledgment

State of Utah )

County of <sup>S</sup>Box Elder

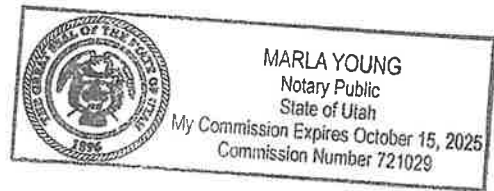
On this 25<sup>th</sup> day of June, in the year 2025, before me, Marla R. Young a notary  
date month year notary public name

public, personally appeared Boyd Bingham  
Lee Perry  
Tyler Vincent name of document signer, proved on the basis of satisfactory

evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument, and acknowledged  
(he/she/they) executed the same.

Witness my hand and official seal.

Marla R. Young  
(notary signature)



(seal)



04-037-0043

LOT 03, MUNNS SUBDIVISION NO 02. BEING PART OF S/2 SEC 26 & N/2 OF SEC 35 T10N R02W SLM.

04-037-0023

BEG AT SE COR OF SEC 26, TWP 10N, R 2W, SLM. RUN W 90 RDS, BEARING N 65 1/2\* E 100 RDS, S 41 RDS TO BEG, LESS RES

04-047-0002

BEG AT NE COR OF SEC 35, TWP 10N, R 2W, SLM, TH RUNNING S 26 1/2 RDS, S 82\*W 161 RDS, N 16 1/2 RDS, N 65 1/2\*E 76 RDS, E 90 RDS TO BEG.

LESS RES.

LESS TRACT DEEDED TO JERRY DEE WILDE, ETUX

04-047-0003

BEG AT A PT 26 1/2 RDS S OF NE COR OF SEC 35, TWP 10N, R 2W, SLM, TH RUNNING N 83\*E 80 RDS, S 41 1/2 RDS S 83\*W 221 RDS, N 45\*W 26 RDS, N 20 RDS, N 82\*E 161 RDS TO BEG.

LESS RES.

LESS: TRACT DEEDED TO JERRY DEE WILDE, ETUX. BEING IN SEC 35 & 36 T10N R2W SLM.

LESS: A TRACT ON N SIDE 30 FT X 50 FT DEEDED TO JERRY DEE WILDE ETUX.

04-048-0001

BEG AT NW COR OF SEC 36, TWP 10N, R 2W, SLM, TH RUNNING S 26 1/2 RDS N 83\*E 86 RDS, N 17 RDS, W 80 RDS TO BEG LESS: BEG AT NW COR OF SD SEC 36 (BASIS OF BEARING BEING THE LINE BETWEEN SW COR OF SD SEC 36 AND NW COR OF SD SEC 36 ASSUMED N) & RUNNING N 89\*55'03 E ALG N LINE OF SD SEC 36, 342.56 FT, S 452.06 FT, S 64\*23'00 W ALG & WITH AN EXISTING FENCE & EXTENSION THEREOF, 316.84 FT TO E R/W LINE OF ST HWY 69, N 32\*45'15 W ALG E R/W LINE OF ST HWY 38, 468.03 FT TO AN EXISTING FENCE, N 65\*45'00 E ALG SD FENCE 215.34 FT TO W LINE OF SD SEC 36, N ALG W LINE OF SD SEC 36, 106.55 FT TO POB. LESS: W 50 FT.

04-048-0022

BEING A PART OF THE NW/4 OF SEC 36, & PART OF NE/4 OF SEC 35, T10N, R2W SLM, AS FOLLOWS: BEG AT THE NW COR OF SD SEC 36, (BASIS OF BEARING BE- ING THE LINE BETWEEN THE SW COR OF SD SEC 36 & NW COR OF SD SEC 36- ASSUMED N), TH N 89\*55'03E ALONG N/L OF SD SEC 36 392.56 FT, S 452.06 FT, W 50 FT, S 64\*23'00W ALG & WITH AN EXISTING FENCE & EXTENSION THEREOF, 316.84 FT TO THE E R/W LINE OF STATE HWY 38, N 32\*45'15W ALG THE E R/W LINE OF STATE HWY 38, 468.03 FT, TO AN EXISTING FENCE, N 65\*45'00E ALG SD FENCE 215.34 FT TO THE W LINE OF SEC 36, N ALG W LINE OF SD SEC 36, 106.55 FT TO BEG.

04-037-0047

A PART OF THE SE/4 OF SEC 26 T10N R02W SLM. BEG AT THE NE COR OF SD SE/4, S00°00'00"E 384.40 FT, S56°00'00"W 1265.17 FT TO THE ELY R/W/L OF STATE HWY 83, N21°52'35"W 341.14 FT ALG SD R/W/L, N69°38'43"E 472.88 FT, N21°52'35"W 604.81 FT, N87°02'19"E 959.26 FT TO THE POB. AS PER HAA SURVEY JOB #05-3-65.

04-037-0045

BEGINNING AT A POINT ON W R/W/L OF ST HWY 38, SD POINT LYING SOUTH 1262.66 FT, WEST 1053.79 FT & S 22°06'54"E 250.00 FT FROM THE E/4 CORNER OF SEC 26, T 10N, R 02W, SLM (SD CORNER BEING A MARKED STONE), S 22°06'54"E 250 FT, S 73°43'41"W 69.88 FT, S 66°37'39"W 745.67 FT, N 23°22'21"W 343.51 FT, N 73°43'41"E 826.84 FT TO POB.

04-037-0076

BEGINNING AT A POINT ON THE WEST R/W OF STATE HIGHWAY 38, SAID POINT LYING SOUTH 00°00'00" WEST 1262.66 FT AND NORTH 90°00'00" WEST 1053.79 FT FROM THE EAST QUARTER CORNER OF SECTION 26, T 10N, R 02W, SLM. THENCE SOUTH 79°26'11" WEST 1414.20 FT TO THE EAST LINE OF THE BOX ELDER COUNTY R/W; SOUTH 28°33'05" EAST ALONG SAID R/W 808.07 FT; NORTH 66°37'39" EAST 480.08 FT; NORTH 23°22'21" WEST 343.51 FT; NORTH 73°43'41" EAST 826.84 FT TO THE WEST LINE OF SAID HIGHWAY 38; NORTH 22°06'54" WEST ALONG THE WEST LINE OF SAID HIGHWAY 250.00 FT TO THE POINT OF BEGINNING.

04-047-0012

A PART OF THE NORTHEAST QUARTER OF SECTION 35 AND A PART OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 10 NORTH, RANGE 2 WEST OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF STATE HIGHWAY 38 LOCATED 1437.42 FEET SOUTH 00°00'44" WEST ALONG THE WEST LINE OF SAID SECTION 36 AND 406.47 FEET NORTH 90°00'00" EAST FROM THE NORTHWEST CORNER OF SAID SECTION 36; RUNNING THENCE SOUTH 15°25'43" EAST 248.54 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 83°20'25" WEST 1294.08 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF AN ABANDONED RAILROAD; THENCE NORTH 28°55'49" WEST 257.40 FEET ALONG SAID EASTERLY RIGHT-OF-WAY LINE TO AN EXISTING FENCE LINE; THENCE SOUTH 82°36'51" WEST 70.96 FEET ALONG SAID EXISTING FENCE LINE TO THE WESTERLY RIGHT-OF-WAY LINE OF SAID ABANDONED RAILROAD; THENCE SOUTH 28°55'49" EAST 165.68 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 83°20'25" WEST 1185.40 FEET TO AN EXISTING FENCE LINE; THENCE NORTH 24°31'11" EAST 163.84 FEET ALONG SAID EXISTING FENCE LINE TO AN EXISTING FENCE CORNER; THENCE NORTH 82°36'51" EAST 1037.88 FEET ALONG AN EXISTING FENCE LINE TO SAID WESTERLY RIGHT-OF-WAY LINE; THENCE NORTH 82°36'51" EAST 70.96 FEET ALONG AN EXISTING FENCE LINE TO SAID EASTERLY RIGHT-OF-WAY LINE; THENCE NORTH 83°01'32" EAST 1353.76 FEET TO THE POINT OF BEGINNING.

04-047-0010

BEG AT A PT 1835.96 FT S ALG THE SEC LINE & 515.62 FT E & 1648.76 FT S 83°17'41W FROM THE NW COR OF SEC 36 T10N R2W SLM, TH S 370.32 FT, S 70°30'40W 1285.19 FT ALAG EXISTING FENCE LINE, N 11°41'05W 305.79 FT ALG EXISTING FENCE LINE, TH N 24°28'30E 406.20 FT ALG EXISTING FENCE LINE, TH N 83°17'41E 1168.85 FT ALG EXISTING FENCE LINE TO THE POB. SEE SURVEY FILE #73

04-047-0006

BEG AT THE INTERSECTION OF EXIST FENCES AT A PT 1835.96 FT S ALG SEC/L & 515.62 FT E & 210.06 FT S 83°17'41" W FRM NW COR OF SEC 36 T10N R02W SLM, S 04°51'41" E 85.36 FT ALG EXIST FENCE/L, S 11°05'09" E 138.46 FT ALG EXIST FENCE/L, S 81°38'29" W 950.79 FT TO ELY R/W/L OF OLD ABANDONED RR GRADE, N 28°33'49" W 270.23 FT ALG SD OLD R/W/L TO EXIST FENCE/L, N 83°17'41" E 1043.17 FT ALG EXIST FENCE/L TO POB.

04-047-0013

A PART OF THE NORTHEAST QUARTER OF SECTION 35 AND A PART OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 10 NORTH, RANGE 2 WEST OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF STATE HIGHWAY 38 LOCATED 1677.01 FEET SOUTH 00°00'44" WEST ALONG THE WEST LINE OF SAID SECTION 36 AND 472.64 FEET NORTH 90°00'00" EAST FROM THE NORTHWEST CORNER OF SAID SECTION 36; RUNNING THENCE SOUTH 15°25'43" EAST 82.62 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 83°20'25" WEST 1273.24 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF AN ABANDONED RAILROAD; THENCE NORTH 28°55'49" WEST 88.24 FEET ALONG SAID EASTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 41°51'01" WEST 69.90 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF SAID ABANDONED RAILROAD; THENCE SOUTH 83°20'25" WEST 1317.60 FEET TO AN EXISTING FENCE LINE; THENCE NORTH 24°31'11" EAST 152.29 FEET ALONG SAID EXISTING FENCE LINE; THENCE NORTH 83°20'25" EAST 1185.40 FEET TO SAID WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 28°55'49" EAST 140.79 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE; THENCE NORTH 41°51'01" EAST 69.90 FEET TO SAID EASTERLY RIGHT-OF-WAY LINE; THENCE NORTH 83°20'25" EAST 1294.08 FEET TO THE POINT OF BEGINNING.

04-048-0023

BEG ON WLY R/W OF STATE HWY AT A PT 1835.96 FT S ALG SEC/L & 515.62 FT E FRM NW COR OF SEC 36 T10N R02W SLM, S 16°13'26" E 252.82 FT ALG SD R/W/L, S 81°38'29" W 1118.83 [1181.83]\* FT ALG EXIST FENCE/L, S 83°17'30" W 213.78 FT ALG EXIST FENCE/L, S 70°30'40" W 347.43 FT ALG EXIST FENCE/L, N 370.32 FT TO EXIST FENCE/L, N 83°17'41" E 324.42 FT ALG EXIST FENCE/L TO WLY R/W/L OF OLD ABANDONED RR GRADE, S 28°33'49" E 308.03 FT ALG SD OLD R/W/L, N 81°38'29" E 1020.94 FT, N 11°05'09" W 138.46 FT ALG EXIST FENCE/L, N 04°51'41" W 85.36 FT ALG EXIST FENCE/L, N 83°17'41" E 210.06 FT TO POB.

LESS: THAT PORTION OF OLD ABANDONED RR GRADE BEING A 33 FT WIDE STRIP OF LAND LYING ALG THE NLY SIDE OF THE SLY BDY OF ABOVE DESC COURSE BEAR S 81°17'30" W OF THE ABOVE DESC OF PARCEL.

04-047-0014

A PART OF THE NORTHEAST QUARTER OF SECTION 35 AND A PART OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 10 NORTH, RANGE 2 WEST OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF STATE HIGHWAY 38 LOCATED 1837.62 FEET SOUTH 00°00'44" WEST ALONG THE WEST LINE OF SAID SECTION 36 AND 517.00 FEET NORTH 90°00'00" EAST FROM THE NORTHWEST CORNER OF SAID SECTION 36; RUNNING THENCE SOUTH 83°20'25" WEST 1252.05 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF AN ABANDONED RAILROAD; THENCE SOUTH 83°20'25" WEST 71.32 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF SAID ABANDONED RAILROAD; THENCE SOUTH 83°20'25" WEST 1437.70 FEET TO AN EXISTING FENCE LINE; THENCE NORTH 24°31'11" EAST 138.34 FEET ALONG SAID EXISTING FENCE LINE; THENCE NORTH 83°20'25" EAST 1317.60 FEET TO WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 28°55'49" EAST 127.90 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE; THENCE NORTH 83°20'25" EAST 71.32 FEET TO SAID EASTERLY RIGHT-OF-WAY LINE; THENCE NORTH 28°55'49" WEST 89.70 FEET ALONG SAID EASTERLY RIGHT-OF-WAY LINE; THENCE NORTH 83°20'25" EAST 1273.24 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 38; THENCE SOUTH 15°25'43" EAST 83.99 FEET ALONG SAID WESTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

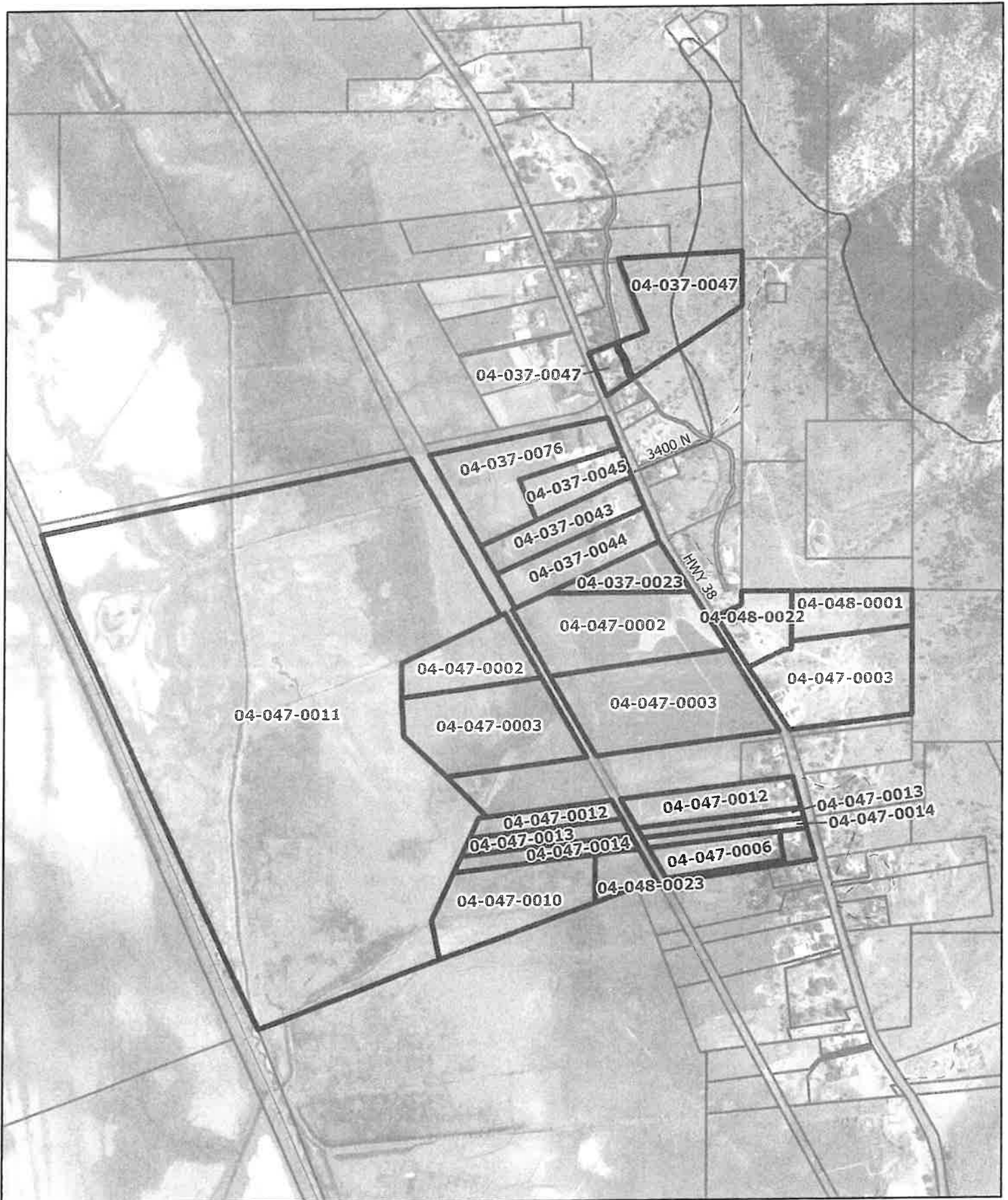
04-037-0044

LOT 04, MUNNS SUB 02, BEING PART S/2 SEC 26 & N/2 SEC 35, T 10N, R 02W, SLM.

04-047-0011

ALL FOLLOWING LYING W OF OLD OLIRR R/W: PT SEC'S 26, 27 & 35 T10N R02W SLM. BEG 2170 FT S, 792 FT S81°30'W & 1700 FT S69°22'W FRM NE COR SD SEC 35, SD POB BEING GRANTORS S/PROP/L, N 361.2 FT, N25°56'E 847 FT, N45°W 859 FT TO N-S C/L SD SEC 35, N 612.25 FT TO PT LOC 528 FT S OF N/4 COR SD SEC 35, N65°30'E 2210 FT TO WLY/L OF SR 69, N23°W 1067.2 FT, S70°45'W 4450 FT TO ELY R/W/L OF OSLRR, S23°E 4244 FT ALG SD/L TO PT S69°22'W 1500 FT FRM POB, N69°22'E 1500 FT TO POB.

# Thornley & Friends Ag Protection - Harper Ward



BOX  
ELDER  
COUNTY

0 0.25 0.5 Miles

This is neither a plat nor a survey. It is furnished merely as a convenience to aid you in locating the land indicated.

Ag Protection Parcels  
Tax Parcels  
Highway

County D  
Private  
City





RESOLUTION NO. 25-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BOX ELDER COUNTY, UTAH APPROVING A PROPOSAL TO CREATE AN AGRICULTURE PROTECTION AREA.

The Board of Commissioners of Box Elder County, Utah as the county legislative body of Box Elder County, Utah, referred to herein as the "County Commission" recite the following as the basis for adopting this Resolution:

- A. A proposal was filed by a landowner or landowners that a total of 198.61 acres of land in agriculture production located in Box Elder County be established and created as an agriculture protection area.
- B. Notice of the filing of the proposal was published pursuant to UCA Section 17-41-402 and all proposals for modification and objections were received by the County Commission.
- C. The County Commission referred the proposal and all proposed modifications and objections to the Box Elder County Agriculture Protection Area Advisory Board and the Box Elder County Planning Commission. Reports from each of these boards were received and reviewed by the County Commission.
- D. The County Commission conducted a public hearing pursuant to notice as required by UCA Section 17-41-304 and received public comment from all persons who appeared at the public hearing and spoke in favor or against the proposal, any proposed modifications to the proposal or the recommendations of the Advisory Board and the Planning Commission
- E. The County Commission has considered all of the reports, comments and information provided to it and has considered whether the land within the proposed agriculture protection area is currently being used for agriculture production, whether the land is zoned for agriculture use, whether the land is viable for agriculture production, the extent and nature of existing or proposed farm improvements and anticipated trends in agricultural and technological conditions that might affect the proposed agriculture protection area.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Box Elder County, Utah:

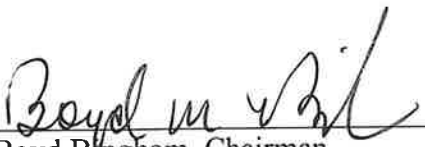
Section 1. Agriculture Protection Area Created. The following land is hereby created and established as an agriculture protection area pursuant to Utah Code Annotated Title 17, Chapter 41:

*(See Attachment A)*


Section 2. Notice of Creation of Agriculture Protection Area. The Box Elder County Clerk shall maintain on file a copy of this Resolution within ten days from the adoption of this Resolution in order to give constructive notice of the existence of this agriculture protection area as provided in Utah Code Annotated Section 17-41-304.4. The Box Elder County Clerk shall also provide a copy of this Resolution to the Box Elder County Planning Commission within ten days from the date hereof. The Box Elder County Clerk is further ordered to send a copy of this Resolution, with the stamp of the County Clerk of deeds, to the Utah Commissioner of Agriculture within ten days after recordation of this Resolution.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 25th day of June, 2025.

  
Boyd Bingham, Chairman

  
Lee Perry, Commissioner

  
Tyler Vincent, Commissioner



ATTEST:

  
Marla R. Young, Clerk

# Acknowledgment

State of Utah )

County of <sup>§</sup>Box Elder

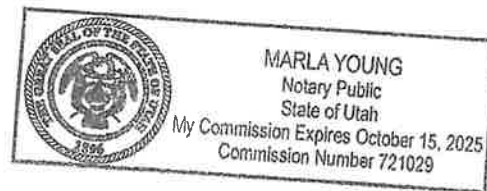
On this 25<sup>th</sup> day of June, in the year 2025, before me, Marla R. Young a notary  
date month year notary public name

public, personally appeared Boyd Bingham  
Lee Perry  
Tyler Vincent proved on the basis of satisfactory  
name of document signer

evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument, and acknowledged  
(he/she/they) executed the same.

Witness my hand and official seal.

Marla R. Young  
(notary signature)



(seal)



03-162-0085

PART SE/4 SEC 3 T9N R3W SLM BEG AT PT LOC 333 FT N00°06'38"W ALG E/L SD SEC & S89°53'22"W 33.00 FT FRM SE COR SD SE/4, N00°06'38"W 978 FT, S89°00'44"W 250.80 FT, N27°45'04"E 130.53 FT, N72°57'36"E 198.36 FT TO W/L 6000 W ST, N00°06'38"W 169.50 FT, S54°34'01"W 594.36 FT, S75°59'32"W 986.71 FT, S19°46'43"W 1067.03 FT TO N/L 1600 N ST, S88°55'24"E 1656 FT TO PT 183 FT W OF E/L SD SE /4, N00°06'38"W 300.00 FT, N89°53'22"E 150.00 FT TO POB.

LESS 03-162-0045 #167450 DESC AS: BEG AT THE INTERSECTION OF THE N R/W/L OF 1600 N ST AND THE W R/W/L OF 6000 W ST LOC N00°06'38"W 33.00 FT & N88°55'24"W 33.01 FT FRM OF THE SE COR OF SD SE/4, N88°55'24"W 169.17 FT ALG SD N R/W/L, N00°06'38"W 265.60 FT, N89°53'22"E 169.14 FT TO SD W R/W/L, S00°06'38"W 265.60 FT, N89°53'22"E 169.14 FT TO SD W R/W/L, S00°06'38"E 269.11 FT ALG SD W R/W/L TO THE POB.

LESS 03-162-0084 LOT 01 LARKIN SUB

03-167-0005

BEG 2 RDS E & 19.87 CHS S OF NW COR OF SW/4 OF SEC 15 T9N R3W SLM, S 88° 45'E 1195.28 FT, S 13°20'W 467.22 FT, S 1°48'W 580.0 FT, S 7°11'W 297.74 FT, W 1167.48 FT, N 1355.64 FT TO POB. LESS: BEG AT A PT 2 RD E & 19.87 CHS S OF NW COR OF SW/4 OF SEC 15, S 88°45'E 1195.28 FT, S 13°20'W 467.22 FT, S 1°48'W 82.78 FT, N 88° 45'W 375.00 FT, N 1°48'E 82.78 FT, N 13°20'E 442.22 FT, N 88°45'W 820.28 FT M/L TO E/L OF CO RD, N ALG E/L 25 FT M/L TO POB.

03-167-0014

BEG 2 RDS E & 19.87 CH S OF NW COR OF SW/4 OF SEC 15 T9N R3W SLM, S 88° 45'E 1195.28 FT, S 13°20'W 467.22 FT S 1°48'W 82.78 FT, N 88°45'W 375.00 FT, N 1°48'E 82.78 FT, N 13°20'E 442.22 FT, N 88°45'W 820.28 FT, M/L TO E LINE OF CO ROAD, N ALG E LINE 25 FT, M/L TO POB.

03-170-0001

BEG AT NW COR OF SEC 22 T09N R03W SLM, S 60 RDS, E 80 RDS N 60 RDS, W 80 RDS TO BEG.

LESS: A 50 FT STRIP OF LAND THE CTR/L OF WHICH LIES 329 FT E OF NW/4 OF SEC 22, CONTINUES SELY TO S BDY OF SUBJECT PROP.

03-170-0006

NE/4 OF SW/4 SEC 22, T 09N, R 03W, SLM.

ALSO: BEG AT POINT 683 FT WEST OF THE SE CORNER OF NW/4 SE/4 OF SEC; NORTHEAST TO A POINT 460 FT SOUTH & 520 FT WEST OF NE CORNER OF NW/4 SE/4 SEC; NORTHWEST TO A POINT 1020 FT WEST OF NE CORNER OF NW/4 SE/4 SEC, WEST TO 1/2 SEC LINE, SOUTH 80 RDS, EAST 637 FT TO BEG.

LESS: [03-170-0005] BEG AT NW CORNER OF NE/4 SW/4 SEC 22, T 09N, R 03W, SLM. THENCE EAST 459 FT TO WEST RW LINE OF CORINNE CANAL; 1) S 01°10'00" W 450 FT; 2) S 13°14'00" E 208.6 FT; 3) S 17°40'00" E 700 FT (THE PRECEDING THREE (3) COURSES

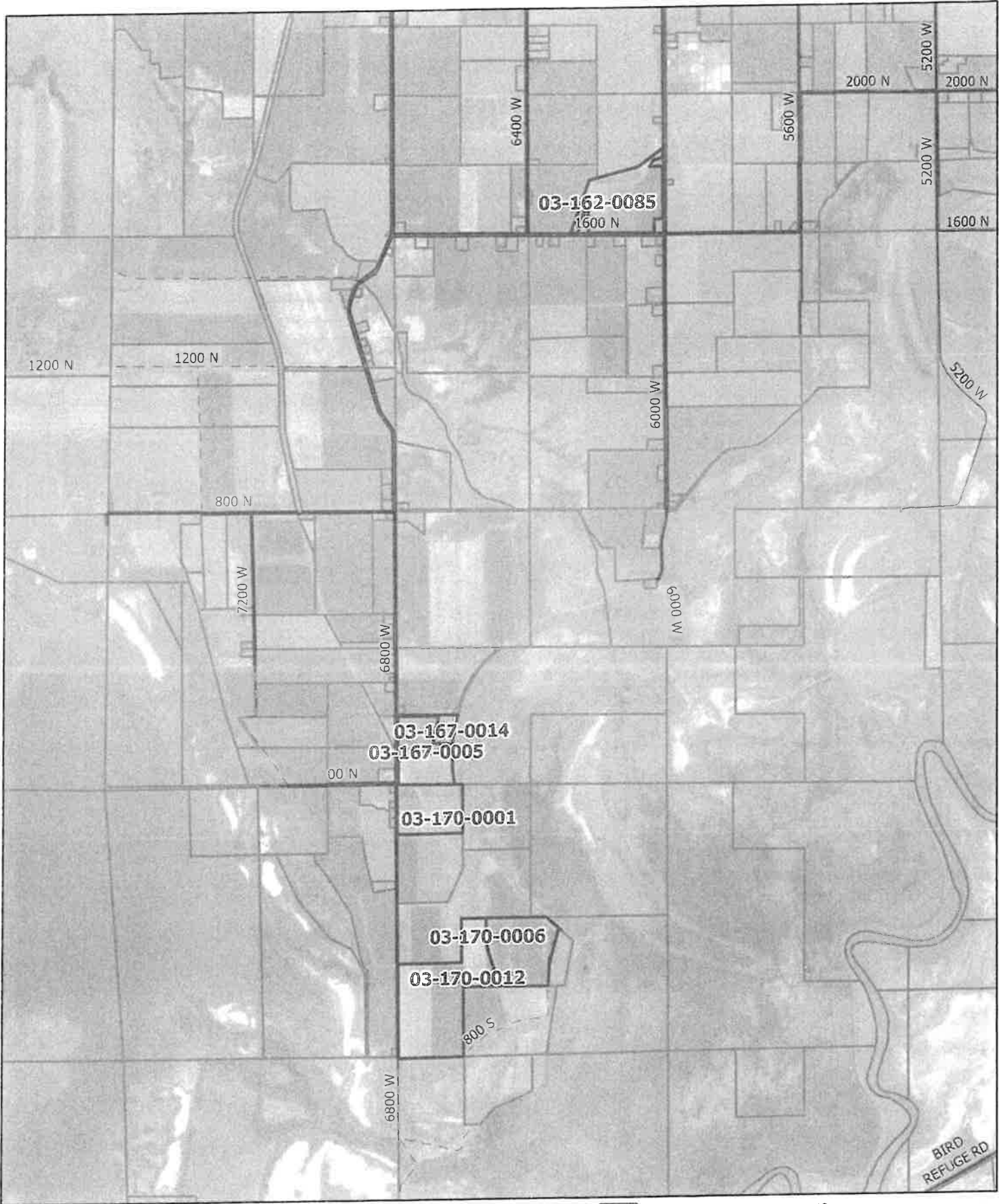
BEING ALONG WEST R/W LINE OF CORINNE CANAL), THENCE WEST 710 FT, NORTH 1320 FT TO POB.

LESS: [03-170-0007] BEG AT POINT 1320 FT SOUTH & 683 FT WEST FROM NE CORNER OF NW/4 SE/4 SEC 22, T 09N, R 03W, SLM. THENCE N 10°44'00" E 875.3 FT, N 47°23'00" W 311.3 FT, WEST 52.4 FT, S 14°46'00" W 671.4 FT, S 02°58'00" W 422.1 FT, EAST 311.5 FT TO POB.

03-170-0012

BEG AT THE SW CORNER OF SEC 22, T 09N, R 03W, SLM. THENCE N 00°01'11" W 1794.86 FT M/L TO AN EXISTING IRRIGATION DITCH, EAST ALONG SD DITCH 1286.31 FT, N 00°01'11" W 849.32 FT, EAST 492.69 FT M/L TO THE CANAL R/W LINE, S 01°10'00" W 450 FT, S 13°14'00" E 208.6 FT, S 17°40'00" E 700 FT, WEST 710 FT M/L TO THE EAST LINE OF W/2 OF SW/4, S 00°01'11" E ALONG SD LINE 1322.09 FT M/L TO THE SOUTH LINE OF SD SEC, N 89°58'34" W 1286.31 FT M/L TO THE POB (BOB IS THE WEST LINE OF SD SEC 22, ASSUMED TO BEAR N 01°01'11" W).



# CL Marble Farms Ag Protection Area





BOX  
ELDER  
COUNTY

0 0.5 1  
Miles

This material is not for a survey. It is furnished merely as a convenience to you in locating the land indicated. No warranty is made by the County of the accuracy of the information shown. The user is responsible for obtaining a professional survey.

 Ag Protection Parcels  
 Tax Parcels

**Roads**  
 County B  
 Private

N  




Vendor # VC0000128922

UTAH DEPARTMENT OF  
AGRICULTURE AND FOOD

## INVASIVE SPECIES MITIGATION GRANT AGREEMENT

### 1. CONTRACTING PARTIES.

This Grant Agreement ("Agreement") is between the Utah Department of Agriculture and Food ("UDAF"), hereinafter referred to as Grantor, and the following individual/entity, hereinafter referred to as Grantee:

Grantee Name: Box Elder County  
 Payment Address: 01 South Main Street  
 City: Brigham City State: UT Zip Code: 84302

2. AGREEMENT AMOUNT AND PERIOD. The service period of this contract is effective in the period stated, unless terminated early due to a breach or other reason stated in this Agreement or extended or amended, at Grantor's discretion and with Grantor's written approval.

Agreement Amount	\$16,650.00
Agreement Period	July 1 <sup>st</sup> 2025 - June 30 <sup>th</sup> 2026

3. PURPOSE OF AGREEMENT. The purpose of this Agreement is **Box Elder County Knapweed EDRR FY2026**. The above Agreement Amount shall only be disbursed after Grantee submits proper billing requests, as stated in paragraph 10 below. Such requests are approved by UDAF as allowed purchases in line with the purpose of the Agreement and what was submitted in Grantee's application for this Agreement.

4. CONTRACT INQUIRIES. Inquiries regarding this contract shall be directed to the following individuals:

Contact Information	Grantee	UDAF
Name	Wyatt Freeze	Aaron Eagar
Phone Number	1-435-695-2583	801-602-1961
Email	wfreeze@boxeldercountyut.gov	aeagar@utah.gov

1. FUNDING. The funding provided to Grantee pursuant to this Agreement constitutes a grant of state money and/or federal pass-through money as defined in UCA § 63G-6a-103(36), UCA§ 63J-1-101 *et seq.*, and UCA§ 51-2a-101 *et seq.* If Grantee is receiving any funding through any other source or is providing any amount of matching funds for this project, such funding must be disclosed and reported as set forth in paragraph 9 of this Agreement. As such, Grantee agrees to be bound by all applicable terms under those Utah Code sections, including, but not limited to, the auditing and reporting requirements set forth in UCA § 51-2a-101 *et seq.*

2. **EXPENDITURE OF FUNDS.** Grantee shall expend the funds provided pursuant to this Agreement only for the purpose(s) stated in this Agreement.
3. **COMPLIANCE WITH STATE AND FEDERAL LAW.** Grantee shall comply with all state and federal laws that apply to the subject matter and purpose of the Agreement.
4. **COMPLIANCE WITH CULTURAL RESOURCE REQUIREMENTS, STATE AND FEDERAL LAW.** Grantee shall comply with all state and federal laws that apply to the subject matter and purpose of the Grant.

Grantee specifically confirms the following:

- A. Initial cultural resource clearance has been (or shall be) completed prior to any groundbreaking activities, compliance has been verified by UDAF staff, and the mandatory cultural resource requirements listed below have been met:
  - (1) Grantee, on behalf of itself, its officers, agents, employees, contractors, sub-contractors or assigns (hereinafter "Grantee"), shall be liable for compliance with all local, state, and federal laws, rules and ordinances pertaining to the work being done in this Agreement.
  - (2) UDAF shall work with Grantee and Utah State Historic Preservation Office ("SHPO") and other land management agencies as needed to ensure SHPO compliance before commencement of the project. On Federal or SITLA lands the appropriate land management agency will ensure that SHPO requirements are met. On public land, UDAF will work directly with SHPO as per its Memorandum of Understanding ("MOU") to complete archeological clearances. Grantee shall provide UDAF a report meeting the requirements set forth in UCA § 9-8a-404(1)(a) to: "(i) take into account the effect of the expenditure or undertaking on any historic property; and (ii) provide the state historic preservation officer with a written evaluation of the undertaking's effect on any historic property." This report shall be completed and signed by an archeologist holding a valid Principal Investigator Permit issued by the Public Lands Policy and Coordinating Office.
  - (3) Grantee shall refrain from all ground disturbing activities until UDAF provides a written letter to Grantee authorizing work to proceed. This is to ensure that requirements of UCA § 9-8a-404(1)(a) have been met.
  - (4) If during ground-disturbing activity, Grantee encounters any subsurface archaeological deposits including, but not limited to, prehistoric artifacts or features (pithouses, charcoal staining from hearths, etc.), historic building foundations or walls, outhouse/privies, or dense trash deposits, work must be halted within 50' of the discovery and notification made to UDAF. If known historic properties are unintentionally affected, and not previously consulted on, in a manner that alters the characteristics of the properties that make it/them eligible to the National Register,

UDAF shall halt work and contact SHPO. UDAF shall continue to halt work until an assessment of the discovery is completed by the agency and communicated to SHPO.

- (5) Human Remains Discovery: If human remains, potential human remains, associated or unassociated funerary objects, or objects of cultural patrimony are discovered, work within 100' shall stop immediately. Verbal notification of the discovery shall be made immediately to local law enforcement authorities, the appropriate land management agency official, and the Antiquities Section of the Utah Division of State History. Human remains discovered on state, or privately-owned land shall be treated consistent with all requirements of applicable Utah laws regarding the treatment of human remains including, but not limited to, UCA § 76-9-704, UCA § 9-8a-302, UCA § 9-8a-309, and UCA § 9-9-401 *et seq.*

**Grantee's failure to provide any information requested under this Agreement, including information required for SHPO clearance, in a timely manner, may result in this Agreement being terminated, grant monies reduced in full or in part, or may require Grantee fully reimburse UDAF for monies received by Grantee under this Agreement, and may disqualify Grantee from applying for UDAF grants in the future.**

5. **GRANTEE PROGRAM AND RECORDS REQUIREMENTS.** Grantee shall comply with the following program reporting and inspection requirements:

- A. Upon request by Grantor, Grantee shall prepare and provide Grantor with the reports listed below:
- (1) An annual written description and an itemized report detailing the expenditure of the state money, or the intended expenditure of any state money that has not been spent;
  - (2) A final written itemized report when all the state money is spent;
  - (3) An annual written description and an itemized report detailing the expenditure of any other funding anticipated, received or expended, including any such funding that has not been spent; and
  - (4) A final written itemized report regarding any funds received or expended pursuant to subsections (1)-(3) above.
- B. Upon request, Grantee shall allow UDAF to inspect the project or use of any equipment funded under this Agreement.
- C. Upon request, UDAF may elect to attend any meetings between Grantee and its contractor or subcontractors.
- D. Grantee shall maintain all invoices, receipts, copies of all agreements with any contractors or subcontractors, and any other documentation associated with the grant for five years and

until all work undertaken pursuant to this Agreement is complete, and a final report detailing the work completed is filed with UDAF.

6. **BILLING REQUIREMENTS.** Payments by Grantor shall be made as follows:

- A. Grantee shall submit payment requests no more often than once a month. Grantee shall use the payment request process established by the program through the “Submittable” platform and submission of a request shall be by Grantee and the contractor, sub-contractor, sub-grantee or assignee (if any) who either authorized, performed or oversaw the actual work completed, and has the legal authority to bind that specific entity.
  - (1) Grantee shall maintain all invoices, receipts and any other documentation associated with the project until all work undertaken pursuant to this Agreement is complete, and a final report detailing the work completed is filed with UDAF.
  - (2) Grantee shall allow UDAF to examine any and all records under paragraph 9 within a reasonable time upon request by Grantor. For purposes of this Agreement, a reasonable time shall not exceed thirty (30) days after the date of the original request, unless otherwise agreed to in writing by the parties to this Agreement.
- B. Grantor may delay or deny payment to Grantee for billings or claims for services that do not meet the billing deadlines outlined below.
  - (1) **Final Billings:** Grantee shall submit all billings for costs incurred on or before June 30<sup>th</sup> of a given fiscal year **no later than July 10<sup>th</sup>** of the following fiscal year, regardless of Grantee’s billing period or the expiration or termination date of this Agreement. Final billings not received by UDAF by July 10<sup>th</sup> of a given fiscal year may not be reimbursed in full or in part.
  - (2) **Billings Upon Termination of Agreement:** Grantee shall submit all final billings under this Agreement within 14 days of termination of the Agreement, regardless of Grantee’s billing period. Billings not received by UDAF within that 14-day period after the termination date may not be reimbursed in full or in part.
- C. Grantee and Grantor may negotiate a payment and billing budget to track payments and project progress. This budget shall not be effective or waive any provision in paragraph 9 unless it is in writing, signed and dated by both Grantee and Grantor, and unless the provision to be waived is specifically identified in that writing. In the absence of those requirements, all provisions in paragraph 9 remain in full force and effect and are legally binding and fully enforceable.
- D. UDAF shall withhold final payment of the total grant award until all work undertaken pursuant to this Agreement is complete and a final report detailing the work completed is filed with UDAF.
- E. **Grantee’s failure to provide any information requested under this Agreement, including in its annual or final report, in a timely manner, may result in this Agreement being terminated, grant monies reduced in full or in part, or may require Grantee fully reimburse UDAF for monies received by Grantee under this Agreement**



and may disqualify Grantee from applying for UDAF grants in the future. The foregoing is in addition to Grantor's right to pursue any other legal remedy allowed under state or federal law.

7. **GRANTEE IS AN INDEPENDENT CONTRACTOR.** Grantee is an Independent Contractor, and has no authority, express or implied, to bind the State of Utah, UDAF, or any of their officers, agents, or employees. Grantee acknowledges that, due to their status as an Independent Contractor, grant funds awarded under this Agreement may be considered taxable income.
8. **CERTIFICATION OF NON-DEBARMENT.** Grantee certifies that neither it nor its principals, officers, agents, employees, contractors or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Agreement by any governmental entity. If Grantee cannot so certify, it shall submit a written explanation and shall obtain *prior* written approval for this Agreement from the UDAF Commissioner, or the Commissioner's designee. Failure of Grantee to obtain such prior written approval shall be considered a material breach of this Agreement.
9. **REDUCTION OF FUNDS.** Upon thirty (30) days written notice delivered to Grantee, Grantor may terminate this Agreement in whole or in part, if Grantor, in its sole discretion, reasonably determines: (i) that a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Agreement; or (ii) that a change in available funds affects Grantor's ability to pay under this Agreement. A change of available funds as used in this paragraph includes, but is not limited to, a change in Federal or State funding, whether as a result of legislative act or by order of the President or the Governor. If a written notice is delivered to Grantee under this section terminating this Agreement, Grantor shall reimburse Grantee for the procurement items properly ordered and/or properly performed until the effective date of said notice. Grantor will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
10. **INDEMNIFICATION.** Grantee acknowledges that Grantor is a governmental entity as defined by the Utah Governmental Immunity Act, UCA § 63G-7-101, *et. seq.* Grantor does not waive any defenses otherwise available under the Governmental Immunity Act. Unless the Utah Governmental Immunity Act also applies as to Grantee, Grantee shall indemnify, hold harmless, and release the State of Utah, and all of its officers, agents, employees and volunteers from and against any and all loss, damages, injury, liability, suits, and proceedings relating to this Agreement which are caused in whole or in part by the acts, omissions, or negligence of Grantor or any of its officers, agents, employees and volunteers.
11. **ASSIGNMENT.** Grantee may not assign, sell, sub-grant, or sub-contract its rights or responsibilities under this Agreement unless approved in writing by Grantor. If Grantee elects to so do, Grantee does so with the express understanding that no provision under this Agreement is waived by Grantor, unless specifically acknowledged in writing, and Grantee is still bound and required to fulfill all obligations, terms and conditions set forth under this Agreement, whether performed by Grantee, its officers, agents, employees, contractors or subcontractors.

**12. REMEDIES.** If Grantor in its sole discretion determines that Grantee, its officers, agents, employees, contractors or subcontractors, have failed to comply with, or breached, any of the terms or conditions set forth in this Agreement (including the terms and conditions set forth in any attachments to this Agreement), Grantor may pursue any of the following remedies against Grantee, and/or its officers, agents, employees, contractors or subcontractors, at its discretion; including but not limited to:

A. **Disallow Costs.** Grantor may disallow any costs otherwise allowed under this Agreement to Grantee and adjust its payments to Grantee by deducting such disallowed costs.

B. **Withhold Payment.** Grantor may withhold funds from Grantee for non-compliance with any of the terms of this Agreement, misuse of public funds, or failure to comply with State and federal law.

1) If an audit finding or judicial determination is made that Grantee misused public funds, Grantor may also withhold funds otherwise allocated to Grantee to cover the costs of any audits, attorneys' fees and other expenses. Grantor shall give Grantee prior written notice that the payment(s) shall be withheld. The notice shall specify the reasons for such withholding. Grantor shall inform Grantee whether any amounts withheld may be released, and if so, the actions that Grantee must take to bring about the release of any amounts withheld.

2) If an independent CPA audit or Grantor review determines that the payments made by Grantor to Grantee were incorrectly paid or were based on incorrect information from the Grantee, Grantor may adjust or withhold Grantee's payments for the remainder of the contract period or until Grantor fully recoups the funds.

C. **Require Repayment.** Upon written request by Grantor, any overpayments, disallowed costs, excess payments or questioned costs are immediately due and payable by Grantee. In the alternative, Grantor shall have the right to withhold any or all subsequent payments pursuant to this Agreement until it fully recoups these funds. In such cases, Grantee shall not be relieved of meeting the requirements of this Agreement.

D. **Require Corrective Action.** Grantee shall comply with the terms of any corrective action plan required by Grantor.

E. **Pursue Any Legal Remedy.** Grantor and Grantee may avail themselves of all remedies allowed by state or federal law.

F. **Terminate the Agreement.** Grantor may terminate this Agreement in accordance with the termination provisions outlined below.

**13. DELAY IN ENFORCEMENT.** Any delay in enforcement of any terms of this Agreement by Grantor, may not be construed as a waiver of Grantor's rights to enforce the terms of this Agreement or pursue any of the above remedies.

**14. RIGHT TO TERMINATE UPON THIRTY DAYS NOTICE.** Grantor may terminate this Agreement, with or without cause, in advance of the Agreement's expiration date, by giving the other party 30 days written notice.

15. **NO THIRD-PARTY BENEFICIARY RIGHTS.** No provision in this Agreement is intended to create, nor shall create, any rights with respect to the subject matter of this Agreement in any third party.
16. **JURISDICTION.** The provisions of this Agreement shall be construed and governed by the laws of the State of Utah. The parties shall submit to the jurisdiction of the courts of Utah for any dispute arising out of this Agreement or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County, Utah.
17. **ENTIRE AGREEMENT.** This Agreement, including any attachments and/or documents referenced herein, constitutes the entire agreement between the parties and supersedes all prior and contemporaneous oral and written agreements.

Exhibit A	Declaration of Conflict of Interest
Exhibit B	2026 ISM Grant Application
Exhibit C	2026 Utah SIIPA Report

The following exhibits are attached to and are incorporated into this Agreement by this reference:

18. **GRANTEE HAS NOT ALTERED THIS AGREEMENT.** By signing this Agreement, Grantee represents that neither it nor its employees or representatives have in any way altered the language or provisions in the Agreement, and that this Agreement contains the exact provisions that appeared in this document and its exhibits when Grantor originally sent it to Grantee.
19. **AMENDMENTS.** The parties may modify this Agreement only by written amendment signed by both parties. Any amendments shall be attached to the original signed copy of this Agreement.
20. **DATA PRIVACY AND GRAMA.** Grantor is committed to protecting personal data to the best of its ability and as required by the (Government Data Privacy Act) found in UCA § 63A-19-101 *et seq.* As such, Grantor does not sell any personal data collected. Any personal data collected as part of this grant shall be used solely for purposes of: (1) administering and enforcing the grant; (2) complying with Grantor's statutory duties as set forth in Title 4 of the Utah Code (Utah Agricultural Code); (3) providing information to third parties for legitimate research or other statutorily permitted purposes; and (4) complying with local, state or federal law, including responding to record requests subject to GRAMA (Government Records Access and Management Act, UCA § 63G-2-101 *et seq.*). For purposes of GRAMA, Grantor is the custodian of this governmental record. Where possible and legally permissible, personal data shall be provided in aggregate or in redacted form. You may contact Grantor via the contact information in paragraph 4 of this Agreement to exercise your rights under the Government Data Privacy Act.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

21. **AUTHORITY OF PERSON SIGNING FOR THE GRANTEE.** Grantee represents that the person who has signed this Agreement on behalf of Grantee has full legal authority to bind Grantee and to execute this Agreement.

**IN WITNESS WHEREOF**, the parties executed this Agreement:

**GRANTEE**

*(Box Elder County)*

By: Boyd M Bingham

Type/Print Name: Boyd M Bingham

Title/Position: Commission Chair

Date: June 25, 2025

**GRANTOR**

*(UTAH DEPARTMENT OF AGRICULTURE)*

By: \_\_\_\_\_

Type/Print Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Date: \_\_\_\_\_

Required Approvals:

\_\_\_\_\_  
Program Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division of Finance

\_\_\_\_\_  
Date

\_\_\_\_\_  
UDAF Administrative Services

\_\_\_\_\_  
Date



Attachment A

## DECLARATION OF CONFLICT OF INTEREST

### FOR CONTRACTED OR GRANTED OBLIGATIONS WITH THE UTAH DEPARTMENT OF AGRICULTURE AND FOOD

Because contracted /grant obligations with the Utah Department of Agriculture and Food (UDAF) can be construed as “being employed” by the State of Utah you are required by state law (UCA § 67-16-101 et seq.) to disclose any conflict of interest you may have relating to your contract or grant with Utah Department of Agriculture and Food. Please list below and explain any involvement you may have with state or local government, including, but not limited to, any party that has influence or participates with UDAF’s Conservation division.

- 1).
- 2).
- 3).
- 4).

I understand that the filing of this Declaration of Conflict of Interest with Utah Department of Agriculture and Food satisfies the requirements of Utah’s Public Officers’ and Employees’ Ethics Act.

I hereby declare under criminal penalty under the law of Utah that everything stated in this document is true.

Boyd M Bingham  
Signature

June 25, 2025  
Date

Boyd M Bingham  
Printed Name

Box Elder Comm. Chambers  
Location

Title

**Box Elder County Knapweed  
EDRR FY2026**

04/21/2025

id. 50322988

by **Wyatt Freeze** in **FY2026 UDAF ISM Grant  
Application**

wfreeze@boxeldercountyut.gov

**Original Submission**

04/21/2025

Score

Grant Application  
Title

Box Elder County Knapweed EDRR FY2026

Applicant Information

Organization  
Information

Box Elder County

Billing Address

01 South Main Street  
Brigham City  
UT  
84302  
US  
41.503132  
-112.015915

Financial Contact

Shirlene  
LarsenFinancial Contact-  
Phone Number

+14357343360

Financial Contact-  
Email

slarsen@boxeldercountyut.gov

Does your  
organization have a  
vendor number with  
the State of Utah?

No

Please upload your W9

**Box\_Elder\_County\_W-9.pdf**Name of the Project  
ManagerWyatt  
Freeze

Project Manager- Phone Number +14356952583

Project Manager- Email wfreeze@boxeldercountyut.gov

#### Project Information

Have you created a Utah SIIPA Model for your project? Yes

Upload SIIPA Project Files- 3 files are REQUIRED: Geodatabase (.gbd), SIIPA Project Map, SIIPA Report

**SIIPA\_Map.pdf**

**SIIPA\_Report.pdf**

**SIIPA\_ESRI\_File.zip**

In which county is the project primarily located? Box Elder

Select the species you will be targeting for this project. Squarrose Knapweed  
Russian Knapweed  
Spotted Knapweed  
Diffuse Knapweed  
Hoary Cress  
Perennial Pepperweed

Project Description Answer the following questions to describe your project in further detail and provide a clear picture of the project to the rankers.

Project Location This project operates on a landscape scale, encompassing the entirety of Box Elder County. However, specific infestations are located in the following locations: South Mantua area, Plymouth near 21200 N, the top of Johnson Canyon, the southeast portion of Promontory Peninsula near the end of the pavement, Curlew Flats near 38600 N, the mouth of Clear Creek Canyon, Yost community, Grouse Creek community, Park Valley community, along Hwy 13 near Belmont Springs, Sage Valley, Blue Creek near 20800 N, and Dove Creek near 62600 W.

Background on the Project Area The sites targeted under this project are critical for a number of reasons. Namely, these sites are very important for wildlife habitat, livestock production, and some crop production. The majority of these sites have been treated for a number of years with herbicide, and almost every single site has had biocontrol agents released on them. Most sites receive some level of livestock grazing. Although we have a large number of different sites, on average each site has a satisfactory amount desirable vegetation. In effect, most are not degraded enough that they would require much restoration, if any. That is with the exception of the Curlew Valley site, which has been degraded to the point that there is little to no desirable vegetation present.

## Project Overview

Historically we have applied for funding to treat knapweed infestations only in the western part of Box Elder County. That took place for several years. Now those infestations have diminished to the point that we feel we can work towards eradication. All knapweed species in Box Elder County are considered EDRR noxious weeds to the Box Elder County Weed Control Program. More resources will be allocated to Russian and Spotted knapweed(s) because there is a higher number of acres found of each of them, but Squarrose and Diffuse knapweed(s) infestations will also be a priority due to their smaller number of infested acreage and corresponding higher chance of eradication. This project also includes some the treatment of some secondary weed species, such as hoary cress, perennial pepperweed, and various thistles.

As a consequence of these historical infestations decreasing in size, we continue to keep the scope of this project on the landscape scale. This allows us to coordinate more efficiently with land owners affected by knapweed infestations, as well as plan our project in such a way that we can work towards eradication of knapweed species county-wide. The success of this project has four major benefits. First, by removing knapweed infestations from the landscape we are able to improve the economic value of the affected areas. Property valued not only increases but is also able to produce more forage for livestock and or higher quality feed for market. Second, the removal of knapweed species increases the forage available to wildlife. These knapweed species provide little forage value. They also crowd out native species that wildlife depend on for their nutritional needs. Much of the area infested by knapweed in our county is critical habitat for the greater sage grouse, mule deer, and elk. Third, some species of knapweed can be dangerous to livestock and humans. Russian knapweed can cause chewing disease in certain livestock species, and there are some reports that Spotted knapweed can cause irritation to human skin when handled with bare hands. Finally, by removing an exotic knapweed species we are able to allow native species to flourish and increase overall biodiversity on the landscape.

The Box Elder County weed department will use the requested funding to finance the labor and herbicide needed to treat all infestations of knapweed throughout the project area. Most treatments will be completed through the use of UTV's equipped with 55 gallon spray systems. This system allows us to both spot and broadcast spray the designated infestations. Flexibility with mode of application allows us to hone our treatment of primary and secondary weeds and avoid the damage of desirable species, which is of utmost concern to us. Certain infestations that are not accessible by UTV's will be treated with a 4 gallon backpack sprayer or a drone.

We are proud of the willingness of Box Elder County citizens to control their weeds. Once educated, most land owners are more than willing to treat their infestations on their own. The bottleneck in this process has become the price of herbicide. To solve both the lack of education and the cost of herbicide, we created our Landowner Outreach Program. This program allows us to incentivize land owners to meet with us in person so that we may educate them about noxious weeds. Land owners are provided with small amounts of herbicide to aid them in their treatment efforts. These interactions provide us with yet another opportunity to



educate them, but this time on safe and effective application of herbicide. Three education days are held in more remote communities of our county during the springtime to increase stakeholder access to the program. These education events produce the best participation to the program. It is important to note that we record all the herbicide provided to land owners, as well as how many acres that herbicide given will treat so that we can incorporate that acreage into our grant application and report.

Our county ArcGIS system shows a map of the infested areas treated in past years, as well as the general locations to be monitored, retreated and searched for new infestations. Within the system we are able to show infested acres along with pictures so that we can see our progress from year to year. We will also continue to monitor our photo points on EDDMaps as a supplement to the monitoring being done by UDAF. These photo points are excellent at providing a visual representation of the project's success. We plan to continue to maintain our two established cover class transects on diffuse knapweed and russian knapweed, and hopefully create two new cover class transects for spotted knapweed and squarrose knapweed. This allows for one cover class transect on each species of knapweed. These transects will be spread throughout the project area so that we can gain a quantitative data set to track success.

It is important to note that there is a slight difference between the acreage listed in our SIIPA report and the acreage we have listed within this submittable report. This is due to the fact that the new SIIPA is only showing data that has been updated in the past two years; much of the acreage sprayed is done by private landowners, and many of them are not good at updating their data within EDDMaps. We can confirm that our reported acreage is accurate, and we will work on getting the older data within EDDMaps updated (getting EddMaps points sprayed by private landowners revisited)

#### End Goal

The long range plan will be evaluated and revised each year as the weed department continues to work with affected land owners and government agencies to find treat and control these target weeds. Once we have finished implementing all 4TRANSECTS, we will be able to provide a more quantifiable goal. Hour and goal of the project is to reduce the populations enough that the land owners can complete the treatments themselves, and won't need ism funding to continue bringing these infestations towards eradication. We believe that land owners being educated enough to complete treatment on their own creates a more sustainable method of long term control. We also hope to eventually eradicate the nap weed infestations known to us and restore these sites to a more productive state, a state that benefits the land owners objectives. This could range from an increase in feed for livestock an increase in quantity or quality of crops produced, or more desirable habitat for wildlife.

#### Supporting Documents

#### Project Budget

ISMBudgetTemplate-3.xlsx

Budget Items Description	-Labor line item pays for the cost of county personnel to complete the project as described -Biocontrol line item pays for 5 releases of <i>Larinus minutus</i> and 5 releases of <i>Cyphocleonus achates</i> -Herbicide line item pays for all of the herbicide needed to complete the treatments and the herbicide for the Landowner Outreach Program -Other Item #1 budget line is the cost to have a booth at the Box Elder County Fair. This is under education & outreach
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Amount Requested from UDAF	16650
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Budget Documents

**Weedbusters\_Biocontrol\_Receipt\_1.doc**

**Weedbusters\_Biocontrol\_Receipt\_2.doc**

Partnerships- In-Kind and Monetary	Please select any partnerships that contribute efforts or supplies for an in-kind value and any partners that are providing monetary contributions. Please answer additional questions that will appear for each category of partnerships selected.
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In-Kind Partnerships	Private Sector State and Local Government
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Private Sector In-Kind Contributions	Please fill in the table below with details on private sector in-kind contributions.
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Private In-Kind Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

Private In-Kind Contributions Description	Complete list of Private In-Kind contributors: Lance Westmoreland, Park Valley Hereford Assn., Doug Thompson, Steve Wagstaff, Jordan Pugsley, Brian Morris, Jay carter, Ken Spackman, Devin Kunzler, Guy Jones, Calvin Larsen, Tom Kunzler, Dale Carter, Blaine Tanner, Glen Tingey, Reid Smith, Chuck Kimber, Neil Evans, Patti Kimber, Alex Tanner, Alan Smith, Dee Andersen, Drake Walker, Ryan Hawker, Tawni Blanthorn, sherman Richins, Steve Jeppsen, Delroy Kimber, Shawn Nicholas, Val Skidmore, Bodee Booth, Richard Elmer, Delbert Spackman, Betty Jo Spencer, Ted Tracy, and Sandarosa Hay.
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Total Private In-Kind Contributions	19300
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State and Local Government In-Kind Contributions	Please fill in the table below with details on state and local government in-kind contributions.
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State and Local In-Kind Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

State and Local In-Kind Contributions Description

Cache County Weed Department's in-kind is their cost to come help us at a spray day in Park valley, and Snowville Town's in-kind is the cost of their labor and equipment to treat infestations around Snowville. Box Elder County's in-kind is the cost of using our equipment to complete our portion of the project. The other 3 agency's in-kind is their contribution in helping me coordinate and plan different events associated with this project.

Total State and Local Gov In-Kind Contributions 9050

Total In-Kind Contributions 28350

Monetary Partnerships Federal

Federal Government Monetary Contributions Please fill in the table below with details on state and local government in-kind contributions.

Federal Monetary Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

Federal Government Description The Bureau of Land Management contracts the BECO Weed Department to spray noxious weeds on their property in Box Elder County. Much of what we spray for them lies within this projects area. and half of the noxious weeds we treat for them is knapweed.

Total Federal Monetary Contributions 3750

Total Monetary Contributions 3750

Performance Plan Please provide the details of the activities being implemented for this project.

Treatments and Activities  
Herbicide Treatments  
Biocontrol Treatments  
Mapping  
Monitoring  
Education and Outreach

Herbicide Treatments Please fill out the table and description box below if any herbicide treatments are planned for this project.

Herbicide Treatments Table

**Treatment Questions.xlsx**

Total Herbicide Acres 1300

Herbicide Treatment - Description	<p>-In July, the county will treat approximately 50 acres of russian knapweed on the south-east portion of Promontory Peninsula. This will be through the use of UTV-mounted sprayed systems that have the capability of booms spraying spot spraying. We will be using a tank mix of 2,4-D+Dicamba, Aminopyralid, NIS, and blue dye. This is an experimental treatment, trying out the success of treating russian knapweed when it is in full bloom, instead of during the fall as most research suggests.</p> <p>-In the months of October or November, the Sandarosa Hay company will treat approximately 400 acres of russian knapweed through the use of a tractor-mounted boom system. They will be provided 2,4-D+Dicamba, Aminopyralid, and NIS. Exact timing will depend on the current weather conditions at that time.</p> <p>-All other knapweed infestations will be treated by BE County and private landowners throughout the growing season of FY2026. The most common herbicides used in these treatments are some formulation of 2,4-D, Aminopyralid, and a surfactant. Some minor infestations of hoary cress and perennial pepperweed will be treated in this time period with 2,4-D+Dicamba, Metsulfuron, and NIS.</p>
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Biocontrol Treatments	Please fill out the table and description box below if any biocontrol treatments occur for this project.
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Biocontrol Treatments Table- Required Information

**Biocontrol Submit.xlsx**

Biocontrol-Total Released Agents	26000
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Biocontrol Treatment - Description	<p>-5 releases of <i>Larinus minutus</i> and 5 releases of <i>Cyphocleonus achates</i> will be purchased from Weedbusters Biocontrol in August 2025 and released on various knapweed infestations throughout our County. Sites they will most likely be released on is South Mantua, Johnson Canyon, Plymouth near 21200 N, and Blue Creek near 20800 N.</p> <p>-At least 1000 <i>Larinus minutus</i> weevils will be collected from a biocontrol collection event in Silvery City, Utah, these weevils will most likely be released on the following sites: Grouse Creek, Dove Creek, and Yost.</p> <p>-Approximately 12,000 galls will be collected from a biocontrol collection event in North Salt lake in April 2026. 4,000 of them will be released on a russian knapweed infestation in Park Valley, and the remaining galls will be released in and around or russian knapweed insectary on the Curlew Flats.</p>
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Total Treatment and Restoration Acres	1300
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Mapping Activities	Please fill in the below table and description box for any mapping activities that occur for this project.
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Mapping Activities Table- Required Information

**Mapping Questions Submit.xlsx**

Total Acres Mapped	1300
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Mapping Activities - Description Five Box Elder County weed department employees will spend time throughout FY2026 re-mapping all know knapweed infestations in the project area. Data will be collected using our county ArcGIS system and EDDMaps.

Monitoring Activities Please fill in the below table and description box for any monitoring activities that occur for this project.

#### Monitoring Activities Table- Required Information

##### Monitoring Questions Submit.xlsx

Total Number of Monitoring Activities 8

Monitoring Activities - Description -A total of 4 cover-class transects will be measured on one of each species knapweed. Two are already established on russian knapweed and diffuse knapweed. so we will strive on establishing on on spotted knapweed and one on squarrose knapweed this year.  
-The four photo points that we currently have will continue to be updated. We already have one on each species of knapweed.

Education and Outreach Activities Please fill in the following table and description box if education and outreach activities occur for this project.

#### Education and Outreach Activities Table- Required Information

##### Education and Outreach Questions Submit.xlsx

Total Number of People Impacted by Education and Outreach Activities 80

Education and Outreach Activities - Description -Activity 1: an outreach event will be held in Park Valley. Citizens in the area are invited to bring their noxious weeds questions and concerns to us, and we then have the opportunity to educate them on different aspects of weed control. Citizens are incentivized to participate in the event by being offered small amounts of herbicide to aid them in their noxious weed treatment efforts. By doing this, we are able to also educate them on proper mixing and spraying procedures.  
-Activity 2: an outreach event will be held in Grouse Creek/Yost. Citizens in the area are invited to bring their noxious weeds questions and concerns to us, and we then have the opportunity to educate them on different aspects of weed control. Citizens are incentivized to participate in the event by being offered small amounts of herbicide to aid them in their noxious weed treatment efforts. By doing this, we are able to also educate them on proper mixing and spraying procedures.  
Activity 3: We will have a booth at the Box Elder County Fair during the second to last week of August (2025). This creates a great opportunity for the public to ask us questions and allow us to educate them on knapweed and many other noxious weeds matters. They are provided with a selection of educational materials at this same time.

**Internal Form**

Score

Box Elder County Knapweeds EDRR FY26

Application Tables Merge

Category	Line Item Description	Enter Amount Budgeted
Personnel Item 1:	Labor	4000
Personnel Item 2:		
Personnel Item 3:		
x	<b>Personnel Total:</b>	4000
Supplies Item 1:	Biocontrol Agents	1300
Supplies Item 2:		
Supplies Item 3:		
x	<b>Supplies Total:</b>	1300
Consultants / Contracts Item 1:		
Consultants / Contracts Item 2:		
Consultants / Contracts Item 3:		
x	<b>Consultants / Contracts Total:</b>	0
Chemicals Item 1:	Herbicide	10000
Chemicals Item 2:		
Chemicals Item 3:		
x	<b>Chemicals Item Total:</b>	10000
Other Item 1:	Fair Booth Registration	350
Other Item 2:		
Other Item 3:		
x	<b>Other Total:</b>	350
x	x	x
x	<b>Total Project Budgeted:</b>	15650
x	<b>Maximum Allowed Administration:</b>	1565
x	<b>Total Project and Administration:</b>	17215
x	x	x

x	<b>Actual Requested Administration:</b>	1000
x	<b>Enter Grant Total Requested:</b>	16650

Information Needed	Treatment 1	Treatment 2	Treatment 3
Target species	Spotted, Diffuse, & Squarrose	Spotted, diffuse & squarrose	Russian Knapweed
Agent releasing	Larinus minutus, Cyphocleonus achates	Larinus minutus	Aulacidea acroptilonica
Number of agents released	500, 500	1000	24000
Location of release	Various	Various	Curlew Flats & Park valley
Date of release	August	July 2	April 2026

Information Needed	Activity 1	Activity 2	Activity 3
Event	Landowner Outreach Event	Landowner Outreach Event	BECO Fair
Materials Used	Herbicide	Herbicide	Posters, flyers, booklets
Number of Participants	15	15	50
Date of Activity	April 2026	April 2026	August 2025
Location of Activity	Park Valley	Grouse Creek & Yost	Tremonton (BECO Fairgrounds)
Species	Russian, Squarrose, spotted, and Diffuse knapweeds	Russian, spotted, squarrose, and diffuse knapweeds	Russian, spotted, squarrose, and diffuse knapweeds

State and Local Partners	In-Kind Contribution Value (\$)	Description
Cache County Weed Dept.	1000	Cost of labor and equipment
Grazing Improvement Program	100	Cost of labor
West Box Conservation District	100	Cost of labor



SITLA	100	Cost of -labor
Snowville Town	550	Cost of labor and equipment
Box Elder County Weed Dept.	7200	Cost of equipment

Federal Government Partners	Monetary Contribution (\$)	How will the contribution be used?
Bureau of Land management	3750	To cover the cost of treatment

Private Sector Partners	In-Kind Contribution Value (\$)	Description
Park Valley Private Landowners	3200	Cost of time and equipment
Grouse Creek Pvt. Landowners	6000	Cost of time and equipment
Yost Private Landowners	1000	Cost of time and equipment
Snowville Private Landowners	1100	Cost of time and equipment
Sandarosa Hay	8000	Cost of time and equipment

Information Needed	Mapping Activity 1	Mapping Activity 2	Mapping Activity 3
Species	Russian, Spotted, squarrose, and diffuse knapweed(s)		
Date or Date Range of Activity	7/1/2025 to 6/30/2026		
Acres Mapped	1300		
How many people mapping?	5		
How many hours per person mapping?	260		

Information Needed	Activity 1	Activity 2	Activity 3
Method Used	Cover-Class Transects	Photo Points	
Number of Samples	4	4	

Date of Monitoring	July 2025	July 2025	
Species	Russian, spotted, squarrose, and diffuse	Russian, spotted, squarrose, and diffuse	

Information Needed	Treatment 1	Treatment 2	Treatment 3
Herbicide Applied (e.g. 2,4-D)	2,4-D+Dicamba & Aminopyralid	2,4-D+Dicamba & Aminopyralid	2,4-D+Dicamba & Aminopyralid
Adjuvants (e.g. surfactants, dye)	NIS, Blue Dye	NIS	NIS, Blue Dye
Application Rate (e.g. oz/acre)	32 oz/ac, 7 oz/ac	32 oz/ac, 7 oz/ac	32 oz/ac, 7 oz/ac
Application Method (e.g. boom spray)	Boom and spot spray	Tractor boom spray	Boom and spot spray
Acres treated	50	400	850
Date or Date Range of Application	July 2025	October/November 2025	9/1/2025 to 6/30/2025
Targeted Species (e.g. Vententata)	Russian Knapweed	Russian Knapweed	Russian, squarrose, spotted, and diffuse knapweed
Who will be applying the chemical?	BE County	Private Landowner	BE County and private landowners

# Box Elder County Knapweed EDRR FY2026

## SIIPA Report



4/24/2025

- ☐ Priority Areas For Treatment
- ☐ Project
- ☐ assess
- ☒ Priority for Treatment - 2
- ☒ Priority for Treatment - 3
- ☒ Priority for Treatment - 4
- ☒ Priority for Treatment - 5
- ☒ Priority for Treatment - 6
- ☒ Priority for Treatment - 7
- ☒ Priority for Treatment



# Acreage Report

GRANT ITEM	AMOUNT	PERCENT
TOTAL ACRES	1827	
FEDERAL	50	3
STATE	160	9
PRIVATE	1619	89
TRIBAL		

Project

OBJECT ID	PERCENT STATE	PERCENT FEDERAL	PERCENT PRIVATE	STATE ACRES	FEDERAL ACRES	PRIVATE ACRES	TOTAL ACRES	CENTER Y	CENTER X
1		100			1		1	41.4661	-111.944
2		100			1		1	41.4625	-111.9414
3	3		100	1		33	33	41.4737	-111.9437
4			100			4	4	41.4732	-111.9299
5		67	100		2	3	3	41.4956	-111.9484
6			100			1	1	41.5787	-112.1586
7			100			1	1	41.7128	-112.1857
8			100			1	1	41.7145	-112.1856
9			100			1	1	41.893	-112.1951
10			100			19	19	41.8565	-112.2679
11	61		39	59		38	97	41.8676	-112.2856
12			100			75	75	41.8746	-112.4612
13			100			173	173	41.8385	-112.7543
14			100			277	277	41.9569	-112.9716
15			100			11	11	41.964	-112.9937
16		100			2		2	41.9422	-113.0501
17			100			1	1	41.9659	-113.2791
18			100			2	2	41.9568	-113.5496
19			100			1	1	41.849	-113.7284
20		91	9		31	3	34	41.7734	-113.832
21			100			12	12	41.7283	-113.8693
22			100			1	1	41.6761	-113.95
23	10	15	75	5	7	36	48	41.7723	-114.0119
24			100			1	1	41.8408	-113.9729
25			100			1	1	41.8137	-114.0223
26		100			2		2	41.7272	-114.0381
27		100			1		1	41.732	-114.0191
28			100			49	49	41.778	-113.5402
29	7		93	22		281	303	41.7767	-113.3516
30			100			31	31	41.7836	-113.3209
31			100			1	1	41.8434	-113.1398
32	16		84	54		278	332	41.3078	-112.3984
33	6		93	19		283	303	41.3438	-112.4189
34			100			1	1	41.849	-112.1465
35		100			3		3	41.2522	-114.0083

Prioritization

TYPE	CLASS	WEIGHT	DESCRIPTION
habitat	1	1	highest priority
habitat	2	3	second highest priority
habitat	3	5	medium priority
habitat	4	7	second lowest priority
habitat	5	9	lowest priority
control	1	1	easiest to control
control	2	3	second easiest to control
control	3	5	medium to control
control	4	7	second hardest to control
control	5	9	hardest to control
impact	1	1	highest impact
impact	2	3	second highest impact
impact	3	5	medium impact
impact	4	7	second lowest impact
impact	5	9	lowest impact
extent	1	1	highest priority
extent	2	3	medium priority
extent	3	5	lower priority
extent	4	9	lowest priority

#### Priority Species in Project Area

SUBJECT NUMBER	SUBJECT NAME	FREQUENCY	IMPACT CLASS	CONTROL CLASS	PRIVATE ACRES	FEDERAL ACRES	STATE ACRES	TOTAL ACRES	PERCENT PRIVATE	PERCENT FEDERAL	PERCENT STATE	QT	NUMBER (T)	WEED MODEL (Q)
4388	Russian knapweed	252	1	5	451	14	26	491	92	3	5	360	15	24
4373	squarrose knapweed	25	2	4	32	6		38	84	16		336	12	28
50209	spotted knapweed	50	2	4	152	18		170	89	11		308	11	28
4472	diffuse knapweed	76	2	4	77		35	112	69		31	154	7	22

#### Other Species

SUBJECT NUMBER	SUBJECT NAME	FREQUENCY	IMPACT CLASS	CONTROL CLASS	PRIVATE ACRES	FEDERAL ACRES	STATE ACRES	TOTAL ACRES	PERCENT PRIVATE	PERCENT FEDERAL	PERCENT STATE	QT	NUMBER (T)	WEED MODEL (Q)
4404	rush skeleton weed	22	1	5	12		10	22	55		45	435	15	29
4432	Scotch thistle	11	3	3	33	2		35	94	6		200	10	20
2792	Canada thistle	10	4	3	7	2	2	11	64	18	18	160	8	20
4587	Dyer's woad	2	4	2	1	1		2	50	50		125	5	25
6507	medusah ead	4	2	4	13		1	14	93		7	120	4	30
4365	poison hemlock	2	4	1	3			3	100			80	4	20
5502	houndstongue	2	5	2	2			2	100			66	3	22
5736	black henbane	3	4	1	3			3	100			50	2	25
3062	common reed	1	3	2			1	1			100	42	2	21
4338	field bindweed	3	4	3		3		3		100		32	2	16
5931	perennial pepperweed	3	4	3			4	4			100	23	1	23
3011	musk thistle, nodding thistle	1	4	3	1			1	100			22	1	22

Habitat

DETAILED DESC	ECO LU	Class
Intermountain Singleleaf Pinyon - Utah Juniper - Western Juniper Woodland	Great Basin Pinyon-Juniper Woodland	3
Western North American Montane-Subalpine Marsh, Wet Meadow & Shrubland	Great Basin Foothill and Lower Montane Riparian Woodland and Shrubland	1
Rocky Mountain-Vancouverian Subalpine-High Montane Mesic Meadow	Southern Rocky Mountain Montane-Subalpine Grassland	1
Southern Rocky Mountain Montane Shrubland	Rocky Mountain Gambel Oak-Mixed Montane Shrubland	2
Arid West Interior Freshwater Marsh	North American Arid West Emergent Marsh	1
Warm & Cool Desert Alkali-Saline marsh, Playa & Shrubland	Inter-Mountain Basins Greasewood Flat	3
Warm & Cool Desert Alkali-Saline marsh, Playa & Shrubland	Inter-Mountain Basins Playa	3
Great Basin Saltbush Scrub	Inter-Mountain Basins Mat Saltbush Shrubland	4
Great Basin Saltbush Scrub	Inter-Mountain Basins Mixed Salt Desert Scrub	4
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Great Basin Xeric Mixed Sagebrush Shrubland	2
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Inter-Mountain Basins Big Sagebrush Shrubland	2
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Inter-Mountain Basins Montane Sagebrush Steppe	2
Great Basin-Intermountain Dry Shrubland & Grassland	Inter-Mountain Basins Semi-Desert Grassland	1
Great Basin-Intermountain Dry Shrubland & Grassland	Inter-Mountain Basins Semi-Desert Shrub Steppe	2
Herbaceous Agricultural Vegetation	Cultivated Cropland	1
Pasture & Hay Field Crop	Pasture/Hay	1
Introduced & Semi Natural Vegetation	Introduced Upland Vegetation - Annual Grassland	2
Introduced & Semi Natural Vegetation	Introduced Upland Vegetation - Shrub	2
Recently Disturbed or Modified	Disturbed/Successional - Shrub Regeneration	2
Developed & Urban	Developed, Open Space	3
Developed & Urban	Developed, Low Intensity	3

Biocontrol



YEAR	AGENT	HOST COMMON	HOST GENUS	HOST SPECIES	REPORTER
2017	achates	spotted knapweed	Centaurea	stoebe	Mark Anderson
2017	achates	diffuse knapweed	Centaurea	diffusa	Mark Anderson
2017	achates	diffuse knapweed	Centaurea	diffusa	Mark Anderson
2018	minutus	diffuse knapweed	Centaurea	diffusa	Mark Anderson
2018	minutus	diffuse knapweed	Centaurea	diffusa	Mark Anderson
2019	spp.	spotted knapweed	Centaurea	stoebe	Mark Anderson
2019	spp.	spotted knapweed	Centaurea	stoebe	Mark Anderson
2019	spp.	spotted knapweed	Centaurea	stoebe	Mark Anderson
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	acroptilonica	Russian knapweed	Rhaponticum	repens	Gabi Petty
2020	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2020	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2020	minutus	spotted knapweed	Centaurea	stoebe	Mark Anderson
2020	minutus	spotted knapweed	Centaurea	stoebe	Mark Anderson
2020	minutus	spotted knapweed	Centaurea	stoebe	Mark Anderson
2021	spp.	diffuse knapweed	Centaurea	diffusa	Mark Anderson
2021	minutus	spotted knapweed	Centaurea	stoebe	Mark Anderson
2021	minutus	spotted knapweed	Centaurea	stoebe	Mark Anderson
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2022	minutus	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2022	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2022	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2022	minutus	squarrose knapweed	Centaurea	virgata	Wyatt Freeze

2023	minutus	spotted knapweed	Centaurea	stoebe	Kevin Schmitz
2023	minutus	spotted knapweed	Centaurea	stoebe	Kevin Schmitz
2023	minutus	squarrose knapweed	Centaurea	virgata	Kevin Schmitz
2023	minutus	squarrose knapweed	Centaurea	virgata	Kevin Schmitz
2023	minutus	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2023	minutus	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2023	achates	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	achates	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	achates	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2023	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	minutus	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	minutus	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2023	achates	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2023	achates	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2023	achates	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
2024	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2024	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2024	acroptilonica	Russian knapweed	Rhaponticum	repens	Wyatt Freeze
2024	minutus	spotted knapweed	Centaurea	stoebe	Wyatt Freeze
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2024	minutus	squarrose knapweed	Centaurea	virgata	Wyatt Freeze
2024	achates	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze
2024	achates	diffuse knapweed	Centaurea	diffusa	Wyatt Freeze

SIMP

YEAR	SITE	TARGET WEED	AGENT
2017	MANTUA ORCHARD	SPOTTED KNAPWEED	

### Threatened and Endangered Species

Watch out for these threatened and endangered species which are known to be in your project area:

FREQUENCY	EST_ID	SCOM NAME	SNAME	S_RANK
7	7635	Western Toad	Anaxyrus boreas	S3
3	7649	Northern Leopard Frog	Lithobates pipiens	S3
4	7662	American White Pelican	Pelecanus erythrorhynchos	S3B
13	7665	American Bittern	Botaurus lentiginosus	S3S4B,S3N
4	7675	White-faced Ibis	Plegadis chihi	S2S3B
5	7719	Bald Eagle	Haliaeetus leucocephalus	S2B,S4N
10	7730	Ferruginous Hawk	Buteo regalis	S3B
13	7732	Golden Eagle	Aquila chrysaetos	S4
4	7735	Peregrine Falcon	Falco peregrinus	S3B
19	7744	Greater Sage-grouse	Centrocercus urophasianus	S3
1	7760	Snowy Plover	Charadrius nivosus	S3B
3	7812	Caspian Tern	Hydroprogne caspia	S3B
1	7832	Flammulated Owl	Psiloscops flammeolus	S3S4B
10	7838	Burrowing Owl	Athene cucularia	S3B
3	7863	Lewis's Woodpecker	Melanerpes lewis	S3
1	7876	Olive-sided Flycatcher	Contopus cooperi	S3S4B
1	7909	Pinyon Jay	Gymnorhinus cyanocephalus	S3
1	8087	Lahontan Cutthroat Trout	Oncorhynchus clarkii henshawi	SNA
2	8088	Bonneville Cutthroat Trout	Oncorhynchus clarkii utah	S4
4	8090	Yellowstone Cutthroat Trout	Oncorhynchus clarkii bouvieri	S3
3	8112	Least Chub	Notichthys phlegenthontis	S2
4	8129	Bluehead Sucker	Catostomus discobolus	S3
1	8132	June Sucker	Chasmistes liorus	S2
2	8171	Long-eared Myotis	Myotis evotis	S3
3	8182	Townsend's Big-eared Bat	Corynorhinus townsendii	S3
11	8194	Pygmy Rabbit	Brachylagus idahoensis	S3
2	8267	Gray Wolf	Canis lupus	SX
4	8269	Kit Fox	Vulpes macrotis	S3
3	8390	Pilose Crayfish	Pacifastacus gambelii	S2
1	9008	Winged Floater	Anodonta nuttalliana	S2S3
1	9011	Western Pearlshell	Margaritifera falcata	S1
1	9042	Mitered Vertigo	Vertigo modesta concinnula	SH
5	9085	Deseret Mountainsnail	Oreohelix peripherica	S2
2	9100	Green River Pebblesnail	Fluminicola coloradoensis	S3
5	9102	Northwest Bonneville Pyrg	Pyrgulopsis variegata	S1
6	9113	Bear Lake Springsnail	Pyrgulopsis pilsbryana	S2
2	464241	Western Yellow-billed Cuckoo	Coccyzus americanus occidentalis	S2B
8	464243	Columbian Sharp-tailed Grouse	Tympanuchus phasianellus columbianus	S2

## Project Soil Composition

Your **Dominant Soil Type** for your project is Group D

Understanding soil types is important for planning erosion control and water management strategies. The dominant hydrologic group in your project area influences how water moves through the soil and the potential for runoff. Here's what the classifications mean: Soil with slower infiltration rates due to a layer that impedes water movement, resulting in moderate to high runoff potential.

Group	Infiltration	Runoff	Description	Soil Type
A	High	Low	These soils drain water quickly, like sandy soils, and have the lowest chance of causing runoff.	More than 90% sand, less than 10% clay
B	Moderate	Moderately Low	These soils absorb water moderately well, with a mix of sand and clay. Runoff is generally low.	50–90% sand, 10–20% clay
C	Slow	Moderately High	These soils drain more slowly due to layers that block water movement.	Less than 50% sand, 20–40% clay
D	Lowest	Highest	These soils drain water poorly, like heavy clay, and have the highest runoff potential.	Less than 50% sand, more than 40% clay

Sometimes, soils have dual classifications like A/D, B/D, or C/D. These indicate that the soil behaves differently depending on how well it's drained:

- The **first letter** shows how the soil acts when properly drained (e.g., A = low runoff).
- The **second letter** shows how it acts when undrained (e.g., D = high runoff).

For example, A/D soils act like sandy soils (Group A) when drained but behave like heavy clay soils (Group D) if undrained.

If the hydrologic group value is missing in your report, it means that no data is available for that specific area. While this may not impact your overall project assessment, it's something to note and possibly address during project planning.

Vendor # VC0000128922

UTAH DEPARTMENT OF  
AGRICULTURE AND FOOD

## INVASIVE SPECIES MITIGATION GRANT AGREEMENT

### 1. CONTRACTING PARTIES.

This Grant Agreement ("Agreement") is between the Utah Department of Agriculture and Food ("UDAF"), hereinafter referred to as Grantor, and the following individual/entity, hereinafter referred to as Grantee:

Grantee Name: Box Elder County  
 Payment Address: 01 South Main Street  
 City: Brigham City State: UT Zip Code: 84302

2. AGREEMENT AMOUNT AND PERIOD. The service period of this contract is effective in the period stated, unless terminated early due to a breach or other reason stated in this Agreement or extended or amended, at Grantor's discretion and with Grantor's written approval.

Agreement Amount	\$64,000.00
Agreement Period	July 1 <sup>st</sup> 2025 - June 30 <sup>th</sup> 2026

3. PURPOSE OF AGREEMENT. The purpose of this Agreement is **Box Elder County Rush Skeletonweed Mitigation FY2026**. The above Agreement Amount shall only be disbursed after Grantee submits proper billing requests, as stated in paragraph 10 below. Such requests are approved by UDAF as allowed purchases in line with the purpose of the Agreement and what was submitted in Grantee's application for this Agreement.

4. CONTRACT INQUIRIES. Inquiries regarding this contract shall be directed to the following individuals:

Contact Information	Grantee	UDAF
Name	Wyatt Freeze	Aaron Eagar
Phone Number	1-435-695-2583	801-602-1961
Email	wfreeze@boxeldercountyut.gov	aeagar@utah.gov

1. FUNDING. The funding provided to Grantee pursuant to this Agreement constitutes a grant of state money and/or federal pass-through money as defined in UCA § 63G-6a-103(36), UCA§ 63J-1-101 *et seq.*, and UCA§ 51-2a-101 *et seq.* If Grantee is receiving any funding through any other source or is providing any amount of matching funds for this project, such funding must be disclosed and reported as set forth in paragraph 9 of this Agreement. As such, Grantee agrees to be bound by all applicable terms under those Utah Code sections, including, but not limited to, the auditing and reporting requirements set forth in UCA § 51-2a-101 *et seq.*

2. **EXPENDITURE OF FUNDS.** Grantee shall expend the funds provided pursuant to this Agreement only for the purpose(s) stated in this Agreement.
3. **COMPLIANCE WITH STATE AND FEDERAL LAW.** Grantee shall comply with all state and federal laws that apply to the subject matter and purpose of the Agreement.
4. **COMPLIANCE WITH CULTURAL RESOURCE REQUIREMENTS, STATE AND FEDERAL LAW.** Grantee shall comply with all state and federal laws that apply to the subject matter and purpose of the Grant.

Grantee specifically confirms the following:

- A. Initial cultural resource clearance has been (or shall be) completed prior to any groundbreaking activities, compliance has been verified by UDAF staff, and the mandatory cultural resource requirements listed below have been met:
  - (1) Grantee, on behalf of itself, its officers, agents, employees, contractors, sub-contractors or assigns (hereinafter "Grantee"), shall be liable for compliance with all local, state, and federal laws, rules and ordinances pertaining to the work being done in this Agreement.
  - (2) UDAF shall work with Grantee and Utah State Historic Preservation Office ("SHPO") and other land management agencies as needed to ensure SHPO compliance before commencement of the project. On Federal or SITLA lands the appropriate land management agency will ensure that SHPO requirements are met. On public land, UDAF will work directly with SHPO as per its Memorandum of Understanding ("MOU") to complete archeological clearances. Grantee shall provide UDAF a report meeting the requirements set forth in UCA § 9-8a-404(1)(a) to: "(i) take into account the effect of the expenditure or undertaking on any historic property; and (ii) provide the state historic preservation officer with a written evaluation of the undertaking's effect on any historic property." This report shall be completed and signed by an archeologist holding a valid Principal Investigator Permit issued by the Public Lands Policy and Coordinating Office.
  - (3) Grantee shall refrain from all ground disturbing activities until UDAF provides a written letter to Grantee authorizing work to proceed. This is to ensure that requirements of UCA § 9-8a-404(1)(a) have been met.
  - (4) If during ground-disturbing activity, Grantee encounters any subsurface archaeological deposits including, but not limited to, prehistoric artifacts or features (pithouses, charcoal staining from hearths, etc.), historic building foundations or walls, outhouse/privies, or dense trash deposits, work must be halted within 50' of the discovery and notification made to UDAF. If known historic properties are unintentionally affected, and not previously consulted on, in a manner that alters the characteristics of the properties that make it/them eligible to the National Register,

UDAF shall halt work and contact SHPO. UDAF shall continue to halt work until an assessment of the discovery is completed by the agency and communicated to SHPO.

- (5) Human Remains Discovery: If human remains, potential human remains, associated or unassociated funerary objects, or objects of cultural patrimony are discovered, work within 100' shall stop immediately. Verbal notification of the discovery shall be made immediately to local law enforcement authorities, the appropriate land management agency official, and the Antiquities Section of the Utah Division of State History. Human remains discovered on state, or privately-owned land shall be treated consistent with all requirements of applicable Utah laws regarding the treatment of human remains including, but not limited to, UCA § 76-9-704, UCA § 9-8a-302, UCA § 9-8a-309, and UCA § 9-9-401 *et seq.*

**Grantee's failure to provide any information requested under this Agreement, including information required for SHPO clearance, in a timely manner, may result in this Agreement being terminated, grant monies reduced in full or in part, or may require Grantee fully reimburse UDAF for monies received by Grantee under this Agreement, and may disqualify Grantee from applying for UDAF grants in the future.**

5. **GRANTEE PROGRAM AND RECORDS REQUIREMENTS.** Grantee shall comply with the following program reporting and inspection requirements:

- A. Upon request by Grantor, Grantee shall prepare and provide Grantor with the reports listed below:
- (1) An annual written description and an itemized report detailing the expenditure of the state money, or the intended expenditure of any state money that has not been spent;
  - (2) A final written itemized report when all the state money is spent;
  - (3) An annual written description and an itemized report detailing the expenditure of any other funding anticipated, received or expended, including any such funding that has not been spent; and
  - (4) A final written itemized report regarding any funds received or expended pursuant to subsections (1)-(3) above.
- B. Upon request, Grantee shall allow UDAF to inspect the project or use of any equipment funded under this Agreement.
- C. Upon request, UDAF may elect to attend any meetings between Grantee and its contractor or subcontractors.
- D. Grantee shall maintain all invoices, receipts, copies of all agreements with any contractors or subcontractors, and any other documentation associated with the grant for five years and



until all work undertaken pursuant to this Agreement is complete, and a final report detailing the work completed is filed with UDAF.

6. **BILLING REQUIREMENTS.** Payments by Grantor shall be made as follows:

- A. Grantee shall submit payment requests no more often than once a month. Grantee shall use the payment request process established by the program through the “Submittable” platform and submission of a request shall be by Grantee and the contractor, sub-contractor, sub-grantee or assignee (if any) who either authorized, performed or oversaw the actual work completed, and has the legal authority to bind that specific entity.
  - (1) Grantee shall maintain all invoices, receipts and any other documentation associated with the project until all work undertaken pursuant to this Agreement is complete, and a final report detailing the work completed is filed with UDAF.
  - (2) Grantee shall allow UDAF to examine any and all records under paragraph 9 within a reasonable time upon request by Grantor. For purposes of this Agreement, a reasonable time shall not exceed thirty (30) days after the date of the original request, unless otherwise agreed to in writing by the parties to this Agreement.
- B. Grantor may delay or deny payment to Grantee for billings or claims for services that do not meet the billing deadlines outlined below.
  - (1) **Final Billings:** Grantee shall submit all billings for costs incurred on or before June 30<sup>th</sup> of a given fiscal year **no later than July 10<sup>th</sup>** of the following fiscal year, regardless of Grantee’s billing period or the expiration or termination date of this Agreement. Final billings not received by UDAF by July 10<sup>th</sup> of a given fiscal year may not be reimbursed in full or in part.
  - (2) **Billings Upon Termination of Agreement:** Grantee shall submit all final billings under this Agreement within 14 days of termination of the Agreement, regardless of Grantee’s billing period. Billings not received by UDAF within that 14-day period after the termination date may not be reimbursed in full or in part.
- C. Grantee and Grantor may negotiate a payment and billing budget to track payments and project progress. This budget shall not be effective or waive any provision in paragraph 9 unless it is in writing, signed and dated by both Grantee and Grantor, and unless the provision to be waived is specifically identified in that writing. In the absence of those requirements, all provisions in paragraph 9 remain in full force and effect and are legally binding and fully enforceable.
- D. UDAF shall withhold final payment of the total grant award until all work undertaken pursuant to this Agreement is complete and a final report detailing the work completed is filed with UDAF.
- E. **Grantee’s failure to provide any information requested under this Agreement, including in its annual or final report, in a timely manner, may result in this Agreement being terminated, grant monies reduced in full or in part, or may require Grantee fully reimburse UDAF for monies received by Grantee under this Agreement**



and may disqualify Grantee from applying for UDAF grants in the future. The foregoing is in addition to Grantor's right to pursue any other legal remedy allowed under state or federal law.

7. **GRANTEE IS AN INDEPENDENT CONTRACTOR.** Grantee is an Independent Contractor, and has no authority, express or implied, to bind the State of Utah, UDAF, or any of their officers, agents, or employees. Grantee acknowledges that, due to their status as an Independent Contractor, grant funds awarded under this Agreement may be considered taxable income.
8. **CERTIFICATION OF NON-DEBARMENT.** Grantee certifies that neither it nor its principals, officers, agents, employees, contractors or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Agreement by any governmental entity. If Grantee cannot so certify, it shall submit a written explanation and shall obtain *prior* written approval for this Agreement from the UDAF Commissioner, or the Commissioner's designee. Failure of Grantee to obtain such prior written approval shall be considered a material breach of this Agreement.
9. **REDUCTION OF FUNDS.** Upon thirty (30) days written notice delivered to Grantee, Grantor may terminate this Agreement in whole or in part, if Grantor, in its sole discretion, reasonably determines: (i) that a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Agreement; or (ii) that a change in available funds affects Grantor's ability to pay under this Agreement. A change of available funds as used in this paragraph includes, but is not limited to, a change in Federal or State funding, whether as a result of legislative act or by order of the President or the Governor. If a written notice is delivered to Grantee under this section terminating this Agreement, Grantor shall reimburse Grantee for the procurement items properly ordered and/or properly performed until the effective date of said notice. Grantor will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
10. **INDEMNIFICATION.** Grantee acknowledges that Grantor is a governmental entity as defined by the Utah Governmental Immunity Act, UCA § 63G-7-101, *et. seq.* Grantor does not waive any defenses otherwise available under the Governmental Immunity Act. Unless the Utah Governmental Immunity Act also applies as to Grantee, Grantee shall indemnify, hold harmless, and release the State of Utah, and all of its officers, agents, employees and volunteers from and against any and all loss, damages, injury, liability, suits, and proceedings relating to this Agreement which are caused in whole or in part by the acts, omissions, or negligence of Grantor or any of its officers, agents, employees and volunteers.
11. **ASSIGNMENT.** Grantee may not assign, sell, sub-grant, or sub-contract its rights or responsibilities under this Agreement unless approved in writing by Grantor. If Grantee elects to so do, Grantee does so with the express understanding that no provision under this Agreement is waived by Grantor, unless specifically acknowledged in writing, and Grantee is still bound and required to fulfill all obligations, terms and conditions set forth under this Agreement, whether performed by Grantee, its officers, agents, employees, contractors or subcontractors.

**12. REMEDIES.** If Grantor in its sole discretion determines that Grantee, its officers, agents, employees, contractors or subcontractors, have failed to comply with, or breached, any of the terms or conditions set forth in this Agreement (including the terms and conditions set forth in any attachments to this Agreement), Grantor may pursue any of the following remedies against Grantee, and/or its officers, agents, employees, contractors or subcontractors, at its discretion; including but not limited to:

A. **Disallow Costs.** Grantor may disallow any costs otherwise allowed under this Agreement to Grantee and adjust its payments to Grantee by deducting such disallowed costs.

B. **Withhold Payment.** Grantor may withhold funds from Grantee for non-compliance with any of the terms of this Agreement, misuse of public funds, or failure to comply with State and federal law.

1) If an audit finding or judicial determination is made that Grantee misused public funds, Grantor may also withhold funds otherwise allocated to Grantee to cover the costs of any audits, attorneys' fees and other expenses. Grantor shall give Grantee prior written notice that the payment(s) shall be withheld. The notice shall specify the reasons for such withholding. Grantor shall inform Grantee whether any amounts withheld may be released, and if so, the actions that Grantee must take to bring about the release of any amounts withheld.

2) If an independent CPA audit or Grantor review determines that the payments made by Grantor to Grantee were incorrectly paid or were based on incorrect information from the Grantee, Grantor may adjust or withhold Grantee's payments for the remainder of the contract period or until Grantor fully recoups the funds.

C. **Require Repayment.** Upon written request by Grantor, any overpayments, disallowed costs, excess payments or questioned costs are immediately due and payable by Grantee. In the alternative, Grantor shall have the right to withhold any or all subsequent payments pursuant to this Agreement until it fully recoups these funds. In such cases, Grantee shall not be relieved of meeting the requirements of this Agreement.

D. **Require Corrective Action.** Grantee shall comply with the terms of any corrective action plan required by Grantor.

E. **Pursue Any Legal Remedy.** Grantor and Grantee may avail themselves of all remedies allowed by state or federal law.

F. **Terminate the Agreement.** Grantor may terminate this Agreement in accordance with the termination provisions outlined below.

**13. DELAY IN ENFORCEMENT.** Any delay in enforcement of any terms of this Agreement by Grantor, may not be construed as a waiver of Grantor's rights to enforce the terms of this Agreement or pursue any of the above remedies.

**14. RIGHT TO TERMINATE UPON THIRTY DAYS NOTICE.** Grantor may terminate this Agreement, with or without cause, in advance of the Agreement's expiration date, by giving the other party 30 days written notice.

15. **NO THIRD-PARTY BENEFICIARY RIGHTS.** No provision in this Agreement is intended to create, nor shall create, any rights with respect to the subject matter of this Agreement in any third party.
16. **JURISDICTION.** The provisions of this Agreement shall be construed and governed by the laws of the State of Utah. The parties shall submit to the jurisdiction of the courts of Utah for any dispute arising out of this Agreement or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County, Utah.
17. **ENTIRE AGREEMENT.** This Agreement, including any attachments and/or documents referenced herein, constitutes the entire agreement between the parties and supersedes all prior and contemporaneous oral and written agreements.

Exhibit A	Declaration of Conflict of Interest
Exhibit B	2026 ISM Grant Application
Exhibit C	2026 Utah SIIPA Report

The following exhibits are attached to and are incorporated into this Agreement by this reference:

18. **GRANTEE HAS NOT ALTERED THIS AGREEMENT.** By signing this Agreement, Grantee represents that neither it nor its employees or representatives have in any way altered the language or provisions in the Agreement, and that this Agreement contains the exact provisions that appeared in this document and its exhibits when Grantor originally sent it to Grantee.
19. **AMENDMENTS.** The parties may modify this Agreement only by written amendment signed by both parties. Any amendments shall be attached to the original signed copy of this Agreement.
20. **DATA PRIVACY AND GRAMA.** Grantor is committed to protecting personal data to the best of its ability and as required by the (Government Data Privacy Act) found in UCA § 63A-19-101 *et seq.* As such, Grantor does not sell any personal data collected. Any personal data collected as part of this grant shall be used solely for purposes of: (1) administering and enforcing the grant; (2) complying with Grantor's statutory duties as set forth in Title 4 of the Utah Code (Utah Agricultural Code); (3) providing information to third parties for legitimate research or other statutorily permitted purposes; and (4) complying with local, state or federal law, including responding to record requests subject to GRAMA (Government Records Access and Management Act, UCA § 63G-2-101 *et seq.*). For purposes of GRAMA, Grantor is the custodian of this governmental record. Where possible and legally permissible, personal data shall be provided in aggregate or in redacted form. You may contact Grantor via the contact information in paragraph 4 of this Agreement to exercise your rights under the Government Data Privacy Act.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

21. **AUTHORITY OF PERSON SIGNING FOR THE GRANTEE.** Grantee represents that the person who has signed this Agreement on behalf of Grantee has full legal authority to bind Grantee and to execute this Agreement.

**IN WITNESS WHEREOF**, the parties executed this Agreement:

**GRANTEE**

(Box Elder County)

By: Boyd M Bingham

Type/Print Name: Boyd M Bingham

Title/Position: Commission Chair

Date: June 25, 2025

**GRANTOR**

(UTAH DEPARTMENT OF AGRICULTURE)

By: \_\_\_\_\_

Type/Print Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Date: \_\_\_\_\_

Required Approvals:

\_\_\_\_\_  
Program Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division of Finance

\_\_\_\_\_  
Date

\_\_\_\_\_  
UDAF Administrative Services      Date



## DECLARATION OF CONFLICT OF INTEREST

### FOR CONTRACTED OR GRANTED OBLIGATIONS WITH THE UTAH DEPARTMENT OF AGRICULTURE AND FOOD

Because contracted /grant obligations with the Utah Department of Agriculture and Food (UDAF) can be construed as "being employed" by the State of Utah you are required by state law (UCA § 67-16-101 et seq.) to disclose any conflict of interest you may have relating to your contract or grant with Utah Department of Agriculture and Food. Please list below and explain any involvement you may have with state or local government, including, but not limited to, any party that has influence or participates with UDAF's Conservation division.

- 1).
- 2).
- 3).
- 4).

I understand that the filing of this Declaration of Conflict of Interest with Utah Department of Agriculture and Food satisfies the requirements of Utah's Public Officers' and Employees' Ethics Act.

I hereby declare under criminal penalty under the law of Utah that everything stated in this document is true.

Boyd M Bingham  
Signature

June 25, 2025  
Date

Boyd M Bingham  
Printed Name

Commission Chambers  
Location

Title

**Box Elder County Rush  
Skeletonweed Mitigation FY2026**

04/15/2025

id. 50279226

by **Wyatt Freeze** in **FY2026 UDAF ISM Grant  
Application**

wfreeze@boxeldercountyut.gov

**Original Submission**

04/15/2025

Score

Grant Application Title Box Elder County Rush Skeletonweed Mitigation FY2026

Applicant Information

Organization Information Box Elder County

Billing Address 01 South Main Street  
Brigham City  
UT  
84302  
US  
41.503132  
-112.015915

Financial Contact Shirlene  
Larsen

Financial Contact-Phone Number +14357343360

Financial Contact-Email slarsen@boxeldercountyut.gov

Does your organization have a vendor number with the State of Utah? No

Please upload your W9

**Box\_Elder\_County\_W-9.pdf**

Name of the Project Manager Wyatt  
Freeze

Project Manager- +14356952583  
Phone Number

Project Manager- wfreeze@boxeldercountyut.gov  
Email

#### Project Information

Have you created a Utah SIIPA Model for your project? Yes

Upload SIIPA Project Files- 3 files are REQUIRED: Geodatabase (.gdb), SIIPA Project Map, SIIPA Report

**SIIPA\_ESRI\_File.zip**

**SIIPA\_Map.pdf**

**SIIPA\_Report.pdf**

In which county is the project primarily located? Box Elder

Select the species you will be targeting for this project. Rush Skeletonweed  
Dyers Woad  
Scotch Thistle

Project Description Answer the following questions to describe your project in further detail and provide a clear picture of the project to the rankers.

Project Location This project is located in the eastern half of Box Elder County. The majority of infestations are found east of an imaginary line that runs from Promontory Point straight north to the Idaho/Utah state line. Some minor satellite infestations are found from this line west to west of this line; specifically in Hansel Valley and along the Locomotive Springs Road. Current hotspots are the entirety of the Promontory Peninsula, Howell Valley, and the BR Mountains.

## Background on the Project Area

The first confirmed sighting of Rush Skeletonweed was in 2009. Since then, the Box Elder County Weed Department has worked tirelessly to map and treat the full extent of the infestation. This has been a priority to us due to the weeds ability to invade and crowd out most all vegetation it comes in contact with. Because of these traits, this project continues to operate on the landscape scale. The area we endeavor to control and eliminate rush skeletonweed from is critical to livestock production, crop production, and wildlife habitat. Since 2012, ISM funding has been applied for, and received, by the BECO Weed Department. It is due to this funding that this project has had any success to this point. Over time, as landowners have been educated and taking over the treatment of their own properties, we have been able to ask for less funding from the ISM. We are once again requesting ISM funding to aid in the treatment of all known rush skeletonweed populations in Box Elder County. Our objective of this project is to continue to decrease the total number of acres infested by rush skeletonweed. Our secondary objective is to eliminate satellite populations so that the risk of invasion to surrounding counties is decreased as well. To meet these objectives, we have implemented a notification system, through the mail, that contacts all current landowners that have confirmed infestations of rush skeletonweed. This notification system offers the landowner a multitude of treatment choices. Many choose to utilize our monitoring and treatment services to complete the treatment of their property for only half the cost. Our weed board believes that this will incentivize noncooperative landowners to participate in weed control, while still offering an affordable option to landowners who are actively engaged in treatment. By decreasing the amount of infested acreage of rush skeletonweed on the landscape scale, we are able to coordinate treatments in a more precise manner, which allows us to strategically work towards our objectives. Achieving our primary objective has 5 main benefits. First, it makes it possible for the economic value of the landscape to increase. Properties not infested with rush skeletonweed are worth more because they do not have the probability of a costly weed program. Second, removing rush skeletonweed increases the amount of forage available to livestock, which then increases AUM's. This can also increase the quantity and quality of crops. Third, by removing this exotic weed, the amount of native vegetation is increased, as well as the diversity. This leads us to our fourth main benefit, which is the improvement of wildlife habitat. With an increase in biodiversity and quantity of native vegetation available to wildlife, their populations are able to maintain healthier numbers on the landscape. Lastly, there is some research that reports the milky rush skeletonweed sap has the ability to induce blindness if it comes in contact with your eyes. By removing populations in high-traffic areas, we are increasing the safety of the public.

## Project Overview

This project will be executed in a variety of ways, at all times striving to



utilize integrated management practices. Most treatment will be accomplished with the use of ground crews that spot treat with UTV mounted spray systems and backpack sprayers. Completing treatments this way allows us to inspect closely large amounts of area, and be more precise in our spraying so that the lowest amount of non-target effects are had. Another large portion will be treated with a helicopter. This allows us to treat an increased number of infested acres that are found in areas inaccessible to any other means. Excitingly, Box Elder County has purchased a drone capable of herbicide treatments, so we hope to utilize this piece of equipment to treat inaccessible infested areas in a more precise manner than a helicopter can achieve.

The quest for an established population of *Bradyrrhoa giveolella*, a root feeding moth, will continue at a high priority. However, for the first time ever, we were able to identify a single root-feeding moth, found miles from the nearest release site! Although this is exciting and leads us to believe that a population is establishing, we will once again go to Idaho this season to collect more moths for release in Box Elder County.

We were finally able to identify a site in 2023, previously infested by rush skeletonweed, that would benefit from revegetation efforts. This site had been treated for rush skeletonweed, had low amounts of desirable vegetation remaining, and was very steep and inaccessible with ground rigs. Pairing these facts with the ability of rush skeletonweed to spread through root fragments, we aurally broadcasted the seed as a fall dormant seeding in 2024. By doing this, our objective was to create a site with an acceptable level of desirable vegetation that will have the ability to compete with rush skeletonweed. In 2024, yet another area was identified a candidate for seeding. Our hope is to once again broadcast this seed from the air as a dormant seeding in the fall months of 2025.

We have had great success in garnering landowner participation by utilizing our Landowner Outreach Program. This program incentivizes landowners affected by rush skeletonweed to come in and allow us to educate them, and in return we provide them with small amounts of herbicide to work on treatment. All herbicide provided is recorded so that we can track how many acres are being treated by the recipients, which is then input into our total acreage treated. At the BECO Fair we assist our weed board in holding a booth to increase weed education to the general public.

Our county ArcGIS has re-vamped our Web Map, and this will allow us to better track our data for this project. Modifications have been made that will be an improvement over our last system. With this system we are able to collect who made the treatment, what equipment was used, what and how much herbicide was used, the location of the treatment, and the costs associated with it all. By pairing this system with our continual use of EddMaps Pro, we are able to form a more accurate record of rush skeletonweed in Box Elder County, which then helps us to formulate our future treatment methods. EddMaps also allows us to utilize photo point monitoring. These photo points are excellent at providing a visual representation of the projects success. We also are planning on implementing a couple transects throughout the project area so that we can obtain quantifiable data reflecting the success of this project.

We feel it is important to note that although some polygons within this projects area is in close proximity to some of our Knapweed EDRR project polygons, and the herbicides used for each grant are often similar or the same, these projects are kept completely separate. Projects areas should not overlap, and there is no funding being interchanged between projects. It is also important to note that if the total acreage of this project is much larger than the actual infested acres, it is due to the ability of rush skeletonweed to spread over vast distances through the wind. To be effective, large areas around infestations are monitored to be sure we have not missed any patches. A final note is that we continue to coordinate with Jace Farnsworth and his Medusahead Project to make sure there are no serious polygon overlaps. Both projects are targeting completely different weeds with completely different herbicides, and we will continue to coordinate any sprayings where our projects are close to each other.

Because this project is being executed on the landscape scale, this project will continue to be a year to year commitment. Each year our goals will be reevaluated as infested acreage changes, and new landowners start to participate. However, we hope that in addition to tracking the trend of total infested acres, our transects will be able to provide us with trends in specific areas. That data will allow us to better prioritize where we focus our mapping and treatments, and be able to tell us whether we are meeting our primary and secondary objectives of the project.

Our conclusion, based on in-the-field experience and past data, is that this multi-year project is producing a decrease in the size and density of the rush skeletonweed infestations within Box Elder County.

#### End Goal

Although lofty, our end goal is ultimately reduce the infestation of rush skeletonweed to a point where a request for funding is not needed anymore; the bulk infestations will be reduced to the point that landowners will be capable of accomplishing future treatments by themselves, successfully.

Our primary objective of this project is to continue to decrease the total number of acres infested by rush skeletonweed. Our secondary objective is to eliminate satellite populations so that the risk of invasion to surrounding counties is decreased as well.

#### Supporting Documents

**Project\_Description.docx**

Project Budget

**ISMBudgetTemplate-3.xlsx**

Budget Items Description	<p>-Labor: this line item pays for the employee wages to complete the project</p> <p>-Supplies Item #1: this line item reflects the cost of 100 acres of seed</p> <p>-Contracts Item #1: this line item reflects the cost to hire a helicopter to spray 500 acres at 15 dollars per acre. This is the price quoted to use by Hammond Helicopters</p> <p>-Chemicals Item #1: this line item reflects the total cost of the herbicide needed to complete the projects. This includes herbicide used by the ground crew, herbicide sprayed by the helicopter, and the herbicide utilized in the Landowner Outreach Program</p> <p>-Other Item #1: this line item will pay for 7 employees to drive up to Garden Valley and back to spend three days and two nights collecting root-feeding moths (hotel rooms, per diem, mileage reimbursement, etc.)</p> <p>-Administration: this cost reflects the amount of money needed to administer the grant</p>
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Amount Requested from UDAF	64000
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Budget Documents

**2025\_Biocontrol\_Rush\_Skeletonweed\_budget.docx**

Partnerships- In-Kind and Monetary	<p>Please select any partnerships that contribute efforts or supplies for an in-kind value and any partners that are providing monetary contributions. Please answer additional questions that will appear for each category of partnerships selected.</p>
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In-Kind Partnerships	<p>Private Sector</p> <p>State and Local Government</p> <p>Federal</p>
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Private Sector In-Kind Contributions	Please fill in the table below with details on private sector in-kind contributions.
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Private In-Kind Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

Private In-Kind Contributions Description	<p>The majority of the provided in-kind costs are the costs incurred by private landowners to using their personal time and equipment to apply the herbicide given to them through our Landowner Outreach Program. There are other private landowners that pay for commercial applicators to treat their rush skeletonweed infestations, and those costs have been included as in-kind as well. However, this list does not allow for the complete number of landowners who participate in this project and accrue similar in-kind costs. A more accurate private in-kind estimate would be closer to \$30,000.</p>
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Total Private In-Kind Contributions	30000
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State and Local Government In-Kind Contributions	Please fill in the table below with details on state and local government in-kind contributions.
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## State and Local In-Kind Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

State and Local In-Kind Contributions Description	Box Elder County offers the cost of using their equipment to complete the project as in-kind. Other state programs offer their assistance in administering this project as in-kind.
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Total State and Local Gov In-Kind Contributions 41000

Federal In-Kind Contributions	Please fill in the table below with details on federal government in-kind contributions.
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## Federal In-Kind Contributions Table

**lunchables\_submittables\_privatepartners\_template.xlsx**

Federal In-Kind Contributions Description	The Golden Spike National Monuments pays two full-time seasonal employees to spray noxious weeds throughout the park, most of which consist of rush skeletonweed. The also hire a crew from the Utah Conservation Corp to help them for one weed during the summer.
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Total Federal In-Kind Contributions 5000

Total In-Kind Contributions 76000

Monetary Partnerships	No Monetary Contributions
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Total Monetary Contributions	0
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Performance Plan	Please provide the details of the activities being implemented for this project.
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Treatments and Activities	Herbicide Treatments Biocontrol Treatments Restoration Activities Mapping Monitoring Education and Outreach
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Herbicide Treatments	Please fill out the table and description box below if any herbicide treatments are planned for this project.
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## Herbicide Treatments Table

**Treatment Questions.xlsx**

Total Herbicide Acres 1500

Herbicide Treatment - Description

Box Elder County's seasonal crew will treat rush skeletonweed throughout the growing season with a combination of UTV-mounted boom sprayers and backpack sprayers in order to achieve the safest and most efficient treatments possible. Private landowners and other partners will also complete their treatments of rush skeletonweed throughout the growing season with their preferred equipment (mostly UTV/ATV mounted sprayers, backpacks, and tractor mounted sprayers). Both of these groups of applicators will use 2,4-D+Dicamba tank-mixed with Milestone, NIS, and blue dye during the spring portion of the growing season (spring 2026). During the summer portion of the growing season, the Box Elder County crew will replace Milestone with Picloram, while our other partners will continue to use Milestone. Lastly, we will spray approximately 500 acres of rush skeletonweed in October of 2025 with LV6, Picloram, and MSO by the air, mostly with a helicopter (but possibly some with a drone); we like to do this treatment in October because a lot of the desirable species are starting to go dormant but the rush skeletonweed has both mature plants and rosettes formed at that time. We can protect desirable species while killing two generations of rush skeletonweed.

Biocontrol Treatments

Please fill out the table and description box below if any biocontrol treatments occur for this project.

Biocontrol Treatments Table- Required Information

**Biocontrol Submit.xlsx**

Biocontrol-Total Released Agents 600

Biocontrol Treatment - Description

We plan on going to Garden Valley, Idaho in early July of 2025 to collect root-feeding moths (*Bradyroa gilveolella*). Our objective is to attain at least two releases of 300 bugs each. These will be brought back and released into our two current insectary's: one in the Keller Cattle Corp Ranch insectary on Promontory and one in the Flying M Ranch insectary south of Hansel Valley. Any additional releases received will be put on to high density priority infestations.

Restoration Activities

Please fill in the below table, description box, and upload maps, polygons, and seed mixes if any restoration activities occur in this project.

Restoration Activities Table- Required Information

**Restoration Questions Submit.xlsx**

Total Restoration Acres 100

Restoration Activities - Description 100 acres have been identified on Keller cattle Corp Ranch to fit the requirements for revegetation efforts, we look for areas that were once dominated by rush skeletonweed, and so contain little desirable vegetation, but has been treated long enough that there is now little to no rush skeletonweed left. To avoid the spread of any remaining rush skeletonweed by the mechanical disturbance of a seed drill, and to access more inaccessible areas, we utilize a drone to spread the seed. We will be using a seed mix that fits the objectives on the landowner as well as our own: namely a seed that will establish well and satisfactorily prevent large amounts of rush skeletonweed from establishing in the future, as well as provide adequate forage to livestock and wildlife.

Please upload the polygon of your restoration activity area and any seed species list if reseeding.

**2025\_Keller\_Cattle\_Corp\_Aerial\_Seeding.kmz**

**Seed\_Receipt-Keller\_Cattle\_Corp\_Project.docx**

Total Treatment and Restoration Acres 1600

Mapping Activities Please fill in the below table and description box for any mapping activities that occur for this project.

Mapping Activities Table- Required Information

**Mapping Questions Submit.xlsx**

Total Acres Mapped 1500

Mapping Activities - Description Our 4-man rush skeletonweed crew spends at least an hour each day updating EddMaps points and inputting data into our County WebMap. This crew operates for a minimum of 4 months on a daily basis. After that, the BECO Weed Department's three full-time employees each spend at least 10 hours a week updating EddMaps points and inputting data within our County WebMap.

Monitoring Activities Please fill in the below table and description box for any monitoring activities that occur for this project.

Monitoring Activities Table- Required Information

**Monitoring Questions Submit.xlsx**

Total Number of Monitoring Activities 6

Monitoring Activities - Description We plan on installing three cover-class transects on various large rush skeletonweed infestations throughout the project area that we are planning on treating so that we may track the success of our current treatment methods. By spreading the transects through a larger area we hope that it will give us a better representation of the overall trend in rush skeletonweed populations.

We have one established photo point, so we will continue to update it, but then we hope to establish two more photo points in treated rush skeletonweed infestations throughout our project area. Photo points can be a good visual representation of a treatment's success, and so that will hopefully give us a visual snapshot to pair with our quantitative data.

Education and Outreach Activities Please fill in the following table and description box if education and outreach activities occur for this project.

Education and Outreach Activities Table- Required Information

**Education and Outreach Questions Submit.xlsx**

Total Number of People Impacted by Education and Outreach Activities

80

Education and Outreach Activities - Description

-Box Elder County Fair, Weed Department Booth. We will hold a booth at the Box Elder County Fair. The booth is manned by Weed Department Employees and Weed Board members. People who stop by the booth are educated on noxious weed identification, control methods, herbicide, etc. It depends on the year, but we usually talk to approximately 50 people over the course of 4 days.

-Landowner Outreach Program: this program consists of advertising to those that have rush skeletonweed that if they meet with us in-person and allow us to educate them on rush skeletonweed (and other secondary weeds), then we will provide them with small amounts of herbicide to aid them in their treatment efforts. This project has been largely successful, and many important relationships have been formed as a result. It varies year-to-year, but we reach a minimum of 30 people throughout the spray season.

## Internal Form

Score

Box Elder County Rush Skeletonweed Mitigation Fy 2026

Application Tables Merged

Category	Line Item Description	Enter Amount Budgeted
Personnel Item 1:	Labor (employee wages)	20000
Personnel Item 2:		
Personnel Item 3:		
x	<b>Personnel Total:</b>	20000
Supplies Item 1:	Seed	2500
Supplies Item 2:	Biocontrol	5000
Supplies Item 3:		
x	<b>Supplies Total:</b>	7500
Consultants / Contracts Item 1:	Aerial Spraying	7500
Consultants / Contracts Item 2:		
Consultants / Contracts Item 3:		
x	<b>Consultants / Contracts Total:</b>	7500
Chemicals Item 1:	Herbicide	24000
Chemicals Item 2:		
Chemicals Item 3:		
x	<b>Chemicals Item Total:</b>	24000
Other Item 1:		
Other Item 2:		
Other Item 3:		
x	<b>Other Total:</b>	0
x	x	x
x	<b>Total Project Budgeted:</b>	59000
x	<b>Maximum Allowed Administration:</b>	5900
x	<b>Total Project and Administration:</b>	64900
x	x	x
x	<b>Actual Requested Administration:</b>	5000
x	<b>Enter Grant Total Requested:</b>	64000



Information Needed	Treatment 1	Treatment 2	Treatment 3
Target species	Rush Skeletonweed		
Agent releasing	Bradyrroa gilveolella		
Number of agents released	600		
Location of release	Keller Cattle Corp Ranch (promontory) and Flying M Ranch (Hansel Valley)		
Date of release	Early July 2025		

Information Needed	Activity 1	Activity 2	Activity 3
Event	BECO Fair	Landowner Outreach Program	
Materials Used	Posters, pictures, signage, sprayers	Pamphlets, herbicide	
Number of Participants	50	30	
Date of Activity	8/20/2025 to 8/23/2025	7/1/2025 to 6/30/2025	
Location of Activity	BECO Fairgrounds	BECO Weed Dept. Facility	
Species	Rush Skeletonweed, Dyer's Woad, and Scotch Thistle	Rush Skeletonweed, Dyer's Woad, Scotch Thistle	

Private Sector Partners	In-Kind Contribution Value (\$)	Description
Fielding Utah Crops	2400	Cost of labor and equipment to apply herbicide
Burke Jensen	2400	Cost of labor and equipment to apply herbicide
Mike Schultz	6000	Cost of helicopter to treat 500 acres
Charlie Young	400	Cost of labor and equipment to apply herbicide
Cody Reese	1200	Cost of labor and equipment to apply herbicide
Bruce Morris	800	Cost of labor and equipment to apply herbicide
Mike Rudd	800	Cost of labor and equipment to apply herbicide
Jeff Madsen	1600	Cost of labor and equipment to apply herbicide
Arthur Douglas	1440	Cost of labor and equipment to apply herbicide
Bill Myers	1600	Cost of labor and equipment to apply herbicide

Jed Shannon	800	Cost of labor and equipment to apply herbicide
Randy Moulding	400	Cost of labor and equipment to apply herbicide
Burke Udy	800	Cost of labor and equipment to apply herbicide
Clint Hill	640	Cost of labor and equipment to apply herbicide

State and Local Partners	In-Kind Contribution Value (\$)	Description
Box Elder County	40000	Total in-kind cost by Box Elder County to use their equipment to complete their portion of the project
Grazing Improvement Program	500	Cost contributed by the local GIP employee to help answer questions regarding this project; he also collaborates with the spraying of rush skeletonweed on Fremont Island
Northern Utah Conservation District	500	Cost contributed by the local conservation district to help us administer the project.

Federal Partners	In-Kind Contribution Value (\$)	Description
Golden Spike National Monument	5000	In-kind cost of treatments

Information Needed	Mapping Activity 1
Species	Rush Skeletonweed
Date or Date Range of Activity	7/1/25 to 11/1/25
Acres Mapped	1500
How many people mapping?	6
How many hours per person mapping?	250

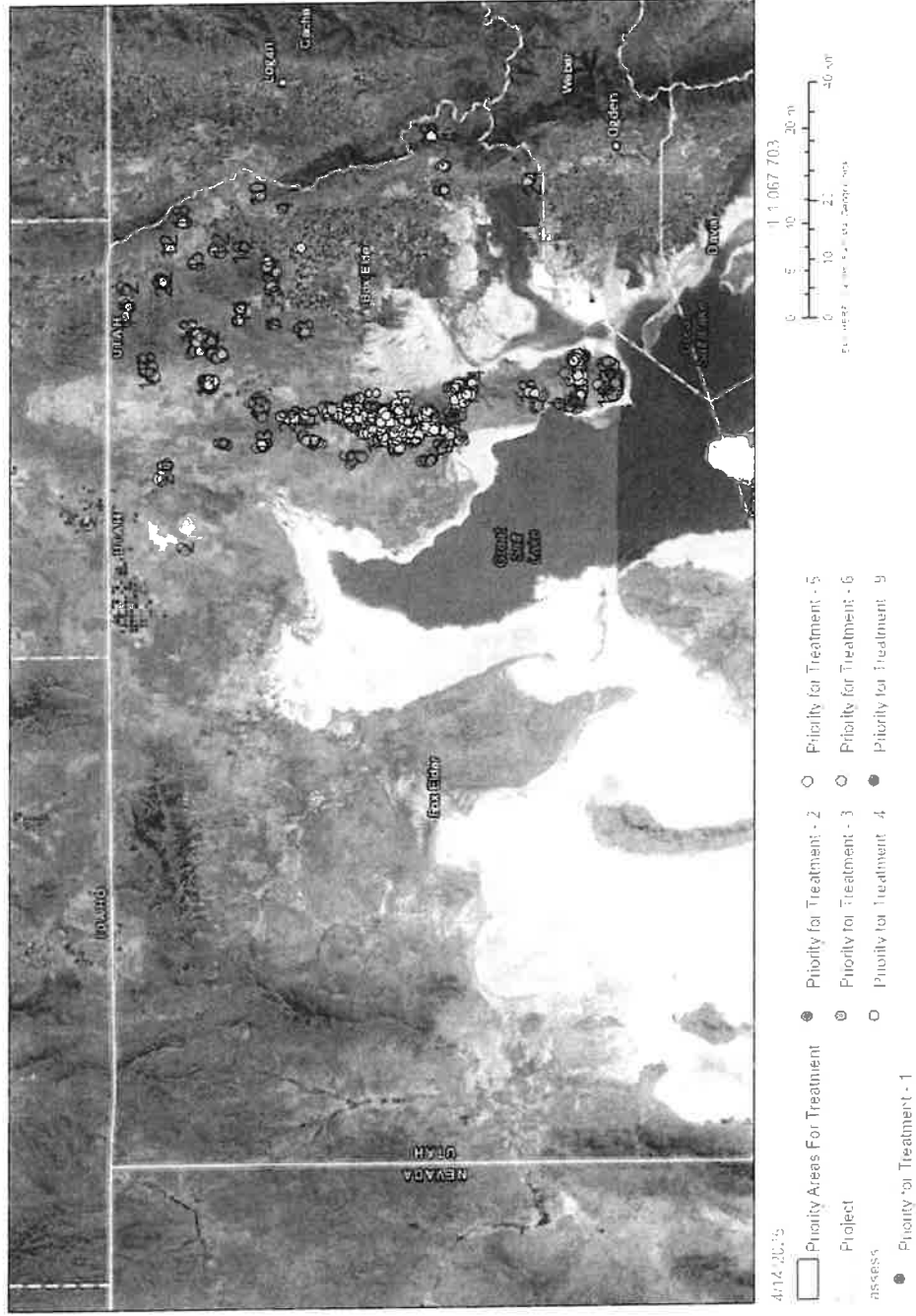
Information Needed	Activity 1	Activity 2
Method Used	Cover Class Transects	Photo Points
Number of Samples	3	3
Date of Monitoring	July 2025 to November 2025	July 2024 to November 2025
Species	Rush Skeletonweed	Rush Skeletonweed

Information Needed	Treatment 1	Treatment 2	Treatment 3
Method of restoration	Aerial Broadcasting		
Date or Date Range of Activity	October-December		
Acres Restored	100		

<b>Information Needed</b>	<b>Treatment 1</b>	<b>Treatment 2</b>	<b>Treatment 3</b>
Herbicide Applied (e.g. 2,4-D)	2,4-D+Dicamba & Picloram	2,4-D+Dicamba & Aminopyralid	2,4-D LV6 & Picloram
Adjuvants (e.g. surfactants, dye)	NIS, Blue Dye	NIS, Blue Dye	MSO
Application Rate (e.g. oz/acre)	32 oz/ac, 40 oz/ac, 16 oz/ac	32 oz/ac, 7 oz/ac, 16 oz/ac	32 oz/ac, 32 oz/ac, 1 % volume
Application Method (e.g. boom spray)	Boom and backpack	Boom and backpack	Aerial (helicopter)
Acres treated	300	700	500
Date or Date Range of Application	7/1/25 to 10/30/25	5/4/26 to 6/30/26	October 2025
Targeted Species (e.g. Vententata)	Rush Skeletonweed, Scotch Thistle	Rush Skeletonweed, Scotch Thistle	Rush Skeletonweed
Who will be applying the chemical?	Box Elder County Employees	Box Elder County Employees and Private landowners	Helicopter Pilot

# Box Elder County Rush Skeletonweed Mitigation FY2026

## SIIPA Report



# Acreage Report

GRANT ITEM	AMOUNT	PERCENT
TOTAL ACRES	29322	
FEDERAL	752	3
STATE	50	
PRIVATE	28523	97
TRIBAL		

Project

OBJECT ID	PERCENT STATE	PERCENT FEDERAL	PERCENT PRIVATE	STATE ACRES	FEDERAL ACRES	PRIVATE ACRES	TOTAL ACRES	CENTER Y	CENTER X
1			100			2976	2976	41.232	-112.447
2			100			1508	1508	41.2816	-112.4858
3			100			116	116	41.3093	-112.4952
4			100			40	40	41.3021	-112.4324
5			100			138	138	41.2775	-112.4046
6			100			223	223	41.2885	-112.3994
7			100			406	406	41.3479	-112.4755
8			100			72	72	41.3469	-112.4994
9	3		97	47		1791	1838	41.4566	-112.4638
10		5	95	3	750	14752	15504	41.4679	-112.5617
11			100			381	381	41.507	-112.6055
12			100			259	259	41.6283	-112.6031
13			100			357	357	41.6944	-112.5625
14			100			906	906	41.7148	-112.5156
15			100			243	243	41.7671	-112.5733
16			100			746	746	41.7704	-112.4939
17			100			104	104	41.7051	-112.3344
18			100			258	258	41.7573	-112.2066
19			100			7	7	41.3583	-112.0371
20		20	100		1	5	5	41.488	-112.0544
21		50	50		1	1	2	41.4869	-112.0058
22			100			6	6	41.5047	-111.9483
23			200			2	1	41.4816	-111.9426
24			100			5	5	41.7355	-112.0891
25			100			32	32	41.7692	-112.0635
26			100			18	18	41.8854	-112.114
27			100			8	8	41.9046	-112.1685
28			100			184	184	41.9177	-112.2367
29			100			528	528	41.8647	-112.3782
30			100			1052	1052	41.8584	-112.3509
31			100			162	162	41.9151	-112.627
32			100			408	408	41.9326	-112.411
33			100			24	24	41.9713	-112.3106
34			100			31	31	41.9687	-112.2865
35			100			28	28	41.9766	-112.2502
36			100			25	25	41.8014	-112.3178
37			100			58	58	41.799	-112.2919
38			100			46	46	41.7486	-112.3252
39			100			9	9	41.7499	-112.2473

40			100			3	3	41.6072	-112.2286
41			100			2	2	41.7097	-112.1694
42			100			243	243	41.8418	-112.4512
43			100			1	1	41.8824	-112.7854
44			100			38	38	41.8233	-112.5694
45			100			120	120	41.8363	-112.1745
46			100			159	159	41.8667	-112.1968
47			100			25	25	41.7941	-112.1696
48			100			17	17	41.6179	-112.4792

#### Prioritization

TYPE	CLASS	WEIGHT	DESCRIPTION
habitat	1		highest priority
habitat	2		second highest priority
habitat	3		medium priority
habitat	4		second lowest priority
habitat	5		lowest priority
control	1		hardest to control
control	2		medium to control
control	3		easier to control
control	4		easiest to control
impact	1		highest impact
impact	2		medium impact
impact	3		lower impact
impact	4		lowest impact
extent	1		highest priority
extent	2		medium priority
extent	3		lower priority
extent	4		lowest priority

#### Priority Species in Project Area

SUBJECT NUMBER	SUBJECT NAME	FREQUENCY	IMPACT CLASS	CONTROL CLASS	PRIVATE ACRES	FEDERAL ACRES	STATE ACRES	TOTAL ACRES	PERCENT PRIVATE	PERCENT FEDERAL	PERCENT STATE	QT	NUMBER (T)	WEED MODEL (Q)
4404	rush skeleton weed	2882	1	1	6297	307		6604	95	5		4843	167	29

Other Species

SUBJECT NUMBER	SUBJECT NAME	FREQUENCY	IMPACT CLASS	CONTROL CLASS	PRIVATE ACRES	FEDERAL ACRES	STATE ACRES	TOTAL ACRES	PERCENT PRIVATE	PERCENT FEDERAL	PERCENT STATE	QT	NUMBER (T)	WEED MODEL (Q)
4587	Dyer's woad	37	2	3	105	1		106	99	1		750	30	25
4432	Scotch thistle	22	2	2	54	2	1	57	95	4	2	360	18	20
6507	medusah ead	10	2	2	51			51	100			180	6	30
4388	Russian knapweed	2	1	1	2			2	100			144	6	24
2792	Canada thistle	2	2	3	2			2	100			100	5	20
4472	diffuse knapweed	1	2	2	1			1	100			66	3	22
5232	hoary cress	2	2	2	4			4	100			60	3	20
5632	myrtle spurge	1	3	2	1			1	100			44	2	22
4338	field bindweed	1	2	2		1		1		100		32	2	16
3022	Russian olive	1	2	2	1			1	100			25	1	25
5736	black henbane	1	3	2	1			1	100			25	1	25
5931	perennial pepperweed	3	3	3	6			6	100			23	1	23
3011	musk thistle, nodding thistle	1	3	3	1			1	100			22	1	22
3937	puncturevine	1	3	3	1			1	100			16	1	16

Habitat



DETAILED DESC	ECO LU	Class
Rocky Mountain Subalpine-High Montane Conifer Forest	Rocky Mountain Bigtooth Maple Ravine Woodland	2
Intermountain Singleleaf Pinyon - Utah Juniper - Western Juniper Woodland	Great Basin Pinyon-Juniper Woodland	3
Western North American Montane-Subalpine Marsh, Wet Meadow & Shrubland	Great Basin Foothill and Lower Montane Riparian Woodland and Shrubland	2
Arid West Interior Freshwater Marsh	North American Arid West Emergent Marsh	1
Warm & Cool Desert Alkali-Saline marsh, Playa & Shrubland	Inter-Mountain Basins Greasewood Flat	2
Great Basin Saltbush Scrub	Inter-Mountain Basins Mat Saltbush Shrubland	2
Great Basin Saltbush Scrub	Inter-Mountain Basins Mixed Salt Desert Scrub	3
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Great Basin Xeric Mixed Sagebrush Shrubland	1
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Inter-Mountain Basins Big Sagebrush Shrubland	1
Great Basin-Intermountain Tall Sagebrush Steppe & Shrubland	Inter-Mountain Basins Montane Sagebrush Steppe	1
Great Basin-Intermountain Dry Shrubland & Grassland	Inter-Mountain Basins Semi-Desert Grassland	1
Great Basin-Intermountain Dry Shrubland & Grassland	Inter-Mountain Basins Semi-Desert Shrub Steppe	1
Intermountain Basins Cliff, Scree & Badlands Sparse Vegetation	Inter-Mountain Basins Cliff and Canyon	2
Herbaceous Agricultural Vegetation	Cultivated Cropland	1
Pasture & Hay Field Crop	Pasture/Hay	1
Introduced & Semi Natural Vegetation	Introduced Upland Vegetation - Annual Grassland	1
Introduced & Semi Natural Vegetation	Introduced Upland Vegetation - Perennial Grassland and Forbland	1
Introduced & Semi Natural Vegetation	Introduced Upland Vegetation - Shrub	1
Recently Disturbed or Modified	Disturbed/Successional - Grass/Forb Regeneration	2
Recently Disturbed or Modified	Disturbed/Successional - Shrub Regeneration	2
Developed & Urban	Developed, Open Space	3
Developed & Urban	Developed, Low Intensity	3
Developed & Urban	Developed, Medium Intensity	3
Developed & Urban	Developed, High Intensity	3

Biocontrol

YEAR	AGENT	HOST COMMON	HOST GENUS	HOST SPECIES	REPORTER
2021	gilveolella	rush skeletonweed	Chondrilla	juncea	Wyatt Freeze
2023	chondrillae	rush skeletonweed	Chondrilla	juncea	Wyatt Freeze
2023	schmidt	rush skeletonweed	Chondrilla	juncea	Wyatt Freeze
2023	chondrillae	rush skeletonweed	Chondrilla	juncea	Wyatt Freeze
2023	chondrillae	rush skeletonweed	Chondrilla	juncea	Wyatt Freeze

## SIMP

YEAR	SITE	TARGET WEED	AGENT
2021	MUNNS	RUSH SKELETONWEED	
2022	MUNNS	RUSH SKELETONWEED	
2021	LARSON	RUSH SKELETONWEED	
2021	MUNNS	RUSH SKELETONWEED	
2022	LARSON	RUSH SKELETONWEED	

## Threatened and Endangered Species

Watch out for these threatened and endangered species which are known to be in your project area:

	FREQUENCY	EST_ID	SCOM NAME	SNAME	S_RANK
4	7635		Western Toad	Anaxyrus boreas	S3
11	7649		Northern Leopard Frog	Lithobates pipiens	S3
9	7662		American White Pelican	Pelecanus erythrorhynchos	S3B
29	7665		American Bittern	Botaurus lentiginosus	S3S4B,S3N
5	7675		White-faced Ibis	Plegadis chihui	S2S3B
10	7719		Bald Eagle	Haliaeetus leucocephalus	S2B,S4N
2	7730		Ferruginous Hawk	Buteo regalis	S3B
10	7732		Golden Eagle	Aquila chrysaetos	S4
12	7735		Peregrine Falcon	Falco peregrinus	S3B
8	7744		Greater Sage-grouse	Centrocercus urophasianus	S3
1	7757		Whooping Crane	Grus americana	SXM
3	7760		Snowy Plover	Charadrius nivosus	S3B
6	7812		Caspian Tern	Hydroprogne caspia	S3B
1	7832		Flammulated Owl	Psiloscops flammeolus	S3S4B
14	7838		Burrowing Owl	Athene cunicularia	S3B
4	7863		Lewis's Woodpecker	Melanerpes lewis	S3
2	7876		Olive-sided Flycatcher	Contopus cooperi	S3S4B
1	7909		Pinyon Jay	Gymnorhinus cyanocephalus	S3
5	8088		Bonneville Cutthroat Trout	Oncorhynchus clarkii utah	S4
3	8129		Bluehead Sucker	Catostomus discobolus	S3
4	8168		Little Brown Myotis	Myotis lucifugus	S3
1	8169		Yuma Myotis	Myotis yumanensis	S3
2	8171		Long-eared Myotis	Myotis evotis	S3
2	8173		Long-legged Myotis	Myotis volans	S3S4
8	8194		Pygmy Rabbit	Brachylagus idahoensis	S3
10	8269		Kit Fox	Vulpes macrotis	S3
1	8272		Brown (Grizzly) Bear	Ursus arctos	SX
3	8390		Pilose Crayfish	Pacifastacus gambelii	S2
2	9008		Winged Floater	Anodonta nuttalliana	S2S3
2	9011		Western Pearlshell	Margaritifera falcata	S1
2	9057		Sierra Ambersnail	Catinella stretchiana	SH
1	9082		Lyrate Mountainsnail	Oreohelix haydeni	S2
11	9085		Deseret Mountainsnail	Oreohelix peripherica	S2
6	9100		Green River Pebblesnail	Fluminicola coloradoensis	S3
11	9113		Bear Lake Springsnail	Pyrgulopsis pilsbryana	S2
2	9127		Fat-whorled Pondsnaill	Stagnicola bonnevillensis	S3
2	9130		Mountain Marshsnail	Stagnicola montanensis	SH
2	9143		Utah Physa	Physa gyrina utahensis	S1
1	9152		Coarse Rams-horn	Planorbella binneyi	SH
1	11275		Ute Ladies' Tresses	Spiranthes diluvialis	S2

1	12573	Western bumble bee	Bombus occidentalis	S1S2
5	464241	Western Yellow-billed Cuckoo	Coccyzus americanus occidentalis	S2B
16	464243	Columbian Sharp-tailed Grouse	Tympanuchus phasianellus columbianus	S2

## Project Soil Composition

Your Dominant Soil Type for your project is Group C

Understanding soil types is important for planning erosion control and water management strategies. The dominant hydrologic group in your project area influences how water moves through the soil and the potential for runoff. Here's what the classifications mean: Soil with slower infiltration rates due to a layer that impedes water movement, resulting in moderate to high runoff potential.

Group	Infiltration	Runoff	Description	Soil Type
A	High	Low	These soils drain water quickly, like sandy soils, and have the lowest chance of causing runoff.	More than 90% sand, less than 10% clay
B	Moderate	Moderately Low	These soils absorb water moderately well, with a mix of sand and clay. Runoff is generally low.	50–90% sand, 10–20% clay
C	Slow	Moderately High	These soils drain more slowly due to layers that block water movement.	Less than 50% sand, 20–40% clay
D	Lowest	Highest	These soils drain water poorly, like heavy clay, and have the highest runoff potential.	Less than 50% sand, more than 40% clay

Sometimes, soils have dual classifications like A/D, B/D, or C/D. These indicate that the soil behaves differently depending on how well it's drained:

- The **first letter** shows how the soil acts when properly drained (e.g., A = low runoff).
- The **second letter** shows how it acts when undrained (e.g., D = high runoff).

For example, A/D soils act like sandy soils (Group A) when drained but behave like heavy clay soils (Group D) if undrained.

If the hydrologic group value is missing in your report, it means that no data is available for that specific area. While this may not impact your overall project assessment, it's something to note and possibly address during project planning.