



AGENDA
HERITAGE AND LANDMARK COMMISSION
Thursday, July 17, 2025

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, July 17, 2025 at the anchor location of the Courthouse in Conference Room 1, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m.

To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar:

<https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYIE4M1VSdz09>

To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313
Passcode: 192955

1. Call to Order
Chair Jocelyn Scudder
2. Possible Approval of Minutes
 1. Draft Minutes of January 16, 2025
[January 16, 2025 Minutes draft.pdf](#)
 2. Draft Minutes from February 6, 2025
[February 6 Minutes - draft.pdf](#)
3. Discussion and Consideration of Approval
 1. Election of Chair and Vice-Chair
 2. CLG Grant Update and 2025 Budget Appropriation
[Historic Preservation Pricing and Budget.pdf](#)
[CLG Grant Update.pdf](#)

Discussion of current status of the CLG Grant Funding and decision on spending 2025 Budgeted funds.

3. Discussion of 2026 Budget Considerations
4. Public Comment regarding items not on the agenda
Limit comments to 3 minutes. Please provide name.
5. Adjourn

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Joe Frazier at (435) 336-3015.

Heritage and Landmark Commission

January 16, 2025 Minutes

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, January 16, 2024 at the anchor location of the Courthouse in Conference Room 1, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m. To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar:

<https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYIE4M1VSdz09> To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313 Passcode: 192955

1) Call to Order - Meeting was called to order at 4:01 pm by Chair Jocelyn Scudder.

Roll Call: 6 members present, 2 members absent, 0 members excused.

2) Consideration of Approval

2.1) Possible Approval of Minutes: July 18, 2024 and July 25, 2024

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Draft Minutes - July 25, 2024.pdf

Draft Minutes - July 18, 2024.pdf

Motion to Approve 2.1) Possible Approval of Minutes: July 18, 2024 and July 25, 2024 Moved by Dalton Gackle, seconded by Derek Siddoway.

2.2) Approval of 2025 Meeting Schedule

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2025 Meeting Schedule.pdf

Motion to Approve 2.2) Approval of 2025 Meeting Schedule Moved by Derek Siddoway, seconded by Dalton Gackle.

2.3) Summit County Lands and Natural Resources Grant Proposal and Possible Approval - Rachel Brard

Cover Page

Heritage Committee - RAP Cultural Presentation.pdf

Summit County Public Lands Manager Jessica Kirby and Land and Natural Resources Program/Project Administrator Rachel Brard joined the meeting at 4:08. A presentation was given on a possible joint grant application for a RAP Cultural grant to help preserve the Jeremy Cabin on the 910 Ranch. After the presentation and discussion, it was decided that this project would not qualify for a RAP Cultural Grant.

3) Discussion

3.1) Discussion of 2025 Approved Budget and Certified Local Government Grant. Commission to provide guidance on the focus for the expenditure of budget and possible grant funds.

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2025 Budget.png

2025 CLG Grant Application Instructions.pdf

The commission directed that the allotted budget and the CLG Grant Application should be divided between continuing Reconnaissance Level Surveys in Coalville and Wanship and Intensive Level Surveys on some of the 16 identified properties from the 2023 RLS.

3.2) Discussion of Commission Terms

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Member Terms.docx

It was decided that the commission should seek to expand membership to 7 members. Joe Frazier was asked to coordinate with Amy Jones in order to advertise for volunteers. All three commissioners present expressed willingness to serve an additional term.

4) Public Comment regarding items not on the agenda
No public comment was received.

5) Adjourn

Motion to Adjourn 5) Adjourn Moved by Dalton Gackle, seconded by Derek Siddoway.

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Joe Frazier at (435) 336-3015.

Heritage and Landmark Commission

February 6, 2025 Special Meeting Minutes

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, February 6, 2025 at the anchor location of the Courthouse in Conference Room 1B, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m. To participate in the meeting, you may attend at the anchor location noted above or join the

Zoom webinar: <https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYlE4M1VSdz09> To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313 Passcode: 192955

1) Call to Order

Roll Call: 6 members present, 2 members absent, 0 members excused.

Meeting called to order at 4:03 pm.

2) Presentation and Discussion

2.1) Discussion and Possible Action regarding CLG Grant Application

Historic Preservation Pricing.docx

The commission agreed that the priority should be on completing as much of the Reconnaissance Level Surveying as possible. If the grant exists, that should be what the 2025 CLG Grant is used for.

Motion to Approve 2.1) Motion to apply for the CLG Grant to be used to complete a Reconnaissance Level Survey on Wanship, Coalville, Rockport, and possibly Peoa. Moved by Dalton Gackle, seconded by Derek Siddoway.

3) Adjourn

Motion to Adjourn 3) Motion to adjourn. Moved by Derek Siddoway, seconded by Dalton Gackle.

Historic Preservation Pricing (estimates only)

Reconnaissance Level Survey

about \$30 per structure

\$24.50 is rough price that Kirk Huffaker charged last time

Intensive Level Survey

about \$1,200 per property

(research on properties identified in RLS)

National Historic Register Nomination

\$10,000 - \$12,500, varies based on property

2025 Budget

CLG Grant

~~\$10,000 maximum, competitive, may get less or nothing~~

Summit County Budgeted Match

~~\$10,000~~

Additional Summit County Budget

\$15,000

Total Maximum

~~\$35,000~~**New Total**

\$15,000

Tuesday, July 8, 2025

CLGs,

We finally have some news to share about the federal funding for CLG Grants. As of right now, those federal funds have not been released; however the NPS has allowed us to apply for the federal funds. Admittedly this is very small progress but it has a forward momentum. The CLG Grant cycle is still paused until our office has access to these funds and I will keep you updated as we know more.

We appreciate your patience,

--

Alena Franco

CLG Coordinator

Utah State Historic Preservation Office

ushpo.utah.gov

