



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Detailed Agenda  
**Wednesday, July 9, 2025**  
ILSC Building, 960 South Main, Brigham City,  
Utah 84302

"Always consider the effects  
on our students."

A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.

B. **Tour of District Office - 1:30 p.m.**

C. **Work Session - 2:00 p.m.**

1. Vision and Discussion on How to Best Use the PR Position - **(1 hour)**

Jamie Kent, Director of Public Relations

a. Brainstorming

Jamie Kent, Director of Public Relations

2. **BESD School District Office Staff in Comparison with the other School Districts in the State (20 min.)** Steve

Carlsen, Superintendent

3. **Discuss Proposal to Add on to Two High Schools and Build New Elementary School - (1 hour)**

4. **Discuss Breakfast Meeting with City and County Leaders Held on June 25, 2025 - (30 min.)**

Steve Carlsen, Superintendent

5. **Robert's Rules of Order (15 min.)**

Steve Carlsen, Superintendent

D. **Administrative - 6:30 p.m.**

1. **Call to Order**

Tiffani Summers, Board President

2. **Reverence**

Julie Taylor, Board Member

3. **Flag Salute/Pledge of Allegiance**

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

4. **Recognitions**

Stephanie DeFilippis, Board Member and Jamie Kent, Public Information Director

a. Alyse Maples, SpEd Teacher at Willard Elementary

b. Bear River Robotics Club

E. **Approval of Agenda - 6:45 p.m.**

F. **Public Comment - 6:50 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

G. **Action Items - 7:00 p.m.**

1. **Approval of Contract with ESS**

Coerina Fife, Executive Director of Personnel and Title IX

2. **Approval of Sex Education Committee**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

3. **Closed Session to Discuss Sale or Lease of Real Property**

Neil Stevens, Business Administrator

4. **Approval of Sale or Lease of Real Property**

Neil Stevens, Business Administrator

H. **Information Items - 7:20 p.m.**

1. **Bullying Report**

Megan Bushnell, Student Services Director

**2. Monthly Financial Report**

Neil Stevens, Business Administrator

**3. Board Committee Reports**

**I. Policy Review - 7:30 p.m.**

**1. Second Reading**

- a. Policy 2170 Buildings & Grounds & Equipment - Use by Students & Employees
- b. Policy 2210 Transportation Eligibility
- c. Policy 3000 Employment: Nondiscrimination
- d. Policy 3015 Title IX Sexual Harassment
- e. Policy 3120 Certificated: Recognition of Teachers Association
- f. Policy 3300 Administrative: Personnel Selection
- g. Policy 4060 High School Graduation Requirements
- h. Policy 4065 Alternative High School Graduation Requirements
- i. Policy 4103 Academic Grading and Citizenship Marks for Grades 8-12
- j. Policy 4105 Sex Education
- k. Policy 4185 Use of Video/Digital Media Materials
- l. Policy 4188 Service and Emotional Support Animals on School Premises
- m. Policy 5036 Admissions and Attendance: Determining Daily Attendance
- n. Policy 5055 Vision Screening
- o. Policy 5066 Students with Potentially Life Threatening Allergies
- p. Policy 5350 Student Complaints - Resolution

**J. Consent Items - 7:35 p.m.**

- 1. Minutes
- 2. Claims
- 3. Personnel

**K. Suggestions for Future Board Meetings - 7:40 p.m.**

**L. Board Handbook**

**M. Adjournment - 7:45 p.m.**

The next meeting of the Board of Education will be held on Wednesday, August 13, 2025, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.