Milford Area Healthcare Service District #3

July 2, 2025

Milford Healthcare Special Service District #3 Regular Meeting will be held on Wednesday, July 2, 2025. Located at the Milford Memorial Hospital Conference Room 850 North Main Milford, Utah at 12:00 P.M.
Video call link: https://meet.google.com/vix-sseo-epu
Or dial: (US) +1 252-772-1504 PIN: 478 358 164#

Present: Shauna Mayer, Scott Symond, Ward Dotson, Lori Carter, Brandon Wiseman, Scott Langford, Tyler Moss, Guy Dansie, Amy Contreras, Leo Kanell, Brandon Yardley. Attended by video call: Nedra Kennedy Bryan Harris joined after the Executive Session.

Topic	Discussion
CALL TO ORDER Scott Symond	• Approve Minutes: March, 26, 2025 Minutes distributed and reviewed prior to meeting. Motion to approve: Lori Carter. Seconded by Ward Dotson. Motion to approve the minutes passed by unanimous vote.
ADMINISTRATION REPORT Scott Langford, CEO	• Administrative Report Scott Langford discussed current national issues that might affect Medicaid. Brandon Yardley recommended moving quickly if any funding is offered for rural hospitals. Tyler Moss explained that impacts might be related to qualifications creating more self-pay patients. Issues were discussed about charity and how our debt is not covered by some of the existing programs.
FACILITY UPDATES Guy Dansie, COO	• Facilities Update Discussed replacement of the water heaters, addition of a new sewer line to lessen odors, the past addition of new ED doors and blinds in the long term care common area. Guy Dansie discussed new ambulance progress. Colors will be changed to reflect local community colors.
FINANCIAL REPORT Tyler Moss, CFO	○ Service District Financial Reports Tyler discussed and explained the data included as handouts. Scott Symond called for a motion to approve bill payments as described. A motion to approve the financial reports was made by Shauna Mayer. A second to the motion was made by Lori Carter. The motion passed by unanimous vote. ○ Milford Memorial Hospital Financial Reports Tyler discussed Milford Memorial Hospital financial reports. He explained data in the handouts. He explained that data is tracking as expected and following positive trends. A motion to approve financial reports was made by Shauna Mayer. A second to the motion was made by Lori Carter. The motion passed by a unanimous vote. An annual cost of living for Milford Memorial staff was discussed. A motion to approve a 4% increase was made by Shauna Mayer. A second to

	the motion was made by Lori Carter. The motions passed by a unanimous vote.
QUALITY ASSURANCE SAFETY REPORT Amy Contreras, CNO	• Quality Report Currently there are 14 long-term care residents. Nanette Davis retired and was replaced by Loren Coyne. Loren is currently working on obtaining a Therapeutic Recreational Technician license from the State. Loren was reported as doing a fantastic job on her new duties. Praise was given by all for the phenomenal work previously performed by Nanette Davis. The hospital Emergency Department is beginning to see more new construction employees from local project development. Recently training was given to improve nursing assistant skills. Also training for nursing staff skill improvement is scheduled. Future staffing concerns were expressed due to the graduation of two registered nurses who are likely to leave for the pursuit of advanced practitioner licenses. Replacement plans include hiring LPN level candidates who will likely advance to RN levels. Also there will be a need to replace CNAs leaving for college. Quality Improvement initiatives have been doing well. Amy Contreras also made a point that long-term care is very expensive and currently costs about $7,000 per resident on a monthly basis.
EXECUTIVE SESSION	• Executive Session. A motion to move to an Executive Session made by Lori Carter. Motion was seconded by Ward Dotson. A roll call vote was called. Voting to go to Executive Session was as follows: Scott Symond - yes Shauna Mayer - yes Ward Dotson - yes Lori Carter - yes Brandon Wiseman - yes ○ Character, professional competence, or physical or mental health of an individual ○ Collective bargaining strategy ○ Litigation strategy and the attorney-client privilege ○ Purchase or sale of property ○ Security information ○ Investigations of criminal misconduct ○ Discussing commercial information and trade secrets A motion to end the Executive Session was made by Lori Carter. A second to the motion was made by Shauna Mayer. A roll call vote was called. Voting to end the Executive Session was as follows: Scott Symond - yes

	Shauna Mayer - yes Ward Dotson - yes Lori Carter - yes Brandon Wiseman - yes
INTERLOCAL AGREEMENT BETWEEN BEAVER COUNTY COMMUNITY DEVELOPMENT AND THE MILFORD AREA HEALTHCARE SERVICE DISTRICT #3 - Brian Harris	• Consideration of a Resolution of the Board of Trustees of the Milford Area Health Care Service District #3 to approve an Interlocal Agreement between the Hospital District and the Beaver County Community Development and Renewal Agency related to the Milford II (Expansion) Community Reinvestment Project Area; and related matters. Bryan Harris explained the past agreement and their progress. They are planning an expansion. Prior to this meeting, they negotiated an amendment with Beaver County for 8 years on the existing phase agreement and 6 years on new phase agreement. See handout for estimated tax revenues. Scott Symond asked if they needed a vote on their consideration. Terms were discussed. Board members discussed amendments as approved by the Beaver County Commission. A motion to accept the same terms as Beaver County was made by Ward Dotson. A second to the motion was made by Brandon Wiseman. A to pass the motion was unanimous. Leo Kanell discussed the need for a motion to approve and sign the resolution and agreement forms was needed. A motion to adopt the resolution and agreement included in the handouts was made by Brandon Wiseman. A second to the motion was made by Ward Dotson. A roll call vote was called. Voting was as follows: Scott Symond - yes Shauna Mayer - yes Ward Dotson - yes Lori Carter - yes Brandon Wiseman - yes The resolution and agreement were signed by Scott Symond representing the Board, and signed by Guy Dansie to attest the signing.
BYLAW AMENDMENT	• A bylaw amendment for the Board's bylaws was proposed by Scott Langford. It will establish clarity for the approval process for purchases. Proposed

	language to be added is the following: "Approve one-time operational expenditures in excess of $10,000 and approve borrowings or extensions of credit of $5,000 or greater;" A motion to approve the addition of the language to the Board's bylaws was made by Shauna Mayer. A second to the motion was made by Lori Carter. The vote passed unanimously.
BOARD OF DIRECTORS	• Updates (if any) The Board discussed the upcoming meeting for training. A date and location to be determined.
Next Meeting	Proposed for August. Date will be determined.