



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

April 09, 2025

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Wini DeMann, Jessica Miller

Excused: Sage Fitch

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Emily Hathorn, Murray Library Staff

Chair Lewis called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Jessica Miller. This was seconded by Ali Lyddall and voting was unanimous in favor.

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Kim Fong

Agenda Attachments

- 1. [boardbudgetreportapr2025.pdf](#)

1) Financial Report: 75% of the year has lapsed. Director Fong stated that everything is looking good and there are no concerns with any of the budgets. A motion to receive and file the financial report was made by Kirsten Woodbury. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

2) Director's Report: Director Fong discussed how federal funding for libraries will affect the

Murray City Library. The Institute of Museum and Library Services or IMLS, the federal agency that oversees grant money for museums and libraries, has been shuttered and employees working in that agency have been put on administrative leave. Revenue for Murray Library comes from taxes from Murray citizens. The library also gets funding from the state. The library has received federal funding in the past. In 2014, the library received federal funding for the self-check kiosks and RFID tags to better secure the items. There has also been federal funding for Covid. However, that didn't come from IMLS. Director Fong said that the lack of federal funding won't have an effect on Murray Library.

OLD BUSINESS

NEW BUSINESS ITEM(S)

Action Item: Close Meeting to discuss character and competency

Action Item: Appoint new Library Director.

Discussion Item: Upcoming Library Board Vacancies

Action item: A motion to move into a closed session to discuss the character and competency of an individual was made by Ali Lyddall. This was seconded by Joelle Rasmussen and voting was unanimous in favor. The meeting closed at 5:43 pm.

A motion to come out of the closed session was made by Kirsten Woodbury. This was seconded by Jessica Miller and voting was unanimous in favor. The meeting was re-opened at 6:10 pm.

Action item: Chair Lewis announced the library board has appointed a new Library Director, Julia Pehrson, effective June 9, 2025. Director Fong will be retiring on June 15, 2025.

Discussion item: Director Fong stated that the library board has 3 vacancies to fill by July 2025. The new board members need to live in districts 2, 3, and 4. Interested persons will meet with Director Fong to talk about the board and what the responsibilities will be. They will then send Director Fong a resume which will be sent to the Mayor's office with a nomination form. The Mayor's office will get in touch with that person to have an interview with the Mayor. From there, it will go to City Council to approve.

ANNOUNCEMENTS AND QUESTIONS

None

ADJOURNMENT

A motion to adjourn was made by Ali Lyddall and seconded by Wini DeMann. Voting was unanimous in favor. The meeting was adjourned at 6:22 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, May 21, 2025, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

	A	B	C	D	E	F
1	75% of year lapsed					
2	FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISED_BUD	CY_REMAIN_BUD	CY_PCT_USED
3	23-0000-31110	Real Property Taxes	R	-2,576,960.00	-227,384.05	91.18
4	23-0000-31120	Personal Property Taxes	R	-100,000.00	-69,994.02	30.01
5	23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-52,727.10	57.82
6	23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	-24,739.68	29.32
7	23-0000-33200	State Grants	R	-15,500.00	-1,600.00	89.68
8	23-0000-34110	Copies and Printing Fees	R	-3,500.00	1,176.14	133.60
9	23-0000-35125	Library Fines	R	-15,000.00	-626.50	95.82
10	23-0000-36100	Interest Income	R	-265,000.00	-24,285.50	90.84
11	23-0000-36500	Miscellaneous	R	0.00	2,162.64	0.00
12	23-0000-39400	Use of Reserves	R	-98,296.00	-98,296.00	0.00
13	23-2301-41100	Regular Employees	E	959,194.00	316,493.87	67.00
14	23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	72,388.31	51.74
15	23-2301-41200	Social Security	E	85,054.00	31,374.10	63.11
16	23-2301-41300	Group Insurance	E	176,672.00	69,832.54	60.47
17	23-2301-41400	Retirement	E	193,286.00	63,858.99	66.96
18	23-2301-41500	Worker Comp	E	1,164.00	878.44	24.53
19	23-2301-42010	Unemployment	E	2,500.00	0.00	0.00
20	23-2301-42030	Tuition Reimbursement	E	500.00	2,500.00	0.00
21	23-2301-42040	Service Awards	E	12,000.00	400.00	20.00
22	23-2301-42125	Travel & Learning	E	15,000.00	5,510.29	54.08
23	23-2301-42140	Supplies	E	14,000.00	8,261.80	44.92
24	23-2301-42170	Small Equipment	E	29,000.00	-1,882.17	113.44
25	23-2301-42180	Miscellaneous	E	90,000.00	11,384.27	60.74
26	23-2301-42505	Building & Grounds Maintenance	E	83,000.00	28,440.58	68.40
27	23-2301-42510	Equipment Maintenance	E	2,000.00	50,859.78	38.72
28	23-2301-42730	Credit Card Fees	E	30,000.00	560.49	71.98
29	23-2301-43000	Professional Services	E	30,000.00	18,941.84	36.86
30	23-2301-44000	Utilities	E	4,000.00	9,983.49	66.72
31	23-2301-44010	Internet/Telephone	E	627,900.00	2,598.33	35.04
32	23-2301-45920	Reserve Buildup	E	59,800.00	627,900.00	0.00
33	23-2302-42110	Children's Books	E	7,060.00	28,879.92	51.71

	A	B	C	D	E	F
34	23-2302-42111	Children's Audio Visual	E	10,400.00	4,197.02	40.55
35	23-2302-42112	Children's Audio Books	E	16,200.00	7,573.05	27.18
36	23-2302-42113	Children's E-books	E	4,000.00	5,864.62	63.80
37	23-2302-42600	Children's Programs	E	14,040.00	1,410.17	64.75
38	23-2303-42110	Young Adult Books	E	7,500.00	7,975.17	43.20
39	23-2303-42112	Young Adult Audio Books	E	19,660.00	4,897.51	34.70
40	23-2303-42113	Young Adult E-books	E	2,000.00	7,622.08	61.23
41	23-2303-42600	Young Adult Programs	E	54,000.00	1,021.62	48.92
42	23-2304-42110	Adult Books	E	34,500.00	18,221.66	66.26
43	23-2304-42111	Adult Audio Visual	E	10,000.00	23,684.45	31.35
44	23-2304-42112	Adult Audio Books	E	113,260.00	5,323.04	46.77
45	23-2304-42113	Adult E-Books	E	3,300.00	36,146.56	68.09
46	23-2304-42114	Adult Periodicals	E	2,000.00	617.54	81.29
47	23-2304-42600	Adult Programs	E	2,000.00	837.60	58.12
48	23-2362-42140	Grant Supplies	E	5,000.00	0.00	0.00
49	23-2363-42170	Small Equipment	E	218,296.00	0.00	0.00
50	23-2370-47200	Buildings	E	0.00	218,130.00	0.08
51	23-2390-41500	Admin Cost Allocation	E	15,539.00	0.00	0.00
52	23-2390-49000	Risk Assessment	E	0.00	5,179.00	66.67
53	23-2390-49241	Capital Projects Transfer	E	99,323.00	0.00	0.00
54	23-2390-49310	Admin Cost Wages	E	33,108.00	42,507.00	57.20
55	23-2390-49311	Admin Cost O&M	E		7,396.00	77.66