



## Planning and Development Services

2001 S. State Street N3-600 • Salt Lake City, UT 84190-4050

Phone: (385) 468-6700 • Fax: (385) 468-6674

### MEETING MINUTE SUMMARY MAGNA PLANNING COMMISSION MEETING

Thursday, May 8, 2025, 6:30 p.m.

**\*\*Meeting minutes approved on July 10, 2025\*\***

**Approximate meeting length:** 47 minutes

**Number of public in attendance:** 0

**Summary Prepared by:** Wendy Gurr

**Meeting Conducted by:** Commissioner Weight

**\*NOTE:** Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

## ATTENDANCE

### Commissioners and Staff:

Commissioners	Public Mtg	Business Mtg	Absent
Dan Cripps (Vice Chair)	x	x	
Ammon Lockwood (Alternate)			x
Aaron Weight (Chair)	x	x	
Todd Richards	x	x	
Jed Taylor	x	x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr	x	x
Justin Smith	x	x
Tamaran Woodland	x	x
Jay Springer	x	x

*Commissioner Weight read the Chairs Opening Statement.*

## BUSINESS MEETING

**Meeting began at – 6:31 p.m.**

- 1) Approval of the February 13, 2025, Planning Commission Meeting minutes.

**Motion:** To approve February 13, 2025, Planning Commission Meeting minutes.

**Motion by:** Commissioner Cripps

**2<sup>nd</sup> by:** Commissioner Richards

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

Approval of the March 20, 2025, Planning Commission Meeting minutes.

**Motion:** To approve March 20, 2025, Planning Commission Meeting minutes.

**Motion by:** Commissioner Cripps

**2<sup>nd</sup> by:** Commissioner Richards

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

- 2) Other Business Items (as needed)

*Commissioners and staff had a brief discussion regarding the Fall APA Conference at the Gateway in October. Confirmed the annual three-hour training May 28<sup>th</sup>.*

*Commissioner Richards motioned to open public hearings, Commissioner Cripps seconded the motion.*

### **PUBLIC HEARING(S)**

**Hearings began at – 6:38 p.m.**

**REZ2025-001360** - James Schouten requested a rezone from C-3 to C-1. **Acres:** 0.35. **Location:** 2734 South 8750 West. **Planner:** Justin Smith (Motion/Voting)

*The Greater Salt Lake Municipal Services District Planner Justin Smith provided an analysis of the Staff Report.*

*Commissioners and staff had a brief discussion regarding paving requirements, restricted locations, auto dismantling and major repairs, limiting auto sales and small dealerships.*

*Commissioner Richards motioned to open the public hearing, Commissioner Cripps seconded that motion.*

### **PUBLIC PORTION OF HEARING OPENED**

*No one from the public is present to speak.*

*Commissioner Richards motioned to close the public hearing, Commissioner Cripps seconded that motion.*

### **PUBLIC PORTION OF HEARING CLOSED**

**Motion:** To recommend application # REZ2025-001360 James Schouten requested a rezone from C-3 to C-1 to the Magna Council for approval with the condition prohibiting auto sales and small dealerships.

**Motion by:** Commissioner Cripps

**2<sup>nd</sup> by:** Commissioner Richards

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

**OAM2025-001372** – Consideration of an ordinance adopting Magna Engineering Standard Drawings and Specifications. The proposed ordinance includes the adoption by reference of the latest revision of AASHTO “A Policy on Geometric Design of Highways and Streets” (Green Book), the Utah Manual on Uniform Traffic Control Devices (MUTCD), and APWA Manual of Standard Plans and Manual of Standard Specifications, with some exceptions noted in the document. **Presenter:** MSD Engineering (Discussion/Recommendation)

*The Greater Salt Lake Municipal Services District Engineering Manager Tamaran Woodland provided an analysis of the Standard Drawings and Specifications.*

*Commissioners and staff had a brief discussion regarding mill and overlay, AASHTO requirements, and street lighting.*

*No one from the public is present to speak.*

**Motion:** To recommend file #OAM2025-001372 Consideration of an ordinance adopting Magna Engineering Standard Drawings and Specifications. The proposed ordinance includes the adoption by reference of the latest revision of AASHTO “A Policy on Geometric Design of Highways and Streets” (Green Book), the Utah Manual on Uniform Traffic Control Devices (MUTCD), and APWA Manual of Standard Plans and Manual of Standard Specifications, with some exceptions noted in the document to the Magna Council for approval with adequate enforcement and inspections included with staff recommendations.

**Motion by:** Commissioner Cripps

**2<sup>nd</sup> by:** Commissioner Richards

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

**OAM2025-001375** – Consideration of a resolution amending Magna’s land use fee schedule. **Presenter:** Brian Hartsell (Discussion/Recommendation)

*The Greater Salt Lake Municipal Services District Legal Counsel, Jay Springer provided an analysis of the Fee Schedule.*

*Commissioners and staff had a brief discussion regarding lot splitting.*

*No one from the public is present to speak.*

#### **PUBLIC PORTION OF HEARING CLOSED**

**Motion:** To recommend file #OAM2025-001375 Consideration of a resolution amending Magna’s land use fee schedule to the Magna Council for approval.

**Motion by:** Commissioner Richards

**2<sup>nd</sup> by:** Commissioner Cripps

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

*Commissioners Cripps motioned to adjourn, Commissioner Richards seconded the motion.*

#### **MEETING ADJOURNED**

**Time Adjourned – 7:18 p.m.**