

**MINUTES OF THE  
HEBER VALLEY SPECIAL SERVICE DISTRICT  
JUNE 12, 2025 – 4:00PM**

<b>PRESENT:</b>	Heidi Franco	Chair
	Celeste Johnson	Vice Chair
	Brenda Christensen	Board Member
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Mike Johnston	Board Member (arrived at 4:05 p.m.)
	Yvonne Barney	Board Member (arrived at 4:11 p.m.)
<b>ALSO PRESENT:</b>	James Goodley	General Manager
	Bryan Provost	HVSSD (electronic participation)
	Eliza McGaha	Secretary
	Martha Wingate	Legal Counsel (electronic participation)
	Rusty Harris	HVSSD
	Tina Rodriguez	Treasurer
	Trent Davis	HVSSD
	Wes Johnson	Midway City

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

**AGENDA ITEMS:**

1. Consent Agenda
  - a. Balance Sheet May 2025
  - b. Bank Reconciliation May 2025
  - c. P&L May 2025
  - d. PTIF General Fund May 2025
  - e. PTIF Impact Fee Fund May 2025
  - f. May 2025 Warrant list approval
  - g. May 2025 Board Meeting Minutes
  - h. May 2025 Public Hearing Minutes
2. Facility Flow Commitments Review (Jim Goodley-30 mins)
3. County Council Collaboration Discussion (Martha Wingate, 15 mins)
4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)
5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)
6. 2025 COLA Increases (Jim Goodley 10 mins)
7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)
8. Manager's Report (Jim Goodley- 30 mins)
9. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
10. Adjourn

Heidi Franco called the meeting to order at 4:02 p.m.

**PUBLIC COMMENT:**

There were no comments from the public.

**ENTITY UPDATES:**

Midway Mayor, Celeste Johnson, said the Midway City Council discussed requiring a will-serve letter from HVSSD for all permitted projects and suggested it might be a good thing for all the jurisdictions served by HVSSD to require. This topic will be placed on a future agenda for discussion and possible action. No updates from Charleston or Heber City.

Heidi Franco re-opened the public comment period as members of the public arrived after that portion of the agenda had passed.

**PUBLIC COMMENT:**

There were no comments from the public.

**COMMITTEE UPDATES:**

Brenda Christensen said the committee is moving right along with the personnel policy update and hope to have it ready by the end of August or September. James Goodley said when the review is finished it will be sent to the board for review and comment and after that it will be sent to legal counsel and possibly Dave Rowley, Wasatch County Personnel Manager, for review when done.

## **AGENDA ITEMS:**

### **1. Consent Agenda**

- a. Balance Sheet May/ 2025
- b. Bank Reconciliation May 2025
- c. P&L May 2025
- d. PTIF General Fund May 2025
- e. PTIF Impact Fee Fund May/ 2025
- f. Warrant list approval
- g. May 2025 Board Meeting Minutes

Heidi Franco said the public hearing minutes will also be included in the consent agenda.

**MOTION: A motion to approve the consent agenda as stated by Heidi Franco was made by Colleen Bonner, seconded by Brenda Christensen. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### **2. Facility Flow Commitments Review (Jim Goodley-30 mins)**

Mr. Goodley stated that this item is a follow-up from earlier discussions regarding commitments to flow contributors. Mr. Goodley reviewed this agenda item with charts and spreadsheet data.

### **3. County Council Collaboration Discussion (Martha Wingate, 15 mins)**

Martha Wingate, legal counsel, led the discussion on this agenda item. She said the current service agreements are outdated and she is getting them updated. The highly negotiated drafts include that these entities cannot bring in discharge from outside of our boundaries without first getting permission from HVSSD. She said she would also like to have ERUs included in the agreements. It would help each entity in planning to have a clear idea of what capacity we are committed to so they can do their planning around that capacity. Ms. Wingate also commented that state permitting issues will impact the type of services that we can do at this plant. She said we need leadership from the County Council by updating the service district boundaries and helping with the state permitting issues.

Mark Austin, a member of the public in attendance, commented on Mr. Goodley's flow commitment graph. He said he wasn't sure if he understood the conservative projections shown on the graph. In 10 years, where the red line is, it shows the district unable to service 50%, divided between Midway and Heber, today. He said it was beyond ERUs and is a bit like houses on fire. He asked how we can ratchet that down as none of us should be comfortable understanding that.

### **4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)**

Mr. Goodley explained that we are up for renewal with our insurance policy with Utah Local Governments Trust. The cost has gone up. Renewal is \$38,911.00. Mr. Goodley said he had planned to shop around but with the current situation he did not think it would be wise to switch carriers at this time.

**MOTION: A motion to renew our policy with the Utah Local Governments Trust for \$38,911.00 was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### **5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)**

Mr. Goodley explained that this pay request is for the vendor's bond costs. He said he discussed this with the engineers and there are no issues with approving this pay request and recommended it be approved in the amount of \$10,640.00.

**MOTION: A motion to approve the pay request as recommended was made by Celeste Johnson, seconded by Don Huggard. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### **6. 2025 COLA Increases (Jim Goodley 10 mins)**

Mr. Goodley explained that he planned to implement a 2.6% increase for each employee and their annual salary as a COLA bump to be implemented on July 1, 2025.

### **7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)**

Heidi Franco led the discussion on this agenda item. She said this discussion will not be decided tonight on the project risks and funding. The discussion with Susie Becker with Zions Bank was good but incomplete because we did not know what our

cash reserves were. We need to know what our cash reserves are and what the self-funding projects are and the risk level of each of those self-funded projects; risk level as determined by the state permitting process.

There are also the CIB bond and Zions Bond projects. Jim has done the risk assessment on those. This information is important so the board can decide how much to raise rates to pay for what has been decided upon in the self-funding and bonding projects. Self-funding refers to the cash reserves we already have or the depreciation funds we have set aside.

Mr. Goodley explained that we have already paid off much of this year's capital projects. He and the operations crew are working on an asset management plan. The first step was identifying all the assets and their age. The majority of our assets are beyond their useful life and that is why we have so many capital projects. We have equipment that has exceeded its useful life by 10 years and must be replaced. A lot of the equipment has a service life of 30 to 40 years and everything from the original plant is 45 years old and if it hasn't been replaced already, it is overdue which is why we have a huge list of capital projects every year for the foreseeable future.

Colleen Bonner stepped out of the meeting at 5:41 p.m. and returned at 5:43 p.m.

Mr. Goodley said he didn't think the projects that were originally being considered were a wise investment at this point given the permit issue. When we receive our new permit, those projects may not be right or useable. Discussion continued to review several projects and what Mr. Goodley considered their risk level to be.

Colleen Bonner suggested crunching the numbers and taking out what we have already paid to see where we are and what our cash reserves look like. Put it in order of risk, lowest to highest risk, so we can see what the money looks like. At that point we can check with CIB to see if they will be willing to work with us once we nail this down in the next month or two. Then we will know the final figures to give to Susie Becker.

**8. Manager's Report (Jim Goodley- 30 mins)**

Mr. Goodley presented his manager's report.

**9. Closed Session (Optional)- a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205**

**MOTION: A motion to move into closed session was made by Celeste Johnson, seconded by Colleen Bonner. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The board moved into a closed session at 6:15 p.m.

**10. Adjourn**

**MOTION: A motion to adjourn was made by Colleen Bonner, seconded by Celeste Johnson. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The meeting was adjourned at 6:32 p.m.

**APPROVED** on this 10<sup>th</sup> day of July, 2025.

Heidi Franco

Heidi Franco, Chair

Eliza McGaha

Eliza McGaha, Secretary



# HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street  
Midway, UT 84049-0427  
Phone: (435) 654-2248

## BOARD MEETING

**4:00 PM**

**June 12, 2025**

## AGENDA ITEMS

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

### AGENDA ITEMS:

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**ELECTRONIC PARTICIPATION:** If you are interested in participating via electronic media, please go to our HVSSD website for the link at hvssd.org. Published on the State Public Notice Website, [www.hvssd.org](http://www.hvssd.org) and at the Heber Valley Special Service District Administration Building

8:43 PM

06/08/25

Accrual Basis

# Heber Valley Service District

## Balance Sheet

As of May 31, 2025

	<u>May 31, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1123000 CASHZIONS BANK	235,506.57
1125000 PTIFGENERAL ACCOUNT	3,196,577.11
1125010 PTIFIMPACT FEES	13,350,783.10
<b>Total Checking/Savings</b>	16,782,866.78
<b>Accounts Receivable</b>	
1303000 MIDWAY CONTRACT REC	1,031.43
<b>Total Accounts Receivable</b>	1,031.43
<b>Other Current Assets</b>	
1301000 HEBER CITY(1)	688,071.86
1302000 MIDWAY SAN DISTRICT(1)	142,256.91
1303100 HAY SALES RECEIVABLE	49,145.90
PREPAID INSURANCE	14,230.98
<b>Total Other Current Assets</b>	893,705.65
<b>Total Current Assets</b>	17,677,603.86
<b>Fixed Assets</b>	
1711910 PLANT/FARM EQUIPMENT	2,516,150.08
1720100 PLANT EXPANSION	12,503,362.20
CONSTRUCTION IN PROGRESS	434,255.69
FENCESMIDWAY LIFT STATION	3,877.74
GROUND WATER DRAINS	38,686.27
LAND	6,433,258.10
LANDDISPOSAL SITE	1,761,158.31
LANDMIDWAY LIFT STATION	1,038.88
LESS ACCUM DEPRECIATION	-18,650,898.49
SEWAGE TREATMENT PLANT	12,298,028.82
TREATMENT PLANT EQUIPMENT	611,996.79
<b>Total Fixed Assets</b>	17,950,914.39
<b>TOTAL ASSETS</b>	<b><u>35,628,518.25</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
ACCOUNTS PAYABLE	187,696.34
<b>Total Accounts Payable</b>	187,696.34

8:43 PM

06/08/25

Accrual Basis

**Heber Valley Service District**  
**Balance Sheet**  
**As of May 31, 2025**

	<u>May 31, 25</u>
Other Current Liabilities	
2221000 FICA W/H PAYABLE	-29,735.76
2222000 FEDERAL TAX W/H	-23,404.00
2223000 STATE TAX WITHHELD	-9,558.00
2233000 HEALTH INSUR PAYABLE	150.00
ACCRUED VAC/SICK LEAVE PAYABLE	52,180.04
Other Current Liability	2,362.64
Payroll Liabilities	65,483.28
RETIREMENT PAYABLE	6,378.13
	<hr/>
Total Other Current Liabilities	63,856.33
	<hr/>
Total Current Liabilities	251,552.67
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Long Term Liabilities	
DEF INFLOW RESOURCEPENSIONS	486.00
DEF OUTFLOW RESOURCEPENSIONS	-127,901.00
NET PENSION LIABILITY	52,746.00
	<hr/>
Total Long Term Liabilities	-74,669.00
	<hr/>
Total Liabilities	176,883.67
	<hr/>
Equity	
CONTR. IMPACT PLANT ADDS	10,279,787.72
CONTRIBUTION FROM EPA	5,480,451.50
HEBER CITY	147,248.50
IMPACT FEES	11,127,749.93
MIDWAY SANITATION DISTRICT	60,134.36
Retained Earnings	7,115,318.22
RETAINED EARNINGS(2)	-1,000.00
WASATCH COUNTY	14,894.00
Net Income	1,227,050.35
	<hr/>
Total Equity	35,451,634.58
	<hr/>
TOTAL LIABILITIES & EQUITY	<u><u>35,628,518.25</u></u>

8:41 PM

06/08/25

**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 05/31/2025**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						651,914.45
<b>Cleared Transactions</b>						
<b>Checks and Payments - 118 items</b>						
Bill Pmt -Check	08/01/2019	16821	SEVIER VALLEY OI...	X	-1,638.12	-1,638.12
Bill Pmt -Check	08/01/2019	16867	MABEY, WRIGHT & ...	X	-497.50	-2,135.62
Bill Pmt -Check	08/01/2019	16867	MABEY, WRIGHT & ...	X	-497.50	-2,633.12
Bill Pmt -Check	10/31/2019	16879	Van Wagoner Meats	X	-62.00	-2,695.12
Bill Pmt -Check	12/02/2019	16945	HEBER CITY - STIP...	X	-1,075.00	-3,770.12
Bill Pmt -Check	03/11/2020	17080	DENNIS GUNN	X	-171.00	-3,941.12
General Journal	07/31/2020	Fiscal ...		X	-3,250.00	-7,191.12
Check	09/25/2020	152	SEVIER VALLEY OI...	X	-240.17	-7,431.29
Check	12/18/2020	296	LEE'S MARKETPLA...	X	-190.21	-7,621.50
Check	02/26/2021	369	WASATCH COUNTY...	X	-7.00	-7,628.50
Check	03/26/2021	386	CHRISTENSEN OIL ...	X	-111.45	-7,739.95
Check	04/22/2021	411	WASATCH COUNTY	X	-5,373.65	-13,113.60
Check	04/22/2021	426	Executech	X	-1,232.50	-14,346.10
Check	04/26/2021	436	AQUA ENGINEERING	X	-3,723.75	-18,069.85
Check	06/24/2021	496	LABRUM FORD	X	-2,092.03	-20,161.88
Check	06/24/2021	498	POINT S HEBER CITY	X	-683.99	-20,845.87
Check	06/24/2021	494	Total Power & Controls	X	-298.30	-21,144.17
Check	07/28/2021	534	WASATCH EAGLE S...	X	-53.46	-21,197.63
Check	09/23/2021	588	STATEPOINT ENGI...	X	-3,160.00	-24,357.63
Check	09/23/2021	605	STATEPOINT ENGI...	X	-1,280.00	-25,637.63
Check	10/31/2021	642	WASATCH EAGLE S...	X	-79.18	-25,716.81
Check	11/29/2021	670	Parkland USA Corpor...	X	-2,349.09	-28,065.90
Check	11/30/2021	687	Parkland USA Corpor...	X	-4,877.98	-32,943.88
Check	12/28/2021	721	CHEMTECH/FORD	X	-1,069.00	-34,012.88
Check	02/04/2022	776	AQUA ENGINEERING	X	-1,380.00	-35,392.88
Check	02/28/2022	799	AMERICAN EQUIPM...	X	-1,325.50	-36,718.38
Check	02/28/2022	789	RWAU	X	-450.00	-37,168.38
Check	02/28/2022	795	RWAU	X	-450.00	-37,618.38
Check	03/22/2022	829	WEAU	X	-515.00	-38,133.38
Check	04/27/2022	843	HEBER LIGHT & PO...	X	-15,515.89	-53,649.27
Check	04/27/2022	851	HEBER LIGHT & PO...	X	-13,445.19	-67,094.46
Check	05/24/2022	879	IXOM	X	-4,285.44	-71,379.90
Check	05/24/2022	881	Zions Bankcard	X	-1,231.13	-72,611.03
Check	05/27/2022	905	PUBLIC EMPLOYEE...	X	-93.56	-72,704.59
General Journal	06/14/2022			X	-16,680.00	-89,384.59
Check	06/23/2022	930	AQUA ENGINEERING	X	-1,700.00	-91,084.59
Check	06/23/2022	926	DAVID NUTTALL	X	-478.25	-91,562.84
Check	07/18/2022	984	Parkland USA Corpor...	X	-3,500.91	-95,063.75
General Journal	08/19/2022			X	-2,991.32	-98,055.07
General Journal	08/20/2022			X	-3,608.92	-101,663.99
Check	08/23/2022	996	INDUCTIVE AUTOM...	X	-3,392.00	-105,055.99
Check	08/23/2022	1010	WATER ENVIRONM...	X	-85.00	-105,140.99
Check	10/12/2022	1080	Van Wagoner Meats	X	-90.10	-105,231.09
Check	12/20/2022	1164	HEBER RANCH AN...	X	-4,135.00	-109,366.09
Check	01/08/2023	1179	ACE TIMBERLINE	X	-48.78	-109,414.87
Check	01/19/2023	1196	AQUA ENVIRONME...	X	-800.00	-110,214.87

8:41 PM

06/08/25

**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 05/31/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Check	03/11/2023	1247	LABRUM FORD	X	-2,419.49	-112,634.36
Check	03/11/2023	1253	UTAH LOCAL GOVE...	X	-281.86	-112,916.22
Check	03/11/2023	1230	WATER LAW & POL...	X	-230.00	-113,146.22
General Journal	03/22/2023			X	-2,751.30	-115,897.52
Check	04/08/2023	1274	Total Power & Controls	X	-6,209.61	-122,107.13
General Journal	04/08/2023		RURAL WATER ASS...	X	-350.00	-122,457.13
Check	04/08/2023	1297	UTAH LOCAL GOVE...	X	-228.02	-122,685.15
General Journal	04/30/2023			X	-436.00	-123,121.15
Check	05/08/2023	1327	SKM INC	X	-18,097.00	-141,218.15
General Journal	06/20/2023			X	-3,908.28	-145,126.43
General Journal	06/21/2023			X	-104.08	-145,230.51
Check	07/11/2023	1386	Total Power & Controls	X	-405.00	-145,635.51
Check	08/08/2023	1415	Landia	X	-44,600.00	-190,235.51
Check	09/10/2023	1482	HEBER LIGHT & PO...	X	-22,176.30	-212,411.81
General Journal	11/23/2023			X	-4,142.45	-216,554.26
General Journal	12/31/2023	23.9		X	-8,281.14	-224,835.40
Bill Pmt -Check	10/10/2024	1913	AQUA ENGINEERING	X	-27,795.80	-252,631.20
General Journal	10/16/2024			X	-5,298.64	-257,929.84
Bill Pmt -Check	11/29/2024	1963	MABEY, WRIGHT & ...	X	-1,345.00	-259,274.84
General Journal	12/31/2024	24.7		X	-54,822.72	-314,097.56
General Journal	12/31/2024	24.7		X	-54,231.87	-368,329.43
General Journal	12/31/2024	24.7		X	-29,190.00	-397,519.43
General Journal	12/31/2024	24.7		X	-7,901.31	-405,420.74
General Journal	12/31/2024	24.7		X	-7,217.86	-412,638.60
Bill Pmt -Check	04/10/2025	2134	James Goodley	X	-194.00	-412,832.60
Liability Check	05/01/2025		QuickBooks Payroll ...	X	-14,273.16	-427,105.76
Liability Check	05/01/2025		QuickBooks Payroll ...	X	-277.05	-427,382.81
Bill Pmt -Check	05/02/2025	2183	MOUNTAINLAND S...	X	-173,895.92	-601,278.73
Bill Pmt -Check	05/02/2025	2175	HEBER LIGHT & PO...	X	-25,794.85	-627,073.58
Bill Pmt -Check	05/02/2025	2185	OVERHEAD DOOR ...	X	-17,997.50	-645,071.08
Bill Pmt -Check	05/02/2025	2193	W Cubed	X	-13,874.00	-658,945.08
Bill Pmt -Check	05/02/2025	2190	THATCHER COMPA...	X	-12,208.05	-671,153.13
Bill Pmt -Check	05/02/2025	2166	AMBIENTE H2O, INC.	X	-6,320.65	-677,473.78
Bill Pmt -Check	05/02/2025	2187	RAY QUINNEY & NE...	X	-5,247.00	-682,720.78
Bill Pmt -Check	05/02/2025	2192	VISENTIN TREE	X	-3,500.00	-686,220.78
Bill Pmt -Check	05/02/2025	2170	CHEMTECH/FORD	X	-2,431.00	-688,651.78
Bill Pmt -Check	05/02/2025	2164	ENBRIDGE GAS	X	-2,041.41	-690,693.19
Bill Pmt -Check	05/02/2025	2176	INTERMOUNTAIN F...	X	-1,481.69	-692,174.88
Bill Pmt -Check	05/02/2025	2167	AQUA ENGINEERING	X	-1,462.50	-693,637.38
Bill Pmt -Check	05/02/2025	2174	HEBER CITY - STIP...	X	-1,050.00	-694,687.38
Bill Pmt -Check	05/02/2025	2177	IVAN'S CRANE	X	-1,015.20	-695,702.58
Bill Pmt -Check	05/02/2025	2196	Zions Public Finance	X	-937.50	-696,640.08
Bill Pmt -Check	05/02/2025	2179	LABRUM FORD	X	-861.60	-697,501.68
Bill Pmt -Check	05/02/2025	2189	RHINO LININGS	X	-695.00	-698,196.68
Bill Pmt -Check	05/02/2025	2182	MIDWAY CITY COR...	X	-672.00	-698,868.68
Bill Pmt -Check	05/02/2025	2184	Old West Waste Solu...	X	-605.00	-699,473.68
Bill Pmt -Check	05/02/2025	2178	James Goodley	X	-424.20	-699,897.88
Bill Pmt -Check	05/02/2025	2172	DEPT OF GOVERN...	X	-392.94	-700,290.82
Bill Pmt -Check	05/02/2025	2168	CENTURYLINK	X	-362.05	-700,652.87

**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 05/31/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/02/2025	2194	WASATCH COUNTY...	X	-350.00	-701,002.87
Bill Pmt -Check	05/02/2025	2191	USA BLUEBOOK	X	-332.06	-701,334.93
Bill Pmt -Check	05/02/2025	2165	ACE TIMBERLINE	X	-302.01	-701,636.94
Bill Pmt -Check	05/02/2025	2186	PUBLIC EMPLOYEE...	X	-262.65	-701,899.59
Bill Pmt -Check	05/02/2025	2171	DAMESTIQUES CLE...	X	-240.00	-702,139.59
Bill Pmt -Check	05/02/2025	2173	ETS	X	-192.75	-702,332.34
Bill Pmt -Check	05/02/2025	2195	WASATCH COUNTY...	X	-108.50	-702,440.84
Bill Pmt -Check	05/02/2025	2169	CERTIFIED SHRED	X	-85.00	-702,525.84
Bill Pmt -Check	05/02/2025	2180	LEE'S MARKETPLA...	X	-81.94	-702,607.78
Bill Pmt -Check	05/02/2025	2181	Les Olson Co	X	-76.55	-702,684.33
Bill Pmt -Check	05/02/2025	2188	Revco Leasing	X	-58.61	-702,742.94
Bill Pmt -Check	05/03/2025	ACH	BANKCARD CENTER	X	-92.58	-702,835.52
General Journal	05/05/2025			X	-5,925.44	-708,760.96
General Journal	05/06/2025			X	-3,060.00	-711,820.96
General Journal	05/08/2025			X	-241.19	-712,062.15
General Journal	05/08/2025			X	-53.88	-712,116.03
General Journal	05/16/2025			X	-14,779.39	-726,895.42
General Journal	05/16/2025			X	-6,637.96	-733,533.38
General Journal	05/23/2025			X	-99.99	-733,633.37
General Journal	05/28/2025			X	-350,000.00	-1,083,633.37
General Journal	05/28/2025			X	-6,511.51	-1,090,144.88
General Journal	05/30/2025			X	-14,114.92	-1,104,259.80
General Journal	05/30/2025			X	-6,433.04	-1,110,692.84
Total Checks and Payments					-1,110,692.84	-1,110,692.84
<b>Deposits and Credits - 18 items</b>						
General Journal	08/31/2020	Fiscal ...		X	3,250.00	3,250.00
General Journal	04/06/2023			X	436.00	3,686.00
General Journal	04/15/2023	R	RURAL WATER ASS...	X	350.00	4,036.00
General Journal	07/25/2023			X	8,281.14	12,317.14
General Journal	01/03/2024			X	29,190.00	41,507.14
General Journal	01/31/2024			X	7,217.86	48,725.00
General Journal	01/31/2024			X	54,231.87	102,956.87
General Journal	03/31/2024			X	7,901.31	110,858.18
General Journal	03/31/2024			X	54,822.72	165,680.90
Bill Pmt -Check	11/29/2024	1950	BIG O TIRES 4264	X	0.00	165,680.90
General Journal	12/31/2024	24.15		X	1,345.00	167,025.90
General Journal	12/31/2024	24.12		X	5,298.64	172,324.54
General Journal	12/31/2024	24.15		X	27,795.80	200,120.34
General Journal	12/31/2024	24.15		X	44,600.00	244,720.34
General Journal	12/31/2024	24.16		X	167,918.26	412,638.60
Paycheck	05/02/2025	DD1704	Tina M Rodriguez	X	0.00	412,638.60

**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 05/31/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	05/20/2025			X	254,244.10	666,882.70
Deposit	05/29/2025			X	46,073.96	712,956.66
Total Deposits and Credits					712,956.66	712,956.66
Total Cleared Transactions					-397,736.18	-397,736.18
Cleared Balance					-397,736.18	254,178.27
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	01/06/2024	1623	Sanpitch		-890.50	-890.50
Bill Pmt -Check	02/03/2024	1633	AQUA ENVIRONME...		-1,754.18	-2,644.68
Bill Pmt -Check	03/10/2024	1693	RURAL WATER ASS...		-350.00	-2,994.68
Bill Pmt -Check	09/09/2024	1873	ACE TIMBERLINE		-137.64	-3,132.32
Bill Pmt -Check	10/10/2024	1929	MABEY, WRIGHT & ...		-8,450.00	-11,582.32
Bill Pmt -Check	10/10/2024	1935	Sunbelt Rentals		-3,188.98	-14,771.30
Bill Pmt -Check	02/10/2025	2074	RURAL WATER ASS...		-361.00	-15,132.30
Bill Pmt -Check	05/31/2025	ACH	BANKCARD CENTER		-4,339.40	-19,471.70
Total Checks and Payments					-19,471.70	-19,471.70
<b>Deposits and Credits - 1 item</b>						
General Journal	05/16/2023				800.00	800.00
Total Deposits and Credits					800.00	800.00
Total Uncleared Transactions					-18,671.70	-18,671.70
Register Balance as of 05/31/2025					-416,407.88	235,506.57
<b>New Transactions</b>						
<b>Checks and Payments - 32 items</b>						
Bill Pmt -Check	06/08/2025	2210	HEBER LIGHT & PO...		-32,132.57	-32,132.57
Bill Pmt -Check	06/08/2025	2199	AQUA ENGINEERING		-30,700.50	-62,833.07
Bill Pmt -Check	06/08/2025	2219	THATCHER COMPA...		-15,002.35	-77,835.42
Bill Pmt -Check	06/08/2025	2226	WASATCH COUNTY		-7,613.52	-85,448.94
Bill Pmt -Check	06/08/2025	2220	Total Power & Controls		-5,135.00	-90,583.94
Bill Pmt -Check	06/08/2025	2203	CHEMTECH/FORD		-5,049.00	-95,632.94
Bill Pmt -Check	06/08/2025	2217	RAY QUINNEY & NE...		-2,761.00	-98,393.94
Bill Pmt -Check	06/08/2025	2213	MABEY, WRIGHT & ...		-1,857.50	-100,251.44
Bill Pmt -Check	06/08/2025	2216	RAWLINGS LAWN &...		-1,575.00	-101,826.44
Bill Pmt -Check	06/08/2025	2207	ETS		-1,449.35	-103,275.79
Bill Pmt -Check	06/08/2025	2214	MOUNTAINLAND S...		-1,141.89	-104,417.68
Bill Pmt -Check	06/08/2025	2209	HEBER CITY - STIP...		-1,050.00	-105,467.68
Bill Pmt -Check	06/08/2025	2212	LOUGHLIN		-922.50	-106,390.18
Bill Pmt -Check	06/08/2025	2218	SKM INC		-727.50	-107,117.68
Bill Pmt -Check	06/08/2025	2202	CENTURYLINK		-723.47	-107,841.15
Bill Pmt -Check	06/08/2025	2205	DON HUGGARD - S...		-700.00	-108,541.15
Bill Pmt -Check	06/08/2025	2200	BRENDA CHRISTEN...		-700.00	-109,241.15
Bill Pmt -Check	06/08/2025	2201	CELESTE JOHNSO...		-700.00	-109,941.15

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**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 05/31/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	06/08/2025	2223	USU Analytical Labs		-585.00	-110,526.15
Bill Pmt -Check	06/08/2025	2198	ACE TIMBERLINE		-572.38	-111,098.53
Bill Pmt -Check	06/08/2025	2224	UTAH LOCAL GOVE...		-533.19	-111,631.72
Bill Pmt -Check	06/08/2025	2229	Zions Public Finance		-500.00	-112,131.72
Bill Pmt -Check	06/08/2025	2221	TRENT DAVIS		-443.14	-112,574.86
Bill Pmt -Check	06/08/2025	2206	ENBRIDGE GAS		-417.16	-112,992.02
Bill Pmt -Check	06/08/2025	2227	WASATCH COUNTY...		-350.00	-113,342.02
Bill Pmt -Check	06/08/2025	2208	GILES GOAT GRAZI...		-320.00	-113,662.02
Bill Pmt -Check	06/08/2025	2222	USA BLUEBOOK		-221.47	-113,883.49
Bill Pmt -Check	06/08/2025	2225	WASATCH AUTO P...		-217.09	-114,100.58
Bill Pmt -Check	06/08/2025	2204	DAMESTIQUES CLE...		-180.00	-114,280.58
Bill Pmt -Check	06/08/2025	2228	WASATCH COUNTY...		-174.00	-114,454.58
Bill Pmt -Check	06/08/2025	2215	Parkland USA Corpor...		-56.71	-114,511.29
Bill Pmt -Check	06/08/2025	2211	Les Olson Co		-56.53	-114,567.82
Total Checks and Payments					-114,567.82	-114,567.82
<b>Deposits and Credits - 1 item</b>						
Deposit	06/05/2025				46,410.00	46,410.00
Total Deposits and Credits					46,410.00	46,410.00
Total New Transactions					-68,157.82	-68,157.82
<b>Ending Balance</b>					<b>-484,565.70</b>	<b>167,348.75</b>

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
<b>Income</b>					
<b>3731000 SEWER CHARGES O&amp;M</b>					
Deposit	05/20/2025	HEBER CITY - STIP...		174,528.45	174,528.45
Deposit	05/20/2025	MIDWAY SANITATI...		70,688.90	245,217.35
Total 3731000 SEWER CHARGES O&M			0.00	245,217.35	245,217.35
<b>3731010 DUMP STATION INCOME</b>					
Deposit	05/20/2025	GO2 PUMPERS		952.50	952.50
Deposit	05/20/2025	PUMPER'S PLUS		618.75	1,571.25
Deposit	05/20/2025	A-1 Septic		217.50	1,788.75
Deposit	05/20/2025	PUMPER'S PLUS		1,142.50	2,931.25
Deposit	05/20/2025	GO2 PUMPERS		976.50	3,907.75
Total 3731010 DUMP STATION INCOME			0.00	3,907.75	3,907.75
<b>3740010 IMPACT FEE INCOME</b>					
Deposit	05/20/2025	BRANCA HOMES		4,170.00	4,170.00
Deposit	05/29/2025	WASATCH COUNTY		45,870.00	50,040.00
Total 3740010 IMPACT FEE INCOME			0.00	50,040.00	50,040.00
<b>3740015 IMPACT FEE INTEREST</b>					
General Journal	05/31/2025			51,539.39	51,539.39
Total 3740015 IMPACT FEE INTEREST			0.00	51,539.39	51,539.39
<b>3740020 RENTS</b>					
Paycheck	05/02/2025	BRYAN PROVOST (1)		550.00	550.00
Total 3740020 RENTS			0.00	550.00	550.00
<b>5741000 INTEREST INCOME</b>					
General Journal	05/31/2025			9,920.34	9,920.34
Total 5741000 INTEREST INCOME			0.00	9,920.34	9,920.34
<b>5741120 MISC INCOME</b>					
Deposit	05/20/2025	State of Utah		450.00	450.00
Total 5741120 MISC INCOME			0.00	450.00	450.00
Total Income			0.00	361,624.83	361,624.83
Gross Profit			0.00	361,624.83	361,624.83

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
<b>Expense</b>					
<b>5213000 PLANT EXPENSES</b>					
Bill	05/01/2025	James Goodley	14.00		14.00
Bill	05/28/2025	WASATCH COUNTY...	25.00		39.00
Bill	05/28/2025	RAWLINGS LAWN &...	1,575.00		1,614.00
Bill	05/29/2025	BANKCARD CENTER	90.42		1,704.42
Total 5213000 PLANT EXPENSES			1,704.42	0.00	1,704.42
<b>5213130 BENEFITS</b>					
Paycheck	05/02/2025	BRYAN PROVOST (1)		63.41	-63.41
Paycheck	05/02/2025	James J Goodley		3.60	-67.01
Paycheck	05/02/2025	Trenton D Davis		2.77	-69.78
General Journal	05/28/2025		1,352.85		1,283.07
General Journal	05/28/2025		100.00		1,383.07
General Journal	05/28/2025		2,090.38		3,473.45
General Journal	05/28/2025		96.33		3,569.78
General Journal	05/28/2025		1,121.63		4,691.41
General Journal	05/28/2025		51.69		4,743.10
General Journal	05/28/2025		425.04		5,168.14
Total 5213130 BENEFITS			5,237.92	69.78	5,168.14
<b>5213235 TRAINING, DUES, CONF</b>					
Bill	05/01/2025	James Goodley	410.20		410.20
Bill	05/29/2025	BANKCARD CENTER	502.08		912.28
Bill	05/29/2025	BANKCARD CENTER	502.08		1,414.36
Bill	05/29/2025	BANKCARD CENTER	502.08		1,916.44
Bill	05/29/2025	BANKCARD CENTER	106.00		2,022.44
Total 5213235 TRAINING, DUES, CONF			2,022.44	0.00	2,022.44
<b>5213240 OFFICE &amp; LAB SUPPLIES</b>					
Bill	05/28/2025	USA BLUEBOOK	82.68		82.68
Bill	05/28/2025	CHEMTECH/FORD	1,450.00		1,532.68
Bill	05/28/2025	CHEMTECH/FORD	997.00		2,529.68
Bill	05/28/2025	CHEMTECH/FORD	1,713.00		4,242.68
Bill	05/28/2025	CHEMTECH/FORD	889.00		5,131.68
Total 5213240 OFFICE & LAB SUPPLIES			5,131.68	0.00	5,131.68

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
<b>5213245 REPAIRS &amp; MAINT</b>					
Deposit	05/20/2025	METRO GROUP INC		400.00	-400.00
Bill	05/28/2025	Total Power & Controls	2,660.00		2,260.00
Bill	05/28/2025	USA BLUEBOOK	138.79		2,398.79
Bill	05/28/2025	SKM INC	727.50		3,126.29
Bill	05/28/2025	MOUNTAINLAND S...	968.03		4,094.32
Bill	05/28/2025	ACE TIMBERLINE	81.94		4,176.26
Bill	05/28/2025	ACE TIMBERLINE	13.54		4,189.80
Bill	05/28/2025	ACE TIMBERLINE	86.94		4,276.74
Bill	05/28/2025	ACE TIMBERLINE	173.85		4,450.59
Bill	05/28/2025	ACE TIMBERLINE	216.11		4,666.70
Bill	05/28/2025	TRENT DAVIS	210.40		4,877.10
Bill	05/28/2025	TRENT DAVIS	232.74		5,109.84
Bill	05/29/2025	GILES GOAT GRAZI...	320.00		5,429.84
Bill	05/29/2025	BANKCARD CENTER	400.00		5,829.84
Bill	05/29/2025	BANKCARD CENTER	226.85		6,056.69
Total 5213245 REPAIRS & MAINT			6,456.69	400.00	6,056.69
<b>5213271 OTHER UTILITIES</b>					
Bill	05/01/2025	HEBER LIGHT & PO...	17,661.81		17,661.81
Bill	05/01/2025	HEBER LIGHT & PO...	141.25		17,803.06
Bill	05/01/2025	HEBER LIGHT & PO...	6,296.27		24,099.33
Bill	05/01/2025	HEBER LIGHT & PO...	591.16		24,690.49
Paycheck	05/02/2025	BRYAN PROVOST (1)	30.00		24,720.49
Paycheck	05/02/2025	James J Goodley	30.00		24,750.49
Paycheck	05/02/2025	Rusty C Harris	30.00		24,780.49
Paycheck	05/02/2025	Trenton D Davis	30.00		24,810.49
Deposit	05/20/2025	UTAH BROADBAND		99.00	24,711.49
Bill	05/28/2025	CENTURYLINK	361.84		25,073.33
Bill	05/28/2025	CENTURYLINK	361.63		25,434.96
Bill	05/28/2025	ENBRIDGE GAS	45.04		25,480.00
Bill	05/28/2025	ENBRIDGE GAS	372.12		25,852.12
Bill	05/29/2025	BANKCARD CENTER	82.23		25,934.35
Total 5213271 OTHER UTILITIES			26,033.35	99.00	25,934.35
<b>5213272 SALT &amp; CHEMICALS</b>					
Bill	05/28/2025	THATCHER COMPA...	6,629.80		6,629.80
Bill	05/28/2025	THATCHER COMPA...	8,372.55		15,002.35
Total 5213272 SALT & CHEMICALS			15,002.35	0.00	15,002.35
<b>5213274 TRUCK EXPENSE</b>					
Bill	05/29/2025	BANKCARD CENTER	1,303.79		1,303.79
Total 5213274 TRUCK EXPENSE			1,303.79	0.00	1,303.79

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
<b>5213710 OFC SUPPLIES/EXPENSES</b>					
Bill	05/02/2025	DAMESTIQUES CLE...	240.00		240.00
Bill	05/28/2025	DAMESTIQUES CLE...	180.00		420.00
Bill	05/29/2025	BANKCARD CENTER	43.35		463.35
Bill	05/29/2025	BANKCARD CENTER	20.45		483.80
Bill	05/29/2025	BANKCARD CENTER	32.54		516.34
Bill	05/29/2025	BANKCARD CENTER	82.93		599.27
Bill	05/29/2025	BANKCARD CENTER	46.44		645.71
Bill	05/29/2025	BANKCARD CENTER	330.00		975.71
Bill	05/29/2025	BANKCARD CENTER	34.84		1,010.55
Bill	05/29/2025	BANKCARD CENTER	14.32		1,024.87
Bill	05/29/2025	BANKCARD CENTER	19.00		1,043.87
Total 5213710 OFC SUPPLIES/EXPENSES			1,043.87	0.00	1,043.87
<b>5214110 WAGESFARM</b>					
General Journal	05/16/2025		3,782.48		3,782.48
General Journal	05/30/2025		4,082.48		7,864.96
Total 5214110 WAGESFARM			7,864.96	0.00	7,864.96
<b>5214130 BENEFITS(1)</b>					
General Journal	05/28/2025		1,273.59		1,273.59
Total 5214130 BENEFITS(1)			1,273.59	0.00	1,273.59
<b>5214240 BLDG SUPPLIES &amp; MAINT</b>					
Bill	05/28/2025	WASATCH AUTO P...	7.98		7.98
Bill	05/28/2025	WASATCH AUTO P...	99.19		107.17
Bill	05/28/2025	WASATCH AUTO P...	39.99		147.16
Bill	05/28/2025	WASATCH AUTO P...		86.98	60.18
Bill	05/28/2025	WASATCH AUTO P...	39.98		100.16
Bill	05/28/2025	WASATCH AUTO P...	31.98		132.14
Bill	05/28/2025	WASATCH AUTO P...	84.95		217.09
Bill	05/28/2025	MOUNTAINLAND S...	38.86		255.95
Bill	05/28/2025	MOUNTAINLAND S...	135.00		390.95
Total 5214240 BLDG SUPPLIES & MAINT			477.93	86.98	390.95
<b>5214250 EQUIPMENT SUPPLIES</b>					
Deposit	05/29/2025	INTERMOUNTAIN F...		203.96	-203.96
Total 5214250 EQUIPMENT SUPPLIES			0.00	203.96	-203.96

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
<b>5214270 UTILITIES</b>					
Bill	05/01/2025	HEBER LIGHT & PO...	48.48		48.48
Bill	05/01/2025	HEBER LIGHT & PO...	925.20		973.68
Bill	05/01/2025	HEBER LIGHT & PO...	41.00		1,014.68
Bill	05/01/2025	HEBER LIGHT & PO...	41.00		1,055.68
Bill	05/01/2025	HEBER LIGHT & PO...	48.68		1,104.36
Total 5214270 UTILITIES			1,104.36	0.00	1,104.36
<b>5214310 PROFESSIONAL &amp; TECH</b>					
General Journal	05/23/2025		99.99		99.99
Bill	05/28/2025	USU Analytical Labs	585.00		684.99
Bill	05/28/2025	LOUGHLIN	922.50		1,607.49
Total 5214310 PROFESSIONAL & TECH			1,607.49	0.00	1,607.49
<b>5215310 PROFESSIONAL &amp; TECH(1)</b>					
General Journal	05/08/2025		241.19		241.19
General Journal	05/08/2025		53.88		295.07
Bill	05/28/2025	AQUA ENGINEERING	2,137.50		2,432.57
Bill	05/28/2025	Zions Public Finance	500.00		2,932.57
Bill	05/28/2025	MABEY, WRIGHT & ...	1,857.50		4,790.07
Bill	05/28/2025	ETS	1,449.35		6,239.42
Bill	05/29/2025	RAY QUINNEY & NE...	899.00		7,138.42
Total 5215310 PROFESSIONAL & TECH(1)			7,138.42	0.00	7,138.42
<b>5215311 PLANT UPDATE COSTS</b>					
Bill	05/28/2025	AQUA ENGINEERING	19,873.10		19,873.10
Bill	05/28/2025	AQUA ENGINEERING	8,094.90		27,968.00
Bill	05/28/2025	AQUA ENGINEERING	595.00		28,563.00
Bill	05/28/2025	Total Power & Controls	2,475.00		31,038.00
Total 5215311 PLANT UPDATE COSTS			31,038.00	0.00	31,038.00
<b>5741900 DEPRECIATION EXPENSE</b>					
General Journal	05/31/2025		72,966.00		72,966.00
Total 5741900 DEPRECIATION EXPENSE			72,966.00	0.00	72,966.00
<b>Payroll Expenses</b>					
Paycheck	05/02/2025	BRYAN PROVOST (1)	515.97		515.97
Paycheck	05/02/2025	BRYAN PROVOST (1)	187.62		703.59
Paycheck	05/02/2025	BRYAN PROVOST (1)	232.65		936.24
Paycheck	05/02/2025	BRYAN PROVOST (1)	54.41		990.65
Paycheck	05/02/2025	Eliza K McGaha	79.36		1,070.01
Paycheck	05/02/2025	Eliza K McGaha	18.56		1,088.57
Paycheck	05/02/2025	Eliza K McGaha	0.00		1,088.57
Paycheck	05/02/2025	James J Goodley	417.31		1,505.88
Paycheck	05/02/2025	James J Goodley	97.60		1,603.48
Paycheck	05/02/2025	Rusty C Harris	210.31		1,813.79

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06/08/25

Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### May 2025

Type	Date	Name	Debit	Credit	Balance
Paycheck	05/02/2025	Rusty C Harris	49.19		1,862.98
Paycheck	05/02/2025	Rusty C Harris	0.00		1,862.98
Paycheck	05/02/2025	Tina M Rodriguez	81.84		1,944.82
Paycheck	05/02/2025	Tina M Rodriguez	19.14		1,963.96
Paycheck	05/02/2025	Tina M Rodriguez	0.00		1,963.96
Paycheck	05/02/2025	Trenton D Davis	300.00		2,263.96
Paycheck	05/02/2025	Trenton D Davis	256.43		2,520.39
Paycheck	05/02/2025	Trenton D Davis	59.97		2,580.36
Paycheck	05/02/2025	Trenton D Davis	0.00		2,580.36
Paycheck	05/02/2025	BRYAN PROVOST (1)	300.00		2,880.36
Paycheck	05/02/2025	BRYAN PROVOST (1)	18.60		2,898.96
Paycheck	05/02/2025	BRYAN PROVOST (1)	4.35		2,903.31
Total Payroll Expenses			2,903.31	0.00	2,903.31
<b>WAGESPLANT</b>					
Paycheck	05/02/2025	BRYAN PROVOST (1)	3,048.89		3,048.89
Paycheck	05/02/2025	Eliza K McGaha	1,280.00		4,328.89
Paycheck	05/02/2025	James J Goodley	6,730.77		11,059.66
Paycheck	05/02/2025	Rusty C Harris	3,392.00		14,451.66
Paycheck	05/02/2025	Tina M Rodriguez	1,320.00		15,771.66
Paycheck	05/02/2025	Trenton D Davis	3,836.00		19,607.66
General Journal	05/16/2025		17,218.78		36,826.44
General Journal	05/30/2025		16,111.17		52,937.61
Total WAGESPLANT			52,937.61	0.00	52,937.61
Total Expense			243,248.18	859.72	242,388.46
<b>Net Income</b>			<b>243,248.18</b>	<b>362,484.55</b>	<b>119,236.37</b>

## STATEMENT OF ACCOUNT

## PTIF

## UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

[www.treasurer.utah.gov](http://www.treasurer.utah.gov)

HEBER VALLEY SP SERV DIST

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

**Account****Account Period****1014**

May 01, 2025 through May 31, 2025

**Summary**

Beginning Balance	\$ 2,566,656.77	Average Daily Balance	\$ 2,611,818.06
Deposits	\$ 359,920.34	Interest Earned	\$ 9,920.34
Withdrawals	\$ 0.00	360 Day Rate	4.4109
Ending Balance	\$ 2,926,577.11	365 Day Rate	4.4721

Date	Activity	Deposits	Withdrawals	Balance
05/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 2,566,656.77
05/28/2025	xfer PTI	\$ 350,000.00	\$ 0.00	\$ 2,916,656.77
05/31/2025	REINVESTMENT	\$ 9,920.34	\$ 0.00	\$ 2,926,577.11
05/31/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 2,926,577.11

## STATEMENT OF ACCOUNT

## PTIF

## UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

www.treasurer.utah.gov

HEBER VALLEY SP SERV-IMPACT

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

**Account****Account Period****1524**

May 01, 2025 through May 31, 2025

**Summary**

Beginning Balance	\$ 13,569,243.71	Average Daily Balance	\$ 13,569,243.71
Deposits	\$ 51,539.39	Interest Earned	\$ 51,539.39
Withdrawals	\$ 0.00	360 Day Rate	4.4109
Ending Balance	\$ 13,620,783.10	365 Day Rate	4.4721

<b>Date</b>	<b>Activity</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Balance</b>
05/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 13,569,243.71
05/31/2025	REINVESTMENT	\$ 51,539.39	\$ 0.00	\$ 13,620,783.10
05/31/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 13,620,783.10

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06/10/25

Accrual Basis

Heber Valley Service District  
Custom Transaction Detail Report  
May 3 through June 10, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
<b>ACE TIMBERLINE</b>											
Bill	05/28/2025	JUNE	ACE TIMBERLINE	ACCT: 6307 / CLOSING DATE: 4/30/2025	ACCOUNTS PAYABLE			-SPLIT-		572.38	-572.38
Bill Pmt -Check	06/08/2025	2198	ACE TIMBERLINE	ACCT: 6307 / CLOSING DATE: 4/30/2025	ACCOUNTS PAYABLE			1123000 CASH...	572.38		0.00
Total ACE TIMBERLINE									572.38	572.38	0.00
<b>AQUA ENGINEERING</b>											
Bill	05/28/2025	JUNE	AQUA ENGINEERING	INVOICES 29906, 30026, 30326, 30314	ACCOUNTS PAYABLE	PLANT		-SPLIT-		30,700.50	-30,700.50
Bill Pmt -Check	06/08/2025	2199	AQUA ENGINEERING	INVOICES 29906, 30026, 30326, 30314	ACCOUNTS PAYABLE			1123000 CASH...	30,700.50		0.00
Total AQUA ENGINEERING									30,700.50	30,700.50	0.00
<b>BANKCARD CENTER</b>											
Bill Pmt -Check	05/03/2025	ACH	BANKCARD CENTER	STATEMENT CLOSING DATE APRIL 08, 2025	ACCOUNTS PAYABLE			1123000 CASH...	92.58		92.58
Bill	05/29/2025	JUNE	BANKCARD CENTER	STATEMENT CLOSING DATE MAY 08, 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		4,339.40	-4,246.82
Bill Pmt -Check	05/31/2025	ACH	BANKCARD CENTER	STATEMENT CLOSING DATE MAY 08, 2025	ACCOUNTS PAYABLE			1123000 CASH...	4,339.40		92.58
Total BANKCARD CENTER									4,431.98	4,339.40	92.58
<b>BRENDA CHRISTENSEN - STIPEND</b>											
Bill	06/03/2025	JUNE	BRENDA CHRISTENSEN - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		700.00	-700.00
Bill Pmt -Check	06/08/2025	2200	BRENDA CHRISTENSEN - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE			1123000 CASH...	700.00		0.00
Total BRENDA CHRISTENSEN - STIPEND									700.00	700.00	0.00
<b>CELESTE JOHNSON - STIPEND</b>											
Bill	06/03/2025	JUNE	CELESTE JOHNSON - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		700.00	-700.00
Bill Pmt -Check	06/08/2025	2201	CELESTE JOHNSON - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE			1123000 CASH...	700.00		0.00
Total CELESTE JOHNSON - STIPEND									700.00	700.00	0.00
<b>CENTURYLINK</b>											
Bill	05/28/2025	JUNE	CENTURYLINK	ACCOUNT NUMBER: 334059231 - BILL DATE: MAY 07, 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		723.47	-723.47
Bill Pmt -Check	06/08/2025	2202	CENTURYLINK	435-654-2248-768B	ACCOUNTS PAYABLE			1123000 CASH...	723.47		0.00
Total CENTURYLINK									723.47	723.47	0.00
<b>CHEMTECH/FORD</b>											
Bill	05/28/2025	JUNE	CHEMTECH/FORD	INVOICES 25D1222, 25D2279, 25E0973, 25E0977	ACCOUNTS PAYABLE	PLANT		-SPLIT-		5,049.00	-5,049.00
Bill Pmt -Check	06/08/2025	2203	CHEMTECH/FORD	INVOICES 25D1222, 25D2279, 25E0973, 25E0977	ACCOUNTS PAYABLE			1123000 CASH...	5,049.00		0.00
Total CHEMTECH/FORD									5,049.00	5,049.00	0.00
<b>DAMESTIQUES CLEANING</b>											
Bill	05/28/2025	JUNE	DAMESTIQUES CLEANING	INVOICE 31641	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		180.00	-180.00
Bill Pmt -Check	06/08/2025	2204	DAMESTIQUES CLEANING	INVOICE 31641	ACCOUNTS PAYABLE			1123000 CASH...	180.00		0.00
Total DAMESTIQUES CLEANING									180.00	180.00	0.00
<b>DON HUGGARD - STIPEND</b>											
Bill	06/03/2025	JUNE	DON HUGGARD - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		700.00	-700.00
Bill Pmt -Check	06/08/2025	2205	DON HUGGARD - STIPEND	DIRECTOR'S STIPEND - MAY & JUNE 2025	ACCOUNTS PAYABLE			1123000 CASH...	700.00		0.00
Total DON HUGGARD - STIPEND									700.00	700.00	0.00
<b>ENBRIDGE GAS</b>											
Bill	05/28/2025	JUNE	ENBRIDGE GAS	ACCOUNT: 5465020000 / ACCOUNT SUMMARY AS OF 05/14/2025	ACCOUNTS PAYABLE			-SPLIT-		417.16	-417.16
Bill Pmt -Check	06/08/2025	2206	ENBRIDGE GAS	ACCOUNT: 5465020000 / ACCOUNT SUMMARY AS OF 05/14/2025	ACCOUNTS PAYABLE			1123000 CASH...	417.16		0.00
Total ENBRIDGE GAS									417.16	417.16	0.00
<b>ETS</b>											
Bill	05/28/2025	JUNE	ETS	INVOICE EM-72533	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,449.35	-1,449.35
Bill Pmt -Check	06/08/2025	2207	ETS	5215310	ACCOUNTS PAYABLE			1123000 CASH...	1,449.35		0.00
Total ETS									1,449.35	1,449.35	0.00
<b>GILES GOAT GRAZING</b>											
Bill	05/29/2025	JUNE	GILES GOAT GRAZING	GILES GOAT GRAZING 5/25/25	ACCOUNTS PAYABLE			5213245 REPAI...		320.00	-320.00
Bill Pmt -Check	06/08/2025	2208	GILES GOAT GRAZING	GILES GOAT GRAZING 5/25/25	ACCOUNTS PAYABLE			1123000 CASH...	320.00		0.00
Total GILES GOAT GRAZING									320.00	320.00	0.00
<b>HEBER CITY - STIPEND</b>											
Bill	06/03/2025	JUNE	HEBER CITY - STIPEND	DIRECTOR'S STIPEND - JUNE 2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		1,050.00	-1,050.00
Bill Pmt -Check	06/08/2025	2209	HEBER CITY - STIPEND	DIRECTOR'S STIPEND - JUNE 2025	ACCOUNTS PAYABLE			1123000 CASH...	1,050.00		0.00
Total HEBER CITY - STIPEND									1,050.00	1,050.00	0.00
<b>HEBER LIGHT &amp; POWER</b>											
Bill	06/03/2025	JUNE	HEBER LIGHT & POWER	ACCOUNTS 1511: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			-SPLIT-		32,132.57	-32,132.57
Bill Pmt -Check	06/08/2025	2210	HEBER LIGHT & POWER	ACCOUNTS 1511: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			1123000 CASH...	32,132.57		0.00
Total HEBER LIGHT & POWER									32,132.57	32,132.57	0.00

Heber Valley Service District  
Custom Transaction Detail Report  
May 3 through June 10, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
<b>LCL CUSTOM HAY LLC</b>											
Bill	06/10/2025	JUNE	LCL CUSTOM HAY LLC	INVOICE 050925-HVSSD	ACCOUNTS PAYABLE	FARM		5214240 BLDG ...		1,630.79	-1,630.79
Total LCL CUSTOM HAY LLC									0.00	1,630.79	-1,630.79
<b>Les Olson Co</b>											
Bill	06/03/2025	JUNE	Les Olson Co	INVOICE EA1554355	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		56.53	-56.53
Bill Pmt -Check	06/08/2025	2211	Les Olson Co	INVOICE EA1554355	ACCOUNTS PAYABLE			1123000 CASH...	56.53		0.00
Total Les Olson Co									56.53	56.53	0.00
<b>LOUGHLIN</b>											
Bill	05/28/2025	JUNE	LOUGHLIN	INVOICE 0276736	ACCOUNTS PAYABLE	FARM		5214310 PROF...		922.50	-922.50
Bill Pmt -Check	06/08/2025	2212	LOUGHLIN	INVOICE 0276736	ACCOUNTS PAYABLE			1123000 CASH...	922.50		0.00
Total LOUGHLIN									922.50	922.50	0.00
<b>MABEY, WRIGHT &amp; JAMES</b>											
Bill	05/28/2025	JUNE	MABEY, WRIGHT & JAMES	INVOICE 1308	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,857.50	-1,857.50
Bill Pmt -Check	06/08/2025	2213	MABEY, WRIGHT & JAMES	INVOICE 1308	ACCOUNTS PAYABLE			1123000 CASH...	1,857.50		0.00
Total MABEY, WRIGHT & JAMES									1,857.50	1,857.50	0.00
<b>MOUNTAINLAND SUPPLY CO</b>											
Bill	05/28/2025	JUNE	MOUNTAINLAND SUPPLY CO	INVOICES S106977330.001, S106988026.001, S107005052.001	ACCOUNTS PAYABLE			-SPLIT-		1,141.89	-1,141.89
Bill Pmt -Check	06/08/2025	2214	MOUNTAINLAND SUPPLY CO	INVOICES S106977330.001, S106988026.001, S107005052.001	ACCOUNTS PAYABLE			1123000 CASH...	1,141.89		0.00
Total MOUNTAINLAND SUPPLY CO									1,141.89	1,141.89	0.00
<b>Parkland USA Corporation (RHINEHART OIL)</b>											
Bill	06/04/2025	JUNE	Parkland USA Corporation (RHINEHART ...	INVOICE IN-715481-25	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		56.71	-56.71
Bill Pmt -Check	06/08/2025	2215	Parkland USA Corporation (RHINEHART ...	INVOICE IN-715481-25	ACCOUNTS PAYABLE			1123000 CASH...	56.71		0.00
Total Parkland USA Corporation (RHINEHART OIL)									56.71	56.71	0.00
<b>RAWLINGS LAWN &amp; PEST CONTROL</b>											
Bill	05/28/2025	JUNE	RAWLINGS LAWN & PEST CONTROL	INVOICE 329413	ACCOUNTS PAYABLE	PLANT		5213000 PLAN...		1,575.00	-1,575.00
Bill Pmt -Check	06/08/2025	2216	RAWLINGS LAWN & PEST CONTROL	INVOICE 329413	ACCOUNTS PAYABLE			1123000 CASH...	1,575.00		0.00
Total RAWLINGS LAWN & PEST CONTROL									1,575.00	1,575.00	0.00
<b>RAY QUINNEY &amp; NEBEKER P.C.</b>											
Bill	05/29/2025	JUNE	RAY QUINNEY & NEBEKER P.C.	INVOICE 807264	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		899.00	-899.00
Bill	06/05/2025	JUNE	RAY QUINNEY & NEBEKER P.C.	INVOICE 806151	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,862.00	-2,761.00
Bill Pmt -Check	06/08/2025	2217	RAY QUINNEY & NEBEKER P.C.		ACCOUNTS PAYABLE			1123000 CASH...	2,761.00		0.00
Total RAY QUINNEY & NEBEKER P.C.									2,761.00	2,761.00	0.00
<b>SKM INC</b>											
Bill	05/28/2025	JUNE	SKM INC	INVOICE 30214	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		727.50	-727.50
Bill Pmt -Check	06/08/2025	2218	SKM INC	INVOICE 30214	ACCOUNTS PAYABLE			1123000 CASH...	727.50		0.00
Total SKM INC									727.50	727.50	0.00
<b>THATCHER COMPANY, INC.</b>											
Bill	05/28/2025	JUNE	THATCHER COMPANY, INC.	INVOICES 2025100106330 & 2025100106936	ACCOUNTS PAYABLE	PLANT		-SPLIT-		15,002.35	-15,002.35
Bill Pmt -Check	06/08/2025	2219	THATCHER COMPANY, INC.	INVOICES 2025100106330 & 2025100106936	ACCOUNTS PAYABLE			1123000 CASH...	15,002.35		0.00
Total THATCHER COMPANY, INC.									15,002.35	15,002.35	0.00
<b>Total Power &amp; Controls</b>											
Bill	05/28/2025	JUNE	Total Power & Controls	INVOICES 3081, 3082	ACCOUNTS PAYABLE			-SPLIT-		5,135.00	-5,135.00
Bill Pmt -Check	06/08/2025	2220	Total Power & Controls	INVOICES 3081, 3082	ACCOUNTS PAYABLE			1123000 CASH...	5,135.00		0.00
Total Total Power & Controls									5,135.00	5,135.00	0.00
<b>TRENT DAVIS</b>											
Bill	05/28/2025	JUNE	TRENT DAVIS	REIMBURSEMENT	ACCOUNTS PAYABLE			-SPLIT-		443.14	-443.14
Bill Pmt -Check	06/08/2025	2221	TRENT DAVIS	REIMBURSEMENT	ACCOUNTS PAYABLE			1123000 CASH...	443.14		0.00
Total TRENT DAVIS									443.14	443.14	0.00
<b>USA BLUEBOOK</b>											
Bill	05/28/2025	JUNE	USA BLUEBOOK	INV00709254 & INV00711205	ACCOUNTS PAYABLE	PLANT		-SPLIT-		221.47	-221.47
Bill Pmt -Check	06/08/2025	2222	USA BLUEBOOK	INV00709254 & INV00711205	ACCOUNTS PAYABLE			1123000 CASH...	221.47		0.00
Total USA BLUEBOOK									221.47	221.47	0.00
<b>USU Analytical Labs</b>											
Bill	05/28/2025	JUNE	USU Analytical Labs	INVOICE NUMBER 2502-2594	ACCOUNTS PAYABLE	FARM		5214310 PROF...		585.00	-585.00
Bill Pmt -Check	06/08/2025	2223	USU Analytical Labs	INVOICE NUMBER 2502-2594	ACCOUNTS PAYABLE			1123000 CASH...	585.00		0.00
Total USU Analytical Labs									585.00	585.00	0.00

Heber Valley Service District  
Custom Transaction Detail Report  
May 3 through June 10, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
UTAH LOCAL GOVERNMENTS TRUST											
Bill	06/05/2025	JUNE	UTAH LOCAL GOVERNMENTS TRUST	SUMMARY STATEMENT 6/4/2025	ACCOUNTS PAYABLE			-SPLIT-		533.19	-533.19
Bill Pmt -Check	06/08/2025	2224	UTAH LOCAL GOVERNMENTS TRUST	1650.0	ACCOUNTS PAYABLE			1123000 CASH...	533.19		0.00
Total UTAH LOCAL GOVERNMENTS TRUST									533.19	533.19	0.00
WASATCH AUTO PARTS											
Bill	05/28/2025	JUNE	WASATCH AUTO PARTS	INVOICES: 318093, 318583, 318604, 318625, 318818, 318840, 318886	ACCOUNTS PAYABLE	FARM		-SPLIT-		217.09	-217.09
Bill Pmt -Check	06/08/2025	2225	WASATCH AUTO PARTS	INVOICES: 318093, 318583, 318604, 318625, 318818, 318840, 318886	ACCOUNTS PAYABLE			1123000 CASH...	217.09		0.00
Total WASATCH AUTO PARTS									217.09	217.09	0.00
WASATCH COUNTY											
Bill	06/03/2025	JUNE	WASATCH COUNTY	INVOICE 542	ACCOUNTS PAYABLE			-SPLIT-		7,613.52	-7,613.52
Bill Pmt -Check	06/08/2025	2226	WASATCH COUNTY	INVOICE 542	ACCOUNTS PAYABLE			1123000 CASH...	7,613.52		0.00
Total WASATCH COUNTY									7,613.52	7,613.52	0.00
WASATCH COUNTY - STIPEND											
Bill	06/03/2025	JUNE	WASATCH COUNTY - STIPEND	DIRECTOR'S STIPEND - JUNE 2025	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Bill Pmt -Check	06/08/2025	2227	WASATCH COUNTY - STIPEND	DIRECTOR'S STIPEND - JUNE 2025	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total WASATCH COUNTY - STIPEND									350.00	350.00	0.00
WASATCH COUNTY SOLID WASTE											
Bill	05/28/2025	JUNE	WASATCH COUNTY SOLID WASTE	TICKET #20849	ACCOUNTS PAYABLE	PLANT		5213000 PLAN...		25.00	-25.00
Bill	06/05/2025	JUNE	WASATCH COUNTY SOLID WASTE	ACCOUNT .80001 FROM 06/01/2025 TO 06/30/2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		149.00	-174.00
Bill Pmt -Check	06/08/2025	2228	WASATCH COUNTY SOLID WASTE		ACCOUNTS PAYABLE			1123000 CASH...	174.00		0.00
Total WASATCH COUNTY SOLID WASTE									174.00	174.00	0.00
Zions Public Finance											
Bill	05/28/2025	JUNE	Zions Public Finance	INVOICE 7807	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		500.00	-500.00
Bill Pmt -Check	06/08/2025	2229	Zions Public Finance	INVOICE 7807	ACCOUNTS PAYABLE			1123000 CASH...	500.00		0.00
Total Zions Public Finance									500.00	500.00	0.00
TOTAL									118,999.80	120,538.01	-1,538.21

Approval Signature: Heidi Franco, Chair

Date:

**MINUTES OF THE  
HEBER VALLEY SPECIAL SERVICE DISTRICT  
MAY 08, 2025 – 4:00PM**

PRESENT: Heidi Franco Chair  
Celeste Johnson Vice Chair  
Brenda Christensen Board Member  
Colleen Bonner Board Member  
Don Huggard Board Member  
Mike Johnston Board Member (arrived at 4:09 p.m.)  
Yvonne Barney Board Member (arrived at 4:07 p.m.)

ALSO PRESENT: James Goodley General Manager  
Bryan Provost HVSSD (electronic participation)  
Eliza McGaha Secretary  
Tina Rodriguez Treasurer  
Trent Davis HVSSD  
Wes Johnson Midway City

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

**AGENDA ITEMS:**

1. Consent Agenda
  - a. Balance Sheet April 2025
  - b. Bank Reconciliation April 2025
  - c. P&L April 2025
  - d. PTIF General Fund April 2025
  - e. PTIF Impact Fee Fund April 2025
  - f. April 2025 Warrant list approval
  - g. April 2025 Board Meeting Minutes
2. 2025 Budget Update – Q1 (Jim Goodley 10 minutes)
3. PTIF Account User Resolution 2025-01 – Motion to Approve (Jim Goodley 15 mins)
4. HVSSD 2025 MWPP Review (Jim Goodley 15 minutes)
5. Entry Gate Replacement Bids – Motion to Approve Award (Jim Goodley 10 minutes)
6. SB 50 Board Compensation Discussion (Heidi Franco 15 minutes)
7. Manager's Report (Jim Goodley 30 minutes)
8. Closed Session (Optional) – a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
9. Adjourn

Heidi Franco called the meeting to order at 4:06 p.m.

**PUBLIC COMMENT:**

There was no public comment.

**ENTITY UPDATES:**

Brenda Christensen said Charleston is looking at putting in a new light at 2400 South. Holiday Oil is proceeding on the service station on 3000 and they are working on permits and easements.

**COMMITTEE UPDATES:**

Regarding the Personnel Committee, Brenda Christensen and Colleen Bonner said they are going to meet every month and work on two or three sections and try to consolidate where possible. An will be sent with the revised portions in small sections to the board for review and comment. The plan is to have the completed draft ready for the board by September.

**AGENDA ITEMS:**

**1. Consent Agenda**

- a. Balance Sheet April 2025
- b. Bank Reconciliation April 2025
- c. P&L April 2025
- d. PTIF General Fund April 2025
- e. PTIF Impact Fee Fund April 2025
- f. Warrant list approval
- g. April 2025 Board Meeting Minutes

Heidi Franco asked Tina Rodriguez about the uncleared checks that go back to 2019. Ms. Rodriguez said she has been working with Ben Probst on this. Some of those checks were imported from the previous accounting system. Mr. Probst has the accountant's copy of QuickBooks open while the audit is in progress and while he has that accountant's copy open, she cannot change anything. Ms. Rodriguez explained that Mr. Probst uses the accountant's copy to audit all the transactions that have been done by other users. If she or anyone other than Mr. Probst makes changes, those changes will be lost when the accountant's copy is imported into QuickBooks as the accountant's copy trumps changes made by all other users. As soon as Mr. Probst closes the accountant's copy and his changes are imported, he will go in and do journal entries to remove those uncleared checks; most of which are voided checks. Ms. Rodriguez said that uncleared checks will be processed in a timelier manner in the future.

Ms. Franco asked Ms. Rodriguez if there is supposed to be any difference between the trial balance and the accountant's copy. Ms. Rodriguez replied that yes there is a difference. She gave an example of hay sale income payments received in January 2025 that were income for 2024. Mr. Probst will make a journal entry to move that money from 2025 to 2024 because that income was counted for and sold in 2024; in order to have an accurate accounting of what was actually made in 2024 as opposed to what was deposited in 2024 and 2025.

**MOTION: A motion to approve the consent agenda was made by Colleen Bonner, seconded by Don Huggard. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

**2. 2025 Budget Update – Q1 (Jim Goodley 10 minutes)**

James Goodley presented the budget update for the first quarter of 2025 and April. He said we plan to have this report each month tracking our expenditures.

**3. PTIF Account User Resolution 2025-01 – Motion to Approve (Jim Goodley 15 mins)**

Heidi Franco explained that this agenda item is the way to get James Goodley, General Manager, on the PTIF accounts. She stated she would like the Chair to be on the accounts for notifications as well. This will update the account information and enable the GM and Chair to review the PTIF account activity.

**MOTION: A motion to accept the PTIF Resolution was made by Brenda Christensen, seconded by Colleen Bonner. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

**4. HVSSD 2025 MWPP Review (Jim Goodley 15 minutes)**

James Goodley explained that the MWPP (Municipal Wastewater Planning Program) report was voluntary but recommended and also recommended to be reviewed by the board. He said he wanted the board to know what the program was about; it has been completed and has been submitted to the state.

**5. Entry Gate Replacement Bids – Motion to Approve Award (Jim Goodley 10 minutes)**

Mr. Goodley stated that one of the capital projects for 2025 was to replace the entry gate. The main purpose of changing the gate is for security reasons as well as to modernize it for better access. He said we solicited three quotes. The recommendation is to go with Buchanan.

**MOTION: A motion to instruct staff to go with Buchanan and get rid of the cattle guard was made by Celeste Johnson, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

**6. SB 50 Board Compensation Discussion (Heidi Franco 15 minutes)**

Heidi Franco reviewed the update to administrative control board compensation. Mr. Goodley explained that he received communication from related entities asking if we were going to do any adjustments to the board compensation based on the update of SB 50. The stipend for this board is \$350 per month. Colleen Bonner explained that the stipend for the Wasatch County representative goes to Wasatch County's discretionary fund. Heidi Franco explained that the stipend for the Heber City representatives goes to Heber City and it gets divided equally and distributed to the council.

Mr. Goodley explained that the methods currently being used to distribute the stipends are inconsistent. The stipends to Wasatch County and Heber City are being paid with checks monthly. The other board members are getting a direct deposit which is showing up as payroll when it should be showing as a stipend; this is skewing the budget numbers. Mr. Goodley suggested paying the stipends with checks to be consistent and keep it cleaner. Mr. Goodley said the stipend will go through accounts payable. The process will remain the same with Wasatch County and Heber City but the other three board members will get a monthly check instead of direct deposit and those individuals will receive a 1099 for taxes purposes.

**7. Manager's Report (Jim Goodley 30 minutes)**

Mr. Goodley presented his manager's report.

Celeste Johnson stepped out of the meeting at 5:58 p.m.

**MOTION: A motion to move out of the regular meeting and into the public hearing was made by Don Huggard, seconded by Mike Johnston. The motion carried with the following vote:**

**YES: Yvonne Barney, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: Celeste Johnson**

The board moved out of the regular meeting at 5:59 p.m.

The board moved back into the regular meeting at 7:10 p.m. and finished review of the manager's report.

**8. Closed Session (Optional) – a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205**

There was no closed session.

**9. Adjourn**

**MOTION: A motion to adjourn was made by Colleen Bonner, seconded by Celeste Johnson. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The meeting was adjourned at 7:25 p.m.

**APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Heidi Franco, Chair

\_\_\_\_\_  
Eliza McGaha, Secretary

**MINUTES OF THE  
HEBER VALLEY SPECIAL SERVICE DISTRICT  
PUBLIC HEARING  
MAY 08, 2025 – 6:00PM**

PRESENT:	Heidi Franco	Chair
	Celeste Johnson	Vice Chair
	Brenda Christensen	Board Member
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Mike Johnston	Board Member
	Yvonne Barney	Board Member
ALSO PRESENT:	James Goodley	General Manager
	Bryan Provost	HVSSD (electronic participation)
	Eliza McGaha	Secretary
	Tina Rodriguez	Treasurer
	Trent Davis	HVSSD
	Wes Johnson	Midway City
	Susie Becker	Zions Bank
	Mark Anderson	Zions Bank
	Becky Wood	Midway Sanitation District
	Craig Simons	Midway City Council (electronic participation)

**CONDUCTING:** Board Chair, Heidi Franco

**AGENDA ITEMS:**

**Discuss and Consider Rate Increase**

**Discuss and Consider Rate Increase:**

Heidi Franco called the public hearing to order at 6:02 p.m. and turned the time over to Susie Becker with Zions Bank for the rate presentation. Ms. Becker presented the rate study model via PowerPoint slides. She explained that the debt service ratio must stay above 1.25 and the days of cash on hand should ideally be at 180 days and stay above a minimum of 150 days. Ms. Becker explained that the color coding in the model will change based on the numbers entered. Red indicates that the debt service is below 1.25, yellow represents caution and green represents being above 1.5.

Ms. Becker asked about the cost of new construction and impact fees showing in the model and if those projects were impact fee eligible. Mr. Goodley commented that those projects, highlighted in blue, were the CIB projects from the impact fee facilities plan in 2021 done by Aqua Engineering. Mr. Goodley said when he came on, he suggested changing the scope of those plans to eliminate the lab and new farm shop and add the headworks. The upgrade to the lift station is done. Celeste Johnson added that the capital improvement plan is changing and even though we are going to be doing impact fee eligible projects, they may not be the exact projects currently listed in the model.

Ms. Becker asked if the seven listed capital projects were impact fee eligible and if they could be used to offset the costs. Mr. Goodley responded that those projects are his 5-year capital improvement plan, which is more of a maintenance and replacement plan; none of which are capacity-related and therefore not impact fee eligible; they are to update equipment. Of Mr. Goodley's capital projects, project number seven, shown as costing \$20,409,000, is the only impact fee eligible project. A maximum of \$7.5 million of that cost can come from impact fees, the rest of the funds must come from somewhere else.

Ms. Becker commented that the items in the model should be updated. Discussion included updating the capital facilities plan and various ways the numbers in the model can change the results. Mr. Goodley commented that the projects will depend on what DWQ requires in the updated permit they will issue to the district. He also commented that he reached out to the CIB representative recently and told her issuance of the DWQ permit is dragging out and we may not be able to spend the bulk of the money for a few years. He said she was thankful for the update and suggested proceeding as fast as we can. He is going to follow up with her.

It was explained that the scope of the original CIB bond that was issued in 2023 was changed last October when Mr. Goodley and Steve Farrell met with the CIB to request changes to the projects. Mark Anderson added that the reason Mr. Goodley and Mr. Farrell went back to CIB was to make sure the projects that were not part of the original scope of work were approved so they would be approved and eligible for reimbursement.

Discussion led Ms. Becker to pull up the model and remove numbers from projects that are not going to be done and plug in different numbers for different new projects to get an idea of how the model will change.

Mike Johnson stepped out of the meeting at 6:35 p.m.

Yvonne Barney stepped out of the meeting at 6:42 p.m.

Ms. Becker said there would need to be a rate increase in the model and plugged in different numbers to see what the projections would be.

Mike Johnson rejoined the meeting at 6:47 p.m.

Celeste Johnson asked Becky Wood, Midway Sanitation District Manager, what she thought of a 4% rate increase. Ms. Wood replied that keeping it under a dollar would be fine. The consensus of the group was that keeping the rate increase under a dollar for the next few years would be acceptable and easier for the public and those with fixed incomes.

Yvonne Barney rejoined the meeting at 6:50 p.m.

Ms. Becker added a 3% increase to 2025 starting in July and across the board which made the numbers in the model even better. She said it's better to start the increases early on. Ms. Becker said she thinks rates will have to go up more than 3% to cover the projects that benefit existing development which are not impact fee eligible and will need to be covered by rates instead.

Celeste Johnson asked Ms. Becker if using CIB money for a project rather than cash on hand would change the numbers very much. Ms. Becker replied that it would change a bit because of the higher debt payment instead of cash on hand. Ms. Becker offered an idea for getting more cash on hand. She said there may be some money in our impact fees that could be moved into the \$2.5 million cash balance that we started with and suggested we have our auditor look into that. Often there are two main parts to an impact fee; the buy into existing excess capacity and the new construction cost. If a portion of the impact fee that is being charged is to buy into existing excess capacity, you can take that portion of each impact fee and repay the fund that was borrowed from, which could bring up the cash balance of 2.5 the model started with.

Heidi Franco opened the public hearing at 7:02 p.m.

There was no comment from the public.

Heidi Franco closed the public hearing at 7:04 p.m.

Wes Johnson commented that if this board is intending to have a rate increase starting July 1<sup>st</sup>, he thought in the interest of MSD and Heber, they should advertise and do a public hearing. Discussion determined that Midway and Heber should consult their legal counsel as to whether those entities need to have a public hearing since the increase is a pass through from HVSSD and HVSSD has had a public hearing. Don Huggard said the rate payers should get a courtesy notice regarding the rate increase pass through.

**MOTION: A motion to adjourn the public hearing and go back into the regular meeting was made by Colleen Bonner, seconded by Brenda Christensen. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Colleen Bonner, Don Huggard, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The public hearing was adjourned at 7:10 p.m.

**APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Heidi Franco, Chair

\_\_\_\_\_  
Eliza McGaha, Secretary

		Flow Basis (gpd/ERU)	Annual Growth Rate																					
			Avg County MAG	Per Town MAG																				
		Heber City	170	3.30%	2.90%																			
		Midway City	220	3.30%	5.10%																			
		Twin Creeks SSD	170	3.30%	2.90%																			
		Charleston	170	3.30%	5.40%																			
		Jordanelle	220	0.00%																				
		Red Ledges	170	3.30%	2.90%																			
		SITLA/Christensen	170	10.00%	10.00%																			
		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039			
3.3% Avg	ERU's	Heber City	5785	6105	6158	6681	7152	7391.953	7639.957	7896.282	8161.206	8435.019	8718.018	9010.512	9312.819	9625.269	9948.202	10281.97	10626.93	10983.47	11351.97	11732.84		
		Midway City	3042	3201	3237	3327	3520	3638.098	3760.158	3886.313	4016.701	4151.463	4290.747	4434.704	4583.49	4737.269	4896.207	5060.477	5230.259	5405.736	5587.102	5774.552		
		2061 Twin Creeks SSD	813	841	856	875	913	943.6316	975.2909	1008.012	1041.832	1076.786	1112.913	1150.251	1188.843	1228.729	1269.954	1312.561	1356.598	1402.113	1449.155	1497.774		
		2061 Charleston												518	535.3792	553.3414	571.9063	591.0941	610.9256	631.4224	652.607	674.5023	697.1322	
		Jordanelle	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	
		Red Ledges	363	363	400	482	525	542.614	560.819	579.6348	599.0818	619.1813	639.9552	661.426	683.6172	706.5529	730.2581	754.7586	780.0812	806.2533	833.3035	861.2613		
		SITLA/Christensen	0	0	0	0	0	0	0	100	110.5171	122.1403	134.9859	149.1824	164.8721	182.2118	201.3752	222.554	245.9602	271.828	300.4164	332.0114		
	Flows	Heber City	983450	1037850	1046860	1135770	1215840	1256632	1298793	1342368	1387405	1433953	1482063	1531787	1583179	1636296	1691194	1747935	1806579	1867191	1929836	1994583		
		Midway City	669240	704220	712140	731940	774400	800381.5	827234.7	854988.9	883674.2	913321.9	943964.4	975634.8	1008368	1042199	1077165	1113305	1150657	1189262	1229162	1270401		
		Twin Creeks SSD	138210	142970	145520	148750	155210	160417.4	165799.5	171362.1	177111.4	183053.6	189195.1	195542.7	202103.3	208884	215892.1	223135.4	230621.7	238359.2	246356.3	254621.6		
		Charleston	0	0	0	0	0	0	0	0	0	0	88060	91014.46	94068.04	97224.07	100486	103857.3	107341.8	110943.2	114665.4	118512.5		
		Jordanelle	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680		
		Red Ledges	61710	61710	68000	81940	89250	92244.38	95339.23	98537.91	101843.9	105260.8	108792.4	112442.4	116214.9	120114	124143.9	128309	132613.8	137063.1	141661.6	146414.4		
		SITLA/Christensen	0	0	0	0	0	0	0	17000	18787.9	20763.84	22947.6	25361.01	28028.25	30976.01	34233.78	37834.18	41813.23	46210.76	51070.78	56441.94		
		JSSD Reserve	709,000	709,000	709,000	709,000	709,000	799000	875000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000		
		Everything	2.61529	2.70943	2.7352	2.86108	2.99738	3.162355	3.315846	3.493937	3.578502	3.666033	3.844702	3.941462	4.041642	4.145373	4.252796	4.364056	4.479306	4.598709	4.722432	4.850655		
		No SITLA/RL	2.55358	2.64772	2.6672	2.77914	2.90813	3.070111	3.220507	3.378399	3.457871	3.540009	3.712963	3.803659	3.897398	3.994283	4.094418	4.197912	4.304879	4.415435	4.5297	4.647798		
No SITLA/RL/JSSD	1.84458	1.93872	1.9582	2.07014	2.19913	2.271111	2.345507	2.422399	2.501871	2.584009	2.756963	2.847659	2.941398	3.038283	3.138418	3.241912	3.348879	3.459435	3.5737	3.691798				
Design Cap	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34			
	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000			
True Cap	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05			
	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000			
Per City MAG	ERU's	Heber City	5785	6105	6158	6681	7152	7362.445	7579.081	7802.093	8031.666	8267.994	8511.276	8761.717	9019.527	9284.923	9558.128	9839.371	10128.89	10426.93	10733.74	11049.57		
		Midway City	3042	3201	3237	3327	3520	3704.176	3897.99	4101.944	4316.569	4542.424	4780.097	5030.205	5293.4	5570.366	5861.823	6168.53	6491.285	6830.928	7188.342	7564.456		
		Twin Creeks SSD	813	841	856	875	913	939.8646	967.5198	995.9886	1025.295	1055.464	1086.521	1118.491	1151.402	1185.282	1220.158	1256.061	1293.02	1331.066	1370.232	1410.551		
		Charleston					390	411.639	434.4786	458.5854	484.0299	510.886	539.2323	569.1514	600.7305	634.0618	669.2424	706.3751	745.568	786.9355	830.5983	876.6836		
		Jordanelle	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244		
		Red Ledges	363	363	400	482	525	540.4479	556.3504	572.7207	589.5728	606.9207	624.7791	643.163	662.0878	681.5694	701.6243	722.2693	743.5218	765.3996	787.9211	811.1054		
		SITLA/Christensen	0	0	0	0	0	0	0	100	110.5171	122.1403	134.9859	149.1824	164.8721	182.2118	201.3752	222.554	245.9602	271.828	300.4164	332.0114		
	Flows	Heber City	983450	1037850	1046860	1135770	1215840	1251616	1288444	1326356	1365383	1405559	1446917	1489492	1533320	1578437	1624882	1672693	1721911	1772578	1824735	1878427		
		Midway City	669240	704220	712140	731940	774400	814918.8	857557.7	902427.6	949645.2	999333.3	1051621	1106645	1164548	1225480	1289601	1357077	1428083	1502804	1581435	1664180		
		Twin Creeks SSD	138210	142970	145520	148750	155210	159777	164478.4	169318.1	174300.2	179428.9	184708.5	190143.5	195738.4	201497.9	207426.9	213530.3	219813.4	226281.3	232939.5	239793.6		
		Charleston	0	0	0	0	66300	69978.63	73861.36	77959.53	82285.08	86850.63	91669.5	96755.74	102124.2	107790.5	113771.2	120083.8	126746.6	133779	141201.7	149036.2		
		Jordanelle	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680		
		Red Ledges	61710	61710	68000	81940	89250	91876.14	94579.56	97362.52	100227.4	103176.5	106212.4	109337.7	112554.9	115866.8	119276.1	122785.8	126398.7	130117.9	133946.6	137887.9		
		SITLA/Christensen	0	0	0	0	0	0	0	17000	18787.9	20763.84	22947.6	25361.01	28028.25	30976.01	34233.78	37834.18	41813.23	46210.76	51070.78	56441.94		
		JSSD Reserve	709,000	709,000	709,000	709,000	709,000	799000	875000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000		
Everything	2.61529	2.70943	2.7352	2.86108	3.06368	3.240846	3.407601	3.600103	3.700309	3.804792	3.913756	4.027415	4.145993	4.269728	4.398871	4.533684	4.674446	4.821451	4.975009	5.135447				
No SITLA/RL	2.55358	2.64772	2.6672	2.77914	2.97443	3.14897	3.313021	3.485741	3.581294	3.680852	3.784596	3.892716	4.00541	4.122886	4.245361	4.373064	4.506234	4.645122	4.789992	4.941118				
No SITLA/RL/JSSD	1.84458	1.93872	1.9582	2.07014	2.26543	2.34997	2.438021	2.529741	2.625294	2.724852	2.828596	2.936716	3.04941	3.166886	3.289361	3.417064	3.550234	3.689122	3.833992	3.985118				
							</																	

2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061
12126.48	12533.33	12953.83	13388.44	13837.63	14301.89	14781.72	15277.66	15790.23	16320	16867.55	17433.46	18018.36	18622.89	19247.7	19893.47	20560.9	21250.73	21963.7	22700.6	23462.21	24249.38
5968.291	6168.53	6375.488	6589.389	6810.466	7038.961	7275.121	7519.205	7771.479	8032.216	8301.701	8580.227	8868.098	9165.627	9473.139	9790.968	10119.46	10458.97	10809.88	11172.55	11547.4	11934.82
1548.025	1599.963	1653.642	1709.123	1766.465	1825.73	1886.965	1950.294	2015.727	2083.356	2153.254	2225.496	2300.163	2377.335	2457.095	2539.532	2624.735	2712.796	2803.812	2897.881	2995.107	3095.594
720.5213	744.6952	769.6801	795.5033	822.1928	849.7778	878.2883	907.7553	938.211	969.6884	1002.222	1035.847	1070.6	1106.519	1143.644	1182.014	1221.671	1262.658	1305.021	1348.805	1394.059	1440.83
244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244	244
890.157	920.0223	950.8895	982.7923	1015.766	1049.845	1085.068	1121.472	1159.098	1197.987	1238.18	1279.721	1322.657	1367.033	1412.897	1460.301	1509.294	1559.932	1612.269	1666.361	1722.268	1780.051
366.9293	405.5196	448.1685	495.3027	547.3941	604.964	668.5886	738.9046	816.6158	902.5	997.4167	1102.316	1218.247	1346.371	1487.97	1644.462	1817.411	2008.55	2219.79	2453.248	2711.258	2996.403
30804.32																					
2061502	2130666	2202151	2276035	2352397	2431321	2512893	2597202	2684339	2774400	2867483											
1313024	1357077	1402607	1449665	1498303	1548571	1600527	1654225	1709725	1767087	1826374											
263164.3	271993.6	281119.2	290550.9	300299	310374.2	320787.4	331550	342673.6	354170.5	366053.1											
122488.6	126598.2	130845.6	135235.6	139772.8	144462.2	149309	154318.4	159495.9	164847	170377.7											
53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680											
151326.7	156403.8	161651.2	167074.7	172680.1	178473.6	184461.5	190650.3	197046.7	203657.7	210490.6											
62377.99	68938.33	76188.64	84201.46	93057	102843.9	113660.1	125613.8	138824.7	153425	169560.8											
956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000											
4.983564	5.121357	5.264243	5.412443	5.566188	5.725726	5.891318	6.06324	6.241786	6.427268	6.620019											
4.769859	4.896015	5.026403	5.161167	5.300451	5.444409	5.593196	5.746976	5.905914	6.070185	6.239968											
3.813859	3.940015	4.070403	4.205167	4.344451	4.488409	4.637196	4.790976	4.949914	5.114185	5.283968											
4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34	4.34											
4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000	4340000											
3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05	3.05											
3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000	3050000											
11374.7	11709.4	12053.94	12408.62	12773.74	13149.6	13536.53	13934.83	14344.86	14766.95	15201.46											
7960.25	8376.753	8815.049	9276.278	9761.639	10272.4	10809.88	11375.48	11970.68	12597.02	13256.13											
1452.056	1494.782	1538.765	1584.043	1630.652	1678.634	1728.027	1778.873	1831.216	1885.099	1940.567											
925.326	976.6674	1030.857	1088.054	1148.424	1212.144	1279.399	1350.386	1425.312	1504.395	1587.865											
244	244	244	244	244	244	244	244	244	244	244											
834.9718	859.5405	884.8321	910.8679	937.6698	965.2603	993.6627	1022.901	1052.999	1083.983	1115.879											
366.9293	405.5196	448.1685	495.3027	547.3941	604.964	668.5886	738.9046	816.6158	902.5	997.4167											
1933699	1990598	2049170	2109466	2171536	2235433	2301209	2368921	2438626	2510381	2584248											
1751255	1842886	1939311	2040781	2147561	2259927	2378173	2502606	2633549	2771344	2916349											
246849.5	254112.9	261590.1	269287.3	277210.9	285367.7	293764.6	302408.5	311306.7	320466.8	329896.4											
157305.4	166033.5	175245.7	184969.2	195232.1	206064.5	217497.9	229565.7	242303	255747.1	269937.1											
53680	53680	53680	53680	53680	53680	53680	53680	53680	53680	53680											
141945.2	146121.9	150421.5	154847.5	159403.9	164094.3	168922.7	173893.1	179009.9	184277.2	189699.4											
62377.99	68938.33	76188.64	84201.46	93057	102843.9	113660.1	125613.8	138824.7	153425	169560.8											
956000	956000	956000	956000	956000	956000	956000	956000	956000	956000	956000											
5.303112	5.47837	5.661607	5.853232	6.053681	6.26341	6.482907	6.712688	6.953299	7.205321	7.469371											
5.098789	5.26331	5.434997	5.614183	5.80122	5.996472	6.200325	6.413181	6.635465	6.867619	7.11011											
4.142789	4.30731	4.478997	4.658183	4.84522	5.040472	5.244325	5.457181	5.679465	5.911619	6.15441											

HEBER	census	census	estimate
	2010	2020	2023
Population	11362	16856	18533
ERU's		5785	6681
	2.913742	2.773986	2.843864 persons/ERU

HEBER	2020	2021	2022	2023	2024
ERU's	6961	7309	7414	8038	8590
ADF	1.18	1.12	1.12	1.50	1.53
Flow/ERU	169.5159	153.2357	151.0656	186.6136	178.1141
					167.709

MIDWAY			
Population	3845	6003	6076
ERU's		3042	3237
	1.973373	1.877047	1.92521 persons/ERU

MIDWAY	2020	2021	2022	2023	2024
ERU's	3042	3201	3237	3327	3520
ADF	0.84	0.583	0.48	0.80	0.86
Flow/ERU	276.1341	182.1306	148.2854	240.1563	244.3182
					218.2049

CHARLESTON	2020	2030
Population	919	1555
ERU's	306.3333	518.3333

#### Wheeling Agreement

Heber PF	1.45	3.3
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Peak Flows from Wheeling Agreement			
Twin Creeks - 600 South	2180 gpm	3310 gpm	
Twin Creeks - 2000 South	2000 gpm		
Charleston	698 gpm	698 gpm	
JSSD Emergency			2190 gpm
Total Peak Flow	4878 gpm	4008 gpm	2190 gpm
Total Avg Flow (3.30PF)	1478 gpm	1215 gpm	663.6364 gpm
Total Avg Flow (3.30PF)	2.13 MGD	1.75 MGD	0.956248 MGD
Plant Design Capacity	4.34 MGD	4.34 MGD	
Capacity Allocated	49%	40%	

JSSD Emergency	2024	1623	491.8182	0.708672
	2025	1830	554.5455	0.799057
	2026	2003	606.9697	0.874596
	2027	2192	664.2424	0.957122
	2028	2392	724.8485	

## Output City Populations

	2020	2030	2040	2050	30 Year Growth	30 Year Annual Rate
Coalville	8,749	9,472	10,007	9,832	1,083	0.4%
Francis	1,473	1,989	2,623	3,255	1,782	4.0%
Henefer	2,046	2,318	3,102	3,974	1,928	3.1%
Kamas	1,694	2,147	2,776	3,691	1,997	3.9%
Oakley	874	954	1,210	1,716	842	3.2%
Park City	1,560	1,757	2,249	2,779	1,218	2.6%
Unincorporated	25,873	28,311	30,203	31,111	5,238	0.7%
Summit County Total	42,270	46,948	52,170	56,358	14,088	1.1%
Charleston	919	1,555	1,977	2,403	1,484	5.4%
Daniel	5	6	8	10	5	3.3%
Heber	18,205	22,896	28,479	34,102	15,896	2.9%
Hideout	6,287	8,069	10,185	12,238	5,951	3.2%
Independence	683	876	1,293	1,722	1,039	5.1%
Interlaken	112	143	182	221	110	3.3%
Midway	873	1,120	1,674	2,220	1,347	5.1%
Wallsburg	411	264	335	408	(3)	0.0%
Unincorporated	7,100	9,531	12,426	15,462	8,361	3.9%
Wasatch County	34,595	44,460	56,559	68,786	34,191	3.3%

[mountainland.org/se-forecast-viewer](https://mountainland.org/se-forecast-viewer)



**MAG**

Expert Resources. Enriching Lives.

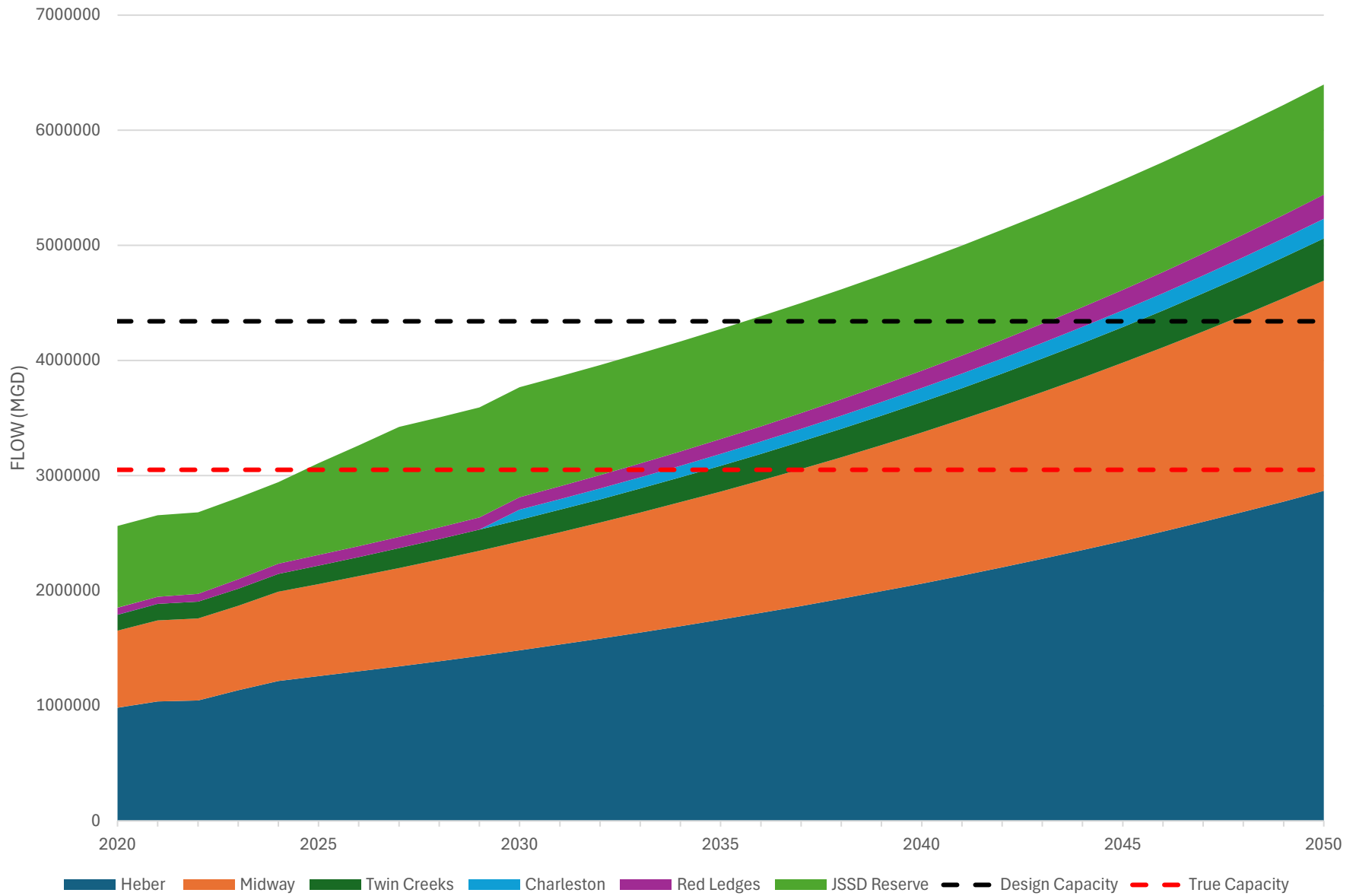
## Population Growth Formula

$$P = P_0 \times e^{rt}$$

- $P$  = Total Population after time “t”
- $P_0$  = Starting Population
- $r$  = % Rate of Growth
- $T$  = Time in hours or years
- $e$  = Euler number = 2.71828.....

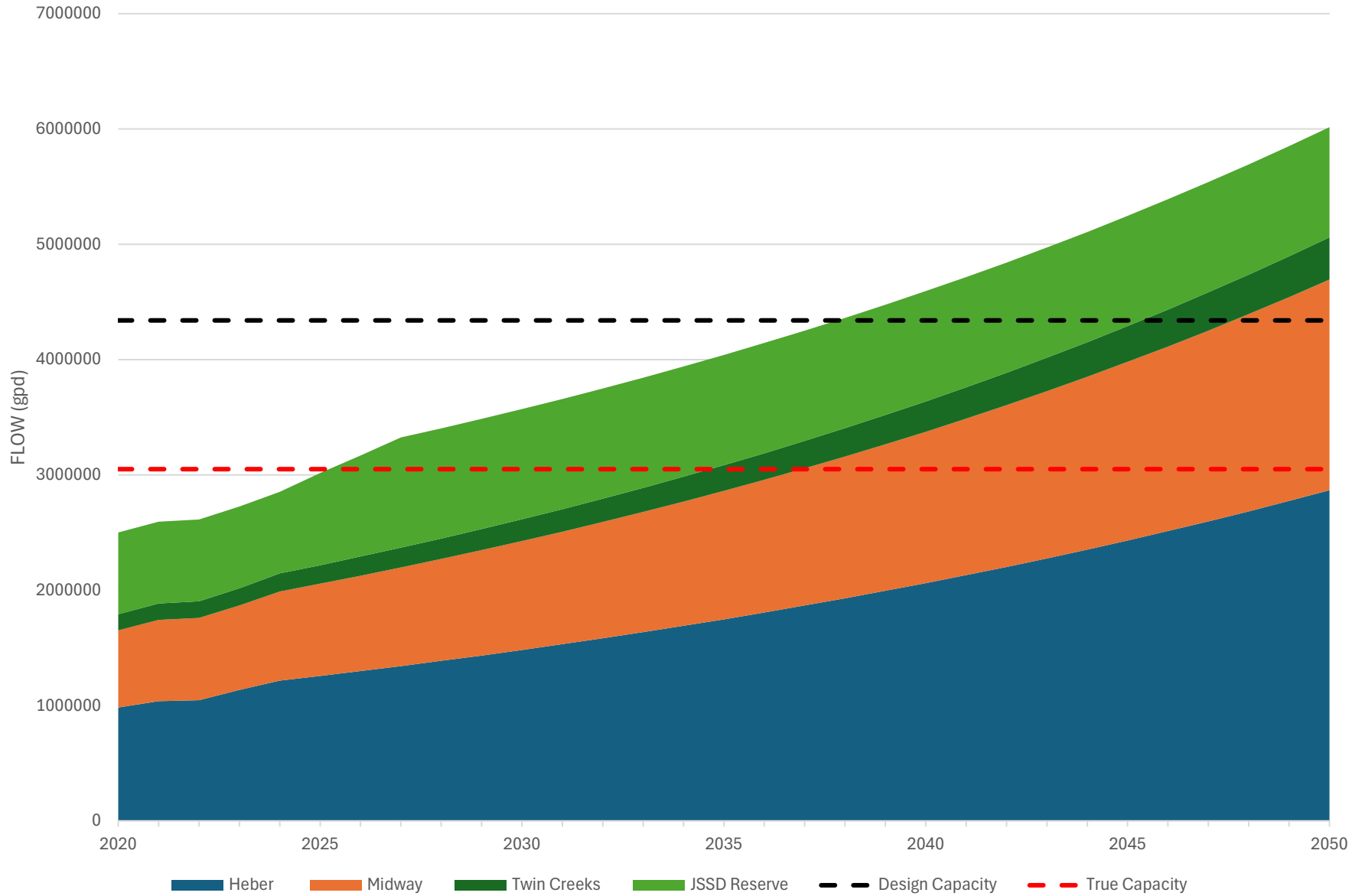


# HVSSD Flow Projections 2020-2050 (3.3% Average County Growth)

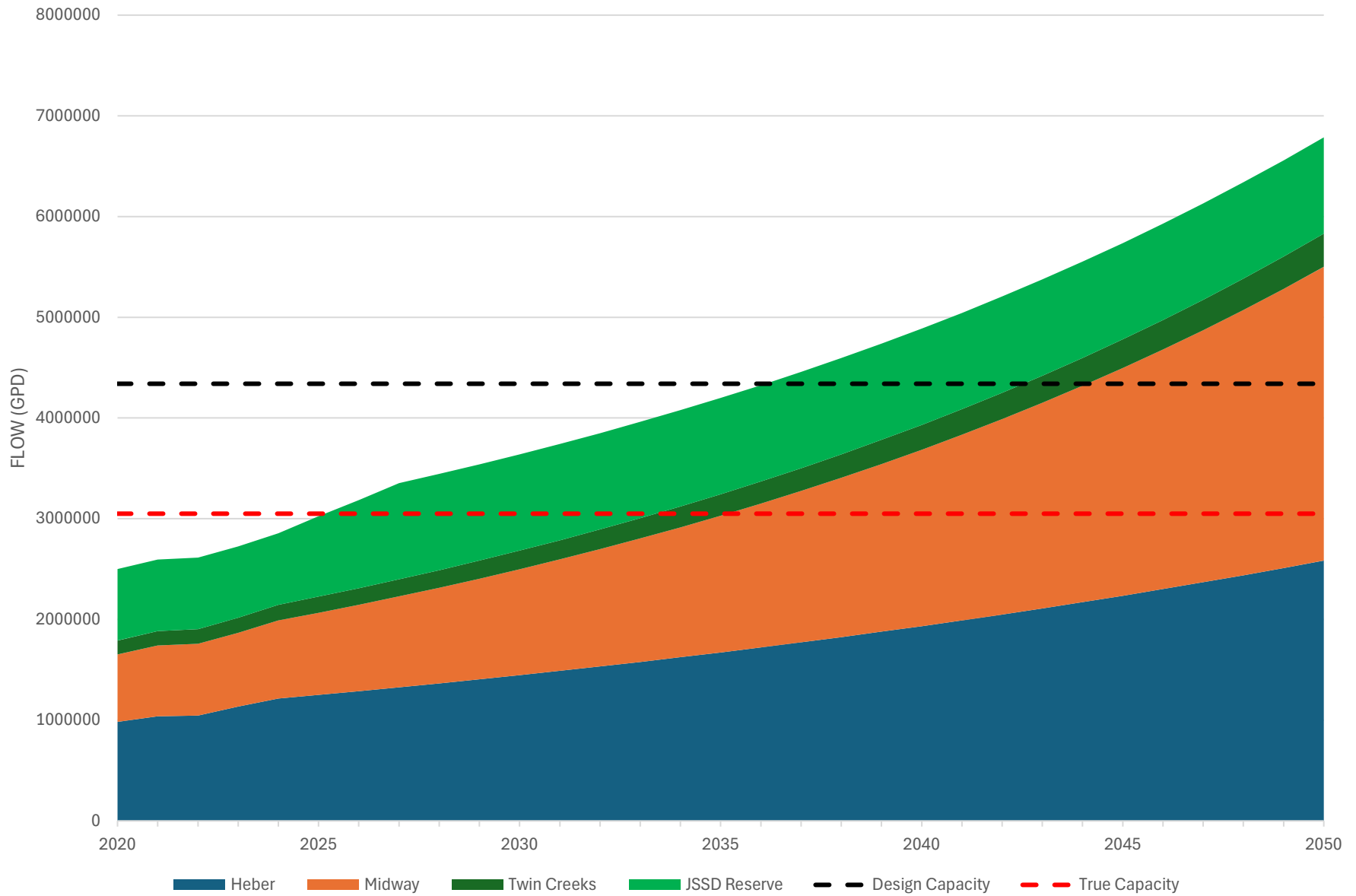


# HVSSD Flow Projections 2020-2050

(3.3% Average County Growth)



HVSSD Flow Projections 2020-2050  
(MAG/City Growth Rates)



3.3      2.5

	Peak Flow (gpm)	ADF (gpm)	ADF (gpm)	Source	Term (yrs)	Start	End
Twin Creeks- 600 South	2180	661	872	Heber-TCSSD-Charleston Wheeling Agreement	40	2021	2061
Twin Creeks- 1200 South	2000	606	800	Heber-TCSSD-Charleston Wheeling Agreement	40	2021	2061
Charleston	698	212	279	Heber-TCSSD-Charleston Wheeling Agreement	40	2021	2061
JSSD Trunk	2190	664	876	JSSD-MSD Interlocal Agreement	50	1995	2045
SUM	4888	1481	1955				
	7.043227666	2.13	2.82				
2050 Population		ERU's	Flow				
Heber City	34102	11367.3333	1.932447				
Midway	12238	6119	1.34618				

Future Flow

Policy Period: 7/1/2025 – 6/30/2026

# HEBER VALLEY SPECIAL SERVICE DISTRICT

## 2025 INSURANCE RENEWAL

UTAH LOCAL GOVERNMENTS TRUST

# NEW FOR 2025

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- ☒ Bonds
- ☒ Trust Integrity Promise
- ☒ Reminder: Schedule Assets

# WORKERS COMPENSATION



# MANUAL PREMIUM

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**Payroll x Rate(s) = Base Premium**



# EMOD IMPACT

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SURCHARGE

1.0

---

DISCOUNT



# LOSS LIMITS & SPLIT POINTS

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- **Primary Losses** = claims dollars <\$14,000
- **Excess Losses** = claims dollars >\$14,000
- **Accident Limitation** = \$118,500
- **Medical Only Claims** = reduced by 70%



# FACTORS

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- Emod = 1.00 (0%)
- Estimated Payroll = \$590,000 (+56%)
- NCCI Rates = 12% increase overall



# EMOD IMPACT

---

\$0



# PREMIUM

---

**WC = \$4,235 (+61%)**



# GENERAL & AUTO LIABILITY



# FACTORS

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- GL Emod = 0.96 (-5%)
- AL Emod = 0.99 (0%)
- Audited Payroll = \$359,270 (+10%)
- 3-Year Loss Ratio = 417%



# PREMIUM

---

**GL = \$8,483 (0%)**

**AL = \$1,699 (+35%)**



# AUTO PHYSICAL DAMAGE

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# AUTO PHYSICAL DAMAGE FACTORS

---

Comprehensive Emod: 0.98 (0%)

Collision Emod: 0.94 (-1%)

Vehicle Count: 4 (+33%)



# PREMIUM

---

**Auto PD = \$1,354 (-10%)**



# PROPERTY

---



# PROPERTY FACTORS

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Emod: 1.30 (+10%)

Total Insured Value: \$13,926,084 (+8%)

Underwriting Costs: 57% of Premium



# PREMIUM

---

**Property = \$23,140**  
(up from \$17,526)



# CYBER, POLLUTION, CRIME

## **Cyber** (1st and 3rd party coverage)

- \$2M limit; various sub-limits; excess options available
- \$25,000 deductible
- \$0 premium

## **Pollution** (1st and 3rd party coverage)

- \$2M limit; various sub-limits; excess options available
- \$25,000 deductible
- \$0 premium

## **Crime**

- Satisfies state bonding requirement for public treasurers
- \$5M limit
- \$25,000 deductible
- \$0 premium



# PREMIUM SUMMARY (\$0 DEDUCTIBLE)

LINE	2024	2025	CHANGE
LIABILITY	\$8,468	\$8,483	24%
PROPERTY	\$17,526	\$23,140	
AUTO PD	\$1,508	\$1,354	
AUTO LIABILITY	\$1,257	\$1,699	
WORKERS COMP	\$2,637	\$4,235	
TOTAL	\$31,396	\$38,911	

*This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.*



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UTAH LOCAL GOVERNMENTS TRUST



# Contractor's Application for Payment No. 01

Application Period: <b>05/01/2025 - 05/31/2025</b>		Application Date: <b>2-Jun-25</b>	
To (Owner): <b>Heber Valley Special Service District</b>		Via (Engineer): <b>Aqua Engineering.</b>	
From (Contractor): <b>Vancon Inc</b>			
Project: <b>HVSSD Headworks Upgrade Project</b>			
Owner's Contract No.: <b>002584.C</b>		Engineer's Project No.: <b>002574.C</b>	
Invoice No.: <b>2503.01</b>			

## Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,620,919.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	\$0.00
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,620,919.00
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column I on Progress Estimate).....	\$	\$11,200.00
			5. RETAINAGE:		
			a. 5% X \$560.00 Work Completed.....	\$	\$560.00
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$10,640.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior App.).....	\$	\$0.00
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$10,640.00
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G on Progress Estimate + Line 5 above).....	\$	\$1,610,279.00
TOTALS	\$0.00	\$0.00			
NET CHANGE BY CHANGE ORDERS	\$0.00				

### Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Justin Allan	Date:	6/9/2025
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Payment of: \$ 10,640.00  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_  
(Engineer) (Date)

Payment of: \$ 10,640.00  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Progress Estimate

Contractor's Application

For (contract): HVSSD Headworks Upgrade Project												
Application Period: 05/01/2025 - 05/31/2025										Application Number: 2503.01 1		
										Application Date: 2-Jun-25		
A				B	Previous Work		Work This Period		E	F		G
Item		Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
Bid Item No.	Description											
Headworks Building Upgrades												
A-01	Mobilization	1	\$ 20,000.00	\$ 20,000.00	0%	\$ -	56%	\$ 11,200.00	\$ -	\$ 11,200.00	0%	\$ 8,800.00
A-02	Submittals	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 5,000.00
A-03	Demo Existing Screens	1	\$ 75,000.00	\$ 75,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 75,000.00
A-04	Metals	1	\$ 14,000.00	\$ 14,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 14,000.00
A-05	Installation Of New Screens	1	\$ 155,000.00	\$ 155,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 155,000.00
A-06	Piping	1	\$ 6,000.00	\$ 6,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 6,000.00
A-07	Slide Gate Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00
A-08	Coiling Door Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00
A-09	Electrical	1	\$ 70,000.40	\$ 70,000.40	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 70,000.40
Odor Control Site Work												
A-10	Submittals	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 5,000.00
A-11	Demolition/Stockpile	1	\$ 10,000.00	\$ 10,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 10,000.00
A-12	Site Work Excavation/Backfill	1	\$ 20,000.00	\$ 20,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 20,000.00
A-13	Concrete Slab	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00
A-14	Concrete Retaining Wall	1	\$ 53,500.00	\$ 53,500.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 53,500.00
A-15	Concrete Curb and Gutter	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 5,000.00
A-16	Misc Metals Handrail	1	\$ 12,000.00	\$ 12,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 12,000.00
A-17	Relocate Yard Hydrant	1	\$ 6,000.00	\$ 6,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 6,000.00
A-18	Asphalt	1	\$ 8,500.00	\$ 8,500.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 8,500.00
Odor Control System												
A-19	Submittals	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00
A-20	Odor Control Equipment & Ductwork	1	\$ 239,000.00	\$ 239,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 239,000.00
A-21	Metals Materials	1	\$ 36,000.00	\$ 36,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 36,000.00
A-22	Installation of New Odor Control Equipment	1	\$ 80,000.00	\$ 80,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 80,000.00
A-23	Odor Control Electrical	1	\$ 37,000.00	\$ 37,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 37,000.00
Primary Clarifier Cover System Installed												
A-24	Submittals	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00
A-25	Clarifier Cover Equipment	1	\$ 269,000.00	\$ 269,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 269,000.00
A-26	Clarifier Cover Installation	1	\$ 65,000.00	\$ 65,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 65,000.00
Huber Screening Equipment Costs (Material Only)												
A-27	Procurement/coordination	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 5,000.00
A-28	Huber Controls	1	\$ 162,485.00	\$ 162,485.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 162,485.00
A-29	Heber Screen Equipment	1	\$ 187,433.60	\$ 187,433.60	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 187,433.60
	Totals			\$1,620,919.00		\$0.00		\$11,200.00	\$0.00	\$11,200.00	0.7%	\$1,609,719.00

## HVSSD STAFF REPORT

Re: FY 2026 Financial Report, Capital Plan, Rates, Bonding and Reserves

June 9, 2025

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HVSSD needs to consider its FY 2026 budget and Capital Plan to make decisions on FY 2027 rates, FY 2026 bonding, and use of cash reserves.

Currently in HVSSD's FY 2025 Budget:

<b>FY 2025 Budget</b>	<b>Amount</b>	<b>Comments</b>
Total Revenue	\$3.033 M	Operating income + unrestricted non-operating income (no impact fees)
-45% for Plant Expenditures	-\$1.358 M	Total Plant Expenditures line from 2025 budget
-15% for Farm Expenditures	-\$0.466 M	Total Farm Expenditures line from 2025 budget
-35% for Depreciation (can be transferred into an Asset Management Reserve Fund--TBD).	-\$0.876 M	Annual depreciation from 2025 budget
<b>FY 2025 NET Operating Income</b>	<b>\$0.333 M</b>	<b>Budgeted Operating Revenues – Budgeted Operating Expenditures</b>
Total Cash Reserves as of May 2025:	\$2.926 M	From May 2025 PTIF Financial Statement
Need to Keep 6 months' Cash Reserves for emergencies:	-\$1.480 M	Maintain 180 days of cash reserves
<b>Projected Surplus Cash Reserves available to use in funding capital projects:</b>	<b>\$1.446 M</b>	<b>Cash reserves available for capital projects</b>
<b>Total of FY 2025 Net Operating Income + Surplus Cash Reserves:</b>	<b>\$1.779 M</b>	<b>Total funds available for capital projects in 2025</b>

Again, HVSSD could spend any of the final figure above (\$1.779 M ) this year or next.

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The following table shows the next three years of proposed self-funded capital improvements. These are all maintenance and replacement projects and do not have a capacity component and are therefore not impact fee eligible.

2025			2026		2027	
Project	Budgeted	Actual	Project	Budgeted	Project	Budgeted
Entry Gate	\$ 50,000	\$ 31,370	Septage Receiving Station	\$ 1,500,000	Solids Hauling Truck	\$ 200,000
Overhead Doors*	\$ 40,000	\$ 38,000	Yard Lighting	\$ 100,000	Gate Replacement -Midway	\$ 15,000
Composite Sampler*	\$ 5,000	\$ 11,000	Pivot #5-Replace	\$ 250,000	Irrigation Pump Station - Replace Pump	\$ 50,000
Anoxic Mixer	\$ 15,000	\$ 15,000	Service Truck- Replacement	\$ 150,000	Centrifugal Blower Lagoons- Replacement	\$ 250,000
Recycle Pump	\$ 15,000	\$ 15,000	OHD - Irrigation Bldg	\$ 20,000	Utility Pump Effluent -Replace	\$ 15,000
IPS Valves*	\$ 50,000	\$ 28,000	Irrigation Pump Station - Replace Pump	\$ 50,000	Lagoon Dike Repair	\$ 150,000
Plant Drain LS	\$ 20,000		Muffin Monster-Midway	\$ 30,000	Asphalt Seal Coat -Plant Driveway	\$ 100,000
STM Spare Parts	\$ 60,000	\$ 24,000	Utility Pump -Effluent	\$ 15,000	Scum Pump 1 -Replace	\$ 15,000
Pickup Truck*	\$ 70,000	\$ 62,000	Centrifugal Blower Lagoons- Replacement	\$ 250,000	Primary Sludge Pump 2- Replace	\$ 30,000
Farmhouse Repairs	\$ 50,000	\$ 50,000	Primary Sludge Pump 1- Replace	\$ 30,000	Farm Fencing -Replace	\$ 50,000
			Primary Sludge Flow Meter	\$ 10,000	Farm- Pole Barn	\$ 250,000
			Farm Fencing -Replace	\$ 50,000		
			STM Chains - Replace/Repair	\$ 15,000		
			GW Monitoring Program	\$ 200,000		
<b>TOTAL</b>	<b>\$ 375,000</b>	<b>\$ 275,000</b>		<b>\$ 2,670,000</b>		<b>\$ 1,125,000</b>
<b>Remaining FY Capital Projects</b>		<b>\$ 136,000</b>			<i>Lagoon Dredging-Cell 1A**</i>	<i>\$ 5,000,000</i>
						<i>\$ 6,125,000</i>

- 2025 Projects already complete and paid for

\*\*Bonding was planned to fund Cell 1A dredging project

	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Capital Project Funds Available</b>	\$1,779,000	\$1,976,000	-\$161,000
<b>Capital Project Costs</b>	\$136,000	\$2,670,000	\$1,125,000
<b>Remaining Funds</b>	\$1,643,000	-\$694,000	-\$1,286,000

Per above, cash reserves will be depleted in 2026 with the current operating income levels and scheduled capital improvement projects.

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**See next chart to understand the risks of proceeding with other Capital Projects.**

\*High Risk Projects means it is unclear if the projects would be feasible for HVSSD future needs given ongoing state permitting process.

\*Low Risk Projects mean those projects are feasible for future HVSSD needs given ongoing state permitting process.

**BOARD QUESTIONS:**

Given this next chart which projects does the Board want to proceed with in FY 2025 and FY 2026?

Does the Board want CIB funding? Even for the projects we've already paid for--or not?

	Impact Fee Eligible	Capacity Related	Future Compatibility	Self-Fundable	Odor Concerns/Risk	Estimated Cost	Risk Factor
<b>CIB Project</b>							
<b>HV Lift Station</b>	67%	Yes-Partial	Yes	Yes *already paid for.	No	\$1.27M	Low
<b>Headworks Upgrade</b>	0%	No	Yes?	Yes	No	\$1.62M	Low
<b>Aeration System Improvements</b>	50%	Yes-Partial	Short Term, not Long term given permit process	No	No	\$6.5M	High
<b>Dewatering Facility</b>	50%	Yes-Partial	Partial	No	Yes	\$5.0M	Moderate
<b>RIB's Expansion</b>	100%	Yes-Total	Yes	Yes	No	\$1.0M	Low/Moderate
<b>Emergency Generator</b>	75%	Yes-Partial	Partial	Yes	No	\$0.5M	High/Moderate
<b>Zions Bond</b>							
<b>Lagoon Dredging</b>	0%	No	Yes	No	Yes- Short Term	\$5.0 M +/-	Low
<b>Lagoon Aeration</b>	0%	No	Yes/Maybe	Possible	No	\$1.5M	Moderate
<b>Cattail Removal</b>	0%	No	Yes	Yes	No		Low
<b>UV System Upgrade</b>	0%	No- but Possible	Partial	Possible	No	\$1.0M	Moderate
<b>Hay Rake</b>	0%	No	Yes	Yes	No	\$50K	Low
<b>Pivot #1 Replacement</b>	0%	No	Yes	Yes	No	\$210K	Low
<b>Service Vehicle</b>	0%			Yes	No	\$125K	Low
<b>GW Monitoring</b>	0%	No	Partial		No		

(It would be useful to next show different financial options for Board to consider. This will help us decide any increases in rates and bonding decisions.)

**Capital Projects/Funding Options:**

- Totals for self-funded given first list above and the lists here.
- Totals for CIB all listed; totals for CIB minus the projects we've already paid for.
- Totals for Zions Bond without UV System Upgrade, service vehicle(?)

# Heber Valley Special Service District

## Board Meeting

June 12, 2025

### MANAGER'S REPORT

#### 1. THE FARM

- a. Spraying Weeds
- b. End of first crop – cutting hay
- c. Working on farm equipment changeout/leases for season
- d. Coordination of pivot replacement

#### 2. LAGOONS

##### a. **Odor Control Update**

- i. Cell 1 turnover still occurring but odors have been minor. Water color remains dark with heavy amount of solids.
- ii. Chemical feed for odor control has been continuous since March 25<sup>th</sup>
- iii. Hydrogen Peroxide and Calcium Nitrate are being dosed to Cell 1.
- iv. Hydrogen Peroxide is being dosed to Cell 1A.

##### b. **Dredging And Aeration Project**

- i. Collected additional sludge samples from Cell 1 last week.
- ii. Bidding documents for dredging project in final draft

##### c. **Winter Storage- Water Levels**

- i. Levels in Cells 4 and 5 have dropped significantly due to irrigation.
- ii. Cell 4 is nearly empty
- iii. Started Reclaimed Pump Station to divert mechanical plant effluent to winter storage. Goal is to build up/maintain minimum levels in winter storage lagoons.
- iv. It appears likely we'll use irrigation water on farm this season

#### 3. MECHANICAL PLANT

##### a. **South & North Trains**

- i. Both trains in continuous operation
- ii. Average Daily Flow of ~ 1.3 MGD
- iii. Sludge Foaming/Bulking – continues to persist
- iv. Have been seeing spikes in effluent ammonia – conducting influent investigations to try to identify the causes of these issues

##### b. **Maintenance Work**

- i. UV System Recommissioning
  - 1. Recurring failure of wiping system hydraulic unit continues.
  - 2. Plan to purchase replacement hydraulic unit to resolve issue.
  - 3. Otherwise performance has been good- all sample results have passed

#### **4. PROJECTS/MISCELLANEOUS**

- a. **CIB Projects (see specific agenda item on CIB project risks)**
  - i. Headworks Upgrade
    - 1. Contractor plans to mobilize week of June 16
    - 2. Screen delivery delayed until first week of July- two months late
    - 3. Reviewing submittals
    - 4. Pay Request #1 has been received- see prior agenda item
  - ii. Mechanical Plant Expansion
    - 1. Continue to pause until direction/permitting from DWQ is clear
    - 2. Consider design of dewatering project separately.
- b. **Odor Monitoring and Control**
  - i. Lift Station Monitoring
    - 1. Continued addition of Calcium Nitrate
    - 2. Results Continue to look good- low H<sub>2</sub>S levels
  - ii. Lagoons
    - 1. Refer to Item 2a
    - 2. DHHS is continuing the odor monitoring at all four locations.
      - a. 2 monitors in the community (deployed 4/9)
      - b. 1 monitor at the plant (deployed 3/21 @ Midway Headworks)
      - c. 1 monitor as a control/background (deployed 4/21)
      - d. 1 met station at plant (deployed 3/21)
      - e. 1 met station in community (deployed 3/21)
    - 3. DHHS is working on providing remote access to the data
- c. **Capital Projects**
  - i. Pivot # 1 Replacement
    - 1. Pivot has been delivered
    - 2. Awaiting demo/installation crew
    - 3. Plan to conduct demo and install after first crop harvest
  - ii. Fence Replacement
    - 1. Simpson in midst of project – progress is slow
    - 2. Fencing at RIB's has been completed
  - iii. Entry Gate Replacement
    - 1. Gate replacement scheduled for this week, 6/11

#### **5. REGULATORY/PERMITTING**

- a. DWQ Updates
  - i. No movement/updates on regulatory front
  - ii. Awaiting letter/information from DWQ

#### **6. ADMINISTRATIVE**

- a. Audit
  - i. Audit is still in progress
  - ii. Ben produced Trial Balance on 6/3
- b. ADP- Payroll
  - i. Switch to ADP has been relatively smooth
  - ii. Still working out some specific items
- c. Personnel Policy

- i. Board Members have received a draft of Chapters 1-3 for review/comment
  - ii. Personnel Committee is drafting Chapters 4-6
- d. Telephone Service
  - i. Have switched from Century Link to Intermedia/Comcast
- e. Trent Davis
  - i. Passed Level IV Operators Exam!!
- f. RIB Maintenance
  - i. RIB Fence enclosure complete
  - ii. Renting goats to manage vegetation around RIB's
- g. Red Ledges
  - i. Met with Red Ledges reps
  - ii. Interested in permanently sending flow to HVSSD
- h. New High School Impact Fees
  - i. Have not paid impact fees
  - ii. Owe >\$200k
  - iii. Have reached out to superintendent again to discuss

**5-Year Proposed Capital Improvements Plan  
(2025-2029)**

<b>Year</b>	<b>Project</b>	<b>Budgeted Costs</b>	<b>Actual Costs</b>
<b>2025</b>	<i>Bond Funded Projects</i>		
	<i>Zions Bond</i>		
	Lagoon Dredging	\$ 5,000,000	
	Lagoon Cattail Removal	\$ 150,000	
	Lagoon Aeration Repair/Upgrades	\$ 1,500,000	
	UV System Replacement	\$ 1,000,000	
	New Pivot 3	\$ 200,000	\$ 209,915
	Hay Rake	\$ 50,000	
	Service Equipment	\$ 125,000	
	Subtotal	\$ 8,025,000	
	Contingency (25%)	\$ 2,006,250	

	<b>Total</b>	<b>\$ 10,031,250</b>	
	<i>CIB Bond (not just 2025)</i>		
	Midway Lift Station Upgrades	\$ 1,271,000	\$ 1,471,000
	Headworks Upgrades	\$ 1,333,000	\$ 1,821,000
	Mechanical Plant Upgrades	\$ 13,034,000	
	Subtotal	\$ 15,638,000	
	Soft Costs (Engineering, Legal, Bonding)	\$ 1,644,000	
	Contingency (20)%	\$ 3,127,000	
	<b>Total</b>	<b>\$ 20,409,000</b>	
	<i>Self-Funded Projects</i>		
	Entry Gate	\$ 50,000	\$ 31,370
	Overhead Doors	\$ 40,000	\$ 35,995
	Refrigerated Composite Sampler	\$ 5,000	\$ 9,617
	Spare Anoxic Mixer	\$ 15,000	
	Spare Recycle Pump	\$ 15,000	
	Irrigation Pump Station -New Valves	\$ 50,000	\$ 25,861
	Plant Drain Pump Upgrade	\$ 20,000	
	STM Spare Parts-Drive & Shafts	\$ 60,000	\$ 23,192
	Pickup Truck	\$ 70,000	\$ 58,624
	Farmhouse Repairs	\$ 50,000	
	<b>Total</b>	<b>\$ 375,000</b>	
<b>2026</b>	Septage Receiving Station	\$ 1,500,000	
	Yard Lighting	\$ 100,000	
	Pivot #5-Replace	\$ 250,000	
	Service Truck- Replacement	\$ 150,000	
	OHD - Irrigation Bldg	\$ 20,000	
	Irrigation Pump Station -Replace Pump	\$ 50,000	
	Muffin Monster-Midway	\$ 30,000	
	Utility Pump -Effluent	\$ 15,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Primary Sludge Pump 1- Replace	\$ 30,000	
	Primary Sludge Flow Meter	\$ 10,000	
	Farm Fencing -Replace	\$ 50,000	
	STM Chains -Replace/Repair	\$ 15,000	
	<b>Total</b>	<b>\$ 2,470,000</b>	
<b>2027</b>	Lagoon Dredging-Cell 1A	\$ 5,000,000	
	Solids Hauling Truck	\$ 200,000	
	Gate Replacement -Midway	\$ 15,000	
	Irrigation Pump Station - Replace Pump	\$ 50,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Utility Pump Effluent -Replace	\$ 15,000	
	Lagoon Dike Repair	\$ 150,000	

	Asphalt Seal Coat -Plant Driveway	\$	100,000	
	Scum Pump 1 -Replace	\$	15,000	
	Primary Sludge Pump 2- Replace	\$	30,000	
	Farm Fencing -Replace	\$	50,000	
	Farm- Pole Barn	\$	250,000	
	<b>Total</b>	<b>\$</b>	<b>6,125,000</b>	
<b>2028</b>	Muffin Monster- Midway	\$	30,000	
	Scum Pump 2 -Replace	\$	15,000	
	RAS Pump 1 Replace	\$	20,000	
	Pivot #1 -Replace	\$	250,000	
	Centrifugal Blower Lagoons- Replacement	\$	250,000	
	VFD Replacement -Headworks	\$	150,000	
	Lagoon Xfer Gates - Replacement	\$	60,000	
	Replace Chlorine Bldg - Admin/Lab	\$	1,500,000	
	<b>Total</b>	<b>\$</b>	<b>2,275,000</b>	
<b>2029</b>	Pickup Truck -Replace/Trade In	\$	50,000	
	Centrifugal Blower Lagoons- Replacement	\$	250,000	
	RAS Pump 2 -Replace	\$	20,000	
	Pivot #2-Replace	\$	200,000	
	VFD Replacement -Filter Bldg	\$	150,000	
	Lagoon Xfer Gates - Replacement	\$	60,000	
	Electrical/Controls Systems Upgrade	\$	500,000	
	<b>Total</b>	<b>\$</b>	<b>1,230,000</b>	
	<b>Capital Improvement Costs Summary</b>			
	2025 (includes ~\$20M CIB Projects)		\$30,815,000	
	2026		\$2,470,000	
	2027		\$6,125,000	
	2028		\$2,275,000	
	2029		\$1,230,000	
	<b>5-Year Total</b>		<b>\$42,915,000</b>	

## PROPOSED HVSSD GOALS FOR 2025

Feb 13, 2025

Administrative Goals - 2025			
Q1	Q2	Q3	Q4
-Rates Study with Zions Bank (with 3-year projections)			
-RFP for Engineering Consultants			
	-County Council – Service Area Boundaries finalized		
	-Quarterly Budget Report		
	-Work with County on Ag Prot Code changes		
	-Bonding for Dredging		
	Rate Setting		
	-State DHHS Air Quality testing		
	-Award RFP for Engineering Consultants/Begin Capital Facilities Plan		
	-UDOT Parkway EIS Response	-UDOT Parkway EIS Response	
		-Assign ERU's/Flow per Contributing Entity	

		-Asset Mngt Plan-Final Draft	
		-County Ag Prot Area for Farm	
		-Personnel Policies approved	
		-PR work for Rates, Odor control, etc.	
			-2026 Budget Prep/Approval
			-Capital Facility Plan-Phase 1 updates
<b>Ongoing:</b>			
-DWQ Requirements			

Capital Facility Goals - 2025			
Q1	Q2	Q3	Q4
- UV System recommissioning			
- Irrigation Pump Station updates			

-Complete Headworks Upgrade Design and Bidding			
	-Headworks Upgrade Project- Commence Construction		
	-Pivot 3 -Replacement		
	-Cattail Removal-Phase 2		
	-Cell 1 Dredging	-Cell 1 Dredging	
	-Cell 1 Aeration Upgrades Design		
	-STM Aerotor System Service/Maintenance		
		-New Hay Rake	
			-Cell 1 Aeration Upgrades Construction