

Hinckley Town Planning and Zoning Commission
Town Council Chambers
161 E 300 N, Hinckley, UT
Wednesday, June 11, 2025
Digital Recording
Invocation: Joy Partridge

I. PLEDGE

Commission Chairman Joe Taylor brought the Planning and Zoning Commission meeting to order at 7:02 pm and led those present in the Pledge of Allegiance.

II. ROLL CALL

Commission Chairman Joe Taylor
Commission Members: Margene Stevens, Crista Kaman, Clark Mortensen, Joy Partridge
Clerk Tresa Taylor

III. GUESTS

Travis Stanworth, Sheldon Skeem, Elizabeth Lovell

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Commission Member Joy Partridge moved to approve the meeting minutes as presented for May 14, 2025. Commission Member Margene Stevens seconded the motion, all voted aye. Motion carried.

V. REPORT OF BOARDS – COMMITTEES

VII. NEW BUSINESS

1. Application to Appear – Sheldon Skeem.

Review and consider approval of a minor subdivision application from Sheldon Skeem for Hinckley, Plat A, Block 1. After reviewing the application Commission Chairman Joe Taylor explained the application is incomplete. The subdivision requires upgrading an existing 3-inch water line to an 8-inch line from the fire hydrant at the corner of Center Street to the end of the lot. Fire hydrants are also required on this block. Mr. Skeem expressed frustration, stating he was not previously informed of these requirements. He indicated he would repurchase the two lots from Howes and Parkinsons rather than incur the costs for the upgrades estimated at \$30,000 - \$40,000.00.

2. New Business License Application – Todd N. Thomas.

The Commission reviewed a Commercial Business License application from Todd Thomas for Thomas Installation at 278 West 500 South. After reviewing the application Commission Member Clark Mortensen made a motion to approve Todd Thomas's Business License for Thomas Installation at 278 West 500 South. Commission Member Joy Partridge seconded the motion, all voted aye.

3. Application to Appear – Michael Zurn. Review and consider approval of new home site plan from Michael Zurn, Hinckley Meadows Subdivision, Lot 2, H-HM-2, 34 South 900 West. Michael Zurn stated to the Commission he would like to place a 1580 sq. ft. manufactured home on a permanent foundation on Lot 2 in Hinckley Meadows Subdivision and stated the property was under contract and will be in his name officially by June 26, 2025. He noted that he will have a survey completed prior to laying out the foundation. After review and discussion Commission Member Joy Partridge made a motion to accept the request once the property is in his name and provides this proof to Hinckley Town. Also included in the motion was to ensure the setbacks are correct based on the property survey. Commission Member Margene Stevens seconded the motion, all voted aye.

VIII. OUTSTANDING BUSINESS

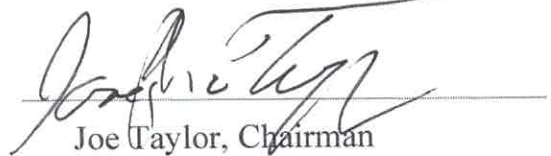
None.

IV. ADJOURNMENT

Commission Member Margene Stevens made a motion to adjourn the meeting at 7:42 pm. Commission Member Joy Partridge seconded the motion, all voted aye.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Planning and Zoning Secretary



Joe Taylor, Chairman