



# HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street  
Midway, UT 84049-0427  
Phone: (435) 654-2248

## BOARD MEETING

4:00 PM

July 10, 2025

## AGENDA ITEMS

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

### AGENDA ITEMS:

1. Consent Agenda
  - a. Balance Sheet June 2025 [Balance Sheet June 2025.pdf](#)
  - b. Bank Reconciliation June 2025 [Reconciliation Detail June 2025.pdf](#)
  - c. P&L June 2025 [P&L June 2025.pdf](#)
  - d. PTIF General Fund June 2025 [PTIF General Fund Statement June 2025.pdf](#)
  - e. PTIF Impact Fee Fund June 2025 [PTIF Impact Fee Fund June 2025.pdf](#)
  - f. June 2025 Warrant list approval [WARRANT LIST 07-10-2025.pdf](#)
  - g. June 2025 YTD Budget [YTD June 2025R1.pdf](#)
  - h. June 2025 Board Meeting Minutes [PENDING 06-12-2025 HVSSD Board Meeting Minutes.pdf](#)
2. Mechanical Plant Tour – (Entire Board -1 hr)
3. Headworks Project – Pay Request #2 – Motion to Approve (Jim Goodley- 10 mins) [HVSSD Headworks Upgrades Pay App #02 June 2025.pdf](#)
4. Staff Report Update- Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins) [HVSSD STAFF REPORT 07 10 2025.pdf](#)
5. Manager's Report (Jim Goodley- 30 mins) [ManagersReport 07 10 2025.pdf](#)
6. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
7. Adjourn

**ELECTRONIC PARTICIPATION:** If you are interested in participating via electronic media, please go to our HVSSD website for the link at hvssd.org. Published on the State Public Notice Website, [www.hvssd.org](http://www.hvssd.org) and at the Heber Valley Special Service District Administration Building

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07/05/25

Accrual Basis

# Heber Valley Service District

## Balance Sheet

As of June 30, 2025

	<u>Jun 30, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1123000 CASHZIONS BANK	420,653.42
1125000 PTIFGENERAL ACCOUNT	3,207,352.36
1125010 PTIFIMPACT FEES	13,400,932.95
<b>Total Checking/Savings</b>	17,028,938.73
<b>Accounts Receivable</b>	
1303000 MIDWAY CONTRACT REC	1,031.43
<b>Total Accounts Receivable</b>	1,031.43
<b>Other Current Assets</b>	
1301000 HEBER CITY(1)	688,071.86
1302000 MIDWAY SAN DISTRICT(1)	142,256.91
1303100 HAY SALES RECEIVABLE	49,145.90
PREPAID INSURANCE	14,230.98
<b>Total Other Current Assets</b>	893,705.65
<b>Total Current Assets</b>	17,923,675.81
<b>Fixed Assets</b>	
1711910 PLANT/FARM EQUIPMENT	2,526,790.08
1720100 PLANT EXPANSION	12,503,362.20
CONSTRUCTION IN PROGRESS	434,255.69
FENCESMIDWAY LIFT STATION	3,877.74
GROUND WATER DRAINS	38,686.27
LAND	6,433,258.10
LANDDISPOSAL SITE	1,761,158.31
LANDMIDWAY LIFT STATION	1,038.88
LESS ACCUM DEPRECIATION	-18,723,864.49
SEWAGE TREATMENT PLANT	12,298,028.82
TREATMENT PLANT EQUIPMENT	611,996.79
<b>Total Fixed Assets</b>	17,888,588.39
<b>TOTAL ASSETS</b>	<b>35,812,264.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
ACCOUNTS PAYABLE	137,463.01
<b>Total Accounts Payable</b>	137,463.01

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Accrual Basis

**Heber Valley Service District**  
**Balance Sheet**  
**As of June 30, 2025**

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	<u>Jun 30, 25</u>
<b>Other Current Liabilities</b>	
2221000 FICA W/H PAYABLE	-29,735.76
2222000 FEDERAL TAX W/H	-23,404.00
2223000 STATE TAX WITHHELD	-9,558.00
2233000 HEALTH INSUR PAYABLE	150.00
ACCRUED VAC/SICK LEAVE PAYABLE	52,180.04
Other Current Liability	4,725.28
Payroll Liabilities	60,193.26
RETIREMENT PAYABLE	6,378.13
	<hr/>
<b>Total Other Current Liabilities</b>	60,928.95
<b>Total Current Liabilities</b>	198,391.96
<b>Long Term Liabilities</b>	
DEF INFLOW RESOURCEPENSIONS	486.00
DEF OUTFLOW RESOURCEPENSIONS	-127,901.00
NET PENSION LIABILITY	52,746.00
	<hr/>
<b>Total Long Term Liabilities</b>	-74,669.00
<b>Total Liabilities</b>	123,722.96
<b>Equity</b>	
CONTR. IMPACT PLANT ADDS	10,279,787.72
CONTRIBUTION FROM EPA	5,480,451.50
HEBER CITY	147,248.50
IMPACT FEES	11,127,749.93
MIDWAY SANITATION DISTRICT	60,134.36
Retained Earnings	7,115,318.22
RETAINED EARNINGS(2)	-1,000.00
WASATCH COUNTY	14,894.00
Net Income	1,463,957.01
	<hr/>
<b>Total Equity</b>	35,688,541.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<hr/> <b>35,812,264.20</b> <hr/>

**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 06/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						254,178.27
<b>Cleared Transactions</b>						
<b>Checks and Payments - 43 items</b>						
Bill Pmt -Check	05/31/2025	ACH	BANKCARD CENTER	X	-4,339.40	-4,339.40
General Journal	06/06/2025			X	-99.99	-4,439.39
Bill Pmt -Check	06/08/2025	2210	HEBER LIGHT & PO...	X	-32,132.57	-36,571.96
Bill Pmt -Check	06/08/2025	2199	AQUA ENGINEERING	X	-30,700.50	-67,272.46
Bill Pmt -Check	06/08/2025	2219	THATCHER COMPA...	X	-15,002.35	-82,274.81
Bill Pmt -Check	06/08/2025	2226	WASATCH COUNTY	X	-7,613.52	-89,888.33
Bill Pmt -Check	06/08/2025	2220	Total Power & Controls	X	-5,135.00	-95,023.33
Bill Pmt -Check	06/08/2025	2203	CHEMTECH/FORD	X	-5,049.00	-100,072.33
Bill Pmt -Check	06/08/2025	2217	RAY QUINNEY & NE...	X	-2,761.00	-102,833.33
Bill Pmt -Check	06/08/2025	2213	MABEY, WRIGHT & ...	X	-1,857.50	-104,690.83
Bill Pmt -Check	06/08/2025	2216	RAWLINGS LAWN &...	X	-1,575.00	-106,265.83
Bill Pmt -Check	06/08/2025	2207	ETS	X	-1,449.35	-107,715.18
Bill Pmt -Check	06/08/2025	2214	MOUNTAINLAND S...	X	-1,141.89	-108,857.07
Bill Pmt -Check	06/08/2025	2209	HEBER CITY - STIP...	X	-1,050.00	-109,907.07
Bill Pmt -Check	06/08/2025	2212	LOUGHLIN	X	-922.50	-110,829.57
Bill Pmt -Check	06/08/2025	2218	SKM INC	X	-727.50	-111,557.07
Bill Pmt -Check	06/08/2025	2202	CENTURYLINK	X	-723.47	-112,280.54
Bill Pmt -Check	06/08/2025	2200	BRENDA CHRISTEN...	X	-700.00	-112,980.54
Bill Pmt -Check	06/08/2025	2201	CELESTE JOHNSO...	X	-700.00	-113,680.54
Bill Pmt -Check	06/08/2025	2205	DON HUGGARD - S...	X	-700.00	-114,380.54
Bill Pmt -Check	06/08/2025	2223	USU Analytical Labs	X	-585.00	-114,965.54
Bill Pmt -Check	06/08/2025	2198	ACE TIMBERLINE - ...	X	-572.38	-115,537.92
Bill Pmt -Check	06/08/2025	2224	UTAH LOCAL GOVE...	X	-533.19	-116,071.11
Bill Pmt -Check	06/08/2025	2229	Zions Public Finance	X	-500.00	-116,571.11
Bill Pmt -Check	06/08/2025	2221	TRENT DAVIS	X	-443.14	-117,014.25
Bill Pmt -Check	06/08/2025	2206	ENBRIDGE GAS	X	-417.16	-117,431.41
Bill Pmt -Check	06/08/2025	2227	WASATCH COUNTY...	X	-350.00	-117,781.41
Bill Pmt -Check	06/08/2025	2208	GILES GOAT GRAZI...	X	-320.00	-118,101.41
Bill Pmt -Check	06/08/2025	2222	USA BLUEBOOK	X	-221.47	-118,322.88
Bill Pmt -Check	06/08/2025	2225	WASATCH AUTO P...	X	-217.09	-118,539.97
Bill Pmt -Check	06/08/2025	2204	DAMESTIQUES CLE...	X	-180.00	-118,719.97
Bill Pmt -Check	06/08/2025	2228	WASATCH COUNTY...	X	-174.00	-118,893.97
Bill Pmt -Check	06/08/2025	2215	Parkland USA Corpor...	X	-56.71	-118,950.68
Bill Pmt -Check	06/08/2025	2211	Les Olson Co	X	-56.53	-119,007.21
General Journal	06/10/2025			X	-14,664.24	-133,671.45
General Journal	06/10/2025			X	-6,122.27	-139,793.72
General Journal	06/10/2025			X	-241.19	-140,034.91
General Journal	06/20/2025			X	-99.99	-140,134.90
Bill Pmt -Check	06/23/2025	ACH	BANKCARD CENTER	X	-2,632.33	-142,767.23
General Journal	06/23/2025			X	-1,951.10	-144,718.33
General Journal	06/23/2025			X	-52.00	-144,770.33
General Journal	06/27/2025			X	-16,963.35	-161,733.68
General Journal	06/27/2025			X	-7,112.52	-168,846.20
Total Checks and Payments					-168,846.20	-168,846.20

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**Heber Valley Service District**  
**Reconciliation Detail**  
**1123000 CASHZIONS BANK, Period Ending 06/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 2 items</b>						
Deposit	06/05/2025			X	46,410.00	46,410.00
Deposit	06/20/2025			X	318,926.02	365,336.02
Total Deposits and Credits					365,336.02	365,336.02
Total Cleared Transactions					196,489.82	196,489.82
Cleared Balance					196,489.82	450,668.09
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 12 items</b>						
Check	01/06/2024	1623	Sanpitch		-890.50	-890.50
Bill Pmt -Check	02/03/2024	1633	AQUA ENVIRONME...		-1,754.18	-2,644.68
Bill Pmt -Check	03/10/2024	1693	RURAL WATER ASS...		-350.00	-2,994.68
Bill Pmt -Check	09/09/2024	1873	ACE TIMBERLINE - ...		-137.64	-3,132.32
Bill Pmt -Check	10/10/2024	1929	MABEY, WRIGHT & ...		-8,450.00	-11,582.32
Bill Pmt -Check	10/10/2024	1935	Sunbelt Rentals		-3,188.98	-14,771.30
Bill Pmt -Check	02/10/2025	2074	RURAL WATER ASS...		-361.00	-15,132.30
Check	06/12/2025		LCL CUSTOM HAY L...		-1,630.79	-16,763.09
Check	06/17/2025		LCL CUSTOM HAY L...		-1,630.79	-18,393.88
Bill Pmt -Check	06/22/2025	2231	VANCON INC		-10,640.00	-29,033.88
Bill Pmt -Check	06/22/2025	2230	LCL CUSTOM HAY L...		-1,630.79	-30,664.67
Bill Pmt -Check	06/22/2025	2232	WASATCH COUNTY...		-150.00	-30,814.67
Total Checks and Payments					-30,814.67	-30,814.67
<b>Deposits and Credits - 1 item</b>						
General Journal	05/16/2023				800.00	800.00
Total Deposits and Credits					800.00	800.00
Total Uncleared Transactions					-30,014.67	-30,014.67
Register Balance as of 06/30/2025					166,475.15	420,653.42
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	07/01/2025				20,850.00	20,850.00
Total Deposits and Credits					20,850.00	20,850.00
Total New Transactions					20,850.00	20,850.00
<b>Ending Balance</b>					<b>187,325.15</b>	<b>441,503.42</b>

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### June 2025

Type	Date	Name	Debit	Credit	Balance
<b>Income</b>					
<b>3731000 SEWER CHARGES O&amp;M</b>					
Deposit	06/20/2025	HEBER CITY CORP...		33,423.00	33,423.00
Deposit	06/20/2025	HEBER CITY CORP...		144,400.95	177,823.95
Total 3731000 SEWER CHARGES O&M			0.00	177,823.95	177,823.95
<b>3731010 DUMP STATION INCOME</b>					
Deposit	06/20/2025	PUMPER'S PLUS		1,665.75	1,665.75
Total 3731010 DUMP STATION INCOME			0.00	1,665.75	1,665.75
<b>3740010 IMPACT FEE INCOME</b>					
Deposit	06/05/2025	DAVID GERTSCH/S...		41,700.00	41,700.00
Deposit	06/05/2025	Hillwood Homes		4,170.00	45,870.00
Deposit	06/20/2025	EVCO DEVELOPME...		4,170.00	50,040.00
Deposit	06/20/2025	EVCO DEVELOPME...		4,170.00	54,210.00
Deposit	06/20/2025	SHAKESPEARE DE...		13,856.32	68,066.32
Deposit	06/20/2025	SHAKESPEARE DE...		25,020.00	93,086.32
Deposit	06/20/2025	SHAKESPEARE DE...		41,700.00	134,786.32
Deposit	06/20/2025	MATHEW POPE / H...		4,170.00	138,956.32
Deposit	06/20/2025	WASATCH COUNTY		45,870.00	184,826.32
Total 3740010 IMPACT FEE INCOME			0.00	184,826.32	184,826.32
<b>3740015 IMPACT FEE INTEREST</b>					
General Journal	06/30/2025			50,149.85	50,149.85
Total 3740015 IMPACT FEE INTEREST			0.00	50,149.85	50,149.85
<b>5741000 INTEREST INCOME</b>					
General Journal	06/30/2025			10,775.25	10,775.25
Total 5741000 INTEREST INCOME			0.00	10,775.25	10,775.25
<b>5741120 MISC INCOME</b>					
Deposit	06/05/2025	State of Utah		540.00	540.00
Deposit	06/20/2025	State of Utah		480.00	1,020.00
Total 5741120 MISC INCOME			0.00	1,020.00	1,020.00
Total Income			0.00	426,261.12	426,261.12
Gross Profit			0.00	426,261.12	426,261.12

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### June 2025

Type	Date	Name	Debit	Credit	Balance
<b>Expense</b>					
<b>5213130 BENEFITS</b>					
Bill	06/03/2025	WASATCH COUNTY	2,014.67		2,014.67
Bill	06/03/2025	WASATCH COUNTY	1,991.27		4,005.94
Bill	06/03/2025	WASATCH COUNTY	2,005.67		6,011.61
Bill	06/05/2025	UTAH LOCAL GOVE...	216.76		6,228.37
Bill	06/20/2025	PEHP LONG-TERM ...	329.75		6,558.12
Total 5213130 BENEFITS			6,558.12	0.00	6,558.12
<b>5213240 OFFICE &amp; LAB SUPPLIES</b>					
Bill	06/20/2025	CHEMTECH/FORD	1,276.00		1,276.00
Bill	06/20/2025	CHEMTECH/FORD	312.00		1,588.00
Bill	06/20/2025	CHEMTECH/FORD	2,175.00		3,763.00
Bill	06/20/2025	CHEMTECH/FORD	1,834.00		5,597.00
Bill	06/20/2025	CHEMTECH/FORD	1,710.00		7,307.00
Total 5213240 OFFICE & LAB SUPPLIES			7,307.00	0.00	7,307.00
<b>5213245 REPAIRS &amp; MAINT</b>					
Bill	06/04/2025	Parkland USA Corpor...	56.71		56.71
Bill	06/20/2025	ACE TIMBERLINE - ...	35.56		92.27
Bill	06/20/2025	ACE TIMBERLINE - ...	165.94		258.21
Bill	06/20/2025	ACE TIMBERLINE - ...	3.99		262.20
Bill	06/20/2025	ACE TIMBERLINE - ...	56.49		318.69
Bill	06/20/2025	WASATCH COUNTY...	26.00		344.69
Bill	06/20/2025	USA BLUEBOOK	914.25		1,258.94
Bill	06/20/2025	BORDER STATES I...	592.90		1,851.84
Bill	06/20/2025	BORDER STATES I...	8.89		1,860.73
Bill	06/20/2025	BORDER STATES I...	8.89		1,869.62
Bill	06/20/2025	Total Power & Controls	350.21		2,219.83
Bill	06/20/2025	SKM INC	387.50		2,607.33
Bill	06/20/2025	BANKCARD CENTER	85.73		2,693.06
Bill	06/20/2025	BANKCARD CENTER	40.04		2,733.10
Bill	06/20/2025	BANKCARD CENTER	9.33		2,742.43
Bill	06/20/2025	BANKCARD CENTER	111.68		2,854.11
Bill	06/20/2025	BANKCARD CENTER	51.80		2,905.91
Bill	06/20/2025	BANKCARD CENTER	88.02		2,993.93
Total 5213245 REPAIRS & MAINT			2,993.93	0.00	2,993.93
<b>5213250 INSURANCE</b>					
Bill	06/05/2025	UTAH LOCAL GOVE...		24.74	-24.74
Bill	06/05/2025	UTAH LOCAL GOVE...	341.17		316.43
Total 5213250 INSURANCE			341.17	24.74	316.43

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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### June 2025

Type	Date	Name	Debit	Credit	Balance
<b>5213271 OTHER UTILITIES</b>					
Bill	06/03/2025	HEBER LIGHT & PO...	16,411.19		16,411.19
Bill	06/03/2025	HEBER LIGHT & PO...	120.09		16,531.28
Bill	06/03/2025	HEBER LIGHT & PO...	6,412.22		22,943.50
Bill	06/03/2025	HEBER LIGHT & PO...	609.81		23,553.31
Bill	06/05/2025	WASATCH COUNTY...	149.00		23,702.31
Bill	06/20/2025	ENBRIDGE GAS	182.95		23,885.26
Bill	06/20/2025	CENTURYLINK	361.61		24,246.87
Bill	06/20/2025	BANKCARD CENTER	82.23		24,329.10
Bill	06/20/2025	BANKCARD CENTER	340.00		24,669.10
Total 5213271 OTHER UTILITIES			24,669.10	0.00	24,669.10
<b>5213274 TRUCK EXPENSE</b>					
Bill	06/20/2025	One Stop Service Ce...	97.00		97.00
Bill	06/20/2025	DEPT OF GOVERN...	107.57		204.57
Bill	06/20/2025	DEPT OF GOVERN...	251.56		456.13
Total 5213274 TRUCK EXPENSE			456.13	0.00	456.13
<b>5213710 OFC SUPPLIES/EXPENSES</b>					
Bill	06/03/2025	Les Olson Co	56.53		56.53
Bill	06/20/2025	DAMESTIQUES CLE...	160.00		216.53
Bill	06/20/2025	BANKCARD CENTER	146.00		362.53
Bill	06/20/2025	BANKCARD CENTER	82.93		445.46
Bill	06/20/2025	BANKCARD CENTER	40.43		485.89
Bill	06/20/2025	BANKCARD CENTER	39.00		524.89
Total 5213710 OFC SUPPLIES/EXPENSES			524.89	0.00	524.89
<b>5214110 WAGESFARM</b>					
General Journal	06/10/2025		3,782.48		3,782.48
General Journal	06/27/2025		6,252.48		10,034.96
Total 5214110 WAGESFARM			10,034.96	0.00	10,034.96
<b>5214130 BENEFITS(1)</b>					
Bill	06/03/2025	WASATCH COUNTY	1,601.91		1,601.91
Bill	06/20/2025	PEHP LONG-TERM ...	109.92		1,711.83
Total 5214130 BENEFITS(1)			1,711.83	0.00	1,711.83
<b>5214220 FUEL, GAS, OIL ETC</b>					
Bill	06/20/2025	Parkland USA Corpor...	1,626.24		1,626.24
Total 5214220 FUEL, GAS, OIL ETC			1,626.24	0.00	1,626.24



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Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### June 2025

Type	Date	Name	Debit	Credit	Balance
<b>5214240 BLDG SUPPLIES &amp; MAINT</b>					
Bill	06/10/2025	LCL CUSTOM HAY L...	1,630.79		1,630.79
Check	06/12/2025	LCL CUSTOM HAY L...	1,630.79		3,261.58
Check	06/17/2025	LCL CUSTOM HAY L...	1,630.79		4,892.37
Bill	06/20/2025	MOUNTAINLAND S...	1,089.29		5,981.66
Bill	06/20/2025	WASATCH AUTO P...	468.88		6,450.54
Bill	06/20/2025	WASATCH AUTO P...	9.98		6,460.52
Total 5214240 BLDG SUPPLIES & MAINT			6,460.52	0.00	6,460.52
<b>5214270 UTILITIES</b>					
Bill	06/03/2025	HEBER LIGHT & PO...	48.45		48.45
Bill	06/03/2025	HEBER LIGHT & PO...	8,303.38		8,351.83
Bill	06/03/2025	HEBER LIGHT & PO...	81.79		8,433.62
Bill	06/03/2025	HEBER LIGHT & PO...	61.18		8,494.80
Bill	06/03/2025	HEBER LIGHT & PO...	84.46		8,579.26
Total 5214270 UTILITIES			8,579.26	0.00	8,579.26
<b>5214310 PROFESSIONAL &amp; TECH</b>					
General Journal	06/06/2025		99.99		99.99
General Journal	06/10/2025		241.19		341.18
General Journal	06/20/2025		99.99		441.17
General Journal	06/23/2025		52.00		493.17
Total 5214310 PROFESSIONAL & TECH			493.17	0.00	493.17
<b>5215310 PROFESSIONAL &amp; TECH(1)</b>					
Bill	06/05/2025	RAY QUINNEY & NE...	1,862.00		1,862.00
Bill	06/20/2025	Zions Public Finance	1,250.00		3,112.00
Bill	06/20/2025	MABEY, WRIGHT & ...	1,320.00		4,432.00
Bill	06/20/2025	ETS	1,358.60		5,790.60
Total 5215310 PROFESSIONAL & TECH(1)			5,790.60	0.00	5,790.60
<b>5215311 PLANT UPDATE COSTS</b>					
Bill	06/20/2025	BANKCARD CENTER	78.60		78.60
Bill	06/20/2025	BANKCARD CENTER	1,436.54		1,515.14
Total 5215311 PLANT UPDATE COSTS			1,515.14	0.00	1,515.14

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07/05/25

Accrual Basis

# Heber Valley Service District

## Profit & Loss Detail

### June 2025

Type	Date	Name	Debit	Credit	Balance
<b>5215312 DIRECTORS STIPEND</b>					
Bill	06/03/2025	BRENDA CHRISTEN...	350.00		350.00
Bill	06/03/2025	BRENDA CHRISTEN...	350.00		700.00
Bill	06/03/2025	DON HUGGARD - S...	350.00		1,050.00
Bill	06/03/2025	DON HUGGARD - S...	350.00		1,400.00
Bill	06/03/2025	CELESTE JOHNSO...	350.00		1,750.00
Bill	06/03/2025	CELESTE JOHNSO...	350.00		2,100.00
Bill	06/03/2025	HEBER CITY - STIP...	350.00		2,450.00
Bill	06/03/2025	HEBER CITY - STIP...	350.00		2,800.00
Bill	06/03/2025	HEBER CITY - STIP...	350.00		3,150.00
Bill	06/03/2025	WASATCH COUNTY...	350.00		3,500.00
Total 5215312 DIRECTORS STIPEND			3,500.00	0.00	3,500.00
<b>5741900 DEPRECIATION EXPENSE</b>					
General Journal	06/30/2025		72,966.00		72,966.00
Total 5741900 DEPRECIATION EXPENSE			72,966.00	0.00	72,966.00
<b>WAGESPLANT</b>					
General Journal	06/10/2025		16,632.77		16,632.77
General Journal	06/27/2025		17,218.37		33,851.14
Total WAGESPLANT			33,851.14	0.00	33,851.14
Total Expense			189,379.20	24.74	189,354.46
<b>Net Income</b>			<b>189,379.20</b>	<b>426,285.86</b>	<b>236,906.66</b>

## STATEMENT OF ACCOUNT

## P T I F

## UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

[www.treasurer.utah.gov](http://www.treasurer.utah.gov)

HEBER VALLEY SP SERV DIST

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

**Account****Account Period****1014**

June 01, 2025 through June 30, 2025

**Summary**

Beginning Balance	\$ 2,926,577.11	Average Daily Balance	\$ 2,926,577.11
Deposits	\$ 10,775.25	Interest Earned	\$ 10,775.25
Withdrawals	\$ 0.00	360 Day Rate	4.4182
Ending Balance	\$ 2,937,352.36	365 Day Rate	4.4796

Date	Activity	Deposits	Withdrawals	Balance
06/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 2,926,577.11
06/30/2025	REINVESTMENT	\$ 10,775.25	\$ 0.00	\$ 2,937,352.36
06/30/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 2,937,352.36

## STATEMENT OF ACCOUNT

## PTIF

## UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

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Salt Lake City, Utah 84114-2315

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HEBER VALLEY SP SERV-IMPACT

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

**Account****Account Period****1524**

June 01, 2025 through June 30, 2025

**Summary**

Beginning Balance	\$ 13,620,783.10	Average Daily Balance	\$ 13,620,783.10
Deposits	\$ 50,149.85	Interest Earned	\$ 50,149.85
Withdrawals	\$ 0.00	360 Day Rate	4.4182
Ending Balance	\$ 13,670,932.95	365 Day Rate	4.4796

Date	Activity	Deposits	Withdrawals	Balance
06/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 13,620,783.10
06/30/2025	REINVESTMENT	\$ 50,149.85	\$ 0.00	\$ 13,670,932.95
06/30/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 13,670,932.95

Heber Valley Service District  
Custom Transaction Detail Report  
June 11 through July 9, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
ACE TIMBERLINE - HURST COMPANY											
Bill	06/20/2025	JULY	ACE TIMBERLINE - HURST COMPANY	ACCT: 6307 - CLOSING DATE: 5/31/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		261.98	-261.98
Bill	07/09/2025	JULY	ACE TIMBERLINE - HURST COMPANY	ACCT: 6307 - CLOSING DATE: 6/30/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		444.86	-706.84
Total ACE TIMBERLINE - HURST COMPANY									0.00	706.84	-706.84
AG SENSE											
Bill	07/02/2025	JULY	AG SENSE	INVOICE 6262145	ACCOUNTS PAYABLE	FARM		5214000 FARM ...		340.00	-340.00
Total AG SENSE									0.00	340.00	-340.00
AQUA ENGINEERING											
Bill	07/02/2025	JULY	AQUA ENGINEERING	INVOICES 30462 & 30581	ACCOUNTS PAYABLE	PLANT		-SPLIT-		4,190.00	-4,190.00
Total AQUA ENGINEERING									0.00	4,190.00	-4,190.00
AQUA ENVIRONMENTAL SERVICES											
Bill	07/02/2025	JULY	AQUA ENVIRONMENTAL SERVICES	INVOICE 1822 - ANNUAL METER CALIBRATIONS 2022	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		800.00	-800.00
Total AQUA ENVIRONMENTAL SERVICES									0.00	800.00	-800.00
BANKCARD CENTER											
Bill	06/20/2025	JULY	BANKCARD CENTER	STATEMENT CLOSING DATE: JUNE 09, 2025	ACCOUNTS PAYABLE			-SPLIT-		2,632.33	-2,632.33
Bill Pmt -Check	06/23/2025	ACH	BANKCARD CENTER	STATEMENT CLOSING DATE: JUNE 09, 2025	ACCOUNTS PAYABLE			1123000 CASH...	2,632.33		0.00
Total BANKCARD CENTER									2,632.33	2,632.33	0.00
BLUE STAKES OF UTAH											
Bill	07/02/2025	JULY	BLUE STAKES OF UTAH	INVOICE UT202501604	ACCOUNTS PAYABLE	FARM		5213000 PLAN...		73.75	-73.75
Total BLUE STAKES OF UTAH									0.00	73.75	-73.75
BORDER STATES INDUSTRIES INC											
Bill	06/20/2025	JULY	BORDER STATES INDUSTRIES INC	STATEMENT 6/12/2025 CUSTOMER ACCT #:141517	ACCOUNTS PAYABLE	PLANT		-SPLIT-		610.68	-610.68
Total BORDER STATES INDUSTRIES INC									0.00	610.68	-610.68
BRENDA CHRISTENSEN - STIPEND											
Bill	07/02/2025	JULY	BRENDA CHRISTENSEN - STIPEND	JULY 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Total BRENDA CHRISTENSEN - STIPEND									0.00	350.00	-350.00
BRIGHAM IMPLEMENT CO.											
Bill	07/02/2025	JULY	BRIGHAM IMPLEMENT CO.	ES04837, ES04838, ES04839, WK39867, IN25248	ACCOUNTS PAYABLE	FARM		-SPLIT-		13,975.26	-13,975.26
Total BRIGHAM IMPLEMENT CO.									0.00	13,975.26	-13,975.26
BUCHANAN ACCESS SYSTEMS											
Bill	07/02/2025	JULY	BUCHANAN ACCESS SYSTEMS	INVOICE 26799	ACCOUNTS PAYABLE	PLANT		-SPLIT-		30,820.00	-30,820.00
Total BUCHANAN ACCESS SYSTEMS									0.00	30,820.00	-30,820.00
CELESTE JOHNSON - STIPEND											
Bill	07/02/2025	JULY	CELESTE JOHNSON - STIPEND	JULY 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Total CELESTE JOHNSON - STIPEND									0.00	350.00	-350.00
CENTURYLINK											
Bill	06/20/2025	JULY	CENTURYLINK	ACCOUNT NUMBER: 334059231 BILL DATE: JUNE, 07, 2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		361.61	-361.61
Total CENTURYLINK									0.00	361.61	-361.61
CHEMTECH/FORD											
Bill	06/20/2025	JULY	CHEMTECH/FORD	INVOICES 25E2046, 25E2273, 25E2043, 25F0222, 25F0772	ACCOUNTS PAYABLE	PLANT		-SPLIT-		7,307.00	-7,307.00
Bill	07/02/2025	JULY	CHEMTECH/FORD	INVOICE 25F1647	ACCOUNTS PAYABLE	FARM		5214000 FARM ...		1,290.00	-8,597.00
Bill	07/09/2025	JULY	CHEMTECH/FORD	INVOICE 25F2085	ACCOUNTS PAYABLE	PLANT		5213240 OFFIC...		1,057.00	-9,654.00
Total CHEMTECH/FORD									0.00	9,654.00	-9,654.00
DAMESTIQUES CLEANING											
Bill	06/20/2025	JULY	DAMESTIQUES CLEANING	INVOICE 31674	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		160.00	-160.00
Bill	07/02/2025	JULY	DAMESTIQUES CLEANING	INVOICE 31754	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		160.00	-320.00
Total DAMESTIQUES CLEANING									0.00	320.00	-320.00
DEPT OF GOVERNMENT OPERATIONS											
Bill	06/20/2025	JULY	DEPT OF GOVERNMENT OPERATIONS	FUEL BILLING INVOICES F2511E00850 & F2510E00849	ACCOUNTS PAYABLE			-SPLIT-		359.13	-359.13
Bill	07/04/2025	JULY	DEPT OF GOVERNMENT OPERATIONS	INVOICE F2512E00870	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		67.77	-426.90
Total DEPT OF GOVERNMENT OPERATIONS									0.00	426.90	-426.90
DON HUGGARD - STIPEND											
Bill	07/02/2025	JULY	DON HUGGARD - STIPEND	JULY 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Total DON HUGGARD - STIPEND									0.00	350.00	-350.00

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07/09/25

Accrual Basis

Heber Valley Service District  
Custom Transaction Detail Report  
June 11 through July 9, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
<b>ENBRIDGE GAS</b>											
Bill	06/20/2025	JULY	ENBRIDGE GAS	ACCOUNT: 5465020000 / ACCOUNT SUMMARY AS OF 06/16/2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		182.95	-182.95
Total ENBRIDGE GAS									0.00	182.95	-182.95
<b>ETS</b>											
Bill	06/20/2025	JULY	ETS	INVOICE EM-72774	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,358.60	-1,358.60
Bill	07/04/2025	JULY	ETS	INVOICE EM-72929	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,194.00	-2,552.60
Total ETS									0.00	2,552.60	-2,552.60
<b>GILES GOAT GRAZING</b>											
Bill	07/02/2025	JULY	GILES GOAT GRAZING	INVOICE JUNE 25, 2025	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		120.00	-120.00
Total GILES GOAT GRAZING									0.00	120.00	-120.00
<b>HEBER CITY - STIPEND</b>											
Bill	07/02/2025	JULY	HEBER CITY - STIPEND	JULY 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		-SPLIT-		1,050.00	-1,050.00
Total HEBER CITY - STIPEND									0.00	1,050.00	-1,050.00
<b>HEBER LIGHT &amp; POWER</b>											
Bill	07/02/2025	JULY	HEBER LIGHT & POWER	ACCOUNTS 1511: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			-SPLIT-		35,168.34	-35,168.34
Total HEBER LIGHT & POWER									0.00	35,168.34	-35,168.34
<b>INTERMOUNTAIN FARMERS ASSOC.</b>											
Bill	07/09/2025	JULY	INTERMOUNTAIN FARMERS ASSOC.	INVOICE 1022935754	ACCOUNTS PAYABLE	FARM		5214250 EQUIP...		14,797.40	-14,797.40
Total INTERMOUNTAIN FARMERS ASSOC.									0.00	14,797.40	-14,797.40
<b>Larson &amp; Company, PC</b>											
Bill	07/09/2025	JULY	Larson & Company, PC	INVOICE 22499374	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		13,400.00	-13,400.00
Total Larson & Company, PC									0.00	13,400.00	-13,400.00
<b>LCL CUSTOM HAY LLC</b>											
Bill Pmt -Check	06/22/2025	2230	LCL CUSTOM HAY LLC	INVOICE 050925-HVSSD	ACCOUNTS PAYABLE			1123000 CASH...	1,630.79		1,630.79
Total LCL CUSTOM HAY LLC									1,630.79	0.00	1,630.79
<b>MABEY, WRIGHT &amp; JAMES</b>											
Bill	06/20/2025	JULY	MABEY, WRIGHT & JAMES	INVOICE 1411	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,320.00	-1,320.00
Total MABEY, WRIGHT & JAMES									0.00	1,320.00	-1,320.00
<b>MIDWAY CITY CORPORATION</b>											
Bill	07/09/2025	JULY	MIDWAY CITY CORPORATION	ACCOUNTS 4.9000.1 & 4.9000.2 FOR SERVICE FROM 07/01/2025 TO 09/30/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		672.00	-672.00
Total MIDWAY CITY CORPORATION									0.00	672.00	-672.00
<b>MOUNTAINLAND SUPPLY CO</b>											
Bill	06/20/2025	JULY	MOUNTAINLAND SUPPLY CO	INVOICE S107074615.001	ACCOUNTS PAYABLE	FARM		5214240 BLDG ...		1,089.29	-1,089.29
Bill	07/02/2025	JULY	MOUNTAINLAND SUPPLY CO	INVOICES S107109139.001 & S106875746.005	ACCOUNTS PAYABLE	FARM		-SPLIT-		31,500.00	-32,589.29
Bill	07/04/2025	JULY	MOUNTAINLAND SUPPLY CO	INVOICE S107119225.001	ACCOUNTS PAYABLE	FARM		5214240 BLDG ...		219.23	-32,808.52
Total MOUNTAINLAND SUPPLY CO									0.00	32,808.52	-32,808.52
<b>One Stop Service Centers</b>											
Bill	06/20/2025	JULY	One Stop Service Centers	FILL TRANSACTION #1013582 ON 5/27/2025	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		97.00	-97.00
Total One Stop Service Centers									0.00	97.00	-97.00
<b>Parkland USA Corporation (RHINEHART OIL)</b>											
Bill	06/20/2025	JULY	Parkland USA Corporation (RHINEHART ...	INVOICE IN-739508-25	ACCOUNTS PAYABLE	FARM		5214220 FUEL, ...		1,626.24	-1,626.24
Total Parkland USA Corporation (RHINEHART OIL)									0.00	1,626.24	-1,626.24
<b>PEHP LONG-TERM DISABILITY</b>											
Bill	06/20/2025	JULY	PEHP LONG-TERM DISABILITY	LTD PREMIUM FOR PAY PERIODS 2/15/2025 - 6/06/2025	ACCOUNTS PAYABLE			-SPLIT-		439.67	-439.67
Total PEHP LONG-TERM DISABILITY									0.00	439.67	-439.67
<b>RAY QUINNEY &amp; NEBEKER P.C.</b>											
Bill	07/02/2025	JULY	RAY QUINNEY & NEBEKER P.C.	INVOICE 809846	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		155.00	-155.00
Total RAY QUINNEY & NEBEKER P.C.									0.00	155.00	-155.00
<b>Revco Leasing</b>											
Bill	07/09/2025	JULY	Revco Leasing	INVOICE 294663 / LEASE #07HEBSP-1	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		175.83	-175.83
Total Revco Leasing									0.00	175.83	-175.83
<b>SKM INC</b>											
Bill	06/20/2025	JULY	SKM INC	INVOICE 30413	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		387.50	-387.50
Total SKM INC									0.00	387.50	-387.50

Heber Valley Service District  
Custom Transaction Detail Report  
June 11 through July 9, 2025

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Debit	Credit	Balance
<b>Total Power &amp; Controls</b>											
Bill	06/20/2025	JULY	Total Power & Controls	INVOICE 3098	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		350.21	-350.21
Total Total Power & Controls									0.00	350.21	-350.21
<b>USA BLUEBOOK</b>											
Bill	06/20/2025	JULY	USA BLUEBOOK	INVOICE INV00730631	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		914.25	-914.25
Total USA BLUEBOOK									0.00	914.25	-914.25
<b>UTAH LOCAL GOVERNMENTS TRUST</b>											
Bill	07/09/2025	JULY	UTAH LOCAL GOVERNMENTS TRUST	SUMMARY STATEMENT 127604 - 07/08/2025	ACCOUNTS PAYABLE			-SPLIT-		40,452.56	-40,452.56
Total UTAH LOCAL GOVERNMENTS TRUST									0.00	40,452.56	-40,452.56
<b>VANCON INC</b>											
Bill	06/20/2025	MID-JUNE	VANCON INC	INVOICE 2503.01 - HEADWORKS UPGRADE PROJECT - PAYMENT #1	ACCOUNTS PAYABLE	PLANT		1711910 PLAN...		10,640.00	-10,640.00
Bill Pmt -Check	06/22/2025	2231	VANCON INC	INVOICE 2503.01 - HEADWORKS UPGRADE PROJECT - PAYMENT #1	ACCOUNTS PAYABLE			1123000 CASH...	10,640.00		0.00
Total VANCON INC									10,640.00	10,640.00	0.00
<b>WASATCH AUTO PARTS</b>											
Bill	06/20/2025	JULY	WASATCH AUTO PARTS	INVOICES 320377 & 320343	ACCOUNTS PAYABLE	FARM		-SPLIT-		478.86	-478.86
Bill	07/02/2025	JULY	WASATCH AUTO PARTS	INVOICES 320869 & 321400	ACCOUNTS PAYABLE	FARM		-SPLIT-		281.39	-760.25
Total WASATCH AUTO PARTS									0.00	760.25	-760.25
<b>WASATCH COUNTY</b>											
Bill	07/02/2025	JULY	WASATCH COUNTY	INVOICE 543 - MONTHLY HEALTH INSURANCE PREMIUMS	ACCOUNTS PAYABLE			-SPLIT-		7,613.52	-7,613.52
Total WASATCH COUNTY									0.00	7,613.52	-7,613.52
<b>WASATCH COUNTY - STIPEND</b>											
Bill	07/02/2025	JULY	WASATCH COUNTY - STIPEND	JULY 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Total WASATCH COUNTY - STIPEND									0.00	350.00	-350.00
<b>WASATCH COUNTY HEALTH DEPARTMENT</b>											
Bill Pmt -Check	06/22/2025	2232	WASATCH COUNTY HEALTH DEPART...	INVOICE 319236	ACCOUNTS PAYABLE			1123000 CASH...	150.00		150.00
Total WASATCH COUNTY HEALTH DEPARTMENT									150.00	0.00	150.00
<b>WASATCH COUNTY SOLID WASTE</b>											
Bill	06/20/2025	JULY	WASATCH COUNTY SOLID WASTE	TICKET #22342	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		26.00	-26.00
Bill	07/02/2025	JULY	WASATCH COUNTY SOLID WASTE	TICKET #24865 - 06/27/2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		20.00	-46.00
Total WASATCH COUNTY SOLID WASTE									0.00	46.00	-46.00
<b>Zions Public Finance</b>											
Bill	06/20/2025	JULY	Zions Public Finance	INVOICE 7841	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,250.00	-1,250.00
Total Zions Public Finance									0.00	1,250.00	-1,250.00
<b>TOTAL</b>									<b>15,053.12</b>	<b>233,291.21</b>	<b>-218,238.09</b>

Approval Signature: Heidi Franco, Chair

Date:

**HVSSD 2025 Budget**  
**YTD Balance**  
**6/30/2025**

		2025 Budget	2025 YTD	%YTD
<b>OPERATING REVENUE</b>				
3731000	O&M Flow	\$563,750.00	\$267,520.50	47%
3731010	Dump Station	\$40,000.00	\$10,461.54	26%
3731110	O&M Capital Fund	\$2,156,600.00	\$1,219,949.53	57%
3740000	Farm Income	\$200,000.00	\$33,508.50	17%
	Contribution from Fund Balance			
	<b>TOTAL OPERATING REVENUE</b>	<b>\$2,960,350.00</b>	<b>\$1,531,440.07</b>	<b>52%</b>
<b>OPERATING EXPENDITURES</b>				
<b>PLANT</b>				
5213000	Plant Expenses	\$20,000.00	\$16,958.66	85%
5213110	Wages Plant	\$475,000.00	\$207,867.97	44%
5213130	Employee Benefits	\$123,000.00	\$57,411.47	47%
5213235	Training, Dues & Conferences	\$15,000.00	\$10,008.64	67%
5213240	Laboratory Expense	\$32,000.00	\$41,467.40	130%
5213245	Repairs & Maint Plant	\$175,000.00	\$29,656.22	17%
5213250	Insurance	\$20,000.00	\$580.90	3%
5213271	Utilities	\$255,000.00	\$145,621.18	57%
5213272	Chemicals	\$60,000.00	\$36,065.20	60%
5213274	Vehicle Expense	\$7,000.00	\$4,762.80	68%
5213710	Office Supply/Expenses	\$15,000.00	\$4,097.59	27%
5215312	Board Member Stipend	\$31,000.00	\$10,500.00	34%
5215310	Professional Services	\$130,000.00	\$51,523.00	40%
	<b>TOTAL PLANT EXPENDITURES</b>	<b>\$1,358,000.00</b>	<b>\$616,521.03</b>	<b>45%</b>
<b>FARM</b>				
5214000	Farm Expenses	\$15,000.00	\$3,741.48	25%
5214110	Wages Farm	\$115,000.00	\$51,472.24	45%
5214130	Employee Benefits	\$39,000.00	\$15,986.96	41%
5214220	Fuel, Gas, Oil Farm	\$15,000.00	\$1,671.78	11%
5214240	Repairs & Maintenance	\$80,000.00	\$31,538.96	39%
5214250	Equip. & Supplies Farm	\$75,000.00	\$2,256.94	3%
5214251	New Pivot Costs			
5214270	Utilities Farm	\$52,000.00	\$14,911.42	29%
5214310	Professional Services	\$20,000.00	\$5,710.73	29%
5214510	Insurance	\$12,000.00		0%
5214720	Water Assessments	\$18,000.00	\$164.56	1%
5214730	Equipment RentalLease	\$25,000.00	\$6,100.00	24%
	<b>TOTAL FARM EXPENDITURES</b>	<b>\$466,000.00</b>	<b>\$133,555.07</b>	<b>29%</b>



<b>ADMIN</b>				
5215000	Admin Expenses			
5215210	Books, Subs & Member			
5215230	Travel			
5215240	Office Supplies			
5215250	Equipment			
5215260	Bldg & Grounds supplies			
5215270	Utilities			
5215290	Insurance			
5215300	Legal			
5215306	Cell 5 Repairs			
5215310	Professional & Tech			
5215311	Plant Update Costs			
5215312	Board Stipend			
5215313	Taxes & Licenses			
5215315	Misc Expense			
5215220	Public Notices			
	<b>TOTAL ADMIN EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$1,824,000.00</b>	<b>\$750,076.10</b>	41%
	<b>OPERATING INCOME</b>	<b>\$1,136,350.00</b>	<b>\$781,363.97</b>	69%
OTHER INCOME (NON-OPERATING)				
5741000	Interest Income	\$50,000.00	\$55,865.84	112%
3740010	Impact Fees	\$1,500,000.00	\$713,748.32	48%
3740015	Impact Fee Interest	\$550,000.00	\$296,779.77	54%
5741120	Wastewater Sampling	\$5,000.00	\$3,086.80	62%
3740020	Property Lease/Rental	\$18,000.00	\$6,050.00	34%
	<b>NON-OPERATING INCOME</b>	<b>\$2,123,000.00</b>	<b>\$1,075,530.73</b>	51%
	<b>GROSS INCOME</b>	<b>\$3,259,350.00</b>	<b>\$1,856,894.70</b>	57%
OTHER EXPENDITURES				
	Bond Payment-Principal	(\$349,000.00)		
	Bond Payment-Interest	(\$447,912.00)		
	Facility Planning	(\$250,000.00)		
	Bond Proceeds	\$10,000,000.00		
	Capital Projects	(\$10,400,000.00)	\$418,321.37	moved from 5215311
	<b>TOTAL OTHER EXPENDITURES</b>	<b>(\$1,446,912.00)</b>		
	<b>NET INCOME</b>	<b>\$1,812,438.00</b>		
		<b>\$2,212,438.00</b>		
	Depreciation	\$876,000.00	\$437,796.00	
	Net Income after Depreciaition	\$936,438.00		

**UNAPPROVED**  
**MINUTES OF THE**  
**HEBER VALLEY SPECIAL SERVICE DISTRICT**  
**JUNE 12, 2025 – 4:00PM**

PRESENT:	Heidi Franco	Chair
	Celeste Johnson	Vice Chair
	Brenda Christensen	Board Member
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Mike Johnston	Board Member (arrived at 4:05 p.m.)
	Yvonne Barney	Board Member (arrived at 4:11 p.m.)

ALSO PRESENT:	James Goodley	General Manager
	Bryan Provost	HVSSD (electronic participation)
	Eliza McGaha	Secretary
	Martha Wingate	Legal Counsel (electronic participation)
	Rusty Harris	HVSSD
	Tina Rodriguez	Treasurer
	Trent Davis	HVSSD
	Wes Johnson	Midway City

**CONDUCTING:** Board Chair, Heidi Franco

**PUBLIC COMMENT:** This is the public's opportunity to comment on items not on the agenda.

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

**AGENDA ITEMS:**

1. Consent Agenda
  - a. Balance Sheet May 2025
  - b. Bank Reconciliation May 2025
  - c. P&L May 2025
  - d. PTIF General Fund May 2025
  - e. PTIF Impact Fee Fund May 2025
  - f. May 2025 Warrant list approval
  - g. May 2025 Board Meeting Minutes
  - h. May 2025 Public Hearing Minutes
2. Facility Flow Commitments Review (Jim Goodley-30 mins)
3. County Council Collaboration Discussion (Martha Wingate, 15 mins)
4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)
5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)
6. 2025 COLA Increases (Jim Goodley 10 mins)
7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)
8. Manager's Report (Jim Goodley- 30 mins)
9. Closed Session (Optional)– a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205
10. Adjourn

Heidi Franco called the meeting to order at 4:02 p.m.

**PUBLIC COMMENT:**

There were no comments from the public.

**ENTITY UPDATES:**

Midway Mayor, Celeste Johnson, said the Midway City Council discussed requiring a will-serve letter from HVSSD for all permitted projects and suggested it might be a good thing for all the jurisdictions served by HVSSD to require. This topic will be placed on a future agenda for discussion and possible action. No updates from Charleston or Heber City.

Heidi Franco re-opened the public comment period as members of the public arrived after that portion of the agenda had passed.

**PUBLIC COMMENT:**

There were no comments from the public.

**COMMITTEE UPDATES:**

Brenda Christensen said the committee is moving right along with the personnel policy update and hope to have it ready by the end of August or September. James Goodley said when the review is finished it will be sent to the board for review and comment and after that it will be sent to legal counsel and possibly Dave Rowley, Wasatch County Personnel Manager, for review when done.

## AGENDA ITEMS:

### 1. Consent Agenda

- a. Balance Sheet May/ 2025
- b. Bank Reconciliation May 2025
- c. P&L May 2025
- d. PTIF General Fund May 2025
- e. PTIF Impact Fee Fund May/ 2025
- f. Warrant list approval
- g. May 2025 Board Meeting Minutes

Heidi Franco said the public hearing minutes will also be included in the consent agenda.

**MOTION: A motion to approve the consent agenda as stated by Heidi Franco was made by Colleen Bonner, seconded by Brenda Christensen. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### 2. Facility Flow Commitments Review (Jim Goodley-30 mins)

Mr. Goodley stated that this item is a follow-up from earlier discussions regarding commitments to flow contributors. Mr. Goodley reviewed this agenda item with charts and spreadsheet data.

### 3. County Council Collaboration Discussion (Martha Wingate, 15 mins)

Martha Wingate, legal counsel, led the discussion on this agenda item. She said the current service agreements are outdated and she is getting them updated. The highly negotiated drafts include that these entities cannot bring in discharge from outside of our boundaries without first getting permission from HVSSD. She said she would also like to have ERUs included in the agreements. It would help each entity in planning to have a clear idea of what capacity we are committed to so they can do their planning around that capacity. Ms. Wingate also commented that state permitting issues will impact the type of services that we can do at this plant. She said we need leadership from the County Council by updating the service district boundaries and helping with the state permitting issues.

Mark Austin, a member of the public in attendance, commented on Mr. Goodley's flow commitment graph. He said he wasn't sure if he understood the conservative projections shown on the graph. In 10 years, where the red line is, it shows the district unable to service 50%, divided between Midway and Heber, today. He said it was beyond ERUs and is a bit like houses on fire. He asked how we can ratchet that down as none of us should be comfortable understanding that.

### 4. ULGT 2025-2026 Policy Renewal- Motion to Approve (Jim Goodley- 20 mins)

Mr. Goodley explained that we are up for renewal with our insurance policy with Utah Local Governments Trust. The cost has gone up. Renewal is \$38,911.00. Mr. Goodley said he had planned to shop around but with the current situation he did not think it would be wise to switch carriers at this time.

**MOTION: A motion to renew our policy with the Utah Local Governments Trust for \$38,911.00 was made by Colleen Bonner, seconded by Yvonne Barney. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### 5. Headworks Project – Pay Request #1 – Motion to Approve (Jim Goodley- 10 mins)

Mr. Goodley explained that this pay request is for the vendor's bond costs. He said he discussed this with the engineers and there are no issues with approving this pay request and recommended it be approved in the amount of \$10,640.00.

**MOTION: A motion to approve the pay request as recommended was made by Celeste Johnson, seconded by Don Huggard. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

### 6. 2025 COLA Increases (Jim Goodley 10 mins)

Mr. Goodley explained that he planned to implement a 2.6% increase for each employee and their annual salary as a COLA bump to be implemented on July 1, 2025.

### 7. Project Risks and Funding Discussion (Jim Goodley/Heidi Franco- 20 mins)

Heidi Franco led the discussion on this agenda item. She said this discussion will not be decided tonight on the project risks and funding. The discussion with Susie Becker with Zions Bank was good but incomplete because we did not know what our

# UNAPPROVED

cash reserves were. We need to know what our cash reserves are and what the self-funding projects are and the risk level of each of those self-funded projects; risk level as determined by the state permitting process.

There are also the CIB bond and Zions Bond projects. Jim has done the risk assessment on those. This information is important so the board can decide how much to raise rates to pay for what has been decided upon in the self-funding and bonding projects. Self-funding refers to the cash reserves we already have or the depreciation funds we have set aside.

Mr. Goodley explained that we have already paid off much of this year's capital projects. He and the operations crew are working on an asset management plan. The first step was identifying all the assets and their age. The majority of our assets are beyond their useful life and that is why we have so many capital projects. We have equipment that has exceeded its useful life by 10 years and must be replaced. A lot of the equipment has a service life of 30 to 40 years and everything from the original plant is 45 years old and if it hasn't been replaced already, it is overdue which is why we have a huge list of capital projects every year for the foreseeable future.

Colleen Bonner stepped out of the meeting at 5:41 p.m. and returned at 5:43 p.m.

Mr. Goodley said he didn't think the projects that were originally being considered were a wise investment at this point given the permit issue. When we receive our new permit, those projects may not be right or useable. Discussion continued to review several projects and what Mr. Goodley considered their risk level to be.

Colleen Bonner suggested crunching the numbers and taking out what we have already paid to see where we are and what our cash reserves look like. Put it in order of risk, lowest to highest risk, so we can see what the money looks like. At that point we can check with CIB to see if they will be willing to work with us once we nail this down in the next month or two. Then we will know the final figures to give to Susie Becker.

## **8. Manager's Report (Jim Goodley- 30 mins)**

Mr. Goodley presented his manager's report.

## **9. Closed Session (Optional)- a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205**

**MOTION: A motion to move into closed session was made by Celeste Johnson, seconded by Colleen Bonner. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The board moved into a closed session at 6:15 p.m.

## **10. Adjourn**

**MOTION: A motion to adjourn was made by Colleen Bonner, seconded by Celeste Johnson. The motion carried with the following vote:**

**YES: Yvonne Barney, Celeste Johnson, Don Huggard, Colleen Bonner, Heidi Franco, Brenda Christensen, Mike Johnston**

**NO: None**

**ABSTAIN: None**

**ABSENT: None**

The meeting was adjourned at 6:32 p.m.

**APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Heidi Franco, Chair

\_\_\_\_\_  
Eliza McGaha, Secretary



# Contractor's Application for Payment No. 02

Application Period: <b>06/01/2025 - 06/30/2025</b>		Application Date: <b>30-Jun-25</b>
To (Owner): <b>Heber Valley Special Service District</b>	From (Contractor): <b>Vancon Inc</b>	Via (Engineer): <b>Aqua Engineering.</b>
Project: <b>HVSSD Headworks Upgrade Project</b>		
Owner's Contract No.: <b>002584.C</b>	Invoice No.: <b>2503.02</b>	Engineer's Project No.: <b>002574.C</b>

## Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,620,919.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	\$0.00
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,620,919.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$494,898.60
			5. RETAINAGE:		
			a. 5%      X      \$24,744.93 Work Completed.....	\$	\$24,744.93
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$470,153.67
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior App.).....	\$	\$10,640.00
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$459,513.67
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$1,150,765.33
TOTALS	\$0.00	\$0.00			
NET CHANGE BY CHANGE ORDERS	\$0.00				

### Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Justin Allan      Date: 7/2/25

Payment of: \$ 459,513.67  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_  
(Engineer) (Date)

Payment of: \$ 459,513.67  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Progress Estimate

Contractor's Application

For (contract): HVSSD Headworks Upgrade Project										Application Number: 2503.02 2			
Application Period: 06/01/2025 - 06/30/2025										Application Date: 30-Jun-25			
A					Previous Work		Work This Period						
Item		Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)	
Bid Item No.	Description												
Headworks Building Upgrades													
A-01	Mobilization	1	\$ 20,000.00	\$ 20,000.00	56%	\$ 11,200.00	44%	\$ 8,800.00	\$ -	\$ 20,000.00	0%	\$ -	
A-02	Submittals	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	75%	\$ 3,750.00	\$ -	\$ 3,750.00	0%	\$ 1,250.00	
A-03	Demo Existing Screens	1	\$ 75,000.00	\$ 75,000.00	0%	\$ -	50%	\$ 37,500.00	\$ -	\$ 37,500.00	0%	\$ 37,500.00	
A-04	Metals	1	\$ 14,000.00	\$ 14,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 14,000.00	
A-05	Installation Of New Screens	1	\$ 155,000.00	\$ 155,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 155,000.00	
A-06	Piping	1	\$ 6,000.00	\$ 6,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 6,000.00	
A-07	Slide Gate Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00	
A-08	Coiling Door Replacement	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00	
A-09	Electrical	1	\$ 70,000.40	\$ 70,000.40	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 70,000.40	
Odor Control Site Work													
A-10	Submittals	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	50%	\$ 2,500.00	\$ -	\$ 2,500.00	0%	\$ 2,500.00	
A-11	Demolition/Stockpile	1	\$ 10,000.00	\$ 10,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 10,000.00	
A-12	Site Work Excavation/Backfill	1	\$ 20,000.00	\$ 20,000.00	0%	\$ -	25%	\$ 5,000.00	\$ -	\$ 5,000.00	0%	\$ 15,000.00	
A-13	Concrete Slab	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 15,000.00	
A-14	Concrete Retaining Wall	1	\$ 53,500.00	\$ 53,500.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 53,500.00	
A-15	Concrete Curb and Gutter	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 5,000.00	
A-16	Misc Metals Handrail	1	\$ 12,000.00	\$ 12,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 12,000.00	
A-17	Relocate Yard Hydrant	1	\$ 6,000.00	\$ 6,000.00	0%	\$ -	50%	\$ 3,000.00	\$ -	\$ 3,000.00	0%	\$ 3,000.00	
A-18	Asphalt	1	\$ 8,500.00	\$ 8,500.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 8,500.00	
Odor Control System													
A-19	Submittals	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	50%	\$ 7,500.00	\$ -	\$ 7,500.00	0%	\$ 7,500.00	
A-20	Odor Control Equipment & Ductwork	1	\$ 239,000.00	\$ 239,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 239,000.00	
A-21	Metals Materials	1	\$ 36,000.00	\$ 36,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 36,000.00	
A-22	Installation of New Odor Control Equipment	1	\$ 80,000.00	\$ 80,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 80,000.00	
A-23	Odor Control Electrical	1	\$ 37,000.00	\$ 37,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 37,000.00	
Primary Clarifier Cover System Installed													
A-24	Submittals	1	\$ 15,000.00	\$ 15,000.00	0%	\$ -	100%	\$ 15,000.00	\$ -	\$ 15,000.00	0%	\$ -	
A-25	Clarifier Cover Equipment	1	\$ 269,000.00	\$ 269,000.00	0%	\$ -	17%	\$ 45,730.00	\$ -	\$ 45,730.00	0%	\$ 223,270.00	
A-26	Clarifier Cover Installation	1	\$ 65,000.00	\$ 65,000.00	0%	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 65,000.00	
Huber Screening Equipment Costs (Material Only)													
A-27	Procurement/coordination	1	\$ 5,000.00	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00	\$ -	\$ 5,000.00	0%	\$ -	
A-28	Huber Controls	1	\$ 162,485.00	\$ 162,485.00	0%	\$ -	100%	\$ 162,485.00	\$ -	\$ 162,485.00	0%	\$ -	
A-29	Heber Screen Equipment	1	\$ 187,433.60	\$ 187,433.60	0%	\$ -	100%	\$ 187,433.60	\$ -	\$ 187,433.60	0%	\$ -	
	Totals			\$1,620,919.00		\$11,200.00		\$483,698.60	\$0.00	\$494,898.60	30.5%	\$1,126,020.40	

## HVSSD STAFF REPORT

Re: FY 2026 Financial Report, Capital Plan, Rates, Bonding and Reserves

July 10, 2025 Update

HVSSD needs to consider its FY 2026 budget and Capital Plan to make decisions on FY 2027 rates, FY 2026 bonding, and use of cash reserves.

Currently in HVSSD's FY 2025 Budget:

<b>FY 2025 Budget</b>	<b>Amount</b>	<b>Comments</b>
Total Revenue	\$3.033 M	Operating income + unrestricted non-operating income (no impact fees)
-45% for Plant Expenditures	-\$1.358 M	Total Plant Expenditures line from 2025 budget
-15% for Farm Expenditures	-\$0.466 M	Total Farm Expenditures line from 2025 budget
-35% for Depreciation (can be transferred into an Asset Management Reserve Fund--TBD).	-\$0.876 M	Annual depreciation from 2025 budget
<b>FY 2025 NET Operating Income</b>	<b>\$0.333 M</b>	<b>Budgeted Operating Revenues – Budgeted Operating Expenditures</b>
Total Cash Reserves as of May 2025:	\$2.926 M	From May 2025 PTIF Financial Statement
Need to Keep 6 months' Cash Reserves for emergencies:	-\$1.480 M	Maintain 180 days of cash reserves
<b>Projected Surplus Cash Reserves available to use in funding capital projects:</b>	<b>\$1.446 M</b>	<b>Cash reserves available for capital projects</b>
<b>Total of FY 2025 Net Operating Income + Surplus Cash Reserves:</b>	<b>\$1.779 M</b>	<b>Total funds available for capital projects in 2025</b>

Again, HVSSD could spend any of the final figure above (\$1.779 M ) this year or next.

The following table shows the next three years of proposed self-funded capital improvements. These are all maintenance and replacement projects and do not have a capacity component and are therefore not impact fee eligible.

2025			2026		2027	
Project	Budgeted	Actual	Project	Budgeted	Project	Budgeted
Entry Gate	\$ 50,000	\$ 31,370	Septage Receiving Station	\$ 1,500,000	Solids Hauling Truck	\$ 200,000
Overhead Doors*	\$ 40,000	\$ 38,000	Yard Lighting	\$ 100,000	Gate Replacement -Midway	\$ 15,000
Composite Sampler*	\$ 5,000	\$ 11,000	Pivot #5-Replace	\$ 250,000	Irrigation Pump Station - Replace Pump	\$ 50,000
Anoxic Mixer	\$ 15,000	\$ 15,000	Service Truck- Replacement	\$ 150,000	Centrifugal Blower Lagoons- Replacement	\$ 250,000
Recycle Pump	\$ 15,000	\$ 15,000	OHD - Irrigation Bldg	\$ 20,000	Utility Pump Effluent -Replace	\$ 15,000
IPS Valves*	\$ 50,000	\$ 28,000	Irrigation Pump Station - Replace Pump	\$ 50,000	Lagoon Dike Repair	\$ 150,000
Plant Drain LS	\$ 20,000		Muffin Monster-Midway	\$ 30,000	Asphalt Seal Coat -Plant Driveway	\$ 100,000
STM Spare Parts	\$ 60,000	\$ 24,000	Utility Pump -Effluent	\$ 15,000	Scum Pump 1 -Replace	\$ 15,000
Pickup Truck*	\$ 70,000	\$ 62,000	Centrifugal Blower Lagoons- Replacement	\$ 250,000	Primary Sludge Pump 2- Replace	\$ 30,000
Farmhouse Repairs	\$ 50,000	\$ 50,000	Primary Sludge Pump 1- Replace	\$ 30,000	Farm Fencing -Replace	\$ 50,000
			Primary Sludge Flow Meter	\$ 10,000	Farm- Pole Barn	\$ 250,000
			Farm Fencing -Replace	\$ 50,000		
			STM Chains - Replace/Repair	\$ 15,000		
			GW Monitoring Program	\$ 200,000		
<b>TOTAL</b>	\$ 375,000	\$ 275,000		\$ 2,670,000		\$ 1,125,000
<b>Remaining FY Capital Projects</b>		\$ 136,000			<i>Lagoon Dredging-Cell 1A**</i>	\$ 5,000,000
						\$ 6,125,000

- 2025 Projects already complete and paid for

\*\*Bonding was planned to fund Cell 1A dredging project



	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Capital Project Funds Available</b>	\$1,779,000	\$1,976,000	-\$161,000
<b>Capital Project Costs</b>	\$136,000	\$2,670,000	\$1,125,000
<b>Remaining Funds</b>	\$1,643,000	-\$694,000	-\$1,286,000

Per above, cash reserves will be depleted in 2026 with the current operating income levels and scheduled capital improvement projects.

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**See next chart to understand the risks of proceeding with Capital Projects over the next five years.**

\*High Risk Projects means it is unclear if the projects would be feasible for HVSSD future needs given ongoing state permitting process.

\*Low Risk Projects mean those projects are feasible for future HVSSD needs given ongoing state permitting process.

The following table includes all capital projects projected over the next five years and sorts them from low to high according to risk.

**5-Year Capital Projects Outlook**  
(Sorted from low to high risk)

Capital Project	Project Year	Impact Fee Eligible	Capacity Related	Future Compatibility	Self-Fundable	Odor Concerns /Risk	Estimated Cost	Risk Factor
HV Lift Station	2025	67%	Yes-Partial	Yes	Yes	No	\$1,270,000	Low
Headworks Upgrade	2025	0%	No	Yes?	Yes	No	\$1,620,000	Low
Lagoon Dredging-Cell 1	2025	0%	No	Yes	No	Yes- Short Term	\$5,000,000	Low
Cattail Removal	2025	0%	No	Yes	Yes	No	\$100,000	Low
Hay Rake	2025	0%	No	Yes	Yes	No	\$50,000	Low
Pivot #1 Replacement	2025	0%	No	Yes	Yes	No	\$210,000	Low
Service Vehicle	2025	0%	No	Yes	Yes	No	\$125,000	Low
Pivot #5-Replace	2026	0%	No	Yes	Yes	No	\$250,000	Low
Service Truck- Replacement	2026	0%	No	Yes	Yes	No	\$150,000	Low
OHD - Irrigation Bldg	2026	0%	No	Yes	Yes	No	\$20,000	Low
Irrigation Pump Station - Replace Pump	2026	0%	No	Yes	Yes	No	\$50,000	Low
Muffin Monster-Midway	2026	0%	No	Yes/Partial	Yes	No	\$30,000	Low
Utility Pump -Effluent	2026	0%	No	Yes	Yes	No	\$15,000	Low
Primary Sludge Pump 1- Replace	2026	0%	No	Yes	Yes	No	\$30,000	Low
Primary Sludge Flow Meter	2026	0%	No	Yes	Yes	No	\$10,000	Low
Farm Fencing -Replace	2026	0%	No	Yes	Yes	No	\$50,000	Low
Lagoon Dredging-Cell 1A	2027	0%	No	Yes/Partial	No	Yes	\$5,000,000	Low
Solids Hauling Truck	2027	50%	Yes-Partial	Yes	Yes	Yes	\$200,000	Low
Gate Replacement -Midway	2027	0%	No	Yes/Partial	Yes	No	\$15,000	Low

**5-Year Capital Projects Outlook**  
**(Sorted from low to high risk)**

<b>Capital Project</b>	<b>Project Year</b>	<b>Impact Fee Eligible</b>	<b>Capacity Related</b>	<b>Future Compatibility</b>	<b>Self-Fundable</b>	<b>Odor Concerns /Risk</b>	<b>Estimated Cost</b>	<b>Risk Factor</b>
Irrigation Pump Station - Replace Pump	2027	0%	No	Yes	Yes	No	\$50,000	Low
Utility Pump Effluent - Replace	2027	0%	No	Yes	Yes	No	\$15,000	Low
Lagoon Dike Repair	2027	0%	No	Yes/Partial	Yes	No	\$150,000	Low
Asphalt Seal Coat -Plant Driveway	2027	0%	No	Yes	Yes	No	\$100,000	Low
Scum Pump 1 -Replace	2027	0%	No	Yes	Yes	No	\$15,000	Low
Primary Sludge Pump 2- Replace	2027	0%	No	Yes	Yes	No	\$30,000	Low
Farm Fencing -Replace	2027	0%	No	Yes	Yes	No	\$50,000	Low
Muffin Monster- Midway	2028	0%	No	Yes/Partial	Yes	No	\$30,000	Low
Scum Pump 2 -Replace	2028	0%	No	Yes	Yes	No	\$15,000	Low
RAS Pump 1 Replace	2028	0%	No	Yes	Yes	No	\$20,000	Low
Pivot #1 -Replace	2028	0%	No	Yes	Yes	No	\$250,000	Low
Pickup Truck - Replace/Trade In	2029	0%	No	Yes	Yes	No	\$50,000	Low
RAS Pump 2 -Replace	2029	0%	No	Yes	Yes	No	\$20,000	Low
Pivot #2-Replace	2029	0%	No	Yes	Yes	No	\$200,000	Low
VFD Replacement -Filter Bldg	2029	0%	No	Yes	Yes	No	\$150,000	Low/Moderate
RIB's Expansion	2026		Yes-Total	Yes	Yes	No	\$1,000,000	Low/Moderate
Septage Receiving Station	2026	0%	No	Yes/Partial	Yes	Yes	\$1,500,000	Low/Moderate

<b>5-Year Capital Projects Outlook</b> <b>(Sorted from low to high risk)</b>								
<b>Capital Project</b>	<b>Project Year</b>	<b>Impact Fee Eligible</b>	<b>Capacity Related</b>	<b>Future Compatibility</b>	<b>Self-Fundable</b>	<b>Odor Concerns /Risk</b>	<b>Estimated Cost</b>	<b>Risk Factor</b>
Centrifugal Blower Lagoons- Replacement	2026	0%	No	Yes/Partial	Yes	No	\$250,000	Low/Moderate
Centrifugal Blower Lagoons- Replacement	2027	0%	No	Yes/Partial	Yes	No	\$250,000	Low/Moderate
Centrifugal Blower Lagoons- Replacement	2028	0%	No	Yes/Partial	Yes	No	\$250,000	Low/Moderate
Centrifugal Blower Lagoons- Replacement	2029	0%	No	Yes/Partial	Yes	No	\$250,000	Low/Moderate
Replace Chlorine Bldg - Admin/Lab	2028	0%	No	Yes/Partial	No	No	\$1,500,000	Low/Moderate
Dewatering Facility	2026		Yes-Partial	Partial	No	Yes	\$5,000,000	Moderate
Lagoon Aeration Upgrades	2026		No	Yes/Maybe	Possible	No	\$1,500,000	Moderate
UV System Upgrades	2025		No- but Possible	Partial	Possible	No	\$1,000,000	Moderate
Farm- Pole Barn	2027	0%	No	Yes/Partial	Yes	No	\$250,000	Moderate
Lagoon Xfer Gates - Replacement	2028	0%	No	Yes/Partial	Yes	No	\$60,000	Moderate
Lagoon Xfer Gates - Replacement	2029	0%	No	Yes	Yes	No	\$60,000	Moderate
Electrical/Controls Systems Upgrade	2029	0%	No	Yes/Partial	No	No	\$500,000	Moderate
Emergency Generator	2026		Yes-Partial	Partial	Yes	No	\$500,000	High/Moderate
Yard Lighting	2026	0%	No	Partial		No	\$100,000	High/Moderate
VFD Replacement - Headworks	2028	0%	No	Partial	Yes	No	\$150,000	High/Moderate

5-Year Capital Projects Outlook (Sorted from low to high risk)								
Capital Project	Project Year	Impact Fee Eligible	Capacity Related	Future Compatibility	Self-Fundable	Odor Concerns /Risk	Estimated Cost	Risk Factor
Aeration System Improvements	2026		Yes-Partial	Short Term, not Long term given permit process	No	No	\$6,500,000	High
STM Chains - Replace/Repair	2026	0%	No	Partial	Yes	No	\$15,000	High
							\$35,975,000	

#### **BOARD QUESTIONS:**

Given this next chart which projects does the Board want to proceed with in FY 2025 and FY 2026?

Does the Board want CIB funding? Even for the projects we've already paid for--or not?

(It would be useful to next show different financial options for Board to consider. This will help us decide any increases in rates and bonding decisions.)

#### **Capital Projects/Funding Options:**

- Totals for self-funded given first list above and the lists here.
- Totals for CIB all listed; totals for CIB minus the projects we've already paid for.
- Totals for Zions Bond without UV System Upgrade, service vehicle(?)

	Impact Fee Eligible	Capacity Related	Future Compatibility	Self-Fundable	Odor Concerns/Risk	Estimated Cost	Risk Factor
CIB Project							
HV Lift Station	67%	Yes-Partial	Yes	Yes *already paid for.	No	\$1.27M	Low
Headworks Upgrade	0%	No	Yes?	Yes	No	\$1.62M	Low
Aeration System Improvements	50%	Yes-Partial	Short Term, not Long term given permit process	No	No	\$6.5M	High
Dewatering Facility	50%	Yes-Partial	Partial	No	Yes	\$5.0M	Moderate
RIB's Expansion	100%	Yes-Total	Yes	Yes	No	\$1.0M	Low/Moderate
Emergency Generator	75%	Yes-Partial	Partial	Yes	No	\$0.5M	High/Moderate
Zions Bond							
Lagoon Dredging	0%	No	Yes	No	Yes- Short Term	\$5.0 M +/-	Low
Lagoon Aeration	0%	No	Yes/Maybe	Possible	No	\$1.5M	Moderate
Cattail Removal	0%	No	Yes	Yes	No		Low
UV System Upgrade	0%	No- but Possible	Partial	Possible	No	\$1.0M	Moderate
Hay Rake	0%	No	Yes	Yes	No	\$50K	Low
Pivot #1 Replacement	0%	No	Yes	Yes	No	\$210K	Low
Service Vehicle	0%			Yes	No	\$125K	Low
GW Monitoring	0%	No	Partial		No		

# Heber Valley Special Service District

## Board Meeting

July 10, 2025

### MANAGER'S REPORT

#### 1. THE FARM

- a. First crop complete, irrigating for second crop
- b. Started use of irrigation water on second crop
- c. First hay sale date- TBD
- d. Pivot #1 has been replaced and is in operation
- e. Received new hay rake
- f. Winter storage lagoon levels very low after first crop
  - i. Began pumping mechanical plant effluent to winter storage

#### 2. LAGOONS

- a. **Odor Control Update**
  - i. Cell 1 conditions have improved. Turnover period is ending. Odors are minimal.
  - ii. Chemical feeds to lagoons are being curtailed for the summer. Expending the remaining chemical on hand.
- b. **Dredging And Aeration Project**
  - i. Bid documents-Working with Aqua on supporting plans and front ends for bid package
  - ii. Plan to advertise for bids end of July
- c. **Winter Storage- Water Levels**
  - i. Levels in Cells 4 and 5 remain low
  - ii. Continuing to divert mechanical plant effluent to winter storage with reclaimed pump station to maintain minimum levels.

#### 3. MECHANICAL PLANT

- a. **South & North Trains**
  - i. Both trains in continuous operation
  - ii. Average Daily Flow of ~ 1.3 MGD
  - iii. Sludge Foaming/Bulking issues are improving
  - iv. Process performance has been more consistent
- b. **Maintenance Work**
  - i. UV System Recommissioning
    - 1. Ordered replacement hydraulic pump
    - 2. Performance has been good- all sample results have passed
  - ii. RAS Pump #2
    - 1. Recent loss of flow alarm
    - 2. Troubleshooting the cause
    - 3. Enabled spare pump

#### **4. PROJECTS/MISCELLANEOUS**

##### **a. CIB Projects (see specific agenda item on CIB project risks)**

- i. Headworks Upgrade
  - 1. Contractor mobilized and has commenced construction
  - 2. Screen delivery received June 30
  - 3. First screens in process of being installed
  - 4. Submittal reviews for clarifier cover and odor control systems have occurred
  - 5. Coordinating field issues with contractor and engineer-change orders anticipated
  - 6. Pay Request #2 has been received- see prior agenda item
- ii. Mechanical Plant Expansion
  - 1. Continue to pause until direction/permitting from DWQ is clear
  - 2. Consider design of dewatering project separately.

##### **b. Odor Monitoring and Control**

- i. Lift Station Monitoring
  - 1. Continued addition of Calcium Nitrate
  - 2. Most recent results have shown an increase in peak H<sub>2</sub>S levels
  - 3. Have doubled the feed rate of Calcium Nitrate
- ii. Lagoons
  - 1. Refer to Item 2a
  - 2. DHHS monitoring is believed to have ended- awaiting confirmation from DHHS and update on data and report status.

##### **c. Capital Projects**

- i. Pivot # 1 Replacement
  - 1. Pivot has been installed and is in operation
- ii. Fence Replacement
  - 1. Simpson has completed fence installation
  - 2. Will seek partial reimbursement from
- iii. Entry Gate Replacement
  - 1. Gate has been installed and is operational
  - 2. Working out some minor issues with operation/access
- iv. Cattail Removal
  - 1. Seeking bids for removal from lagoon cells 2 and 3

#### **5. REGULATORY/PERMITTING**

- a. DWQ Updates
  - i. No movement/updates on regulatory front
  - ii. Awaiting letter/information from DWQ

#### **6. ADMINISTRATIVE**

- a. Audit
  - i. Audit was completed on 6/30
  - ii. Reviewing financial report and documentation
  - iii. Ben has uploaded information to State Auditors website
  - iv. Plan to have Larson present audit report at August board meeting



- b. Personnel Policy
  - i. Slow progress past month
  - ii. Working on draft of Chapters 4-6
- c. New High School Impact Fees
  - i. Working to get meeting with Paul Sweat- postponed scheduled meeting in June
- d. Utah Water Reuse Coalition
  - i. Utah cities/districts collaborating to get changes in reuse statute
  - ii. Primarily Utah County cities at this time
  - iii. Push to create a Utah section of the national WaterReuse Association
  - iv. WaterReuse Association could assist Coalition with changing and improving state statutes
  - v. Consider HVSSD membership in WaterReuse Association
    - 1. Costs – annual dues
    - 2. What are the benefits of membership?

**5-Year Proposed Capital Improvements Plan  
(2025-2029)**

<b>Year</b>	<b>Project</b>	<b>Budgeted Costs</b>	<b>Actual Costs</b>
<b>2025</b>	<i>Bond Funded Projects</i>		
	<i>Zions Bond</i>		
	Lagoon Dredging	\$ 5,000,000	
	Lagoon Cattail Removal	\$ 150,000	
	Lagoon Aeration Repair/Upgrades	\$ 1,500,000	
	UV System Replacement	\$ 1,000,000	
	New Pivot 3	\$ 200,000	\$ 209,915
	Hay Rake	\$ 50,000	
	Service Equipment	\$ 125,000	
	Subtotal	\$ 8,025,000	
	Contingency (25%)	\$ 2,006,250	
	<b>Total</b>	<b>\$ 10,031,250</b>	

	<i>CIB Bond (not just 2025)</i>		
	Midway Lift Station Upgrades	\$ 1,271,000	\$ 1,471,000
	Headworks Upgrades	\$ 1,333,000	\$ 1,821,000
	Mechanical Plant Upgrades	\$ 13,034,000	
	Subtotal	\$ 15,638,000	
	Soft Costs (Engineering, Legal, Bonding)	\$ 1,644,000	
	Contingency (20%)	\$ 3,127,000	
	<b>Total</b>	<b>\$ 20,409,000</b>	
	<i>Self-Funded Projects</i>		
	Entry Gate	\$ 50,000	\$ 31,370
	Overhead Doors	\$ 40,000	\$ 35,995
	Refrigerated Composite Sampler	\$ 5,000	\$ 9,617
	Spare Anoxic Mixer	\$ 15,000	
	Spare Recycle Pump	\$ 15,000	
	Irrigation Pump Station -New Valves	\$ 50,000	\$ 25,861
	Plant Drain Pump Upgrade	\$ 20,000	
	STM Spare Parts-Drive & Shafts	\$ 60,000	\$ 23,192
	Pickup Truck	\$ 70,000	\$ 58,624
	Farmhouse Repairs	\$ 50,000	
	<b>Total</b>	<b>\$ 375,000</b>	
<b>2026</b>	Septage Receiving Station	\$ 1,500,000	
	Yard Lighting	\$ 100,000	
	Pivot #5-Replace	\$ 250,000	
	Service Truck- Replacement	\$ 150,000	
	OHD - Irrigation Bldg	\$ 20,000	
	Irrigation Pump Station -Replace Pump	\$ 50,000	
	Muffin Monster-Midway	\$ 30,000	
	Utility Pump -Effluent	\$ 15,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Primary Sludge Pump 1- Replace	\$ 30,000	
	Primary Sludge Flow Meter	\$ 10,000	
	Farm Fencing -Replace	\$ 50,000	
	STM Chains -Replace/Repair	\$ 15,000	
	<b>Total</b>	<b>\$ 2,470,000</b>	
<b>2027</b>	Lagoon Dredging-Cell 1A	\$ 5,000,000	
	Solids Hauling Truck	\$ 200,000	
	Gate Replacement -Midway	\$ 15,000	
	Irrigation Pump Station - Replace Pump	\$ 50,000	
	Centrifugal Blower Lagoons- Replacement	\$ 250,000	
	Utility Pump Effluent -Replace	\$ 15,000	
	Lagoon Dike Repair	\$ 150,000	
	Asphalt Seal Coat -Plant Driveway	\$ 100,000	

	Scum Pump 1 -Replace	\$	15,000	
	Primary Sludge Pump 2- Replace	\$	30,000	
	Farm Fencing -Replace	\$	50,000	
	Farm- Pole Barn	\$	250,000	
	<b>Total</b>	<b>\$</b>	<b>6,125,000</b>	
<b>2028</b>	Muffin Monster- Midway	\$	30,000	
	Scum Pump 2 -Replace	\$	15,000	
	RAS Pump 1 Replace	\$	20,000	
	Pivot #1 -Replace	\$	250,000	
	Centrifugal Blower Lagoons- Replacement	\$	250,000	
	VFD Replacement -Headworks	\$	150,000	
	Lagoon Xfer Gates - Replacement	\$	60,000	
	Replace Chlorine Bldg - Admin/Lab	\$	1,500,000	
	<b>Total</b>	<b>\$</b>	<b>2,275,000</b>	
<b>2029</b>	Pickup Truck -Replace/Trade In	\$	50,000	
	Centrifugal Blower Lagoons- Replacement	\$	250,000	
	RAS Pump 2 -Replace	\$	20,000	
	Pivot #2-Replace	\$	200,000	
	VFD Replacement -Filter Bldg	\$	150,000	
	Lagoon Xfer Gates - Replacement	\$	60,000	
	Electrical/Controls Systems Upgrade	\$	500,000	
	<b>Total</b>	<b>\$</b>	<b>1,230,000</b>	
	<b>Capital Improvement Costs Summary</b>			
	2025 (includes ~\$20M CIB Projects)		\$30,815,000	
	2026		\$2,470,000	
	2027		\$6,125,000	
	2028		\$2,275,000	
	2029		\$1,230,000	
	<b>5-Year Total</b>		<b>\$42,915,000</b>	

## PROPOSED HVSSD GOALS FOR 2025

Feb 13, 2025

Administrative Goals - 2025			
Q1	Q2	Q3	Q4
-Rates Study with Zions Bank (with 3-year projections)			
-RFP for Engineering Consultants			
	-County Council – Service Area Boundaries finalized		
	-Quarterly Budget Report		
	-Work with County on Ag Prot Code changes		
	-Bonding for Dredging		
	Rate Setting		
	-State DHHS Air Quality testing		
	-Award RFP for Engineering Consultants/Begin Capital Facilities Plan		
	-UDOT Parkway EIS Response	-UDOT Parkway EIS Response	
		-Assign ERU's/Flow per Contributing Entity	

		-Asset Mngt Plan-Final Draft	
		-County Ag Prot Area for Farm	
		-Personnel Policies approved	
		-PR work for Rates, Odor control, etc.	
			-2026 Budget Prep/Approval
			-Capital Facility Plan-Phase 1 updates
<b>Ongoing:</b>			
-DWQ Requirements			

Capital Facility Goals - 2025			
Q1	Q2	Q3	Q4
- UV System recommissioning			
- Irrigation Pump Station updates			

-Complete Headworks Upgrade Design and Bidding			
	-Headworks Upgrade Project- Commence Construction		
	-Pivot 3 -Replacement		
	-Cattail Removal-Phase 2		
	-Cell 1 Dredging	-Cell 1 Dredging	
	-Cell 1 Aeration Upgrades Design		
	-STM Aerotor System Service/Maintenance		
		-New Hay Rake	
			-Cell 1 Aeration Upgrades Construction