



WEST HAVEN CITY COUNCIL MEETING MINUTES

June 18, 2025 6:00 P.M.

City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present:	
Rob Vanderwood	Mayor
Nina Morse	Councilmember
Carrie Call	Councilmember
Ryan Saunders	Councilmember
Kim Dixon	Councilmember
Ryan Swapp	Councilmember
Shawn Warnke	City Manager
Emily Green	City Recorder
Amy Hugie	City Attorney
Stephen Nelson	Community Development Director
Edward Mignone	City Engineer
Excused:	

5:00 Work Session – In City Council Chambers

NO ACTION CAN OR WILL BE TAKEN ON ANY CITY COUNCIL MEETING AGENDA ITEMS DISCUSSED DURING PRE-COUNCIL WORKSHOP - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION OF AGENDA ITEMS.

MEETING TO ORDER: **MAYOR VANDERWOOD**

Mayor Vanderwood brought the meeting to order at 5:02 PM and welcomed those in attendance.

REPORTS AND DISCUSSION AS FOLLOWS:

1. Discussion-Council Updates

There were no updates at this time.

2. Discussion-Concept of Starter Homes on Green Farm Open Space-Jed Nilson (Nilson Homes)

Jed Nilson gave a presentation on developing starter homes in the open space on parcel D in Green Farm.

3. Discussion- Council Will Discuss the Proposed 2025-2026 Final Budget Including but Not Limited to Revenues, Expenses, and Capital Projects Within the General Fund, Capital Project Fund, Cemetery Fund, and Storm Water Fund-Shawn Warnke

Shawn Warnke gave a summary of any additions or changes made to the final budget.

6:00 Regular City Council Meeting

1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the Council Chambers.

Mayor Vanderwood brought the meeting to order at 6:03 PM and welcomed those in attendance.

2. OPENING CEREMONIES

A. PLEDGE OF ALLEGIANCE

Councilmember Call

B. PRAYER/MOMENT OF SILENCE

Councilmember Saunders

3. PUBLIC PRESENTATION: Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that IS NOT ON THE AGENDA. No action can or will be taken on any issue(s) presented.

Tyler Peterson said that he has been trying to apply for a DRC meeting on Sunset Farms since May 15, 2025, and does not know why they cannot get one scheduled.

4. **UPCOMING EVENTS**
- | | | |
|--------------------|------------------|----------|
| Music Circle | June 23, 2025 | 7:00 PM |
| Senior Lunch Bunch | June 18, 2025 | 11:30 AM |
| West Haven Days | June 23-28, 2025 | |

5. **COUNCIL UPDATES**
There were no updates at this time.

*****AGENDA ACTION ITEMS*****

6. **ACTION ON CONSENT AGENDA**
- | | | |
|-------------------------|--------------|--------------|
| A. CITY COUNCIL MINUTES | MEETING HELD | June 4, 2025 |
| B. BOWEN CONSTRUCTION | \$82,200.00 | Inv.#2025-16 |
| C. WEBER COUNTY SHERIFF | \$536,389.00 | Inv.#63415 |

Councilmember Call corrected the spelling of bleachers in the minutes for June 4, 2025

Councilmember Dixon made a motion to approve the consent agenda. **Councilmember Call** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

7. **PRESENTATIONS**
- A. COMMUNITY STAR AWARD-ASHTON DIXON
Mayor Vanderwood and Council presented Ashton Dixon with a community star award.

8. **PUBLIC HEARING-FOR THE PURPOSE OF SOLICITING PUBLIC INPUT ON THE PROPOSED 2025-2026 FINAL BUDGET FROM JULY 1, 2025-JUNE 30, 2026 PRIOR TO ADOPTION-SHAWN WARNKE**

Councilmember Saunders made a motion to enter into public hearing. **Councilmember Dixon** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Councilmember Dixon made a motion to leave public hearing. **Councilmember Call** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

9. **PUBLIC HEARING-FOR THE PURPOSE OF SOLICITING PUBLIC INPUT FOR ENACTING COMPENSATION INCREASES FOR SPECIFIC CITY OFFICERS-SHAWN WARNKE**

Councilmember Swapp made a motion to enter into public hearing. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Councilmember Saunders made a motion to leave public hearing. **Councilmember Swapp** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

10. **ACTION ON ORDINANCE 05-2025-ADOPTING THE FINAL BUDGET, TOGETHER WITH ITS ASSOCIATED FORMS, SCHEDULES, AND ATTACHMENTS, FOR WEST HAVEN CITY FOR THE FISCAL FROM JULY 1, 2025 TO JUNE 30, 2026; ADOPTING PAY COMPENSATION, AND STAFFING PLANS AND SCHEDULES FOR EMPLOYEES, APPOINTED AND ELECTED OFFICIALS**

Councilmember Saunders asked if the mass transit tax rates are specific to our city.

Shawn Warnke said we do not receive any direct benefit from these funds they go to other entities.

Councilmember Dixon made a motion to adopt ordinance 05-2025. **Councilmember Call** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

11. **ACTION ON RESOLUTION 34-2025-ACCEPTING THE FRAUD RISK ASSESSMENT AS COMPLETED BY THE CITY TREASURER**

Councilmember Call made a motion to adopt resolution 34-2025. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

12. **PUBLIC HEARING-FOR THE PURPOSE OF SOLICITING PUBLIC INPUT ON AMENDING THE CITY CODE REGARDING TELECOMMUNICATIONS FACILITY FRANCHISE REQUIREMENTS-AMY HUGIE**

Councilmember Swapp made a motion to enter into public hearing. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Councilmember Saunders made a motion to leave public hearing. **Councilmember Call** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

13. **ACTION ON ORDINANCE 06-2025-AMENDING THE CITY CODE REGARDING TELECOMMUNICATIONS FACILITY FRANCHISE REQUIREMENTS-AMY HUGIE**

Councilmember Saunders made a motion to adopt ordinance 06-2025. **Councilmember Dixon** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

14. **ACTION ON RESOLUTION 36-2025-INTERLOCAL AGREEMENT REGARDING REIMBURSEMENT TO WEST HAVEN CITY FROM WEST HAVEN SPECIAL SERVICE DISTRICT FOR BACKHOE PURCHASE, AND THE DIVISION OF OPERATIONAL AND MAINTENANCE COST FOR THE BACKHOE-SHAWN WARNKE**

Shawn Warnke said the current backhoe is having operational issues and it is necessary to purchase a new one.

Councilmember Swapp made a motion to adopt resolution 36-2025. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

15. **ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)**

A. ACTION ON ORDINANCE 07-2025-UPDATE THE CITY ZONING MAP-STEPHEN NELSON

Stephen Nelson said this will update our zoning map to the most current rezones and allow us to change our procedures in the future to update the zoning map. Stephen Nelson presented to new updated map.

Councilmember Dixon made a motion to adopt ordinance 07-2025 with the updated map. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

16. **DISCUSSION-CONTINUATION OF ANY AGENDA ITEM NOT PREVIOUSLY DISCUSSED OR OTHERWISE COMPLETED ON THE 5:00 WORK SESSION**

Councilmember Swapp said he is not in favor of allowing bonus density for starter homes in Green Farm.

Councilmember Saunders said that he is in favor of seeing what they propose because he would prefer to see single family homes instead of townhomes.

Councilmember Morse said she thinks it is worth exploring.

Councilmember Dixon agreed with Councilmember Morse and Saunders.

Councilmember Call said that the City has gone back and forth with density trades with Nilson Homes several times before and is not in favor of allowing this.

Mayor Vanderwood said this is a great concept however he is not in favor of subdividing an existing subdivision or losing any open space.

17. **ADJOURNMENT**

Councilmember Saunders made a motion to adjourn at 6:55 PM. **Councilmember Swapp** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember, Councilmember Swapp
NAYS:	
RECUSED:	

Emily Green

City Recorder

Date Approved: 7/2/25