

**GRAND COUNTY AIRPORT BOARD
REGULAR MEETING**

**Grand County Courthouse
125 E. Center St.
Hybrid virtual participation on Zoom
Moab, Utah**

**MINUTES
June 2, 2025**

The Grand County Airport Board met in a regular meeting on June 2, 2025. The meeting was held in-person in the Grand County Commission Chambers, with hybrid virtual participation available via Zoom.

Board Members Present: Chair Jody Patterson, Bill Hawley, Randy Martin, Jason Taylor, Howard Trenholme, and Commissioner Bill Winfield.

Board member Rachel Paxman participated via Zoom. Staff present was: Andrea Erwin.

Board member Laurel Catto was absent.

Also present in person or via Zoom were: S. Gleason, J. Hill, A. Erwin, A. Rydman, T. Milton, E. Rivera, L. Maughan, D. Wheeler and two citizens whose names were not given for the record on Zoom.

Call to Order: Chair Patterson called to the meeting to order at 4:00 p.m.

Citizens to be Heard – None.

General Business

1. **Minutes May, 5 2025** – Motion to approve the minutes of 5.5.2025 by Jason Taylor, Second by Randy Martin. MOTION CARRIED 5-0.
2. **Consideration and approval of Contour Billboard Advertisement** – There was no artwork available for this agenda item. Board member Trenholme offered to reach out to the Moab Office of Tourism to get the ball rolling on designs. The item will be considered at a future meeting.

Discussion Items

3. Director's Report -

- a. **Safety and Miscellaneous** – ARFF Truck update – currently out of service. Using loaner from Provo. Parts have been delivered. Waiting for certified mechanic to install. Water tank update – The tank has been drained. Preparing to move the tank back a little to make room for the installation of a “Y” strainer to catch sediment.
- b. **Airport Data** – April and May Virtower data was presented.
- c. **Projects** – Waiting for lights and signs to finish the A1 relocation project.

Reports

4. **Airport insurance update and discussion** – Commissioner Winfield is working with IBI Insurance to standardize the insurance.

5. **Reimbursement of airport funds from the county general fund** – Commissioner Winfield is still working on this topic. It appears that the amount may not be as much as originally thought. Commissioner Winfield also updated the board on the CIB application for a new ARFF vehicle. It was submitted as an emergency purchase and the loan will be paid back when the CIP funds arrive.
6. **Landing areas update** – Board member Taylor had no updates. He will work with Commissioner Winfield this month to further the discussion and bring any updates to the board.
7. **GPS Approach** – Board member Hawley requested this item be carried forward to the next agenda. He is in contact with Hughes Company in Texas that specializes in GA approach systems and will have more to report in July.
8. **Solar Project**– Board member Hawley is waiting to hear from Commission Administration on the proposed project.
9. **139 Inspection results** – We have the signed, updated copy of the ACM. The flagged items have been addressed.
10. **Revitalization grant report** –
11. **County Commission** – Possible tank issue with ARFF vehicle. They are looking for a strainer for the tank at the airport. The tank will be drained and inspected to ensure there is no sediment/debris in the tank that could contribute to the pump/drivetrain issues in ARFF 1.
12. **City of Moab** – The city is working on a road project by City Market. They are working on their budget as their year ends in June.
13. **Travel Council** – They plan to work with Mr. Gleason on Contour advertising once he is on board. Digital advertising work will also be discussed with the new Director after he starts later this month.
14. **Solar Committee** – See number 8.
15. **Other report – Construction bids** – Lochner discussed the funding package for Taxiways E, G, and J with the board. It is funded 95% by the FAA with a 5% local match. Taxiway F will require 100% funding by the county. They are still waiting on the apron paving funding from the FAA to come through.

Future Considerations

Closed Session(s) if necessary

Adjourn - Chair Patterson adjourned the meeting at 4:53 p.m.

Jody Patterson
Chair, Grand County Airport Board

ATTEST:

Andrea Erwin, Interim Airport Director
Board Secretary