



Regular City Council Meeting

Tuesday, June 10, 2025 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

2. Minutes

3. Bills

4. Charges and Credits

5. Business License

Toes in the Sand Drink Co LLC- Lesley Fernandez

6. Planning And Zoning

7. J-U-B Agreement for Professional Services Project #45-24-022/020

8. PUBLIC HEARING - BUDGET FOR FY 2026

9. Independence Day Committee Bank Statement - Jessica North

10. City Council Appointments

11. Election Updates - Myra Young

12. 15-Minute Open Session

The City of Duchesne welcomes you and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Council. Your comments will be limited to three (3) minutes. The Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of City Staff for follow-up. Thank you.

13. Book Of Complaints, Concerns And Comments

14. Mayor And Council Review Of Old Business

15. Work Session

16. Executive Session - Personnel & Cemeteries

17. Adjournment

Attest:

Myra Young, Recorder:

Myra Young



Regular City Council Meeting

Minutes

Tuesday, May 27, 2025 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rowley conducted the meeting. City Recorder, Myra Young took minutes. City Council Members present were Bryce Hamilton, Jenny Adams, Cody Ivie, and Jason Baker. Council Member Ivie offered the prayer. Mayor Rowley led the Pledge of Allegiance.

Duchesne City Employee Attendees: Stephanie Skewes, Jessica North, Cole Harris, Lane Genereaux, Aubrey Harris

Public Attendees: Matthew Skewes, Shelley Brennan, Dawnette Browning, Susan Hamilton

2. Minutes

Minutes:

MOTION by Council Member Adams seconded by Council Member Ivie to approve the minutes dated 5/13/2025.

- Council Member Hamilton – Aye
- Council Member - Vacant Seat
- Council Member Adams - Aye
- Council Member Ivie – Aye
- Council Member Baker – Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Baker, seconded by Council Member Adams to pay the bills.

- Council Member Hamilton – Aye
- Council Member - Vacant Seat
- Council Member Adams - Aye
- Council Member Ivie – Aye
- Council Member Baker – Aye

Motion carried by unanimous vote.

4. Business License

Minutes:

There were no business licenses brought before the City Council.

5. Interviews for Vacant City Council Seat

Minutes:

Mayor Rowley asked if the council was ready to interview applicant Matthew Skewes or if Council Member Hamilton wanted to address his topic of concern.

It was decided to interview Matthew Skewes.

Mayor Rowley asked the following question. Why are you interested in the council position opening?

Answer: He previously worked for the city for six years and this would be an opportunity to see how the city runs from the council's perspective and a way to serve the community.

Council Member Baker asked the following questions.

What would your priorities be and/or your points of focus?

Answer: Has experience with the sewer system.

Are there issues you have seen or are aware of that need to be addressed, improved or changed that are not sewer related?

Answer: There is always room for change and improvement but could not think of any one specific thing. He is aware the crew is short-handed, and stated what can be seen and what can be done are quite different items.

Council Member Adams asked the following question.

Part of the City Council's job is to have confidential meetings, and your wife is working here in the office, will it be a problem for you to keep those discussions confidential?

Answer: No, he understands the need to keep that confidential as he's sure there are things she must keep confidential from him. He would not ask her to share those and believes she would do the same.

Council Member Ivie asked the following questions.

What are your thoughts on growth in Duchesne and what do you think the role of a City Council Member would be pertaining to growth?

Answer: They are over how it grows, where it grows and making sure the planning is in place for when it does grow, so it does not cause issues with the current infrastructure. Growth is inevitable and we need to hope we are growing and not falling behind.

What are your feelings about Duchesne City's relationships with other entities, such as Duchesne County, Duchesne County School District?

Answer: He believes they are good with the county and the school district.

6. Vote/Appointment of Vacant Council Seat

Minutes:

Before the vote, Council Member Hamilton voiced concerns about the timing and visibility of the vacancy posting. He clarified that his hesitation was not a reflection on the single candidate, Matthew Skewes, but rather on how the posting of the position was handled.

The vacancy notice was posted to the Utah Public Notice Website after business hours on Wednesday, just five and a half hours before the 14-day notice window began. However, due to the tight timeline, he believes there was not an adequate amount of time to reach a broader audience and would like to have seen it published in the newspaper.

Council Member Hamilton had corresponded via email with attorney Jared Tingey Counsel for Utah Leagues of Cities and Towns, who advised that while there is no specific requirement in statute for a 24-hour pre-posting before the 14-day window, there is a legal argument that such a buffer could strengthen compliance. This creates a gray area, and Council Member Hamilton expressed his concern about whether the city's process was fair to the public participation. Mayor Rowley and City Recorder Myra Young clarified that the notice was posted in multiple locations: Duchesne City's website, city office, Utah Public Notice Website, post office (twice, after the first was removed), Gateway Sinclair, and Al's Foodtown. Council members were also emailed the notice in advance and were invited to review and invite any interested parties. While physical postings were made, it was noted that no newspaper publication was done due to changes in notice requirements.

Council Member Baker asked the candidate how he became aware of the open council seat. Matthew stated that he heard about the vacancy from both his wife, who is the City Treasurer, and from a member of the public.

Some council members expressed concern that the application window for the vacancy felt short and may have limited public awareness. They agreed that future notices should ideally exceed the legal minimum posting period and be distributed through broader channels to improve transparency and encourage greater public participation. Mayor Rowley stated that no additional applicants had come forward despite efforts to share the notice. City Recorder Myra Young noted that public interest in past postings has been minimal. The council emphasized the importance of enhancing communication to ensure more residents are informed and engaged in the process.

One suggestion was to use Facebook.

Concerns were raised about the appearance of a conflict of interest, as the only applicant for the vacant council seat is the spouse of the City Treasurer. Council Member Ivie raised concerns about the optics and potential conflict of interest, particularly in scenarios like closed personnel sessions where both the elected official and the City Treasurer could be involved. This could lead to awkward circumstances and increased scrutiny due to recent events. Mayor Rowley and City Recorder Myra Young confirmed that there is no restriction in state code prohibiting the appointment based on this relationship, and any perceived conflict can be managed through appropriate recusals.

Council members considered the option of reposting the vacancy to allow for broader public awareness and additional applicants. However, it was clarified that doing so would push the process beyond the 30-day statutory deadline for making an appointment. If that deadline were missed, the city would be required to notify the Lieutenant Governor's Office, which would then grant an additional 30 days to fill the vacancy. While this extension is allowed, the council expressed concern that delaying the appointment could jeopardize their ability to maintain a quorum and approve the upcoming budget. The need for a full council to ensure timely action on critical financial decisions was emphasized.

Council Member Ivie shared his opinion that the city was within the legal confines of the law regarding the public notice for the council vacancy. He referenced the Utah League of Cities and Towns handbook, reading aloud the rules related to council appointments. In his view, the notice though narrowly within the 14-day requirement was sufficient, and the council was legally obligated to move forward with the vote within the 30-day window following the vacancy.

It was confirmed that the appointment would be valid until January following the next municipal election. If the appointee wishes to retain the seat, they must file for election by June 6. Council Members discussed this as a short-term assignment, with the opportunity for the public to vote on the position in the upcoming election cycle.

Despite divided opinions, the majority of the council agreed that a decision needed to be made within the legally required 30-day timeframe, particularly with critical budget deadlines approaching. Both the applicant and the applicant's spouse affirmed they would respect the outcome of the council's decision, regardless of the result.

MOTION by Council Member Ivie seconded by Council Member Adams to vote on the application to fill the vacant City Council seat.

- Council Member Hamilton – Nay
- Council Member Vacant Seat
- Council Member Adams - Aye
- Council Member Ivie – Aye
- Council Member Baker – Nay

With the vote resulting in a tie, Mayor Rowley cast the deciding vote in favor of the motion (Aye), thereby approving the motion to precede to vote on the applicant.

MOTION by Council Member Ivie seconded by Council Member Adams to appoint Matthew Skewes to the open council seat vacancy.

- Council Member Hamilton – Abstain
- Council Member Vacant Seat
- Council Member Adams - Aye
- Council Member Ivie – Aye
- Council Member Baker – Abstain

With two votes in favor and two abstentions, the vote resulted in a tie. Mayor Rowley cast the deciding vote in favor (Aye), and the motion passed. Matthew Skewes was appointed to fill the vacant City Council seat.

7. Swearing-In of City Council Member

Minutes:

Matthew C Skewes was sworn in by City Recorder Myra Young.

Newly appointed Council Member Skewes was invited to fulfill his duty by taking his seat on the City Council to finish out the meeting.

8. Planning And Zoning

Minutes:

Nothing to report.

9. Cemetery Ordinance Discussion - Title 7 - Public Ways and Property, Chapter 5 - Cemeteries

Minutes:

Mayor Rowley opened the discussion by stating that the city has not been following the current cemetery ordinance. He referenced Section D, which outlines rules regarding the resale and transfer of burial plots. He noted that although the ordinance plainly states that plots are not to be resold or transferred by the purchaser, this practice has been occurring for years. He asked the Council whether they wish to amend the ordinance or begin enforcing it as written moving forward.

City Recorder Myra Young noted that opening and closing fees are to be collected at the time of burial. These fees are typically collected by Hullinger's, who then sends payment to the city. Myra also pointed out that the city does not currently have a system in place to document these transactions, which is something that needs to be addressed. Council Member Ivie reviewed the ordinance and noted that it states fees should be paid at the time of purchase. He suggested the ordinance be revised to reflect actual practice, shifting the payment requirement to the time of burial. Mayor Rowley referred to the Utah State Code 8-5-7, Sale of only right to be buried. Municipalities may only sell the right to be buried, not ownership of cemetery lots. This applies to all sales made after April 29, 1985. He pointed out that the city has been treating plot purchases more like land titles, which conflict with state law.

Public comment - Shelley Brennan: Shelley referenced Utah Code Title 8, Chapter 3, which requires municipalities to record cemetery plats and ownership records with the county. She emphasized that the County Recorder's Office must maintain ownership records and report all conveyances biannually (January and July 1). She requested that any updates to the ordinance ensure alignment with state requirements and the County's responsibilities. Mayor Rowley agreed and suggested amending the ordinance to reflect these statutes. Shelley added that whatever records the city currently maintains would serve as the basis for ownership documentation.

Additional discussion included:

- The city should consider setting a limit on the number of plots an individual can purchase to ensure future availability.
- The city should establish a clear buy-back price for plots that are returned.
- The option to offer payment plans for plot purchases was discussed and ultimately rejected due to administrative challenges.

The Council agreed that the ordinance needs revision for clarity, compliance with state law, and improved administrative tracking. The Council will move forward in updating the current cemetery ordinance.

10. 15-Minute Open Session

Minutes:

No one came forward for the 15-minute open session.

11. Book Of Complaints, Concerns And Comments

Minutes:

There were two entries made into the book. Myra Young, City Recorder read them aloud.

5/20/25 Donny Grant has been personally maintaining the alleyway near his home and is frustrated over a pile of garbage that has not been removed despite multiple requests to Council Member Bryce Hamilton and no response from Mayor Rowley. He also raised safety concerns, citing the alleyways as fire hazards and obstructed access points for utility services. If something is not done, he will be sending the city a bill for his time. He would like a response from Mayor Rowley.

05/20/2025 Donny Grant complained about rocks placed at the corner of 5th North and 5th East, he would like to see them cleaned up. He has brought this issue to Mayor Rowley's attention several times with no result.

Council and Mayor Discussion as follows:

- Complaint 1: Alleyway Debris

Mayor Rowley confirmed that he had spoken directly with Donny regarding the pile of debris in the alleyway. The Mayor explained that in order to access the pile, city crews would need to cross RJ Stansfield's private property. He instructed Donny to obtain permission from RJ for access and informed him that the cleanup could not take place until after the following day.

Public Works Supervisor Lane Genereaux reported that he spoke with Donny twice the previous week and reiterated that the city could not enter private property without permission. Lane subsequently reached out to RJ Stansfield and secured access, with the request to avoid damaging the sewer cleanouts. Lane acknowledged that a couple of cleanouts may have been run over and stated he would return to repair them.

Lane noted that while the alleyway did require cleanup, the debris included more than just yard waste, such as old fencing, buckets, and pipes, which goes beyond the guidelines of the city-wide cleanup. He explained that if the full extent of the debris had been known in advance, they would have approached the cleanup differently. Despite this, the pile has now been fully removed.

It was noted that this is the second time in two years the city has cleaned up the same alleyway for Donny. There was no formal decision made on whether similar cleanups would be permitted in the future.

- Complaint 2: Rocks at the Corner of 5th North and 5th East

Donny's second complaint involved rocks placed by a homeowner at the corner of 5th North and 5th East. He expressed concern that the rocks were making it difficult for vehicles to make the turn.

Council discussion clarified that the homeowner had placed the rocks to prevent drivers from damaging the lawn. However, it was acknowledged that the placement may create a traffic or turning hazard. The issue remains under consideration with no resolution determined during the meeting.

12. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley asked City Treasurer Stephanie Skewes to distribute the reports previously requested by the City Council. These included the Horrocks Engineering invoice, the repayment timeline for the water fill station, and a summary of the PTIF accounts.

Stephanie reported that all PTIF accounts have been established and are scheduled to be funded the following day. The fire department's money market account was also finalized earlier that day. She noted that the estimated repayment period for the water fill station is approximately 8.5 months, with an expected operational lifespan of 20 years.

Mayor Rowley then addressed the \$139,000 invoice from Horrocks Engineering, which had been allocated to the non-departmental engineering budget. He explained that this expense will be reimbursed using CIB funding.

- Council Member Ivie mentioned the Work Session Meeting on Tuesday June 3rd 6 pm at the Mickelson Building.
- Mayor Rowley provided an update on the ongoing sewer and water project on the bench, noting that several issues have been discovered with the sewer system. He then asked Public Works Supervisor Lane Genereaux to brief the City Council on the specific concerns at 150 East.

Lane informed the Council that if they would like to reopen 150 East he has several concerns that need to be addressed. He explained that a 6-inch sewer line runs through the area at a depth of only about 2.5 feet, which poses a significant risk. If the Council chooses to move forward with reopening the road, Lane recommended that the sewer line be upgraded to meet proper standards.

Additionally, there is some uncertainty about ownership, whether the city owns the road or if it functions as a service line to the A-frame home located above. It was noted that reopening the road would likely require raising it by 10 to 12 feet, which would involve complex logistical planning.

The Council agreed that this is not an urgent matter. Mayor Rowley will look into the legal status of the road before any further action is taken.

- Lane provided a staffing update in response to a request from Council Member Baker to determine how many employees are needed for city operations. He explained that he has spent considerable time evaluating the workload and safety requirements, specifically for water, sewer, and cemetery services, excluding seasonal operations like the pool and other tasks. According to OSHA safety standards, a minimum of four workers is required for excavation work: one equipment operator, one person in the trench, and two spotters for safety. Additionally, sewer maintenance typically requires at least three employees, one to operate equipment and two to monitor manholes. Lane noted that after consulting with Rural Water and several towns of similar size, the consensus is that eight full-time employees would be a reasonable number to meet the city's needs.
- Mayor Rowley reported that work on Old Farm Road has not yet begun but is expected to start in the coming weeks. A water test is scheduled for tomorrow as part of the preparation.

Regarding the Elaine Despain property, Duchesne City will cover a \$3,000 portion of the cost for the contractor to dig a trench, allowing Moon Lake Electric to relocate and bury their powerline. Moon Lake Electric has agreed to cover the remaining expenses.

13. Work Session

Minutes:

There was no work session held.

14. Executive Session

Minutes:

There was no executive session held.

15. Adjournment

Minutes:

MOTION by Council Member Ivie seconded by Council Member Baker to adjourn the regular City Council meeting at 7:42 pm.

- Council Member Hamilton– Aye
- Council Member Skewes– Aye
- Council Member Adams– Aye
- Council Member Ivie – Aye
- Council Member Baker – Aye

Motion carried by unanimous vote.

Attest:

Myra Young, Recorder: _____

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464)



DRAFT

Duchesne City Council Work Meeting

Minutes

Thursday, May 22, 2025 at 6:00 pm

A specially scheduled work meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 E Main, Duchesne, UT 84021. The agenda will be as follows:

AGENDA

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rowley conducted the meeting. City Recorder, Myra Young took minutes. City Council Members present were Bryce Hamilton, Jenny Adams, and Jason Baker. Council Member Cody Ivie was absent. Council Member Adams offered the prayer. Mayor Rowley led the Pledge of Allegiance.

Duchesne City Employee Attendees: Stephanie Skewes, Russell Young

Public Attendees: Matt Guest, Teresa Guest

2. Early Bird Preschool Occupancy - Teresa Guest

Minutes:

Teresa Guest, representing Early Bird Preschool, has occupied a room in the southeast corner of the Mickelson Building for over 12 years. The preschool itself has had a presence in the Duchesne community, operating for more than 30 years. The preschool utilizes one room and shares access to the building's bathrooms. Teresa runs the preschool three days a week, from September to mid-May and the space remains unoccupied during the summer months. Teresa indicated there was a contract between the preschool and Duchesne County, it started with Sally then Teresa assumed it, but that arrangement dissolved when the school's wrestling team began using it. While Teresa previously paid rent to the county, she has not paid rent to the school district in over five years.

Teresa is requesting to stay in the Mickelson Building and is willing to pay rent and sign a contract with Duchesne City.

Council Member Baker reported that, after speaking with both Jason Young and Darron Gatherum, neither could confirm the existence of any agreement or record of payments related to the preschool. Additionally, Duchesne County was unable to verify any contract or payment history associated with the preschool's use of the building.

The City Council explained that now that Duchesne City has regained access to the building, they are in the early stages of planning much-needed renovations. Significant updates are required, particularly to the bathrooms. The county has allocated \$50,000 toward these improvements, with the condition that the bathrooms and one designated room remain available for county use during

fair week. Mayor Rowley emphasized that the city is obligated to honor this existing agreement with Duchesne County as part of the renovation and planning process.

The intent is to return the Mickelson Building to a functional community center, with potential uses including space for the arts council, public events, and recreational activities. There is a shared understanding that, as a taxpayer-funded facility, and any private or commercial use must be made available through a fair and open public bidding process.

Public Comment - Russell Young: Russell stated his understanding that the proceeds from the sale of the Pope House and the former bowling alley have been designated by the City Council to support the community center renovation project.

To accommodate the upcoming renovations, Teressa has been encouraged to begin searching for an alternative location, with a target move-out date of July. Mayor Rowley stated that this timeline allows the city to move forward with much-needed improvements while giving the preschool time to transition.

While the city council will take the preschool's needs into consideration during the planning process, continued use of the space cannot be guaranteed due to the scope of the renovations and the legal requirement for a public bidding process.

The City Council is scheduled to hold a work session and walkthrough of the Mickelson Building on June 3rd to evaluate the facility and begin moving forward with renovation plans.

3. Budget Discussion for Fiscal Year 2026

Minutes:

The City Council and Mayor Rowley reviewed the necessary adjustments and updates to the current budget, identifying areas where additional line items are needed to improve transparency and more accurately track specific revenues and expenditures. These refinements will allow for better financial management and clearer reporting of city operations. Public comment was received from Fire Chief Russ Young, who offered suggestions regarding the specific needs of the fire department budget to ensure adequate funding and clarity for operational and grant-related expenses. Mayor Rowley and Treasurer Stephanie Skewes will meet to finalize and implement the required changes, ensuring the budget reflects the city's operational needs and provides a more detailed, accountable framework for future planning.

4. Compensation Disclosure Discussion

Minutes:

Compensation Disclosure to be discussed in Executive Session.

5. 15-Minute Open Session

Minutes:

No-one came forward for the 15-minute Open Session.

6. Work Session

Minutes:

There was no work session held.

7. Executive Session - Personnel

Minutes:

There was an executive session held to discuss personnel and the Compensation Disclosure.

8. Adjournment**Minutes:**

MOTION by Council Member Hamilton and seconded by Council Member Adams to adjourn the City Council Work Meeting at 7:58 pm and go into executive session to discuss personnel.

- Council Member Hamilton– Aye
- Council Member – Vacant Seat
- Council Member Adams– Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

Attest:

Myra Young, Recorder

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464)



DRAFT Duchesne City Council Work Meeting

Minutes

Tuesday, June 3, 2025 at 6:00 pm

AGENDA

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rowley conducted the meeting. City Council Members present were Bryce Hamilton, Jenny Adams, Cody Ivie, Jason Baker, and Matt Skewes.

Meeting was recorded. Minutes were dictated by Jessica North.

Public Attendees: Lane Genereaux, Jeff Chugg, Danita Hinton, and Deborah Herron.

2. Walkthrough of the Mickelson Building

Minutes:

The purpose of the work session was to evaluate the current condition of the Mickelson Building and discuss necessary renovations and improvements.

Building Assessment: The building is in need of substantial updates, including the replacement of doors and windows. The current windows will be upgraded to double-pane units for better insulation and efficiency. Interior Renovations: The floor in the Arts Council Room was recently refinished and received positive feedback. A remodel of the bathrooms was also discussed as a priority.

Cleanup and Layout Planning: The project should remain under a budget of \$80,000 so it does not need to go to bid. Bryce will prepare the draft floor plan. We will look at having the council and families help clean out the junk since the city workers do not have time in schedule presently.

Once the floor plan is finalized, the city will seek a quote from a roofing contractor.

Meet again once the floor plan is complete. Staff to begin clearing out unused items from the building. Council to reconvene once the floor plan is available to review contractor options.

Motion to adjourn made at 7:09 p.m. by Council Member Baker . Seconded by Council Member Hamilton. Meeting adjourned.

3. Executive Session-Personnel

Minutes:

There was an executive session held to discuss personnel.

4. Adjournment

Minutes:

Motion to adjourn made by Council Member Baker. Seconded by Council Member Hamilton. adjourn the City Council Work Meeting at 7:09 pm and go into executive session to discuss personnel.

Council Member Hamilton— Aye

Council Member Adams— Aye

Council Member Ivie – Aye

Council Member Baker – Aye

Council Member Skewes - Aye

Motion carried by unanimous vote.

Meeting adjourned.

Attest:

Jessica North, Recorder

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464)

Duchesne City Open Invoice Listing

6/9/2025

Vendor Id	Vendor Name	Invoice No.	PO#	Invoice Date	Due Date	Amount
4515539	Airgas USA, LLC	5516990886		5/31/2025	5/31/2025	\$201.19
4516248	Al's Foodtown	06042025		4/30/2025	4/30/2025	\$229.39
4516095	Allred's Amazing Maids	91128		5/1/2025	5/1/2025	\$106.00
4516095	Allred's Amazing Maids	91378		5/15/2025	5/15/2025	\$106.00
4516095	Allred's Amazing Maids	91611		5/29/2025	5/29/2025	\$106.00
	Vendor Total:					\$318.00
4309309	Arrow Oilfield & Sanitation	27568		6/1/2025	6/1/2025	\$360.00
4516148	Basin Code Consultants, LLC	2506		5/5/2025	5/5/2025	\$645.09
4516148	Basin Code Consultants, LLC	2507		5/28/2025	5/28/2025	\$4,184.33
	Vendor Total:					\$4,829.42
97	Basin Wholesale West	D39485		6/2/2025	6/2/2025	\$549.98
4514824	Basinwide Dumpsters Inc.	1007		5/29/2025	5/29/2025	\$13,602.00
4517608	Bertola, Zack	06052025		5/31/2025	5/31/2025	\$1,474.90
4517574	Blueline Services LLC	79292		5/31/2025	5/31/2025	\$183.00
0	CEM	21957		6/2/2025	6/2/2025	\$506.76
150	Central Utah Water Conservancy Dist	465		5/31/2025	5/31/2025	\$20,382.71
4517291	DHHS-Unified State Laboratories	25L0001283		6/4/2025	6/4/2025	\$647.49
4198198	Duchesne City	06032025		6/3/2025	6/3/2025	\$707.81
228	Duchesne County Chamber of Comm	06092025		6/9/2025	6/9/2025	\$1,500.00
231	Duchesne Lions Club	06052025		6/5/2025	6/5/2025	\$1,500.00
236	East Duchesne Culinary Water	06022025		5/31/2025	5/31/2025	\$45.00
568	Enbridge	06022025		5/22/2025	5/22/2025	\$4,398.89
4516685	Fuel Network	F2511E00818		6/2/2025	6/2/2025	\$1,351.73
4517532	H.D. Fowler Company	I7008337		5/15/2025	5/15/2025	\$2,416.44
4517535	Hanberg Civic Services	00004		6/5/2025	6/5/2025	\$1,600.00
4515963	Hop'n Apparel	06022025		5/26/2025	5/26/2025	\$2,138.50
3118500	Horrocks.	92277		1/24/2025	1/24/2025	\$3,924.00
3118500	Horrocks.	94509		4/25/2025	4/25/2025	\$1,090.00
3118500	Horrocks.	95326		5/23/2025	5/23/2025	\$14,910.86
	Vendor Total:					\$19,924.86
4516698	J-U-B Engineers, Inc	0184774		5/3/2025	5/3/2025	\$20,457.46
4516698	J-U-B Engineers, Inc	94509		4/25/2025	4/25/2025	\$3,019.83
	Vendor Total:					\$23,477.29
4517394	Jim Rhoades Ranch	3586		5/8/2025	5/8/2025	\$1,725.00
410	Kohls	06062025		6/6/2025	6/6/2025	\$1,736.00
4516667	McGee's Stamp and Trophy Co.	INV153432		5/20/2025	5/20/2025	\$48.86
4517612	Miles, Malarie	0136		6/2/2025	6/2/2025	\$300.00
B025	Moon Lake Electric	06022025		5/28/2025	5/28/2025	\$4,924.06
462	Mountainland Supply, LLC	S106976158.002		5/12/2025	5/12/2025	\$686.66
462	Mountainland Supply, LLC	S106999372.001		5/16/2025	5/16/2025	\$177.61
462	Mountainland Supply, LLC	S107008124.001		5/19/2025	5/19/2025	\$898.71
462	Mountainland Supply, LLC	S107009015.001		5/20/2025	5/20/2025	\$563.06
462	Mountainland Supply, LLC	S107011728.001		5/21/2025	5/21/2025	\$481.82
	Vendor Total:					\$2,807.86
4515781	Multiforce Systems Corp.	1924437		4/17/2025	4/17/2025	\$3,458.00
	North, Jessica	06022024		6/2/2025	6/2/2025	\$49.30
4514887	Public Employees Health Program	0124152446		4/20/2025	4/20/2025	\$17,202.57
4514887	Public Employees Health Program	0124159686		5/20/2025	5/20/2025	\$14,207.56
	Vendor Total:					\$31,410.13
4516267	Reinhardt Refrigeration Inc.	108995		3/27/2025	3/27/2025	\$975.00
619	Safety Supply & Sign Co.	193952		5/19/2025	5/19/2025	\$286.20
4517489	Stewarts Ace Hardware	421361		5/1/2025	5/1/2025	\$142.44
4517489	Stewarts Ace Hardware	422072		5/17/2025	5/17/2025	\$83.94
	Vendor Total:					\$226.38
B058	Strata Networks	006051599		5/31/2025	5/31/2025	\$1,268.00
4517066	Summerall, Shaylece	008		6/3/2025	6/3/2025	\$470.00
4517066	Summerall, Shaylece	009		6/4/2025	6/4/2025	\$390.00
	Vendor Total:					\$860.00
0	Sunrise Engineering, Inc.	ARIV1002787		5/13/2025	5/13/2025	\$950.00
4515469	Terry R. Brotherson Ex	5288		6/2/2025	6/2/2025	\$282,149.16

**Duchesne City
Open Invoice Listing**

6/9/2025

<u>Vendor Id</u>	<u>Vendor Name</u>	<u>Invoice No.</u>	<u>PO#</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>
4517611	Thatcher Company Inc.	2025100107537		5/22/2025	5/22/2025	\$3,189.00*
4516456	TownCloud, Inc.	4624		6/3/2025	6/3/2025	\$855.00*
4517443	Utah Bureau of Criminal Identification	06052025		6/5/2025	6/5/2025	\$15.00*
4517443	Utah Bureau of Criminal Identification	6052025		6/5/2025	6/5/2025	\$15.00*
	Vendor Total:					\$30.00*
	Utah Dept of Workforce Services	PR032825-7525		4/1/2025	4/1/2025	\$0.95
	Utah Dept of Workforce Services	PR033125-7525		4/1/2025	4/1/2025	\$13.52
	Utah Dept of Workforce Services	PR041125-7525		4/15/2025	4/15/2025	\$38.98
	Utah Dept of Workforce Services	PR042525-7525		4/28/2025	4/28/2025	\$44.77
	Utah Dept of Workforce Services	PR042525-7525		5/1/2025	5/1/2025	\$0.67
	Utah Dept of Workforce Services	PR043025-7525		5/1/2025	5/1/2025	\$14.41
	Utah Dept of Workforce Services	PR050925-7525		5/12/2025	5/12/2025	\$40.84
	Utah Dept of Workforce Services	PR052325-7525		5/27/2025	5/27/2025	\$42.23
	Utah Dept of Workforce Services	PR053125-7525		6/2/2025	6/2/2025	\$13.64
	Vendor Total:					\$210.01
	Utah State Tax Commission	PR032825-7524		4/1/2025	4/1/2025	\$6.39
	Utah State Tax Commission	PR033125-7524		4/1/2025	4/1/2025	\$25.00
	Utah State Tax Commission	PR041125-7524		4/15/2025	4/15/2025	\$788.84
	Utah State Tax Commission	PR042525-7524		4/28/2025	4/28/2025	\$866.67
	Utah State Tax Commission	PR043025-7524		5/1/2025	5/1/2025	\$25.00
	Utah State Tax Commission	PR050925-7524		5/12/2025	5/12/2025	\$717.11
	Utah State Tax Commission	PR052325-7524		5/27/2025	5/27/2025	\$750.62
	Utah State Tax Commission	PR053125-7524		6/2/2025	6/2/2025	\$25.00
	Vendor Total:					\$3,204.63
767	Utah Valley University	AC1092		4/17/2025	4/17/2025	\$30.00*
4517609	Velocity Designs, LLC	1321		5/14/2025	5/14/2025	\$555.10*
4515668	Wadley Services	7648071609		5/29/2025	5/29/2025	\$390.00*
171	Washington National Ins Co	PR052325-7452		5/27/2025	5/27/2025	\$624.63
171	Washington National Ins Co	PR053125-7452		6/2/2025	6/2/2025	\$245.74
	Vendor Total:					\$870.37
4514876	Wonderware Inc. dba Core Business	INV-31486		5/31/2025	5/31/2025	\$195.00*
808	Zions Bank	06092025		6/9/2025	6/9/2025	\$4,092.02*
	Report Total:					\$449,140.44

EXHIBIT B-1
WRITTEN AUTHORIZATION AND REQUEST FOR REIMBURSEMENT
FROM ESCROW FUND

TO: The Utah State Treasurer, as Escrow Agent (the "Treasurer").

DATE: 5-9-25

WRITTEN REQUEST NO.: 2

I, the undersigned authorized officer of the City of Duchesne, Utah (the "Entity"), do hereby certify and request to the Treasurer as follows:

1. Pursuant to the provisions of the Escrow Agreement by and between the Entities, the State and the Treasurer dated April 22, 2025 (the "Escrow Agreement"), the undersigned hereby authorizes and requests a reimbursement from the Escrow Account to pay the amounts shown on the attached Payment Schedule.
2. Each payment proposed to be made as set forth on the Payment Schedule has been incurred and is a proper charge against the Escrow Account.
3. To the extent that the payment of any item set forth on the Payment Schedule is for other than work, materials, equipment or supplies, in connection with this authorization and request, the undersigned certifies that each payment proposed to be made **on** the Payment Schedule is a proper charge against the Escrow Account, is a reasonable amount and has not been heretofore included in a prior Written Authorization and Request for Reimbursement from the Escrow Account.
4. This Written Authorization and Request, including the Payment Schedule attached hereto, shall be conclusive evidence of the facts and statements set forth herein.
5. A copy of this Written Authorization and Request is being kept on file in the official records of the Entity.

The terms used herein which are defined in the Escrow Agreement shall have the respective meanings therein assigned to them.

City of Duchesne, Utah (Entity)

By: Stephanie Skewes

Title: City Treasurer

EXHIBITB-2

I, the undersigned authorized officer of the State, do hereby certify and request to the Treasurer as follows:

1. I have reviewed the foregoing statements of the authorized officer to the Entity attached hereto, and on behalf of the State approve the request for reimbursement from the Escrow Account made therein: provided that the State has not independently verified the statements of such authorized officer of the Entity attached hereto and makes no representations or certifications with respect thereto.
2. A copy of this Written Authorization and Request is being kept on file in the Official records of the State.

The terms used herein shall have the same meanings assigned to them in the attached statements of the authorized officer of the Entity.

Dated the date appearing at the top of the attached statements of the authorized officer of the Entity.

STATE:
UTAH PERMANENT COMMUNITY IMPACT BOARD

By: _____

Title: _____

EXHIBITB-3

III. REIMBURSEMENT SCHEDULE

Check No.	Person or Firm	Amount	Purpose
XXXX	Horrocks	\$5,547.87	CM
XXXX	Terry Brotherson Excavating, Inc.	\$215,513.46	Construction

Reimbursement for the above listed payments totaling \$ 221,061.33 is to be made to ("Entity") by transfer of funds from the Escrow Account (PTIF # 7536 (CHECK ONE):

____ Entity's general account in the Public Treasurers' Investment Fund (PTIF # _____): or to

✓ _____ Entity's checking account at Zions Bank ("Bank").
Account number 28198091

1. RETAINAGE REQUEST

In addition to the above listed reimbursement, transfer the following retainage amounts:

From Escrow Acct. #	To Retainage Acct.#	For Contractor (name)	Amount
<u>#XXXX</u>	<u>#XXXX</u>	Terry Brotherson Excavating, Inc.	\$11,342.81

Contact Person at time of Wire Transfer Stephanie Skwes 738-2464
(name) (phone#)

PARTIAL PAYMENT ~~ESTIMATE~~
NO. 1 REQUEST

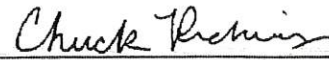
Name of Contractor:	<i>Terry Brotherson Excavating, Inc.</i>	
Name of Owner:	<i>Duchesne City</i>	
Date of Completion:	Amount of Contract	Dates of Estimate:
Original: 23-Sep-25	Original: \$2,679,445.93	From: 23-Apr-25
Revised:	Revised: \$2,382,497.26	To: 1-May-25
Description of Job:	<i>Duchesne City 2025 Infrastructure Replacement: Sewer & Water</i>	
Amount	This Period	Total To Date
Amount Earned	\$226,856.27	\$226,856.27
Retainage Being Held	\$11,342.81	\$11,342.81
Retainage Being Released	\$0.00	\$0.00
Previous Payments		\$0.00
Amount Due	\$215,513.46	\$215,513.46

Contractor's Construction Progress is ON SCHEDULE

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by Horrocks Engineers

Date: 5/6/2025


Chuck Richins
Project Manager


Accepted by: **Terry Brotherson Excavating, Inc.**

Date: 5/7/2025


Scott Brotherson
Assistant Vice President

Approved By: **Duchesne City**

Date: 4 JUN 25


Rodney Rowley
Mayor

Budget Code _____ Staff Initial _____

Duchesne Infrastructure Project

From Chuck Richins <ChuckR@horrocks.com>

Date Fri 5/9/2025 9:59 AM

To Stephanie Skewes <SSkewes@duchesnecity.com>

Cc Myra Young <MYoung@duchesnecity.com>; Jessica North <jnorth@duchesnecity.com>; Jade Shelley <jade.trbexc@gmail.com>

 4 attachments (648 KB)

Pay Request 1-NOT SIGNED.pdf; Request 2.docx; Invoice 000000094507 Project UT-8671-23-5-6-25.pdf; Invoice 1.pdf;

Hi Stephanie,

Attached is draw 2. This has the contractor pay request as well, so there is a retention item at the bottom (5%). I also have attached the pay request 1 with mine and the Contractors signature that the mayor needs to sign and DATE.

The Contractor and Horrocks invoices are also attached.

Call with questions.

Thanks

Chuck Richins, P.E.

Associate



728 West 100 South #2

Heber City, Utah 84032

Office 435-654-2226

Direct 435-503-9974

Mobile 435-503-2042

Email chuckr@horrocks.com

Web www.horrocks.com

**Invoice**

Remit Payment To - Attn: Accounting
2162 West Grove Parkway, Suite 100
Pleasant Grove, UT 84062
Telephone (801) 763-5100

Rodney Rowley
Duchesne City
PO BOX 974
Duchesne, UT 84021

May 06, 2025
Invoice No: 94507
Due Date: June 20, 2025

Project Manager: Chuck Richins
Project Engineer: Chuck Richins

Project UT-8671-23 2023 Duchesne Infrastructure Replacement Project

Professional Services for the Period: March 29, 2025 to April 25, 2025

Phase 02 Construction Management

Professional Personnel

	Hours	Rate	Amount	
Associate Engineer IV, P.E.				
Richins, Chuck	19.00	193.00	3,667.00	
Engineering Intern II				
Rydalch, Robert	11.00	150.00	1,650.00	
Totals	30.00		5,317.00	
Total Labor & Overhead				5,317.00

Reimbursable Expenses

REIMB Travel - Mileage				
3/31/2025 Robert Rydalch Company Vehicle Use	145.0 Miles @ 0.81		117.46	
4/23/2025 Robert Rydalch Company Vehicle Use	140.0 Miles @ 0.81		113.41	
Total Reimbursables			230.87	230.87

Phase Total \$5,547.87

Total Project Invoice Amount \$5,547.87

Outstanding Invoices

Number	Date	Balance
81366	11/8/2023	9,090.86
82050	12/7/2023	3,088.00
82766	1/5/2024	829.76
83502	2/6/2024	9,843.00
84092	2/29/2024	1,102.58
84889	4/5/2024	15,273.38
85716	5/8/2024	20,090.69
86327	6/4/2024	13,720.16
86953	7/3/2024	5,682.15
87894	8/8/2024	5,003.54
88402	8/29/2024	2,730.32
91443	1/6/2025	16,778.41
92289	2/7/2025	3,818.77
92922	2/28/2025	2,351.00
Total		109,402.62

Billing Backup

Tuesday, May 6, 2025

Horrocks

Invoice 94507 Dated 5/6/2025

11:09:52 AM

Project	UT-8671-23	2023 Duchesne Infrastructure Replacement Project
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Phase	02	Construction Management
-------	----	-------------------------

Professional Personnel

		Hours	Rate	Amount
Associate Engineer IV, P.E.				
Engineer V, P.E.				
1510 - Richins, Chuck	3/31/2025	3.00	193.00	579.00
Water shutoff coordination with Duchesne. Discussed bond hearing minutes with staff; reviewed and sent to CIB for loan closing. Revised sewer options for Old Farm residents to lessen landscape impact, and sent to Duchesne staff. Discussed Old Farm Irrigation company with potential Engineer in effort to locate sleeve locations and depths. Loan closing meeting coordination.				
1510 - Richins, Chuck	4/1/2025	.50	193.00	96.50
Drone video review and download.				
1510 - Richins, Chuck	4/2/2025	1.00	193.00	193.00
Discussed Old Farm Sewer installation notifications with citizen. Closing discussion. Sent revised bid tab to CIB for amortization.				
1510 - Richins, Chuck	4/3/2025	.50	193.00	96.50
Discussed tribal suit with attorney for bond closing.				
1510 - Richins, Chuck	4/4/2025	.50	193.00	96.50
Went through loan closing emails from attorney and provided requested information.				
1510 - Richins, Chuck	4/8/2025	2.00	193.00	386.00
Discussion with concerned citizens about impact to property from Old Farm Sewer. Spoke to Contractor about concerns he has about start date. Corrected invoice review. Talked to property owner about temporary access through field while installing Old Farm Sewer.				
1510 - Richins, Chuck	4/10/2025	1.00	193.00	193.00
Contractor pre-construction video review and download. Discussed laterals and City vs. owner requirements for sewer components.				
1510 - Richins, Chuck	4/14/2025	.50	193.00	96.50
Reached out to City for residents contact info. for notification of shrub removal during project.				
1510 - Richins, Chuck	4/15/2025	.50	193.00	96.50
Manhole delivery and start date discussion with Contractor.				
1510 - Richins, Chuck	4/16/2025	.50	193.00	96.50
Loan closing info. to Myra and attorney.				
1510 - Richins, Chuck	4/17/2025	1.00	193.00	193.00
Sleeve coordination and discussion location for Old Farm Road.				
1510 - Richins, Chuck	4/18/2025	1.00	193.00	193.00
Sleeve coordination and discussion location for Old Farm Road.				
1510 - Richins, Chuck	4/21/2025	1.00	193.00	193.00
Discussed sewer location with residents on Old Farm Road.				
1510 - Richins, Chuck	4/22/2025	1.00	193.00	193.00
CM. Prep for loan closing. Loan closing. Schedule coordination with Contractor.				
1510 - Richins, Chuck	4/23/2025	2.00	193.00	386.00
CM. Road base spec discussion with Contractor. 350 N and 500 E water line tie-in location discussion and coordination with City, Public Works, and inspector.				
1510 - Richins, Chuck	4/25/2025	3.00	193.00	579.00
Markup of where sewer should go for 500 East south of 400 N for inspector. Review of roadbase gradation from Contractor. Reimbursement request for project.				

Project	UT-8671-23	2023 Duchesne Infrastructure Replacement	Invoice	94507
Engineering Intern II				
Engineering Intern II				
1630 - Rydalch, Robert	3/31/2025	6.00 150.00	900.00	
At the corner of 300N & 500E contractor did a water tie in. Mountainland wasn't able to deliver the 8" Tee, so Dean went and picked it up in Roosevelt. While waiting the crew prepped everything. I did some videoing of the project. When Dean made it back they installed the Tee and Valve cluster. Gaskets were used on flange connections. Everything was torqued correctly. Megalug bolts twisted off. The iron fittings were wrapped in plastic and then the city was able to turn water back on. No leaks were seen in the bedding sand. Contractor back filled hole till the next time they can come and start on pipe. Project is paused till funding is confirmed. Maybe Wednesday they will start back up. Finished Videoing the rest of the project. Walking with Drone. Then uploaded drone videos to Onedrive so Chuck has access.				
1630 - Rydalch, Robert	4/23/2025	5.00 150.00	750.00	
Contractor is placing waterline down 500 East on sheet WP-07. Contractor compacted trench with walk behind compactor. Contractor had a hard time finding the waterline in the Alley. Spent a long time potholing by wooden fence. Then they hit the line on the South side of alley while digging the trench. Dean and I called Lane with the city and he sent guys up to get the valves shut off. Lane's guys were able to meet Mountainland halfway to get parts to fix the line. The line ended up being a 4" line even though the plans have it listed as a 2" line. They were able to fix the line and get the surrounding homes water turned back on. The contractor will place the valve cluster tomorrow. Also had a travel delay with the road construction between Tabiona and Duchesne. Milling and Paving.				
Totals		30.00	5,317.00	
Total Labor & Overhead				5,317.00
Reimbursable Expenses				
REIMB Travel - Mileage				
000000000539	3/31/2025	Robert Rydalch Company Vehicle Use / 145.0 Miles @ 0.81	117.12	
000000001573	4/23/2025	Robert Rydalch Company Vehicle Use / 140.0 Miles @ 0.81	113.08	
Total Reimbursables			230.19	230.87
Phase Total				\$5,547.87
Project Total				\$5,547.87
Total this Report				\$5,547.87

CITY OF DUCHESNEP.O. Box 974 Phone (435) 738-2464
Duchesne, Utah 84021DUCHESNE OFFICE
ZIONS FIRST NATIONAL BANK
DUCHESNE, UTAH 84021

31-1/1240

No. 67481

WARRANT NO. 67481

DATE

AMOUNT

06/05/2025

5,547.87

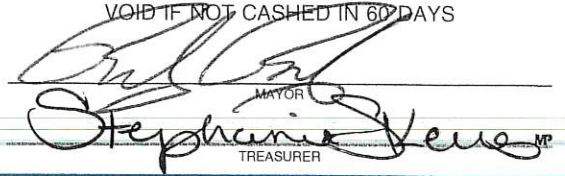
PAY **Five Thousand Five Hundred Forty Seven & 87/100 Dollars**

TO THE
ORDER
OFHorrocks.
2162 West Grove Parkway, Suite 100
Pleasant Grove, UT 84062

VOID IF NOT CASHED IN 60 DAYS

RUB RED IMAGE

FADDES WITH HEAT


 MAYOR
 TREASURER

⑈067481⑈ ⑆124000054⑆ 28 19809 1⑈

CITY OF DUCHESNE
Vendor: Horrocks.

WARRANT NO. 67481

06/05/2025

Check No: 67481

Invoice Number	Invoice Date	Description	GL Account	Invoice Amount
94507	04/25/2025	2023 Duchesne Infrastructure	10.4150.311	5,547.87

Total Check Amount \$5,547.87

Duchesne City
Check Summary

Horrocks.
2162 West Grove Parkway, Suite 100
Pleasant Grove UT 84062

Check No. 67481
Paid Date: 06/05/2025
Check Amount: \$5,547.87

Invoice No.	Invoice Date	Description	Account No.	Activity	Amount
94507	04/25/2025	2023 Duchesne Infrastructure Replacement Project	10 4150.311		5,547.87
					\$5,547.87

General Ledger Account Summary				Amount
10 4150.311 - Non-dept engineering				5,547.87
				\$5,547.87

RR

**Duchesne City
Check Summary**

Terry R. Brotherson Ex
95 West Main
Mount Pleasant UT 84647-0158

Check No. 67482
Paid Date: 06/05/2025
Check Amount: \$215,513.46

<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Account No.</u>	<u>Activity</u>	<u>Amount</u>
5277	05/06/2025	Infrastructure Replacement Project	10 4620.740		215,513.46
					<u>\$215,513.46</u>

<u>General Ledger Account Summary</u>	<u>Amount</u>
10 4620.740 - Sewer capital outlay	215,513.46
	<u>\$215,513.46</u>

RR

Terry R Brotherson Excavating, Inc.

PO Box 158

95 W Main

Mt. Pleasant, UT 84647

**Invoice**

DATE	INVOICE #
5/6/2025	5277

BILL TO
321 - Duchesne Sewer & Water

		P.O. NO.	TERMS		PROJECT
ITEM	DESCRIPTION	QTY	UOM	RATE	AMOUNT
				126,145.10	31,536.28
1	MOBILIZATION	0.25	LS	124,566.50	31,141.63
2	POTHOLE EXISTING UTILITIES	0.3	LS	25,000.00	7,500.00
10	8-INCH C-900 DR-18 PVC PIPE	1,700	LF	57.82	98,294.00
27	10-INCH GATE VALVE	2	EA	5,768.88	11,537.76
28	8-INCH GATE VALVE	14	EA	4,170.86	58,392.04
35	CONNECT TO EXISTING WATER LINE	2	EA	5,893.24	11,786.48
38	INSTALL UNTREATED BASE COURSE (UBC) UNDER ASPHALT AND MISCELLANEOUS AREAS	297.06	TON	26.29	7,809.71
					226,856.27
		Total			\$226,461.62
		Payments/Credits			\$0.00
		Balance Due			226,856.27 \$226,461.62

Due upon receipt unless approved credit has been prearranged. Credit terms: NET 30 DAYS. A finance charge of 1.5% a month (18% annual rate) will be charged on all accounts 30 days past due. Customer agrees to pay reasonable legal fees and, or any other collection costs incurred after default or referred to an attorney.

Phone Number	Fax Number	E-mail	Web Site
435.462.5380	435.462.3745	jade.trbexc@gmail.com	www.terryrbrothersonexcavating.com

CITY OF DUCHESNE
P.O. Box 974 Phone (435) 738-2464
Duchesne, Utah 84021

DUCHESNE OFFICE
ZIONS FIRST NATIONAL BANK
DUCHESNE, UTAH 84021

No. 67482
WARRANT NO.

31-1/1240

DATE

AMOUNT

06/05/2025

215,513.46

PAY **Two Hundred Fifteen Thousand Five Hundred Thirteen & 46/100

TO THE
ORDER
OF

Terry R. Brotherson Ex
95 West Main
Mount Pleasant, UT 84647-0158



VOID IF NOT CASHED IN 60 DAYS

[Signature]
MAYOR
[Signature]
TREASURER

⑈067482⑈ ⑆124000054⑆ 28 19809 1⑈

CITY OF DUCHESNE
Vendor: Terry R. Brotherson Ex

WARRANT NO. 67482

06/05/2025

Check No: 67482

Invoice Number	Invoice Date	Description	GL Account	Invoice Amount
5277	05/06/2025	Infrastructure Replacement Project	10.4620.740	215,513.46

Total Check Amount \$215,513.46

ZIONS BANK

RODNEY ROWLEY
DUCHESNE CITY
Account Number :
xxxx xxxx xxxx 0700

VISA

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 0700	Previous Balance	\$0.00
Credit Limit	\$5,000.00	Payments	\$0.00
Available Credit	\$4,671.00	Credits	\$0.00
Statement Closing Date	June 03, 2025	Purchases	\$328.34
Payment Due Date	June 23, 2025	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$328.34

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/05	05/05	24137463Y01G2XP77	USPS PO 4921420428 DUCHESNE UT	\$39.95✓
05/12	05/12	2449216452X4FP0WY	SP BULBAMERICA BULBAMERICA.C NY	\$288.39

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percevatge Rate
Purchase	0.04519%	\$0.00	\$0.00	16.50%
Cash Advances	0.06434%	\$0.00	\$0.00	23.49%

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 0700
Payment Due Date	06/23/25
New Balance	\$328.34
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount

\$ 

RODNEY ROWLEY
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974



DUCHESNE
243 E MAIN ST
DUCHESNE, UT 84021-8001
(800)275-8777

05/05/2025

10:12 AM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Priority Mail®	1		\$10.10
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Flat Rate Env

Duchesne, UT 84021

Flat Rate

Expected Delivery Date

Wed 05/07/2025

Tracking #:

9505 5152 2556 5125 3630 83

Insurance \$0.00

Up to \$100.00 included

Total \$10.10

Priority Mail®	1		\$20.90
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Duchesne, UT 84021

Weight: 16 lb 10.8 oz

Expected Delivery Date

Wed 05/07/2025

Insurance \$0.00

Up to \$100.00 included

Certified Mail® \$4.85

Tracking #:

9589 0710 5270 0712 3727 13

Return Receipt \$4.10

Tracking #:

9590 9402 8814 4005 9520 28

Total \$29.85

Grand Total: \$39.95

Credit Card Remit \$39.95

Card Name: VISA

Account #: XXXXXXXXXXXX0700

Approval #: 005295

Transaction #: 892

AID: A0000000031010 Contactless

AL: VISA CREDIT

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm> or call 1-800-222-1811

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 492142-0428
Receipt #: 840-58400318-1-3759469-2
Clerk: 04

Fw: Enjoying your order?

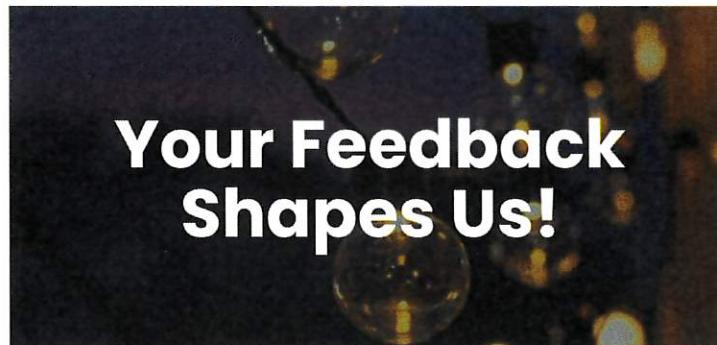
From Rodney Rowley <RRowley@duchesnecity.com>
Date Mon 6/9/2025 8:42 AM
To Jessica North <jnorth@duchesnecity.com>

Get Outlook for iOS

From: BulbAmerica <loyalty@bulbamerica.com>
Sent: Tuesday, May 27, 2025 4:23:38 PM
To: Rodney Rowley <RRowley@duchesnecity.com>
Subject: Enjoying your order?



[Light Bulbs](#) | [Stage Lighting](#) | [LED Lighting](#) | [Projector Lamps](#) | [Automotive](#)



Hi Rodney, Hope you're enjoying the glow from your recent BulbAmerica purchase! Could you spare a moment to share your experience? Your feedback lights up our world.

Order Number: #820954

SHIPPING ADDRESS:

Rodney Rowley
500 East Main Street
Duchesne, UT 84021



**OSRAM 64320 45W 6.6A
EXM GZ9.5 Base Airfield
Bulb**

Quantity: 5



**6PK - PILA 6W R20 LED
E26 Medium Base 5000K
Daylight - Non-Dimmable
Bulb**

Quantity: 1



**GE 23863 499w PAR56
G53 20a Reflector Flood
Quartzline Airport
Airfield bulb**

Quantity: 2

[WRITE A REVIEW](#)

Thank you for shining with us!



[Privacy Policy](#) | [Terms of Service](#)

No longer want to receive these emails? [Unsubscribe.](#)
3500 Review Avenue Long Island City, New York 11101

Delivered
Tuesday
**May 20,
2025**

Your order was delivered

Carrier



UPS

1ZF34K790338420921



OSRAM 64320 45W \$13.99
6.6A EXM GZ9.5 Bas × 5
e Airfield Bulb



6PK - PILA 6W R20 \$24.99
LED E26 Medium Ba × 1
se 5000K Daylight -
Non-Dimmable Bulb



GE 23863 499w PAR \$87.99
56 G53 20a Reflecto × 2
r Flood Quartzline A
irport Airfield bulb

ZIONS BANK

STEPHANIE SKEWES
DUCHESNE CITY
Account Number :
XXXX XXXX XXXX 6114

VISA

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 6114	Previous Balance	\$0.00
Credit Limit	\$10,000.00	Payments	\$0.00
Available Credit	\$8,785.00	Credits	\$0.00
Statement Closing Date	June 03, 2025	Purchases	\$1,214.37
Payment Due Date	June 23, 2025	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$1,214.37

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/17	05/17	24226384A097G6B3G	SAMSLUB.COM 888-746-7726 AR	\$744.37
05/21	05/21	24692164E33XRGW9G	AMERICAN RED CROSS 800-733-2767 DC	\$470.00

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.04519%	\$0.00	\$0.00	16.50%
Cash Advances	0.06434%	\$0.00	\$0.00	23.49%

See Reverse Side for Important Information About Your Account.

5543 0003 BAH

3

7

2

250603 0

PAGE 1 of 2

12

4769 1000

ZBUS 01AA5543

808

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 6114
Payment Due Date	06/23/25
New Balance	\$1,214.37
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount

\$

STEPHANIE SKEWES
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974



808

DC02

STEPHANIE SKEWES
Account Number :
XXXX XXXX XXXX 6114

Questions:

Cardholder Services 1-888-758-5349
Lost or Stolen 1-888-758-5349

Visit us on the web at: www.zionsbank.com

Change of address? Please call 1-888-758-5349 or visit your local branch.

Remit To:

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Or Write:

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

1-2

See Your Order Status

For delivery orders:

- Orders might be split into separate deliveries to get them to you as quickly as possible. And, some items may come straight from your local club.
- Items may arrive later in the day, via FedEx or a delivery driver in their own vehicle.
- If you're not home, the driver will leave your order at your door or in the designated area.
- Be sure to chill any perishables immediately.

Items to pick up (35)

Provo Sam's Club
1313 S University Ave, Provo, UT 84601
[Get hours and directions](#)

Curbside Pickup (35)

Pool
Verding

Pickup 1 of 1



pick
up

Sat, May 17 at 12:00 PM - 01:00 PM



Coca Cola Zero Sugar Soda 12 floz 35 pk

Item 550866

Qty 1

\$16.28

\$16.28 each



AW Root Beer 12 floz 30 pk

Item 980188946

Qty 1

\$15.98

\$15.98 each

**MMS Variety Pack Chocolate Candy Full Size 30 pk**

Item 980149558

Qty 1**\$29.88**

\$29.88 each

**Push Pop Variety Pack Candy 05 oz 24 ct**

Item 129550

Qty 2**\$36.56**

\$18.28 each

**Frito Lay Premiere Mix Variety Pack Chips 30 pk**

Item 990004769

Qty 2**\$36.96**

\$18.48 each

**Welch's Variety Pack 10 oz 24 pk**

Item 171345

Qty 1**\$12.98**

\$12.98 each

**HERSHEY'S Chocolate Lovers Variety Pack Candy Bars Full Size 52 pk**

Item 335854

Qty 1**\$47.98**

\$47.98 each

**Diet Coke Soda Soft Drink 12 floz 35 pk**

Item 550881

Qty 1**\$16.28**

\$16.28 each

**SOURPATCHKIDS Soft Chewy Candy 2 oz 24 pk**

Item 674152

Qty 1**\$21.64**

\$21.64 each

**Frito Lay Flamin Hot Snacks Variety Pack 30 pk**

Item 980272279

Qty 1**\$18.48**

\$18.48 each

**Starburst Skittles Chewy Candy Variety Box Full Size 30 pk**

Item 980321601

Ends June 08

Qty 1**\$26.88**

\$29.88 each

Save \$3.00**Bazooka Candy Variety Pack 40 ct**

Item 927260

Qty 1**\$26.98**

\$26.98 each

**Arrowhead 100 Mountain Spring Water 20 floz 28 pk**

Item 740798

Qty 2**\$15.96**

\$7.98 each

**Mountain Dew 12 oz 30 pk**

Item 980188935

Ends June 08

Qty 1**\$14.28**

\$15.98 each

Save \$1.70**Apple Eve 100 Apple Juice 10 oz 24 pk**

Item 667645

Qty 1**\$13.48**

\$13.48 each

**Dr Pepper 12 oz 30 pk**

Item 980188972

Qty 1**\$15.98**

\$15.98 each

**Pepperidge Farm Variety Pack Goldfish 09 oz 45 pk**

Item 980115943

Ends May 26

Qty 1**\$14.82**

\$15.82 each

Save \$1.00**Sprite 12 oz 35 pk**

Item 551730

Qty 1**\$16.28**

\$16.28 each

**Ring Pop Variety Pack 05 oz 44 pk**

Item 200863

Qty 1**\$16.78**

\$16.78 each

**HERSHEY'S Variety Pack Milk Chocolate Candy 30 pk**

Item 380414

Qty 1**\$27.98**

\$27.98 each

**Diet Dr Pepper 12 oz 30 pk**

Item 980188938

Qty 1**\$15.98**

\$15.98 each

**Nerds Gummy Clusters Candy Share Size 3 oz 12 pk**

Item 990018111

Qty 2**\$36.96**

\$18.48 each

**Baby Bottle Pop Variety Pack Candy 085 oz 20 ct**

Item 228492

Qty 1**\$19.28**

\$19.28 each

**Mars Chocolate Candy Bars Variety Pack Full Size 30 pk**

Item 582568

Ends June 08

Qty 1**\$26.88**

\$29.88 each

Save \$3.00**Jack Links Original Beef Sticks 092 oz 20 pk**

Item 990020436

Qty 2**\$29.96**

\$14.98 each

**Clorox Disinfecting Bleach Free Cleaning Wipes Variety Pack 85
wipespk 5 pk**

Item 980249214

Qty 3**\$56.22**

\$18.74 each

**Airheads Xtremes 2 oz 18 pk**

Item 705387

Qty 1**\$16.74**

\$16.74 each

**Ferrero Chocolate Candy Bars Variety Pack Full Size 32 pk**

Item 980288795

Qty 1**\$24.78**

\$24.78 each

Prices and availability of items in your club may vary and are subject to change without notice. Instant Savings are applied at time of pickup as long as you pay during the offer period.

Items to ship (2)

Andrew North

1091 N CEDAR LN, DUCHESNE, UT 84021

Shipment 1 of 1



SOURPATCHKIDSSWEDISHFISH Variety Pack Candy 2 oz 24 pk

Item 980349099

Shipping: Standard

Qty 1

\$21.36

\$21.36 each



Swedish Fish Soft and Chewy Candy Mini 2 oz 24 pk

Item 980351127

Shipping: Standard

Qty 1

\$21.64

\$21.64 each

Prices and availability of items may vary and are subject to change without notice. Some items may ship separately due to availability and shipping method.

Paid Online

Subtotal (37 items)

\$712.24

Sales tax

\$24.13

Pickup fees

~~\$4.00~~ \$0.00

Shipping costs

\$8.00

Paid online

\$744.37

You saved

\$8.70

Payment method

VISA *6114

\$744.37



Sam's
Cash
Card
Image

You've earned Sam's Cash

[See details](#)

Credit cards aren't charged until your order ships or you pick it up at the club. If you see a pending charge before this, it's an authorization hold to ensure the funds are available.

Please note that this is not a receipt. Thanks for your order. If you have any questions, please visit our [help center](#).





**American
Red Cross**

ORDER CONFIRMATION
O-0020090056

City of Duchesne
PO Box 974
Duchesne, UT 84021, US
EMAIL: jessi_north@outlook.com

ORDER DATE: May 21, 2025
STATUS: Shipped

Visa
Charge Amount: \$470.00

ORDER DETAILS

Item ID	Item	Class ID	Class Date	Order Quantity	UOM	Price	Extension
AP-HSSAQU402-BL-r.24	Lifeguarding-BL	CLS-06446466	2025-04-15 -2025-05-20	10	Each	\$47.00	\$470.00
TOTAL							\$470.00

Pool Training

STUDENT ROSTER

Class ID	Student Name	Email	Phone	Evaluation Results	QR Code
CLS-06446466	Cooper Ivie	offhandrandom@gmail.com	4356302222	Not Evaluated	
CLS-06446466	Nathan Baker	natebake127@gmail.com	4356210780	Successful	01ST500
CLS-06446466	Alicia Houlihan	ha0149762@gmail.com	4357330296	Successful	01ST50Q
CLS-06446466	Devri Grant	devrigrant@gmail.com	4792560458	Successful	01ST50S
CLS-06446466	Shaylee Ivie	shayleeivie@gmail.com	4356712859	Not Evaluated	
CLS-06446466	Amanda Burt	alynnburt8@gmail.com	4354015478	Successful	01ST510
CLS-06446466	Tyson Stringer	tysonmarcusstringer@gmail.com	4358009891	Successful	01ST512
CLS-06446466	Ruby Swasey	rubyswasey927@gmail.com	4358230892	Successful	01ST514
CLS-06446466	Cali Kielbasa	calikielbasa@gmail.com	4358230980	Successful	01ST516

ZIONS BANK

MYRA YOUNG
DUCHESNE CITY
Account Number :
xxxx xxxx xxxx 0844

VISA

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 0844	Previous Balance	\$5,860.93
Credit Limit	\$10,000.00	Payments	\$5,860.93
Available Credit	\$0.00	Credits	\$149.99
Statement Closing Date	June 03, 2025	Purchases	\$1,494.52
Payment Due Date	June 23, 2025	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$33.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$1,344.53

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/02	05/03	24399003SELYL87Z1	BESTBUYCOM807055813102 888BESTBUY MN	\$22.99✓
05/06	05/06	74399003YELZD2DH8	BESTBUYCOM807043077139 RICHFIELD CREDIT	-\$149.99
05/07	05/07	24692163Z31EQBNZE	AMAZON MKTPL*NIOVD7UR2 Amzn.com/bill WA	\$58.04✓
05/07	05/07	24692164031HF1JK6	AMAZON MKTPL*NB22S6W30 Amzn.com/bill WA	\$99.80✓
05/08	05/08	747680040F3AEP13G	PAYMENT - THANK YOU	-\$5,860.93
05/09	05/09	2469216413310YZBY	AMAZON MKTPL*N16200J50 Amzn.com/bill WA	\$155.33✓
05/09	05/09	24692164233ARPJ6D	AMAZON MKTPL*NW2DJ9TW2 Amzn.com/bill WA	\$10.03
05/14	05/14	2469216462XL71HAM	AMAZON MKTPL*N140L7YZ0 Amzn.com/bill WA	\$340.74✓
05/23	05/23	24692164G35K5NGRL	AMAZON MKTPL*NN3AC9PG2 Amzn.com/bill WA	\$155.79✓
05/24	05/24	24692164G366H3RLG	AMAZON MKTPL*NZ9X58HP0 Amzn.com/bill WA	\$320.83✓
05/29	05/29	24692164M311Y73K5	AMAZON MKTPL*N67AH1J12 Amzn.com/bill WA	\$13.83✓
05/30	05/30	24692164N31XBDEA1	APPLE.COM/BILL 866-712-7753 CA	\$245.60✓
05/30	05/30	24692164N322YD9PE	AMAZON MKTPL*N68FL5GS2 Amzn.com/bill WA	\$68.87✓
06/01	06/01	24445004T00VD7Q41	DOLLAR TREE PRICE UT	\$2.67✓

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 0844
Payment Due Date	06/23/25
New Balance	\$1,344.53
Minimum Payment Due	\$33.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount

\$

MYRA YOUNG
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974

Shipping Address
Myra Young
500 E MAIN ST
DUCHESNE, UT 84021 US

Logitech - M340 Limited Edition Wireless Optical Ambidextrous Mouse with Silent Clicks - Wireless - Floral Bouquet



Model: 910-007280
SKU: 6578484
Quantity: 1

Item Total: \$22.99
Product Price: \$22.99
Sales Tax, Fees & Surcharges: \$0.00

Get Product Support

No Longer Returnable

Return period ended May 20, 2025.

Review for a chance to win a \$400 gift card. Write a Review



There's still time to protect your product

To purchase a protection plan, bring your item to a Best Buy store.

What's Included | Terms & Conditions

★★★★★ (6,236 reviews)

Geek Squad Product Replacement

2 Year
\$9.99

See Details & Stores

You can add a plan until Jul 4, 2025



DOLLAR TREE

Store# 2606
744 W Price River Drive
Price UT 84501-2841

(385) 204-5854

DESCRIPTION

DESCRIPTION	QTY	PRICE	TOTAL
UMBRELLA PICKS 16CT	1	1.25	1.25T
UMBRELLA PICKS 16CT	1	1.25	1.25T

Morale
Booster
Thank You
Pool Punch
cards

Sub Total \$2.50
SALES TAX \$0.17
Total \$2.67
Visa \$2.67
*****0844
Purchase Approved
Auth/Trace Number: 001336/024711
Cntctless

admin

NOW SHOP ON-LINE AT DOLLARTREE.COM
9219 02606 02 022 27934593 6/01/25 18:34
Sales Associate: Danika



Outlook

Fwd: Your receipt from Apple.

From Myra Young <myralee1431@gmail.com>

Date Fri 5/30/2025 10:53 AM

To Myra Young <MYoung@duchesnecity.com>

Myra Young

~When You are Kind to others, it not only changes You it changes the World ~

----- Forwarded message -----

From: **Apple** <no_reply@email.apple.com>

Date: Fri, May 30, 2025 at 10:51 AM

Subject: Your receipt from Apple.

To: <myralee1431@gmail.com>



Receipt

May 30, 2025

Order ID:

MVGL7FQTZ6

Document:

200960169299

Apple Account:

myralee1431@gmail.com



PLAUD: AI Voice Recorder

\$239.99

Unlimited Plan(Annually) (Annual)

Renews May 30, 2026

Billing and Payment

Myra Young

PO Box 974

Duchesne UT 84021-0974

United States

Subtotal

\$239.99

Tax

\$15.48

Visa •••• 0844

\$245.60

admin

Account Balance

\$9.87

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings > Purchase History.

[Turn Off Renewal Receipt Emails](#)

Get Help with Subscriptions and Purchases

[Manage Subscriptions >](#)

[Purchase History >](#)

[Report a Problem >](#)

[View Your Account Information >](#)

[Visit Apple Support >](#)

Apple Card

Save 3% on all your Apple purchases.¹



[Apply and use in minutes²](#)

1. 3% savings is earned as Daily Cash and is the total amount of Daily Cash earned for these purchases. You can choose to direct Daily Cash to a Savings account or to an Apple Cash account. If you do not have either set up to receive your Daily Cash, it can be applied as a statement credit. Apple Card is issued and Savings accounts are provided by Goldman Sachs Bank USA, Salt Lake City Branch, Member FDIC. Daily Cash is earned on purchases after the transaction posts to your account. Actual posting times vary by merchant. Daily Cash is subject



Final Details for Order #113-6270880-4520254

Order Placed: May 28, 2025

Amazon.com order number: 113-6270880-4520254

Order Total: \$13.83

Shipped on May 29, 2025		
Items Ordered		Price
1 of: Lasercrafting Office Desk Name Plate or Wall/Door Sign - 2x8 or 2x10 - Laser Engraved Sign - CUSTOMIZE. Holder/bracket a		\$8.89
available. Choose colors and fonts. Great gift idea. Sold by: Lasercrafting (seller profile) Condition: New		
Shipping Address: Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Item(s) Subtotal:	\$8.89
	Shipping & Handling:	\$4.94

	Total before tax:	\$13.83
	Sales Tax:	\$0.00

Shipping Speed: Standard Shipping	Total for This Shipment:	\$13.83

Payment information		
Payment Method: Visa Last digits: 0844	Item(s) Subtotal:	\$8.89
	Shipping & Handling:	\$4.94

Billing address Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Total before tax:	\$13.83
	Estimated Tax:	\$0.00

	Grand Total:	\$13.83
Credit Card transactions	Visa ending in 0844: May 29, 2025: \$13.83	

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #113-0126584-8904227

Order Placed: May 28, 2025

Amazon.com order number: 113-0126584-8904227

Order Total: \$68.87

Shipped on May 30, 2025	
Items Ordered	Price
1 of: Cardinal bag supplies Locking Document HIPAA Bag 16 x 20 with Handles (Burgundy) Sold by: Cardinal Bag Supplies (seller profile) Condition: New	\$46.99
1 of: BOMEI PACK Transfer Tamper Evident Security Tape, Tamper Proof Packing Tape, Transfer Tamper Resistant Void Tapes Red for Evidence Box, Envelope, Shipment (Pre-Cut) Sold by: JIALAI Product (seller profile) Condition: New	\$21.88
Shipping Address: Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Item(s) Subtotal: \$68.87 Shipping & Handling: \$6.99 Free Shipping: -\$6.99 ----- Total before tax: \$68.87 Sales Tax: \$0.00 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$68.87 -----

Payment information	
Payment Method: Visa Last digits: 0844	Item(s) Subtotal: \$68.87 Shipping & Handling: \$6.99 Promotion applied: -\$6.99 -----
Billing address Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Total before tax: \$68.87 Estimated Tax: \$0.00 -----
Credit Card transactions	Grand Total: \$68.87 -----
Visa ending in 0844: May 30, 2025: \$68.87	

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #111-9133562-9380233

Order Placed: May 21, 2025

Amazon.com order number: 111-9133562-9380233

Order Total: \$320.83

Shipped on May 23, 2025	
Items Ordered	Price
1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White Sold by: Amazon (seller profile) Business Price Condition: New	\$39.48
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$39.48 Shipping & Handling: \$0.87 Free Shipping: -\$0.87 ----- Total before tax: \$39.48 Sales Tax: \$0.00 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$39.48 -----

Shipped on May 23, 2025	
Items Ordered	Price
1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White Sold by: Amazon (seller profile) Business Price Condition: New	\$39.48
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$39.48 Shipping & Handling: \$0.88 Free Shipping: -\$0.88 ----- Total before tax: \$39.48 Sales Tax: \$0.00 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$39.48 -----

Shipped on May 23, 2025	
Items Ordered	Price
1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White Sold by: Amazon (seller profile)	\$39.48

office

Business Price
Condition: New

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$39.48
Shipping & Handling: \$0.87
Free Shipping: -\$0.87

Total before tax: \$39.48
Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$39.48

Shipped on May 23, 2025

Items Ordered

1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White

Price
\$39.48

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$39.48
Shipping & Handling: \$0.88
Free Shipping: -\$0.88

Total before tax: \$39.48
Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$39.48

Shipped on May 23, 2025

Items Ordered

1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White

Price
\$39.48

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$39.48
Shipping & Handling: \$0.87
Free Shipping: -\$0.87

Total before tax: \$39.48
Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$39.48

Shipped on May 23, 2025

Items Ordered

Price

1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White

\$39.48

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Duchesne City

500 E Main

Box 974

DUCHESNE, UT 84021-0974

United States

Item(s) Subtotal: \$39.48

Shipping & Handling: \$0.87

Free Shipping: -\$0.87

Total before tax: \$39.48

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$39.48

Shipped on May 23, 2025

Items Ordered

Price

1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White

\$39.48

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Duchesne City

500 E Main

Box 974

DUCHESNE, UT 84021-0974

United States

Item(s) Subtotal: \$39.48

Shipping & Handling: \$0.87

Free Shipping: -\$0.87

Total before tax: \$39.48

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$39.48

Shipped on May 23, 2025

Items Ordered

Price

1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20 lb, 8 Reams, 4000 Sheets, 92 Bright, White

\$39.48

Sold by: Amazon ([seller profile](#))

Business Price

Condition: New

Shipping Address:

Duchesne City

500 E Main

Box 974

DUCHESNE, UT 84021-0974

United States

Item(s) Subtotal: \$39.48

Shipping & Handling: \$0.87

Free Shipping: -\$0.87

Total before tax: \$39.48

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: **\$39.48****Shipped on May 24, 2025****Items Ordered**

1 of: Sukh 60 Pcs Key Ring Tags - Key Tags Plastic 10 Assorted Colours, Identifiers, Name and Labels, Adapt to USB Drive, Pets, Bag
s Split Ring Window Lucky Line Flexible Colored
Sold by: Qiyu Trading ([seller profile](#))
Condition: New

Price

\$4.99

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$4.99

Shipping & Handling: \$0.01

Free Shipping: -\$0.01

Total before tax: \$4.99

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: **\$4.99****Payment information****Payment Method:**

Visa | Last digits: 0844

Item(s) Subtotal: \$320.83

Shipping & Handling: \$6.99

Promotion applied: -\$6.99

Billing address

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974
DUCHESNE, UT 84021-7708
United States

Total before tax: \$320.83

Estimated Tax: \$0.00

Grand Total: \$320.83**Credit Card transactions**

Visa ending in 0844: May 24, 2025: \$320.83

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Details for Order #111-8195977-2956206

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Order Placed: May 12, 2025

Amazon.com order number: 111-8195977-2956206

Order Total: \$340.74

Not Yet Shipped

Items Ordered

1 of: *OEF Furnishings (2 Pack Steel Stool with Backrest, Black, 24"*

Price
\$153.31

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: *Korlon Tec 23 Pcs Pool Toys for Kids, Bath Toys Dive and Grab Fishing Game Set, Diving Toys for Summer Pool Swimming Bath Time*

\$12.99

Sold by: Korlon Tec ([seller profile](#))

Supplied by: Other

Condition: New

4 of: *Rawlings | Umpire Accessories Set | Includes 4-Dial Indicator, Brush & Bag*

\$9.98

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

2 of: *Champion Sports Umpire Exterior Body Chest Protector Pad With Y-Strap - Adjustable Comfort Fit Exterior Chest Protector, Black*

\$52.78

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: *YUJUN 16 Pieces Big Diving Pool Toys, Beach Colorful Starfish Summer Swimming Underwater Pool Toys Soft Rubber Dive Throw for Kids Birthday Swimming Pool Party Favors Fish Tank Stuffer (2 Sizes)*

\$11.99

Sold by: GRACCEE ([seller profile](#))

Supplied by: Other

Condition: New

1 of: *Haktoys 8-Pack Diving Torpedo Pool Toys - Underwater Gliding Pool Torpedoes for Kids & Adults | Shark Torpedo Dive Toys for Swimming Training, Pool Games & Summer Fun*

\$9.98

Sold by: Haktoys ([seller profile](#))

Supplied by: Other

Condition: New

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa ending in 0844

Billing address

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974

Item(s) Subtotal:	\$333.75
Shipping & Handling:	\$6.99

Total before tax:	\$340.74
Estimated tax to be collected:	\$0.00

Grand Total:	\$340.74

Page 55

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			Amazon Business Blog	System integrations	



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- Mechanical Turk On-demand Scalable Workforce
- Buy for Others Kindle eBook Bulk Buying Solution



Details for Order #111-1652572-1188257

Order Placed: May 7, 2025

Amazon.com order number: 111-1652572-1188257

Order Total: \$58.04

Not Yet Shipped	
Items Ordered	Price
1 of: ROLOWAY Fireproof Document Bag (14.5 x 11.5 inch), 6400 Fireproof Money Bag with Zipper for Cash, Fire Safe Smell Proof Money Pouch with Lock (Pink) Sold by: ROLOWAY (seller profile) Business Price Condition: New	\$28.49
1 of: Clever Fox Notary Journal - Horizontal Notary Public Journal of Notarial Acts - Hardcover Notary Log Book - Notary Supplies - 378 Record Entries, Numbered Pages, Hardcover, 10"x7" (Purple) Sold by: SVDSTORE (seller profile) Business Price Condition: New	\$21.33
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$49.82 Shipping & Handling: \$11.07 Your Coupon Savings: -\$2.85 ----- Total before tax: \$58.04 Sales Tax: \$0.00 -----
Shipping Speed: One-Day Shipping	Total for This Shipment: \$58.04 -----

Payment information	
Payment Method: Visa Last digits: 0844	Item(s) Subtotal: \$49.82
Billing address Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Shipping & Handling: \$11.07 Promotion applied: -\$2.85 ----- Total before tax: \$58.04 Estimated Tax: \$0.00 -----
	Grand Total: \$58.04

To view the status of your order, return to [Order Summary](#).

Admin
Supplies

Details for Order #113-5913325-0593833

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Order Placed: May 6, 2025

Amazon.com order number: 113-5913325-0593833

Order Total: \$99.80

Not Yet Shipped

Items Ordered

Price

1 of: *X-tra Large & Sturdy Premium™ Testing Privacy Shields - 20" Tall/20-Pack/White with Flags - American Made - 5 Star - Millions Sold Since 2003 - Test Dividers* \$99.80

Sold by: Privacy Shields (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974
DUCHESNE, UT 84021-7708
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa ending in 0844

Billing address

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974
DUCHESNE, UT 84021-7708
United States

Item(s) Subtotal:	\$99.80
Shipping & Handling:	\$0.00

Total before tax:	\$99.80
Estimated tax to be collected:	\$0.00

Grand Total:	\$99.80

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Amazon Business app
Amazon Business Solutions
Manage Suppliers
Purchasing Systems
Amazon Business Card
Pay by Invoice
Purchasing Line
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Business Settings

Add people
Simplify Your Reporting
Billing & shipping
Manage your Budgets (Blanket PO)
Buying Policies & Approvals
Tax Exemption & licenses
System integrations

Buy For Your Business

Buy wholesale
Today's Deals
Buy Again
PPE for Work
Request for quote

election

Details for Order #113-5713795-4009064

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Order Placed: May 6, 2025

Amazon.com order number: 113-5713795-4009064

Order Total: \$155.33

Not Yet Shipped

Items Ordered

1 of: *Swissdigital Design Laptop Backpack For Women, College Bookbags With USB Charging Port, Cute Computer Backpacks For Work Business, Pink* | KATY ROSE \$75.99

Sold by: Swissdigital USA ([seller profile](#))

Supplied by: Other

Business Price

Condition: New

1 of: *BARDOLPH Accordion File Organizer with Handle, 12 Pocket Expanding File Folder with Zipper, File Folder Organizer with Multi Pockets Heavy Duty Accordion File Organizer (PINK)* \$37.99

Sold by: heshao wen ([seller profile](#))

Supplied by: Other

Condition: New

1 of: *Zhanmai 60 Christmas Envelopes #10 Holiday Xmas Self Adhesive Envelopes for Mailing, Office, Business, Wedding, Birthday, Party, Gift Supplies, 4.13 x 9.53 Inch* \$20.99

Sold by: WooXier ([seller profile](#))

Supplied by: Other

Condition: New

1 of: *TSA Approved Cable Luggage Locks, Re-settable Combination with Alloy Body*

Sold by: Forge Life LLC ([seller profile](#))

Supplied by: Other

Condition: New

Shipping Address:

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974
DUCESNE, UT 84021-7708
United States

Shipping Speed:

FREE Shipping

Payment information

Payment Method:

Visa ending in 0844

Billing address

Duchesne Office - Myra Young
500 E MAIN ST
BOX 974
DUCESNE, UT 84021-7708
United States

Item(s) Subtotal:	\$155.33
Shipping & Handling:	\$6.99
Free Shipping:	-\$6.99

Total before tax:	\$155.33
Estimated tax to be collected:	\$0.00

Grand Total:	\$155.33

To view the status of your order, return to [Order Summary](#).



Final Details for Order #111-5832238-0345841

Order Placed: May 21, 2025

Amazon.com order number: 111-5832238-0345841

Order Total: \$155.79

Shipped on May 23, 2025	
Items Ordered	Price
3 of: Lotus & Windoware Cordless, 2 Inch Faux Wood Blind, 34" Wide x 48" Long, Window Blinds, Blinds & Shade s, Blinds for Indoor Windows, Embossed, Bright White Sold by: Lotus & Windoware (seller profile) Business Price Condition: New	\$51.93
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$155.79 Shipping & Handling: \$0.00 ----- Total before tax: \$155.79 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$155.79 -----

Payment information	
Payment Method: Visa Last digits: 0844	Item(s) Subtotal: \$155.79 Shipping & Handling: \$0.00 -----
Billing address Duchesne Office - Myra Young 500 E MAIN ST BOX 974 DUCHESNE, UT 84021-7708 United States	Total before tax: \$155.79 Estimated Tax: \$0.00 ----- Grand Total: \$155.79
Credit Card transactions	Visa ending in 0844: May 23, 2025: \$155.79

To view the status of your order, return to [Order Summary](#) .

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ZIONS BANK

NATHAN LANE GENEREAUX
DUCHESNE CITY
Account Number :
xxxx xxxx xxxx 2250

VISA

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 2250	Previous Balance	\$975.00
Credit Limit	\$5,000.00	Payments	\$975.00
Available Credit	\$4,742.00	Credits	\$0.00
Statement Closing Date	June 03, 2025	Purchases	\$214.74
Payment Due Date	June 23, 2025	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$214.74

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/08	05/08	747680040F3AEP13G	PAYMENT - THANK YOU	-\$975.00
05/13	05/13	2405523469SX8M50M	COWANS CAFE DUCHESNE UT	\$66.96✓
05/17	05/17	244550149447YKM4J	WAL-MART #2511 AMERICAN FORK UT	\$32.78✓
05/21	05/21	24055234EA32EL2ZX	COWANS CAFE DUCHESNE UT	\$115.00✓

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.04519%	\$0.00	\$0.00	16.50%
Cash Advances	0.06434%	\$0.00	\$0.00	23.49%

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

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Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 2250
Payment Due Date	06/23/25
New Balance	\$214.74
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount



NATHAN LANE GENEREAUX
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974

COWANS CAFE
57 E MAIN ST
DUCHESNE, UT 84021
4357385609

Transaction 100005

Subtotal \$53.94
Total Taxes \$4.02

Total \$57.96

CREDIT CARD AUTH \$57.96
VISA 2250

Tip 9.00
Total 66.96

Signature

I agree to pay the above amount
per the cardholder and/or
merchant agreement

Tip	Amount	Total
15%	\$8.69	\$66.65
18%	\$10.43	\$68.39
20%	\$11.59	\$69.55
30%	\$17.39	\$75.35

13-May-2025 10:54:50A
\$57.96 | Method: CONTACTLESS
VISA XXXXXXXXXXXX2250
Reference ID: 513300785635
Auth ID: 013431
MID: *****0883
AID: A0000000031010
AthNtwkNm: VISA
SIGNATURE

Merchant Copy

*** REPRINT ***

Payment QETJF4P981HWJ

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COWANS CAFE
57 E MAIN ST
DUCHESNE, UT 84021
4357385609

21-May-2025 6:39:15A

Transaction 100000

3	Number 1	\$38.97
1	Number 3 Extra Egg	\$13.49
1	Toast	\$2.49
1	Large Drink	\$2.99
2	Coffee	\$5.98
2	Denver Omlt	\$28.98

Subtotal \$92.90
Duchesne Tax 7.45% \$6.92

Total \$99.82

CREDIT CARD AUTH \$99.82
VISA 2250

Tip 15.18

Total 115.00

Retain this copy for statement
validation

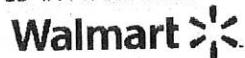
21-May-2025 6:39:43A
\$99.82 | Method: EMV
VISA CREDIT XXXXXXXXXXXX2250
NATHAN LANE GENEREAUX
Reference ID: 514100788491
Auth ID: 021971
MID: *****0883
AID: A0000000031010
AthNtwkNm: VISA
SIGNATURE

Clover ID: A0GJ2D7GG5K8P
Payment C1TNZCNDPDN5Y

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WM Supercenter
801-492-1102 Mgr. TERRENCE
949 W GRASSLAND DR
AMERICAN FORK UT 84003
ST# 02511 OP# 009017 TE# 17 TR# 01723

ITEMS SOLD 5
TC# 0901 2209 4444 3749 9223



WATERMELON	194346218840 F	4.57 R
FRUIT TRAY	681131180200 F	13.32 Y
MS APCIN MUF	194346268680 F	4.98 Y
4CT BLUE MUF	194346066820 F	3.98 Y
4CT BAN CHOC	681131395790 F	4.98 Y

	SUBTOTAL	31.83
TAX2	3.0000 %	0.95
	TOTAL	32.78
	VISA TEND	32.78
	CHANGE DUE	0.00

Admin Misc

VISA CREDIT- 2250 I 1 APPR#017942
32.78 TOTAL PURCHASE
REF # 513772163127
TRANS ID - 585137847731343
VALIDATION - RH6N
PAYMENT SERVICE - E
AID A0000000031010
TERMINAL # 21098545
*No Signature Required
05/17/25 17:32:52



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ZIONS BANK

RUSS YOUNG
DUCHESNE CITY
Account Number :
xxxx xxxx xxxx 5876

VISA

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 5876	Previous Balance	\$620.35
Credit Limit	\$5,000.00	Payments	\$620.35
Available Credit	\$4,009.00	Credits	\$0.00
Statement Closing Date	June 03, 2025	Purchases	\$990.04
Payment Due Date	June 23, 2025	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	32	New Balance	\$990.04

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/02	05/03	24445003VBLNXSSKV	WM SUPERCENTER #1573 PRICE UT	\$22.81✓
05/08	05/08	747680040F3AEP13G	PAYMENT - THANK YOU	-\$620.35
05/18	05/18	24073144QS6P54T0G	ALERT ALL CORP 800-2537825 PA	\$374.50✓
05/18	05/18	24269754AS66FVNVM	POSITIVE PROMOTIONS 800-6352666 NY	\$518.52✓
06/01	06/01	24445004TBLNR9Y3N	WM SUPERCENTER #1573 PRICE UT	\$74.21✓

Finance Charge Summary

Daily
Periodic
Rate
(May Vary)

Total
Finance
Charge

Balance
Subject to Finance
Charge

Annual
Percentage
Rate

Purchase	0.04519%	\$0.00	\$0.00	16.50%
Cash Advances	0.06434%	\$0.00	\$0.00	23.49%

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

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Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 5876
Payment Due Date	06/23/25
New Balance	\$990.04
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount



RUSS YOUNG
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974

Fw: Thank you for your order!

From Administrator . <dvfdchief100@hotmail.com>
 Date Fri 6/6/2025 11:42 PM
 To Jessica North <jnorth@duchesnecity.com>

Russell E Young
 Fire Chief
 Duchesne Fire Department
DVFDchief100@hotmail.com
 435-630-4113

Bravery is not the absence of fear, but the action in the face of fear!

From: service@positivepromotions.com <service@positivepromotions.com>
 Sent: Sunday, May 18, 2025 12:09 PM
 To: dvfdchief100@hotmail.com <dvfdchief100@hotmail.com>
 Subject: Thank you for your order!

Dear Russell Young,
 Thank you for ordering from **Positive Promotions**! We appreciate your business and hope you will be pleased with your purchase. You can check your [order status](#) to get the latest shipping and tracking information on your order. This will be available one day after receipt of this email. Orders placed on Saturday or Sunday will be processed on Monday. If you have any questions, or need to make any changes, please contact our Customer Service department at 1-800-635-2666 or email us at service@positivepromotions.com. Thanks again for your business and have a Positive day!
 Positive Promotions Customer Service

Order #31483675

Billing Address

Russell Young
 Duchesne Fire
 PO Box 974
 Duchesne, UT 84021
 US
 Phone: 435-630-4113
 Email: dvfdchief100@hotmail.com

Shipping Address

Russell Young
 500 E MAIN ST
 DUCHESNE, UT 84021



Delivery Info

Standard (5 - 8 Business Days)
 Orders ship after production time noted below


Payment

1000001
 Visa *****5876
 Charge: \$518.52

Order Summary

ITEM	PERSONALIZATION	PRODUCTION TIME	UNIT PRICE	QTY	LINE TOTAL	
 I Can Be Fire Safe (Personalized) Parent-Child Learning Activities Book	I Can Be Fire Safe Parent-Child Learning Activities Book - Personalization Available ITEM PCB-51 Personalization Location: BOTTOM/FRONT Personalization Color: RED \$40.00 set up fee added. \$18.00 screen wash fee added.	Stock Art : 1079A Personalization Line 1 : Duchesne Personalization Line 2 : Fire Department Font: Arial	Ready to ship in 7 business days after artwork approval	\$0.75	200	\$150.00
 Firefighters Are My Friends Crayons	Firefighters Are My Friends! Non-Toxic Crayons ITEM VP-1541	No Personalization	Ready to ship in 4 business days	\$0.47	100	\$47.00

[Let's Learn the ABCs of Fire
Safety Educational Activities
Book - One-Color
Personalization Available](#)

 Educational
Activities Book
with
Personalization

ITEM KCB-707
Personalization Location:
BOTTOM/FRONT
Personalization Color: RED

Stock Art : 1079A


Personalization Line 1 :
Duchesne
Personalization Line 2 : Fire
Department
Font: Arial

Ready to ship
in 7 business
days after
artwork
approval

\$0.75 100 **\$75.00**

\$40.00 set up fee added.
\$18.00 screen wash fee
added.

[Black Firefighter Tools Fire Hat](#)

 Junior
Firefighter Hat

ITEM VP-7443

No Personalization

Ready to ship
in 4 business
days

\$0.89 100 **\$89.00**

Mix & Match discount applied.

MERCHANDISE: \$361.00
FEES TOTAL: \$116.00
SHIPPING TOTAL: \$41.52
ORDER TOTAL: \$518.52



Alert-All Corp.
164 Orlan Road
New Holland, PA 17557

Phone: (800) 253-7825
Fax: (800) 445-7253

Receipt of Payment

Order Number	Date	Page
W50424	May 19, 2025	1 of 1

Bill To:

DUCHESNE FIRE DEPT

PO BOX 974

DUCHESNE, UT 84021

Ship To:

DUCHESNE FIRE DEPT

ATTN RUSSELL YOUNG

500 EAST MAIN ST

DUCHESNE, UT 84021

Customer ID	Sales Person	P.O. Number	Ship Date	Ship Via	Terms		
DUC8402197	Website	PR2025		FREE GROUND SHIPPING	Prepaid		
Ordered	UOM	Description			Unit Price	Extended	
250.00		390	GET OUT STAY OUT PRISM PENCILS			0.4100	102.50
250.00		389	SMOKE ALARM NEON PENCIL			0.4100	102.50
1.00		813F	FREE 250 LOLLIPOP - OFFER 1 PER ORDER				
250.00		813	STOCK - FIRE SAFETY LOLLIPOP ASSORTMENT			0.2300	57.50
200.00		370	EXCLUSIVE PENCIL TOP FIRE SAFETY ERASERS - ASSORTED			0.5600	112.00
1.00		SHIP	FREE GROUND SHIPPING				
		<hr/> <i>Current Payments Applied to Invoice</i>					
		<u>Date</u>	<u>Reference</u>	<u>Amt</u>	<u>Auth. Code</u>		
		5/19/2025	Visa: *** 5876	\$374.50	018523		
Down Payment: \$374.50						Subtotal	374.50
Last Payment: 5/19/2025						Freight	-
Card Info: Visa: *** 5876						Sales Tax	-
Transaction ID: 1905171							
Authorization Code: 018523							
Customer Signature _____						TOTAL	374.50
Balance: \$0.00							Page 67

Give us feedback @ survey.walmart.com
Thank you! ID #:7VPMNCK11HY

Walmart *

WM Supercenter
435-637-6712 Mgr: JENNY
255 S HIGHWAY 55
PRICE UT 84501

ST# 01573 OP# 004434 TE# 04 TR# 01227
ITEMS SOLD 7
TC# 4545 5585 3319 8345 7378



NOZZLE	080165600873	12.97 X
IND NOZZLE	080165600852	6.88 X
IND NOZZLE	080165600852	6.88 X
NOZZLE	080165600873	12.97 X
IND NOZZLE	080165600852	6.88 X
HOSE Y	004687856833	9.97 X
HECH TNER	004687827886	12.97 X

SUBTOTAL	69.52
TAX 1	6.750
TOTAL	74.21
VISA TEND	74.21

VISA CREDIT ***** 5876 I 1
APPROVAL # 001787
REF # 0065Y1219608
TRANS ID - 385152863675504
VALIDATION - 8DRU
PAYMENT SERVICE - E
AID A0000000031010
ARC 8F43CE39EFE004C7
TERMINAL # 53277940
*NO SIGNATURE REQUIRED
06/01/25 17:59:30
CHANGE DUE 0.00
CUSTOMER COPY

*Fial
Dept
Supplies*



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06/01/25 17:59:30

Give us feedback @ survey.walmart.com
Thank you! ID #:7UP9COK17PN

Walmart *

WM-Supercenter
435-637-6712 Mgr: JENNY
255 S HIGHWAY 55
PRICE UT 84501

ST# 01573 OP# 000824 TE# 04 TR# 07046
ITEMS SOLD 4
TC# 5221 2126 4960 3497 1423



DESK ORGANIZ	694147116309	7.98 X
CMD CRD RD	006806063488	4.96 X
CMD CRD RD	006806063488	4.96 X
25CT HW SHEE	088795825042	3.47 X
	SUBTOTAL	21.37
TAX 1	6.750 %	1.44
	TOTAL	22.81
	VISA TEND	22.81

VISA CREDIT ***** 5876 I 1

APPROVAL # 002038
REF # U15710049559
TRANS ID - 585122666825740
VALIDATION - PNUX
PAYMENT SERVICE - E
AID A0000000031010
AAC 8BE36581FDD70038
TERMINAL # 53277940
*NO SIGNATURE REQUIRED

05/02/25 12:31:24
CHANGE DUE 0.00

CUSTOMER COPY



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Low Prices You Can Trust. Every Day.
05/02/25 12:31:25

Duchesne City
Transaction Register - 05/08/2025 to 06/06/2025

Account No.	Customer Name	Transaction Type	Billing Code	Description	Reference	Date	Amount
8812	Western Weed Control	Charges & Credits	WA - 513713 Water service sales	accidentaly put on city water was supposed t	305480	06/03/2025	-2.20
3720001	Kielbasa, Kevin	Charges & Credits	PN - 513714 Late payment penalties	was mistakenly assesed on the 20	305483	06/05/2025	-4.54
4515301	White, Mandy	Charges & Credits	PN - 513714 Late payment penalties	Instant Payments didn't go though	304086	05/19/2025	-8.33
4516081	Kuhn, Nick	Charges & Credits	WA - 513713 Water service sales	Rates were put in wrong for April it was supp	304085	05/19/2025	-30.00
4516127	Webb, Christy	Charges & Credits	WA - 513713 Water service sales	Payment did not pull from Insta Payments	304088	05/20/2025	-8.89
4516466	Gelas, Kristi	Charges & Credits	WA - 513713 Water service sales	Water Rate Change entered incorrectly shou	304084	05/12/2025	-45.00
4516500	Neumeier, Samuel	Charges & Credits	WA - 513713 Water service sales	rates were changed wrong in pelorous shoul	305466	05/29/2025	-30.00
4516588	Sutherland, Elton	Charges & Credits	WA - 513713 Water service sales	credited late fee I missed rate change fee	305482	06/05/2025	-3.50
4516588	Sutherland, Elton	Charges & Credits	WA - 513713 Water service sales	Water rates changes was charged 45 was s	305481	06/05/2025	-30.00
4516669	Jensen, Caleb	Charges & Credits	WA - 513713 Water service sales	Payment did not pull from Insta Payments	304087	05/20/2025	-8.89
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	05/03/2025 F25 0371 Motorcycle FA	305484	06/05/2025	28.77
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	05/03/2025 F25-0370 US191 Rollover MM 2	305484	06/05/2025	155.43
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	05/08/2025 F25-0381 Water Truck Rollover	305484	06/05/2025	144.30
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	05/10/2025 F25-0388 Fruitland Cabin Fire A	305484	06/05/2025	599.76
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	05/17/2025 F25-0409 EMS Lift Assist	305484	06/05/2025	104.40
4516877	Hope Investments of Utah, LC	Charges & Credits	WA - 513713 Water service sales	Tiffany called to ask if any of her water bill fr	305462	05/22/2025	-82.22
4517022	Anderson, Tony G	Charges & Credits	WA - 513713 Water service sales	Inst pay did not come out on the 18th of April	304081	05/08/2025	-8.89
							\$770.20



500 E Main St. Duchesne, Utah 84021
PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435) 738-5394
office@duchesnecity.com

BUSINESS LICENSE APPLICATION

Application and all other items must be completed on the attached checklist BEFORE a business license is issued.

BUSINESS LICENSE # _____

(OFFICE USE ONLY)

APPLICANT INFORMATION

Applicant Name: Lesley Fernandez
Date of Birth: 6.17.85
Home Address: 458 East 500 North
City, State and Zip Code: Duchesne, UT. 84021
Mailing Address: P.O. Box 636
Home Telephone: — **Cell Phone:** 435-733-0317
Email Address: toesinthesand31@gmail.com

BUSINESS INFORMATION

Legal Name of Business: Toes In The Sand Drink Co. LLC
Home Based _____ Commercial Based _____ Unknown _____
Business Address: 458 East 500 North
City, State and Zip Code: Duchesne Ut.
Business Telephone: 435-733-0317 **Business Fax:** —
Business Email: toesinthesand31@gmail.com
Professional License #: NIA
(Contractor, Real Estate, Federal Firearms, Cosmetology, etc.)
Utah Entity #: 39-2398202
(you must register your business with the Utah Department of Commerce)
Utah Sales and Use Tax #: See attached
(if you are selling goods you must file for a sales tax number with the Utah State Tax Commission)



500 E Main St. Duchesne, Utah 84021
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office@duchesnecity.com

BUSINESS INFORMATION CONT'D

Describe the nature of your business:

Mobile Drink trailer Selling Mixed Sodas & Lemonade

Please list the location of where your equipment, tools, and supplies to conduct your business will be stored:

Most of my Overflow of Supplies will be Stored in my Basement

If storage is located at home, what percentage will be stored and where?

90 %

Will be Stored in my home & Garage

LICENSE STIPULATIONS

Please initial next to each item

JS All Business Licences are issued for a period of one year, which extends from July 1st to June 30th.

JS License fees are due and payable July 1st, or upon approval of application.

JS To engage in the business for which this license is issued, you must comply with all City Ordinances and County Health and Safety Codes. These include zoning, building codes, accessibility codes, health and fire safety. If now, or in the future, you do not comply with these codes, this license may be revoked upon the majority vote of Duchesne City Council.

JS I am responsible to read and understand the requirements of Duchesne City's Business License Ordinance and agree to comply with the same.

(Note: To read about Duchesne City Business and License requirements visit Duchesne City Offices or go to Title 3 of the Municipal Code found at https://duchesnecity.com/government/municipal_code.php)

JS Duchesne City requires at least 20 days after application submittal for investigative purposes.

JS Business License Certificate, once issued, shall be posted in a conspicuous place on the wall of the building, room or office of the place of business so that the same may be easily seen.

AFFIDAVIT

I, Lesley Fernandez BEING DULY SWORN, DEPOSE AND SAY
THAT I AM THE ABOVE NAMED APPLICANT AND THAT THE STATEMENTS CONTAINED IN THIS
APPLICATION ARE TRUE AND CORRECT.

Applicant Signature:

Lesley Fernandez
6.2.25

Dated:



500 E Main St. Duchesne, Utah 84021
PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435) 738-5394
office@duchesnecity.com

BUSINESS LICENSE CHECKLIST

All items listed below must be completed BEFORE a business license is issued. Application fees will be due and payable upon successful completion of the application process.

- ☒ **Completed Application**
- ☒ **Letter of Permission** (if you are not the property owner)
- ☐ **Copy of Required State License** (contractor, cosmetology, real estate, daycare, etc.)
- ☒ **Copy of Entity Registration**
Department of Commerce (801) 530-4849 or visit www.corporations.utah.gov
- ☒ **Copy of Sales Tax License** (if applicable)
Utah State Tax Commission (801) 530-4849 or visit www.tax.utah.gov/sales
- ☐ **Building Inspection** (if applicable)
Cody Fisher, Inspector
(801) 719-9337
- ☒ **Fire Inspection, \$50 Fee**
Russ Young, Fire Marshall
(435) 630-4113
- ☒ **Health Inspection** (if applicable)
Board of Health
(435) 722-6300
- ☐ **Appear before Duchesne City Council to present your business and application**

May 30, 2025

Duchesne City

RE: Permission for Toes in the Sand Drink Co. to Operate on Burger King/Chevron Property

To Whom It May Concern,

I am writing in my capacity as Operations Manager for the Burger King/Chevron location in Duchesne, Utah, to formally grant permission for **Toes in the Sand Drink Co.**, operated by Lesley Fernandez, to park and conduct business on our property.

We are aware of the nature of the mobile drink business and are supportive of its presence on our premises. This arrangement has been discussed and agreed upon internally, and we are confident it will complement our operations without disruption.

Please consider this letter as official authorization for the aforementioned business to use our property for vending purposes. Should you require any further details or documentation, feel free to contact me directly.

Sincerely,
Justin May
Operations Manager
Burger King/Chevron

Date of this notice: 05-29-2025

Employer Identification Number:
39-2398202

Form: SS-4

Number of this notice: CP 575 G

For assistance you may call us at:
1-800-829-4933

TOES IN THE SAND DRINK CO LLC
LESLEY M FERNANDEZ SOLE MBR
PO BOX 636
DUCHESNE, UT 84021

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 39-2398202. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

Confirmation

May 29, 2025, 11:45:42 (Mountain Time) TAP Business Registration

Thank you for using TAP. Your submission has been submitted for processing.

Next Steps

1. Print this screen for your records.
2. Record confirmation code **2k7ymc**. To access your submission, you must have your confirmation code and email (toesinthesand31@gmail.com).

Note: You may only view your submission for 7 days.

3. If you are required to send in a payment, use the Make E-Check Payment OR Make Credit Card Payment link located on the TAP homepage. This will ensure that processing of your registration is not delayed.

Your Utah Account ID Number and Business License will be sent to the email address you provided (toesinthesand31@gmail.com).

Your PIN(s) will be mailed to the postal address you provided in this registration. Once you receive your PIN(s), you can register for Taxpayer Access Point (TAP). TAP registration will allow you online access to your tax account(s). You can also file and make payments electronically.

4. If you need help with this request, please use one of the contacts below and give this number to the representative: **0-210-552-128**.

- TAP Help: TAPSupport@utah.gov or 801-297-3996
- Registration Help: Taxmaster@utah.gov or 801-297-2200 (800-662-4335)

Utah State Fire Prevention Board Approved

Food Truck Fire Safety Check List

Date: 05/29/2025 Truck Name: Joe's in the Sand Lic/VIN/Unit # UT 242531A

Owners Name: Lesley Fernandez Business Address: 458 East 500 North Duchesne UT.

Inspectors Name: Russ Young Fire Dept. Duchesne Phone # 435-630-4113

Unless otherwise noted references are from Utah State adopted NFPA documents

LPG Containers and Piping

- ☐ LPG piping is code compliant
- ☐ Approved LPG containers [58:6.26.3]
- ☐ Containers installed outside or in vapor-tight cabinets accessible from outside [58:6.26.3.3]
- ☐ LPG containers mounted securely [58:6.26.3.4]
- ☐ Containers protected against impact [58:26.3.4.(E)]
- ☐ Protection of cylinder valve [58:6.26.3.4.(G)]
- ☐ Shut off valve is readily accessible [58:6.26.4.1(3)]
- ☐ Flexibility between regulator and fixed piping [58:6.26.5.1(B)]
- ☐ LPG cylinders shall not be installed, transported, or stored inside the vehicle [58:6.26.3.2]
- ☐ No fueling or tank exchange during event or with public present [IFC 313.1.1]

LPG Appliances

- ☐ All appliances installed on vehicles shall be approved [58:6.26.7.2]
- ☐ Appliances shall be readily accessible [58:6.26.7.7]
- ☐ Appliances shall be protected to minimize damage in transit [58:6.26.7.8]
- ☐ Appliances shall not block egress [58:6.26.7.9]
- ☐ Install permanent caution plate [58:26.7.10]

Hood system

- ☐ Type 1 hood with grease laden vapors [96:4.1.9]
- ☐ Fire ext. system in hood with tag [96: Ch. 10]
- ☐ Proper ventilation and grease filters [96: Ch. 6 & 7]
- ☐ Hood cleaned at regular intervals [IFC 607.3.3.1]
- ☐ Ext. system serviced every 6 mo. [IFC 904.12.5.2]

Fire Extinguishers

- ☐ All cooking vehicles 2A10BC [58:6.26.1]
- ☐ K extinguisher if required [IFC 906.4.2]

Not in Service

- ☐ LPG system shall be leak free [58:6.26.8.2]
- ☐ Cylinders and/or containers shall be closed [58:6.26.9.3]
- ☐ Vehicle shall not be parked near heat sources, open flame, other ignition sources, or open pits. [58:6.26.8.4]

Access

- ☐ Fire apparatus access roads shall not be obstructed [IFC 503.4]

Electrical

- ☐ Electrical hazards shall be abated [IFC 604.1]
- ☐ Electrical panels shall be accessible [IFC 604.3] Be reasonable!
- ☐ Extension cords shall not replace permanent wiring [IFC 604.5] Should expect exterior cords
- ☐ No open junction boxes [IFC 604.6]
- ☐ Safe use of generators [IFC 313.1.1]

General Requirements

- ☐ No Smoking sign [IFC 310, 6107.2]
- ☐ No public in vehicle [R710-14-5(a)]
- ☐ Business license
- ☐ No fueling during event or with public present [IFC 313.1.1]
- ☐ LPG gas detector installed [R710-14-5(e)]

Comments: Converted from Food Trailer to Soda Shop, All LPG Equip
Has been removed, No Grill or Heaters, No Generator use.

Owner/Operator Signature: Lesley Fernandez

Phone # 435-733-0317

Approved: YN

Approval Date: 05/31/2025

Correction and re-inspection required: YN

[Type text]

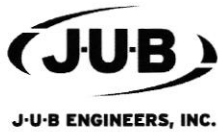
09/18/2019

MOBILE BUSINESS PERMIT



**TRICOUNTY
HEALTH**

Valid thru **2025**



J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Attachment 1A – Detailed Scope of Work

PROJECT NAME: Expand Taxilane, Reconstruct Apron & Taxilane – Construction Engineering

AIRPORT NAME: Duchesne Municipal Airport

CLIENT: Duchesne City, Utah

A.I.P. NUMBER: 3-49-0045-015/16-2025

UDOT NUMBER: TBD

J-U-B PROJECT NUMBER: 45-24-022/020

CLIENT PROJECT NUMBER: N/A

ATTACHMENT TO:

- ☒ **AGREEMENT DATED:** _____; or
☐ **AUTHORIZATION FOR ADDITIONAL SERVICES #X; DATED:**

The referenced Agreement for Professional Services executed between J-U-B ENGINEERS, Inc. (J-U-B) and the CLIENT is amended and supplemented to include the following provisions regarding the Scope of Services, Basis of Fee, and/or Schedule:

PART 1 - PROJECT UNDERSTANDING

Duchesne City has requested assistance from J-U-B to provide Construction Phase Engineering Services through a grant from the Federal Aviation Administration (FAA) AIP #3-49-0045-015-2025 (NPE/AIP) and #3-49-0045-016-2025 (BIL/AIG) and #3-49-0045-017-2026 (BIL/AIG), Expand Taxilane, Reconstruct Apron & Taxilane Project. Design and Bidding phases were previously completed under a separate grant from the FAA.

The project consists of but is not limited to reconstructing the existing taxilane (18,200 SF) and expanding the taxilane 11.5 ft x 300 ft (3,450 SF) and constructing the existing south apron (15,000SF). The associated Construction work for the project will be completed in one Base Bid Schedule.

Project includes the Project Formulation, Construction Engineering, and Project Closeout Services to the expansion of the existing Taxilane A 12 ft x 300 ft (3,600 SF), reconstruction of the existing taxilane adjacent to the proposed taxilane expansion area and the existing south apron (28,000 SF), which includes removal of asphalt pavement, excavation, subgrade preparation, placement of new crushed aggregate base course, asphalt paving, striping and new apron tie-downs.

PART 2 - SCOPE OF SERVICES BY J-U-B

J-U-B's Services under this Agreement are limited to the following tasks. Any other items necessary to plan and implement the project, including but not limited to those specifically listed in PART 3, are the responsibility of CLIENT.

A. Task 020-001: Project Formulation Phase

1. Assist the CLIENT with Project Scope development and formulation. J-U-B will prepare a Scope of Services narrative and detailed description of all work tasks for CLIENT, UDOT, and FAA review and approval. Discuss review comments and revise accordingly.
2. Prepare a listing of work tasks in a spreadsheet with person-hours, hourly rates, expenses, and costs based on the Scope of Services. This spreadsheet will be used for both J-U-B and the Independent Fee estimate. J-U-B shall prepare a detailed cost proposal on the spreadsheet, based on estimates of work to accomplish the Scope of Services.
3. Assist the Client with Record of Negotiations documentation. Provide the CLIENT and the Independent Fee Estimator (IFE) with a blank person-hour spreadsheet, Scope of Services, Project Layout Map, and overall project estimate. Once the CLIENT receives the IFE back, the CLIENT and J-U-B will negotiate, if necessary, to come to agreement on fees and scope. J-U-B will assist with compiling all documentation for IFE and Record of Negotiations submittal to FAA.
4. Prepare an Agreement for Professional Services for submittal and review by the CLIENT, UDOT, and FAA, including all required FAA language and applicable Federal Clauses. The Agreement shall be comprehensive in description of services and responsibilities of all contract parties.
5. Assist CLIENT with preparation and submittal of three (3) FAA Grant Application for Federal Assistance for the project, including estimated project costs, drawings, and a schedule for FAA submittal prior to beginning of the project. (1 AIP/NPE and 2 AIG/BIL grants).
6. Assist CLIENT in the submittal of FAA Sponsor Certifications. These include the "Selection of Consultants", "Project Plans and Specifications", "Drug Free Workplace", "Equipment/Construction Contracts", "Disclosure Regarding Potential Conflicts" and "Construction Project Final Acceptance". (3 sets, 1 AIP/NPE and 2 AIG/BIL grants).
7. Prepare and submit six (6) sets FAA Quarterly Performance Reports (except during active construction when FAA Weekly Reports will be submitted) and four (6) Fiscal Year End Financial FAA 271 and 425 forms for each of the three (3) FAA Grants throughout the project.
8. Attend three (3) meetings with City Council during the project in order to keep City personnel and management abreast of the progress of the projects. Discussions will include project award, phasing, budget and schedule updates.
 - a. Assumptions:
 - o All three (3) meetings will be in-person at City Council Chambers and will include roundtrip travel from the SLC Office to Duchesne for the Project Manager.
9. Assist CLIENT in preparation and processing of monthly Request for Reimbursement (RFR) by submitting data as described. It is anticipated that the CLIENT will prepare and process twelve (12) total FAA Grant RFR 'packages' for this project (4 for each FAA grant). J-U-B will provide documentation of costs for the CLIENT's use in performing the Request for Reimbursements including consultant invoices, reimbursement spreadsheet and Standard Form 271.

B. Task 020-002: Construction Phase

1. Prepare and distribute Notice of Award, Construction Agreement and other contract documents. Review Construction Agreement, bonds and insurance documents submitted by Contractor, and assist CLIENT and Contractor in processing documents for the project.
2. Coordinate with FAA, UDOT, and the CLIENT throughout the award process. Submit bid documentation including copies of all executed contract documents as required by the FAA.
3. Provide pre-construction coordination; prepare a detailed Pre-Construction Conference agenda and displays; conduct a Pre-Construction Conference on behalf of the CLIENT and prepare and issue minutes of the Pre-Construction Conference; include FAA items in conference agenda. It is anticipated that J-U-B will conduct this meeting at the Airport.

- a. Assumptions:
 - i. One (1) roundtrip from SLC Office to Duchesne for Project Manager, and Resident Project Representative (RPR) for the Pre-Construction Meeting.
4. Review the Contractor's Work Schedule and verify that it is consistent with the requirements of the Contract Documents. Coordinate construction activity schedule with CLIENT and Airport operations.
5. Prepare and submit four (4) sets of FAA Form 7460's to airspace the project construction equipment, including developing a pdf exhibit including points with lat/longs and elevations of the following:
 - a. Construction Equipment
 - b. Haul Routes
 - c. Staging/Stockpile areas
 - d. Work Area
6. Review submitted shop drawings, Contractor Safety Plan Compliance Document (SCPD), and all submittals required by the Contract Documents. Comment and return all submittals to Contractor for their use and/or revisions and resubmittal.
7. Construction staking shall be provided by the contractor as part of the construction contract. J-U-B will provide benchmarks and horizontal control points for the contractor's use. Prior to start of construction, J-U-B survey crew will provide survey check to confirm control still has not been altered prior.
 - a. Assumptions
 - i. One (1) roundtrip from Orem Office to Duchesne for a 2-person Survey Crew.
 - ii. Survey Crew will spend one (1) full day on site and return to Orem the same day.
8. Prepare a Construction Management Plan (CMP) in accordance with FAA guidelines. Incorporate Contractor's Quality Control Plan information into the plan. Submit document to the FAA and CLIENT for review.
9. Organize and conduct weekly construction meetings with CLIENT, Contractor and others as appropriate. The Resident Project Representative will hold these meetings on the construction site.
 - a. Assumptions:
 - i. The Project Manager will visit the site every week (5 visits) for 6 hours each (inclusive of travel time) to provide construction review and coordination. Five (5) roundtrips from SLC Office to Duchesne.
10. Provide one full-time project representative to monitor and document construction activities as appropriate.
 - a. Assumptions:
 - i. It is anticipated that J-U-B will provide a full-time Resident Project Representative (RPR) from our SLC office for a period of 25 Working Days at 10 hours per day, plus travel time each week for five (5) roundtrips from SLC to Duchesne.
11. Provide office administration support and assistance to the Resident Project Representative with the Project Manager or Office Administration as field activities may require.
12. J-U-B shall receive and review the Contractor's monthly requests for payment. J-U-B shall determine whether the amount requested reflects the progress of the Contractor's work and is in accordance with the contract for construction. Assume three (3) monthly estimates, including the final progress payment for Release of Retainage.
13. Monitor and coordinate Contractor Quality Control Testing Program pursuant to current FAA specifications for Quality Control and Quality Assurance. It is anticipated that J-U-B will monitor

and test for Quality Assurance testing on asphalt placement only, through the use of a subconsultant. Fees for the Materials Testing Firm Subconsultant shall be reflected in the "Subconsultant" line below.

14. The pavement contract on this project is expected to exceed \$500,000; as such a Quality Control (QC)/ Quality Assurance (QA) Workshop shall be conducted by the ENGINEER and CONTRACTOR in accordance with the latest version of AC 150/5370-12, Quality Management for Federally Funded Airport Construction Projects.

- a. Assumption:

- i. Project Manager will attend QC/QA Workshop during one of the weekly visits listed in Item 8 above. No additional trip is assumed.

15. Assist CLIENT with review of Contractor Wage and EEO documentation review. Conduct Wage interviews with Contractor personnel as required. Conduct and maintain weekly documentation of payroll submittals and compliance.

16. Coordinate with CLIENT, UDOT, and FAA throughout the construction process. Submit required construction documentation, including weekly activity report forms, mix designs, change orders, etc. Coordinate with CLIENT, UDOT, and FAA verbally concerning change orders, as required.

17. Prepare Contract Change Order/Supplemental Agreements in accordance with FAA Order 5100.38D-Appendix U. Conduct services associated with evaluation, negotiation, and preparation and processing of Contract Change Orders or Supplemental Agreements. Cost estimate is based on the production of two (2) Change Orders.

18. Conduct final and substantial completion inspections. Produce substantial and final completion inspection certificates including notes from field review and documentation of "punch list" items.

- a. Assumptions:

- i. Two (2) roundtrips from SLC Office to Duchesne for Project Manager for Substantial and Final Completion Inspections.

19. Prepare Record drawings of "As Constructed" revisions to Design and Construction Drawings for project improvements as provided by the contractor. Provide CLIENT, UDOT, and FAA with copies of Record Drawings and one electronic copy to be submitted to the UDOT and FAA as required. Provide CLIENT with one set of prints of Record Drawings.

- a. The record drawings will be prepared based on information gathered during field observations as well as information provided by others. The accuracy or completeness of information provided by others will not be verified by J-U-B.

- b. If the record drawings will be a public record, J-U-B will grant the public entity with jurisdiction the right to copy and disseminate the hard copy or digital image to those who legitimately request the information in writing. Any release, use, or reuse by the public entity, any individual, or organization, shall be at the public entity's, individuals, and/or organization's sole risk and without liability or legal exposure to J-U-B.

- c. Any seals of the registrants included on the record drawings will represent that the drafting of the record drawing information was completed by staff under the registrants' responsible charge.

C. Subtask 020-003: Project Closeout Phase

1. Prepare the final project report and close-out documents according to FAA requirements and submit to CLIENT, UDOT, and FAA.
2. Prepare an Airport Layout Plan Set (ALP) Revision to document improvements. A draft copy of the revised ALP will be submitted to the FAA and CLIENT for review. Upon review and comment changes, copies will be distributed to the FAA and CLIENT for signatures.

3. Report Disadvantaged Business Enterprise (DBE) project participation to FAA dbE-Connect including all calculations and background information for review and approval. Assume preparation of two (2) annual reports for accomplishments in FY25 and FY26 for the three FAA grants.
4. Assist and coordinate with independent auditors in locating appropriate documents for performing A-133 annual audit. In addition to finding appropriate project files, answer questions as required.
5. Communicate the project completion to CLIENT and other affected agencies and stakeholders, as required, archive paper and electronic files and records and close financial billing and accounting records in J-U-B's financial and record-keeping systems.

PART 3 - ASSUMPTIONS AND EXCEPTIONS

- No SMS plan is required on this project during the design or other portions of the project.
- No initial AGIS survey is required for this project.

May 6, 2025

J-U-B Engineers, Inc.
Attn: Kimberly A. Silvester, P.E.
392 E. Winchester St., Suite 300
Salt Lake City, UT 84107

Subject: Proposal for Quality Assurance Materials Testing Services
Expand Taxilane, Reconstruct Apron & Taxilane Project
Duchesne Municipal Airport
Duchesne, Utah

Project Scope of Services

GeoStrata appreciates the opportunity to submit this proposal for quality assurance materials testing services for the Expand Taxilane, Reconstruction of Apron and Taxilane Project at the Duchesne Municipal Airport located in Duchesne, Utah. Our scope of work for this project was estimated based on the provided request for proposal and our experience on similar projects. It is uncertain whether QA testing will be required for all materials and our costs are separated out for soils, concrete and asphalt for convenience. Our scope of work includes field and laboratory materials testing, and general construction observations services. Based on our understanding, our requested services will include observation and testing of hot mix asphalt (P-403) material placed for Taxilane and Apron improvements during construction. Due to anticipated quantities, one to two days of paving is anticipated to constitute one Lot consisting of a minimum of three sublots of greater than 200 tons. One concrete pour is requested which will include a field visit for testing and a follow up visit after initial cure time to retrieve cylinder molds. We estimate two paving days total with two staff members for each day and two visits for one concrete pour to be tested including field testing and a following pick up trip after mold cure time. Soils testing for P-152 subgrade and/or P-208 base course may be requested. Testing will be performed at our certified laboratory in Bluffdale, Utah which is approximately 120 miles from the project site with an estimated travel time of 2 hours.

GeoStrata Advantage and Value Added

GeoStrata can provide the following advantages to the project:

Proposed staff have worked extensively on projects of this size and scope. Similar projects include:

- Steamboat Springs Regional Airport Runway Reconstruction Project
- Yampa Valley Regional Airport Apron Construction Project
- UDOT, WYDOT and Municipality Paving Projects in the vicinity

Our experience provides us with the expertise to anticipate and solve many problems that may arise. Testing will be performed the day of sampling with results provided the morning after, before paving operations begin.

Qualifications/Certifications

Company Qualifications

GeoStrata is highly qualified to perform all materials testing that will be needed for this project. In addition to a staff of certified inspectors and technicians, GeoStrata is an AASHTO Resource, CCRL and UDOT certified laboratory. Our laboratory certifications can be reviewed online at <http://www.aashto-resource.org>. Our field and laboratory personnel are provided with all inspection and testing equipment necessary to perform their duties to the highest levels of professionalism. The procedures used to execute any requested tests are done in conformance with the applicable ASTM test methods and standards to ensure accuracy and repeatability. Equipment used for field and laboratory testing is calibrated as required and verification checks are conducted regularly to ensure the equipment is maintained in proper working order.

Personnel Qualifications/Certifications

GeoStrata prides itself on having highly qualified and certified technicians for the completion of project work. The qualifications come from experience that the technicians have gained during the performance of their daily responsibilities and duties, company provided training, and through study of standards and reference materials. The certifications are provided by outside entities through successful completion of written examinations and field proficiency testing. The majority of our field technicians have more than 5 years of testing experience. Our senior technicians and inspectors have an average of more than 20 years of field experience.

Our inspector and technician staff are experienced with the requirements of the project and the methods of construction that are anticipated to be employed. Our personnel maintain the relevant training and certifications necessary for the type of project proposed and are ready to provide any services you will need on this project.

Our technicians and inspectors have certifications from the following organizations including American Concrete Institute (ACI), Laboratory for Certification of Asphalt Technicians (LABCAT), Western Alliance for Quality Transportation Construction (WAQTC), International Code Council (ICC), American Welding Society (AWS) and UDOT Transportation Technician Qualification Program (TTQP).

Field and Laboratory Procedures

Hot Mix Asphalt - HMA (P-403) will be sampled in accordance with ASTM D3203 and D979 procedures and tested in accordance with project FAA standards for quality assurance. Testing is to include percent air voids per ASTM D3203 utilizing sample preparation per ASTM D6926. We understand testing for stability and flow per ASTM D6927 will not be required. The percent compaction of both the mat and joint density will be tested per ASTM D2726 utilizing cores sampled by the Contractor or the Contractor's QC. All required test results will be evaluated for acceptance per P-403 specifications provided.

All materials incorporated in the work will be documented according to the project specifications. Records of all observations and tests will be furnished to the Project Engineer. Additional testing services can be performed at the technician's time and laboratory fees for an additional cost.

Proposed Fees

Our services for the Duchesne Municipal Airport Improvements Project will be provided on a time and materials basis to provide general observations, and collect and transport material to our laboratory for testing. Lump sum costs for laboratory testing is also provided. Our estimated cost is based on the following rates:

Fee Estimate – P-403 Asphalt QA Testing

	<u>Qty</u>	<u>Unit</u>	<u>Rate</u>	<u>Total</u>
QA/QC Workshop PM & Field Tech. (2 hours ea. for virtual mtg)	4	Hours	N/A	\$
Field Technician/Materials Manager (2 paving days @ 12hrs/day)	24	Hours	\$	\$
Field Technician/Sample runner (2 paving days @ 8hrs/day)	16	Hours	\$	\$
Sublot Cost (Marshall and Core density)	3	Ea	\$	\$
Travel (5 trips @ 250 miles, \$1 per mile)	1,250	miles	\$	\$
Senior Project Management (Site visit and report review)	8	Hours	\$	\$

Total Estimated Fee: \$

Fee Estimate – P-610 Concrete QA Testing

	<u>Qty</u>	<u>Unit</u>	<u>Rate</u>	<u>Total</u>
Concrete Testing, 1 visit-pour@8hrs, 1 visit-pickup@5hrs	13	Hours	\$	\$
Concrete Cylinder Strength Breaks (5 cylinders @ \$27/break)	5	breaks	\$	\$
Travel (250 miles @ 2 trips total, \$1 per mile)	500	miles	\$	\$
Senior Project Management (report review)	1	Hours	\$	\$

Total Estimated Fee: \$

A cost for all services, if requested would be \$

We will attempt to efficiently schedule our services to the degree possible to minimize the cost. The client will only be invoiced for requested services which may be less than those estimated above. Any additional services such as additional visits than those estimated above would incur additional costs according to the GeoStrata 2025 rate schedule. It is the client's responsibility to pass through any costs to the contractor for failing days which would incur additional costs to our estimate.

We appreciate the opportunity to prepare this proposal for you and look forward to providing you with our services for this project. If you have any questions regarding any aspects of our proposal, please call our office at 801-501-0583.

Respectfully submitted,
GeoStrata

A handwritten signature in black ink, appearing to read "Scott W Richards", is written over the company name.

Scott W Richards, P.E., P.G.
Principal – Aviation Lead

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Change In Net Position	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Taxes								
3110 Property tax current	123,231	132,119	130,326	140,000	0	140,000	0	0
3120 Property tax prior year	5,736	7,499	5,295	15,000	0	15,000	0	0
3130 Sales tax	643,496	666,545	363,081	660,000	0	700,000	0	0
3140.1 Franchise tax - telephone	771	613	626	1,695	0	1,695	0	0
3140.2 Franchise tax - cable tv	0	215	197	250	0	250	0	0
3140.5 Franchise tax - other	65,303	68,005	42,052	47,000	0	80,000	0	0
3170 Fee in lieu	0	0	26,597	1,936	0	30,000	0	0
Total Taxes	838,537	874,996	568,174	865,881	0	966,945	0	
Licenses and permits								
3210 Business licences	5,604	5,153	3,246	12,000	0	12,000	0	0
3215 Fire Inspection Fees - Licenses/Permits	0	0	0	0	0	1,500	0	0
3221 Building permits	25,621	35,876	57,773	55,000	0	55,000	0	0
3222 Other Business Licenses and Permits	0	0	100	1,000	0	1,000	0	0
3225 Animal licences and fees	1,260	505	810	1,500	0	1,500	0	0
3226 Street and curb permits	9,950	7,550	6,670	15,000	0	15,000	0	0
3227 Land Use Application Fee	175	0	850	250	0	6,250	0	0
Total Licenses and permits	42,609	49,084	69,449	84,750	0	92,250	0	
Intergovernmental revenue								
3342 Opn grants state public safety	0	0	7,232	0	0	10,000	0	0
3343 Opn grants local public safety	0	0	0	0	0	0	0	0
3344 CIB Grants	0	0	0	65,000	0	358,241	0	0
3355 CARES Act (COVID-19)	0	0	0	0	0	0	0	0
3355.1 CARES Act (AIRPORT)	0	0	0	15,000	0	30,000	0	0
3355.2 ARPA revenue	101,190	0	0	202,000	0	10,000	0	0
3356 Class C Road Allotment	138,656	230,845	77,559	160,000	0	160,000	0	0
3358 Liquor Fund Allotment	0	0	0	0	0	0	0	0
3361 Federal Grants	45,346	546,335	203,776	20,000	0	300,000	0	0
3364 Constitutional Fund- Ute Tribe Litigation	0	0	640	0	0	0	0	0
3365 State Grants	0	193,001	52,054	0	0	20,000	0	0
3367 Capital grant - economic development	0	0	0	32,500	0	32,500	0	0
3371 Local grants - operating (roads)	0	0	0	0	0	0	0	0
Total Intergovernmental revenue	285,192	970,181	341,260	494,500	0	920,741	0	
Charges for services								
Fire								
3422 Fire protection fees	78,437	81,376	96,361	126,000	0	126,000	0	0
3423 Fire Apparatus Revenue	0	0	59,294	0	0	55,000	0	0
3424 Fire Inspection fees - Fire	0	0	0	0	0	500	0	0
3425 Fire Grant Revenue	0	0	0	0	0	15,000	0	0
Total Fire	78,437	81,376	155,655	126,000	0	196,500	0	
Other								
3430 Animal control County	0	0	0	0	0	10,000	0	0
3435 Airport fees	10,155	476	558	4,800	0	4,800	0	0

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
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	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
3436 Airport - Aviation Fuel	23,914	24,875	14,503	60,000	0	60,000	0	
3437 Airport Rental	1,723	1,876	5,712	1,800	0	1,800	0	
3438 Airport Royalties	58,348	42,011	9,379	52,000	0	52,000	0	
3472 Swimming pool	17,026	20,146	10,084	20,000	0	20,000	0	
3472.1 Swimming Pool Vending	6,718	6,101	3,212	5,500	0	5,500	0	
3472.2 Swimming Lessons	9,864	4,473	7,430	6,500	0	6,500	0	
3475 Bowling fees	0	0	0	28,000	0	28,000	0	
3475.1 Bowling pro shop	0	0	0	50	0	50	0	
3475.2 Bowling food center	0	0	0	8,600	0	8,600	0	
3475.3 Tournament prize funds	0	0	0	0	0	200	0	
3478 Museum revenue	0	0	0	0	0	200	0	
3480 Cemetery fees	20,470	23,400	33,600	30,000	0	30,000	0	
3490 Mickleson Building Rent	0	0	0	0	0	10,000	0	
Total Other	148,218	123,360	84,478	217,250	0	237,650	0	
Parks								
3474 Park fees	350	325	450	350	0	350	0	
Total Parks	350	325	450	350	0	350	0	
Recreation								
3476 Recreation fees	27,284	27,170	23,469	30,000	0	30,000	0	
3476.1 Recreation food center	0	0	0	0	0	100	0	
Total Recreation	27,284	27,170	23,469	30,000	0	30,100	0	
Total Charges for services	254,289	232,231	264,052	373,600	0	464,600	0	
Interest								
3610 Interest income	39,716	158,737	60,106	5,000	0	80,000	0	
Total Interest	39,716	158,737	60,106	5,000	0	80,000	0	
Miscellaneous revenue								
3477 Independence Day Committee	12,882	3,390	4,805	3,000	0	6,000	0	
3479 Beautification Committee	0	0	40	2,000	0	2,000	0	
3620 Rent of public property	6,250	6,250	6,250	3,205	0	6,500	0	
3621 Mineral Lease / ROW	0	0	0	65,000	0	65,000	0	
3622 Purchase of Public Property	0	0	0	0	0	0	0	
3635 Insurance settlements	0	0	0	0	0	0	0	
3640 Sale of fixed assets / materials	0	821,692	0	0	0	0	0	
3680 Other financing proceeds	0	272,929	0	0	0	0	0	
3690 Sundry revenues	66,668	6,252	17,746	8,500	0	8,500	0	
3802 Contributions, private	6,156	102	0	20,000	0	20,000	0	
3805 Contributions, Fire Department	1,000	2,410	1,000	2,000	0	10,000	0	
Total Miscellaneous revenue	92,956	1,113,025	29,841	103,705	0	118,000	0	
Contributions and transfers								
3841 Transfer from Capital Projects	0	0	0	0	0	0	0	
3855 Transfer from utility fund	0	0	0	471,600	0	471,600	0	
3890 General Fund Balance Approp	0	0	0	1,336,068	0	1,336,068	0	
Total Contributions and transfers	0	0	0	1,807,668	0	1,807,668	0	
Total Revenue:	1,553,300	3,398,254	1,332,881	3,735,104	0	4,450,204	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Expenditures:	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
General government								
Council								
4111.110 Council salaries and wages	20,908	19,020	17,200	19,100	0	19,100	0	
4111.130 Council employee benefits	1,970	1,577	2,080	1,500	0	1,500	0	
4111.230 Council travel and conventions	1,734	313	1,638	4,000	0	4,000	0	
4111.481 Youth City Council supplies	0	0	0	0	0	0	0	
4111.510 Council insurance	0	0	0	1,300	0	1,300	0	
4131.110 Mayor salaries and wages	32,308	33,570	32,308	35,000	0	35,000	0	
4131.130 Mayor employee benefits	10,397	24,372	4,001	10,700	0	10,700	0	
4131.230 Mayor travel and conventions	4,698	5,645	7,219	6,500	0	6,500	0	
4131.510 Mayor insurance	0	0	0	5,000	0	5,000	0	
Total Council	72,015	84,496	64,446	83,100	0	83,100	0	
Administrative								
4142.110 Admin salaries and wages	54,695	47,671	62,082	55,000	0	120,000	0	
4142.130 Admin employee benefits	46,823	26,934	27,976	40,000	0	85,000	0	
4142.200 Admin Clothing	0	0	0	0	0	0	0	
4142.201 Admin Misc	0	0	215	0	0	0	0	
4142.202 Admin Safety and PPE	0	0	0	0	0	0	0	
4142.210 Admin dues, subs and memberships	2,012	2,851	3,076	3,000	0	3,000	0	
4142.215 Admin services and fees	0	0	3,665	0	0	2,000	0	
4142.220 Admin public notices	0	0	0	500	0	500	0	
4142.230 Admin travel and conventions	3,177	3,589	382	5,500	0	5,500	0	
4142.240 Admin office supplies	29,216	12,858	25,080	12,000	0	22,000	0	
4142.250 Admin supplies	1,596	17,512	4,763	2,000	0	4,000	0	
4142.330 Admin education and training	2,735	111	2,988	5,000	0	5,000	0	
4142.480 Admin special supplies	1,154	314	0	3,000	0	3,000	0	
4142.490 Admin Instant Payments	0	0	0	0	0	0	0	
4170.120 Elections judges fees and expense	0	0	0	0	0	15,000	0	
4170.240 Elections supplies	0	0	238	2,000	0	12,000	0	
4220.610 CARES Act Expenditures (COVID-19)	0	0	0	0	0	0	0	
4220.610.1 CARES Act Expenditures (AIRPORT)	0	0	0	0	0	0	0	
4220.611 ARPA Expenditures (COVID-19)	0	0	202,380	0	0	0	0	
Total Administrative	141,408	111,840	332,846	128,000	0	277,000	0	
Non-Departmental								
4150.242 Non-dept bank service charges	26,782	21,405	11,684	20,000	0	20,000	0	
4150.250 Non-dept data processing	0	0	0	1,000	0	1,000	0	
4150.311 Non-dept engineering	33,435	64,549	284,334	1,500	0	20,000	0	
4150.312 Non-dept auditing	0	0	0	1,000	0	1,000	0	
4150.313 Non-dept attorney supplemental	1,407	0	5,710	1,000	0	6,000	0	
4150.314 Constitutional Fund Ute Tribe Litigation	0	0	0	0	0	0	0	
4150.315 Non-dept professional and technical	800	4,901	13,551	4,800	0	4,800	0	
4150.510 Non-dept insurance and bonds	25,615	44,407	44,377	9,000	0	9,000	0	
4150.541 Non-dept city donations	3,090	3,000	4,705	1,500	0	1,500	0	
4150.542 Non-dept scholarship fund	0	0	0	0	0	0	0	
4150.610 Non-dept sundry	25,777	26,931	15,657	60,000	0	15,000	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
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	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4470.510 Vehicle Insurance	0	0	133	0	0	0	0	
Total Non-Departmental	116,906	165,193	380,151	99,800	0	78,300	0	
Buildings and grounds								
4160.250 Govt bldg equipment maintenance	7,257	2,468	681	13,000	0	13,000	0	
4160.270 Govt Bldg Building Maintenance	1,770	8,438	15,334	32,000	0	15,000	0	
4160.280 Govt bldg utilities	15,077	19,092	8,319	15,000	0	20,000	0	
4160.290 Govt bldg telephone	19,865	14,839	4,540	20,000	0	20,000	0	
4160.300 Baseball Field Expenses	0	0	0	0	0	0	0	
4160.400 Little Shop Expenses	0	0	0	0	0	0	0	
Total Buildings and grounds	43,970	44,837	28,874	80,000	0	68,000	0	
Planning and zoning								
4180.130 P and Z supplies and expenses	215	19	0	3,500	0	3,500	0	
4180.140 P and Z board fees	1,802	1,277	2,140	4,500	0	4,500	0	
Total Planning and zoning	2,017	1,295	2,140	8,000	0	8,000	0	
Total General government	376,315	407,662	808,458	398,900	0	514,400	0	
Public safety								
Police								
4210.120 Crossing guard wages	17,330	16,261	16,211	18,400	0	25,000	0	
4210.130 Crossing guard employee benefits	2,376	1,497	1,387	2,500	0	3,500	0	
4210.280 Police utilities	0	0	0	1,600	0	1,600	0	
4210.310 Police contract services	0	0	0	115,000	0	115,000	0	
Total Police	19,706	17,758	17,598	137,500	0	145,100	0	
Fire								
4220 Fire - Do Not use	0	0	0	0	0	0	0	
4220.110 Fire salaries and wages	48,032	49,113	69,032	74,000	0	74,000	0	
4220.130 Fire employee benefits	5,917	7,345	8,568	9,500	0	9,500	0	
4220.141 Fire city fire runs	6,017	12,681	10,844	5,000	0	15,000	0	
4220.142 Fire wildland fire runs	0	0	0	4,400	0	4,400	0	
4220.210 Fire dues, subscriptions and memberships	2,194	1,804	3,023	2,500	0	2,500	0	
4220.230 Fire travel and training	1,718	4,614	1,493	21,000	0	6,500	0	
4220.251 Fire equipment maintenance	24,679	2,206	12,849	35,000	0	35,000	0	
4220.252 Fire vehicle maintenance	2,944	1,772	4,844	8,000	0	8,000	0	
4220.270 Fire bldg maintenance	0	25	67,870	3,000	0	75,000	0	
4220.280 Fire utilities	6,150	6,103	5,177	6,000	0	6,000	0	
4220.290 Fire telephone	1,118	1,555	1,255	600	0	600	0	
4220.330 Fire education and training	421	4,458	0	5,000	0	5,000	0	
4220.451 Fire supplies	105,603	86,436	98,165	22,000	0	80,000	0	
4220.452 Fire gas and oil	2,996	4,134	6,181	11,000	0	11,000	0	
4220.510 Fire insurance	0	0	0	1,400	0	1,400	0	
4220.511 Fire Station Capital Outlay	85,768	38,615	0	75,000	0	50,000	0	
Total Fire	293,556	220,861	289,303	283,400	0	383,900	0	
Inspections								
4240.110 Building inspect salaries and wages	23,939	27,906	29,703	35,000	0	35,000	0	
4240.210 Building inspect dues, subs and membership	191	0	0	200	0	200	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
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	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4240.240 Building inspect office supplies	0	0	0	0	0	1,000	0	
4240.280 Building inspect utilities	0	0	0	180	0	500	0	
4240.480 Building inspect supplies	0	0	0	300	0	300	0	
4240.620 Building inspect administrative services	0	0	0	0	0	2,500	0	
Total Inspections	24,131	27,906	29,703	35,680	0	39,500	0	
Animal control								
4253.110 Animal control salaries and wages	26,355	27,155	11,069	60,000	0	15,000	0	
4253.130 Animal control employee benefits	28,525	21,635	2,734	22,000	0	6,000	0	
4253.230 Animal control travel	463	0	0	1,200	0	1,200	0	
4253.250 Animal control maintenance	0	225	0	3,000	0	3,000	0	
4253.290 Animal control telephone	0	0	0	1,000	0	1,000	0	
4253.311 Animal control professional and technical	172	0	0	300	0	300	0	
4253.312 Animal control other services - County shelter	491	0	0	500	0	500	0	
4253.330 Animal control education and training	691	0	0	1,000	0	1,000	0	
4253.481 Animal control supplies	1,711	1,862	287	1,000	0	1,000	0	
4253.482 Animal control gas and oil	5,525	338	0	2,000	0	2,000	0	
4253.620 Animal control administrative services	0	81	7,500	1,500	0	1,500	0	
Total Animal control	63,933	51,296	21,591	93,500	0	32,500	0	
Other public safety								
4254.110 Nuisance control salaries and wages	0	0	0	1,200	0	500	0	
4254.130 Nuisance control employee benefits	0	0	0	1,000	0	500	0	
4254.481 Nuisance control supplies	0	0	0	1,000	0	500	0	
Total Other public safety	0	0	0	3,200	0	1,500	0	
Total Public safety	401,326	317,820	358,194	553,280	0	602,500	0	
Highways and public improvements								
Highways								
4410.110 Streets salaries and wages	17,739	17,519	18,126	45,000	0	45,000	0	
4410.130 Streets employee benefits	21,351	14,909	4,649	25,000	0	25,000	0	
4410.230 Streets travel and training	0	0	0	3,500	0	3,500	0	
4410.251 Streets equipment maintenance	6,000	929	15,825	10,000	0	20,000	0	
4410.253 Street and Curb Permits	0	1,000	0	0	0	500	0	
4410.270 Main Street	0	0	0	0	0	10,000	0	
4410.280 Streets utilities	7,438	8,606	14,881	9,300	0	10,500	0	
4410.481 Streets Supplies	63,722	123,833	55,203	60,000	0	60,000	0	
4410.482 Streets gas and oil	4,371	5,503	4,240	6,000	0	6,000	0	
4410.740 Streets Capital Outlay	0	0	0	10,000	0	19,680	0	
4410.810 Streets Loan or lease payments	0	6,000	0	0	0	5,000	0	
Total Highways	120,622	178,299	112,924	168,800	0	205,180	0	
Class C roads								
4415.110 C Road salaries and wages	10,110	10,155	11,613	21,700	0	21,700	0	
4415.130 C Road employee benefits	11,514	8,513	2,878	17,000	0	17,000	0	
4415.230 C Road travel and training	160	0	0	3,000	0	3,000	0	
4415.251 C Road equipment maintenance	12,951	913	11,222	12,500	0	12,500	0	
4415.252 C Road vehicle maintenance	42,481	8,766	942	3,000	0	3,000	0	
4415.290 C Road telephone	0	0	0	800	0	800	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4415.310 C Road professional and technical	60,157	0	0	2,000	0	2,000	0	
4415.330 C Road education and training	142	0	0	3,000	0	3,000	0	
4415.481 C Road supplies	0	17,471	5,168	90,000	0	20,000	0	
4415.482 C Road gas and oil	0	0	95	7,100	0	7,100	0	
4415.530 C Road capital lease interest	0	0	0	30,000	0	30,000	0	
4415.740 C Road capital outlay	28,000	152,659	0	22,000	0	22,000	0	
Total Class C roads	165,515	198,476	31,918	212,100	0	142,100	0	
Shop								
4440.250 Shop equipment maintenance	6,000	0	0	6,000	0	6,000	0	
4440.270 Shop building Maintenance	1,928	915	0	3,500	0	3,500	0	
4440.280 Shop utilities	14,715	11,923	8,859	16,000	0	16,000	0	
4440.290 Shop telephone	331	2,880	1,961	2,800	0	2,800	0	
4440.480 Shop supplies	18,251	25,043	12,712	22,000	0	22,000	0	
4440.510 Shop insurance	0	0	0	4,000	0	4,000	0	
4450.250 Grounds Dept - equipment maintenance	0	0	0	0	0	500	0	
4450.270 Grounds Dept - building Maintenance	0	0	0	0	0	500	0	
4450.280 Grounds Dept - utilities	0	318	1,171	500	0	1,500	0	
4450.290 Grounds Dept - telephone	0	0	0	0	0	100	0	
4450.480 Grounds Dept - supplies	0	4,515	938	4,500	0	500	0	
4450.510 Grounds Dept - insurance	0	0	0	0	0	100	0	
Total Shop	41,225	45,594	25,641	59,300	0	57,500	0	
Airport								
4460.210 Airport dues, subscriptions and memberships	0	25	400	200	0	200	0	
4460.220 Airport public notices	577	750	945	300	0	300	0	
4460.230 Airport travel, dues and training	0	0	0	1,000	0	1,000	0	
4460.250 Airport equipment maintenance	946	74	0	4,500	0	4,500	0	
4460.310 Airport professional and technical	10,411	13,943	3,508	14,000	0	22,000	0	
4460.480 Airport utilities	11,569	12,110	6,334	8,000	0	12,000	0	
4460.481 Airport supplies	69	4,324	3,156	18,000	0	18,000	0	
4460.482 Airport gas and oil	25,991	27,661	25,833	52,000	0	25,000	0	
4460.490 Airport telephone	1,850	1,818	1,694	1,400	0	1,400	0	
4460.510 Airport insurance	0	0	0	2,000	0	2,000	0	
4460.710 Airport Capital Outlay	0	14,092	10,774	0	0	0	0	
Total Airport	51,413	74,798	52,644	101,400	0	86,400	0	
Total Highways and public improvements	378,776	497,167	223,126	541,600	0	491,180	0	
Parks, recreation, and public property								
Parks								
4510.110 Parks salaries and wages	78,646	96,616	92,231	110,000	0	120,000	0	
4510.130 Parks employee benefits	48,349	80,871	22,161	69,000	0	80,000	0	
4510.230 Parks travel and conventions	422	0	0	3,000	0	3,000	0	
4510.251 Parks equipment maintenance	7,458	1,724	1,502	12,000	0	12,000	0	
4510.252 Parks vehicle maintenance	0	595	1,471	1,500	0	1,500	0	
4510.280 Parks utilities	5,487	8,297	8,402	7,000	0	7,000	0	
4510.290 Parks telephone	0	0	0	0	0	500	0	
4510.481 Parks supplies	23,830	20,332	28,425	18,000	0	18,000	0	

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	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4510.482 Parks gas and oil	4,416	5,384	7,752	6,000	0	6,000	0	
4510.510 Parks insurance	0	0	0	6,000	0	6,000	0	
4510.610 Parks Small Equipment	934	(484)	4,265	5,000	0	5,000	0	
4510.620 Parks other services	0	0	2,544	2,500	0	2,500	0	
4510.621 Contributions Private	0	0	0	0	0	100	0	
4510.625 Parks Trails	0	0	3,038	0	0	500	0	
4710 Parks Capital Outlay	0	0	0	20,000	0	20,000	0	
Total Parks	169,541	213,336	171,790	260,000	0	282,100	0	
Recreation								
4561.110 Recreation salaries and wages	6,370	6,345	8,990	10,300	0	35,000	0	
4561.130 Recreation employee benefits	511	490	660	1,000	0	1,000	0	
4561.270 Recreation Building Maintenance	0	0	0	1,000	0	1,000	0	
4561.280 Recreation utilities	0	517	517	3,500	0	10,000	0	
4561.480 Recreation supplies	19,405	28,621	13,122	21,000	0	21,000	0	
4561.484 Recreation food counter supplies	0	0	0	28,000	0	28,000	0	
4561.489 Recreation Sales Tax	0	0	0	0	0	0	0	
Total Recreation	26,285	35,972	23,289	64,800	0	96,000	0	
Museum								
4562.110 Museum salaries and wages	0	0	0	0	0	25,000	0	
4562.240 Museum supplies	11,400	4,963	0	500	0	500	0	
4562.250 Museum equipment maintenance	0	0	0	500	0	500	0	
4562.270 Museum building maintenance	0	511	0	2,000	0	2,000	0	
4562.280 Museum utilities	0	0	0	2,000	0	2,000	0	
4562.290 Museum telephone	0	0	0	200	0	200	0	
4562.310 Museum professional and technical	0	0	0	0	0	100	0	
Total Museum	11,400	5,474	0	5,200	0	30,300	0	
Bowling								
4563.110 Bowling salaries and wages	520	0	0	19,000	0	0	0	
4563.130 Bowling employee benefits	135	0	0	5,000	0	0	0	
4563.210 Bowling dues, subscriptions and membership	0	0	0	0	0	0	0	
4563.220 Bowling notices and publications	0	0	0	200	0	0	0	
4563.230 Bowling travel	0	0	0	0	0	0	0	
4563.240 Bowling supplies, materials and services	7,631	0	0	2,500	0	0	0	
4563.250 Bowling equipment maintenance	0	0	0	9,000	0	0	0	
4563.270 Bowling building maintenance	0	2,357	0	1,000	0	0	0	
4563.280 Bowling utilities	4,842	1,820	0	9,500	0	0	0	
4563.290 Bowling telephone	1,041	712	0	1,200	0	0	0	
4563.330 Bowling education and training	0	0	0	0	0	0	0	
4563.483 Bowling pro shop supplies	0	0	0	3,000	0	0	0	
4563.484 Bowling food counter supplies	958	1,020	0	12,000	0	0	0	
4563.485 Bowling freight	0	0	0	0	0	0	0	
4563.485 Bowling tournament prizes fund	0	0	0	0	0	0	0	
4563.489 Bowling sales tax	287	0	0	1,500	0	0	0	
4563.510 Bowling insurance and bonds	0	0	0	0	0	0	0	
Total Bowling	15,414	5,909	0	63,900	0	0	0	
Pool								

Duchesne City
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10 General - 07/01/2025 to 06/30/2026
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	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4564.120 Pool salaries and wages	64,621	82,006	78,344	65,000	0	65,000	0	
4564.130 Pool employee benefits	11,249	28,803	11,322	1,000	0	10,000	0	
4564.210 Pool dues, subscriptions and memberships	113	0	260	450	0	450	0	
4564.230 Pool travel	118	0	137	750	0	750	0	
4564.250 Pool equipment maintenance	76	6,782	0	28,000	0	28,000	0	
4564.270 Pool building maintenance	883	1,494	4,521	2,000	0	2,000	0	
4564.280 Pool utilities	5,281	24,969	23,277	15,000	0	25,000	0	
4564.290 Pool telephone	159	1,602	2,039	500	0	500	0	
4564.310 Pool professional and technical	550	463	735	500	0	500	0	
4564.330 Pool education and training	0	1,149	3,176	5,500	0	5,500	0	
4564.481 Pool supplies	43,788	66,993	35,064	44,000	0	44,000	0	
4564.481 Pool vending supplies	1,738	3,598	3,377	5,000	0	5,000	0	
4564.489 Pool sales tax	0	0	0	100	0	100	0	
4564.510 Pool insurance	0	0	0	0	0	500	0	
4564.610 Pool Small Equipment	0	0	1,700	5,000	0	5,000	0	
4564.620 Pool administrative services	0	0	0	0	0	100	0	
4564.650 Pool judgment settlements	0	0	0	0	0	100	0	
4564.660 Pool Chemicals	0	0	0	0	0	0	0	
4564.740 Pool capital outlay	0	197,892	0	0	0	35,000	0	
Total Pool	128,577	415,751	163,951	172,800	0	227,500	0	
Library								
4580.310 Library professional and technical	0	341	0	0	0	0	0	
Total Library	0	341	0	0	0	0	0	
Cemetery								
4510.740 Parks Capital outlay	0	125,405	0	0	0	0	0	
4510.810 Parks Loan and lease payments	0	12,487	0	0	0	0	0	
4590.110 Cemetery salaries and wages	32,108	37,864	40,211	45,000	0	45,000	0	
4590.130 Cemetery employee benefits	36,894	32,331	10,331	42,000	0	42,000	0	
4590.250 Cemetery equipment maintenance	0	0	5,140	5,500	0	5,500	0	
4590.280 Cemetery utilities	2,641	5,347	2,863	4,500	0	4,500	0	
4590.310 Cemetery professional and technical	7,500	2,528	950	10,000	0	10,000	0	
4590.330 Cemetery education and training	0	0	0	0	0	200	0	
4590.481 Cemetery supplies	0	5,050	12,041	5,000	0	5,000	0	
4590.740 Cemetery capital outlay	10,340	6,046	11,376	0	0	500	0	
4590.810 Cemetery Loan and lease payments	0	3,540	0	0	0	0	0	
4610.740 Water capital outlay	0	0	0	0	0	500	0	
4620.740 Sewer capital outlay	0	0	497,663	0	0	500	0	
Total Cemetery	89,483	230,598	580,575	112,000	0	113,700	0	
Mickleson Building								
4565.110 Mickleson Building salaries and wages	0	0	0	0	0	100,000	0	
4565.220 Mickleson Building notices and publications	0	0	0	0	0	2,000	0	
4565.240 Mickleson Building supplies	0	0	0	0	0	50,000	0	
4565.250 Mickleson Building equipment maintenance	0	0	0	0	0	25,000	0	
4565.270 Mickleson Building building maintenance	0	0	0	0	0	25,000	0	
4565.271 Mickleson Building renovation	0	0	0	0	0	0	0	
4565.280 Mickleson Building utilities	0	0	2,205	0	0	9,500	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4565.290 Mickleson Building telephone	0	0	0	0	0	2,000	0	
4565.300 Mickleson Building Rent	0	0	100	0	0	2,500	0	
4565.310 Mickleson Building Park	0	0	0	0	0	1,000	0	
Total Mickleson Building	0	0	2,305	0	0	217,000	0	
Total Parks, recreation, and public property	440,700	907,382	941,910	678,700	0	966,600	0	
Miscellaneous								
4561.490 Independence Day Committee	10,201	6,563	1,582	10,000	0	10,000	0	
4561.491 Beautification Committee	350	2,018	549	2,000	0	500	0	
Total Miscellaneous	10,551	8,582	2,130	12,000	0	10,500	0	
Debt service								
4025 Cemetery Equipment Lease	0	0	10,055	3,500	0	12,000	0	
4410.252 Streets Equipment Lease	0	573	11,828	6,500	0	15,000	0	
4440.610 Shop Equipment Lease	0	506	11,828	0	0	500	0	
4440.740 Shop Capital outlay	0	66,399	0	0	0	0	0	
4440.810 Shop Loan or lease payments	0	9,287	0	0	0	0	0	
4510.630 Parks Equipment Lease	0	3,793	15,115	0	0	20,000	0	
4711 Long-term debt principal payments	121,000	220,000	0	129,000	0	129,000	0	
4712 Long-term debt interest payment	22,461	0	0	2,000	0	5,000	0	
Total Debt service	143,461	300,558	48,826	141,000	0	181,500	0	
Transfers								
4811 Transfer to capital projects	0	700,000	0	700,000	0	900,000	0	
4825 Transfer to MBA	25,000	42,544	0	40,000	0	50,000	0	
4830 Transfer to debt service	0	0	0	0	0	0	0	
4990 Budgeted increase in fund balance	0	0	0	696,874	0	696,874	0	
Total Transfers	25,000	742,544	0	1,436,874	0	1,646,874	0	
Total Expenditures:	1,776,128	3,181,715	2,382,646	3,762,354	0	4,413,554	0	
Total Change In Net Position	(222,829)	216,539	(1,049,764)	(27,250)	0	36,650	0	

Duchesne City
Budgeting Worksheet
25 Municipal Building Authority - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Interest								
3610 MBA Interest income	0	0	0	0	0	0	0	
Total Interest	0	0	0	0	0	0	0	
Miscellaneous revenue								
3620 MBA Lease Revenue	0	0	0	0	0	0	0	
3670 MBA Proceeds from bond issued	0	0	0	0	0	0	0	
3691 MBA Settlement Revenue	0	0	0	0	0	0	0	
Total Miscellaneous revenue	0	0	0	0	0	0	0	
Contributions and transfers								
3810 MBA Transfer from General fund	25,000	42,544	0	0	0	50,000	0	
3900 Appropriated fund balance	0	0	0	0	0	0	0	
Total Contributions and transfers	25,000	42,544	0	0	0	50,000	0	
Total Revenue:	25,000	42,544	0	0	0	50,000	0	
Expenditures:								
General government								
Administrative								
4700.740 MBA City Hall Project	0	0	0	0	0	0	0	
Total Administrative	0	0	0	0	0	0	0	
Total General government	0	0	0	0	0	0	0	
Miscellaneous								
4700.830 MBA paying agent fees	0	0	0	0	0	0	0	
Total Miscellaneous	0	0	0	0	0	0	0	
Debt service								
4700.810 MBA Debt Service principal	25,000	25,000	25,000	0	0	25,000	0	
4700.820 MBA Debt service interest	0	0	0	0	0	0	0	
Total Debt service	25,000	25,000	25,000	0	0	25,000	0	
Transfers								
4810 MBA Transfer to General fund	0	0	0	0	0	0	0	
4900 Appropriated increase in fund balance	0	0	0	0	0	0	0	
Total Transfers	0	0	0	0	0	0	0	
Total Expenditures:	25,000	25,000	25,000	0	0	25,000	0	
Total Change In Net Position	0	17,544	(25,000)	0	0	25,000	0	

Duchesne City

Budgeting Worksheet

30 Debt Service - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Expenditures:								
Debt service								
4564.810 Pool Principal Payable	0	0	0	0	0	0	0	
4564.820 Pool interest expense	0	0	0	0	0	0	0	
Total Debt service	0	0	0	0	0	0	0	
Transfers								
3810 Transfer from General Fund	0	0	0	0	0	0	0	
Total Transfers	0	0	0	0	0	0	0	
Total Expenditures:	0	0	0	0	0	0	0	
Total Change In Net Position	0	0	0	0	0	0	0	

Duchesne City
Budgeting Worksheet
41 Capital Projects - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Change In Net Position	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Intergovernmental revenue								
3135 Rap Tax - Other	43,734	42,732	26,928	0	0	100,000	0	
3136 Rap Tax - Pope House	0	0	0	0	0	0	0	
3137 Rap Tax - Arts Council	0	0	0	0	0	0	0	
3313 Grant revenue - airport project	0	0	0	0	0	0	0	
3315 CIB Grants	0	0	0	0	0	0	0	
3331 Grant CIB Fire Truck	0	0	0	0	0	0	0	
3341 Grant Revenue - Swim Pool Project	0	0	0	0	0	0	0	
3342 400 South Bridge	0	0	0	0	0	0	0	
3343 CIB Grant - Bridge	0	0	0	0	0	0	0	
3344 Bridge Access Road	0	0	0	0	0	0	0	
3370 Concession Stand Revenue	0	0	0	0	0	0	0	
3371 County grant	0	0	0	0	0	0	0	
3372 General Plan Revenue	0	0	0	0	0	0	0	
3380 UBMC Grant Revenue - Skateboard Park	0	0	0	0	0	0	0	
3381 Grant Revenue - River Walkway	0	0	0	0	0	0	0	
Total Intergovernmental revenue	43,734	42,732	26,928	0	0	100,000	0	
Interest								
3610 Interest income	6,659	12,220	6,954	0	0	10,000	0	
Total Interest	6,659	12,220	6,954	0	0	10,000	0	
Miscellaneous revenue								
3670 Bond proceeds	0	0	0	0	0	0	0	
Total Miscellaneous revenue	0	0	0	0	0	0	0	
Contributions and transfers								
3802 Contribution, private	0	0	0	0	0	0	0	
3810 Transfer from general fund	0	700,000	0	0	0	900,000	0	
3840 Transfer from public utility fund	0	0	0	0	0	0	0	
3890 Appropriation of beginning fund balance	0	0	0	0	0	0	0	
Total Contributions and transfers	0	700,000	0	0	0	900,000	0	
Total Revenue:	50,393	754,951	33,882	0	0	1,010,000	0	
Expenditures:								
Public safety								
Fire								
4220.511 Fire Station Capital Outlay	41,224	541,675	16,800	0	0	50,000	0	
Total Fire	41,224	541,675	16,800	0	0	50,000	0	
Total Public safety	41,224	541,675	16,800	0	0	50,000	0	
Highways and public improvements								
Highways								
4410.730 400 South Bridge expenditures	0	0	0	0	0	0	0	
4411.730 Bridge Access Road Expenditures	0	0	0	0	0	0	0	
Total Highways	0	0	0	0	0	0	0	
Class C roads								

Duchesne City
Budgeting Worksheet
41 Capital Projects - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4415.730 Road Expenditures	0	0	0	0	0	0	0	
4420.730 Roads Project	0	0	0	0	0	0	0	
Total Class C roads	0	0	0	0	0	0	0	
Airport								
4467.730 Airport project expenditures	31,620	274,019	300,407	0	0	500,000	0	
Total Airport	31,620	274,019	300,407	0	0	500,000	0	
Total Highways and public improvements	31,620	274,019	300,407	0	0	500,000	0	
Parks, recreation, and public property								
Parks								
4510.730 Concession Stand Expenditures	0	0	0	0	0	0	0	
4610.730 Skateboard Park Expenditures	0	0	0	0	0	0	0	
4667.730 River Walkway Expenditures	0	0	0	0	0	0	0	
Total Parks	0	0	0	0	0	0	0	
Pool								
4564.730 Swimming Pool expenditures	284	161	0	0	0	0	0	
Total Pool	284	161	0	0	0	0	0	
Total Parks, recreation, and public property	284	161	0	0	0	0	0	
Community and economic development								
4620.730 City Fire Truck	0	0	0	0	0	0	0	
4630.730 Bowling Alley (RAP Tax)	0	0	0	0	0	0	0	
4630.731 RAP Tax Expenditures - Other	23,018	1,441	17,754	0	0	50,000	0	
4630.732 RAP Tax Expenditures - Pope House	0	0	0	0	0	0	0	
4630.733 RAP Tax Expenditures - Arts Council	0	9,000	6,000	0	0	0	0	
4630.734 Revitalization Fund Expenditures	0	0	0	0	0	0	0	
4652.730 General Plan expenditure	0	0	0	0	0	10,000	0	
Total Community and economic development	23,018	10,441	23,754	0	0	60,000	0	
Transfers								
4810 Transfer to general fund	0	0	0	0	0	0	0	
4840 Transfer to public utility fund	0	0	0	0	0	0	0	
4899 Budgeted increase in fund balance	0	0	0	0	0	0	0	
Total Transfers	0	0	0	0	0	0	0	
Total Expenditures:	96,147	826,296	340,961	0	0	610,000	0	
Total Change In Net Position	(45,753)	(71,345)	(307,079)	0	0	400,000	0	

Duchesne City
Budgeting Worksheet
51 Public Utility - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Expenditures:								
General government								
Administrative								
4011.100 Public Works Safety Clothing	0	0	0	0	0	0	0	0
4011.200 Public Works Safety Equipment	0	0	0	0	0	0	0	0
4011.300 Public Works Clothing	0	0	0	0	0	0	0	0
Total Administrative	0	0	0	0	0	0	0	0
Total General government	0	0	0	0	0	0	0	0
Total Expenditures:	0	0	0	0	0	0	0	0
Total Change In Net Position	0	0	0	0	0	0	0	0
Income or Expense								
Income From Operations:								
Operating income								
3712 Water connects, reconnects, repairs	16,946	17,642	2,505	0	0	25,000	0	0
3713 Water service sales	442,562	449,955	484,074	0	0	900,000	0	0
3713.1 Wholesale water sales	1,163,962	1,002,715	259,972	0	0	1,285,400	0	0
3714 Late payment penalties	46,413	57,187	44,323	0	0	40,000	0	0
3716 Sewer connects, reconnects, repairs	6,025	11,525	1,000	0	0	15,000	0	0
3717 Sewer service charges	457,250	449,148	425,213	0	0	500,000	0	0
3720 Fill Station connects, reconnects	0	0	0	0	0	0	0	0
3721 Fill Station - Residential	0	0	0	0	0	0	0	0
3722 Fill Station - Commercial	0	0	0	0	0	0	0	0
3732 Sanitation collection revenues	165,771	175,352	162,833	0	0	200,000	0	0
3733 Utility reserve fund surcharge	0	0	0	0	0	0	0	0
3739 Miscellaneous income	10	0	(6)	0	0	10,000	0	0
Total Operating income	2,298,939	2,163,524	1,379,913	0	0	2,975,400	0	0
Operating expense								
Operations								
4001 Water - treatment of water	546,860	576,739	421,421	0	0	600,000	0	0
4011 Water salaries and wages	100,801	118,894	108,939	0	0	100,000	0	0
4012 Sewer salaries and wages	52,748	57,682	60,484	0	0	50,000	0	0
4013 Water employee benefits	111,759	91,483	28,041	0	0	100,000	0	0
4014 Sewer employee benefits	54,649	44,002	14,979	0	0	60,000	0	0
4015 Education and training	11,912	11,219	9,308	0	0	10,000	0	0
4016 Sewer supplies and materials	18,500	16,937	1,037	0	0	20,000	0	0
4017 Sewer utilities	6,593	7,873	4,751	0	0	4,000	0	0
4017.1 Sewer equipment lease	6,000	253	11,828	0	0	15,000	0	0
4017.2 Sewer equipment maintenance	10,933	2,632	421,796	0	0	400,000	0	0
4018 Sewer vehicle maintenance	1,035	0	186	0	0	100,000	0	0
4019 Sewer gas and oil	6,393	5,033	4,043	0	0	5,000	0	0
4020 Office supplies	0	0	5,248	0	0	5,000	0	0
4021 Dues, subscriptions, membership	1,770	1,617	2,101	0	0	2,000	0	0
4022 Notices, ordinance publication	0	242	2,122	0	0	2,000	0	0
4023 Travel and conventions	813	0	0	0	0	2,000	0	0

Duchesne City
Budgeting Worksheet
51 Public Utility - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4024 Water supplies and materials	155,678	104,837	234,636	0	0	200,000	0	
4025.1 Water equipment lease	26,864	253	15,115	0	0	25,000	0	
4025.2 Water equipment maintenance	19,600	3,982	8,591	0	0	6,000	0	
4026 Water vehicle maintenance	2,333	4,126	1,070	0	0	2,000	0	
4027 Water gas and oil	6,160	4,720	1,329	0	0	2,000	0	
4028 Telephone	5,266	4,255	2,375	0	0	1,000	0	
4029 Water utilities	7,996	13,699	7,488	0	0	10,000	0	
4030 Building maintenance	0	0	0	0	0	2,000	0	
4031 Lab testing	2,605	3,601	3,768	0	0	2,000	0	
4033 Attorney fees	13,808	27,477	35,920	0	0	30,000	0	
4034 Auditing	9,800	11,200	11,620	0	0	10,000	0	
4035 Sewer professional and technical	0	0	0	0	0	2,000	0	
4037 Water professional and technical	14,681	19,470	20,654	0	0	10,000	0	
4038 Attorney supplemental fees	0	0	0	0	0	0	0	
4041 Insurance and bonds	0	0	930	0	0	1,000	0	
4043 Water postage/ups	2,544	2,781	0	0	0	2,000	0	
4044 Sewer postage/ups	2,544	2,781	0	0	0	2,000	0	
4045 Bank service charge	0	0	0	0	0	1,000	0	
4046 Sundry expense	32,402	39,493	22,875	0	0	40,000	0	
4047 Sanitation collection expense	162,992	174,835	166,038	0	0	170,000	0	
4048 Bad debt expense	18,118	23,345	0	0	0	20,000	0	
4050 Fill Station Utilities	0	0	0	0	0	0	0	
4051 Fill Station equipment maintenance	0	0	0	0	0	0	0	
4095 Depreciation expense - water	289,843	277,714	0	0	0	250,000	0	
4096 Depreciation expense - sewer	231,126	233,286	0	0	0	250,000	0	
Total Operations	1,935,123	1,886,463	1,628,691	0	0	2,513,000	0	
Total Operating expense	1,935,123	1,886,463	1,628,691	0	0	2,513,000	0	
Total Income From Operations:	363,816	277,061	(248,778)	0	0	462,400	0	
Non-Operating Items:								
Non-operating income								
3610 Interest income	215	242	0	0	0	500	0	
3670 Proceeds of bond sales	0	0	0	0	0	0	0	
3715 Water impact fees	7,055	6,640	0	0	0	7,000	0	
3718 Sewer Impact Fees	39,500	27,500	5,500	0	0	30,000	0	
3810 Grant Revenue	0	0	0	0	0	0	0	
3811 Division of Drinking Water Grant	0	0	0	0	0	0	0	
3812 PCIFB Water & Sewer Const Grant	0	0	0	0	0	0	0	
3820 Profit/Loss on Retirement of Fixed Assets	0	0	0	0	0	0	0	
Total Non-operating income	46,770	34,382	5,500	0	0	37,500	0	
Non-operating expense								
4062 Debt service interest water	51,068	45,367	17,900	0	0	50,000	0	
4064 Debt service interest sewer	50,684	0	0	0	0	50,000	0	
4790 Gain or loss on retirement of water plant	0	0	0	0	0	0	0	
4791 Gain or loss on retirement of sewer plant	0	0	0	0	0	0	0	
4810 Transfer to general fund	0	0	0	0	0	0	0	

Duchesne City

Budgeting Worksheet

51 Public Utility - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4811 Transfer to Capital Projects	0	0	0	0	0	0	0	
Total Non-operating expense	(101,752)	(45,367)	(17,900)	0	0	(100,000)	0	
Total Non-Operating Items:	(54,982)	(10,985)	(12,400)	0	0	(62,500)	0	
Total Income or Expense	308,835	266,076	(261,178)	0	0	399,900	0	

Duchesne City
Budgeting Worksheet
91 General Fixed Assets - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating expense								
Pension expense								
4101 Pension Admin	(4,383)	(2,258)	0	0	0	5,000	0	
4201 Pension Public safety	(6,678)	(1,778)	0	0	0	6,000	0	
4401 Pension Streets	(209)	(1,501)	0	0	0	5,000	0	
4501 Pension Parks	(9,599)	(7,926)	0	0	0	9,000	0	
Total Pension expense	(20,869)	(13,463)	0	0	0	25,000	0	
Depreciation expense								
4142 Depn expense administration	58,545	0	0	0	0	50,000	0	
4220 Depn expense fire	207	0	0	0	0	1,000	0	
4253 Depreciation expense animal control	0	0	0	0	0	0	0	
4400 Depn expense streets	170,222	0	0	0	0	170,000	0	
4460 Depreciation expense airport	86,671	0	0	0	0	90,000	0	
4510 Depn expense parks	23,946	0	0	0	0	25,000	0	
4560 Depn expense recreation	373	0	0	0	0	1,000	0	
4563 Depreciation expense bowling alley	0	0	0	0	0	0	0	
4564 Depreciation expense swimming pool	15,134	0	0	0	0	20,000	0	
4590 Depn expense cemetery	0	0	0	0	0	20,000	0	
Total Depreciation expense	355,099	0	0	0	0	377,000	0	
Total Operating expense	334,230	(13,463)	0	0	0	402,000	0	
Total Income From Operations:	334,230	(13,463)	0	0	0	402,000	0	
Total Income or Expense	334,230	(13,463)	0	0	0	402,000	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Taxes								
3110 Property tax current	123,231	132,119	130,326	140,000	0	140,000	0	
3120 Property tax prior year	5,736	7,499	5,295	15,000	0	15,000	0	
3130 Sales tax	643,496	666,545	363,081	660,000	0	700,000	0	
3140.1 Franchise tax - telephone	771	613	626	1,695	0	1,695	0	
3140.2 Franchise tax - cable tv	0	215	197	250	0	250	0	
3140.5 Franchise tax - other	65,303	68,005	38,967	47,000	0	80,000	0	
3170 Fee in lieu	0	0	26,597	1,936	0	30,000	0	
Total Taxes	838,537	874,996	565,089	865,881	0	966,945	0	
Licenses and permits								
3210 Business licences	5,604	5,153	3,031	12,000	0	12,000	0	
3221 Building permits	25,621	35,876	56,982	55,000	0	55,000	0	
3222 Other Business Licenses and Permits	0	0	100	1,000	0	1,000	0	
3225 Animal licences and fees	1,260	505	765	1,500	0	1,500	0	
3226 Street and curb permits	9,950	7,550	6,670	15,000	0	15,000	0	
3227 Land Use Application Fee	175	0	450	250	0	250	0	
Total Licenses and permits	42,609	49,084	67,998	84,750	0	84,750	0	
Intergovernmental revenue								
3342 Opn grants state public safety	0	0	7,232	0	0	10,000	0	
3344 CIB Grants	0	0	0	65,000	0	272,841	0	
3355.1 CARES Act (AIRPORT)	0	0	0	15,000	0	30,000	0	
3355.2 ARPA revenue	101,190	0	0	202,000	0	10,000	0	
3356 Class C Road Allotment	138,656	230,845	77,559	160,000	0	160,000	0	
3361 Federal Grants	45,346	546,335	203,776	20,000	0	300,000	0	
3364 Constitutional Fund- Ute Tribe Litigation	0	0	640	0	0	0	0	
3365 State Grants	0	193,001	52,054	0	0	20,000	0	
3367 Capital grant - economic development	0	0	0	32,500	0	32,500	0	
Total Intergovernmental revenue	285,192	970,181	341,260	494,500	0	835,341	0	
Charges for services								
Fire								
3422 Fire protection fees	78,437	81,376	93,878	126,000	0	126,000	0	
3423 Fire Apparatus Revenue	0	0	59,294	0	0	55,000	0	
Total Fire	78,437	81,376	153,172	126,000	0	181,000	0	
Other								
3430 Animal control County	0	0	0	0	0	10,000	0	
3435 Airport fees	10,155	476	558	4,800	0	4,800	0	
3436 Airport - Aviation Fuel	23,914	24,875	14,503	60,000	0	60,000	0	
3437 Airport Rental	1,723	1,876	5,712	1,800	0	1,800	0	
3438 Airport Royalties	58,348	42,011	8,884	52,000	0	52,000	0	
3472 Swimming pool	17,026	20,146	9,201	20,000	0	20,000	0	
3472.1 Swimming Pool Vending	6,718	6,101	2,549	5,500	0	5,500	0	
3472.2 Swimming Lessons	9,864	4,473	3,430	6,500	0	6,500	0	
3475 Bowling fees	0	0	0	28,000	0	28,000	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
3475.1 Bowling pro shop	0	0	0	50	0	50	0	
3475.2 Bowling food center	0	0	0	8,600	0	8,600	0	
3480 Cemetery fees	20,470	23,400	33,600	30,000	0	30,000	0	
3490 Mickleson Building Rent	0	0	0	0	0	10,000	0	
Total Other	148,218	123,360	78,436	217,250	0	237,250	0	
Parks								
3474 Park fees	350	325	225	350	0	350	0	
Total Parks	350	325	225	350	0	350	0	
Recreation								
3476 Recreation fees	27,284	27,170	19,829	30,000	0	30,000	0	
3476.1 Recreation food center	0	0	0	0	0	100	0	
Total Recreation	27,284	27,170	19,829	30,000	0	30,100	0	
Total Charges for services	254,289	232,231	251,662	373,600	0	448,700	0	
Interest								
3610 Interest income	39,716	158,737	34,928	5,000	0	150,000	0	
Total Interest	39,716	158,737	34,928	5,000	0	150,000	0	
Miscellaneous revenue								
3477 Independence Day Committee	12,882	3,390	0	3,000	0	3,000	0	
3479 Beautification Committee	0	0	40	2,000	0	2,000	0	
3620 Rent of public property	6,250	6,250	6,250	3,205	0	6,500	0	
3621 Mineral Lease / ROW	0	0	0	65,000	0	65,000	0	
3640 Sale of fixed assets / materials	0	821,692	0	0	0	0	0	
3680 Other financing proceeds	0	272,929	0	0	0	0	0	
3690 Sundry revenues	66,668	6,252	17,271	8,500	0	8,500	0	
3802 Contributions, private	6,156	102	0	20,000	0	20,000	0	
3805 Contributions, Fire Department	1,000	2,410	1,000	2,000	0	2,000	0	
Total Miscellaneous revenue	92,956	1,113,025	24,561	103,705	0	107,000	0	
Contributions and transfers								
3855 Transfer from utility fund	0	0	0	471,600	0	471,600	0	
3890 General Fund Balance Approp	0	0	0	1,336,068	0	1,336,068	0	
Total Contributions and transfers	0	0	0	1,807,668	0	1,807,668	0	
Total Revenue:	1,553,300	3,398,254	1,285,499	3,735,104	0	4,400,404	0	
Expenditures:								
General government								
Council								
4111.110 Council salaries and wages	20,908	19,020	16,000	19,100	0	19,100	0	
4111.130 Council employee benefits	1,970	1,577	1,866	1,500	0	1,500	0	
4111.230 Council travel and conventions	1,734	313	1,638	4,000	0	4,000	0	
4111.510 Council insurance	0	0	0	1,300	0	1,300	0	
4131.110 Mayor salaries and wages	32,308	33,570	29,723	35,000	0	35,000	0	
4131.130 Mayor employee benefits	10,397	24,372	3,680	10,700	0	10,700	0	
4131.230 Mayor travel and conventions	4,698	5,645	7,219	6,500	0	6,500	0	
4131.510 Mayor insurance	0	0	0	5,000	0	5,000	0	
Total Council	72,015	84,496	60,126	83,100	0	83,100	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Administrative								
4142.110 Admin salaries and wages	54,695	47,671	51,715	55,000	0	120,000	0	
4142.130 Admin employee benefits	46,823	26,934	25,764	40,000	0	85,000	0	
4142.210 Admin dues, subs and memberships	2,012	2,851	1,086	3,000	0	3,000	0	
4142.220 Admin public notices	0	0	0	500	0	500	0	
4142.230 Admin travel and conventions	3,177	3,589	382	5,500	0	5,500	0	
4142.240 Admin office supplies	29,216	12,858	23,792	12,000	0	22,000	0	
4142.250 Admin supplies	1,596	17,512	4,673	2,000	0	4,000	0	
4142.330 Admin education and training	2,735	111	2,988	5,000	0	5,000	0	
4142.480 Admin special supplies	1,154	314	0	3,000	0	3,000	0	
4170.120 Elections judges fees and expense	0	0	0	0	0	15,000	0	
4170.240 Elections supplies	0	0	0	2,000	0	12,000	0	
4220.611 ARPA Expenditures (COVID-19)	0	0	202,380	0	0	0	0	
Total Administrative	141,408	111,840	312,782	128,000	0	275,000	0	
Non-Departmental								
4150.242 Non-dept bank service charges	26,782	21,405	11,743	20,000	0	20,000	0	
4150.250 Non-dept data processing	0	0	0	1,000	0	1,000	0	
4150.311 Non-dept engineering	33,435	64,549	149,206	1,500	0	20,000	0	
4150.312 Non-dept auditing	0	0	0	1,000	0	1,000	0	
4150.313 Non-dept attorney supplemental	1,407	0	5,710	1,000	0	6,000	0	
4150.315 Non-dept professional and technical	800	4,901	13,475	4,800	0	4,800	0	
4150.510 Non-dept insurance and bonds	25,615	44,407	44,377	9,000	0	9,000	0	
4150.541 Non-dept city donations	3,090	3,000	1,705	1,500	0	1,500	0	
4150.610 Non-dept sundry	25,777	26,931	13,675	60,000	0	15,000	0	
Total Non-Departmental	116,906	165,193	239,892	99,800	0	78,300	0	
Buildings and grounds								
4160.250 Govt bldg equipment maintenance	7,257	2,468	681	13,000	0	13,000	0	
4160.270 Govt Bldg Building Maintenance	1,770	8,438	14,944	32,000	0	15,000	0	
4160.280 Govt bldg utilities	15,077	19,092	7,964	15,000	0	15,000	0	
4160.290 Govt bldg telephone	19,865	14,839	4,128	20,000	0	20,000	0	
Total Buildings and grounds	43,970	44,837	27,716	80,000	0	63,000	0	
Planning and zoning								
4180.130 P and Z supplies and expenses	215	19	0	3,500	0	3,500	0	
4180.140 P and Z board fees	1,802	1,277	2,140	4,500	0	4,500	0	
Total Planning and zoning	2,017	1,295	2,140	8,000	0	8,000	0	
Total General government	376,315	407,662	642,656	398,900	0	507,400	0	
Public safety								
Police								
4210.120 Crossing guard wages	17,330	16,261	15,206	18,400	0	18,400	0	
4210.130 Crossing guard employee benefits	2,376	1,497	1,302	2,500	0	2,500	0	
4210.280 Police utilities	0	0	0	1,600	0	1,600	0	
4210.310 Police contract services	0	0	0	115,000	0	115,000	0	
Total Police	19,706	17,758	16,508	137,500	0	137,500	0	

Fire

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4220.110 Fire salaries and wages	48,032	49,113	63,908	74,000	0	74,000	0	
4220.130 Fire employee benefits	5,917	7,345	8,084	9,500	0	9,500	0	
4220.141 Fire city fire runs	6,017	12,681	10,844	5,000	0	15,000	0	
4220.142 Fire wildland fire runs	0	0	0	4,400	0	4,400	0	
4220.210 Fire dues, subscriptions and memberships	2,194	1,804	3,023	2,500	0	2,500	0	
4220.230 Fire travel and training	1,718	4,614	1,383	21,000	0	6,500	0	
4220.251 Fire equipment maintenance	24,679	2,206	12,849	35,000	0	35,000	0	
4220.252 Fire vehicle maintenance	2,944	1,772	4,844	8,000	0	8,000	0	
4220.270 Fire bldg maintenance	0	25	66,895	3,000	0	75,000	0	
4220.280 Fire utilities	6,150	6,103	4,955	6,000	0	6,000	0	
4220.290 Fire telephone	1,118	1,555	1,141	600	0	600	0	
4220.330 Fire education and training	421	4,458	0	5,000	0	5,000	0	
4220.451 Fire supplies	105,603	86,436	96,629	22,000	0	45,000	0	
4220.452 Fire gas and oil	2,996	4,134	5,847	11,000	0	11,000	0	
4220.510 Fire insurance	0	0	0	1,400	0	1,400	0	
4220.511 Fire Station Capital Outlay	85,768	38,615	0	75,000	0	90,000	0	
Total Fire	293,556	220,861	280,404	283,400	0	388,900	0	
Inspections								
4240.110 Building inspect salaries and wages	23,939	27,906	24,873	35,000	0	35,000	0	
4240.210 Building inspect dues, subs and membership	191	0	0	200	0	200	0	
4240.280 Building inspect utilities	0	0	0	180	0	180	0	
4240.480 Building inspect supplies	0	0	0	300	0	300	0	
Total Inspections	24,131	27,906	24,873	35,680	0	35,680	0	
Animal control								
4253.110 Animal control salaries and wages	26,355	27,155	10,828	60,000	0	15,000	0	
4253.130 Animal control employee benefits	28,525	21,635	2,670	22,000	0	22,000	0	
4253.230 Animal control travel	463	0	0	1,200	0	1,200	0	
4253.250 Animal control equipment maintenance	0	225	0	3,000	0	3,000	0	
4253.290 Animal control telephone	0	0	0	1,000	0	1,000	0	
4253.311 Animal control professional and technical	172	0	0	300	0	300	0	
4253.312 Animal control other services - County shelter	491	0	0	500	0	500	0	
4253.330 Animal control education and training	691	0	0	1,000	0	1,000	0	
4253.481 Animal control supplies	1,711	1,862	287	1,000	0	1,000	0	
4253.482 Animal control gas and oil	5,525	338	0	2,000	0	2,000	0	
4253.620 Animal control administrative services	0	81	7,500	1,500	0	1,500	0	
Total Animal control	63,933	51,296	21,285	93,500	0	48,500	0	
Other public safety								
4254.110 Nuisance control salaries and wages	0	0	0	1,200	0	500	0	
4254.130 Nuisance control employee benefits	0	0	0	1,000	0	500	0	
4254.481 Nuisance control supplies	0	0	0	1,000	0	500	0	
Total Other public safety	0	0	0	3,200	0	1,500	0	
Total Public safety	401,326	317,820	343,070	553,280	0	612,080	0	
Highways and public improvements								
Highways								
4410.110 Streets salaries and wages	17,739	17,519	16,801	45,000	0	45,000	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4410.130 Streets employee benefits	21,351	14,909	4,302	25,000	0	25,000	0	
4410.230 Streets travel and training	0	0	0	3,500	0	3,500	0	
4410.251 Streets equipment maintenance	6,000	929	15,825	10,000	0	20,000	0	
4410.253 Street and Curb Permits	0	1,000	0	0	0	0	0	
4410.280 Streets utilities	7,438	8,606	12,688	9,300	0	10,500	0	
4410.481 Streets Supplies	63,722	123,833	54,517	60,000	0	60,000	0	
4410.482 Streets gas and oil	4,371	5,503	4,240	6,000	0	6,000	0	
4410.740 Streets Capital Outlay	0	0	0	10,000	0	10,000	0	
4410.810 Streets Loan or lease payments	0	6,000	0	0	0	5,000	0	
Total Highways	120,622	178,299	108,373	168,800	0	185,000	0	
Class C roads								
4415.110 C Road salaries and wages	10,110	10,155	10,662	21,700	0	21,700	0	
4415.130 C Road employee benefits	11,514	8,513	2,641	17,000	0	17,000	0	
4415.230 C Road travel and training	160	0	0	3,000	0	3,000	0	
4415.251 C Road equipment maintenance	12,951	913	11,222	12,500	0	12,500	0	
4415.252 C Road vehicle maintenance	42,481	8,766	942	3,000	0	3,000	0	
4415.290 C Road telephone	0	0	0	800	0	800	0	
4415.310 C Road professional and technical	60,157	0	0	2,000	0	2,000	0	
4415.330 C Road education and training	142	0	0	3,000	0	3,000	0	
4415.481 C Road supplies	0	17,471	5,168	90,000	0	90,000	0	
4415.482 C Road gas and oil	0	0	95	7,100	0	7,100	0	
4415.530 C Road capital lease interest	0	0	0	30,000	0	30,000	0	
4415.740 C Road capital outlay	28,000	152,659	0	22,000	0	22,000	0	
Total Class C roads	165,515	198,476	30,730	212,100	0	212,100	0	
Shop								
4440.250 Shop equipment maintenance	6,000	0	0	6,000	0	6,000	0	
4440.270 Shop building Maintenance	1,928	915	0	3,500	0	3,500	0	
4440.280 Shop utilities	14,715	11,923	8,359	16,000	0	16,000	0	
4440.290 Shop telephone	331	2,880	1,783	2,800	0	2,800	0	
4440.480 Shop supplies	18,251	25,043	12,511	22,000	0	22,000	0	
4440.510 Shop insurance	0	0	0	4,000	0	4,000	0	
4450.280 Grounds Dept - utilities	0	318	1,065	500	0	1,500	0	
4450.480 Grounds Dept - supplies	0	4,515	938	4,500	0	4,500	0	
Total Shop	41,225	45,594	24,655	59,300	0	60,300	0	
Airport								
4460.210 Airport dues, subscriptions and memberships	0	25	400	200	0	200	0	
4460.220 Airport public notices	577	750	0	300	0	300	0	
4460.230 Airport travel, dues and training	0	0	0	1,000	0	1,000	0	
4460.250 Airport equipment maintenance	946	74	0	4,500	0	4,500	0	
4460.310 Airport professional and technical	10,411	13,943	50	14,000	0	22,000	0	
4460.480 Airport utilities	11,569	12,110	6,010	8,000	0	12,000	0	
4460.481 Airport supplies	69	4,324	2,520	18,000	0	18,000	0	
4460.482 Airport gas and oil	25,991	27,661	12,473	52,000	0	52,000	0	
4460.490 Airport telephone	1,850	1,818	1,540	1,400	0	1,400	0	
4460.510 Airport insurance	0	0	0	2,000	0	2,000	0	
4460.710 Airport Capital Outlay	0	14,092	10,774	0	0	0	0	

Duchesne City
Budgeting Worksheet
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100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Total Airport	51,413	74,798	33,767	101,400	0	113,400	0	
Total Highways and public improvements	378,776	497,167	197,524	541,600	0	570,800	0	
Parks, recreation, and public property								
Parks								
4510.110 Parks salaries and wages	78,646	96,616	88,059	110,000	0	120,000	0	
4510.130 Parks employee benefits	48,349	80,871	21,387	69,000	0	80,000	0	
4510.230 Parks travel and conventions	422	0	0	3,000	0	3,000	0	
4510.251 Parks equipment maintenance	7,458	1,724	1,502	12,000	0	12,000	0	
4510.252 Parks vehicle maintenance	0	595	1,471	1,500	0	1,500	0	
4510.280 Parks utilities	5,487	8,297	7,801	7,000	0	7,000	0	
4510.481 Parks supplies	23,830	20,332	22,747	18,000	0	18,000	0	
4510.482 Parks gas and oil	4,416	5,384	7,486	6,000	0	6,000	0	
4510.510 Parks insurance	0	0	0	6,000	0	6,000	0	
4510.610 Parks Small Equipment	934	(484)	4,265	5,000	0	5,000	0	
4510.620 Parks other services	0	0	2,544	2,500	0	2,500	0	
4510.625 Parks Trails	0	0	1,438	0	0	0	0	
4710 Parks Capital Outlay	0	0	0	20,000	0	20,000	0	
Total Parks	169,541	213,336	158,701	260,000	0	281,000	0	
Recreation								
4561.110 Recreation salaries and wages	6,370	6,345	8,340	10,300	0	35,000	0	
4561.130 Recreation employee benefits	511	490	609	1,000	0	1,000	0	
4561.270 Recreation Building Maintenance	0	0	0	1,000	0	1,000	0	
4561.280 Recreation utilities	0	517	517	3,500	0	10,000	0	
4561.480 Recreation supplies	19,405	28,621	11,899	21,000	0	21,000	0	
4561.484 Recreation food counter supplies	0	0	0	28,000	0	28,000	0	
Total Recreation	26,285	35,972	21,365	64,800	0	96,000	0	
Museum								
4562.110 Museum salaries and wages	0	0	0	0	0	25,000	0	
4562.240 Museum supplies	11,400	4,963	0	500	0	500	0	
4562.250 Museum equipment maintenance	0	0	0	500	0	500	0	
4562.270 Museum building maintenance	0	511	0	2,000	0	2,000	0	
4562.280 Museum utilities	0	0	0	2,000	0	2,000	0	
4562.290 Museum telephone	0	0	0	200	0	200	0	
Total Museum	11,400	5,474	0	5,200	0	30,200	0	
Bowling								
4563.110 Bowling salaries and wages	520	0	0	19,000	0	19,000	0	
4563.130 Bowling employee benefits	135	0	0	5,000	0	5,000	0	
4563.220 Bowling notices and publications	0	0	0	200	0	200	0	
4563.240 Bowling supplies, materials and services	7,631	0	0	2,500	0	2,500	0	
4563.250 Bowling equipment maintenance	0	0	0	9,000	0	9,000	0	
4563.270 Bowling building maintenance	0	2,357	0	1,000	0	1,000	0	
4563.280 Bowling utilities	4,842	1,820	0	9,500	0	9,500	0	
4563.290 Bowling telephone	1,041	712	0	1,200	0	1,200	0	
4563.483 Bowling pro shop supplies	0	0	0	3,000	0	3,000	0	
4563.484 Bowling food counter supplies	958	1,020	0	12,000	0	12,000	0	

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4563.489 Bowling sales tax	287	0	0	1,500	0	1,500	0	
Total Bowling	15,414	5,909	0	63,900	0	63,900	0	
Pool								
4564.120 Pool salaries and wages	64,621	82,006	66,166	65,000	0	65,000	0	
4564.130 Pool employee benefits	11,249	28,803	9,941	1,000	0	10,000	0	
4564.210 Pool dues, subscriptions and memberships	113	0	260	450	0	450	0	
4564.230 Pool travel	118	0	0	750	0	750	0	
4564.250 Pool equipment maintenance	76	6,782	0	28,000	0	28,000	0	
4564.270 Pool building maintenance	883	1,494	4,521	2,000	0	2,000	0	
4564.280 Pool utilities	5,281	24,969	18,859	15,000	0	25,000	0	
4564.290 Pool telephone	159	1,602	1,992	500	0	500	0	
4564.310 Pool professional and technical	550	463	485	500	0	500	0	
4564.330 Pool education and training	0	1,149	2,706	5,500	0	5,500	0	
4564.481 Pool supplies	43,788	66,993	24,996	44,000	0	44,000	0	
4564.483 Pool vending supplies	1,738	3,598	2,083	5,000	0	5,000	0	
4564.489 Pool sales tax	0	0	0	100	0	100	0	
4564.610 Pool Small Equipment	0	0	1,700	5,000	0	5,000	0	
4564.740 Pool capital outlay	0	197,892	0	0	0	35,000	0	
Total Pool	128,577	415,751	133,708	172,800	0	226,800	0	
Library								
4580.310 Library professional and technical	0	341	0	0	0	0	0	
Total Library	0	341	0	0	0	0	0	
Cemetery								
4510.740 Parks Capital outlay	0	125,405	0	0	0	0	0	
4510.810 Parks Loan and lease payments	0	12,487	0	0	0	0	0	
4590.110 Cemetery salaries and wages	32,108	37,864	36,897	45,000	0	45,000	0	
4590.130 Cemetery employee benefits	36,894	32,331	9,485	42,000	0	42,000	0	
4590.250 Cemetery equipment maintenance	0	0	3,415	5,500	0	5,500	0	
4590.280 Cemetery utilities	2,641	5,347	2,792	4,500	0	4,500	0	
4590.310 Cemetery professional and technical	7,500	2,528	0	10,000	0	10,000	0	
4590.481 Cemetery supplies	0	5,050	6,846	5,000	0	5,000	0	
4590.740 Cemetery capital outlay	10,340	6,046	11,376	0	0	0	0	
4590.810 Cemetery Loan and lease payments	0	3,540	0	0	0	0	0	
Total Cemetery	89,483	230,598	70,810	112,000	0	112,000	0	
Mickleson Building								
4565.110 Mickleson Building salaries and wages	0	0	0	0	0	50,000	0	
4565.240 Mickleson Building supplies	0	0	0	0	0	50,000	0	
4565.250 Mickleson Building equipment maintenance	0	0	0	0	0	2,500	0	
4565.270 Mickleson Building building maintenance	0	0	0	0	0	2,500	0	
4565.280 Mickleson Building utilities	0	0	1,719	0	0	2,100	0	
4565.300 Mickleson Building Rent	0	0	100	0	0	500	0	
Total Mickleson Building	0	0	1,819	0	0	107,600	0	
Total Parks, recreation, and public property	440,700	907,382	386,404	678,700	0	917,500	0	
Miscellaneous								

Duchesne City
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4561.490 Independence Day Committee	10,201	6,563	0	10,000	0	10,000	0	
4561.491 Beautification Committee	350	2,018	6,655	2,000	0	2,000	0	
Total Miscellaneous	10,551	8,582	6,655	12,000	0	12,000	0	
Debt service								
4025 Cemetery Equipment Lease	0	0	10,040	3,500	0	12,000	0	
4410.252 Streets Equipment Lease	0	573	11,828	6,500	0	15,000	0	
4440.610 Shop Equipment Lease	0	506	11,828	0	0	0	0	
4440.740 Shop Capital outlay	0	66,399	0	0	0	0	0	
4440.810 Shop Loan or lease payments	0	9,287	0	0	0	0	0	
4510.630 Parks Equipment Lease	0	3,793	15,115	0	0	0	0	
4711 Long-term debt principal payments	121,000	220,000	0	129,000	0	129,000	0	
4712 Long-term debt interest payment	22,461	0	0	2,000	0	5,000	0	
Total Debt service	143,461	300,558	48,811	141,000	0	161,000	0	
Transfers								
4811 Transfer to capital projects	0	700,000	0	700,000	0	900,000	0	
4825 Transfer to MBA	25,000	42,544	0	40,000	0	50,000	0	
4990 Budgeted increase in fund balance	0	0	0	696,874	0	696,874	0	
Total Transfers	25,000	742,544	0	1,436,874	0	1,646,874	0	
Total Expenditures:	1,776,128	3,181,715	1,625,121	3,762,354	0	4,427,654	0	
Total Change In Net Position	(222,829)	216,539	(339,622)	(27,250)	0	(27,250)	0	

Duchesne City
Budgeting Worksheet
25 Municipal Building Authority - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 MBA Transfer from General fund	25,000	42,544	0	0	0	50,000	0	
Total Contributions and transfers	25,000	42,544	0	0	0	50,000	0	
Total Revenue:	25,000	42,544	0	0	0	50,000	0	
Expenditures:								
Debt service								
4700.810 MBA Debt Service principal	25,000	25,000	25,000	0	0	25,000	0	
Total Debt service	25,000	25,000	25,000	0	0	25,000	0	
Total Expenditures:	25,000	25,000	25,000	0	0	25,000	0	
Total Change In Net Position	0	17,544	(25,000)	0	0	25,000	0	

Duchesne City
Budgeting Worksheet
41 Capital Projects - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Intergovernmental revenue								
3135 Rap Tax - Other	43,734	42,732	26,928	0	0	50,000	0	
Total Intergovernmental revenue	43,734	42,732	26,928	0	0	50,000	0	
Interest								
3610 Interest income	6,659	12,220	6,954	0	0	10,000	0	
Total Interest	6,659	12,220	6,954	0	0	10,000	0	
Contributions and transfers								
3810 Transfer from general fund	0	700,000	0	0	0	900,000	0	
Total Contributions and transfers	0	700,000	0	0	0	900,000	0	
Total Revenue:	50,393	754,951	33,882	0	0	960,000	0	
Expenditures:								
Public safety								
Fire								
4220.511 Fire Station Capital Outlay	41,224	541,675	16,800	0	0	50,000	0	
Total Fire	41,224	541,675	16,800	0	0	50,000	0	
Total Public safety	41,224	541,675	16,800	0	0	50,000	0	
Highways and public improvements								
Airport								
4467.730 Airport project expenditures	31,620	274,019	276,930	0	0	500,000	0	
Total Airport	31,620	274,019	276,930	0	0	500,000	0	
Total Highways and public improvements	31,620	274,019	276,930	0	0	500,000	0	
Parks, recreation, and public property								
Pool								
4564.730 Swimming Pool expenditures	284	161	0	0	0	0	0	
Total Pool	284	161	0	0	0	0	0	
Total Parks, recreation, and public property	284	161	0	0	0	0	0	
Community and economic development								
4630.731 RAP Tax Expenditures - Other	23,018	1,441	11,368	0	0	50,000	0	
4630.733 RAP Tax Expenditures - Arts Council	0	9,000	6,000	0	0	0	0	
4652.730 General Plan expenditure	0	0	0	0	0	10,000	0	
Total Community and economic development	23,018	10,441	17,368	0	0	60,000	0	
Total Expenditures:	96,147	826,296	311,098	0	0	610,000	0	
Total Change In Net Position	(45,753)	(71,345)	(277,216)	0	0	350,000	0	

Duchesne City
Budgeting Worksheet
51 Public Utility - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
3712 Water connects, reconnects, repairs	16,946	17,642	2,505	0	0	25,000	0	
3713 Water service sales	442,562	449,955	427,189	0	0	900,000	0	
3713.1 Wholesale water sales	1,163,962	1,002,715	259,972	0	0	1,200,000	0	
3714 Late payment penalties	46,413	57,187	33,367	0	0	40,000	0	
3716 Sewer connects, reconnects, repairs	6,025	11,525	1,000	0	0	15,000	0	
3717 Sewer service charges	457,250	449,148	387,690	0	0	500,000	0	
3732 Sanitation collection revenues	165,771	175,352	148,916	0	0	200,000	0	
3739 Miscellaneous income	10	0	(6)	0	0	10,000	0	
Total Operating income	2,298,939	2,163,524	1,260,632	0	0	2,890,000	0	
Operating expense								
Operations								
4001 Water - treatment of water	546,860	576,739	401,038	0	0	600,000	0	
4011 Water salaries and wages	100,801	118,894	99,166	0	0	100,000	0	
4012 Sewer salaries and wages	52,748	57,682	54,070	0	0	50,000	0	
4013 Water employee benefits	111,759	91,483	25,618	0	0	100,000	0	
4014 Sewer employee benefits	54,649	44,002	13,481	0	0	60,000	0	
4015 Education and training	11,912	11,219	9,308	0	0	10,000	0	
4016 Sewer supplies and materials	18,500	16,937	1,037	0	0	20,000	0	
4017.1 Sewer equipment lease	6,000	253	11,828	0	0	15,000	0	
4017.2 Sewer equipment maintenance	10,933	2,632	421,796	0	0	400,000	0	
4018 Sewer vehicle maintenance	1,035	0	186	0	0	100,000	0	
4019 Sewer gas and oil	6,393	5,033	3,636	0	0	5,000	0	
4020 Office supplies	0	0	4,751	0	0	5,000	0	
4021 Dues, subscriptions, membership	1,770	1,617	2,101	0	0	2,000	0	
4022 Notices, ordinance publication	0	242	2,122	0	0	2,000	0	
4023 Travel and conventions	813	0	0	0	0	2,000	0	
4024 Water supplies and materials	155,678	104,837	231,530	0	0	200,000	0	
4025.1 Water equipment lease	26,864	253	15,115	0	0	25,000	0	
4025.2 Water equipment maintenance	19,600	3,982	6,155	0	0	6,000	0	
4026 Water vehicle maintenance	2,333	4,126	1,070	0	0	2,000	0	
4027 Water gas and oil	6,160	4,720	983	0	0	2,000	0	
4028 Telephone	5,266	4,255	2,013	0	0	1,000	0	
4029 Water utilities	7,996	13,699	7,076	0	0	10,000	0	
4030 Building maintenance	0	0	0	0	0	2,000	0	
4031 Lab testing	2,605	3,601	3,011	0	0	2,000	0	
4033 Attorney fees	13,808	27,477	35,920	0	0	30,000	0	
4034 Auditing	9,800	11,200	11,620	0	0	10,000	0	
4035 Sewer professional and technical	0	0	0	0	0	2,000	0	
4037 Water professional and technical	14,681	19,470	10,853	0	0	10,000	0	
4041 Insurance and bonds	0	0	115	0	0	1,000	0	
4042 Sewer utilities	6,593	7,873	4,363	0	0	4,000	0	
4043 Water postage/ups	2,544	2,781	0	0	0	2,000	0	
4044 Sewer postage/ups	2,544	2,781	0	0	0	2,000	0	
4045 Bank service charge	0	0	0	0	0	1,000	0	

Duchesne City
Budgeting Worksheet
51 Public Utility - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
4046 Sundry expense	32,402	39,493	22,680	0	0	40,000	0	
4047 Sanitation collection expense	162,992	174,835	152,436	0	0	170,000	0	
4048 Bad debt expense	18,118	23,345	0	0	0	20,000	0	
4095 Depreciation expense - water	289,843	277,714	0	0	0	250,000	0	
4096 Depreciation expense - sewer	231,126	233,286	0	0	0	250,000	0	
Total Operations	1,935,123	1,886,463	1,555,075	0	0	2,513,000	0	
Total Operating expense	1,935,123	1,886,463	1,555,075	0	0	2,513,000	0	
Total Income From Operations:	363,816	277,061	(294,443)	0	0	377,000	0	
Non-Operating Items:								
Non-operating income								
3610 Interest income	215	242	0	0	0	500	0	
3715 Water impact fees	7,055	6,640	0	0	0	7,000	0	
3718 Sewer Impact Fees	39,500	27,500	5,500	0	0	30,000	0	
Total Non-operating income	46,770	34,382	5,500	0	0	37,500	0	
Non-operating expense								
4062 Debt service interest water	51,068	45,367	17,900	0	0	50,000	0	
4064 Debt service interest sewer	50,684	0	0	0	0	50,000	0	
Total Non-operating expense	(101,752)	(45,367)	(17,900)	0	0	(100,000)	0	
Total Non-Operating Items:	(54,982)	(10,985)	(12,400)	0	0	(62,500)	0	
Total Income or Expense	308,835	266,076	(306,843)	0	0	314,500	0	

Duchesne City
Budgeting Worksheet
91 General Fixed Assets - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating expense								
Pension expense								
4101 Pension Admin	(4,383)	(2,258)	0	0	0	5,000	0	
4201 Pension Public safety	(6,678)	(1,778)	0	0	0	6,000	0	
4401 Pension Streets	(209)	(1,501)	0	0	0	5,000	0	
4501 Pension Parks	(9,599)	(7,926)	0	0	0	9,000	0	
Total Pension expense	(20,869)	(13,463)	0	0	0	25,000	0	
Depreciation expense								
4142 Depn expense administration	58,545	0	0	0	0	50,000	0	
4220 Depn expense fire	207	0	0	0	0	1,000	0	
4400 Depn expense streets	170,222	0	0	0	0	170,000	0	
4460 Depreciation expense airport	86,671	0	0	0	0	90,000	0	
4510 Depn expense parks	23,946	0	0	0	0	25,000	0	
4560 Depn expense recreation	373	0	0	0	0	1,000	0	
4564 Depreciation expense swimming pool	15,134	0	0	0	0	20,000	0	
4590 Depn expense cemetery	0	0	0	0	0	20,000	0	
Total Depreciation expense	355,099	0	0	0	0	377,000	0	
Total Operating expense	334,230	(13,463)	0	0	0	402,000	0	
Total Income From Operations:	334,230	(13,463)	0	0	0	402,000	0	
Total Income or Expense	334,230	(13,463)	0	0	0	402,000	0	