1. Minutes of the Public Meeting of the **Uintah Special Service District 1 Board - June 11th 2025** in the conference room of the Uintah Recreation Center located at 610 South Vernal Ave. Vernal Utah. The meeting was called to order at 6:30 p.m.

PARTICIPANTS/STAFF:
Wayne Simper (Voting), Shaun Murray (Ballard), Jo Gardner (Voting), Robin O'Driscoll, Joe McKea, Joel Brown, Uintah County Commissioner Sonja Norton, Mike Harrington (Legal Counsel), Executive Director Cheryl Meier, HR/CFO Shawna Weaver, Amanda Wilson, Dustin Hinkle, Joe Barton

ABSENT/EXCUSED
Jamey Smuin, Ross Morton

ATTENDANCE:
Tara Alsip, Amber Hadlock, Jeff Winterton, Marcus Arbuckle (Keddington and Christensen), Mike Davis (Naples City), Mark Jensen, Jeff McCarty, Willis LeFevre (Uintah County Commissioner)

Minutes recorded and written by Board Clerk Amanda Wilson

2. PRAYER Joe McKea, **PLEDGE OF ALLEGIANCE** Joel Brown

3. APPROVAL OF MINUTES Joe McKea made a motion to approve the May 7th 2025 Board Meeting USSD1 Regular Board Meeting Minutes. Shaun Murray seconded the motion. *The motion passed unanimously.*

4. BOARD INPUT, FOLLOW UP ON MINUTES, COMMITTEE REPORTS
Executive Director Cheryl Meier asked the Board for a request from maintenance staff to close the entire building during the annual pool shutdown in the last week of August. This would allow for deep cleaning, locker room, dance room, and gym floor resurfacing, and other maintenance projects. The timing aligns with the first week of school, typically a slower period. The Board supported the idea, and Cheryl will begin advertising the closure.

5. PUBLIC INPUT
There was no public input.

6. 2024 - Audit Presentation
Marcus Arbuckle from Keddington and Christensen presented the 2024 audit for Uintah Special Service District 1. The audit resulted in a clean, unmodified opinion, – the highest level of assurance. He reviewed the internal controls report, noting one recommendation related to financial controls due to complexities from combining and

removing transportation entities.The state compliance report included minor findings, but overall compliance was sound. These issues are easily correctable. No fraud or significant concerns were found. Marcus thanked Cheryl Meier, Shawna Weaver, and the staff for their cooperation and hard work, which made the audit process smooth and efficient.

7. Summerfest Fee Waiver - Mike Davis

Mike Davis, representing Naples City, presented to the Board about the upcoming Summerfest event at Naples Park on July 24, 2025. He requested use of the park, including the Splash Park and pavilion, for the full day of the event. Mike Davis shared that the event is meant to bring the community together for a day of fun and activities, and he expressed appreciation to USSD1 and staff for their continued support in making events like this possible.

Joe McKea made a motion to approve the free use of Naples Park, the Splash Park, and the pavilion for July 24th 2025 for the Summerfest Event. Robin O'Driscoll seconded the motion.
Simper Aye, Gardner Aye, Norton Aye, Murray Aye, O'Driscoll Aye, Joe McKea Aye, Brown Aye.

8. CIB Funding - Facility Expansion Project

Executive Director Cheryl Meier updated the Board on her recent trip to the Community Impact Board (CIB) meeting, which she attended with Joel Brown. The District's revised funding request was approved, including a $7.6 million loan, a $3.8 million grant, and $9.6 million in local match funding. Cheryl emphasized that this was a major win for Uintah County, as recreation projects rarely receive CIB funding. CIB members acknowledged Uintah County's significant contributions while historically receiving much less in return. Cheryl proposed moving the full $17.2 million (loan and match) from the Capital Projects PTIF into the Reserve Debt PTIF, where it would remain encumbered for the duration of the project and the 15-year loan term. The funds would continue to earn interest at the current rate of 4.5%, while the loan carries a 2.5% interest rate. This structure ensures future loan payments can be made from the reserve without relying on future mineral lease revenue. As the project progresses, match funds will be spent first, with reimbursements from CIB to follow. Once the loan closes, CIB will set up a separate PTIF account for the bond funds, which will also accrue interest. Cheryl noted that this approach protects future boards from added debt risk and gives them flexibility if interest rates change. She concluded by stating this funding is a rare opportunity and a meaningful recognition of Uintah County's long-standing financial contributions to CIB.

Robin O'Driscoll made a motion to allocate $17.2 million—reflecting $9.6 million in District match funds and the $7.6 million CIB loan—into the Reserve Debt PTIF account. These funds will remain in the reserve for the duration of the facility expansion project and beyond, as future loan payments will be made from this account.
Joe McKea seconded the motion.

Simper Aye, Gardner Aye, Norton Aye, Murray Aye, O'Driscoll Aye, McKea Aye, Brown Aye.

9. FINANCIALS

Financials are in Dropbox.

Joe McKea made a motion to adjourn the meeting.

Meeting adjourned 7:42 pm