

**SANTA CLARA CITY COUNCIL MEETING
WEDNESDAY, JUNE 25, 2025
MINUTES**

THE CITY COUNCIL FOR THE CITY OF SANTA CLARA, WASHINGTON COUNTY, UTAH, met for a Regular Meeting on Wednesday, June 25, 2025, at 6:00 p.m. in the City Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting was broadcast on the City website at <https://santaclarautah.gov>.

Mayor: Rick Rosenberg

Council Members: Janene Burton (via Zoom)
Christa Hinton
Ben Shakespeare

Excused: Dave Pond
Jarett Waite

City Manager: Brock Jacobsen

City Recorder: Selena Nez

Others Present: Matt Ence, City Attorney
Jim McNulty, Planning and Economic Development Manager
Dustin Mouritsen, Public Works Director
Ryan VonCannon, Parks Director
Dan Cazier, Fire Chief
Erik Campbell, Power Supervisor
Cody Mitchell, Building Official
Jaron Studley, Police Chief
Lance Haynie, Government Affairs Director

1. Call to Order.

Mayor Rick Rosenberg called the meeting to order at 6:00 p.m. and welcomed those present.

2. Opening Ceremony.

A. Pledge of Allegiance: Council Member Shakespeare.

B. Opening Comments: Council Member Shakespeare.

3. Conflicts and Disclosures.

There were no conflicts or disclosures.

4. Working Agenda.

A. Public Hearings.

i. Public Hearing to receive public comment regarding the Ball Field Rental Fees.

Parks Director, Ryan VonCannon, presented the Staff Report and reported that the City Council discussed adjusting ball field rental fees for tournaments at a May meeting. The City loses money if fewer than three fields are rented for a tournament.

The new fee for Gubler Park will be \$500 per day per field, including lights, preparation, and mounts. An on-duty attendant is included if three or more fields are rented. The tournament schedule must be submitted by no later than 5:00 p.m. Mountain Standard Time on the Monday prior to the tournament. Otherwise, there will be no attendant on duty.

Other fees are as follows:

- Tournament hold fee increased from \$50 to \$100.
- Temporary outfield fencing increased from \$50 to \$100.
- Full day rental increased from \$350 to \$500 per field per day.
- Half-day rentals were removed.
- Peak season rates were also removed.
- Practice preparation fee changed from \$40 per hour to \$50 per field per day. Preparation takes one hour on average.

City Manager, Brock Jacobsen, stated that deposit forfeiture was discussed at the meeting, and he asked if that was included in the changes. Mr. VonCannon reported that a 25% cancellation fee will be applied if the tournament schedule is not submitted by the Monday before the tournament. The maximum fee was removed. In response to a question from Council Member Hinton, Mr. VonCannon stated that schedules are submitted to Parks Department Executive Assistant, Kortni Call, who works with the tournament directors. Rocky Mountain School of Baseball usually provides the schedule well in advance, but another group often does not submit their schedule until the day before the tournament, and the schedule is often incomplete. They have been warned several times, and moving forward, the written policy will be enforced.

Mayor Rosenberg opened the public hearing. There were no public comments. The public hearing was closed.

ii. Public Hearing to receive public comment regarding amending the FY2024-2025 Budget.

Mr. Jacobsen presented the Staff Report and reported that the following amendments were required:

General Fund: \$607,500 increase

- Justice Court: \$40,000 increase due to increased fees for the public defender and translator.
- Administrative: \$120,000 increase for Information Technology services.
- Police: \$75,000 increase.
- Fire: \$100,000 increase to cover potential costs associated with wildland deployments.
- Waste Collection: \$60,000 increase due to increased costs.
- Parks: \$192,500 to cover capital equipment, including \$100,000 for a water pressure booster pump at Gubler Park, plus utility, wage, and benefit adjustments.
- Swiss Days: \$20,000 increase in costs for banners and rentals.

Mayor Rosenberg noted that the Budget is still balanced as revenues were also higher than expected, so no additional transfer of Fund balance was required. Mr. Jacobsen stated that he also did not expect to need the \$245,000 budgeted use of Fund balance.

Enterprise Funds:

- Water Fund: Budget amendment to account for depreciation.
- Sewer Fund: Budget amendment to account for depreciation.
- Stormwater Fund: Budget amendment to account for depreciation.
- Power Fund: \$1.2 million increase includes \$800,000 in depreciation and \$400,000 in generator maintenance costs. New subdivision expenses were also added, as well as associated offsetting revenue.

Mayor Rosenberg opened the public hearing. There were no public comments. The public hearing was closed.

B. Consent Agenda.**i. Approval of Claims and Minutes:**

- June 11, 2025, City Council Work Meeting
- June 11, 2025, City Council Regular Meeting
- Claims through June 25, 2025

ii. Calendar of Events:

- July 4, 2025, Independence Day (Offices Closed)
- July 9, 2025, City Council Work Meeting
- July 9, 2025, City Council Regular Meeting
- July 23, 2025, City Council Work Meeting (Cancelled)
- July 23, 2025, City Council Regular Meeting (Cancelled)
- July 24, 2025, Pioneer Day (Offices Closed)

Council Member Burton moved to APPROVE the Consent Agenda, as presented. Council Member Hinton seconded the motion. Vote on motion: Council Member Shakespeare-Yes, Council Member Hinton-Yes, Council Member Burton-Yes. The motion passed unanimously.

C. General Business.

- i. **Discussion and Action to Consider Ball Field Rental Fees and Approve Resolution No. 2025-11R. Presented by Ryan VonCannon, Parks Director.**

Council Member Shakespeare moved to APPROVE the Ball Field Rental Fees and Approve Resolution No. 2025-11R, as presented. Council Member Hinton seconded the motion. Vote on Motion: Council Member Shakespeare-Yes, Council Member Hinton-Yes, Council Member Burton-Yes. The motion passed unanimously.

- ii. **Discussion and Action to Consider Approval of FY2024-2025 Budget Amendment and Approve Ordinance No. 2025-10. Presented by Brock Jacobsen, City Manager.**

Council Member Hinton moved to APPROVE the FY2024-2025 Budget Amendment and Approve Ordinance No. 2025-10, as presented. Council Member Burton seconded the motion. Vote on Motion: Council Member Hinton-Yes, Council Member Shakespeare-Yes, Council Member Burton-Yes. The motion passed unanimously.

- iii. **Discussion and Action to Approval of the Central to St. George 138 kV Looping Project and Approve Resolution No. 2025-12R. Presented by Erik Campbell, Power Superintendent.**

Power Superintendent, Erik Campbell, reported that the project was brought forth to upsize needed transformers and assist with redundancy of the system through Utah Associated Municipal Power Systems ("UAMPS"). No changes had been made since the City Council discussed the matter at its June 11, 2025, Work Meeting. Mr. Jacobsen clarified that a project map was added to provide additional context.

In response to a question from Council Member Shakespeare, Mr. Campbell confirmed that the City's portion is approximately 6% of the overall cost. He was not aware if the other cities had approved the project yet. It will be completed in phases. Equipment will be ordered once UAMPS has all the necessary approvals, and some equipment has long lead times for delivery. Mr. Jacobsen added that bonds for the project will be issued in 2025.

In response to a question from Council Member Hinton, Mr. Jacobsen reported that the full project will take several years to complete. The 2025 bond will cover costs for the first two phases.

Council Member Shakespeare asked if City crews would complete the work or if it would be outsourced. Mr. Campbell stated that he believes it will be outsourced. Mr. Jacobsen reported that contracted crews will reroute the Snow Canyon/Santa Clara line across Pioneer Parkway, and the pole behind the bleachers at Snow Canyon High School will be removed.

Council Member Hinton moved to APPROVE the Central to St George 138 kV Looping Project and Approve Resolution No. 2025-12R, as presented. Council Member Burton

seconded the motion. Vote on Motion: Council Member Hinton-Yes, Council Member Shakespeare-Yes, Council Member Burton-Yes. The motion passed unanimously.

iv. Discussion and Action to Consider Approval of Ultra Water Efficiency Standards, update to Chapter 17.92.010, and approve Ordinance No. 2025-11. Presented by Jim McNulty, Planning Director.

Planning and Economic Development Manager, Jim McNulty, reported that Washington County Water Conservancy District ("WCWCD") Conservation Manager, Doug Bennett, attended a previous Work Session to discuss their recently adopted Ultra Water Efficiency Standards with the Council. The WCWCD is not a water supplier in the City. However, the standards would allow an applicant to secure more or additional Impact Fee credits by electing to comply with the program.

City Staff and legal counsel determined that the following additional provision could be added to Santa Clara City Code Chapter 17.92.010: Applicability, without changes to the existing Code.

- B. The Washington County Water Conservancy District has adopted Ultra Water Efficient Landscape Standards, which may be more restrictive than this Chapter in many ways, but which also may allow an applicant to secure more or additional Impact Fee credits from WCWCD. An applicant to the City under this chapter may voluntarily elect to comply with the WCWCD Ultra Water Efficient Landscape Standards. In the event that the applicant obtains approval or certification from WCWCD of landscape plans meeting the Ultra Water Efficient Standards, then the applicant may present documentation evidencing WCWCD's approval of landscape plans under the Ultra Water Efficient Landscape Standards and the City will accept said approval in lieu of the City's review and approval of the same plans under this Chapter.

Mr. McNulty reported that the City is compliant with Utah State Code Section 10-9a-205 regarding Land Use Ordinance Amendments. The Planning Commission held a public hearing on June 12, 2025, and forwarded a recommendation of approval to the City Council. City Staff recommended that the City Council consider granting approval for the Code Amendment to Chapter 17.92.010, Water Efficient Landscaping and Conservation Standards Applicability.

Mayor Rosenberg stated that the amendment would make the standards available to developers who choose to take advantage of the program and save money on Impact Fees. Council Member Shakespeare stated that the program is completely voluntary and checks a lot of boxes in a good way. It reduces water usage and lowers building costs.

In response to a question, Mayor Rosenberg stated that the WCWCD was conducting an Impact Fee study to determine the amount of the reduction. Mr. Mouritsen reported that the study is not yet completed, but will be adopted with the Master Plan, which increases the Impact Fee from \$14,000 to \$20,000. The current proposal is to lower that fee to \$13,000 to \$14,000 for compliance with the standards.

Mayor Rosenberg noted that at some point, enforcement will be necessary. Someone will have to verify that landscaping has not been installed. That burden will likely fall on the cities. They will need to monitor water use and investigate higher use. The WCWCD will help, but the primary responsibility will be on the City. Council Member Shakespeare stated that the City's meters can easily monitor usage.

In response to a question from Council Member Shakespeare, Mr. Mouritsen stated that average usage for a home built to the standards should be in the 5,000 to 6,000 gallon range. Current projects in the City that meet the standards were discussed, as well as secondary water needs and potential increases in surcharges. Council Member Hinton noted that the standards include an excess water surcharge for usage of over 8,000 gallons. Mr. McNulty noted that a large water savings will be due to the prohibition on individual pools. Only a shared pool amenity is allowed.

Council Member Shakespeare stated that if a developer is approved for the program, the City will not need to review its Landscaping Plan, which will save time and money.

Council Member Shakespeare moved to APPROVE the Ultra Water Efficiency Standards, Update to Chapter 17.92.010, and approve Ordinance No. 2025-11, as presented. Council Member Hinton seconded the motion. Vote on Motion: Council Member Shakespeare-Yes, Council Member Hinton-Yes, Council Member Burton-Yes. The motion passed unanimously.

v. Discussion and Action to Consider Approval of the Tuacahn Wash Culvert Design Reimbursement Agreement with the Washington County Flood Control Authority. Presented by Dustin Mouritsen, Public Works Director

Public Works Director, Dustin Mouritsen, reported that the engineering was already approved in the amount of \$130,532, which will be reimbursed by the Washington County Flood Control Authority after the City Council approved the agreement.

Mayor Rosenberg indicated that the approval was a formality. Funding for the project was budgeted by the Washington County Flood Control Authority, and the City had obtained bids for the work. The agreement must now be put in place for the City to be reimbursed for the project.

Council Member Shakespeare stated that once the design is complete, the project will be ready to begin. Mr. Mouritsen reported that the design is 50% complete, and permit applications have already been submitted.

Council Member Shakespeare moved to APPROVE the Tuacahn Wash Culvert Design Reimbursement Agreement with the Washington County Flood Control Authority in the amount of \$130,532. Council Member Hinton seconded the motion. Vote on Motion: Council Member Shakespeare-Yes, Council Member Hinton-Yes, Council Member Burton-Yes. The motion passed unanimously.

5. Reports.

A. Mayor/Council Reports.

Council Member Shakespeare reported on the following:

- He attended the Washington County Flood Control Authority meeting, where they approved some reimbursements. It has been a quiet water year, but there are good projects on the docket.
- He attended a WCWCD presentation with Council Member Hinton and Council Member Waite. The presentation was directed at candidates for office, and there were approximately 20 attendees. Storage is key, and they are well aware of that fact.
- He asked Fire Chief, Dan Cazier for an update on the Forsyth fire. Chief Cazier reported that there was 0% containment. There was a sizeable control line on the west side of the fire, but they would not know its overall effectiveness until the fire reached it. Most of the structural damage was on the south side through Pine Valley. They did a great job of cutting breaks through campground areas, and as a result, some summer homes in the area were undamaged. Around the perimeter, the fire reached two old burn scars and would reach a third, which would aid in containment.

Regarding local impacts, the crew was still in California when a crew was requested for this fire. The first crew was home, and the second was on a 14-day deployment with the potential for a crew swap. He believed the deployment could last all summer. The Incident Command Structure has an EMS management arm, and a staff member was also assigned to them on a 14-day rotation. Three full-time firefighters and one seasonal employee were currently deployed.

In response to a comment by Council Member Shakespeare, Chief Cazier confirmed that it was caused by a lightning strike. In rare cases, lightning will strike and produce heat but no smoke. In this case, the fire burned undetected for approximately 10 to 14 days before a wind event caused it to spread.

Council Member Hinton reported on the following:

- She attended the Utah League of Cities and Towns Board meeting in Draper the previous Monday.
 - They discussed Faces and Places and how it is more important than ever to check in with legislators. She will work with Lance on how best to accomplish that.
 - Two different cities brought up the small lot zones they allowed in their cities, and reported that large homes had been built on them. She was pleased that the Council had discussed limiting home sizes in the potential R-1-4 Zone to prevent similar developments in the City.
 - They asked if Santa Clara planned to hold an America's 250 celebration. She suggested potentially holding a celebration during Swiss Days. Mayor Rosenberg suggested forming a committee to plan the event.

Council Member Burton reported on the following:

- She attended the 250th Military Celebration in Washington, D.C.
- They are working to establish a new platform and disclosures for the Santa Clara Royalty.

Mayor Rosenberg reported on the following:

- He attended the Five County Association of Governments Mayors Meeting.
 - The Utah Department of Transportation (“UDOT”) and Utah Trail Network funding opportunities were discussed.
 - The Joint Highway Committee also has some money available for rural areas.
 - There is a district-wide Regents Contingency Fund for state highways, but Santa Clara is not eligible for that funding.
- He also attended the Mountainland Association of Governments (“MAG”) Board Meeting.
 - They discussed the Leeds Interchange Study that will determine how to reconfigure the north interchange of Interstate 15 at Leeds. It is currently not a full-service interchange, and they are discussing making it full service.
 - The Toquerville Bypass is scheduled for a soft opening on July 10, 2025.
 - They also reported on the unobligated Council of Governments monies. The Western Corridor Alignment Study is the only project with obligated money.

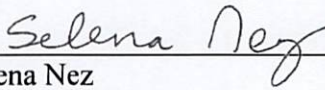
6. Closed Meeting Session.

There was no Closed Meeting Session.

7. Adjournment.

Council Member Burton moved to ADJOURN. Council Member Hinton seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 6:41 p.m.


Selena Nez
City Recorder

Approved: _____ July 9, 2025