



**Request for Proposals
West Valley City Parks & Recreation Department
Roof Replacement for the
West Valley City Centennial Outdoor Pool**

**Prepared By
West Valley City Parks and Recreation Department**

I. Summary

The West Valley City Department of Parks and Recreation is seeking proposals to replace the roof of the Centennial Outdoor Pool, which is located at 5355 West 3100 South in West Valley City.

Responders to this request for proposals are to review the criteria described in this request and submit a proposal that matches those criteria as closely as possible. All responders must follow the requirements listed herein, have a valid business license, submit proof of insurance (see requirements below), and provide a warranty covering workmanship and equipment. Failure to follow any requirement of this request may result in rejection of a proposal.

Any questions should be directed to Chad George at 801-955-4021.

II. Submission Requirements

Proposals must be received no later than **12:00 P.M. local prevailing time**, as conclusively established by the clock on <https://utah.bonfirehub.com>, on **July 21, 2025**. All proposals shall be submitted through Bonfire and alternative methods of submission shall not be accepted. Proposals shall reflect the best and most current information and offer.

All proposals must be signed by an authorized representative of the responder. The signature on the proposal signifies the responder's intent to comply with the terms, specifications, and conditions set forth in this request, unless specific exceptions are explicitly noted on the face of the proposal.

West Valley City reserves the right to reject any or all proposals, to waive any informality or technicality in the Agency's sole discretion, or to accept any proposal deemed to be in the best interests of the Agency.

III. Intent of Request for Proposal

The intent of this Request for Proposal is to generally set forth the minimum acceptable requirements for the proposals to be submitted herein. It is the intent of West Valley City to choose a proposal based on compliance with the terms of this request. The successful responder shall enter into a contract with the City.

IV. Description of Services and/or Products Required

West Valley City Parks and Recreation is soliciting proposals for the replacement of the roof, including all parapet walls, for the West Valley City Parks and Recreation Centennial Outdoor Pool. The roof area is estimated to be approximately 3,000 square feet including the parapet walls. Responder is responsible for verifying square footage.

Please be clear and concise in explaining how your proposal meets the requirements outlined below. Include a timetable for start up and completion of all work.

Proposal Requirements:

1. Replace roof membrane and underliner, including parapet walls, with materials, workmanship and history that meet or exceed the requirements listed below:
 - a. Identify barrier to be installed between the existing membrane and new membrane.
 - b. Use a minimum of 60 mil TPO system.
 - c. Upon completion of the job provide a 5-year workmanship warranty.
 - d. Provide a strong NDL warranty (20 year minimum).
 - e. Responder to provide professional references for similar jobs.
 - f. Prepare deck for new membrane installation, Flash all penetrations.
 - g. Provide and mechanically fasten ½" Fanfold underlayment.
 - h. Mechanically fasten termination bar at the top parapets below the standing seam caps.
 - i. Install counter flashing to cover termination bar.

Proposals must provide detailed information on all work performed including demolition, removal of any waste materials, dumpster services as necessary, providing new roofing material, liners, sealers, etc., installation of new roof and associated liners, sealers, etc., including any and all costs associated with installation. Winning responder will be responsible for repair of any and all damages to facility and equipment during and as a result of the work done. Proposals must include a guaranteed maximum price which includes any and all materials, labor, and all other costs to perform the work specified herein.

If any of the responders would like to visit the WVC Centennial Outdoor Pool to evaluate the facility and take measurements, please make arrangements with Chad George at 801-955-4021.

V. Criteria for Proposal Evaluation

Only proposals submitted by responsible responders as defined by the City Code will be considered. Proposals will be evaluated according to the following criteria. Proposals will be scored in each area, with the score given the weight indicated below.

- Adherence to requested specifications and service (35%)
- Price (25%)
- Quality of product (20%)
- Warranty (15%)
- Work timeline (5%)

As indicated in the attached Preference Form, certain responders are entitled to preference in the proposal process. Any applicable preferences shall be added to the

responder's score as calculated under the criteria above. For example, a responder who achieves a total score of 80% who qualifies for a 2% preference will have a final score of 82%.

VI. Other Important Information

The selected responders shall enter into a contract with the City, which shall include insurance and indemnification requirements. Commercial general liability insurance covering bodily injury liability and property damage liability with a per-occurrence limit of no less than \$3,000,000, and a general aggregate limit no less than \$5,000,000 as well as commercial auto insurance covering bodily injury liability and property damage liability with a per-occurrence limit of no less than \$2,000,000 are required. Additionally, commercial general liability insurance that covers employer liability in an amount not less than \$2,000,000 is also required. A performance bond and payment bond equal to one hundred percent (100%) of the guaranteed maximum price naming West Valley City as a third-party obligee shall be required.

The City reserves the right to, in its sole discretion, reject any and all responses to this Request for Proposals. The City reserves the right to, in its sole discretion, waive any requirement set forth in this Request for Proposals. The City reserves the right to, in its sole discretion, cancel this Request for Proposals. The City reserves the right to, in its sole discretion, negotiate with responders prior to final award.

Response to this Request for Proposals is at the responder's sole risk and expense. The City anticipates selecting one of the responders, but there is no guarantee that any responding proposal will be selected.

It is the City's policy to encourage equal opportunity in the award of contracts. The City endeavors to do business with responders that share the City's commitment to equal opportunity, and will not do business with anybody who discriminates on the basis of race, religion, color, ancestry, age, gender, sexual orientation, disability, medical condition, or place of birth. The City appreciates in advance the efforts that responders will make and looks forward to participating with responders in the selection process.

All responses to this Request for Proposals are subject to the Governmental Records Access Management Act ("GRAMA").

BIDDER PREFERENCE FORM

1.1 PREFERENCES

A. The City grants preferences to certain types of bidders. After reviewing the requirements below, please indicate which preferences apply to this bid.

B. City Provider Preference – the City provides a 1% preference to any bidder who is physically located within City limits.

1. City Provider preference

C. Other Preferences – the City provides a 1% preference to any bidder who can meet ALL of the following criteria:

1. Program for veteran hiring and recruitment - To meet this criterion, the bidder must maintain an active program to recruit and employ veterans
2. Safety – To meet this criterion, the bidder must maintain an active safety training program
3. Drug testing – To meet this criterion, the bidder must maintain a drug testing protocol in accordance with applicable law
4. Job training – To meet this criterion, the bidder must maintain an active job training program for employees
5. Health insurance – To meet this criterion, the bidder must offer health insurance to all full time employees
6. Nondiscrimination – To meet this criterion, the bidder must have and enforce a policy prohibiting discrimination in accordance with Title 26 of the West Valley City Municipal Code

1.2 OTHER PROVISIONS

City reserves the right, in its sole discretion, to verify that a bidder qualifies for any preferences which may be claimed above. If a bid claims a preference but does not qualify for that preference, the City reserves the right to refuse to consider that bid.