

NEBO SCHOOL DISTRICT  
BOARD MEETING MINUTES  
Wednesday, June 11, 2025

The Board of Education of Nebo School District convened the Board meeting on Wednesday, June 11, 2025 at 3:00 PM at the new MTECH Payson Campus in Payson, Utah.

Shannon Acor welcomed everyone to the Board meeting.

1. Board Work Session

Item 1A: 3:00-4:00 PM, Tour of MTECH Payson Campus.

Board members present for the tour were President Shannon Acor, Rick Ainge, Kristen Betts, John Taylor, Brian Rowley, Shauna Warnick, and Scott Wilson. Superintendent Rick Nielsen, Michael Harrison, Reed Park, and others members of the Nebo District staff also joined the tour.

The MTECH tour concluded at approximately 4:00 PM and the Board reconvened their meeting at 4:26 PM at The Nebo School District Office located at 350 S Main in Spanish Fork, Utah. Additional, staff members present were Ben Ford, Suzanne Kimball, Alicia Rudd, Matt Gledhill, Frank Daybell, Mike Larsen, Dave Rowe, Bart Peery and Raquel Baum.

Item 1B: Discussion of Board Meeting Agenda and Review of Consent Agenda.

President Shannon Acor reviewed the Consent Agenda and inquired of any questions from the Board members. She mentioned that there will not be a closed session after the general board meeting.

2. Items for Board Discussion

Item 2A: Policy JDE – Student Electronic Devices

- Legal Counsel Reed Park and Associate Legal Counsel Jeff Peterson discussed and reviewed the policy in preparation for the action item in the general board meeting. The following amendments were made;
  - Section 5.3. Middle Schools and Section 5.4. Junior High Schools will have consistent language.
  - Section 2.2 “Classroom hours” will include study halls and independent study time during regular school operation hours.

Jeff Peterson made the necessary changes to the policy and Draft 2 was uploaded for Board approval in the general board meeting.

President Shannon Acor announced at 5:33 PM that the Board meeting was temporarily adjourned until 6:00 PM. Board member Brian Rowley was excused from the Board meeting at 5:33 PM.

The Board of Education of Nebo School District reconvened the Board meeting at 6:00 PM. Board members present were Shannon Acor, Rick Ainge, Kristen Betts, John Taylor, Shauna Warnick and Scott Wilson. Brian Rowley was excused. Staff members present were Superintendent Rick Nielsen, Michael Harrison, Reed Park, Ben Ford, Suzanne Kimball, Alicia Rudd, Matt Gledhill, Frank Daybell, Mike Larsen, Dave Rowe, Bart Peery and Raquel Baum.

The agenda was as follows:

1. OPENING

A. Pledge of Allegiance

2. AGENDA APPROVAL

A. Approval of Board Agenda

3. CONSENT AGENDA

A. Financial Report

B. Claims

C. Minutes of the Work Session and General Board Meeting held on May 14, 2025.

D. New Employees and Separations

E. Requests for Leave Without Pay

F. Requests for LAND Trust Amendments

- G. Student Educational Travel
- 4. PROGRAM REVIEW AND REPORT
  - A. Recognition of State Champions
  - B. Energy Star Recognition
- 5. PUBLIC HEARING 6:30 PM
  - A. Amended Budget for 2024-2025 – Michael Harrison
  - B. Proposed Budget for 2025-2026 – Michael Harrison
- 6. PUBLIC PARTICIPATION
  - A. Public Opportunity to Address the Board
- 7. ITEMS FOR BOARD DISCUSSION
- 8. ITEMS FOR BOARD ACTION
  - A. Consideration of Approval of Amended Budget for 2024-2025.
  - B. Consideration of Approval of Proposed Budget for 2025-2026.
  - C. Consideration of JN – Student Fees
  - D. Consideration of Policy JDE – Student Electronic Devices
  - E. Consideration of Policy GCPC – Employee Retirement Eligibility
  - F. Consideration of Policy IIA – Student Instruction and Materials
  - G. Consideration of Policy JDB – Student Substance Abuse
  - H. Consideration of Policy JHG – Management of Concussions and Head Injuries
  - I. Consideration of Request for Early Retirement Incentive Plans.
- 9. SPECIAL BUSINESS
  - A. Motion & Vote – Board Closed Session
  - B. Board Closed Session (Legal, Property, Personnel and/or Other Closed Session Issues)

#### Agenda Item 1: OPENING

Item No. 1A: Pledge of Allegiance – Scott Wilson

#### Agenda Item 2: AGENDA APPROVAL

Item No. 2A: Kristen Betts presented a motion to approve the Board Agenda. She mentioned that there will not be a closed session after the general board meeting.  
John Taylor seconded the motion. All members present voted in favor.

#### Agenda Item 3: CONSENT AGENDA

Item No. 3: Rick Ainge reviewed items listed on the Consent Agenda and inquired of any questions from the Board. He then presented a motion to approve the following items listed on the Consent Agenda:

- A. Financial Report
  - B. Claims
  - C. Minutes of Work Session & General Board Meeting held on May 14, 2025.
  - D. New Employees and Separations
  - E. Requests for Leave Without Pay
  - F. Requests for LAND Trust Amendments
  - G. Student Educational Travel
- Kristen Betts seconded the motion. All members present voted in favor.

#### Agenda Item 4: PROGRAM REVIEW AND REPORT

Item No. 4A: President Shannon Acor invited Secondary Director Bart Peery and Communications and Community Relations Specialist Seth Sorensen to introduce the following State Champions;

Unified Track and Field Individual Champions

Miles Asay	Salem Hills High School 4x100 Relay Team
Mason Wies	Salem Hills High School 4x100 Relay Team
Weston Harry	Salem Hills High School 4x100 Relay Team
Gage Whitehead	Salem Hills High School 4x100 Relay Team
Seth Ramirez	Springville High School Boys Javelin
Kaylani Sione	Springville High School Girls Javelin

Track and Field Individual Champions

Easton Leavitt	Springville High School Boys Javelin
Denver Spanheimer	Payson High School 110 Hurdles

Spanish Fork 5A Boys Baseball Team Champions

Boston Duvall  
Conner Ford  
Jaxon Sorenson  
Jesse Harrison  
Kayden Lambson  
Matai Johnson  
Nixon Warren  
Pratt Morley  
Rhythm Fagan  
Samuel Dart  
Swae Nielson  
Tyler Orton  
Xavier Amonett  
Cody McLean  
Cohen Nelson  
Grayson Zappe  
Jason Pintar  
Jaxon Randolph  
Rhett Walburger  
Trey Snyder  
Trigg Cloward  
Boston Wignall  
Cash Andrus  
Dylan Chambers  
Evan Steward  
Heston Freeland  
Tilden Scott

Coaches: Hadley Thorpe, Jace Brinkerhoff, Nelson Castleberry, Kyle Dart, Skiler Hohrein, Hayden Nielsen and Shaun Peterson.

Item No. 4B. President Shannon Acor invited Operations Director Matt Gledhill to introduce Cenergistic representatives Cari DuBose, Aaron Emens and Lynn Pace. They recognized 40 of our schools who received the Energy Star award and presented Nebo School District with a check for \$2,500.00 in recognition of being honored as “Best in Class.”

Due to the time certainty of the budget hearing, President Shannon Acor announced at 6:22 PM that the Board would move to some items for Board action until 6:30 PM.

Agenda Item 8: ITEMS FOR BOARD ACTION

Item No. 8C: Scott Wilson made the motion to approve Policy JN – Student Fees.  
Rick Ainge seconded the motion. All members present voted in favor.

Item No. 8D: Kristen Betts made the motion to approve Policy JDE – Student Electronic Devices. Shauna Warnick seconded the motion. All members present voted in favor.

Item No. 8E: Rick Ainge made the motion to approve Policy GCPC – Employee Retirement Eligibility. Scott Wilson seconded the motion. All members present voted in favor.

Item No. 8F: Shauna Warnick made the motion to approve Policy IIA – Student Instruction and Materials. Kristen Betts seconded the motion. All members present voted in favor.

Item No. 8G: John Taylor made the motion to approve Policy JDB – Student Substance Abuse. Rick Ainge seconded the motion. All members present voted in favor.

President Acor announced at 6:30 PM that due to the time certainty of the budget hearing, the Board would move to the budget hearing portion of the meeting and return to the action items later in the meeting.

#### Agenda Item 5: BUDGET HEARING 6:30 PM

Item No. 5A. Amended Budget for 2024-2025

Item No. 5B. Proposed Budget for 2025-2026

Business Administrator Michael Harrison reviewed the Amended Budget for 2024-2025 and the Proposed Budget for 2025-2026. He reviewed the salaries and benefits information and mentioned that the beginning teacher salary is approximately \$63,000 for next school year. This is a wonderful celebration! The Board thanked the Finance Department for their continued hard work, dedication, and competency and expressed confidence in Michael and Asst. Business Administrator Jesse Hales and the rest of their team for their wisdom and in completing accurate reports.

President Acor inquired whether any citizens in attendance wished to address the Board regarding the Amended Budget for 2024-2025 or the Proposed Budget for 2025-2026. Seeing that no citizens wished to address the Board, President Shannon Acor declared the Budget Hearing closed at 6:58 PM.

#### Agenda Item 6: PUBLIC PARTICIPATION

Item No. 6A: Public Opportunity to Address the Board

The following individuals addressed the Board:

Name	City	Schools	Topic
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No one signed up to address the Board

#### Agenda Item 7: ITEMS FOR BOARD DISCUSSION

#### Agenda Item 8: ITEMS FOR BOARD ACTION

Item No. 8A: Shauna Warnick made the motion to approve the Amended Budget for 2024-2025 as presented. Kristen Betts seconded the motion. All members present voted in favor.

Item No. 8B: John Taylor made the motion to approve the Proposed Budget for 2025-2026 as presented. Scott Wilson seconded the motion. All members present voted in favor.

Item No. 8H: Scott Wilson made the motion to approve Policy JHG – Management of Concussions and Head Injuries. Rick Ainge seconded the motion. All members present voted in favor.

Item No. 8I: Kristen Betts presented the motion to approve the Request for Early Retirement Incentive Plans. John Taylor seconded the motion. All members present voted in favor.

President Shannon Acor announced at 7:02 PM that the Board had need to return to items listed on the 3:00 PM agenda to finalize discussion.

1. Board Work Session

Item 1C: Board Member Reports

- Scott Wilson reported that patrons are still asking about bricks from the old Payson High School. Operations Director Matt Gledhill mentioned that bricks will be placed on the sidewalk on Main Street for the public to take each day.
- Shauna Warnick shared items from USBA;
  - She enjoyed the Delegate and Pre-Delegate Assembly.
  - USBA is wondering if Nebo School District would consider sharing a presentation at the Annual Conference.
  - USBA Leadership Academy is September 25-27. Registration will begin in early July. Shauna, John, Shannon, and the Superintendent plan to register. If space allows, we will register other Board members.
  - The Advocacy Committee plans to focus on social media posts and Master Board certifications.
  - The Legislative Committee is focusing on building relationships with key legislators.
- John Taylor attended the Audit Committee meeting and understands that the Board is required to participate in audit training. The Superintendent will get the information from our Internal Auditor Tim Beardall and include it in his Monday bulletin.
- The Superintendent thanked Rick Ainge for arranging the tour of the MTECH Payson Campus.
- Kristen Betts attended the Delegate Assembly.
- Kristen Betts thanked Secondary Director Bart Peery for his response to questions from a concerned patron regarding the removal of gate receipts.

2. Items for Board Discussion

Item 2B: Policy KA – School Facility Use

- Legal Counsel Reed Park mentioned that this policy was updated to;
  - adjust the fees due to funding for supervision during school facility use and rental use.
  - include a \$1000 security deposit for auditorium rental.
  - authorize two employees to run the kitchen during a cafeteria rental.
  - amend and update definitions.

Item 2C: Policy EEA – School Access and Student Transportation

- Legal Counsel Reed Park mentioned that this policy was amended to remain compliant with HB161, School Bus Route Amendments. This legislative bill adjusted the distance for a student to be eligible for transportation. Eligible students in the secondary schools are those who live at least two miles from their middle school, junior high or high school.

Item 2D: Policy DID – Asset Inventory

- Legal Counsel Reed Park mentioned that this policy was amended stating that the Legal Department will maintain all asset details pertaining to property. The Operations Department will maintain all asset details pertaining to buildings and building improvements.

Item 2E: Items from Superintendent

- The Superintendent mentioned the Board Member business cards made available for each of them tonight.
- The Superintendent mentioned that Child Nutrition has a new school lunch system. Parents will need to create a new login to pay for meals and see student lunch accounts.
- The Superintendent mentioned his participation on the United Way Board and that United Way is looking for a stronger presence in South Utah County. He gave them names of some key leaders in the community to reach out to.
- The Superintendent share that a patron near Payson High School is concerned about the placement of the driver's education range. Customer Experience Specialist Lindsey Hughes will reach out to the patron. It was suggested that as soon as we know where the driver's

education range will be placed at the new Springville High School, we add the details to our website.

- The Superintendent reminded the Board that the amendments to Board compensation go into effect July 1.
- The Superintendent informed the Board of an Open Enrollment appeal that has reached Assistant Superintendent Ben Ford. If not approved by Ben, the law allows for the patron to appeal to the Board. This may result in an appeal hearing in the July Board meeting.
- The Superintendent mentioned the Title XI softball concerns and that SFHS softball will be moved to Spanish Fork City fields 9 and 10 with invested improvements. Softball coaches are still voicing concern over the outfield fence distances, but the distances are regulation and similar to other fields in the district.
- President Shannon Acor mentioned a letter addressed to her from the superintendent of Logan School District praising Superintendent Nielsen. She expressed her appreciation for Superintendent Nielsen as well.

President Shannon Acor announced at 7:35 PM that all items on the agenda were covered and asked for a motion to adjourn the Board meeting.

John Taylor presented the motion to adjourn the Board meeting.

Shauna Warnick seconded the motion. All members present voted in favor.

The Board meeting was adjourned at 7:35 PM.