



**Minutes of the
Millcreek Historic Preservation Commission
April 10, 2025
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on April 10, 2025, at City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106. The meeting was conducted electronically and live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Ryan Lufkin, Chair
Peter Brinton, Vice Chair
Kaye Donahoe
Tiffany Hunter Greene
Emily Johnson
Arie Leeflang (Excused)
Melissa Coy

City Staff

Sean Murray, Planner
Alex Wendt, Deputy City Recorder
Francis Lilly, Planning Director

Attendees:

MEETING – 6:00 p.m.

TIME COMMENCED – 6:05 p.m.

1. Oath of Office for New Commission Member, Melissa Coy

Millcreek Deputy City Recorder conducted the Oath of Office for Melissa Coy. She swore to discharge the duties of her office with fidelity.

2. Approval of March 13, 2025, Regular Meeting Minutes

Commissioner Donahoe moved to approve the March 13, 2025, Special Meeting Minutes. Commissioner Brinton seconded the motion. Chair Lufkin asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Brinton voted yes, Chair Lufkin voted yes. The motion passed unanimously.

3. Open and Public Meetings Act Training

The Deputy Recorder conducted training on the Open and Public Meetings Act, which

included information on what constitutes a meeting, different meeting types, and requirements for noticing and minutes of meetings.

4. Subcommittee Updates

Chair Lufkin spoke about the subcommittee updates that he had. Chair Lufkin said that the Commission will need to reorganize their committees. He will share a draft for everyone to sign up on. There is a backlog of articles for the city newsletter. Commissioner Brinton asked how the Commission can help with the public meeting that will be held in August for training. Commissioner Johnson said the meeting is on August 23rd. There is no help needed at this time.

5. Staff Updates

Mr. Murray gave the Commission the staff updates. Mount Aire Acres has been added to the National Registry of Historic Places. Mr. Murray said that notices have been sent to everyone in the Mount Aire Acres area notifying them of this. It has also been added to the newsletter. Mr. Lilly reached out to Mr. Huffaker to retain him for a nomination of the Veteran Heights Neighborhood and for the Iceberg Drive In. The City Council added the Baldwin Radio Factory to the local list. As part of the National Registry nomination by Mr. Huffaker; Mr. Lilly received a high-resolution picture of the Mount Aire Acres neighborhood from 1958. This picture helped ascertain the legality of a certain driveway and helped solve an interdepartmental discussion on the legality of the driveway. Mr. Murray said that Rita has had computer issues and to send her more articles. Chair Lufkin asked members of the Commission to attend the Evergreen Street 4th of July Parade so they can throw out candy together. A couple years ago the Commission participated and had a great time. Commissioner Coy said that she has a connection to some historic Vespa scooters for the parade.

6. Adjourn

ADJOURNED: Chair Lufkin moved to adjourn the meeting at 6:26 p.m. Commissioner Brinton seconded the motion. Chair Lufkin asked for the vote. Commissioner Johnson voted yes, Commissioner Greene voted yes, and Commissioner Donahoe voted yes, Commissioner Brinton voted yes, Commissioner Coy voted yes, Chair Lufkin voted yes. The motion passed unanimously.

APPROVED: _____ Date
Peter Brinton, Vice Chair

Attest: Alex Wendt, Deputy Recorder